



TOWN OF PAONIA
REGULAR TOWN BOARD MEETING AGENDA
JULY 14, 2022, AT 6:30 PM
214 GRAND AVENUE COMMUNITY ROOM

Link to Virtual Meeting Access:
<https://us02web.zoom.us/j/81752186969>

Roll Call

Approval of Agenda

Announcements

Recognition of Visitors & Guests

Consent Agenda

Minutes: June 22, 2022

Minutes: June 23, 2022

Paonia Liquors, LLC - Retail Liquor License Renewal

Linda Little dba 3rd Street Bistro

Mayor's Report

Staff Reports

Town Administrator's Report

Public Works Report

Police Report

Finance Report

Unfinished Business

1. Mountain Harvest Festival – September 23-25th - Grand Avenue Street Closure
2. Next Steps Regarding Enforcement of Grand Avenue Properties Special Review
3. CDOT Safe Pathways for Paonia Grant Review

New Business

4. Review of Town Attorney Request for Proposal
5. Establishment of Goals for Town Administrator for Remainder of Existing Contract

Disbursements

Committee Reports

Finance: Weber & Smith

Parks: Knutson & Stelter

Streets: Valentine & Markle

Water/Sewer/Trash: Weber & Markle

Personnel: Smith & Valentine

Public Safety: Knutson & Stelter

Paonia Tree Board: Trustee Valentine

Advisory Water Committee: Trustee Smith

Ad Hoc Committees:

How Did We Do?

Adjournment

AS ADOPTED BY:
TOWN OF PAONIA, COLORADO
RESOLUTION NO. 2017-10 – Amended May 22, 2018

I. RULES OF PROCEDURE

Section 1. Schedule of Meetings. Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

Section 2. Officiating Officer. The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

Section 3. Time of Meetings. Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

Section 4. Schedule of Business. If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor's Report (10 minutes)
- (g) Staff Reports: (15 minutes)
 - (1) Town Administrator's Report
 - (2) Public Works Reports
 - (3) Police Report
 - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

* This schedule of business is subject to change and amendment.

Section 5. Priority and Order of Business. Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

Section 6. Conduct of Board Members. Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

Section 7. Presentations to the Board. Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

Section 8. Public Comment. After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

Section 9. Unacceptable Behavior. Disruptive behavior shall result in expulsion from the meeting.

Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings. These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

II. CONSENT AGENDA

Section 1. Use of Consent Agenda. The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

Section 2. General Guidelines. Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

Section 3. Removal of Item from Consent Agenda. One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

III. EXECUTIVE SESSION

Section 1. An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed “in as much detail as possible without compromising the purpose for which the executive session is authorized.” In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

Section 2. During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

Section 3. Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

IV. SUBJECT TO AMENDMENT

Section 1. Deviations. The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

Section 2. Amendment. The Board may amend these Rules of Procedures Policy from time to time.

File Attachments for Item:

. Roll Call

AGENDA SUMMARY FORM

	Roll Call
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

File Attachments for Item:

. Agenda Approval

AGENDA SUMMARY FORM

	<p>Agenda Approval</p>
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

File Attachments for Item:

. Announcements

AGENDA SUMMARY FORM

	Announcements
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

File Attachments for Item:

- 1. Recognition of Visitors & Guests

AGENDA SUMMARY FORM

	Recognition of Visitors & Guests
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

File Attachments for Item:

2. Minutes: June 22, 2022Minutes: June 23, 2022"Paonia Liquors, LLC - Retail Liquor License Renewal

AGENDA SUMMARY FORM



Minutes: June 22, 2022
Minutes: June 23, 2022”
Paonia Liquors, LLC - Retail Liquor License Renewal

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber



Special Town Board Meeting, June 22, 2022

- Mayor Bachran**
- Trustee Knutson**
- Trustee Markle**
- Trustee Smith**
- Trustee Stelter**
- Trustee Valentine**

June 22, 2022, Special Meeting Minutes 6:00 pm

Mayor Mary Bachran called the Special Meeting of the Town of Paonia to order at 6:00 pm.

ROLL CALL

Front Office Assistant Candy Wuollet called the roll and those present were Mayor Bachran, Trustee Knutson, Trustee Smith, Trustee Markle, and Trustee Weber. Trustee Valentine and Trustee Stelter came in late to the meeting.

Approval of the Agenda

Motion made by Trustee Markle, seconded by Trustee Smith to approve the agenda with addition of letting the public speak. Motion carried unanimously.

Announcements:

Mayor Bachran wanted to announce John with Scenic Byways will be here in the Community Room this Friday 6/24/2022 from 10-2 pm and everyone is welcome.

Unfinished Business

Resolution 08-2022 Acceptance of Parks, Recreation, and Trails Master Plan-Paonia in Motion.

Amended motion made by Trustee Markle, seconded by Trustee Knutson to include a review of this plan in 3 months. Motion carried unanimously.

Motion made by Trustee Knutson, seconded by Trustee Smith the Acceptance of Parks, Recreation, and Trails Master Plan-Paonia in Motion. Motion carried unanimously.

Resolution 09-2022 Appointment of Officers- Treasurer

Motion made by Trustee Weber, seconded by Trustee Knutson, that Cindy Jones be appointed Treasurer of the Town of Paonia, and we adopt Resolution 09-2022. Motion carried with four (4) Aye and one (1) Nay. Trustee Stelter was not present at time of vote.

Trustee	Aye	Nay
Knutson	X	
Markle		X
Smith	X	
Valentine	X	
Weber	X	

Motion made by Trustee Markle, seconded by Trustee Weber to direct staff to review job duties with Treasure/ Finance Officer. Motion carried unanimously.



Resolution 10-2022 Appointment of Officers- Clerk

Motion made by Trustee Weber, seconded by Trustee Smith that the Town Administrator and the Town Clerk be two different people.

Discussion Ensued:

Amended motion made by Trustee Smith, seconded by Trustee Markle to add in 2023 to the motion.

Motion made by Trustee Weber, seconded by Trustee Smith that the Town Administrator and the Town Clerk be two different people in 2023. Motion carried with three (3) Aye, and two (2) Nay.

Trustee	Aye	Nay
Knutson		X
Markle	X	
Smith	X	
Valentine		X
Weber	X	

Motion made by Trustee Markle, seconded by Trustee Knutson to go into executive session for CRS 2464024 to discuss personnel matters. Motion carried with four (4) Aye, and one (1) Nay.

Trustee	Aye	Nay
Knutson	X	
Markle	X	
Smith	X	
Valentine	X	
Weber		X

Entered Executive Session at 6:48 p.m. Trustee Stelter joined Executive Session at 7:09pm.

Executive Session ended at 7:55 pm those present were as follows: Mayor Bachran, Trustee Knutson, Trustee Valentine, Trustee Stelter, Trustee Weber, Trustee Smith, Trustee Markle and Town Administrator Corinne Ferguson.

The Town Administrator requested that we go into Executive Session for a free and frank discussion of her position which was had in that session, she requested feedback on her job.

Motion made by Trustee Markle, seconded by Trustee Knutson to take a 5-minute break. Motion carried unanimously.

Motion made by Trustee Smith, seconded by Trustee Weber to appoint Corinne Ferguson as Town Clerk. Motion carried unanimously.

Board Appointment of Mayor Pro Tem

Motion made by Trustee Weber, seconded by Trustee Stelter to appoint Trustee Markle as Mayor Pro Tem. Motion carried unanimously.



Motion made by Trustee Markle, seconded by Trustee Smith to amend resolution 2017-10 to indicate that the meeting chair shall not participate in board debate nor offer an opinion on a pending question until and or unless the vote of the chair should be counted. Motion fails with one (1) Aye and five (5) Nay.

Trustee	Aye	Nay
Knutson		X
Markle	X	
Stelter		X
Smith		X
Valentine		X
Weber		X

Motion made by Trustee Markle, seconded by Trustee Smith to price out a parliamentary to run a meeting. Motion carried unanimously.

Sidewalk Fund/Repair Plan

Motion made by Trustee Weber, seconded by Trustee Valentine to postpone sidewalk repair until 2023. Motion carried with five (5) Aye, and one (1) Nay.

Trustee	Aye	Nay
Knutson	X	
Markle		X
Stelter	X	
Smith	X	
Valentine	X	
Weber	X	

Motion made by Trustee Markle, seconded by Trustee Smith to direct staff to acquire a grinder for sidewalk repair.

Discussion Ensued

Modification to Motion made by Trustee Markle, seconded by Trustee Smith to acquire vs purchase sidewalk grinder. Motion carried unanimously.

Approval of Appointment of Chief of Police

Motion made by Trustee Knutson, seconded by Trustee Stelter to approve the Appointment of Chief of Police as recommended by Town Administrator. Motion carried with Trustee Weber, and Trustee Markle sub staining from the vote.

Motion to called the Question by Trustee Markle, seconded by Trustee Weber. Motion carried with five (5) Aye and one (1) Nay.

Trustee	Aye	Nay
Knutson		X
Markle	X	
Stelter	X	
Smith	X	
Valentine	X	
Weber	X	



Motion made by Trustee Stelter, seconded by Trustee Smith to extend the meeting by 15 minutes.
Motion carried with five (5) Aye and one (1) Nay.

Trustee	Aye	Nay
Knutson	X	
Markle	X	
Stelter	X	
Smith	X	
Valentine	X	
Weber		X

Follow-up on New Committee Arrangements and Description

- Finance- Smith, Weber
- Parks- Knutson, Stelter
- Streets- Valentine, Markle
- Water/Sewer/Trash- Weber, Markle
- Personnel- Smith, Valentine
- Safety- Stelter, Knutson

How did we do:

- Weber- better he thinks, still drug out.
- Knutson- Felt bad about how upset he got started out good- bogged out
- Markle- Covered 7 agenda items plus a couple extra- we could be more disciplined, likes the set up

ADJOURNMENT

The Special Council Meeting was adjourned at 9:43 pm.

Corinne Ferguson, Administration/Clerk

Mary Bachran, Mayor

File Attachments for Item:

3. Minutes: June 23, 2022



Regular Town Board Meeting, June 23, 2022

- Mayor Bachran**
- Trustee Knutson**
- Trustee Markle**
- Trustee Smith**
- Trustee Stelter**
- Trustee Valentine**

June 23, 2022, Regular Meeting Minutes 6:30 pm

Roll Call

Front Office Assistant Candy Wuollet called the roll and those present were Mayor Bachran, Trustee Knutson, Trustee Valentine, Trustee Stelter, Trustee Smith, Trustee Markle, and Trustee Weber.

Approval of the Agenda

Motion made by Trustee Weber, seconded by Trustee Knutson to approve the agenda.

Motion to modify the agenda made by Trustee Markle, seconded by Trustee Valentine would like to move item #10 and #6 to after #1. Motion carried unanimously.

Announcements:

Mayor Bachran let everyone know about John from West Elk Scenic Byway would be here tomorrow in our Community Room from 10-2 and to please feel free to stop by.

Recognition of Visitors & Guests

Sally King will be doing our Strategic Planning on Saturday and she wanted to introduce herself and hand out a draft agenda for the day.

New Business

Town of Paonia Banners and Flags Policies and Procedures

Motion made by Trustee Weber, seconded by Trustee Smith that the only flags flown on Town of Paonia property be the United States flag and the Colorado flag. Motion fails with two (2) Aye and four (4) Nay.

Trustee	Aye	Nay
Knutson		X
Markle		X
Stelter		X
Smith	X	
Weber	X	
Valentine		X



Motion made by Trustee Smith, seconded by Trustee Weber only town-owned and Trustee approved signs are permitted on DMEA distribution and street lighting poles. Motion carried with five (5) Aye and one (1) Nay.

Trustee	Aye	Nay
Knutson	X	
Markle	X	
Stelter		X
Smith	X	
Weber	X	
Valentine	X	

Motion made by Trustee Knutson, seconded by Trustee Weber that the development of policy regarding flags be assigned to the Streets Committee. Motion carried unanimously.

Motion made by Trustee Knutson, seconded by Trustee Markle to take a 5-minute break. Motion carried unanimously.

Western Slope Conservation Center- Letter of Support-Gunnison Outdoor Resources Protection Act

Motion made by Trustee Knutson, seconded by Trustee Stelter to support Western Slope Conservation Center letter of support for Gunnison Outdoor Resource Protection Act. Motion carried unanimously.

Ordinance 06-2022 Building Regulations-First Read

Motion made by Trustee Stelter, seconded by Trustee Markle to adopt Ordinance 06- 2022 AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, AMENDING CHAPTER 18 OF THE MUNICIPAL CODE AND PROVIDING FOR THE ADOPTION OF AND AMENDMENTS TO THE INTERNATIONAL BUILDING CODE, THE INTERNATIONAL MECHANICAL CODE, THE INTERNATIONAL FUEL GAS CODE, INTERNATIONAL RESIDENTIAL CODE, THE INTERNATIONAL EXISTING BUILDING CODE, THE INTERNATIONAL ENERGY CONSERVATION CODE, AND THE INSTALLATION HANDBOOK FOR MANUFACTURED HOMES AND FACTORY BUILT HOUSING. Motion carried with five (5) Aye, and one (1) Nay.

Trustee	Aye	Nay
Knutson	X	
Markle	X	
Stelter	X	
Smith		X
Weber	X	
Valentine	X	

Motion made by Trustee Knutson, seconded by Trustee Weber move to deal with items #8, #12, & #14 push these items first. Motion carried unanimously.

Consideration of a North Fork Airport Advisory Committee.

Motion made by Trustee Weber, seconded by Trustee Smith for Trustee Stelter and Mayor Bachran to work with Neil Schweiterman on an Airport Advisory Committee. Motion carried unanimously.



Report From Town Attorney

He will stay on with us for one extra month until we can get a new one.

Motion made by Trustee Markle, seconded by Trustee Stelter to direct staff to solicit letter of interest for a new Attorney. Motion carried unanimously.

Trustee Markle amended his motion to, seconded by Trustee Stelter to include Trustee Valentine and Trustee Smith as the Personnel Committee to start the Attorney search. Motion carried unanimously.

Consent Agenda

Regular Meeting Minutes:

June 9, 2022

Special Events:

Mountain Harvest Festival-September 23-25th

Cherry Days- July 2-4th

BMW Rally- July 22-24th

Motion made by Trustee Markle, seconded by Trustee Weber to pull Mountain Harvest Festival from the agenda. Motion carried unanimously.

Motion made by Trustee Knutson, seconded by Trustee Weber to continue this issue until the next regular meeting of the Trustees. Motion carried unanimously.

Motion made by Trustee Knutson, seconded by Trustee Weber to accept the Consent Agenda without Mountain Harvest Festival item. Motion Carried unanimously.

Mayor's Reports

Motion made by Trustee Markle, seconded by Trustee Smith to solicit a statement on re-lining vs replacing the tank lining from the Advisory Water Committee. Motion carried unanimously.

Staff Reports

Administrators Report

Public Works Report

Police Report

Finance Report

Provided by Administrator Ferguson.

Motion made by Trustee Weber, seconded by Trustee Knutson, put out an RFP for General Contractor. Motion carried unanimously.

Unfinished Business

Ordinance 05-2022 Dark Skies Ordinance-Second Read

This will go to a Public Hearing.



Disbursements

Motion made by Trustee Weber, seconded by Trustee Stelter to approve disbursements. Motion carried unanimously.

How did we do?

Markle- Packet big and didn't have time to get through it.

Weber- Did a good job getting through it but was a very big packet.

Stelter- Took 10 hrs. to get through and he didn't get to look at disbursements enough.

Motion made by Trustee Weber, seconded by Trustee Stelter to adjourn the meeting. Motion carried unanimously.

ADJOURNMENT

The Regular Board Meeting was adjourned at 9:52 p.m.

Corinne Ferguson, Administration/Clerk

Mary Bachran, Mayor

DRAFT

File Attachments for Item:

4. Paonia Liquors, LLC - Retail Liquor License Renewal

Submit to Local Licensing Authority

PAONIA LIQUORS
PO Box 342
Paonia CO 81428

NOTE:
THIS SECTION
IS COMPLETED
BY the State
ALL TOWN FEES
HAVE BEEN
PAID. (CF)

Fees Due		
Renewal Fee		277.50
Storage Permit	\$100 X _____	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X _____	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
Amount Due/Paid		\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name PAONIA LIQUORS, LLC		Doing Business As Name (DBA) PAONIA LIQUORS	
Liquor License # 03-10199	License Type Liquor Store (city)		
Sales Tax License Number 33780290-0000	Expiration Date 07/05/2022	Due Date 05/21/2022	
Business Address 4 THIRD STREET Paonia CO 81428			Phone Number 9705273131
Mailing Address PO Box 342 Paonia CO 81428		Email PaoniaLiquors@gmail.com	
Operating Manager Christina Knowles	Date of Birth	Home Address	Phone Number
1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented* *If rented, expiration date of lease _____			
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3b. If so, which are you renewing? <input type="checkbox"/> Delivery <input type="checkbox"/> Takeout <input type="checkbox"/> Both Takeout and Delivery			
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes No

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. Yes No

Affirmation & Consent		
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.		
Type or Print Name of Applicant/Authorized Agent of Business	Title	
Christina Knowles	Owner	
Signature	Date	
Christina Knowles	6-10-22	
Report & Approval of City or County Licensing Authority		
The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.		
Therefore this application is approved.		
Local Licensing Authority For	Date	
TOWN OF PAOUIA		
Signature	Title	Attest

Tax Check Authorization, Waiver, and Request to Release Information

I, Christina Knowles am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Paonia Liquors LLC (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and its duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Paonia Liquors</u>		Social Security Number [REDACTED]	
Address <u>4 3rd St</u>			
City <u>Paonia</u>		State <u>CO</u>	Zip <u>81428</u>
Home Phone Number		Business/Work Phone Number <u>970-527-3131</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Christina Knowles</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>Christina Knowles</u>			Date signed <u>6-10-22</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

PAONIA LIQUORS LLC

970-527-3131
4 3RD STREET
PO BOX 342
PAONIA, CO 81428-0342

DATE 6-27-22

PAY TO THE ORDER OF

Town of Paonia

\$ 175.00

One Hundred Seventy Five

No 1001

DOLLARS

FIRST COLORADO NATIONAL BANK
PAONIA 970-527-4101 DELTA BRANCH

FOR License Renewal

Christina Knudsen

Town of Paonia

214 Grand Avenue • P.O. Box 460
Paonia, CO 81428-0460
(970) 527-4101

RECEIPT

DATE 6-27-22

RECEIVED FROM Paonia Liquors

\$ 175.00

One Hundred Seventy Five Dollars

DOLLARS

FOR License Renewal

- CASH
- CHECK 175.00
- CREDIT CARD

BY [Signature]

File Attachments for Item:

5. Linda Little dba Linda's Bistro

Submit to Local Licensing Authority

Fees Due		
Renewal Fee		
Storage Permit	\$100 X _____	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X _____	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
Amount Due/Paid		\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name Linda M. Wi HLE		Doing Business As Name (DBA) 3RD STREET BISTRO		
Liquor License # 03 777 67 0000	License Type Hotel	Sales Tax License # 03 777 67 0000	Expiration Date 08/12/21	Due Date 8/12th/22
Business Address 212 3rd street				Phone Number 970-527- Le 146
Mailing Address PO BOX 422 PAONIA, CO. 81428		Email NO		
Operating Manager	Date of Birth	Home Address	Phone Number	

1. Do you have legal possession of the premises at the street address above? Yes No
 Are the premises owned or rented? Owned Rented* *If rented, expiration date of lease NO
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. Yes No
- 3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? Yes No
- 3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? Yes No
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. Yes No
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. Yes No
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes No
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. Yes No

Affirmation & Consent		
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.		
Type or Print Name of Applicant/Authorized Agent of Business	Title	
<i>Winda M. Little</i>	<i>3rd Street BISTRO</i>	
Signature	Date	
<i>Winda M. Little</i>	<i>7/12/22</i>	
Report & Approval of City or County Licensing Authority		
The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.		
Therefore this application is approved.		
Local Licensing Authority For	Date	
Signature	Title	Attest

Tax Check Authorization, Waiver, and Request to Release Information

I, Linda M. Little am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of _____ (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and its duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>3rd Street Bistro</u>		Social Security Number/Tax Identification Number [REDACTED]	
Address <u>212 2nd St.</u>			
City <u>PAONIA,</u>		State <u>Co.</u>	Zip <u>81428</u>
Home Phone Number		Business/Work Phone Number <u>970-527 6146</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Linda M. Little</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information)			Date signed <u>7/12/22</u>

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File Attachments for Item:

6. Mayor's Report

AGENDA SUMMARY FORM

	Mayor's Report
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

Community Strategic Planning Session 6-25-22

SUMMARY

The Town of Paonia’s Community Strategic Planning Session focused on five main areas:

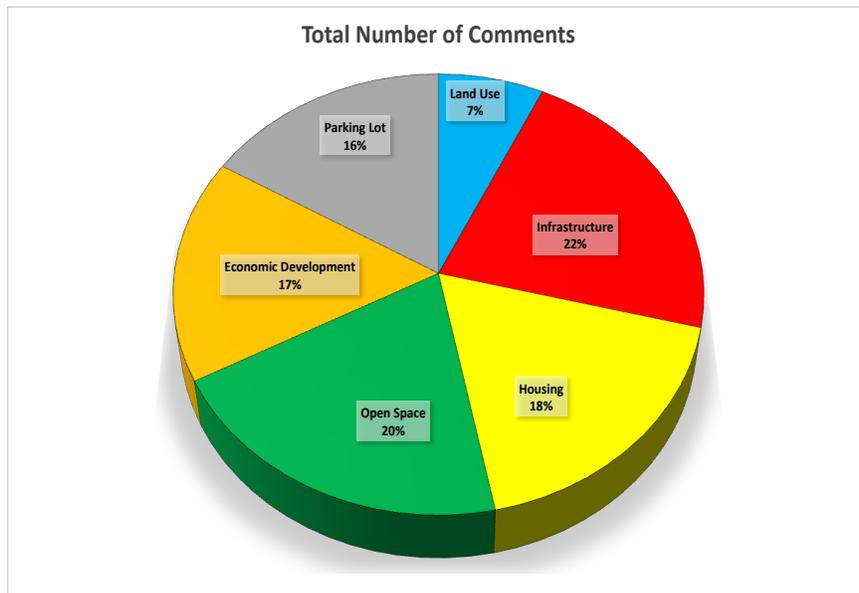
- Land Use
- Infrastructure (water, sewer, streets)
- Housing
- Open space (parks, recreation)
- Economic Development

A “Parking Lot” was also included to capture those ideas that did not fit into the other five areas.

The session was divided into 2 small group exercises where attendees were given to opportunity to provide opinions about two of the above areas. These opinions were then transferred to large sheets. Next people could identify their main areas of concern. Participants were given three blue or red dots to indicate these main concerns. They were also given a yellow dot to place by their most pressing concern.

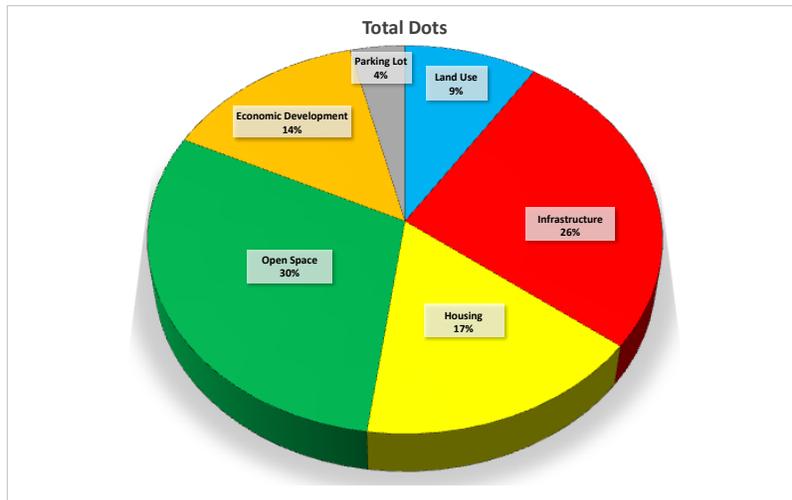
One hundred twenty-seven comments were collected on the sheets. They were distributed among the categories as shown in the table and chart below:

Land Use	Infrastructure	Housing	Open Space	Economic Development	Parking Lot
9	27	22	27	21	21
7%	21%	17%	21%	17%	17%



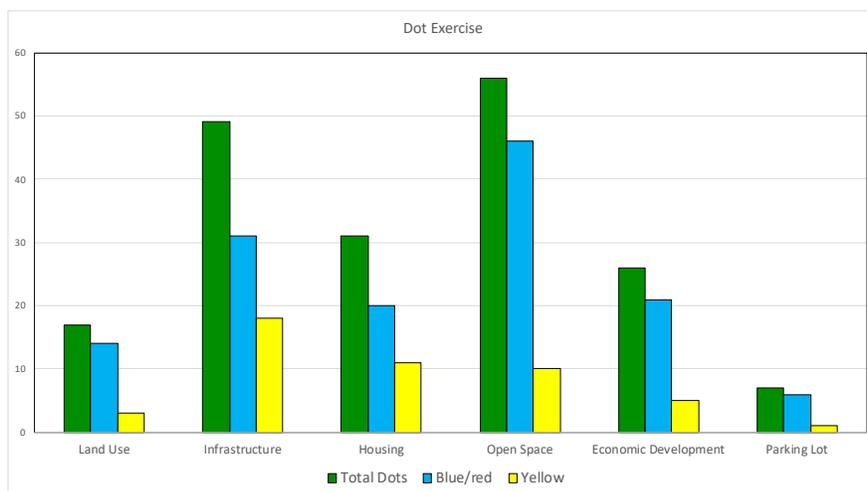
One hundred eighty-six colored dots were placed by the statements that people found most important. They were distributed as shown in the table and chart below:

Land Use	Infrastructure	Housing	Open Space	Economic Development	Parking Lot
17	49	31	56	26	7



The table and chart below show the distribution of all the dots:

	Land Use	Infrastructure	Housing	Open Space	Economic Development	Parking Lot
Total Dots	17	49	31	56	26	7
Blue/red	14	31	20	46	21	6
Yellow	3	18	11	10	5	1



Forty-eight yellow dots (the most pressing concern) were placed on the sheets. They were as follows:

- **Infrastructure 18 dots**
 - 4 dots – Climate change plan
 - 4 dots – Maintenance plan for the infrastructure
 - 3 dots – Leaks and conservation
 - 3 dots – Recycling
 - 1 dot – Water supply and drought impacts
 - 1 dot – Understanding legal water rights
 - 1 dot – Water storage/reservoir
 - 1 dot – Wasting water, conservation efforts
- **Housing 11 dots**
 - 7 dots – There is an urgency
 - 4 dots – Affordability
- **Open Space (Parks, Recreation) 10 dots**
 - 2 dots – Do something great with the Vo-tech building
 - 2 dots – Old sewer pond to open space
 - 2 dots – Promote Dark Skies
 - 1 dot – Take care of what we have
 - 1 dot – Paonia in Motion projects
 - 1 dot – Access to mesas - walking and biking safety
 - 1 dot – Tree care for land-owners
- **Economic Development 5 dots**
 - 4 dots – Need neutrality to reduce polarization/bias/conflict
 - 1 dot – Water is a limited resource and impacts development
- **Land Use 3 dots**
 - 2 dots – Zoning code needs to be clear
 - 1 dot – Community Land Trust
- **Parking Lot 1 dot**
 - 1 dot – Make town a habitat for walking education, corridor-zeric, and native plants for pollinators, wildlife, have walking map available.

The issues that received the most yellow dots were:

- 7 dots – There is an urgency (housing)
- 4 dots – Affordability (housing)
- 4 dots – Climate change plan (infrastructure)
- 4 dots – Maintenance plan for the infrastructure
- 4 dots – Need neutrality to reduce polarization/bias/conflict

THEMES

Several overarching themes were noted during the planning session. They are as below:

WATER AND HOUSING

The themes of water and housing appeared in almost every group. There is a general consensus that they are tied together and need to be addressed both in the short and long term. The need for affordable housing was especially highlighted.

ENVIRONMENT

Another overriding concern was the need to keep our environment in mind. This again crossed the different groups with an emphasis placed on taking care of what we have and keeping things local rather than going outside the area. Things such as recycling, keeping the skies dark, water conservation, keeping our trees healthy without harmful chemicals appeared in the comments.

PLANNING

Across groups the need for planning was emphasized. The Town was urged to do long term planning (20+ years) and to address the issues around climate change and the impacts it could have on our community. Comments were directed toward using incentives to bring about the changes we want and to make sure that zoning is clear and easily understandable. Planning to make the old Vo-Tech building into a community asset was strongly encouraged, as well as creating plans for the old sewer property to be utilized in some beneficial manner.

OVERALL, the Community Strategic Planning Session provided a great deal of information for the Town Board and staff. We are very thankful to everyone who participated in the session and took the time to provide feedback to the Town. We look forward to continuing this process and producing a master plan that will guide us into the future.

Community Strategic Planning Session 6-25-22

LAND USE

- 1. Clear zoning/code needs to be clear ●●●●●●●●
- 2. Favor affordability/affordable housing ●
- 3. Enforce consistently
- 4. ADUs ●
- 5. Housing committee of citizens ●
- 6. Community land trust ●●
- 7. Incentivize first before regulating ●
- 8. New person on staff: planning and emergency preparedness ●
- 9. Care for our environment – trees, no poison ●●●

Community Strategic Planning Session 6-25-22

INFRASTRUCTURE – WATER, SEWER, TRASH, STREETS

1. Informational
 - a. Concern about communication
 - b. Existing information more accessible and better understood
 - c. Water supply and drought impacts ● ●
 - d. Pricing – base pricing on usage
 - e. Need a long-term plan
 - f. Understanding legal water rights ● ● ● ●
2. Physical
 - a. Spring boxes are obsolete
 - b. Water storage/reservoir ● ● ● ●
 - c. Leaks and conservation ● ● ● ● ●
 - d. Under-utilization of right, over utilization of capacity
 - e. Water quality/protection ● ● ●
 - f. Possible regional management
 - g. Maintenance plan for the infrastructure ● ● ● ● ● ● ●
 - h. Water and streets are connected
3. Trash
 - a. Plan of composting,
 - b. recycling, ● ● ● ● ●
 - c. uniform bottle bill
4. Trees, caring for them
5. Effect of piping ditches on ecology of town and water
6. Wasting water – conservation effort ● ● ●
7. Consolidate water companies
8. Clear fees for utility service and repairs and choice of subcontractors
9. Trying to do too many things at once ● ●
10. Protecting our springs ● ● ● ● ● ●
11. Climate change plan ● ● ● ● ● ● ●
 - a. Plans for drought, flood, fire
12. Don't have reserve funds
13. Protect the quality of our water ●

Community Strategic Planning Session 6-25-22

HOUSING

1. Affordability ●●●●●●●●
 - a. New master plan with housing guidelines
 - b. More rentals ●
 - c. Secure water system for new housing
 - d. Look to other towns experiencing this
2. Maintain a small scale ●
3. Tax what we don't want, incentivize what we want ●●●●●
4. Air B&B – taxed more, restricted ●●
5. Multi-unit housing for our elders and all ages ●●
6. Survey about vacant housing ●●●
7. Higher density development
 - a. Water efficiency
 - b. Protect neighbors
8. Parking – need more
9. Upkeep of property: Paonia Pride
10. Disparity between first time home buyer and retirees
11. Division between in town and out of town housing
12. ADUs and water taps ●
13. Definition of affordable housing and section 8 subsidized housing
14. How much can we do
15. What is our carrying capacity
16. There is urgency ●●●●●●●●

Community Strategic Planning Session 6-25-22

OPEN SPACE/PARKS/RECREATION

1. Creative ways to fund this
2. Take care of what we have 
3. Paonia in Motion has projects to consider 
 - a. Citizens involved on a separate committee lite the Tree Board model
4. Promote the use of volunteers 
5. Make a plan – work on the plan 
6. Apple Valley as a better launch of Jumbo
7. Access to mesas - walking and biking safety 
8. Collaborate with the Rec. District
9. Better communication of good news about Town
 - a. Ask for feedback
10. Do something great with the Vo-tech building 
11. Old sewer pond to open space 
 - a. People’s park
12. Design changes to encourage bikes 
13. Spaces for kids 
14. Engage the public in mapping
15. Safe ways to bike around town 
16. Expand bike routes 
17. Paonia Picks
18. Promote dark skies 
 - a. Where/how
19. Bike path to Delicious 
20. Create a tree stewardship program
21. Open space easement
22. Tree care for landowners 
23. Lack of shade for playgrounds

Community Strategic Planning Session 6-25-22

ECONOMIC DEVELOPMENT

1. Water is a limited resource and impacts development ●●●
2. Affordable housing ●●
3. Tourism and responsible tourism
 - a. Being a “teaching” town
 - b. Recreational tourism
4. Supporting the local businesses ●●●●●
5. Development – steady/sustainable
6. 20+ year plan ●●
7. Opportunities for youth ●●●
 - a. Little through early 20s ok
 - b. Need teen to 30s
8. Focus on incentives vs regulation ●●
9. Seek state funding ●
10. Most business owners live outside of town ●
 - a. Have no voice
11. KISS – Keep it Simple ●
12. Markets are needed for local producers
13. Business hours often inconsistent
14. Winter economy stalls
15. Should we market our town ●●
16. Need neutrality to reduce polarization/bias/conflict ●●●●

Community Strategic Planning Session 6-25-22

PARKING LOT

1. Supply and demand water
2. Parking, need more ●
3. Designing for more walking and biking ● ● ● ●
4. Marta – terra forming
5. Recycling
6. At what point does Paonia lose “economically disadvantage” status?
7. Can Town of Paonia mandate developers include a percentage of affordable units?
8. ADU – long term rental requirement ●
 - a. See Crested Butte land use
9. Taxes – residential vs non-resident
10. Housing – codes
 - a. Newbuild/renovate included water conservation
11. Parking
 - a. Town land by Berg Harvest?
 - b. Sidewalk and/or shuttle people in?
12. Communication plan
 - a. Monthly
 - b. Staff, operations, water, parks, etc.
13. Jobs for young people
 - a. Connecting youth/young adults to local businesses
14. Make town a habitat walking educational corrido-zeric and native plants for pollinators, wildlife – have walking map available. ●

Mayor's Report

Grant Discussion

- SRF loan funding
- DOLA Tier II grant

Region 10 Board of Directors Meeting 6-23-22

- Executive Director Report – Michelle Haynes
 - OED – position will be developed to help small communities decide what projects they could do with Infrastructure Investment and Jobs Act (IIJA) grant money and help with technical support for grant writing
 - 1 year position at about \$70K about \$100K with travel
 - Could be remote or hybrid position
- Small Business Resource Center – Nancy Murphy
 - Trainings
 - Finance Friday: Understanding Tax Returns, Fri Jun 24 2:30-3:30 p.m.
 - Foodie Friday: Food Trucks, Fri, Jul 1, 9-10 a.m.
 - SmartStart: How to start a business, Wed, Jul 13, noon- 2 p.m., \$35
 - Outdoor Industry Summit: Product Series, Thurs- Fri, Jul 14-15, \$60, \$75, \$175 (group)
 - Business Plan in a Day, Tues/Thurs, Jul 19/21—two days, 9 a.m.- noon, online \$85
 - Working to get monthly coffees for community business owners on the calendar for Delta and Montrose counties.
- Business Loan Fund – Dan Scinto
 - Multiple projects ongoing
 - Given out \$150K in loans
- Community Development – Trish Thibido
 - Hosting Home Grown Western Slope Start Up Week Events: Delta is June 30
- Community Living Services – Eva Vetch
 - Will be doing a 4-year plan in August. Will be coming to Paonia to talk to stakeholders
- Regional Broadband – Corey Bryndal
 - Multiple projects around the region
 - Working to connect all the colleges and universities to Denver institutions
- Gunnison Valley Transportation Region Committee – Vince Rogalski
 - Hwy 50 in Little Blue Creek Canyon will be open during the daytime hours during the work week with alternating lanes beginning July 1. It remains closed during the night from 7 pm to 6:30 am. Will be open all during the weekends.
 - Project will not be finished on time.
 - Mag chloride has been applied on Crested Butte pass road.

File Attachments for Item:

7. Town Administrator's ReportPublic Works ReportPolice ReportFinance Report

AGENDA SUMMARY FORM



Town Administrator's Report
Public Works Report
Police Report
Finance Report

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber



Town of Paonia Administrator Report

July 14, 2022

No matter how small the step, forward is forward.
- Mel Robbins

It is again with sadness I report that former Town Administrator and Public Works Director John Norris passed away following a long battle with bone cancer. Mr. Norris offered many years of service to the Town, and I am sure he will be thought of often and with fondness.

- Senator Bennett's office has confirmed submittal of the congressional directed spending request for the Town. This is a competitive process and will be several months before there will be a follow-up.
- Following passage of the updated I-Code (2018 IRC/IBC) review of final IGA with City of Delta for building official will be on the agenda.
- Katie Sawyer with RCAC continues working on the cost of analysis for the sewer fund.
- Planning Commission meeting with Delta County Planning regarding Town and County IGA, County land use updates, and the Towns master plan update was held. A poll will be circulated to the Commission members to find when a full board will be available for further discussion of the master plan update – following appointment for vacancies.
- Tree pruning over traffic signs was completed the week of July 4th.
- Town continues to review trees as requests come in from the community. Two (2) are being scheduled for removal as agreed upon with Tree Board input.
- Public hearing notices for the i-code ordinance and lighting ordinance went out for the news papers July 13th and 20th. The hearings will be held July 28th at the regular meeting. The draft ordinances will be on the Town website this week for community review prior to packet publication.
- The RFQ for the general contract engineering will be finalized and out on the website and to the Board the week of the 11th.
- An updated administrator project list will be submitted the Board the week of July 11th.
- A public works and police report will be added to the packet no later than July 13th.
- Interim Chief Laiminger will be attending regular meetings beginning July 28th.
- As per the retirement package, Ms. Norris has taken proper steps to submit notice to the Town and the retirement payment will be reduced from \$1,680 per month to \$ 1,120 per month.

Request for Board action:

- In order to provide time for Board and community review of the 2021 Audit I request the Board schedule a special meeting for the presentation of the 2021 Audit by Chadwick, Steinkirchner, Davis Thursday, July 21, 2022, at 5PM. The audit will then be included on the July 28th agenda for acceptance.
- I have had one committee member request a Town assigned email. To provide all committee members a Town assigned email will cost approximately \$2,160 annually. I suggest the Board encourage community members to create a special email account for their committee purposes using a no cost option.



EXTERNAL MEMORANDUM

To: Desi Santerre
Water and Wastewater Program Manager
Colorado Department of Local Affairs
1313 Sherman Street, Room 521
Denver, CO 80203

cc: Corinne Ferguson – Town of Paonia

Project Central File W0317.21005 — External Memorandum

From: Douglas E. Schwenke, P.E.
Principal Engineer
JDS-Hydro / RESPEC
5540 Tech Center Drive, Suite 100
Colorado Springs, CO 80919

Date: June 7, 2022

Subject: Town of Paonia – Water and Wastewater Planning Services



PAONIA – SCOPE OF SERVICES

JDS-Hydro a Division of RESPEC has developed the following proposed scope of services to provide preliminary planning services for the Town of Paonia through the Colorado Department of Local Affairs (DOLA) Small Communities Water and Wastewater Project Development program. The preliminary planning services are proposed to center around potential water and wastewater evaluations. On the wastewater side the preliminary planning efforts will focus on the wastewater treatment facility. Currently, the Town of Paonia employs an aerated lagoon system to treat its wastewater before discharging into the North Fork of the Gunnison. The wastewater treatment facility has generally met its obligated effluent limits and has been able to satisfy the discharge requirements of its current permit. However, the Town has recently questioned whether it needs all the land dedicated to the wastewater treatment facility, and what types of milestones it needs to plan for in the future. The Town has not conducted any significant evaluations of its WWTP recently and identifying what the community will be facing regarding wastewater treatment investments in the future is an important consideration for the Town. While JDS cannot complete a full planning or performance evaluation document for the Town through the program, it can assist the Town with establishing the following evaluation parameters as it looks to define what may impact its treatment capabilities, and how it might plan for those in the future. Items in which JDS can assist Paonia with through the planning program at the WWTP include the following:

5540 TECH CENTER DRIVE
SUITE 100
COLORADO SPRINGS, CO 80919
719.227.0072



- / Identifying future regulatory requirements by the Environmental Protection Agency planned for the receiving stream (North Fork of the Gunnison) through the Colorado Department of Health and Environment (CDPHE)
- / Identifying impacts to future operational, financial, and technical efforts at the WWTP.
- / Provide a summary of alternatives that may be available to Paonia considering potential regulatory changes on the North Fork of the Gunnison. Summary will not be a comprehensive evaluation of treatment processes that could potentially meet projected effluent limits, but a presentation of other processes used by other municipalities in response to newly assigned effluent limits.
- / Estimate potential impact to available resources depending upon available alternatives (i.e. staffing, financial, land, space)
- / Provide a rate analysis to which JDS had previously created for the Town of Ouray through the Small Communities assistance program and tailor specifically to the Town of Paonia. The tool can be used to prioritize potential wastewater treatment investments as identified in the above alternatives summary, and then applied to Paonia’s rate structure to evaluate if additional rate increases may be necessary to finance potential improvements to the wastewater treatment facility. This rate tool can be applied over a 20-year evaluation period or be modified to assess a longer evaluation period.

On the water side, the interest is to look at areas that may help alleviate identified constraints on Paonia’s raw and potable water distribution systems. The Town has been very diligent in the past with working on observed issues and constraints with its water system. From employing capital projects to repair breaks in its distribution system, to evaluating its raw water collections system, to engaging in upgrades with its potable water treatment system, and to employing more professional staff in operations, Paonia has been very proactive in addressing issues as they have been identified. While this can be seen as a reactive approach, the Town has recently implemented an initiative with DOLA to begin proactive planning in an effort to identify challenges to its water system, and how it might plan to address these challenges. As part of this proactive planning effort in conjunction with DOLA, JDS is proposing to support some of these efforts through the Small Communities Water and Wastewater Project Development Program. Through the assistance, the items in which JDS proposes to support includes the following:

- / Providing a list of advantages, disadvantages, and procedures that Paonia may wish to consider in evaluating the merits of annexing a number of consecutive systems (i.e. water companies) into its service area.
- / Develop a list of alternative raw water sources which Paonia may consider in lieu of continuing to employ its existing spring collections system.
- / Provide a rate analysis to which JDS had previously created for the Town of Ouray through the Small Communities assistance program and tailor specifically to the Town of Paonia. The tool can be used to prioritize identified Capital Improvement Projects (CIP) as identified by the Town of Paonia, and then applied to Paonia’s rate structure to evaluate if additional rate increases may be necessary to finance the proposed CIP program. This rate tool can be applied over a 20-year evaluation period or be modified to assess a longer evaluation period.



JDS-Hydro has prepared a proposed scope of fees to capture the proposed evaluation services for the Town of Paonia through the Small Communities Water and Wastewater Project Development program. The purpose of the evaluation is not to prepare a full preliminary engineering report, project needs assessment, or master planning effort for the Town of Paonia. However, JDS anticipates that the completed documents will assist Paonia staff with establishing a foundation to focus planning efforts on both the water and wastewater sides. A summary of these proposed evaluation services is provided below:

- / Task A – WWTP Evaluation (Wastewater)
 - » Gather background information on WWTP background
 - » Site visit to Paonia WWTP
 - » Evaluation of WWTP regulatory considerations on the North Fork of the Gunnison receiving stream.
 - » Evaluation of future operational, financial, and technical considerations.
 - » Develop potential WWTP treatment alternatives that may be able to meet potential future effluent limits. Establish impacts on land / space requirements for WWTP.
 - » Provide information and items that should be considered in a WWTP mater planning effort.
 - » Prepare rate tool analysis for prioritizing potential improvements to the WWTP according to estimated project costs.
- / Task B – Water System Evaluation (Water)
 - » Pre/Con Evaluation of annexing water companies (i.e. consecutive systems)
 - » Develop potential raw water sources for consideration and evaluation
 - » Prepare rate tool analysis for prioritizing water CIP
 - » Prepare memorandum containing pro-con evaluation of annexing water companies, proposing potential raw water sources alternative to existing spring system, and recommendations from CIP rate tool evaluation

Douglas E. Schwenke, P.E.
JDS-Hydro a Division of RESPEC

PUBLIC WORKS

7/14/2022 Public works summary – Cory Heiniger

Fire hydrant painting.

Gutter cleaning, curb painting, weeding on sidewalks, and tree cutting to remove safety hazards from stop and yield signs (some tree removal was contracted) throughout town.

Straightening street and stop signs as we can.

Diversion box above 2million gallon plant is installed and operational.

We have been trying to figure out some low water pressure / flow issues in a few areas. Making some progress but still working on it.

Free trash week.

Cherry days and BMW prep.

Auction of equipment we no longer use or need.

Potholes.

Line breaks and leak fixes.

Sewer line issues on Dorris Ave.

Picked up some items to repair the stage and gate at the town park.

Mowing around clock plant.

We have been trying to get everything operational to get the clock plant back online.

Upcoming planned projects

Apple valley shed tear down. (Possibly needs retaining wall built before it's taken down)

Road painting.

Park concrete. (High priority)

Bridge work and clean up. (High priority) will require bridge closure for Samuel wade bridge.

Instrumentation logging tools for wastewater plant.

File Attachments for Item:

8. Mountain Harvest Festival – September 23-25th - Grand Avenue Street Closure

AGENDA SUMMARY FORM

	Mountain Harvest Festival – September 23-25th - Grand Avenue Street Closure
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Summary:
Continued discussion regarding event relocation.

Notes:
Legacy Events – Park Fees waived for 2022

Mountain Harvest Festival – Modified request to move event back to Grand Avenue Street Closure – September 23-25th

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

July 8, 2022

TOWN OF PAONIA REQUEST TO BE PLACED ON AGENDA

PO Box 460
Paonia, CO 81428
970/527-4101
paonia@townofpaonia.com

Here are things you need to know:

- You must contact the Town Administrator or Town Clerk prior to coming to the Board. Quite often the issue can be resolved by staff action.
- No charges or complaints against *individual* employees should be made. Such charges or complaints should be sent to the employee's Department Head in writing with your signature.
- Remarks that discriminate against anyone or adversely reflect upon the race, color, ancestry, religious creed, national origin, political affiliation, disability, sex, or marital status of any person are *out of order* and may end the speaker's privilege to address the Board.
- Defamatory, abusive remarks or profanity are *out of order* and will not be tolerated.

Please complete the following information and return this form no later than the Monday, a week prior to the Board meeting to the above address or bring it to the Town Hall at 214 Grand Avenue.

Office hours are Monday through Friday, 8:00 a.m. to 4:30 p.m.

Regular Board meetings are scheduled for the second and fourth Tuesdays of each month.

Name of person making presentation: Amy DELUCA, NFVCC president

Organization, if speaking on behalf of a group: NFV Creative Coalition (Mt-Harvest)

Is this a request for Board action? Yes No

Please provide a summary of your comments:
21st Annual Mountain Harvest Festival
see attached sheet

What staff member have you spoken to about this? Please summarize your discussion:
Candy & Corinne - submitting all
necessary paperwork

Contact information:
Name: Amy DELUCA
Mailing Address: po box 304 / po box 143 (NFVCC)
81428
E-mail: cirquepaonia@gmail.com
Daytime Phone: 806-798-4806

Office Use Only:
Received: <u>6.6.2022</u>
Approved for Agenda: <u>[Signature]</u>
Board Meeting Date: <u>6.23.2022</u>

Application for a Special Events Permit

In order to qualify for a Special Events Permit, You Must Be Nonprofit and One of the Following (See back for details.)

<input checked="" type="checkbox"/> Social	<input type="checkbox"/> Athletic	<input type="checkbox"/> Philanthropic Institution
<input type="checkbox"/> Fraternal	<input type="checkbox"/> Chartered Branch, Lodge Or Chapter	<input type="checkbox"/> Political Candidate
<input type="checkbox"/> Patriotic	<input type="checkbox"/> Of A National Organization Or Society	<input type="checkbox"/> Municipality Owning Arts Facilities
<input type="checkbox"/> Political	<input type="checkbox"/> Religious Institution	

LIAB Type of Special Event Applicant is Applying for:	DO NOT WRITE IN THIS SPACE
2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day	Liquor Permit Number
2170 <input type="checkbox"/> Fermented Malt Beverage (3.2 Beer) \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate <i>NFV Creative Coalition 501(c)(3)</i>	State Sales Tax Number (Required)
---	-----------------------------------

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) <i>PO Box 143 Paonia Co 81428</i>	3. Address of Place to Have Special Event (include street, city/town and ZIP) <i>Grand Avenue (100 + 200 block) Paonia Co. 81428</i>
--	---

Name	Date of Birth	Home Address (Street, City, State, ZIP)	Phone Number
------	---------------	---	--------------

4. Pres./Sec'y of Org. or Political Candidate <i>Amy DeLuca</i>	
--	--

5. Event Manager <i>"</i>	
------------------------------	--

6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES HOW MANY DAYS? _____	7. Is premises now licensed under state liquor or beer code? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TO WHOM? _____
---	--

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? Yes No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date	Hours From	To
<i>Sat 9/24</i>	<i>11 a.m.</i>	<i>9 p.m.</i>	<i>Sun 9/25</i>	<i>10 a.m.</i>	<i>5 p.m.</i>						

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature <i>Amy DeLuca</i>	Title <i>president NFVCC</i>	Date <i>6-6-22</i>
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Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

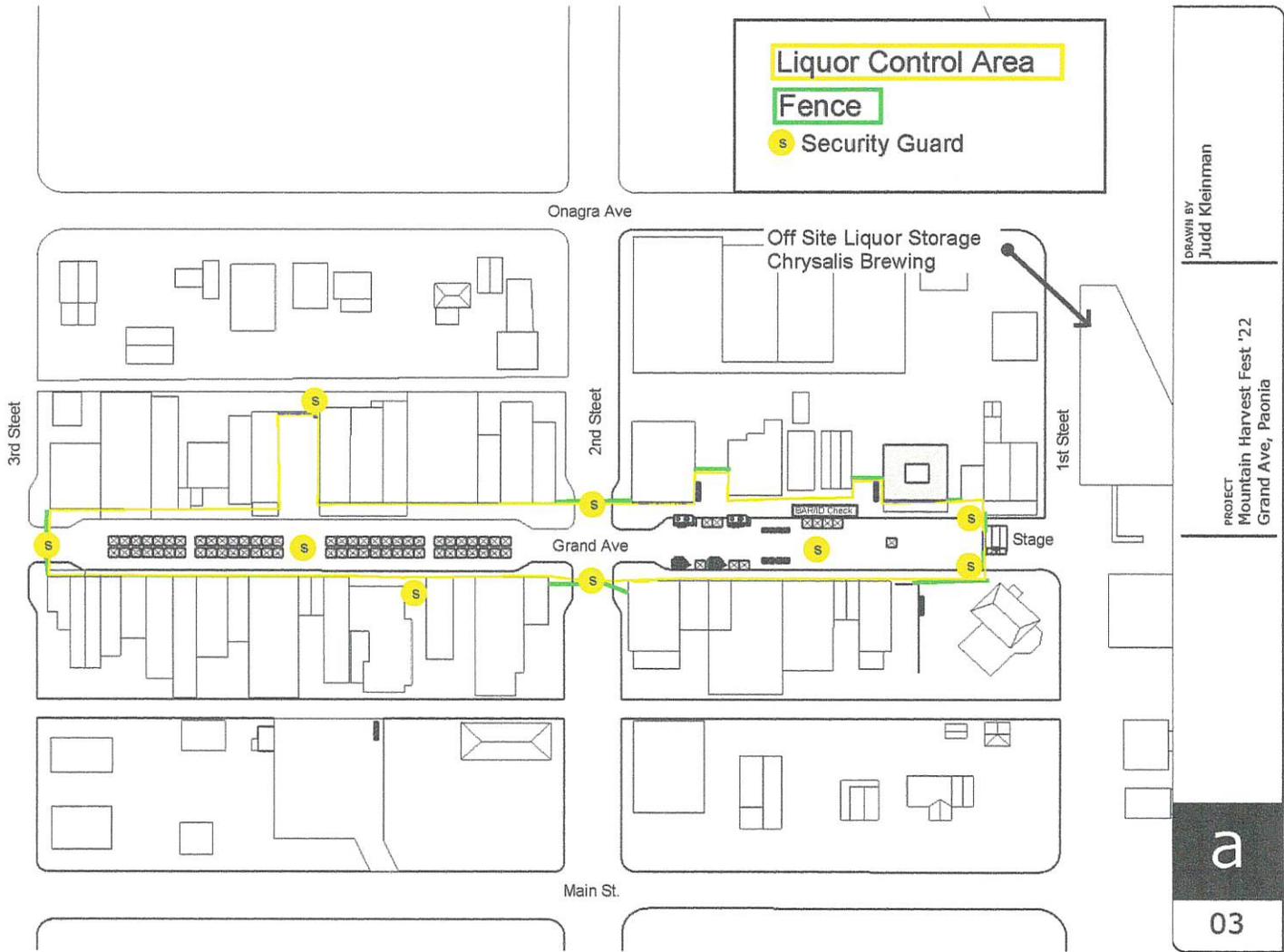
Local Licensing Authority (City or County) <i>Town of Paonia</i>	<input checked="" type="checkbox"/> City <input type="checkbox"/> County	Telephone Number of City/County Clerk <i>970-527-4101</i>
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Signature <i>Mayor</i>	Title <i>Mayor</i>	Date
---------------------------	-----------------------	------

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information

License Account Number	Liability Date	State	Total
		-750 (999)	\$



DRAWN BY
Judd Kleinman

PROJECT
Mountain Harvest Fest '22
Grand Ave, Paonia

a
03



May 25, 2022

Dear Friends,

It's been a crazy couple of years for small business and the nonprofit sector in our small yet vibrant community. We at the Creative Coalition remain committed to our mission of supporting arts and agriculture through the creative industries as a primary economic driver in the North Fork Valley. We are proud to announce that we will be carrying the torch by producing the 21st Annual Mountain Harvest Festival as one of our annual signature events.

The Creative Coalition manages the Paonia Creative District. It has been an honor and privilege to be recognized by Colorado Creative Industries as one of twenty-five state-certified creative districts. For the last ten years, the Coalition has organized the arts community to expand public art, serve our membership, offer business development to makers and deepen our nonprofit collaborations. We know that adding Mountain Harvest Festival to our roster will be an exemplary contribution to our mission and our valley. This year, we have assembled an outstanding professional production team promising to deliver a stellar festival. Our team intends to build on the history of supporting local artists, regional musicians, local farmers and the downtown business community.

We need your support to deliver on our promise. Please consider donating (and increasing your giving) to North Fork Valley Creative Coalition so that we can continue the legacy of Mountain Harvest Festival.

Sincerely,
Our Team

- Amy DeLuca - President & Festival Director
- Rob Miller- Music Director
- Judd Kleinman - Festival Operations
- Shawn Larson - Food / Bev Coordinator
- Susie Kaldis - Marketing Coordinator
- Mary George & Kaspar Keil - Board of Directors



SPONSORSHIP - LEVELS + BENEFITS

All Sponsors will be recognized from the stage at Mountain Harvest Festival

<p>IDEA MAKER \$250-499</p> <ul style="list-style-type: none"> • Name/Logo on Website • Mention from Stage • Group Social Media Post • MHF Sticker 	<p>PLACE MAKER \$500-999</p> <ul style="list-style-type: none"> • Name/Logo on Website • Mention from Stage • Group Social Media Post • MHF Sticker • Name/Logo on MHF Poster
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<p>DREAM MAKER \$1,000-2,499</p> <ul style="list-style-type: none"> • Name/Logo on Website • Mention from Stage • Group Social Media Post • MHF Sticker • Name/Logo on MHF Poster • Mention in Press Release • Logo on Stage Banner • Sponsor Spotlight in Newsletter & Social Media • MHF commemorative Poster signed by artist • MHF T-Shirt 	<p>STAR GAZER \$2,500-4,999</p> <ul style="list-style-type: none"> • Name/Logo on Website • Mention from Stage • Group Social Media Post • MHF Sticker • Name/Logo on MHF Poster • Mention in Press Release • Logo on Stage Banner • Sponsor Spotlight in Newsletter & Social Media • MHF commemorative Poster signed by artist • MHF T-Shirt • Name/Logo in Footer of Website & Newsletter Year-round
---	--

<p>TRAILBLAZER \$5,000+</p> <ul style="list-style-type: none"> • Website • Mention from Stage • Group Social Media Post • MHF Sticker • Name/Logo on MHF Poster • Mention in Press Release • Logo on Stage Banner • Sponsor Spotlight in Newsletter & Social Media • MHF commemorative Poster signed by artist • MHF T-Shirt • Name/Logo in Footer of Website & Newsletter Year-round • Custom "Be Local Gift" Basket
--

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

North Fork Valley Creative Coalition, Inc

is a

Nonprofit Corporation

formed or registered on 08/04/2012 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20121427405 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 06/01/2022 that have been posted, and by documents delivered to this office electronically through 06/02/2022 @ 18:35:31 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 06/02/2022 @ 18:35:31 in accordance with applicable law. This certificate is assigned Confirmation Number 14066661 .



Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

Town of Paonia

Application for Street Closure

Organization Name: NFVCC - Mt. Harvest Festival
Address: PO Box 143
Contact Person: AMY DELUCA Telephone #: 805-798-4806
Date of Requested Street Closure: Friday 9/23 - Sunday 9/25

Start Time	End Time	Street(s) and Block(s) Requested for Closure
9/23 4:30a	10 pm	100 - 200 Block grand ave + intersection o 2nd street
9/24 8am	10 pm	
9/25 8a	5p	

Number of Participants Expected: _____

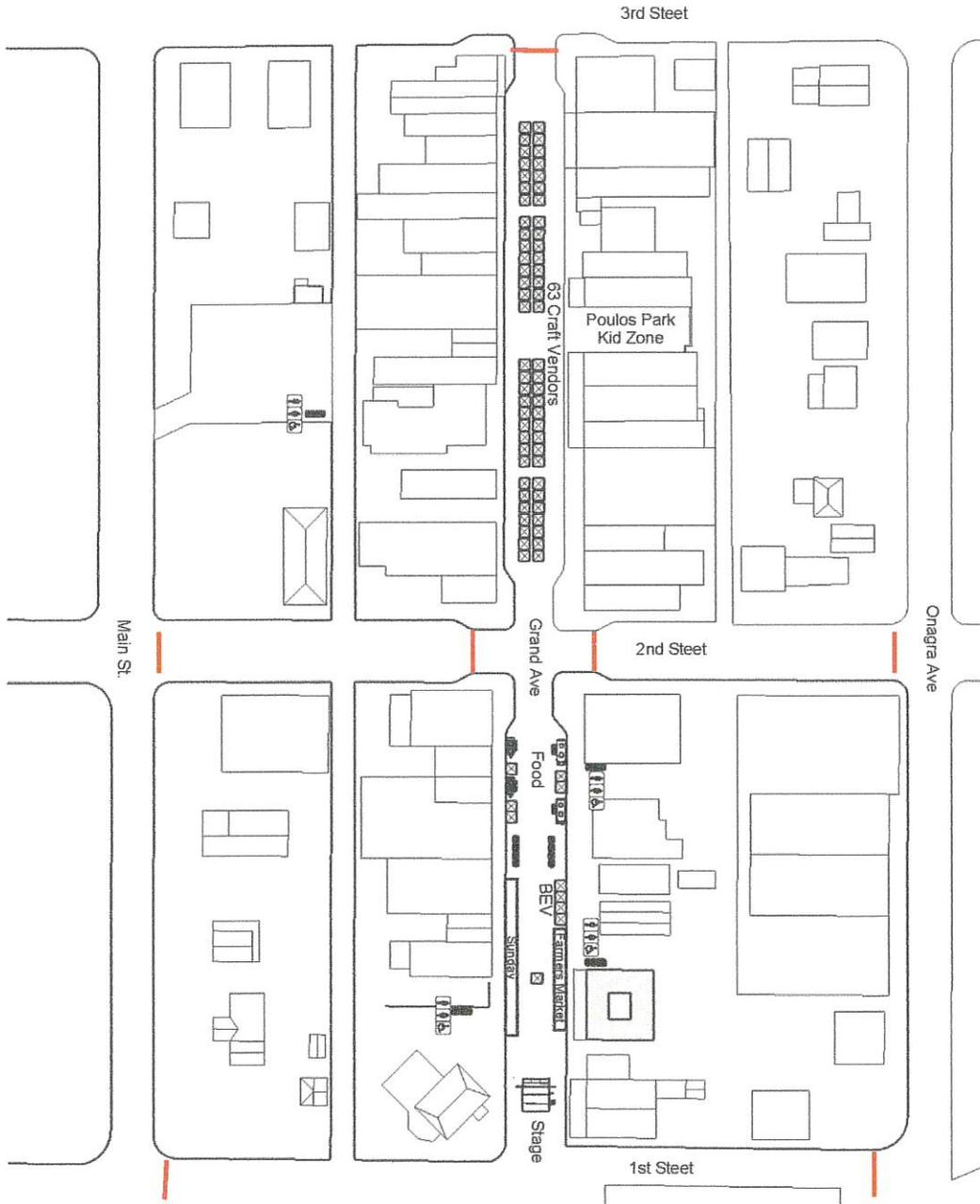
I have read the attached Street Closure Ordinance 2002-06 and fully accept all responsibilities required by the Town for this street closure. Attached to this application are the following:

- ◇ A copy of general liability insurance policy;
- ◇ A check in the amount of \$25.00 per hour of street closure (minimum one hour, maximum charge, 4 consecutive hours—over 4 hours requires Board of Trustees approval)
- ◇ A check in the amount of \$125.00 for deposit to be held by the Town of Paonia
- ◇ (The deposit will be returned to the applicant following the event in full if the street(s) are in the same condition prior to closure);
- ◇ Written proof of notification to all adjoining property owners and businesses; and
- ◇ Written description of any activity including vending and/or commercial occurring during the event.

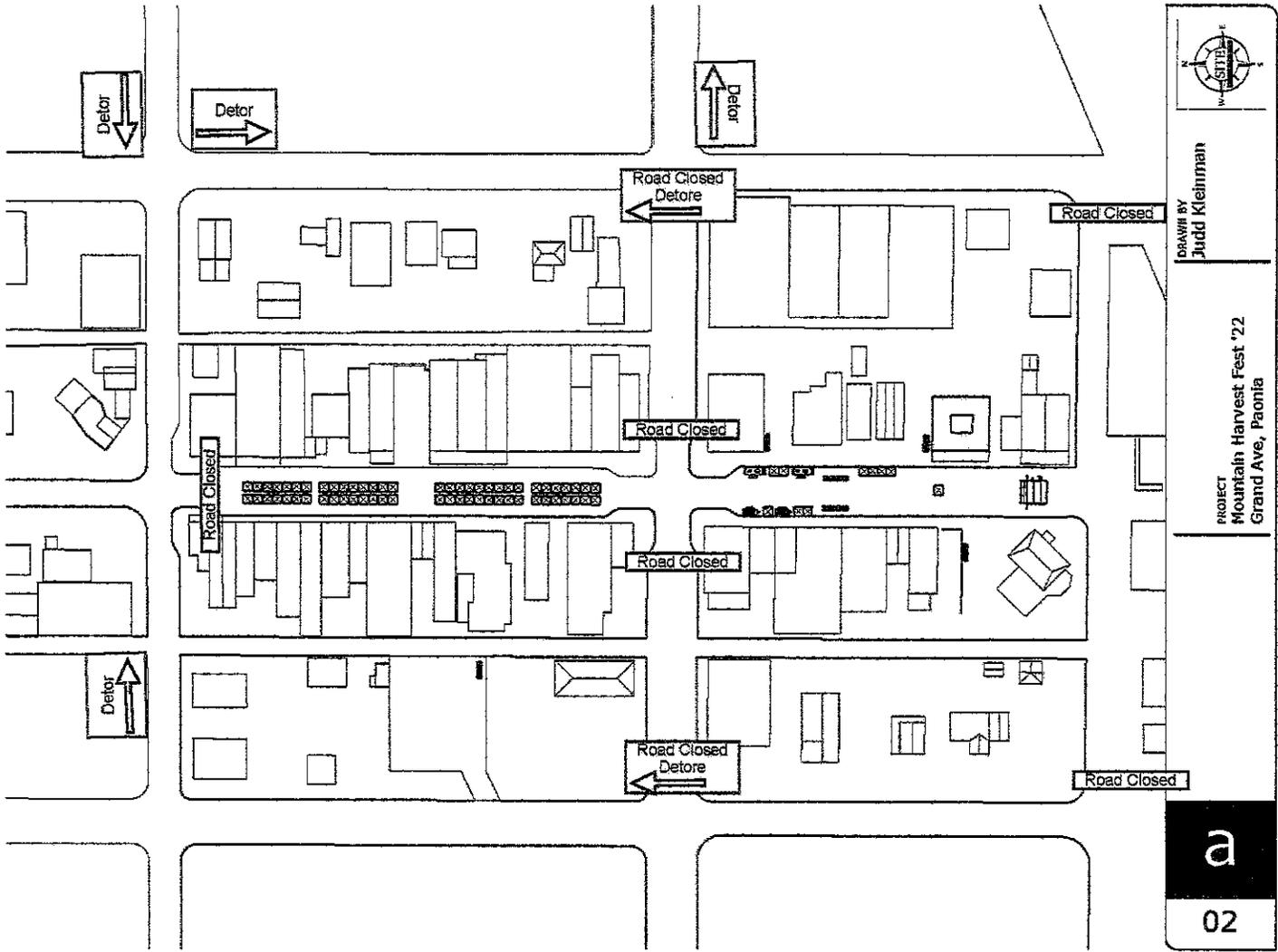
Applicant Signature:  Date: 6-6-22

Comments from Chief of Police or Proxy: _____

Town of Paonia Use Only		
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date: _____
Signed: _____		



<p>01</p> <p>2</p>	<p>PROJECT Mountain Harvest Fest '22 Grand Ave, Paonia</p>	<p>DRAWN BY Judd Kleinman DESCRIPTION</p>	
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Mountain Harvest Festival Street Closure Signup Sheet Friday 9/23 4:30 to 10:00, Saturday 9/24 8:00 to 10:00, Sunday 8:00 to 5:00

Date	Business	Name	Contact #	Email	Notes
5/28	FARM + HOME	MITCHELL Mitch Wyr	527-3301	mitch.farm.home@gmail.com	
5/28	NIDO	Ed Foodyo	697-4499	edfoodyo@gmail.com	
5/28 6/2	THE OWNER	John Casaroli	921 7632	dottr.casaroli@gmail.com	LEFT INFO
5/28	POST OFFICE	MARK NYDELL	970-289-8731	USPS	Mark J. Duhon@usps.gov
5/28	POST OFFICE	MARK NYDELL	970-289-8731	USPS	Mark J. Duhon@usps.gov
5/31	HIGH COUNTRY SHOPS 101 GRAND	Karen Howe / Mark Nydell	527-4898	circulation@hcn.org	904
5/31	UNION BUSINESS BANK	Betsy Meyne		B.	128
5/28	COLORADO F&F FOOD ALLIANCE	Pete Kolbenschly	261 0678	pete@colorfarmfood.org	124
5/28	SWEET GRASS	Michelle Brunson	970-527-1050	sweetgrasspaonia@gmail.com	
5/28	THE NINE	Julie Bennett	970-531-1164	rental@thetennine.com	130
5/28	WESTERN CO REALTY	MIKE JACKSON	970-527-6223	INFO@WESTERNCOREALTY.COM	134
→	LOUIS				
6/1	EMTS	Tom D	269-769-4068	Kutiinvestments@outlook.com	210
5/31	ARTIFICIAL THERAPIES	Blasquez			218
5/28	REFINERY	Kathryn Griest	970-210-1639	Refinerypaonia@gmail.com	224
→	CIRQUE	Alyssa	527-2221	cirquepaonia@gmail.com	
6/1	BLUE SAGE	NEERA Muzker	970-527-7242	DIRECTOR@BLUESAGE.ORG	
5/28	WOODLICK ROCK	Gravel Feet	970-921-5331	needlerock.info@gmail.com	256
5/28	RIO BRAVO	Juan Carlos	801-991-0192	Rio.bravo@gmail.com	240
5/28	HEADS OF ORANGE	KEVIN	973-9312	HEADS_OF_ORANGE@GMAIL.COM	
5/31	KUNF	ASHLEY KROG	970-361-7730	ashley@kunf.org	11/11/11
6/1	INDIGO AUTUMN	Laura Chittenden	970-433-5693	indigoautumnLLC@gmail.com	
5/31	High Country Shopper	Ami Zibort	970-527-4576	Info@highcountryshopper.com	
6/1	FIRST COUNTRY BANK	CAROL GILLENWATER	970-874-5959	Cgillennwater@firstcountrystorage.com	
6/1	INSURANCE OF SAN JUAN	Patricia	970-252-8580	patricia@insurance-sanjuan.com	

Date	Business	Name	Contact #	Email	Notes
5/31	LOHMAN IMAGES	BOW LOHMAN ^{XL}	985 778 8289	bow@LOHMANIMAGES.COM	219 LOHMAN
6/3	PARADISE BOOKS	EMILY SWANLAIN ^{AD}	720 252 4922	PARADISEBOOKS@GMAIL.COM	PARADISE
5/28	HIGH END RETAILING	CHRIS ^{W. Loh}	948 7033	NO EMAIL	
5/28	PARADISE MADS	ROBIN Kanewski	970 208 5279	foxymaronappare1@gmail.com	
5/28	PARADISE MADS	ROBIN Kanewski	970 208 5279	foxymaronappare1@gmail.com	PARADISE
6/3	ARTS & CRAFTS	George Koefler	970 527 5111		
→	PARADISE THEATER	MICHAEL COOPER	770-527-6810	director@paradiseofpaonia.com	
5/28	SIMPLE CAFE	Joy Williams	970-424-7485	Justenjoyliving@gmail.com	229
	The Learning Carnival	Alicia Michelson	970-433-5852	Alicia@thelearningcarnival.org	
5/28	REMAX	Tammy Geister	970-281-5691	tammygeister@remax.net	
5/21	STATE FARM	Kevin Parks	970-527-6200	Kevin.parks.b7b5@statefarm.com	211 GA. ^{State} 102
6/4	Cross Hotel	Suzanne Tripp	970 527 6776	crosshotel@paonia.com	
	Madonna Bldg	ERIN Hooper	203-720-1397		

Mountain Harvest FESTIVAL



SEPTEMBER 23-25, 2022 PAONIA, COLORADO

Mountain Harvest Festival is going back to its roots in 2022!

After suffering social and economic losses from the pandemic, our goal is to reinvigorate our downtown core by showcasing everything our amazing valley has to offer.

The 2022 Festival will be primarily focused in Paonia's Downtown Business District the last full weekend of September.

The Festival will be all inclusive with many loved activities, including: local & national music, arts & craft vendors, food vendors, Harvest of Voices, chili cook-off, farm & wine tours, VOGA Farmers Market, a bike parade and a local-centric drink locally garden.

We hope you will support our efforts and work with us to produce the best festival yet!

Sincerely,
North Fork Valley Creative Coalition Festival Team

Amy DeLuca, Kaspar Keil, Rob Miller, Judd Kleinman,
Shawn Larson, Susie Kaldis Lowe, and Mary George



Live music . food . drink locally . art vendors
farmers market . kids activities . fun for the whole family

MORE INFO: NORTHFORKCREATIVE.ORG

MORE INFO: MOUNTAINHARVESTFESTIVAL.ORG

PHOTOS BY BEN LEHMAN; NEW FESTIVAL LOGO BY SUSIE KALDIS DESIGNS



Town of Paonia

Temporary Banner Permit

Organization Name: NFVCC - Mt Harvest Festival
Address: po box 143
Contact Person: Amy DeWitt Telephone #: 805-798-4806
Event: Mt. Harvest Date(s): Sept. 23-25
Installation Date: 9/19 Removal Date: 9/28

This permit is good for local events only.
Organization must be registered non-profit.
~~\$50.00~~ - waived

Banner Specifications:

- Not to exceed 3 Foot Height x 16 Foot Length _____
- Must have air holes
- Installation performed by applicant

(Note: The Applicant agrees to indemnify and hold harmless the Town, and its officers and its employees, from and against any and all liability, claims, demands, and expenses, including court costs and attorney fees, on account of any injury, loss, or damage, which arise out of or are in any manner connected with the services to be provided under this Agreement, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or in part by, the act, omission, or other fault of the Applicant, any subcontractor of the Applicant, or any officer, employee, or agent of the Applicant or any subcontractor of the Applicant. Applicant further waives and releases the Town, and its officers and its employees, from any and all liability, claims, demands, and expenses, including court costs and attorney fees.

Banners may be installed up to two (2) weeks prior to event and must be removed no later than five (5) days after the event.

I, the undersigned, hereby agree to all terms and conditions set forth herein.
Failure to comply may result in the inability to apply for future permits.

Applicant Signature:  Date: 6-6-22

Town of Paonia Use Only		
<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date: <u>6-7-2022</u>
Signed: <u></u>		

NFVCC Street Closure Follow up

6/30 Mitch is favor of Harvest Fest, he is requesting to know how many closures there are going to be during the year, suggests the Town offer some guidance and advance notice with respect to what to plan for in a given year.

6/30 Betty supports the Harvest Fest and indicated that she had been notified of the street closure and that the bank is in her opinion not effected by this event.

7/1 Met with John, ate a burger with fries, he said that he was in favor of the Harvest Festival and that he felt like it was a very important festival for the town to have.

7/1 spoke to Carla at Rio Bravo, She was in favor of the street closure and the Harvest Festival.

7/8 Heart of the Dragon, spoke to Kata and had a nice discussion about downtown business and the possibility of Harvest Fest being a great day for Heart of the Dragon. Kata is for the street closure and would like to be emailed in advance for for the opportunity to weigh in on future events.

Joy from simple kitchen,

"LOVES street closure & it really supports her business-had a great weekend w/holiday art fair and would like to get involved w/future events. she would like food trucks to be limited and placed away from her store front"

Corinne Ferguson

From: Andrea Lecos <adlecos@gmail.com>
Sent: Thursday, July 7, 2022 8:08 PM
To: Corinne Ferguson
Subject: Mt Harvest

Hi,

I've already sent one copy of this to Mary Bachran....

I worked for the Director of MHF the year it was moved from Grand Ave to the park. Ever since that change the festival has flourished. After that year, I was on the board as Marketing Director / Graphics for a few years and watched the festival grow and grow. Since that time it has probably grown 4x the amount with people coming from all over the state and elsewhere. So I'll list the many pros of park and cons of street:

- 1) The festival has FAR outgrown having it on Grand Ave. This is not 20 yrs ago and NONE of the NFVCC board members lived here to experience it back then.
- 2) The festival has never been to mostly serve the downtown businesses, and they get served regardless. Anyone coming to town will be there at some point during the weekend to shop, eat, etc.
- 3) The street is hot with no shade and not a pleasant environment! I cannot imagine having the farmer's market down there!
- 4) In my experience, the past NFVCC summer street closures were not that successful. It was never crowded.
- 5) The park is an awesome and beautiful town resource with a stage in place and **we KNOW it works well**, for many, many years! It's a great place to show off our town, while visitors also go to shops, galleries, wine & farm tours, etc.
- 6) There is already "Harvest of Voices" downtown, the PUB Crawl, and the Sat Night street closure with bands.
- 7) This proposal feels very "self serving" to a few business owners.

Suggestions:

- 1) Keep the MHF going as it always has, but maybe create another rotating daytime event downtown concurrently with the park ...maybe at Poulos Park, with some music and a few booths or fun event.
- 2) Keep the Sat Night bands event

I know there wasn't enough time for them to finance and get grants for this year's MHF so maybe they want to downscale? But I do not want to see it set a precedent for MHF going forward. I'm not sure I will even attend if it's on Grand.... baking in the sun with the insane crowds and nowhere to park.

Thanks for listening and considering. I don't really want this read aloud at a meeting, but I do want all of the Town Council to have a copy.

Best,

Andrea Lecos
County Road Productions

--

Andrea Lecos

County Road Productions

File Attachments for Item:

9. Next Steps Regarding Enforcement of Grand Avenue Properties Special Review

AGENDA SUMMARY FORM

	<p>Next Steps Regarding Enforcement of Grand Avenue Properties Special Review</p>
---	---

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber

File Attachments for Item:

10. CDOT Safe Pathways for Paonia Grant Review

AGENDA SUMMARY FORM

	CDOT Safe Pathways for Paonia Grant Review
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Summary:
 The Town has been awarded a grant for the 5th Street intersection. This project will not begin until after the completion of the grant agreement – anticipated in December 2022/January 2023.

Notes:
 Link to full 114-page grant application and attachment as included in 6/23/22 packet:
[CDOT – Safe Pathways for Paonia](#)

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber

File Attachments for Item:

11. Review of Town Attorney Request for Proposal

AGENDA SUMMARY FORM



Review of Town Attorney Request for Proposal

Summary:

Follow up from Personnel Committee regarding the request for a Town Attorney proposal. Discussion to include additional locations for advertisement of RFP.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

Town of Paonia



REQUEST FOR PROPOSAL – TOWN ATTORNEY

The Town of Paonia is currently seeking the contracted services of a municipal attorney to serve as it’s Town Attorney. It is intended that the successful candidate would perform the services listed in this proposal.

COMMUNITY BACKGROUND

The Town of Paonia was incorporated in 1902. The Town has a population of approximately 1,497 residents. The community consists of approximately 800 households. ~~The Town is almost entirely built out.~~ Paonia is a statutory town in Delta County, situated on the North Fork of the Gunnison River. Paonia is home to the noted western newspaper *the High Country News*, and the KVNf community public radio station.

The Town provides a full range of public services, including a Police Department, Municipal Utilities (water, wastewater, and trash), Infrastructure (drainage, streets, public buildings, and sidewalks), and Recreational programs (parks and recreation activities).

The community is zoned for and developed with different zones for commercial, residential, industrial, and developing resources.

Listed below are amenities located within Town limits:

- Parks: Apple Valley Park, Town Park, Poulos Park, Paonia River Park, and Lee’s Park.
- Paonia Public Library
- Delta County Fire Protection District #2
- Town Hall, which includes town administration, police, public works, parks, and municipal court;
- ~~Public s~~Schools: Paonia Public K – 8, Elementary and Middle School North Fork School of Integrated Studies (PreK – 6) .

The Town of Paonia has a Mayor-Town Board/Council form of government with a contract Town Administrator. The Town is a Title 31 statutory Town. There are six (6) Board of Trustee representatives, and each representative is elected to the Board for staggered four (4) year terms. The Mayor is elected for a four (4) year term. Every two (2) years, (possibly) the Mayor and three (3) Council representatives are up for election. The Mayor and all Trustees are elected “at-large.”

The Town employs Department Heads and a staff of approximately 18 full time and no part-time employees to manage the Town’s day-to-day business. Town departments include administration, public works, and police. In addition to the Board of Trustees and the Mayor, there are currently three (3) volunteer boards: Planning Commission, ~~Water Advisory~~ Water Committee Board, Tree Board, and the combined Zoning Board of Adjustments/ Board of Appeals. Six Board of Trustees’ Committees were formed in 2022 consisting of Finance, Personnel, Water/Sewer/Trash, Parks, Streets and Public Safety. Two Trustees serve on each Committee.

Office: 970-527- 4101 / 214 Grand Avenue / P.O Box 460, Paonia, CO 81428-0460

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SCOPE OF SERVICES

CRS 31-4-304 provides for the appointment of a Town Attorney. “The board of trustees shall appoint a town attorney, as it deems necessary for the good government of the corporation [Town].”

Town Attorney-Functions and Duties:

1. The Attorney shall act as legal advisor to, and be attorney and counsel for, the Board of Trustees and the Mayor. They shall advise any officer or department head of the Town in matters relating to their official duties when so requested and shall file with the Clerk a copy of all written opinions given by them.
2. The Attorney shall prepare or review all ordinances, contracts, bonds, and other written instruments, which are submitted to him by the Board or by the Mayor and shall promptly give their opinion as to the legal consequences thereof.
3. The Attorney shall prosecute ordinance violations and they shall conduct for the Town such cases in court and before other legally constituted tribunals. They shall file with the Clerk copies of such records and files relating thereto as the Board may direct.
4. The Attorney shall call to the attention of the Board all matters of law, and changes or developments therein, affecting the Town.
5. The Attorney shall act as parliamentarian for the Board of Trustees and inform accordingly.
6. The Attorney shall perform such other duties as may be prescribed for them by the Board of Trustees, including municipal court prosecution.

The Town Attorney is usually requested ~~required~~ to attend all or selected portions of two (2) ~~or all~~ ~~of in person or remotely one (1)~~ Board of Trustee meetings a month and may be ~~required~~ requested to attend Board of Adjustment and Appeals, Planning & Zoning Commission, weekly staff meetings with the Department Heads, and other meetings as necessary. Meetings may be attended in person or remotely. The Board of Trustees meets the second and fourth Thursday of every month with meetings beginning at 6:30 and has full capability for interactive remote attendance via Zoom software.

PROPOSAL REQUIREMENTS

The following items should be addressed as part of the proposal:

1. Describe your experience with municipal law generally and specifically speak to your experience with regard to municipal elections, municipal land use regulations, real property

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matters generally, zoning law, constitutional issues (state and federal) affecting municipalities, municipal finance, complex litigation, appellate practice and any other areas you believe are relevant to the Town’s decision.

2. Provide a list of other municipal clients with whom you have worked in the past five years.
3. Describe any knowledge or experience that makes you particularly qualified for the position.
4. The Town is soliciting talent and expertise first and foremost. While cost to the Town is important, the selection will not be based solely on cost. Please detail and explain your required fees to perform the requested services.
5. Provide your Martindale-Hubbell rating and a biography.
6. Please provide a list of all attorneys in the firm who might provide services under this proposal and list any disciplinary proceedings against them.
7. Please disclose any potential conflicts of interest.
8. Please provide a minimum of three client references.
9. If you propose to bill for services at an hourly rate or a monthly fee, provide the current hourly/monthly rate for each lawyer and for each employee of your firm who may work on Town matters. State specifically whether you will work on a fixed fee basis and, if so, how you propose that such a fee be determined. State specifically that if you are the successful candidate and if your fee will be based on hourly rates that you will not increase for Town matters before January 1, 2024.
10. Please provide the name of your professional liability insurance carrier and the limits of your professional liability insurance.
11. Describe the support services you would receive from your firm if selected.
12. Specify availability and preferences for in person or remote attendance.

GENERAL TERMS AND CONDITIONS

1. The Town reserves the right to undertake its own investigation to evaluate a candidate. The Town shall have the sole discretion to accept or reject a proposal.

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2. All proposals become the property of the Town upon receipt and will not be returned to the candidate. Selection or rejection of the proposal will not affect this right.
3. The Town operates under the public disclosure laws, as part of normal procedures. Proprietary information must be identified and will be protected as far as possible.
4. Cost of developing the proposal, attendance at the remotely held oral interview or any other such costs are entirely the responsibility of the candidate and shall not be reimbursed in any manner by the Town.
5. Failure to conform to proposal rules, including failure to respond to each item in the Proposal section of this RFP or to follow the proposal format requested in the RFP may lead to the rejection of a proposal. The submittals should contain all information necessary to evaluate the proposals.
6. The successful candidate shall not at any time permit any individual employed by the Town to benefit because of a financial interest in the candidate's firm, any affiliate of the successful candidate, or any subcontractor.
7. The final selection will be based on the written proposal, oral and written responses of client references and on the interview with the candidate.

SELECTION PROCESS

The following is the timeline for the selection process:

- Send out Request for Proposals: ~~October 8, 2021~~ July 15, 2022
- Deadline for submission of proposals: ~~November 1, 2021~~ August 17, 2022 (4:30 p.m.)
- Hold Special Zoom Meeting to choose candidates for interviewing (August 22, 2022)
- Schedule interviews: ~~November 10, 2021~~ August 23, 2022
- Conduct interviews: ~~November 16, 2021~~ week of August 29, 2022
- Appointment of Town Attorney at Board Meeting: ~~November 23, 2021~~ September 8, 2022

Questions concerning the information contained herein should be directed to the following person:

Corinne Ferguson, Town Administrator 970/527-4101 telephone 970/527-4102 fax

Written proposals will be received at the Town of Paonia, ~~Clerk's Office~~, PO Box 460, 214 Grand Avenue, Paonia, CO 81428, or via e-mail at: corinne@townofpaonia.com, until 4:30 p.m. on Monday, November 1, 2021~~2~~. The Town reserves the right to accept or reject any and all proposals and to waive any informalities or irregularities in said proposals. The Request for Proposal does Office: 970-527- 4101 / 214 Grand Avenue / P.O Box 460, Paonia, CO 81428-0460

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not bind the Town to accept a proposal when, in the Town's sole discretion; the Town determines not to do so. Additionally, the Town reserves the right to modify the schedule as necessary and will notify those participating in the ~~proposal~~ RFP of the change in writing. The Town of Paonia is an equal opportunity employer.

File Attachments for Item:

12. Establishment of Goals for Town Administrator for Remainder of Existing Contract

AGENDA SUMMARY FORM

	Establishment of Goals for Town Administrator for Remainder of Existing Contract
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber

File Attachments for Item:

13. Disbursements

AGENDA SUMMARY FORM

	Disbursements
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

FOR: 07/14/2022

UBB OPS DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC OPS BALANCE		249,072.67
ACCOUNTS PAYABLE	06/17/2022 - 07/08/2022	(50,033.56)
LOAN PAYMENT		
NORRIS RETIREMENT PAYMENT	Scheduled 7/26/2022	(1,680.00)
CHASE CREDIT CARD	05/24/22 - 06/23/22	(3,586.46)
TRANSFER TO SUMMIT	Approved 06/23/22	(150,000.00)
TRANSFER TO PAYROLL	7/1/2022	(25,370.22)
PAYROLL TAXES	7/1/2022	(9,576.85)
BALANCE AFTER PAYMENT		8,825.58

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UBB SUMMIT/PAYROLL DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC SUMMIT BALANCE		1,694,912.81
TRANSFER FROM OPS		150,000.00
TRANSFER FROM INT. GRANTS		-
TRANSFER TO OPS		
CURRENT FSBC PAYROLL BALANCE		3,234.63
TRANSFER FROM OPS	7/1/2022	25,370.22
PAYROLL (DIRECT DEPOSIT)	7/1/2022	(25,370.22)
BALANCE AFTER PAYMENT		1,848,147.44

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UBB INTERNAL GRANT DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT INTERNAL GRANT BALANCE		25.00
BALANCE AFTER PAYMENT		25.00

*Transfer from Operations Account to Payroll Account then disbursed as Direct Deposit

BANK BALANCES				
	FSBC	COLOTRUST	TOTAL	DESCRIPTION
<i>As of: 07/8/2022</i>				
GENERAL		533,659.56		COMBINED FUNDS
SEWER RESTRICTED		531,744.26		PROPERTY SALE-RESTRICTED
DEBT RESERVE		107,144.39		AMKO BOND REQUIRED RESERVE
BRIDGE RESERVE		590,104.75		BRIDGE RESERVE
CONS.TRUST	10,414.30			RESTRICTED TO PARK USE ONLY
GRANT PASS THRU	25,025.00			PLACE HOLDER-COMBINED FUNDS
INT GRANT	25.00			PLACE HOLDER-COMBINED FUNDS
OPS	252,943.43			COMBINED FUNDS
PARK CONTRIBUTIONS	12,750.00			SPECIFIC PARK PROJECTS
PAYROLL	3,234.63			PLACE HOLDER-COMBINED FUNDS
SPACE-TO-CREATE	CLOSED			SPACE TO CREATE ONLY
SUMMIT	1,694,912.81			COMBINED FUNDS
WWTP	58,550.45			OLD SEWER REHAB ONLY
CD#2-402	203,592.95			COMBINED FUNDS-LOC COLLATERAL
CD#3-2578	260,852.42			COMBINED FUNDS
	2,522,300.99	1,762,652.96	4,284,953.95	

CASH POSITION				
CASH POSITION				
	COMBINED	RESTRICTED	TOTAL	DESCRIPTION
<i>As of: 07/8/2022</i>				
GENERAL	533,659.56			
SEWER RESTRICTED		531,744.26		RESTRICTED TO SEWER CAPITAL PROJECT
DEBT RESERVE		107,144.39		RESTRICTED LOAN REQUIREMENT
BRIDGE RESERVE		590,104.75		RESTRICTED TO BRIDGE REPAIRS
CONS.TRUST		10,414.30		RESTRICTED TO PARK CAPITAL PROJECT
GRANT PASS THRU	25,025.00			
INT GRANT		25.00		RESTRICTED LOAN REQUIREMENT
OPS	252,943.43			
PARK CONTRIBUTIONS		12,750.00		SPECIFIC PARK PROJECTS AS DONATED
PAYROLL	3,234.63			
SPACE-TO-CREATE		CLOSED		SPACE TO CREATE ONLY
SUMMIT	1,694,912.81			
WWTP		58,550.45		OLD SEWER REHAB ONLY
CD#2-402	203,592.95			
CD#3-2578	260,852.42			
	2,974,220.80	1,310,733.15	4,284,953.95	

Due date(s): All-All

Jul 08, 2022 04:16PM

Check Issue Date: 7/8/2022

Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt	
07/14/2022	1245	Archuleta, Benny	ARCH7-1-20	1,500.00	.00	.00	1,500.00				ORC CONTRACT AGREEMENT-605042
07/14/2022	987	Black Hills Energy	6-2022	267.10	.00	.00	267.10				UTILITIES-ALLOCATED
07/14/2022	14	Bolinger & Queen I	105510	3,745.10	.00	.00	3,745.10				DIVERSION BOX PARTS-605022
07/14/2022	14	Bolinger & Queen I	108720-1	787.98	.00	.00	787.98				WATER PARTS-605022
07/14/2022	14	Bolinger & Queen I	108847-1	129.38	.00	.00	129.38				VAULT REPAIR-605022
07/14/2022	1126	Brown Hill Enginee	740	1,710.00	.00	.00	1,710.00				2022 SCADA LEASE-605031
07/14/2022	21	Caselle, Inc	118176	1,148.00	.00	.00	1,148.00				MONTHLY SOFTWARE FEE-ALLOCATED
07/14/2022	39	Delta County Inde	527294-5272	300.00	.00	.00	300.00				RECOGNITION LETTERS-104130
07/14/2022	56	Delta County Land	378584-3808	3,480.00	.00	.00	3,480.00				LANDFILL FEES-805242
07/14/2022	43	Delta Montrose Ele	06-2022-S	3,319.30	.00	.00	3,319.30				UTILITIES - 705128
07/14/2022	43	Delta Montrose Ele	07-2022-W	2,355.37	.00	.00	2,355.37				UTILITIES-ALLOCATED
07/14/2022	46	Dependable Lumb	2206-232034	580.24	.00	.00	580.24				VARIOUS-ALLOCATED
07/14/2022	48	Don's Market	01-1536203	49.30	.00	.00	49.30				PARK SUPPLIES-164616
07/14/2022	48	Don's Market	01-1539596	83.90	.00	.00	83.90				SHOP SUPPLIES-204525
07/14/2022	48	Don's Market	01-1542746	184.64	.00	.00	184.64				PARK SUPPLIES-164616
07/14/2022	48	Don's Market	02-1268845	5.16	.00	.00	5.16				MAILING SUPPLIES-605015
07/14/2022	48	Don's Market	03-1037280	60.73	.00	.00	60.73				PARK SUPPLIES-164616
07/14/2022	48	Don's Market	03-1038176	4.69	.00	.00	4.69				BATTERIES-164616
07/14/2022	48	Don's Market	04-928965	17.46	.00	.00	17.46				MEETING SUPPLIES-104126
07/14/2022	368	Double J Disposal	50161	249.38	.00	.00	249.38				TOWN HALL PORTA POTTY-104116
07/14/2022	368	Double J Disposal	50162	84.00	.00	.00	84.00				1MG PORTA POTTY-605016
07/14/2022	368	Double J Disposal	50163	220.50	.00	.00	220.50				PARK PORTA POTTIES-164616
07/14/2022	50	Duckworks Auto P	557622	1.60	.00	.00	1.60				APPLEVALLEY IRRIGATION REPAIR-164622
07/14/2022	546	EmTech Inc.	S30527	263.30	.00	.00	263.30				2MG PUMP REBUILD-605022
07/14/2022	1190	Great-West Trust	348134	250.00	.00	.00	250.00				QUARTERLY MONITORING FEE-104131
07/14/2022	1246	Green Analytical L	GAL2206-06	275.00	.00	.00	275.00				WATER SAMPLES-605032
07/14/2022	81	High Country Printi	19365	90.00	.00	.00	90.00				BUILDING PERMIT INSPECTION RECORDS-124315
07/14/2022	1124	JDS-Hydro Consul	INV-0522-43	260.00	.00	.00	260.00				WATER INFRASTRUCTURE ANALYSIS - 605020
07/14/2022	424	Kendall Excavating	1849	335.00	.00	.00	335.00				STOP SIGN REPAIR-204522
07/14/2022	1251	Laiminger, Matt	06192022-07	2,728.55	.00	.00	2,728.55				TRAVEL REIMBURSEMENT-144226
07/14/2022	482	Larry D Gillenwate	423095	128.73	.00	.00	128.73				CAR WASH - ALLOCATED
07/14/2022	98	Lasting Impression	27039	120.00	.00	.00	120.00				INVESTIGATOR BADGE-144216
07/14/2022	98	Lasting Impression	27105	640.00	.00	.00	640.00				PW UNIFORMS-ALLOCATED
07/14/2022	98	Lasting Impression	27372	20.00	.00	.00	20.00				PLAQUE-104116
07/14/2022	98	Lasting Impression	27395	54.00	.00	.00	54.00				TREE BOARD BANNER-164642
07/14/2022	98	Lasting Impression	27396	946.00	.00	.00	946.00				PD UNIFORM-144216
07/14/2022	470	Leon, Susan	07012022-07	750.00	.00	.00	750.00				CLEANING CONTRACT-104125
07/14/2022	957	Magpul Industries	ARI1563090	242.28	.00	.00	242.28				DUTY MAGS-144216
07/14/2022	645	Mail Services, LLC	1842181-184	484.58	.00	.00	484.58				BLUE POST CARDS-ALLOCATED
07/14/2022	141	North Fork Service	729635-7300	2,070.42	.00	.00	2,070.42				FUEL/VEHICLE MAINTENANCE-ALLOCATED
07/14/2022	122	Paonia Auto Parts	389226-3902	411.72	.00	.00	411.72				VARIOUS-ALLOCATED
07/14/2022	125	Paonia Farm & Ho	389225-3902	307.85	.00	.00	307.85				VARIOUS-ALLOCATED
07/14/2022	1119	Peak Alarm Co., In	1212452	137.64	.00	.00	137.64				QUARTERLY MONITORING FEE-104131
07/14/2022	499	Phonz +	13361	2,645.70	.00	.00	2,645.70				PD COMPUTER UPGRADE-144233
07/14/2022	499	Phonz +	13457	1,868.23	.00	.00	1,868.23				MONTHLY IT FEES-ALLOCATED
07/14/2022	1002	Psychological Res	2206048	135.00	.00	.00	135.00				PSYCHOLOGICAL EVAL - 144220
07/14/2022	1259	Pye-Barker Fire &	PSI810463-P	2,310.00	.00	.00	2,310.00				BACKFLOW CERTIFCATION-605042
07/14/2022	1262	Redemption Mill	10472	78.48	.00	.00	78.48				PARK STAGE REPAIR-164622
07/14/2022	737	Ricoh USA Inc	5064928523	141.46	.00	.00	141.46				COPIER COPIES-ALLOCATED
07/14/2022	1170	Shums Coda Asso	15761	2,700.00	.00	.00	2,700.00				BUILDING INSPECTOR-PLAN REVIEWS
07/14/2022	1170	Shums Coda Asso	15762	1,460.00	.00	.00	1,460.00				BUILDING INSPECTOR-INSPECTION SERVICES
07/14/2022	1170	Shums Coda Asso	15763	1,680.00	.00	.00	1,680.00				BUILDING INSPECTOR-CONSULTING SERVICES
07/14/2022	152	Southwestern Syst	203051	2,039.08	.00	.00	2,039.08				JET CLEAN SEWER MAIN - 705122
07/14/2022	861	The Paper-Clip LL	2044329-204	177.50	.00	.00	177.50				OFFICE SUPPLIES-ALLOCATED
07/14/2022	161	UNCC	222061108	26.00	.00	.00	26.00				LOCATES-ALLOCATED
07/14/2022	162	United Companies	1467745	1,509.95	.00	.00	1,509.95				STREET REPAIR-204522

Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt	
07/14/2022	162	United Companies	1468175	312.46	.00	.00	312.46				WATER PLANT ROAD REPAIR-605022
07/14/2022	1261	Webb, Anthony	052922-REI	393.20	.00	.00	393.20				TRAVEL REIMBURSEMENT-144226
07/14/2022	1260	White, Donald	052922-REI	1,329.36	.00	.00	1,329.36				TRAVEL REIMBURSEMENT-144226
07/14/2022	491	Winwater Corp	064808-01	268.24	.00	.00	268.24				DIVERSION BOX PARTS-605022
07/14/2022	491	Winwater Corp	064874-01	160.00	.00	.00	160.00				WATER LEAK PARTS - 605022
Grand Totals:			61	50,033.56	.00	.00	50,033.56				

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
07/14/2022	50,033.56	.00	.00	50,033.56	50,033.56
Grand Totals:		50,033.56	.00	.00	50,033.56



Manage your account online at :
www.chase.com/cardhelp



Customer Service:
 1-800-945-2028



Mobile: Download the
 Chase Mobile® app today

July 2022						
S	M	T	W	T	F	S
26	27	28	29	30	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

New Balance
\$3,586.46
 Minimum Payment Due
\$40.00
 Payment Due Date
07/17/22

Late Payment Warning: If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.

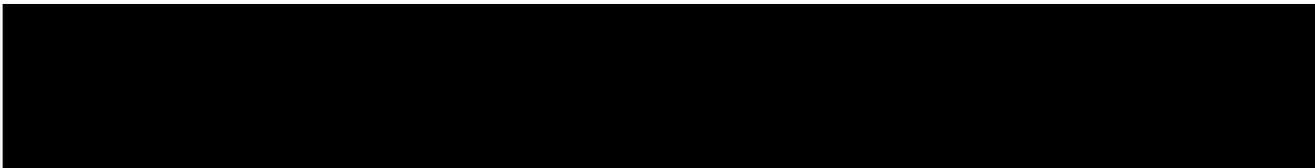
Minimum Payment Warning: Enroll in Auto-Pay and avoid missing a payment. To enroll, go to www.chase.com

ACCOUNT SUMMARY

Account Number:	[REDACTED]
Previous Balance	\$7,093.06
Payment, Credits	-\$7,093.06
Purchases	+\$3,586.46
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$3,586.46
Opening/Closing Date	05/24/22 - 06/23/22
Credit Limit	\$45,000
Available Credit	\$41,413
Cash Access Line	\$2,250
Available for Cash	\$2,250
Past Due Amount	\$0.00
Balance over the Credit Limit	\$0.00

YOUR ACCOUNT MESSAGES

Your next AutoPay payment for \$3,586.46 will be deducted from your Pay From account and credited on your due date. If your due date falls on a Saturday, we'll credit your payment the Friday before.





Manage your account online at :
www.chase.com/cardhelp



Customer Service:
1-800-945-2028



Mobile: Download the
Chase Mobile app

YOUR ACCOUNT MESSAGES (CONTINUED)

Your AutoPay amount will be reduced by any payments or merchant credits that post to your account before we process your AutoPay payment. If the total of these payments and merchant credits is more than your set AutoPay amount, your AutoPay payment for that month will be zero.

ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
06/17	AUTOMATIC PAYMENT - THANK YOU	-6,808.64
06/07	MESA COUNTY HEALTH 866-7566041 CO	WATER SAMPLES-605032 40.00 ✓
06/20	SPRINT *WIRELESS 800-639-6111 KS CINDY JONES TRANSACTIONS THIS CYCLE (CARD 8901) \$6441.63- INCLUDING PAYMENTS RECEIVED	CELL PHONES-ALLOCATED 327.01 ✓
06/06	CCCMA WWW.COLORADOC CO ✓	NETWORKING EVENT-104126 115.00 ✓
06/08	AMZN Mktp US*CA0BU3WA3 Amzn.com/bill WA	PD SUPPLIES-144216 27.66 ✓
06/08	AMZN Mktp US*2E2NC7O03 Amzn.com/bill WA	TREE BOARD CHERRY DAYS-164642 134.99 ✓
06/10	AMZN Mktp US*B18N10C43 Amzn.com/bill WA	OFFICE SUPPLIES-144215 38.97 ✓
06/11	AMZN Mktp US*O74Z02X73 Amzn.com/bill WA	TOOL (SOCKET SET)-ALLOCATED 246.86 ✓
06/13	AMZN Mktp US*ZD2GZ40Q3 Amzn.com/bill WA	TOOL (CURRENT VOLTAGE THERMOCOUPLE PRESSURE TRANSMITTER) 235.00 ✓
06/14	AMZN Mktp US*9D9JY1B13 Amzn.com/bill WA	PD SUPPLIES-144216 32.66 ✓
06/16	ZOOM.US 888-799-9666 WWW.ZOOM.US CA CORINNE FERGUSON TRANSACTIONS THIS CYCLE (CARD 3742) \$981.04	MEETING SOFTWARE-104133 149.90 ✓
06/07	INT'L CODE COUNCIL INC 888-422-7233 IL	RETURN REFUND-124331 -184.79 ✓
05/23	AMZN Mktp US*1R9V29TB2 Amzn.com/bill WA	PD SUPPLIES-144216 72.99 ✓
05/25	CONOCO - STOP N SAVE 9 PAONIA CO TOWNOF PAONIA TRANSACTIONS THIS CYCLE (CARD 8181) \$48.52-	FUEL (PD) 63.28 ✓
06/01	RMI - PAONIA, CO 180-05116038 TX	Chief Interviews-144226 99.63 ✓
05/24	AMZN Mktp US*E242B7HQ3 Amzn.com/bill WA	PD SUPPLIES-144216 380.97 ✓
05/25	AMZN Mktp US*1R44B4V10 Amzn.com/bill WA	PD SUPPLIES-144216 39.95 ✓
05/31	RMI - PAONIA, CO 180-05116038 TX	Chief Interviews-144226 398.52 ✓
05/31	RMI - PAONIA, CO 180-05116038 TX	Chief Interviews-144226 99.63 ✓
05/31	CITY MARKET 0429 HOTCHKISS CO	Chief Interviews-144226 47.33 ✓
06/01	WORDCAB.COM WORDCAB.COM NY	MEETING SOFTWARE-104133 24.00 ✓
06/03	AMZN Mktp US*P91YT3U93 Amzn.com/bill WA	LABLE TAPE-144215 44.98 ✓
06/13	USPS PO 0769660541 PAONIA CO TOWNOF PAONIA TRANSACTIONS THIS CYCLE (CARD 4100) \$962.70	PD POSTAGE-144217 26.95 ✓
06/17	POLICE RECORDS MGMT POLICERECORDS FL	TRAINING-144226 268.99 ✓
06/19	KING SOOPERS 0008 HIGHLANDS RAN CO MATT LAIMINGER TRANSACTIONS THIS CYCLE (CARD 7897) \$386.46	TRAVEL-144226 117.47 ✓
05/25	WEEKENDER SPORTS HOTCHKISS CO	CHAIN SAW REPAIR-ALLOCATED 63.38 ✓
05/26	SQ *THE DIESEL DOC CARBONDALE CO CORY HEINIGER TRANSACTIONS THIS CYCLE (CARD 9828) \$653.35	TRASH TRUCK REPAIR-805223 589.97 ✓

2022 Totals Year-to-Date	
Total fees charged in 2022	\$0.00
Total interest charged in 2022	\$0.00

Year-to-date totals do not reflect any fee or interest refunds

Employee Number	Name	85-00 Net Pay Emp Amt
1055	Byrge, Rodney A	1,073.03
1053	Cecil, Raymond Cole	1,060.82
1024	Connett, Bryce	1,176.51
1052	Edwards, Roger	1,091.62
1002	Ferguson, J. Corinne	2,206.26
1061	Garcia, Jeremiah	1,407.54
1056	Glimpse, Leaf F	436.20
1050	Heiniger, Cory	2,070.16
1025	Henderson, Garrett W	1,450.17
1022	Hinyard, Patrick	1,822.69
1001	Jones, Cynthia	1,889.98
1010	Katzer, JoAnn	1,023.18
1023	Kramer, Lance W	1,288.51
1021	Laiminger, Matt	1,646.69
1003	Mojarro-Lopez, Amanda	8.07
1060	Redden, Jordan	1,576.60
1051	Reich, Dennis	1,115.84
1005	Vetter, Samira	1,181.87
1004	Wuollet, Candice C	1,845.48

Grand Totals:

19

25,370.22

CP 6/28/22

Report Criteria:
Unpaid transmittals included
Begin Date: ALL
End Date: ALL

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
2							
2	IRS Tax Deposit		06/24/2022	74-00	Federal Tax Deposit Social Security	10-0216	1,544.29
2	IRS Tax Deposit		06/24/2022	74-00	Federal Tax Deposit Social Security	10-0216	1,544.29
2	IRS Tax Deposit		06/24/2022	75-00	Federal Tax Deposit Medicare Pay P	10-0216	471.32
2	IRS Tax Deposit		06/24/2022	75-00	Federal Tax Deposit Medicare Pay P	10-0216	471.32
2	IRS Tax Deposit		06/24/2022	76-00	Federal Tax Deposit Federal Withhold	10-0216	2,369.19
Total 2:							6,400.41
4							
4	Aflac		06/24/2022	63-01	Aflac Pre-Tax Pay Period: 6/24/2022	10-0225	87.66
4	Aflac		06/24/2022	63-02	Aflac After Tax Pay Period: 6/24/2022	10-0225	24.90
Total 4:							112.56
6							
6	Colorado Dept of Labor		06/24/2022	98-00	SUTA State Unemployment Tax Pay	10-0218	67.77
Total 6:							67.77
9							
9	Colorado Dept of Revenue		06/24/2022	77-00	State Withholding Tax Pay Period: 6/2	10-0217	1,114.00
Total 9:							1,114.00
30							
30	Empower Retirement		06/24/2022	51-01	Retirement Plan Retirement Plan Pa	10-0220	529.60
30	Empower Retirement		06/24/2022	51-01	Retirement Plan Retirement Plan Pa	10-0220	803.08
30	Empower Retirement		06/24/2022	51-02	Retirement Plan Retirement Loan Pa	10-0220	180.01
Total 30:							1,512.69
33							
33	FPPA - Fire & Police Pensi		06/24/2022	50-00	FPPA Pay Period: 6/24/2022	10-0219	825.00
33	FPPA - Fire & Police Pensi		06/24/2022	50-00	FPPA Pay Period: 6/24/2022	10-0219	618.75
33	FPPA - Fire & Police Pensi		06/24/2022	90-00	Death & Disability Pay Period: 6/24/2	10-0219	220.00
33	FPPA - Fire & Police Pensi		06/24/2022	50-00	Late Interest Charge	10-0219	4.74
Total 33:							1,688.49
70							
70	Rocky Mountain HMO		06/24/2022	60-01	RMHMO - Employee Only Pay Period	10-0223	461.07
70	Rocky Mountain HMO		06/24/2022	60-01	RMHMO - Employee Only Pay Period	10-0223	5,700.59
70	Rocky Mountain HMO		06/24/2022	60-03	RMHMO - Employee + Family Pay Pe	10-0223	439.66
70	Rocky Mountain HMO		06/24/2022	60-03	RMHMO - Employee + Family Pay Pe	10-0223	2,624.02
70	Rocky Mountain HMO		06/24/2022	60-07	RMHMO - Employee + Spouse Pay P	10-0223	93.98
70	Rocky Mountain HMO		06/24/2022	60-07	RMHMO - Employee + Spouse Pay P	10-0223	874.38
Total 70:							10,193.70
71							
71	The Harford		06/24/2022	65-01	Group#013307460001 Hartford Basic	10-0226	19.08

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
71	The Harford		06/24/2022	65-02	Group#013307460001 Hartford Suppl	10-0226	26.38
71	The Harford		06/24/2022	65-03	Group#013307460001 Hartford Disab	10-0226	69.82
Total 71:							115.28
73							
73	Delta Dental of Colorado		06/24/2022	60-05	Dental RMHMO - Dental Pay Period:	10-0223	210.03
Total 73:							210.03
75							
75	VSP Insurance CO (CT)		06/24/2022	60-04	RMHMO - Vision Pay Period: 6/24/20	10-0223	73.69
Total 75:							73.69
Grand Totals:							21,468.62

Report Criteria:
 Unpaid transmittals included
 Begin Date: ALL
 End Date: ALL

File Attachments for Item:

14. Finance: Weber & Smith

Parks: Knutson & Stelter

Streets: Valentine & Markle

Water/Sewer/Trash: Weber & Markle

Personnel: Smith & Valentine

Public Safety: Knutson & Stelter

Paonia Tree Board: Trustee Valentine

Advisory Water Committee: Trustee Smith

Ad Hoc Committees:

AGENDA SUMMARY FORM

	<p>Finance: Weber & Smith Parks: Knutson & Stelter Streets: Valentine & Markle Water/Sewer/Trash: Weber & Markle Personnel: Smith & Valentine Public Safety: Knutson & Stelter</p> <p>Paonia Tree Board: Trustee Valentine Advisory Water Committee: Trustee Smith</p> <p>Ad Hoc Committees:</p>
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

File Attachments for Item:

15. Adjournment

AGENDA SUMMARY FORM

	Adjournment
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber