



TOWN OF PAONIA
214 GRAND AVE
REGULAR TOWN BOARD MEETING AGENDA
TUESDAY, NOVEMBER 22, 2022, 6:30 PM
[HTTPS://US02WEB.ZOOM.US/J/81395777653](https://us02web.zoom.us/j/81395777653)
MEETING ID: 813 9577 7653
ONE TAP MOBILE
1719359458

Roll Call

Approval of Agenda

Announcements

[Town Administrator Finalists](#)

[Community Panel Letters of Interest](#)

Recognition of Community & Guests

Consent Agenda

[Minutes:](#)

[September 8, 2022](#)

[Special Meeting Minutes:](#)

[June 3rd, 2022](#)

[August 17, 2022](#)

[August 22, 2022](#)

[November 3, 2022](#)

[November 9, 2022](#)

[November 10, 2022](#)

[Disbursements](#)

Staff Reports

[Interim Town Administrator's Report](#)

[Finance/Treasurer Report](#)

Public Hearing

[Resolution 2022-13- Declaring the Decision to Opt-Out of FAML I](#)

Unfinished Business

[Police Department Vehicle Purchase](#)

[Ordinance 2022-09: Amendment to Chapter 18 of the Municipal Code and adopting 2018 I-Code](#)

[Street Closure Change of Ordinance Recommendation](#)

[Flag Policy Recommendations](#)

New Business

[Appointment to the Tree Board](#)

[Cancellation of Second Meeting in December](#)

[Town Hall Closure Request](#)

[Resolution 2022-15 Water Rates and Charges](#)

[Ordinance 2022-08 Sewer Rates](#)

[Resolution 2022-14 Garbage Rates](#)

Mayor's Reports

[Board Suggestions](#)

Committee Reports

[Finance: Weber & Smith](#)

[Parks: Knutson & Stelter](#)

[Streets: Valentine & Markle](#)

[Water/Sewer/Trash/AWC: Weber & Markle](#)

[Personnel: Smith & Valentine](#)

[Public Safety: Knutson & Stelter](#)

[Paonia Tree Board: Trustee Valentine](#)

How Did We Do?**Adjournment**

AS ADOPTED BY:
TOWN OF PAONIA, COLORADO
RESOLUTION NO. 2017-10 – Amended May 22, 2018

I. RULES OF PROCEDURE

Section 1. Schedule of Meetings. Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

Section 2. Officiating Officer. The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

Section 3. Time of Meetings. Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

Section 4. Schedule of Business. If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

(a) Roll Call - (5 minutes)

(b) Approval of Agenda - (5 minutes)

(c) Announcements (5 minutes)

(d) Recognition of Visitors and Guests (10 minutes)

(e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)

(f) Mayor's Report (10 minutes)

(g) Staff Reports: (15 minutes)

(1) Town Administrator's Report

(2) Public Works Reports

(3) Police Report

(4) Treasurer Report

(h) Unfinished Business (45 minutes)

(i) New Business (45 minutes)

(j) Disbursements (15 minutes)

(k) Committee Reports (15 minutes)

(l) Adjournment

* This schedule of business is subject to change and amendment.

Section 5. Priority and Order of Business. Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

Section 6. Conduct of Board Members. Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

Section 7. Presentations to the Board. Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

Section 8. Public Comment. After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

Section 9. Unacceptable Behavior. Disruptive behavior shall result in expulsion from the meeting.

Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings. These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

II. CONSENT AGENDA

Section 1. Use of Consent Agenda. The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

Section 2. General Guidelines. Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

Section 3. Removal of Item from Consent Agenda. One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

III. EXECUTIVE SESSION

Section 1. An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed "in as much detail as possible without compromising the purpose for which the executive session is authorized." In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

Section 2. During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

Section 3. Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

IV. SUBJECT TO AMENDMENT

Section 1. Deviations. The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

Section 2. Amendment. The Board may amend these Rules of Procedures Policy from time to time.

AGENDA SUMMARY FORM

	Roll Call
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

AGENDA SUMMARY FORM

	Agenda Approval
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

AGENDA SUMMARY FORM

	Announcements
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Summary:

Notes:

Finalists for Town Manager position

- Evan Bolt
- Melissa Fields-Allgeyer
- Guy Patterson

Letters of Interest for Community Leaders Panel : send to PaigeS@townofpaonia.com

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

September 29, 2022

Town of Paonia
214 Grand Avenue
Paonia, CO 81428

Dear Paonia Board of Trustees,

On February 17, 2019, I relocated to Paonia, Colorado to begin my transition from a career in government accounting/finance to local government management. The move coincided with the water crisis in Paonia which was an event that I, and the Paonia area, will not soon forget. Throughout the response to this event, I observed a community coming together to deal with adversity. It solidified my initial impression that Paonia was different than other places. It truly was a place that I had a privilege to consider home. I still call Paonia my home even though I have spent the last two and half years as a City Manager in Monticello, Utah. It has been a professional and personal goal to return one day to serve Paonia as its Town Administrator. I have progressed in my career with this goal in mind and know that my education and experience will be an asset to the Town of Paonia.

My success as a local government manager can be credited to experiences while earning my Master of Public Administration degree at Wichita State University. As a Graduate Research Assistant for the Environmental Finance Center and Public Policy and Management Center, I had the opportunity to directly aid over forty agencies. These agencies ranged from rural governments and special districts to metropolitans and regional non-profits. The services that I provided included enterprise fund rate studies, forming and implementing efficient practices and procedures, and short- and long-term planning. My involvement with these agencies proved that each community has unique challenges that require creative problem-solving. Six years later, this foundation has resulted in an ability to approach and resolve a wide range of issues facing public entities.

As with all levels of government in the United States, both Paonia and Monticello are faced with aging infrastructure. The western part of the country possesses an added doubt of water security due to increasingly concerning drought conditions caused by climate change. As the AmeriCorps VISTA for Paonia, later promoted to Assistant Town Administrator, I worked diligently to provide the groundwork for major water infrastructure improvements and restore public trust through community input meetings and transparent communication after the 2019 crisis. In Monticello, I resolved an issue with water shareholders which had, for at least five decades, prevented the city from possessing primary water rights. Under my leadership, Monticello is expected to quadruple its water rights since I started as City Manager. I have also led and organized efforts for 2 miles of sewer mainline to be completely reconstructed in 2023. Without these infrastructure improvements, the council and residents would have prioritized development over necessities to maintain quality of life. As Monticello completes these projects and future-proofs its infrastructure, I have recruited a responsible developer to build 52 financially attainable housing units, based on the median income of Monticello, to alleviate the housing stock issues and economic development concerns while also building the city's tax base. These accomplishments all stem from building people's trust in government and forming detailed plans to ensure that the government follows through on its word. These knowledge, skills, and abilities that I have developed will allow me to benefit the Town of Paonia, and its residents, for years to come.

I am thankful for the opportunity to apply as the Town Administrator and look forward to the possibility of once again serving Paonia. I appreciate your time and consideration. Please feel free to contact me if there are any questions regarding application materials.

Respectfully,

Evan Bolt, MPA

EVAN BOLT

81 S Main Street Monticello, UT 84535
 evancorbettbolt@gmail.com
 (620) 212-1844

Education

Wichita State University	Master of Public Administration <i>Overall GPA: 3.97</i> <i>Certificates: City & County Management; Public Finance</i>	May 2018
Washburn University	Bachelor of Arts in Political Science <i>Overall GPA: 3.67</i>	May 2016

Work Experience

City of Monticello

City Manager; Monticello, Utah July 2020 – Current

- Responsible for day-to-day operations, managing 12 full-time employees, and serving in the following capacities: Human Resources Director; Finance Director; Community Development Director; Airport Manager; IT Director.
- Financed \$3.5 million in infrastructure expansion and improvements with \$232,000 in matching funds.
- Recruited an experienced developer to construct 52 financially attainable housing units to alleviate regional issues with the housing stock.

Town of Paonia

Assistant to the Administrator; Paonia, Colorado January 2020 – July 2020

AmeriCorps VISTA – Town Planning Coordinator; Paonia, Colorado February 2019 – January 2020

- Rebuilt public trust by facilitating open input meetings, creating and distributing community surveys, and drafting chapters of the Master Plan in a transparent and community-led process.
- Identified grant opportunities and submitted grant applications. The Town received nearly \$250,000 from grants with matching funds totaling roughly \$50,000.
- Performed analyses and produced reports to assist the Board of Trustees in making data-driven decisions.

Gunnison County – Senior Accountant; Gunnison, Colorado June 2018 – February 2019

- Led the county budgeting process for Fiscal Year 2019. The FY 2019 Budget was awarded the Distinguished Budget Award by the Government Finance Officers Association.
- Produced monthly cash transfer reports, cash reconciliation reports, year-to-date and itemized budget reports.
- Maintained utility and airport accounts. Billed 1,500 utility customers every quarter and 20 airport customers monthly. Served as a point of contact with the residents and businesses regarding these accounts.

Wichita State University:

Public Policy & Management Center – Graduate Research Assistant; Wichita, Kansas December 2016 – May 2018

- Supported government and nonprofit managers, elected officials, and communities by providing policy analysis, applied research, professional development, facilitation, and consultation to further the public good.
- Consulted on the following PPMC projects:
 - Fairmount Community Needs Survey
 - Housing First Strategy for Victims of Human Trafficking
 - Captain and Lieutenant Promotional Process for the Wichita Fire Department
 - Economic Development Certification Program for Kansas
 - International Institute of Municipal Clerks Annual Conference for Kansas Clerks
 - Century II Community Engagement and Economic Development Plan for the City of Wichita
 - Sedgwick County Ad Hoc Transportation Committee
 - Kansas Rural Healthcare Study
 - Project Wichita Community Development Plan

Environmental Finance Center – Graduate Research Assistant; Wichita, Kansas December 2016 – July 2017

- Served as a graduate assistant for one of ten university-based and EPA funded centers in the nation.
- Assisted in professional training, technical assistance, or applied research for EPA's Region 7 (Iowa, Kansas, Missouri, and Nebraska) on the following EFC projects:
 - EPA 7-Year Grant Cumulative Report
 - Kansas AWWA Customer Service and Public Relations Training
 - Water Rate Affordability Assessment
 - FEMA Hazard Mitigation: Funding Resiliency in Communities
 - Community-Enabled Lifecycle Analysis of Stormwater Infrastructure Costs
 - Sewage District Best Practices Guide for the State of Missouri
 - Plastic Bag Ban/Fee for Wichita, Kansas
 - 2017 Asthma Summit

Volunteer Experience

Rotary Club – Rotarian; Monticello, UT October 2020 – Current

United States Selective Service System – Local Board Member; Gunnison, Colorado August 2019 – February 2019

- Served as one of five Gunnison County residents on the Selective Service Local Board to determine deferments, postponements, and exemptions from military service in the event of conscription.

Sigma Phi Epsilon KS Eta – Resident Scholar; Wichita, Kansas August 2016 – May 2018

- Mentored all undergraduate members and provided necessary resources for them to succeed.
- Improved chapter operations and membership experience through advising the executive board members.
- Communicated progress to the chapter’s Alumni and Volunteer Cooperation and Sigma Phi Epsilon’s national headquarters.

Fairmount College Student Advisory Council – Chairman March 2017 – May 2018

- Hosted weekly meetings with Liberal Arts and Sciences students to best represent their interests in monthly council meetings.

Hugo Wall Society –

Vice President January 2017– January 2018

- Represented the student organization at student involvement fairs and all other recruitment events.
- Planned and collaborated with the President to effectively execute the organization’s goals.

Treasurer September 2016– January 2017

- Responsible for the financial planning and budgeting of the student organization for the Hugo Wall School of Public Affairs.
- Initiated a t-shirt fundraiser to increase funds for speakers and professional development to benefit the organization’s members.

Washburn University – Student Orientation Counselor March 2015 – September 2015

- Represented Washburn University at all New Student Orientations for incoming students.
- Promoted the opportunities and services that the university provides its students.
- Helped new students transition to life in college.

Sigma Phi Epsilon KS Delta - Vice President of Recruitment; Topeka, Kansas November 2013 – November 2014

- Responsible for carrying on the tradition and excellence of the fraternity by recruiting quality members.
- Formed a recruitment committee and delegated tasks to efficiently accomplish the goals set for the fraternity.
- Documented all recruitment efforts and created a recruitment handbook for future position holders to utilize.

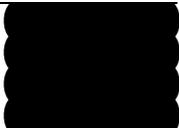
Washburn Student Government Association – Student Senator Fall 2013 – Spring 2015

- Listened to concerns of the students to make informed decisions to benefit the student body.
- Planned events on campus to accommodate students during finals week and other stressful times of the year.
- Served in the Campus Involvement Committee to increase student engagement at Washburn University.

Honors and Awards

KACM Virgil A. Basgall Scholarship Recipient (awarded to top first-year MPA student in Kansas)	April 27, 2017
Kansas Association of City/County Management (KACM) Scholarship Nominee	March 15, 2017
Magna Cum Laude Graduation Honors	May 14, 2016
Mortar Board National Honors Society	April 13, 2014
Sagamore Honors Society	April 13, 2014
Gamma Sigma Alpha: honors the national top 3% of fraternity and sorority members academically	April 2014
Gamma Chi Lambda: Greek Leadership Class	April 2014
President's Honor Roll (4.0)	Semesters: Spring 2012, Spring 2016
Dean's Honor Roll (3.5-3.99)	Semesters: Fall 2012, Fall 2013, Spring 2014, Fall 2014, Spring 2015, Fall 2015

References

Dr. Kenneth Kriz	Distinguished Professor of Public Administration, Uni. of Illinois at Springfield	
Shalena Black	City Recorder, City of Monticello	
Dr. Melissa Walker	Director, Hugo Wall School of Public Affairs	
Tim Young	Former Mayor, City of Monticello	

September 5, 2022

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Town of Paonia, CO
Attn: Mayor and Council
214 Grand Avenue
Paonia, CO 81428

RE: Cover Letter and Résumé for Town Administrator position
Please honor confidentiality of my interest(s) / application as long as possible

Via email to: Paige Smith - paiges@townofpaonia.com

Dear Esteemed Mayor and Council:

Please accept this cover letter, résumé and supporting documentation as my formal introduction of skills, qualifications, experience, education, and abilities in application for the **Town Administrator** position that you are currently seeking to fill. I am looking to partner with a new organization; one that recognizes humans as the greatest resources available in business yet is a challenging and rewarding organization. I am looking to promote into an Town Administrator role after coming in second in my current municipality for our recent City Manager search because I did not have the ACA/CA title on my résumé so am looking to team with an organization that will allow me the opportunity to do what I do best - make a difference and have a positive impact in the environment I choose to work in.

I hold a Certified Public Manager diploma and a Master of Science degree in Management and Organizational Behavior with an emphasis in Human Resources Development and Training. My experience in multiple industries (including municipal and state government, government contractor roles, healthcare, and non-profits), multiple organizations and many positions with progressive accountability and responsibility has afforded me the opportunity to see that I can do whatever I put my mind to. I am a people driven ethical leader and team player yet take individual responsibility / accountability for reaching goals and completing the task at hand. I am fair and consistent in policy and procedure development and administration and work hard to achieve the goals of the organization with which I work. In addition, I hold very high standards of professional ethics, integrity, credibility and conduct for myself as well as the organization with which I choose to work, including upholding promises and commitments made.

Of perhaps most importance to this Town Administrator position, I have demonstrated servant leadership success, proven personnel experience, contract/grant development and compliance, budget and policy development and administration/adherence. I have proven the ability to be a creative, forward thinking leader who is resourceful and innovative in problem solving, working under tight deadlines and budgets while being flexible and adapting to differing political environments and maintaining efficiency and effectiveness to reach goals, manage multiple staff in differing divisions/departments and locations, assignments, priorities, and projects in demanding environments, and putting a positive face to my position, employer and community through dialog, and open, honest and transparent communication. I have had to learn, hone, and daily apply strong time management and project management skills along with strong reasoning, investigative, analytical, and problem-solving skills. I have an ability to see the devil is in the detail but also to see how the details have to fit together to make a bigger picture that will meet stated goals. I have a talent for, and thoroughly enjoy facilitation, presentation, and communication opportunities to not only learn what others need/want, but to state what I know my organization, department, or task(s)/project(s) needs. To paraphrase a Dr. Seuss book – I have a brain in my head and feet in my shoes...I can go any direction I choose. I am a fast learner, a high performer and believe forward thinking change positively impacts our communities and our state.

As you can see from my application packet, I have related skills, qualifications, and experience that I believe would serve the staff, stakeholders, and citizens of Paonia well. I look forward to meeting with you to see how I can work with your organization. At first blush, what appears as possible job hoping on my resume is due to owner retirement, position elimination through no fault of my own, loss of contract, COVID-19, etc. Please feel free to contact me via email at m.fields.allgeyer@gmail.com, or on my cell, 970.901.6877. If I am not available, please email or leave a message and I will respond.

I grew up in Delta County to parents who met in Paonia and eloped as young adults only to return years later to raise their family in the rural, beautiful and family centered western slope of Colorado. We still own a home there and would love to return to my home.

Sincerely,



Melissa Fields-Allgeyer, MS, CPM, IPMA-SCP

Ec (electronic copy): file

MELISSA FIELDS-ALLGEYER

ACCOMPLISHMENTS

Seasoned public service-oriented leader with emphasis in ethical People Driven Leadership inclusive of Business Operations, Human Resources/Services/Labor and Employment/Administrative Application/ Coordination/Grant & Contract Administration/Management and Compliance with progressive responsibility in multiple industries, most notably municipal and state government, non-profit organizations, and higher education. Certified Pubic Manager and Master of Science degree in Management and Organizational Behavior with a concentrated area of study in Human Resources Development and Training.

SKILLS & ABILITIES

- People Driven Ethical Senior Leader
- Budget Development & Administration

- Highly Collaborative & Accountable to see Task Through to Completion
- Team Leader and Organization Driven

- Operations & Project / Grant Management
- Program Implementation & Management

- Performance Management
- Public Speaking & Networking

- Staffing ~ Recruiting, Interviewing, Hiring & Retention
- Talent Acquisition & Development

- Onboarding
- Employee Training, Development & Mentoring/Coaching

- Client Relations & Negotiations
- Compensation & Benefits

- Labor/Employee Relations to include Policy, Protocol & Process implementation & administration
- Risk & Compliance Management

- Government Contracting & Subcontracting
- Multi-site Support & Management

- Ability to see big picture along with detailed data and how to connect them
- Strong "At-Your-Service" Skills

PROFESSIONAL
EXPERIENCE

**HUMAN RESOURCES DIRECTOR & RISK/COMPLIANCE OFFICER, CITY OF
LEVELLAND**

07/2020 – Present

- Senior leadership member
- Serve as a member of senior management on task forces and committees participating in the City's strategic planning efforts and addressing City-wide policy and management issues.
- Provide leadership and direction in the development of short- and long-range plans; gathers, interprets, and prepares data for studies, reports and recommendations; coordinates department activities with other departments and agencies as needed.
- Manage personnel issues by establishing and maintaining records, computing the final pay for employees resigning or retiring, maintaining and providing current information on benefits programs and personnel policies, composing job announcements, and recruitment advertisements, administering drug tests, consulting legal counsel to ensure policies comply with federal and state laws, rules and regulations, maintaining employee-related data for federal, state and local reports, verifying employee information, monitoring unemployment claims, maintaining employee handbooks and serves as backup on payroll data entry and generates information and reports as required by management and outside agencies.
- Administer safety and risk management programs by accepting, logging and processing claims, assisting in the investigation of accidents, injuries and claims, notifying management of pertinent details, services as the chairman of the safety committee, working with agency representatives regarding claims on safety and health issues, maintaining property inventory lists, reporting changes and securing vehicle and mileage exempt license plates.
- Facilitate discussions of employee and City interests in meetings, committees, taskforces, stakeholder groups and other public settings on issues related to human resource policies and practices; develops and leads appropriate forums for collaborative policy development.
- Manage and supervises human resource department to achieve goals within available resources; plans and organizes workloads and staff assignments; trains, motivates and evaluates assigned staff; reviews progress and directs changes as needed.
- Provide leadership and direction in the development of short- and long-range plans; gathers, interprets, and prepares data for studies, reports and recommendations; coordinates department activities with other departments and agencies as needed.
- Facilitate discussions of employee and City interests in meetings, committees, taskforces, stakeholder groups and other public settings on issues related to human resources policies and practices; develops and leads appropriate forums for collaborative policy development.
- Provide professional advice to City officials; participates in meetings with councils, boards, commissions, civic groups, and the general public.
- Communicate official plans, policies, and procedures to staff and the general public.
- Assure that assigned areas of responsibility are performed within budget; performs cost control activities; monitors revenues and expenditures in assigned area to assure sound fiscal control; prepares annual budget

requests; assures effective and efficient use of budgeted funds, personnel, materials, facilities, and time.

- Present departmental and City-wide human resources issues and recommendations requiring policy direction to appropriate advisory bodies and to the City Council.
- Serve as City's representative to regional human resources groups.
- Act as current Fleet Manager to include all documents management, etc.
- Extensive Fire Department Labor Relations experience (non-union/non-Civil Service).
- Overall operating budget is approximately \$15 million.

HR BUSINESS PARTNER, WELLPATH (LOCAL GOVERNMENT/DETENTION)

05/2019 – 07/2020

- Counseled and advised employees, staff, supervisors, and managers, provided interpretation and fair administration of policies, practices, procedures, and programs. Observed and analyzed the execution of practices, identified problem areas, and recommended changes.
- Provided effective advice and counseling to front line managers on all matters involving employee relations. Conducted thorough investigations in response to employee relations issues.
- In collaboration with clinical managers, identified training needs as well as individual coaching and development needs; partnered with management to provide solutions.
- Worked closely with management and employees to improve work relationships, build morale, increase productivity and retention, and ensure alignment with CFMG/CMGC cultural attributes.
- Provided day-to-day performance management guidance to line management (coaching, counseling, career development, performance improvement).
- Established differentiated requirements within each organizational position to articulate responsibilities, skills and experiences needed at each level.
- Ensured compensation practices were consistently applied throughout employee lifecycle hiring, promoting, and during other organizational changes potentially impacting compensation.
- Voluntarily separated from this position – had 49 sites (all jails and prisons) in Western half of US and struggled to support this load in a pandemic when I could not travel and support on-site.

HUMAN RESOURCES MANAGER, WELLPATH (TEXAS CIVIL COMMITMENT CENTER – A RECOVERY SOLUTIONS SITE)

07/2018 – 04/2019

- Active member of Executive Management Group (EMG) at facility level. In that role, provided subject matter expert opinion and coaching to managers and executive leadership on complex human resources laws, rules, and regulations and recommended consistent application across all levels of the organization, influenced major operational decisions of facility as related to human resources and worked to mitigate organizational liability.

- Managed, directed/supervised the staff and activities of the department. Planned and organized staff and their activities to achieve the facility's mission, goals and initiatives.
- Developed procedures and supplements that allowed human resources staff to function efficiently and that were easy for facility staff to access and implement.
- Oversaw initial employee orientation and annual review training.
- Supervised Human Resources management throughout the facility to assure compliance with established federal, state and local rules and laws and corporate policies and procedures.
- Reviewed, evaluated, and directed staff development and training activities within the facility to ensure compliance with corporate policies and procedures. This included monthly new employee orientation and in-services as well as quarterly compliance trainings.
- Reviewed, evaluated, and directed the recruitment and retention activities within the facility to ensure compliance with federal, state, and local laws and corporate policies and standards.
- Made on-site visits to facility units/departments for exposure to employees, informal discussions and promotion of Human Resources assistance and availability of all staff.
- Reviewed and evaluated employee safety issues and ensured information relating to Workers' Compensation claims were appropriately maintained.
- Responsible for the employee relations program within the facility, which included grievance, disciplinary actions and supervisory training.
- Oversaw the maintenance of personnel records in accordance with laws and corporate policies and procedures. This included required background checks to include but not limited to, criminal, driver's license, education and credentials.
- Cultural Competency – Is/was sensitive to cultural diversity issues, treated staff and residents as an individual, and considered the culture of the resident/employee when providing care, treatment, support and management.
- Position ended when we lost the contract to operate this facility.

HUMAN RESOURCES DIRECTOR, RIVER VALLEY FAMILY HEALTH CENTER

11/2016 – 12/2017

- Investigated, completed, and resolved employee complaints, grievances, and workplace investigations including discrimination, harassment, unfair labor practices, cultural and multigenerational unawareness/insensitivity and worked to mitigate losses and train managers and executive level team members on legal, ethical, cultural, and multigenerational competencies in the workplace.
- Managed documentation and compliance issues as related to Human Resources functions, credentialing, and licensure.
- Managed the day-to-day employee relation issues of an organization with 4 separate facilities in three Western Colorado municipalities.

- Provided subject matter expert opinion and coaching to managers and executive leadership on complex human resources laws, rules, and regulations and recommend consistent application across all levels of the organization.
- Introduced and maintained weekly, monthly, quarterly and annual human resources data analytics reports such as EEO compliance performance, non-discrimination testing, turnover (completed by department and organization as a whole), workplace complaints, grievances and investigations, retention, and morale issues.
- Developed and maintained internal auditing procedures for legal/ethical standard compliance of personnel files, licensure verification, and background/reference checking procedures and records maintenance and retention.
- Maintained management guidelines by preparing, updating, and recommending sound human resources policies and procedures based on federal, state, and local laws, rules, regulations, policies and procedures.
- Ensured legal compliance by monitoring and implementing applicable federal, state and local human resources/labor/compliance laws, rules and requirements, conducted investigations, maintained records, represented the organization at hearings such as unemployment and workman's comp.
- Ensured all clinical and medical staff in all facilities were credentialed upon hire and maintained credentialing requirements. This included reminders to staff, locating necessary trainings, and disciplinary actions if staff were non-compliant in submitting and maintaining licensure and credentialing documentation.
- Maintained the work structure by updating job descriptions and requirements for all positions with input from department managers.
- Lead the interview process from placing of employment ad through interviews, references and background checking, through new employee orientation and analyze data to ensure recruitment and retention efforts are legally compliant and adhere to organization goals, policies and procedures.
- Maintained organization staffing by establishing an active recruiting, testing, and interviewing program; counseled managers on candidate selection; conducted and analyzed exit interviews and recommended changes.
- Prepared introductory employees for assignments by establishing and conducting comprehensive orientation/onboarding process and training programs.
- Oversaw staff training through Relias and other venues. Completed human resources operational requirements by scheduling and assigning employee training and followed up on completion, and application, of trainings.
- Developed, completed and analyzed findings of comprehensive wage/salary survey that included data collection from Colorado Department of Labor – Labor Market Information, Colorado Community Health Network (CCHN) and Community Health Association of Mountain/Plains States (CHAMPS) organizations for all current and immediate future anticipated positions.
- Ensured introductory period and annual reviews were completed by all department managers with staff.
- Ensured planning, monitoring, and appraisal of employee work results by training managers to coach, counsel, mentor and constructively discipline employees; scheduled managers' conferences and trainings as needed to support this organizational goal.

- Maintained employee recognition and benefits programs and informed employees of benefits by studying and assessing benefit needs and trends, recommending benefit programs to executive team, directing and processing of benefit claims, obtaining and evaluating benefit contract bids, awarding benefit contracts, designing and conducting educational programs on benefit programs and management of programs.
- Provided technical expertise to determine ADA/ADAA accommodation(s) and application, and FMLA leave as related to all other leave eligibility including STD and LTD leaves.
- Position eliminated along with 3 other management positions due to financial struggles not of my making.

OFFICE MANAGER, SHARLENE MARTINSON’S DENTAL OFFICE

02/2016 – 08/2016

- Completed entire process for accounts payables, receivables/invoices.
- Responsible for all HR functions such as payroll processing and administration, benefit administration, policy development and administration, etc.
- Decreased delinquent patient AR more than \$30,000 in first four months of tenure through active collections efforts including developing payment agreements with delinquent patients and working with outside collections agencies.
- Interviewed patients and prospective patients on financial matters as needed to determine credit worthiness, loan/finance limits and terms, and credit management where final determination would result in financing, payment plans, and credit.
- Verified insurance benefits, processed claims and worked to collect delinquent insurance accounts.
- Oversaw Office purchasing operations to meet operational and project delivery goals and objectives.
- Worked to develop strong patient policies and apply fairly to all.
- Worked to develop strong employee policy manual and implement policies/procedures.
- Other office management duties as needed.
- Worked to close out business as a result of retirement of owner. This position ended as Sharlene retired after 38 years in practice.

EDUCATION COORDINATOR, WEBSTER UNIVERSITY

08/2014 – 07/2015

- Intensive management of Culturally Responsive grant through US Department of Education. Developed thorough application review process and internal auditing procedures, built in participation requirements of cohort members and reviewed progress readying for certification.
- Sole responsibility for grant/contract compliance.

- Troubleshot financial information, data discrepancies, and monitored accounts.
- Reviewed and monitored budget activities, prepared reports, coordinated financial forecasting, and performed trend analysis.
- Comprehensive data collection, analysis and reporting of grant performance and three different schools of education programs.
- Managed the preparation of program management, productivity, operational, and financial reports. Studied and utilized data gleaned from reports to make recommendations for efficient allocation and use of resources.
- Developed and managed the School of Education budget on satellite campus and authorized expenditures.
- Responsible for purchasing and accounting functions.
- Reviewed and approved goods and services and expenses incurred for grant.
- Leadership of School of Education programs on satellite campus.
- Recruited, hired, scheduled, supervised and evaluated adjunct faculty (faculty) and clerical/administrative employees and oversaw administrative services and management of business support functions and special projects ensuring all functions are conducted in accordance with policy for the Master of Arts in Teaching (MAT) programs and School of Education staff and provided professional development in collaboration with the Regional Director and the School of Education.
- Actively recruited students for the MAT programs and supported marketing initiatives and strategies with Webster University team.
- Academically advised all graduate students across School of Education programs.
- Designed the course schedule for all Educational Programs offered by Webster University Kansas City in ensuring students completed their degrees in a timely manner.
- Maintained close relationship with Webster University's School of Education to guarantee compliance with NCATE / CAEP standards.
- Worked collaboratively with the Webster University School of Education administrative team on all aspects of planning, implementation and evaluation of programs, services and special initiatives.
- Reviewed requests for resource reallocations, evaluated justifications, recommended actions and submitted budget requests.
- Monitored the implementation of Webster University Kansas City's Culturally Responsive federal grant objectives and day-to-day operational facets of the grant and submitted clear, concise and timely reports to the administrative and program evaluation teams.
- Recruited, screened, selected/hired, developed, supervised, evaluated and terminated School of Education faculty and staff on satellite campus.
- Completed various administrative reviews, reports and planning to the Dean of School of Education or the Regional Director.
- Oversaw Division/Department purchasing operations to meet operational and project delivery goals and objectives.
- Voluntarily separated to relocate back to Colorado.

LABOR AND EMPLOYMENT SERVICES SPECIALIST, STATE OF COLORADO – DEPARTMENT OF LABOR AND EMPLOYMENT

04/2003 – 07/2014

**This department had union and non-union employees – our choice to be part of the union or not. As far as administration, seniority rights, promotions, discipline/appeal rights, we operated much as a union.

- Responsible for overall success of Energy Grant program, including grant management, budget adherence and grant/contract compliance.
- Energy Grant Program Coordinator – supplied applications to interested candidates, determined eligibility/suitability before enrolling in grant and either enrolled or refused enrollment after suitability / eligibility was determined, approved classes, provided approval to college for approved classes. Worked with college to provide required courses.
- Troubleshoot financial information, data discrepancies, and monitored complex budgets and program accounts.
- Troubleshoot financial information, data discrepancies, and monitored accounts.
- Provided approval to Delta Montrose Technical College for payment of invoices, tracked expenditures and balanced grant budget.
- Touched Fatherhood Grant program, inclusive of processing payroll as backup.
- Provided Regional Director/Senior Leadership with budget reports and analysis.
- Terminated program participants at end of semester or program. Performed end of program close out duties as a result of end of program.
- Supervised professional, technical and clerical employees and oversaw administrative services and management of business support functions and special projects/programs ensuring all functions were conducted in accordance with policy.
- Provided effective and accurate data and comprehensive reports to State and Federal agencies.
- Informed area employers with knowledge, application of applicable laws, rules and regulations related to employment issues (minimum wage, exempt/non-exempt FLSA, EEO, ERISA, FMLA, ADA/ADAA, etc.).
- Reviewed requests for resource reallocations, evaluated justifications, recommended actions and submitted budget requests.
- Collected data, analyzed data, and reported comprehensive findings/auditing of various workforce development programs/participant files inclusive of budget, adherence to established policy/rules/regulations, suitability/eligibility standard(s) adherence, and program requirements. This task was on-going for the entire duration of employment with Colorado State Department of Labor and Employment.
- Interviewed prospective grant and workforce development program participants on eligibility and suitability requirements, including financial, for various Workforce Development programs.
- Provided accurate, effective case management, including accurate tracking, data entry and timely processing, of Trade Adjustment Act / Trade Readjustment Act

(TAA/TRA) participants and coached staff in outlying offices on program requirements and documentation. Coordinated referrals with the exchange of information across multiple agencies.

- Accepted, processed and forwarded/applied court ordered subpoenas, fines, garnishments and requests for information as required or allowed by law.
- Collaborated with area public libraries and provided training to area library staff on client assistance in the Workforce Development Programs and managed cases of on-going clients including referrals to other Workforce-based programs and outside agencies.
- Oversaw Division/Regional purchasing and local storage/warehousing operations to meet operational and project delivery goals and objectives.
- Developed, coordinated and facilitated workshops and programs to targeted populations of Workforce Development programs, including youth populations.
- Western Region Quality Control coordinator. Ran reports and analyzed/evaluated data contained in reports. Researched inconsistent data/results. Provided reports and supplemental data to Regional Director and Senior Leadership.
- Supervised and provided required training for participants in various on-the-job training (OJT) programs placed at multiple office(s).
- Trained new office staff on all facets of JobLink/Connecting Colorado (database), Employment Services and general computer software functions and coached, assisted and provide technical support to office staff.
- Registered job seekers and explained services and benefits of the Colorado Workforce Center and assisted them in their job search and contacted registered job seekers to update their file, review services offered and assisted in their job search.
- Coached and counseled job seekers on life skills, employability skills, résumé building, cover letter development, application completion, accountability and responsibility and interview preparation.
- Provided vocational guidance/support and encouraged and supported return to school for additional skills/degree completion programs as well as referrals and support to other departments, agencies, and organizations.
- Assisted employers in developing applicant pool, matching applicants to required skills for open positions, screening, and selection of applicants for interview.
- Marketed the services of the Colorado Workforce Center to area employers and coached / assisted area employers, through workshops and support, in fair and equitable labor law application.
- Provided accurate, appropriate professional and timely responses to public walk-ins, phone calls and electronic customers.
- Participated in multiple committees and boards designed to benefit Workforce Center employees, clients, and programs.
- Processed complaints from job seekers and took cases forward as necessary, including referral to legal/court system.
- Provided administrative support to Regional Director including procuring office supplies and equipment according to contracts, maintained appropriate inventory, processed payments and payment requests via electronic methods and/or paper as required.

- Encouraged the return to school of drop-outs including GED classes, traditional or alternative high school, and vocational/technical programs and provided information on educational services to clients.
- Educated, coached, counseled and mentored youth, parents and employers on rights/responsibilities and labor laws related to youth employment and development to become contributing members of their communities.
- Voluntarily separated to accept a perceived better position.

**** PRIOR TO RELOCATION TO COLORADO, MY PREVIOUS WORK EXPERIENCE IN THE UPPER MIDWEST INCLUDED MULTIPLE UNION ENVIRONMENTS WITH BOTH SMOOTH UNION INTERACTIONS AND ACRIMONIOUS UNION INTERACTIONS. I CAN HANDLE BOTH SITUATIONS.**

EDUCATION

- Certified Public Manager (CPM) Certification
 - IPMA-SCP certification in Human Resources
 - Master of Science in Management and Organizational Behavior with an emphasis in Human Resource Development and Training – Silver Lake College, Manitowoc, WI
 - Bachelor in Business Administration – Marian College, now Marian University, Fond du Lac, WI
-

September 30, 2022

Town of Paonia
214 Grand Avenue
Paonia, CO 81428

Re: Town Administrator Application

Paonia Board of Trustees:

Attached are documents in application to the position of Town Administrator as advertised on the CML website. I believe my over 25 years of directly applicable experience, along with my formal education and training make me an excellent candidate for this position.

I am an ICMA Credentialed Manager who holds a Masters in Public Administration from the University of Colorado at Denver. Among other professional experiences, I've been the chief administrative officer for the Colorado towns of Red Cliff, Timnath, De Beque and Salida. I also served as director of administration for neighboring Lake County, CO and have provided contract consulting services through my company Timberline Consulting, LLC.

I recently served nearly four years as the Town Manager for Hudson, CO which is on the outer ring of the Denver suburbs and commonly considered the next community to experience rapid growth. Among numerous successes at Hudson was the design and installation of a \$1.5 million broadband middle-mile backbone owned by the Town and operated and maintained on a contractual basis by Allo, Inc. We also revamped the police department which resulted in dispositions increasing to 96%, solving thefts from 12% to 60% and burglaries from 30% to 50%. During my tenure we increased the reserve funds for the Town from \$3 million to \$12 million.

After completing several long-term projects, I resigned from Hudson to pursue other professional opportunities. The Hudson Council has had tremendous turnover the past few years. In fact this coming fall, due to a rash of Council vacancies, six out of seven seats will be up for election. The constant upheaval made it a difficult place to be employed.

I am a Colorado native and have no desire to leave the state. I urge you to contact my references for more insight into my professional demeanor and abilities. I thank you in advance for your consideration and look forward to hearing from you in the near future.

Sincerely,



Guy Patterson, MPA, ICMA-CM

Guy Patterson, MPA, ICMA-CM

970-343-0979 *patterson_guy@hotmail.com*

ICMA CREDENTIALLED, SEASONED, PROGRESSIVE, AND ETHICAL GOVERNMENT PROFESSIONAL known for directing and achieving strategic policy as a leader of community management teams.

University of Northern Colorado 1996
Bachelor of Arts-History

Member: Colorado City & County Management Association 2005-Present

University of Colorado at Denver 1999
Masters in Public Affairs
Emphasis in State and Local Government

Member: International City & County Management Association 2005-Present

International City & County Management Association-Credentialed Manager

Principal

Timberline Consulting, LLC September
September, 2007-Present

Provide consulting and management services for public and private land development projects, public relations and outreach and advocacy. Previous clients include Colorado Department of Transportation and Town of Minturn/Battle Mountain Project.

Advisory Board Member

So-Core Ltd, New York
August, 2017-Present

So-Core Ltd specializes in consulting public and private sector clients in various ways to maximize the benefits of social and corporate responsibility.

Town Manager

Hudson, CO
February, 2018-December, 2021

Chief administrative officer for home rule municipality of over 1,600 residents. Management responsibility for 28 full time employees and \$12.5 million annual budget.

- Designed and installed a \$1.5 million broadband middle-mile backbone owned by the Town and operated and maintained on a contract basis by Allo, Inc. This project was funded in part by the first broadband grant issued by the State and was accomplished without using property or sales tax revenue and without incurring debt. Citizens of Hudson will now have upload and download speeds no lower than 500Mbps up to 1 GIG.
- Completed a Municipal Water Efficiency Plan filed with the Colorado Water Conservation Board. Developed Town’s overall long-term water use and acquisition strategy.
- Increased Town reserves from \$3 million in 2018 to over \$12 million at the end of 2021.
- Performed a complete overhaul of the Hudson Police Department which resulted in the new Chief of Police, Jay Hirokawa, earning the Colorado Municipal League Sam Mamet Award for Good Governance.
- Coordinated with CDOT on a multi-year \$18 million project to improve the intersection of Highway 52 and Interstate 76.
- Retained a consultant to assist in the economic development of Town-owned property for commercial purposes. The stated goal was to develop Hudson as a regional economic center.

- Annexed in the nearby Xcel power plant which increased the Town property tax revenue by over two million dollars annually.
- Tripled the Town staff training budget and developed effective cross-training programs.
- Acquired new health insurance for staff which increased flexibility and choice for employees and assisted in recruiting new employees while costing less than the prior plan.
- Rewrote the Town's procurement policy, Emergency Management Plan and Employee Handbook.
- Retained consultants and invested in a multi-year project for the upgrading of Hudson's Memorial Park. This four year, million dollar project was designed to eventually make the park a regional feature.
- Completed work on Burlington Northern Santa Fe's \$100 million rail logistics center and began conversations with BNSF on a potential \$200 million development adjoining Hudson.
- Upgraded policies and procedures for records retention and safeguarding of critical/historic Town documents.
- Overhauled and upgraded the Town's online bill pay and permit services which streamlined services and reduced staff time.
- Completely redesigned Town website to make it the central repository of Town information.
- Navigated the covid crisis while not reducing staff or curtailing staff wages or benefits.
- Nominated by staff for CCMA Manager of the Year, 2021

City Administrator

Salida, CO

February, 2017-August, 2017

Chief administrative officer for statutory town of 5,300 residents. Management responsibility for over 55 fulltime employees, over 100 total employees and a \$21.3 million budget.

- Retained services of contract grant administrator to oversee \$2 million in current grants.
- Identified TABOR issue within City budget. Retained special counsel and initiated successful ballot question to fully retain and spend all additional revenues.
- Advised Mayor's Affordable Housing Working Group.
- Revamped application process and overall management of short-term rental program.
- Successfully recruited and hired Community Development Director and Court Clerk.
- Red-tagged downtown apartment complex. Issued citation for 24 code violations. Property has since been sold and is under consideration for affordable housing.
- Completed design and bidding of Aquatic Center Soaking Pool project.
- Began process for major expansion of Salida Aquatics Center featuring outdoor pools, splash pad and community areas.
- Successfully annexed property for expansion of Heart of the Rockies Regional Medical Center.
- Completed Council Priorities Process and established Council meeting procedures.
- Worked with Council to establish processes to respond to funding requests from community organizations. Revamped fee structure for use of city parks.
- Identified and addressed several issues regarding Main Street Patio policies.
- Initiated and completed overdue maintenance on Salida Senior Center.
- Established internal budget review processes with all department heads.
- Identified and reined in excessive consultant billing practices.

County Administrator**Lake County, CO**

September, 2015- July, 2016

Chief administrative officer for Lake County, Colorado overseeing a \$21 million budget and over 120 employees.

- Chaired working group to identify property to construct new jail facilities for Lake County Sherriff Department.
- Consulted City of Leadville in redevelopment of blighted “entry way” property including PUD process, TIF funding, etc.
- Established internal budget review processes with all department heads.
- Identified need for BOCC to develop and staff a fully dedicated human resources department.

Municipal Administrator**De Beque, CO**

August, 2012-September, 2015

Contract chief administrator officer for statutory town with \$1.5 million budget and 14 employees.

- Hired as contract administrator through Timberline Consulting, LLC.
- Originally hired to help town with disincorporation and dissolving back into Mesa County.
- Managed all aspects of town approving recreational marijuana including land use policy, implementation of excise tax, long-term revenue plans and licensing regime.
- Repaired damaged and adversarial relations with Mesa County and the local school and fire districts.
- Re-organized municipal budget to better reflect priorities of the Board of Trustees.
- Initiated successful ballot question for creation of mosquito district.
- Worked with Colorado Bureau of Investigations to investigate and terminate police chief who pleaded guilty to embezzlement of public property and official misconduct.
- Successful hire of new police chief. Reorganized police department.
- Accomplished extensive repairs to Town water and sewer system.
- Partnered with area oil and gas companies to repair truck route through Town.

Owner**Avon Laundromat, Inc.**

August, 2009- September, 2014

Developed and owned a non-attended coin-operated laundromat in Avon, CO. 2009-2014

Clerk/Treasurer**Copper Mountain Consolidated Metropolitan District**

February 2011- April 2012

Responsible for accounting for \$7.2 million budget. Handled payroll, water, sewer and cable television billing.

Vice Chair**Town of Avon, CO Planning and Zoning Commission**

January 2009-February 2010

Unanimously appointed by Town of Avon Council. Member of Commission during process to amend land use code specifically for the downtown core.

Project Manager-Battle Mountain Project

Timberline Consulting, LLC

September, 2007-June 2009

- Incorporated Timberline Consulting, LLC
- Took over project management duties of Battle Mountain project for Town of Minturn, CO.

Project Manager- Land Development

Carter & Burgess, Engineering

October, 2005-September, 2007

- Initially hired as Senior Planner and quickly promoted to Project Manager.
- Projects included complete mapping of entire water/sewer system, cataloging of water meters and analyzed total Town water consumption and system water loss for the Town of Minturn in preparation for Battle Mountain annexation and development proposal to include private ski area, 1700 residential units and two private golf courses.

Municipal Administrator

Timnath, CO

February 2005-October 2005

Chief Administrative Officer for statutory town with \$1million budget 10 employees

- One of the fast growing towns in Colorado.
- Negotiated annexation agreements for three large-scale residential developments.
- Initiated negotiations for the development of a Wal-Mart.
- Began implementation of a new Community Plan.
- Began the process of becoming Home Rule.
- Founding member of work group comprised of several jurisdictions to develop a management strategy for the Boxelder Basin Floodplain.
- Continued negotiations with the City of Fort Collins on a buffer agreement.
- Passed historic designation ordinance.
- Resigned to take opportunity to work on Battle Mountain Project.

Municipal Administrator/Clerk/Finance/Public Works Director

Manager- Town of Red Cliff Water and Sewer District

Red Cliff, CO

February 2003-January 2005

Chief Administrative Officer of statutory town with \$500,000 budget and 6 employees

- Mountain mining town 10 miles from Vail that was dealing with resort community impacts on a marginal budget.
- Received over \$40,000 in State grants and \$500,000 in Federal grants for planning and construction of a new wastewater facility.
- Repaired water plant enabling Town to lift state-mandated boil order.
- Worked with Colorado Department of Transportation to re-pave both major roads in Town at no cost.
- Managed recovery after fire destroyed four downtown buildings which severely damaged sales tax receipts.
- Representative to the Northwest Colorado Council of Governments (NWCOG) Water Quality/Quantity advisory board

Eagle County Regional Transportation Authority Board of Directors

February, 2003-January, 2005

Appointed by the Town of Red Cliff Board of Trustees.

Campaign Manager/Policy Director

Ramona Martinez for Congress

December, 2001-September, 2002

Responsible for research, formulation and articulation of campaign policy proposals and positions as well as day-to-day operations of campaign.

Public Policy Research Adjunct

Bighorn Center for Public Policy

December, 2000- August, 2001

Non-partisan, Colorado-based public policy research institute. Researched "Best Practices" on a variety of topics ranging from No-Call lists to Faith-Based policy initiatives.

Legislative Aide to Assistant Minority Leader

Colorado House of Representatives

January 1999-June 2000

- Responsible for day-to-day organization and operation of State Capitol office
- Constituent outreach and response
- Policy research.

Licensed Substitute Teacher

Adams County District 14

Commerce City, CO 1997-2000

"...From day one, Mr. Patterson performed professionally. He calmly established his position, gained the trust of staff and citizens alike, and became the go-to person for issues relating to the Town and far beyond..."

*Wayne Klahn
Mayor of De Beque, CO*

"...He is intelligent, organized and able to bring extremely different points of view to consensus..."

*Rose Pugliese
Mesa County Commissioner*

"...With his strong background in city finance, he was able to quickly understand our budget and make himself a resource for questions on the use and availability of funds for last-minute projects as well as future planning..."

*Cheryl Brown-Kovacic, Ph.D.
City Council Member, Salida, CO*

"...He is an exceptional manager that I would work for anywhere; his management and leadership abilities are the finest that I have seen in 35 years of public service..."

*Jay S. Hirokawa
Chief of Police, Hudson, CO*

"...Mr. Patterson has the perfect demeanor for the high pressures that are sometimes inherent to his position. He maintains a high level of professionalism while still keeping the office environment a fun and enjoyable place to work..."

*Christian Samora
Clerk, City of Salida, CO*

AGENDA SUMMARY FORM

	Recognition of Community Members & Guests
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

AGENDA SUMMARY FORM

	Consent Agenda
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

Minutes
Regular Town Board Meeting
Town of Paonia, Colorado
September 08, 2022
<https://youtu.be/COKw7kvttt0>

RECORD OF PROCEEDINGS

Work Session

2023 Budget Session #2
Mayor Bachran called the work session to order at 5:00 pm.

PRESENT

- Mayor Bachran
- Trustee/Mayor Pro-Tem Markle
- Trustee Knutson
- Trustee Smith
- Trustee Markle
- Trustee Weber
- Trustee Valentine - arrived at 5:05 pm.
- Trustee Stelter - remote attendance

Mayor Bachran opened budget work session #2. The priority for the session was discussion of the remaining 2022 public safety budget and proposed budgeted items for 2023.

Discussion included:
Vehicle replacement

Roll Call

PRESENT

- Mayor Bachran
- Trustee/ Mayor Pro-Tem Markle
- Trustee Knutson
- Trustee Smith
- Trustee Weber
- Trustee Valentine

ABSENT

- Trustee Stelter

Approval of Agenda

Mayor notes that Mr. Brunner was called out of town and would be unable to speak on his agenda items.

Motion made by Trustee Weber to approve the Agenda, Seconded by Trustee Smith, to accept The agenda as amended with Mr. Brunner’s agenda items being moved to the next meeting.

Trustee Knutson suggested asking members of the public attending the meeting which agenda items they were there for so they didn’t have to wait a whole meeting to get to the subjects they were there for.

Trustee Weber makes motion, Seconded by Trustee/ Mayor Pro-Tem Markle, to amend the agenda to move the Follow-Up Regarding Finished Storage Tank agenda item under new business up to the first spot.

Motion Passes unanimously

Main motion passes unanimously

Announcements

None

Recognition of Community & Guests

None

Consent Agenda

Minutes:

07/28/2022

Liquor Licenses:

Friends of the Paradise Theatre – Report of Changes

Large Park Events:

The Learning Council – Bread & Puppet Theater 10/12/2022

Disbursements

Motion made by Trustee Knutson, Seconded by Trustee Weber to accept the consent agenda with any corrections to minutes.

Voting Yea: Trustee/Mayor Pro-Tem Markle, Trustee Knutson, Trustee Smith, Trustee Weber, Trustee Valentine

Staff Reports

Town Administrator’s Report was included in the packet. Addition to the report were the receipt of the SIPA micro-grant for community room sound system improvements and traffic sign installation procedure.

Finance/Treasurer Report was included in the packet. There were no additions.

Public Works Report was included in the packet. Director Heiniger provided additional details regarding meter replacement and leak locations on west side main line from the Lamborn Mesa treatment plant.

Police Report was provided in the packet. Interim Chief Laiminger provided additional information on taser training and quotes on costs to upgrade in near future to the dispatch software.

Community comment:

Ms. Suzanne Watson

Lexipol Procurement - Paonia Police Department

Motion made by Trustee Knutson, Seconded by Trustee Markle to adopt Lexipol

Motion made by Trustee/ Mayor Pro-Tem Markle, Seconded by Trustee Smith, to amend the motion to make the purchase out of Police Department Reserves.

Motion to amend passes unanimously

Trustee Weber makes a motion, Seconded by Trustee Knutson, to rescind the amendment of the main motion

Motion passes unanimously

Motion made by Trustee Knutson, Seconded by Trustee/ Mayor Pro-Tem Markle to make a budget adjustment into dues and subscriptions for Lexipol.

Motion amendment passes unanimously

Main motion (amended)

Community comment:

S. Watson: opposed to Lexipol

Motion passes unanimously

Public Hearings/Executive Session

The Hearing for the 2018 I-Codes Update will be noticed prior to placement on a future agenda.

Unfinished Business

Continued from July 28, 2022 Regular Meeting: Citizens’ Initiative to Repeal the Water Moratorium

Community Member Bill Brunner - Colorado Open Records Act Policy Discussion

Both continued to a future meeting

New Business

Follow Up Regarding Finished Storage Tank – Lamborn Mesa Water Treatment Tank

Discussion led by Jeremiah Garcia

Trustee Weber made a motion, Seconded by Trustee Knutson to rescind the vote to replace the tank and instead move to reline the current tank and fix the 8 inch line coming down

Yea: Trustee Weber, Trustee Knutson, Trustee/ Mayor Pro-Tem Markle, Trustee Valentine, Trustee Smith

Nay: Markle

Letter of Engagement - Municipal Attorney

Trustee Knutson makes a Motion, Seconded by Trustee Smith, to accept the letter of engagement with Kelly PC Nick Cotton-Baez.

Motion Passes Unanimous

The Trustees Ordinance 10-2022 Board Meeting Day of the Week

Motion made by Trustee Weber, Seconded by Trustee Knutson.

Voting Yea: Trustee Knutson, Trustee Smith, Trustee/Mayor Pro-Tem Markle, Trustee Weber, Trustee Valentine

First Tuesday meeting will be October 25, 2022

Draft Resolution TBD-2022 - Northfork Airport Advisory Committee
Neal Schwieterman was available to answer question regarding the draft resolution.
Resolution 12-2022

Trustee Weber makes a motion, seconded by Trustee Knutson, to adopt Resolution 12-2022

Trustee/Mayor Pro-Tem Markle asks questions about make-up of committee
Trustee Smith asks logistical questions about committee meetings being problem, how often and place.

Motion passes unanimously

Dark Skies Paonia - Letter of Support - GIS Mapping of Town Streetlights Funding

Motion made by Trustee Knutson, Seconded by Trustee Weber, to send a letter of support for Dark Skies Paonia in support of GIS mapping

Trustee Smith asked questions about staff time

Voting Yea: Trustee Knutson, Trustee Smith, Trustee/Mayor Pro-Tem Markle, Trustee Weber, Trustee Valentine

Use of American Rescue Plan Funds - Clock Plant & Pressure Reducing Vault Rehabilitation

Motion made by Trustee Weber, Seconded by Trustee/Pro-Tem Markle to use the ARPF Fund for the Clock Plant & Pressure Reducing Valves

Voting Yea: Trustee Knutson, Trustee Smith, Trustee/ Mayor Pro-Tem Markle, Trustee Weber, Trustee Valentine

Executive Search Firm - Town Administrator

4 applications have been received.

Discussion ensued about whether to do an RFP or other governmental sites and message boards in the search for Town Administrator applicants

Trustee/ Mayor Pro-Tem Markle makes a motion, Seconded by Trustee Weber, to expand the search to include ASPA, Careers in Government, _____USA (3:25:19) and the state municipal leagues for Utah, Arizona, Montana, Kansas, New Mexico and Idaho

Motion made by Trustee Weber, seconded by Trustee Smith, to amend the motion to include the other border states.

Motion made by Trustee Smith, seconded by Trustee Weber to amend the amendment to take off ASPA and add Indeed.

Motions to amend passed unanimously

Community Comment:

S.Watson

Main motion passes unanimously

Trustee/Mayor Pro-Tem Markle makes a motion, Trustee Knutson seconds, for a five-minute recess

Passes Unanimously

(3:33:00) Recess begins

(3:39:00) Recess over

Motion made by Trustee Knutson, seconded by Trustee Valentine, to put out and RFP for an executive search firm at same time with a submittal deadline of October 7th

Motion passes unanimously

Colorado Grand Grant Application - Parks

Mayor Bachran provided updated staff time to the Board.

Motion made by Trustee Weber, Seconded by Trustee Knutson.

Voting Yea: Trustee Knutson, Trustee Smith, Trustee/Mayor Pro-Tem Markle, Trustee Weber, Trustee Valentine

Meeting Structure & Agenda Timeline

Trustee Weber motion, Seconded by Trustee/ Mayor Pro-Tem Thomas Markle, to approve agenda timeline.

Discussion:

Trustee Knutson asks about 'parking place' for Planning Commission subjects

Community Discussion:

S. Watson: more detailed agenda topics and following Open Meeting Laws

Trustee Weber makes a motion, seconded by Trustee Smith, to table meeting structure and combine with resolution at future meeting.

Motion passes unanimously

Mayor's Reports

Trustee/Mayor Pro-Tem Markle asks about status of CDOT grant

Trustee Smith asks about status of Engineer RFPs

Committee Reports

Finance: Weber & Smith

Nothing to report

Parks: Knutson & Stelter

Meeting at River Park

Streets: Valentine & Markle

Met and discussed over arching goals and task identification

Flag policy is awaiting Attorney input

Water/Sewer/Trash: Weber & Markle

AWC meeting summary

Need to appoint new community member to AWC
 Spring Maintenance and suggestion for lifting water moratorium
 Identifying priority pipe placement
 Losing Spring water, need a bypass
 Budget discussion
 No longer spilling water
 Need to talk about limits for when water moratorium is lifted
 Asked that AWC meetings be publicly noticed

Personnel: Smith & Valentine
 Updates on Administrator Search

Public Safety: Knutson & Stelter
 Nothing to report

Paonia Tree Board: Trustee Valentine
 Nothing to report

Advisory Water Committee: Trustee Smith

Ad Hoc Committees:
 Nothing to report

How Did We Do?

Adjournment

Amanda Mojarro, Deputy Town Clerk

Mary Bachran, Mayor

Minutes
Special Town Board Meeting
Town of Paonia, Colorado
June 03, 2022

<https://studio.youtube.com/video/2hXq2NpboJY/edit>

RECORD OF PROCEEDINGS

Mayor Bachran called the meeting to order.

Roll Call

PRESENT

- Mayor Bachran
- Trustee Smith
- Trustee Knutson
- Trustee Valentine
- Trustee Weber
- Trustee Markle

Approval of Agenda

Motion made by Trustee Weber, Seconded by Trustee Smith to approve the agenda. Motion carried unanimously.

Motion made by Trustee Smith, Seconded by Trustee Markle to add the flags and banner policy to a meeting in June. Motion carried unanimously.

Announcements

Lincoln Fox donated sculptures to the town that are displayed in the community room, valued at \$50,000.

Unfinished Business

1. Policy & Procedures regarding Police Officers at a meeting and Expelling a Person from Meeting:

Motion made by Trustee Weber, Seconded by Trustee Markle, that expelling a citizen from a meeting requires a ¾ vote of the trustees.

Discussion ensues about Free Speech and fundamental right to address your government about grievances and whether they are absolute.

Motion failed with Trustees Knutson, Trustee Markle, Trustee Valentine voting nay.

Motion made by Trustee Smith, Seconded by Trustee Markle, to not have an officer in the room during the meeting but to have one in the building on meeting nights.

Motion to amend by Trustee Weber, Seconded by Trustee Markle, having a police officer in a public meeting requires approval of the mayor and a Trustee.

Motion to amend carried with Trustee Knutson, Trustee Valentine voting nay.

Main Motion carries with Trustee Knutson voting nay.

2. Strategic Planning Session Agenda:

Discussion about whether someone anonymously paying for catering for the meeting is inappropriate and lacks transparency.

Discussion about advertising Strategic Planning meeting to get a larger representation of the community to attend.

Motion made by Trustee Markle, Seconded by Trustee Smith, to create a policy about planning town sponsored events.

Motion to amend main motion made by Trustee Markle, Seconded by Trustee Weber, to discuss a policy for planning town sponsored events at the next meeting . Motion carried unanimously.

Main motion carried unanimously

Motion made by Trustee Smith, that the Board retreat and Strategic planning commission be cancelled. Motion dies for lack of second.

Trustee Smith makes a motion, Seconded by Trustee Weber, to move the strategic planning commission meeting from the Blue Sage to Town Hall so it can be recorded

Motion Passes

Aye: Trustee Smith, Trustee Weber, Trustee Markle

Nay: Trustee Knutson, Trustee Valentine

Trustee Smith makes a motion, seconded by Trustee Markle, to add an agenda item to the next meeting to discuss the preliminary agenda for the strategic planning commission meeting

Trustee Smith discusses wanting more planning based off the Comprehensive Plan made for the town and use it to lead into town specific goals, housing, water, growth

Trustee Markle makes a motion to leave the agenda to the facilitator, Dana Hlavac

Motion dies for lack of second

Trustee Weber made a motion, Seconded by Trustee Smith, that the Strategic Planning Meeting Agenda be based off the Comprehensive Plan.

(Trustee Knutson Leaves Zoom)

Main Motion:

Aye: Trustee Smith, Trustee Valentine, Trustee Weber

Nay: Trustee Markle

Passes

3. Mayoral Planning Commission Trustee Appointment:

(Trustee Knutson returns)

Trustee Knutson volunteers for the appointment

Mayor appoints Trustee Knutson to the Planning Commission

4. Consideration of Operator in Responsible Charge (ORC) Proposal:

Town Administrator Ferguson provided a summary of the RFP process, including some confusing language that has been rectified and invited the Board to ask any questions outside of the written report

Trustee Smith states on record that her being there did not imply approval of the process and in fact she had many questions. Administrator Ferguson clarified that it was simply a record of who was in attendance. Trustees were disappointed that they had two different sheafs of documents instead of similar formats for each to compare.

Trustee Knutson made a motion, Seconded by Trustee Weber, that Mr. Archuleta provide a detailed RFP in the same required format for the board to use.

Public Comment:

S. Watson

W. Brunner

C. Patterson

Trustee Smith Rescinds the motion? (Trustee Knutson made the motion)

Trustee Smith makes a motion, seconded by Trustee Weber, that they draft a new RFP which will be worked on by Administrator Ferguson and the Advisory Water Committee for readvertisement for an on-site ORC

Public Comment:

S. Watson

C. Patterson

Trustee Markle made a motion, Seconded by Trustee Weber, to amend the main motion to include Scott Thomas.

Motion passes unanimously

Main Motion

Aye: Trustee Smith, Trustee Valentine, Trustee Weber and Trustee Knutson

Nay: Trustee Markle

New Business

1. Acceptance of Settlement and Release Regarding 20-cv-01389-LTB-GPG - Eric Pace

Trustee Smith made a motion, Seconded by Trustee Valentine, to accept the settlement in the Pace Case

Public Comment:

W. Brunner

(Trustee Knutson leaves the Zoom Meeting)

Main motion passes unanimously

Committee Reports

AWC meeting summary

Tree Board Summary

New Tree Board Logo in Packet

Tree Dying rate vs sidewalk Permit process for Tree Work

Public Comment:

S. Watson

Adjournment

Amanda Mojarro, Deputy Town Clerk

Mary Bachran, Mayor

Minutes
Special Town Board Meeting
Town of Paonia, Colorado
August 17, 2022
<https://youtu.be/qXZxvdGoF9o>

RECORD OF PROCEEDINGS

(Recording doesn't start until the end of A. DeLuca's presentation in Unfinished Business)

Roll Call

- Mayor Bachran
- Trustee/ Mayor Pro-Tem Markle (On Zoom)
- Trustee Stelter
- Trustee Weber
- Trustee Knutson
- Trustee Smith
- Trustee Valentine

Approval of Agenda

Announcements

Unfinished Business

(Recording starts when A. DeLuca offers to answer questions)

Trustee Weber makes a motion to rescind the motion made at the prior Thursday's meeting (8/11/22) and that the parts of the Harvest Festival that conflict with Town of Paonia Ordinance 2002-06 be denied.

Mayor Bachran requests the motion be split into two motions.

Discussion about proper procedure.

Trustee/ Mayor Pro-Tem Markle seconds the motion as it stands

Trustee Valentine makes a motion, Seconded by Trustee Smith to split the motion into two parts. One, being a motion to rescind the previous motion (8/11/22) denying the Harvest Festival street closure and the second motion being, to deny the parts of the application in conflict with Town of Paonia Ordinance 2002-06.

Board Discussion:

Timeline of events, Open Meeting Laws, legal advice.

Public Comments:

(Name unknown): believes closure would be beneficial and they have the power to change the rules

Motion to Rescind:

Passes Unanimously

Trustee Valentine restates the second motion, seconded by Trustee Weber, to deny the parts of the Mountain Harvest Festival that conflict with 2002-06

Board Discussion includes topics: legal advice, Board authority, code enforcement, Ordinances, Board decisions vs Administrator decisions, validity of applications, micromanaging, & completing town business

Public Comment:

S.Kaldis: suggests modifying the ordinance in the future

S. Watson: Town codes should not have to be read by attorney to figure them out

C. Bookout: CIRSA training, Sunshine Law, Resolution 2017-06

S. Larsen: Just wants a fun festival after summer of hard work

E. Brett: Festival is tradition, make a decision

(unknown): community is split, no more division

S. Patterson: follow the law

(unknown): Festival made financial decision based off of earlier approval.

S. Keenan: people have worked hard to make event happen, town should support it

J. Kleinman: thinks the ordinance needs cleaned up, NFVCC didn't do anything in bad faith or to mislead and the Board could have told them earlier what they needed to do.

C. Patterson: supports both the festival and law, redoing codes could help both happen

(?). True: Let festival happen, bend the rule for one day

L. McCone: Board bends rules when convenient

(?). Lucas: Support your festival and businesses

M. Pattison: Hopes the Board finds a way to support both the festival and follow the law, please revisit ordinance in future and modify it so this doesn't happen again.

Main Motion:

Trustee/Mayor Pro-Tem Markle: questions about what parts of the application are in violation of Ordinance 2002-06 and what if any modifications can be made to bring things in compliance.

Town Administrator/Clerk Ferguson: states that the application says four hours when it should say five but thinks that is the only thing.

Aye: Trustee Markle and Trustee Weber

Nay: Trustee Stelter, Trustee Valentine and Trustee Knutson

Abstain: Trustee Smith

Trustee Knutson makes a motion, Seconded by Trustee Stelter, to approve the Mountain Harvest Festival Application as modified.

Board Discussion: Past Harvest festivals, history of Ordinance 2002-06

Public Comments:

Watson. S: Is there a large event permit for the use of Poulos Park or the Town Park? Align paperwork with Town Code

Town Administrator/Clerk Ferguson: Explains Poulos Park occupancy limits prevent the use of anything but a small event permit, which doesn't come before the board and that Resolution 2015-13 is where the small event permit fees are listed.

S. Kaldis: Let's work together

L. True: Let's go forward, not backward

(unknown): Need to support local businesses and community when we can

C. Bookout: Local businesses need this festival and the visitors/revenue it brings

M. Talbot: Leadership is hard and we need to support those willing to lead, doesn't mean we have to agree on everything

S. Keenan: permit was already granted, let it happen

Main Motion:

Aye: Trustee/Mayor Pro-Tem Markle, Trustee Stelter, Trustee Knutson, Trustee Smith, Trustee Valentine

Nay:

Abstain: Trustee Weber

Motion Passes

Trustee Smith makes a motion, Seconded by Trustee/Mayor Pro-Tem Markle, to direct the Administrator to present changes to 11-1-80 Street Closure Permit Ordinance and the Town of Paonia Street Closure Application.

Public Comment:

A. DeLuca: Please include the legacy events in the discussions, those experiences provide a good perspective.

Main Motion:

Aye: Unanimous

Nay:

Motion Passes

New Business

Resolution 2017-06 Rules of Conduct

Trustee Markle makes a motion, Seconded by Trustee Smith, direct the mayor to enforce Resolution 2017-06 during meetings as well as Robert’s Rules of Order.

Board Discussion includes procedure for points of order, whether Resolutions are binding and Robert’s Rules of Order.

Public Comment:

S. Watson: Make your own Resolution

M. Talbot: Board needs to agree what norms and expectations are, what does disrespectful and disruptive behavior look like to everyone

A. Deluca: Citizen process when they feel like they have been attacked

C. Patterson: Please review resolution attached to agenda while you are at it.

S. Larsen: Social contracts in school; be nice, be fair

Main Motion:

Aye: Trustee/Mayor Pro-Tem Markle

Nay: Trustee Stelter, Trustee Weber, Trustee Knutson, Trustee Smith and Trustee Valentine

Motion Fails

Trustee Knutson makes a motion, Seconded by Trustee Weber, that they be nice and fair.

Aye: Unanimous

Nay:

Motion Passes

Adjournment

Amanda Mojarro, Deputy Town Clerk

Mary Bachran, Mayor

DRAFT

Minutes
Special Town Board Meeting
Town of Paonia, Colorado
August 22, 2022

<https://studio.youtube.com/video/Hs5LQR60sUs/edit>

RECORD OF PROCEEDINGS

(No sound until 15:57 of meeting)

Roll Call

PRESENT

Mayor Bachran

Trustee Knutson

Trustee Smith

Trustee Valentine

Trustee Stelter

Trustee/Mayor Pro-Tem Markle (Zoom)

ABSENT

Trustee Weber

Approval of Agenda

Announcements

Administrator Ferguson provided information regarding a stricter adherence to the ordinance regarding trash removal.

Mayor explains the new rules for meetings

New Business

Request for Proposals Outcome - Paonia Town Attorney

Trustees discuss the Pro's and Con's of the different five different RFP's

Each Trustee had time to discuss their preferences

Trustee/Mayor Pro-Tem Markle joined at this time by Zoom

Trustee Smith made a motion, Seconded by Trustee Knutson, that the board would interview Kelly PC and Sampson law firm

Motion passes unanimously

Board discussed interview questions and process of zoom meeting and it not being open to the public

Discussion regarding setting of interviewing schedule

Adjournment

Amanda Mojarro, Deputy Town Clerk

Mary Bachran, Mayor

Minutes
Special Town Board Meeting
Virtual Only
Town of Paonia, Colorado
November 3, 2022

RECORD OF PROCEEDINGS

Mayor Bachran called the meeting to order at 4:04 pm

Roll Call

PRESENT

- Mayor Mary Bachran
- Trustee/Mayor Pro-Tem Thomas Markle
- Trustee Dave Knutson
- Trustee Paige Smith
- Trustee John Valentine -joined at 4:36 p

Trustee Rick Stelter

ABSENT

Trustee Dave Weber

Approval of Agenda

Motion made by Trustee Stelter, Seconded by Trustee Knutson.

Discussion:

Trustee Smith asked if Executive Sessions could be under their own headings in the future.

Main Motion:

Voting Yea: Trustee/ Mayor Pro-Tem Markle, Trustee Knutson, Trustee Smith, Trustee Valentine, Trustee Stelter

Announcements

None

Unfinished Business

Motion made by Trustee/Mayor Pro-Tem Markle, Seconded by Trustee Stelter, to go into an executive session pursuant to Colorado Revised Statutes Sections 24-6-402(4)(e) and 24-6-402(4)(g) for determining positions and developing strategy relative to matters that may be subject to negotiation, and for consideration of documents protected by the mandatory nondisclosure provisions of the Colorado Open Records Act, all in relation to

interviews and discussion of non-finalist applicants for the Interim Town Administrator position.

Voting Yea: Trustee Knutson, Trustee Smith, Trustee Valentine, Trustee Markle & Trustee Stelter

Executive Session begins at 4:10pm

Executive Session ends at 6:46 pm

Motion made by Trustee Knutson, Seconded by Trustee Valentine to direct Mayor Bachran and Legal Counsel, Nick Cotton-Baes, to offer an agreement to Leslie Klusmire for the Interim Administrator position.

Voting Aye: Trustee/ Mayor Pro-Tem Markle Trustee Knutson, Trustee Smith, Trustee Valentine, and Trustee Stelter.

How Did We Do?

Adjournment

Meeting adjourned at 6:49pm

Amanda Mojarro, Deputy Clerk

Mary Bachran, Mayor

Minutes
Special Town Board Meeting
Town of Paonia, Colorado
November 09, 2022

RECORD OF PROCEEDINGS

Mayor Bachran calls the meeting to order at 1:45pm with the Pledge of Allegiance

Roll Call

Mayor Bachran
Trustee/ Mayor Pro-Tem Markle
Trustee Knutson
Trustee Valentine
Trustee Stelter
Trustee Smith

ABSENT:

Trustee Weber

Approval of Agenda

Announcements

Unfinished Business

Trustee/ Mayor Pro-Tem Markle makes a motion, seconded by Trustee Stelter, to go into Executive session for determining positions and developing strategy relative to matters that may be subject to negotiation, and for consideration of documents protected by the mandatory nondisclosure provisions of the Colorado Open Records Act, under Colorado Revised Statutes Sections 24-6-402(4)(e) and 24-6-402(4)(g), all in relation to interviews and discussion of non-finalist applicants for the Town Administrator position.

Executive Session begins: 1:50 pm

Executive Session closes: 5:21pm

New Business

None

How Did We Do?

None

Adjournment

Amanda Mojarro, Deputy Clerk

Mary Bachran, Mayor

DRAFT

Minutes
Special Town Board Meeting
Town of Paonia, Colorado
November 10, 2022

RECORD OF PROCEEDINGS

Mayor Bachran calls the meeting to order at 10:20 am with the Pledge of Allegiance

Roll Call

Mayor Bachran
Trustee/Mayor Pro-Tem Markle
Trustee Knutson
Trustee Valentine (joined @ 10:30 am by Zoom)
Trustee Stelter
Trustee Smith

ABSENT:

Trustee Weber

Approval of Agenda

Motion made by Trustee Stelter, seconded by Trustee Smith, to approve the agenda

Motion passes unanimously

Announcements

None

Unfinished Business

Motion made by Trustee/ Mayor Pro-Tem Markle, seconded by Trustee Smith, to go into executive session for determining positions and developing strategy relative to matters that may be subject to negotiation, and for consideration of documents protected by the mandatory nondisclosure provisions of the Colorado Open Records Act, under Colorado Revised Statutes Sections 24-6-402(4)(e) and 24-6-402(4)(g), all in relation to interviews and discussion of non-finalist applicants for the Town Administrator position

Motion Passes Unanimously

Executive Session begins: 10:25 am

Trustee Valentine joins Executive Session at 10:30 am

Executive Session ends: 2:25pm

Trustee/ Mayor Pro-Tem Markle makes a motion, seconded by Trustee Knutson, to have the Personnel Committee to notify the non-finalists they are no longer non-finalists

Motion passes unanimously

New Business

None

How Did We Do?

None

Adjournment

Amanda Mojarro, Deputy Clerk

Mary Bachran, Mayor

DRAFT

FOR: 11/22/2022

UBB OPS DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC OPS BALANCE		221,585.76
ACCOUNTS PAYABLE	11/05/2022 - 11/18/2022	(58,017.63)
LOAN PAYMENT		
BOND PAYMENT		
NORRIS RETIREMENT PAYMENT	11/25/2022-Approved 11/08/2022	(1,120.00)
CHASE CREDIT CARD	09/24/22 - 10/23/22-Approved 11/08/2022	(391.93)
PHILLIPS 66	09/24/22 - 10/23/22 - Approved 11/08/2022	(1,235.75)
TRANSFER TO SUMMIT		
TRANSFER TO PAYROLL	11/18/2022	(33,376.31)
	INCLUDES CORINNE'S FINAL CHECK (NO BONUS)	
PAYROLL TAXES	11/18/2022	(33,178.70)
BALANCE AFTER PAYMENT		94,265.44

UBB SUMMIT/PAYROLL DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC SUMMIT BALANCE		2,396,278.31
TRANSFER FROM OPS		-
TRANSFER FROM INT. GRANTS		-
TRANSFER TO OPS		
CURRENT FSBC PAYROLL BALANCE		394.40
TRANSFER FROM OPS	11/18/2022	33,376.31
PAYROLL (DIRECT DEPOSIT)	11/18/2022	(33,376.31)
BALANCE AFTER PAYMENT		2,396,672.71

UBB INTERNAL GRANT DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT INTERNAL GRANT BALANCE	SALE OF ASSETS-AUCTION	40,912.00
BALANCE AFTER PAYMENT		40,912.00

*Transfer from Operations Account to Payroll Account then disbursed as Direct Deposit

11/17/2022	BANK BALANCES			DESCRIPTION
	FSBC	COLOTRUST	TOTAL	
GENERAL		538,048.71		COMBINED FUNDS
SEWER RESTRICTED		536,117.66		PROPERTY SALE-RESTRICTED
DEBT RESERVE		108,025.63		AMKO BOND REQUIRED RESERVE
BRIDGE RESERVE		594,958.16		BRIDGE RESERVE
CONS.TRUST	10,417.80			RESTRICTED TO PARK USE ONLY
GRANT PASS THRU	25,025.00			PLACE HOLDER-COMBINED FUNDS
INT GRANT	40,912.00			PLACE HOLDER-COMBINED FUNDS
OPS	279,681.55			COMBINED FUNDS
PARK CONTRIBUTIONS	12,750.00			SPECIFIC PARK PROJECTS
PAYROLL	394.40			PLACE HOLDER-COMBINED FUNDS
SPACE-TO-CREATE	CLOSED			SPACE TO CREATE ONLY
SUMMIT	2,396,278.31			COMBINED FUNDS
WWTP	58,580.05			OLD SEWER REHAB ONLY
CD#2-402	203,772.64			COMBINED FUNDS-LOC COLLATERAL
CD#3-2578	261,115.54			COMBINED FUNDS
	3,288,927.29	1,777,150.16	5,066,077.45	

CASH POSITION

11/17/2022	CASH POSITION			DESCRIPTION
	COMBINED	RESTRICTED	TOTAL	
GENERAL	538,048.71			
SEWER RESTRICTED		536,117.66		RESTRICTED TO SEWER CAPITAL PROJECT
DEBT RESERVE		108,025.63		RESTRICTED LOAN REQUIRMENT
BRIDGE RESERVE		594,958.16		RESTRICTED TO BRIDGE REPAIRS
CONS.TRUST		10,417.80		RESTRICTED TO PARK CAPTIAL PROJECT
GRANT PASS THRU	25,025.00			
INT GRANT		40,912.00		RESTRICTED LOAN REQUIREMENT
OPS	279,681.55			
PARK CONTRIBUTIONS		12,750.00		SPECIFIC PARK PROJECTS AS DONATED
PAYROLL	394.40			
SPACE-TO-CREATE		CLOSED		SPACE TO CREATE ONLY
SUMMIT	2,396,278.31			
WWTP		58,580.05		OLD SEWER REHAB ONLY
CD#2-402	203,772.64			
CD#3-2578	261,115.54			
	3,704,316.15	1,361,761.30	5,066,077.45	

Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt	
11/22/2022	1268	All Copy Products I	5022651211	324.69	.00	.00	324.69				COPIER CONTRACT - ALLOCATED
11/22/2022	1279	Ballantine Commu	10558	148.74	.00	.00	148.74				CLASSIFIED AD-104130
11/22/2022	987	Black Hills Energy	11-2022	1,595.78	.00	.00	1,595.78				UTILITIES - ALLOCATED
11/22/2022	1280	Cecil, Raymond C	WALMART 1	43.48	.00	.00	43.48				BOOT ALLOWANCE-ALLOCATED
11/22/2022	1183	Column Software	8DFD59D8-0	18.23	.00	.00	18.23				2023 BUDGET P.HEARING-104130
11/22/2022	1183	Column Software	8DFD59D8-0	673.34	.00	.00	673.34				ORD 07-2022-104130
11/22/2022	801	Delta County	2022PA	20,302.40	.00	.00	20,302.40				STREET PAVING-507020
11/22/2022	39	Delta County Inde	571502	82.50	.00	.00	82.50				CLASSIFIED AD-104130
11/22/2022	43	Delta Montrose Ele	11-2022-P	1,436.44	.00	.00	1,436.44				UTILITIES - ALLOCATED
11/22/2022	43	Delta Montrose Ele	11-2022-W	2,079.25	.00	.00	2,079.25				UTILITIES - ALLOCATED
11/22/2022	368	Double J Disposal	52231	99.75	.00	.00	99.75				1MG PORTA POTTY-605016
11/22/2022	368	Double J Disposal	52232	252.00	.00	.00	252.00				PARK PORTA POTTIES-164616
11/22/2022	986	Elevate Fiber	66210-27171	758.19	.00	.00	758.19				TELEPHONE & INTERNET - ALLOCATED
11/22/2022	1221	ENVIRO-CHEM A	14170506	61.00	.00	.00	61.00				SEWER SAMPLES-705132
11/22/2022	822	Erica Ruth Hill	2022	1,601.83	.00	.00	1,601.83				TOWER RENT DIST-163501
11/22/2022	823	Gail Jean James	2022	1,601.83	.00	.00	1,601.83				TOWER RENT DIST-163501
11/22/2022	803	GALLS, LLC	022678322	155.85	.00	.00	155.85				OFFICER EQUIPMENT-144216
11/22/2022	803	GALLS, LLC	022705538	117.54	.00	.00	117.54				OFFICER EQUIPMENT-144216
11/22/2022	937	Jones, Cindy	SPRINT-1116	36.80	.00	.00	36.80				REIMBURSEMENT-WIFI DRIVES-144229
11/22/2022	424	Kendall Excavating	1818B	400.00	.00	.00	400.00				STOP SIGN INSTALL-204522
11/22/2022	424	Kendall Excavating	1841B	780.00	.00	.00	780.00				METER INSTALL-605022
11/22/2022	482	Larry D Gillenwate	693101	74.37	.00	.00	74.37				CAR WASH - ALLOCATED
11/22/2022	957	Magpul Industries	ARI1670880	292.26	.00	.00	292.26				OFFICER EQUIPMENT-144216
11/22/2022	645	Mail Services, LLC	1861759	508.91	.00	.00	508.91				BILLING POST CARDS-ALLOCATED
11/22/2022	499	Phonz +	13912	1,868.23	.00	.00	1,868.23				MONTHLY IT FEES-ALLOCATED
11/22/2022	499	Phonz +	14096	579.95	.00	.00	579.95				FIREWALL EQUIPMENT-104133
11/22/2022	1241	Pipestone Equipm	13354	16,663.42	.00	.00	16,663.42				PRV REPAIR KITS-605022
11/22/2022	1224	Rhinehart Oil Co.,L	19388CT	695.61	.00	.00	695.61				FUEL-805223
11/22/2022	145	Robert's Enterprise	1101-1231	102.00	.00	.00	102.00				TRASH SERVICE - 805228
11/22/2022	156	TDS Telecom	11-2022	230.33	.00	.00	230.33				TELEPHONE & INTERNET - ALLOCATED
11/22/2022	162	United Companies	1496716	146.77	.00	.00	146.77				ROAD & ALLEY REPAIR-204522
11/22/2022	441	USA Blue Book	156178	296.38	.00	.00	296.38				WATER SAMPLES SUPPLIES-605032
11/22/2022	181	Vandanacker, Marc	2022	1,601.84	.00	.00	1,601.84				TOWER RENT DIST-163501
11/22/2022	491	Winwater Corp	066121-03	831.54	.00	.00	831.54				WATER PARTS-605022
11/22/2022	491	Winwater Corp	066390-02	777.21	.00	.00	777.21				WATER PARTS-605022
11/22/2022	491	Winwater Corp	066934-02	779.17	.00	.00	779.17				SHUTOFF TOOLS-605025
Grand Totals:			36	58,017.63	.00	.00	58,017.63				

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
11/22/2022	58,017.63	.00	.00	58,017.63	58,017.63
Grand Totals:			.00	58,017.63	

Employee Number	Name	85-00 Net Pay Emp Amt
1300	Bachran, Mary A	184.70
1055	Byrge, Rodney A	1,350.24
1053	Cecil, Raymond Cole	1,099.43
1052	Edwards, Roger	1,045.37
1002	Ferguson, J.Corinne	9,106.81
1061	Garcia, Jeremiah	1,453.61
1050	Heiniger, Cory	1,946.21
1025	Henderson, Garrett W	1,679.70
1022	Hinyard, Patrick	2,490.47
1012	Huffman, Julie J	484.84
1001	Jones, Cynthia	1,884.97
1010	Katzer, JoAnn	1,153.33
1301	Knutson, David A	92.35
1023	Kramer, Lance W	2,056.66
1021	Laiminger, Matt	1,714.19
1305	Markle, Thomas	92.35
1003	Mojarro-Lopez, Amanda	819.86
1060	Redden, Jordan	1,653.83
1051	Reich, Dennis	1,126.16
1303	Smith, Paige W	92.35
1304	Stelter, Rick	92.35
1302	Valentine, John C	92.35
1005	Vetter, Samira	1,571.83
1306	Weber, David	92.35
Grand Totals:		
	24	33,376.31

Report Criteria:

Unpaid transmittals included
Begin Date: ALL
End Date: ALL

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
2							
2	IRS Tax Deposit		11/11/2022	74-00	Federal Tax Deposit Social Security	10-0218	2,124.14
2	IRS Tax Deposit		11/11/2022	74-00	Federal Tax Deposit Social Security	10-0218	2,124.14
2	IRS Tax Deposit		11/11/2022	75-00	Federal Tax Deposit Medicare Pay P	10-0218	653.37
2	IRS Tax Deposit		11/11/2022	75-00	Federal Tax Deposit Medicare Pay P	10-0218	653.37
2	IRS Tax Deposit		11/11/2022	76-00	Federal Tax Deposit Federal Withhold	10-0218	4,873.77
Total 2:							10,428.79
4							
4	Aflac		10/28/2022	63-01	Aflac Pre-Tax Pay Period: 10/28/2022	10-0225	71.34
4	Aflac		10/28/2022	63-02	Aflac After Tax Pay Period: 10/28/2022	10-0225	24.90
4	Aflac		11/11/2022	63-01	Aflac Pre-Tax Pay Period: 11/11/2022	10-0225	71.34
4	Aflac		11/11/2022	63-02	Aflac After Tax Pay Period: 11/11/2022	10-0225	24.90
Total 4:							192.48
6							
6	Colorado Dept of Labor		09/30/2022	98-00	SUTA State Unemployment Tax Pay	10-0218	67.16
6	Colorado Dept of Labor		10/14/2022	98-00	SUTA State Unemployment Tax Pay	10-0218	62.92
6	Colorado Dept of Labor		10/28/2022	98-00	SUTA State Unemployment Tax Pay	10-0218	90.66
6	Colorado Dept of Labor		11/11/2022	98-00	SUTA State Unemployment Tax Pay	10-0218	91.55
Total 6:							312.29 <i>OTR</i>
9							
9	Colorado Dept of Revenue		10/28/2022	77-00	State Withholding Tax Pay Period: 10/	10-0217	1,611.00
9	Colorado Dept of Revenue		11/11/2022	77-00	State Withholding Tax Pay Period: 11/	10-0217	1,617.00
Total 9:							3,228.00
30							
30	Empower Retirement		11/11/2022	51-01	Retirement Plan Retirement Plan Pa	10-0220	947.80
30	Empower Retirement		11/11/2022	51-01	Retirement Plan Retirement Plan Pa	10-0220	1,806.55
30	Empower Retirement		11/11/2022	51-02	Retirement Plan Retirement Loan Pa	10-0220	256.25
Total 30:							3,010.60
33							
33	FPPA - Fire & Police Pensi		11/11/2022	50-00	FPPA Pay Period: 11/11/2022	10-0219	1,161.00
33	FPPA - Fire & Police Pensi		11/11/2022	50-00	FPPA Pay Period: 11/11/2022	10-0219	870.75
33	FPPA - Fire & Police Pensi		11/11/2022	90-00	Death & Disability Pay Period: 11/11/2	10-0219	309.60
Total 33:							2,341.35
70							
70	Rocky Mountain HMO		10/28/2022	60-01	RMHMO - Employee Only Pay Period	10-0223	334.49
70	Rocky Mountain HMO		10/28/2022	60-01	RMHMO - Employee Only Pay Period	10-0223	6,021.19
70	Rocky Mountain HMO		10/28/2022	60-03	RMHMO - Employee + Family Pay Pe	10-0223	711.42
70	Rocky Mountain HMO		10/28/2022	60-03	RMHMO - Employee + Family Pay Pe	10-0223	3,900.51
70	Rocky Mountain HMO		10/28/2022	60-07	RMHMO - Employee + Spouse Pay P	10-0223	90.29
70	Rocky Mountain HMO		10/28/2022	60-07	RMHMO - Employee + Spouse Pay P	10-0223	1,010.87

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
70	Rocky Mountain HMO		11/11/2022	60-01	RMHMO - Employee Only Pay Period	10-0223	334.49
70	Rocky Mountain HMO		11/11/2022	60-03	RMHMO - Employee + Family Pay Pe	10-0223	711.42
70	Rocky Mountain HMO		11/11/2022	60-07	RMHMO - Employee + Spouse Pay P	10-0223	90.29
Total 70:							13,204.77
71	The Harford		10/28/2022	65-01	Group#013307460001 Hartford Basic	10-0226	19.08
71	The Harford		10/28/2022	65-02	Group#013307460001 Hartford Suppl	10-0226	26.38
71	The Harford		10/28/2022	65-03	Group#013307460001 Hartford Disab	10-0226	71.25
71	The Harford		11/11/2022	65-02	Group#013307460001 Hartford Suppl	10-0226	26.37
71	The Harford		11/11/2022	65-01	Adjustment	10-0226	40.80
Total 71:							183.88
73	Delta Dental of Colorado		10/28/2022	60-05	Dental RMHMO - Dental Pay Period:	10-0223	210.03
73	Delta Dental of Colorado		11/11/2022	60-05	Dental RMHMO - Dental Pay Period:	10-0223	210.05
Total 73:							420.08
75	VSP Insurance CO (CT)		10/28/2022	60-04	RMHMO - Vision Pay Period: 10/28/2	10-0223	84.38
75	VSP Insurance CO (CT)		11/11/2022	60-04	RMHMO - Vision Pay Period: 11/11/2	10-0223	84.38
75	VSP Insurance CO (CT)		11/11/2022	60-04	Adjustment	10-0223	.01-
Total 75:							168.75
Grand Totals:							33,490.99

Report Criteria:

Unpaid transmittals included
Begin Date: ALL
End Date: ALL

AGENDA SUMMARY FORM

	Interim Town Administrator's Report Finance/Treasurer Report Police Report Public Works Report
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

Finance Report as of 11/17/22 presented at the 11/22/22 meeting:

Monthly:

Payroll has been completed, reviewed, and released.
Bank accounts through 09/30/2022 have been reconciled and reviewed.
Norris Retirement is pending with an effective date of 11/25/22.

Banking:

Bank Balances provided on the Disbursement Report as of 11/17/22.

Required Filings:

Conservation Trust Certificate was filed on 11/08/22.
SAMS: The registration for TOWN OF PAONIA / KUNEGXENLZ3 / 75FN3 is now active in the U.S. federal government's System for Award Management (SAM).

Year-End:

No changes to report

Audit:

No changes to report

Budget:

DRAFT Budget was presented at the 10/13/2022 meeting. Public Hearing was held 11/08/22.

Other (Continued):

ClearGov – Final numbers have been sent and are being processed.

OTHER TO DO ITEMS:

None to report.

GRANT UPDATES:

ARPA-received \$184,616.40 in 2021 and 2022.
CDOT Grant 5th Street Intersection = \$792,961
SIPA-sound system micro grant 2022 = \$6,500
CDPHE Quick Win Grant \$1,214.30 for trees.

Please note: This report is not a comprehensive list of all projects but acts as a highlight of included packet documents, ongoing, and upcoming projects.

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE			2022			2022	75%	
AS OF:	9/30/2022	SEPTEMBER	AUGUST	JULY	CUR YTD	9	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	ET
ADMINISTRATION										
10-31-01	PROPERTY TAXES	509.03	1,512.58	2,930.52	148,615.52	74,813.50	73,802.02	149,627.00	99.32%	(1,011.48)
10-31-03	SALES TAX - TOWN	-	-	-	17,224.00	12,918.00	4,306.00	17,224.00	100.00%	-
10-31-04	SALES TAX- COUNTY	-	-	-	-	33,750.00	(33,750.00)	45,000.00		
10-31-08	PENALTY & INTEREST	26.66	65.15	105.43	260.30	300.00	(39.70)	400.00	65.08%	(139.70)
10-31-09	DELINQUENT TAX	-	-	-	0.02	11.25	(11.23)	15.00	0.13%	(14.98)
10-31-10	ABATEMENTS	-	-	-	-	-	-	-		-
10-32-01	LIQUOR LICENSES	175.00	2,200.00	175.00	4,175.00	3,750.00	425.00	5,000.00	83.50%	(825.00)
12-32-04	SPECIAL REVIEWS	250.00	-	-	750.00	562.50	187.50	750.00	100.00%	-
10-35-04	INTEREST INCOME	1,686.89	1,365.27	1,306.61	8,544.18	5,400.00	3,144.18	7,200.00	118.67%	1,344.18
10-35-05	LATE CHARGES	705.00	605.00	(48.00)	3,722.00	5,306.25	(1,584.25)	7,075.00	52.61%	(3,353.00)
10-35-06	OTHER INCOME	-	0.75	-	783.13	56.25	726.88	75.00		708.13
10-35-15	REFUND OF EXPENDITURES	1,094.00	1,899.40	1,200.00	12,036.54	1,125.00	10,911.54	1,500.00		10,536.54
10-35-16	RESTITUTION	1,579.80	119.70	59.85	4,535.84	1,125.00	3,410.84	1,500.00	302.39%	3,035.84
10-35-18	SALE OF ASSETS	-	40.00	19,811.32	19,851.32					
10-35-20	GRANT REVENUE	-	-	-	-	11,301.00	(11,301.00)	15,068.00		(15,068.00)
		6,026.38	7,807.85	25,540.73	220,497.85	150,418.75	50,227.78	250,434.00	88.05%	(4,787.47)
10-41-01	MAYOR & TRUSTEES	800.00	800.00	800.00	7,050.00	7,200.00	150.00	9,600.00	73.44%	(2,550.00)
10-41-03	SALARIES & WAGES	5,953.66	3,644.06	4,145.55	40,020.12	37,884.07	(2,136.05)	50,512.09	79.23%	(10,491.97)
10-41-04	EMPLOYER FICA	408.47	268.68	302.64	2,836.04	2,790.84	(45.20)	3,721.12	76.21%	(885.08)
10-41-05	EMPLOYER MEDICARE	95.53	62.84	70.78	663.33	652.70	(10.64)	870.26	76.22%	(206.93)
10-41-06	UNEMPLOYMENT TAX	11.92	7.30	8.30	80.12	110.74	30.62	147.65	54.26%	(67.53)
10-41-07	INSURANCE BENEFITS	1,411.98	706.01	-	8,211.20	8,784.94	573.74	11,713.25	70.10%	(3,502.05)
10-41-08	PENSION BENEFITS	223.36	145.98	171.93	1,725.23	3,353.72	1,628.49	4,471.63	38.58%	(2,746.40)
10-41-10	WORKERS COMPENSATION	-	-	-	137.00	134.00	(3.00)	134.00	102.24%	3.00
10-41-02	CONTRACT LABOR	-	-	-	-	-	-	-		-
10-41-15	OFFICE SUPPLIES	228.95	268.26	208.40	5,258.36	3,281.25	(1,977.11)	4,375.00	120.19%	883.36
10-41-16	OPERATING SUPPLIES	298.46	352.72	333.58	1,334.59	517.50	(817.09)	690.00	193.42%	644.59
10-41-17	POSTAGE	2.88	-	-	317.58	521.25	203.67	695.00	45.69%	(377.42)
10-41-20	LEGAL SERVICES	517.50	7,891.89	-	46,365.91	57,237.75	10,871.84	76,317.00	60.75%	(29,951.09)
10-41-21	AUDIT & BUDGET EXPENSE	-	-	-	-	3,375.00	3,375.00	4,500.00	0.00%	(4,500.00)
10-41-22	REPAIRS & MAINTENANCE	-	-	-	-	-	-	-		-
10-41-25	TOWN HALL EXPENSE	1,148.93	2,962.25	2,204.38	13,188.55	8,917.50	(4,271.05)	11,890.00	110.92%	1,298.55
10-41-26	TRAVEL & MEETINGS	65.00	-	17.46	307.46	2,962.50	2,655.04	3,950.00	7.78%	(3,642.54)
10-41-27	INSURANCE & BONDS	-	-	-	3,062.89	2,085.00	(977.89)	2,780.00	110.18%	282.89
10-41-28	UTILITIES	359.00	666.53	153.05	4,055.57	4,338.75	283.18	5,785.00	70.10%	(1,729.43)
10-41-29	TELEPHONE	219.53	219.53	388.72	1,840.96	2,272.50	431.54	3,030.00	60.76%	(1,189.04)
10-41-30	PUBLISHING & ADS	3,349.35	98.35	300.00	5,031.58	4,770.00	(261.58)	6,360.00	79.11%	(1,328.42)
10-41-31	DUES & SUBSCRIPTIONS	175.00	95.00	387.64	9,936.11	9,172.50	(763.61)	12,230.00	81.24%	(2,293.89)
10-41-33	DATA PROCESSING	645.40	665.25	665.25	8,960.07	10,214.25	1,254.18	13,619.00	65.79%	(4,658.93)
10-41-40	MISCELLANEOUS (CDOT GRANT)	-	-	-	-	-	-	-		-
10-41-43	CULTURAL EVENTS	-	-	-	-	-	-	-		-
10-41-44	HUMAN SERVICES	-	-	-	3,325.00	3,506.25	181.25	4,675.00	71.12%	(1,350.00)
10-41-70	CAPITAL OUTLAY	-	-	-	-	-	-	-		-
10-41-71	PASS THRU FUNDS	-	-	-	-	-	-	-		-
10-41-90	TREASURER'S FEE	11.27	33.20	63.91	3,123.69	2,475.00	(648.69)	3,300.00	94.66%	(176.31)
	MISCELLANEOUS	-	-	-	-	-	-	-		-
	TRANSFERS/GRANT EXP	-	-	-	3,600.00	11,301.00	7,701.00	15,068.00	23.89%	(11,468.00)
		15,926.19	18,887.85	10,221.59	170,431.36	187,859.00	17,427.64	250,434.00	68.05%	(80,002.64)
		(9,899.81)	(11,080.00)	15,319.14	50,066.49	(37,440.25)	67,655.42	-		75,215.17
	BEGINNING RESERVE				150,744.28					
	INCOME	6,026.38	7,807.85	25,540.73	220,497.85	150,418.75	50,227.78	250,434.00		(4,787.47)
	EXPENDITURE	15,926.19	18,887.85	10,221.59	170,431.36	187,859.00	17,427.64	250,434.00		(80,002.64)
	NET CHANGE	(9,899.81)	(11,080.00)	15,319.14	50,066.49	(37,440.25)	67,655.42	-		75,215.17
	ENDING RESERVE				200,810.77			-		75,215.17
	3% TABOR RESERVE				53,179.00					
	25% MIN RESERVE				62,608.50					
	NET AVAILABLE RESERVE				85,023.27					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE			2022			2022	75%	REMAINING
AS OF:	9/30/2022	SEPTEMBER	AUGUST	JULY	CUR YTD	9	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	ET
BUILDING										
12-31-03	SALES TAX - TOWN	-	-	-	-	3,966.00	(3,966.00)	5,288.00	0.00%	(5,288.00)
12-32-03	BUILDING PERMITS	4,127.35	3,876.30	2,139.30	31,815.84	22,500.00	9,315.84	30,000.00	106.05%	1,815.84
		4,127.35	3,876.30	2,139.30	31,815.84	26,466.00	5,349.84	35,288.00	90.16%	(3,472.16)
12-43-02	BUILDING INSPECTOR	-	8,940.00	5,840.00	29,250.00	21,375.00	(7,875.00)	28,500.00	102.63%	750.00
12-43-03	SALARIES & WAGES	253.54	146.66	165.55	1,699.87	1,970.55	270.68	2,627.40	64.70%	(927.53)
12-43-04	EMPLOYER FICA	15.04	8.64	10.00	100.32	121.63	21.31	162.17	61.86%	(61.85)
12-43-05	EMPLOYER MEDICARE	3.52	2.02	2.34	23.52	28.45	4.93	37.93	62.01%	(14.41)
12-43-06	UNEMPLOYMENT TAX	0.52	0.30	0.33	3.47	5.89	2.42	7.85	44.20%	(4.38)
12-43-07	INSURANCE BENEFITS	71.52	35.78	-	396.55	483.38	86.83	644.51	61.53%	(247.96)
12-43-08	PENSION	9.70	5.88	6.86	73.91	161.37	87.46	215.16	34.35%	(141.25)
12-43-10	WORKERS COMPENSATION	-	-	-	23.00	13.50	(9.50)	18.00	127.78%	5.00
12-43-15	OFFICE SUPPLIES	-	-	90.00	90.00	375.00	285.00	500.00	18.00%	(410.00)
12-43-17	POSTAGE	-	-	-	16.85	-	(16.85)	-	-	16.85
12-43-20	LEGAL SERVICES	-	2,126.50	-	2,406.37	562.50	-	750.00	320.85%	1,656.37
12-43-27	INSURANCE & BONDS	-	-	-	872.61	660.00	(212.61)	880.00	99.16%	(7.39)
12-43-30	PUBLISHING & ADS	-	61.74	-	61.74	-	-	-	-	61.74
12-43-31	DUES & SUBSCRIPTIONS	-	-	-	742.85	708.75	(34.10)	945.00	78.61%	(202.15)
		353.84	2,387.52	6,115.08	35,761.06	26,466.02	(7,389.44)	35,288.00	101.34%	(276.96)
		3,773.51	1,488.78	(3,975.78)	(3,945.22)	(0.01)	(2,039.60)	-	-	(3,195.20)
	BEGINNING RESERVE				2,100.00					
	INCOME	4,127.35	3,876.30	2,139.30	31,815.84	26,466.00	5,349.84	35,288.00		(3,472.16)
	EXPENDITURE	353.84	2,387.52	6,115.08	35,761.06	26,466.02	(7,389.44)	35,288.00		(276.96)
	NET CHANGE	3,773.51	1,488.78	(3,975.78)	(3,945.22)	(0.01)	(2,039.60)	-		(3,195.20)
	ENDING RESERVE				(1,845.22)					(3,195.20)
	25% MIN RESERVE				8,822.00					
	NET AVAILABLE RESERVE				(10,667.22)					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE			2022			2022	75%	REMAINING
AS OF:	9/30/2022	SEPTEMBER	AUGUST	JULY	CUR YTD	9	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	65
LAW ENFORCEMENT										
14-31-02	S.O. AUTO TAXES	2,632.91	2,003.69	1,840.64	18,188.86	17,486.25	702.61	23,315.00	78.01%	(5,126.14)
14-31-03	SALES TAX - TOWN	25,871.84	25,613.17	23,032.23	179,221.52	136,500.00	42,721.52	182,000.00	98.47%	(2,778.48)
14-31-04	SALES TAX - COUNTY	35,705.97	37,853.85	35,229.17	275,708.35	244,383.75	31,324.60	325,845.00	84.61%	(50,136.65)
14-31-06	CIGARETTE TAX	228.36	36.07	-	944.55	1,338.75	(394.20)	1,785.00	52.92%	(840.45)
14-32-06	VIN INSPECTIONS	100.00	50.00	90.00	630.00	1,443.75	(813.75)	1,925.00	32.73%	(1,295.00)
14-33-02	MOTOR VEHICLE - \$1.50	346.88	269.88	194.74	1,978.90	2,062.50	(83.60)	2,750.00	71.96%	(771.10)
14-33-03	MOTOR VEHICLE - \$2.50	482.50	390.00	252.50	2,872.50	2,974.50	(102.00)	3,966.00	72.43%	(1,093.50)
14-34-01	COURT FINES	100.00	-	-	200.00	618.75	(418.75)	825.00	24.24%	(625.00)
14-34-02	POLICE FINES	311.00	332.00	320.00	3,622.00	20,737.50	(17,115.50)	27,650.00	13.10%	(24,028.00)
14-34-03	MISCELLANEOUS FINES-BONDS	5.00	-	5.00	5,095.00	150.00	4,945.00	200.00	2547.50%	4,895.00
14-34-04	OTHER AGENCY	-	-	-	1,236.05	-	1,236.05	-	-	1,236.05
	SCHOOL (SRO)	-	-	-	-	-	-	-	-	-
14-34-05	DOG TAGS	-	50.00	-	180.00	225.00	(45.00)	300.00	60.00%	(120.00)
14-34-50	PD Grant	-	-	(5,050.00)	(5,050.00)	4,500.00	(9,550.00)	6,000.00	-84.17%	(11,050.00)
		65,784.46	66,598.66	55,914.28	484,827.73	432,420.75	52,406.98	576,561.00	84.09%	(91,733.27)
14-42-01	CONTRACT LABOR	-	-	-	-	-	-	-	-	-
14-42-02	JUDGE	525.00	525.00	525.00	4,725.00	5,625.00	900.00	7,500.00	63.00%	(2,775.00)
14-42-03	SALARIES & WAGES	32,719.49	23,536.11	25,682.07	190,824.00	254,910.17	64,086.16	339,880.22	56.14%	(149,056.22)
14-42-04	EMPLOYER FICA	344.86	237.31	364.62	2,985.20	906.73	(2,078.47)	1,208.97	246.92%	1,776.23
14-42-05	EMPLOYER MEDICARE	443.73	322.42	366.70	2,722.65	3,688.66	966.01	4,918.21	55.36%	(2,195.56)
14-42-06	UNEMPLOYMENT TAX	66.51	48.14	52.43	391.27	763.17	371.90	1,017.56	38.45%	(626.29)
14-42-07	INSURANCE BENEFITS	8,967.51	4,696.14	-	22,164.28	47,907.72	25,743.44	63,876.96	34.70%	(41,712.68)
14-42-08	PENSION BENEFITS	563.45	311.52	323.13	2,649.90	9,867.50	7,217.60	13,156.66	20.14%	(10,506.76)
14-42-10	WORKERS COMPENSATION	-	-	-	8,551.00	9,690.00	1,139.00	9,690.00	88.25%	(1,139.00)
14-42-11	FPPA PENSION	2,225.88	1,699.20	1,534.46	11,829.28	19,044.68	7,215.40	25,392.90	46.58%	(13,563.62)
14-42-12	FPPA D & D	791.42	604.16	545.58	4,205.96	6,721.88	2,515.92	8,962.51	46.93%	(4,756.55)
14-42-15	OFFICE SUPPLES	537.49	164.21	-	1,384.87	900.00	(484.87)	1,200.00	115.41%	184.87
14-42-16	OPERATING SUPPLIES	30.61	1,122.84	706.81	5,547.74	5,182.50	(365.24)	6,910.00	80.29%	(1,362.26)
14-42-17	POSTAGE	-	-	1.68	109.84	190.50	80.66	254.00	43.24%	(144.16)
14-42-20	LEGAL SERVICES	67.50	305.00	135.00	867.50	1,875.00	1,007.50	2,500.00	34.70%	(1,632.50)
14-42-22	REPAIRS & MAINTENANCE	-	-	-	834.01	600.00	(234.01)	800.00	104.25%	34.01
14-42-23	VEHICLE EXPENSE	704.64	270.96	1,193.31	5,317.09	9,255.00	3,937.91	12,340.00	43.09%	(7,022.91)
14-42-26	TRAVEL & MEETINGS	864.64	1,697.37	6,948.72	10,835.98	7,575.00	(3,260.98)	10,100.00	107.29%	735.98
14-42-27	INSURANCE & BONDS	-	-	-	25,108.19	25,764.00	655.81	25,764.00	97.45%	(655.81)
14-42-28	UTILITIES	137.81	301.08	24.86	1,549.82	1,501.50	(48.32)	2,002.00	77.41%	(452.18)
14-42-29	TELEPHONE	440.84	440.84	689.83	3,737.84	3,770.25	32.41	5,027.00	74.36%	(1,289.16)
14-42-30	PUBLISHING & ADS	-	-	-	677.35	172.50	(504.85)	230.00	294.50%	447.35
14-42-31	DUES & SUBSCRIPTIONS	-	-	-	2,747.75	3,513.75	766.00	4,685.00	58.65%	(1,937.25)
14-42-33	DATA PROCESSING	606.82	866.62	3,252.52	11,779.83	21,052.50	9,272.67	28,070.00	41.97%	(16,290.17)
14-42-42	CONTRACT SERVICES	-	370.80	-	6,890.80	-	(6,890.80)	-	-	-
14-42-43	HUMAN SERVICES	-	-	205.00	921.67	806.25	(115.42)	1,075.00	85.74%	(153.33)
		50,038.20	37,519.72	42,551.72	329,358.82	441,284.24	111,925.42	576,561.00	57.12%	(254,092.97)
		15,746.26	29,078.94	13,362.56	155,468.91	(8,863.49)	164,332.40	-	-	162,359.70
	BEGINNING RESERVE				316,175.49					
	INCOME	65,784.46	66,598.66	55,914.28	484,827.73	432,420.75	52,406.98	576,561.00		(91,733.27)
	EXPENDITURE	50,038.20	37,519.72	42,551.72	329,358.82	441,284.24	111,925.42	576,561.00		(254,092.97)
	NET CHANGE	15,746.26	29,078.94	13,362.56	155,468.91	(8,863.49)	164,332.40	-		162,359.70
	ENDING RESERVE				471,644.40	(8,863.49)	164,332.40	-		162,359.70
	25% MIN RESERVE				144,140.25					
	NET AVAILABLE RESERVE				327,504.15					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE			2022		2022		75%	
AS OF:	9/30/2022	SEPTEMBER	AUGUST	JULY	CUR YTD	9	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	66
PARKS										
16-31-03	SALES TAX-TOWN	25,871.83	-	-	93,631.81	99,075.00	(5,443.19)	132,100.00	70.88%	(38,468.19)
16-35-04	GRANT REVENUE	-	-	-	-	25,530.00	(25,530.00)	34,040.00	0.00%	(34,040.00)
16-33-07	SEVERANCE TAX	4,021.41	-	-	4,021.41	975.00	3,046.41	1,300.00	309.34%	2,721.41
16-33-08	MINERAL LEASING	10,330.31	-	-	10,330.31	5,010.00	5,320.31	6,680.00	154.65%	3,650.31
16-35-01	RENTS & ROYALTIES	2,260.00	100.00	40.00	4,500.00	7,854.00	(3,354.00)	10,472.00	42.97%	(5,972.00)
16-35-04	GRANT REVENUE	-	-	1,214.30	1,214.30	-	-	-	-	-
16-35-09	PARK CONTRIBUTIONS	-	-	-	25,200.00	-	25,200.00	-	-	25,200.00
16-35-10	OTHER AGENCY CONT RESERVES	-	-	-	-	-	-	-	-	-
		42,483.55	100.00	1,254.30	138,897.83	138,444.00	(760.47)	184,592.00	75.25%	(46,908.47)
16-46-03	SALARIES & WAGES	7,593.55	4,345.50	4,197.62	46,512.26	50,462.51	3,950.25	67,283.35	69.13%	(20,771.09)
16-46-04	EMPLOYER FICA	461.66	263.32	256.62	2,824.49	3,084.40	259.91	4,112.53	68.68%	(1,288.04)
16-46-05	EMPLOYER MEDICARE	107.99	61.61	60.01	660.55	721.35	60.80	961.80	68.68%	(301.25)
16-46-06	UNEMPLOYMENT TAX	15.22	8.71	8.40	93.03	149.24	56.21	198.99	46.75%	(105.96)
16-46-07	INSURANCE BENEFITS	1,233.26	616.65	-	5,161.45	11,316.68	6,155.23	15,088.90	34.21%	(9,927.45)
16-46-08	PENSION BENEFITS	304.12	149.99	96.08	1,305.38	2,329.82	1,024.44	3,106.43	42.02%	(1,801.05)
16-46-10	WORKERS COMPENSATION	-	-	-	2,376.00	1,820.00	(556.00)	1,820.00	130.55%	556.00
16-46-02	CONTRACT LABOR	-	-	100.00	100.00	-	-	-	-	-
16-46-15	OFFICE SUPPLIES	-	-	-	10.17	-	(10.17)	-	-	10.17
16-46-16	OPERATING SUPPLIES	311.81	732.45	1,996.75	5,117.49	4,580.25	(537.24)	6,107.00	83.80%	(989.51)
16-46-17	POSTAGE	-	-	-	50.00	37.50	(12.50)	50.00	100.00%	-
16-46-22	REPAIRS & MAINTENANCE	1,528.58	564.00	80.08	4,765.24	11,046.00	6,280.76	14,728.00	32.35%	(9,962.76)
16-46-23	VEHICLE EXPENSE	56.98	13.21	382.31	2,709.09	3,356.25	647.16	4,475.00	60.54%	(1,765.91)
16-46-24	RENTALS	-	540.00	-	540.00	543.75	3.75	725.00	74.48%	(185.00)
16-46-25	SHOP EXPENSE	28.32	64.35	297.20	688.68	1,196.25	507.57	1,595.00	43.18%	(906.32)
16-46-27	INSURANCE & BONDS	-	-	-	5,108.17	4,300.00	(808.17)	4,300.00	118.79%	808.17
16-46-28	UTILITIES	702.64	1,703.83	76.91	6,602.28	5,921.25	(681.03)	7,895.00	83.63%	(1,292.72)
16-46-29	TELEPHONE	38.54	38.54	47.66	388.85	531.75	142.90	709.00	54.84%	(320.15)
16-46-30	PUBLISHING & ADS	-	-	-	38.85	109.50	70.65	146.00	26.61%	(107.15)
16-46-32	FEES & PERMITS	-	-	-	748.45	562.50	(185.95)	750.00	99.79%	(1.55)
16-46-42	CONTRACT SERVICES	-	215.00	54.00	2,505.49	2,250.00	(255.49)	3,000.00	83.52%	(494.51)
16-46-70	CAPITAL OUTLAY	-	-	-	-	10,125.00	10,125.00	13,500.00	0.00%	(13,500.00)
16-46-75	GRANT PROJECTS	-	-	-	23,230.97	25,530.00	2,299.03	34,040.00	68.25%	(10,809.03)
16-46-40	MISCELLANEOUS	-	-	-	-	-	-	-	-	-
		12,382.67	9,317.16	7,653.64	111,536.89	139,974.00	28,537.11	184,592.00	60.42%	(73,155.11)
		30,100.88	(9,217.16)	(6,399.34)	27,360.94	(1,530.00)	27,776.64	-	-	26,246.64
	BEGINNING RESERVE				109,464.27					
	INCOME	42,483.55	100.00	1,254.30	138,897.83	138,444.00	(760.47)	184,592.00		(46,908.47)
	EXPENDITURE	12,382.67	9,317.16	7,653.64	111,536.89	139,974.00	28,537.11	184,592.00		(73,155.11)
	NET CHANGE	30,100.88	(9,217.16)	(6,399.34)	27,360.94	(1,530.00)	27,776.64	-	-	26,246.64
	ENDING RESERVE				136,825.21	(1,530.00)	27,776.64	-	-	26,246.64
	25% MIN RESERVE				46,148.00					
	NET AVAILABLE RESERVE				90,677.21					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE			2022			2022	75%		
AS OF:	9/30/2022	SEPTEMBER	AUGUST	JULY	CUR YTD	9	REMAINING	ORIG	% OF	REMAINING	
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	67	ET
STREETS											
20-31-03	SALES TAX-TOWN	-	25,613.16	23,032.23	68,365.71	95,541.00	(27,175.29)	127,388.00	53.67%	(59,022.29)	
20-31-05	SALES TAX-STATE	2,413.20	2,171.16	2,183.57	16,328.63	-	16,328.63	-		16,328.63	
20-31-06	MISCELLANEOUS INCOME	-	-	-	-	-	-	-		-	
20-31-05	FRANCHISE TAX	2,962.02	8,157.37	(424.24)	39,167.86	46,031.25	(6,863.39)	61,375.00	63.82%	(22,207.14)	
20-32-02	MISCELLANEOUS PERMITS	50.00	50.00	50.00	965.00	1,087.50	(122.50)	1,450.00	66.55%	(485.00)	
20-33-01	HIGHWAY USERS TAX	4,021.07	4,342.43	3,445.88	29,963.38	37,437.00	(7,473.62)	49,916.00	60.03%	(19,952.62)	
20-33-10	ROAD & BRIDGE	27.52	81.79	158.47	8,035.86	6,037.50	1,998.36	8,050.00	99.82%	(14.14)	
20-35-02	MOTOR FUEL TAX REFUNDS	258.28	-	-	582.48	1,406.25	(823.77)	1,875.00	31.07%	(1,292.52)	
20-35-04	GRANT REVENUE	-	-	-	-	13,687.50	(13,687.50)	18,250.00	0.00%	(18,250.00)	
20-39-99	RESERVES	-	-	-	-	13,687.50	(13,687.50)	18,250.00	0.00%	(18,250.00)	
		9,732.09	40,415.91	28,445.91	163,408.92	214,915.50	(51,506.58)	286,554.00	57.03%	(123,145.08)	
20-45-03	SALARIES & WAGES	14,473.37	8,054.89	7,750.05	82,538.41	107,012.93	24,474.52	142,683.90	57.85%	(60,145.49)	
20-45-04	EMPLOYER FICA	883.54	490.19	474.88	5,030.79	6,540.93	1,510.14	8,721.24	57.68%	(3,690.45)	
20-45-05	EMPLOYER MEDICARE	206.61	114.62	111.05	1,176.43	1,529.74	353.31	2,039.65	57.68%	(863.22)	
20-45-06	UNEMPLOYMENT TAX	29.00	16.14	15.51	165.09	316.50	151.41	422.00	39.12%	(256.91)	
20-45-07	INSURANCE BENEFITS	1,862.02	931.03	-	7,333.69	24,067.20	16,733.51	32,089.60	22.85%	(24,755.91)	
20-45-08	PENSION BENEFITS	566.52	257.80	133.81	1,940.79	4,119.47	2,178.68	5,492.62	35.33%	(3,551.83)	
20-45-10	WORKERS COMPENSATION	-	-	-	4,542.00	3,570.00	(972.00)	3,570.00	127.23%	972.00	
20-45-15	OFFICE SUPPLIES	-	-	-	160.37	-	(160.37)	-		160.37	
20-45-16	OPERATING SUPPLIES	7.62	81.11	130.68	1,639.42	468.75	(1,170.67)	625.00	262.31%	1,014.42	
20-45-17	POSTAGE	-	-	-	-	-	-	-		-	
20-45-20	LEGAL & ENG SERVICES	112.50	-	-	135.00	27,566.25	27,431.25	36,755.00	0.37%	(36,620.00)	
20-45-22	REPAIRS & MAINTENANCE	544.88	3,250.00	3,229.94	9,545.00	6,382.50	(3,162.50)	8,510.00	112.16%	1,035.00	
20-45-23	VEHICLE EXPENSE	59.48	20.66	555.92	7,848.17	6,564.75	(1,283.42)	8,753.00	89.66%	(904.83)	
20-45-25	SHOP EXPENSE	260.07	662.39	433.60	3,035.33	4,562.25	1,526.92	6,083.00	49.90%	(3,047.67)	
20-45-26	TRAVEL & MEETINGS	-	-	-	956.67	-	(956.67)	-		956.67	
20-45-27	INSURANCE & BONDS	-	-	-	3,745.91	3,905.00	159.09	3,905.00	95.93%	(159.09)	
20-45-28	UTILITIES	719.97	1,468.85	25.98	7,742.53	7,965.00	222.47	10,620.00	72.91%	(2,877.47)	
20-45-29	TELEPHONE	38.54	38.54	47.66	992.31	531.75	(460.56)	709.00	139.96%	283.31	
20-45-30	PUBLISHING & ADS	-	-	-	38.85	56.25	17.40	75.00	51.80%	(36.15)	
20-45-42	SNOW REMOVAL	-	-	-	8,297.45	11,625.00	3,327.55	15,500.00	53.53%	(7,202.55)	
20-45-70	CAPITAL OUTLAY	-	-	-	-	-	-	-		-	
		19,764.12	15,386.22	12,909.08	146,864.21	216,784.26	69,920.05	286,554.00	51.25%	(139,689.80)	
		(10,032.03)	25,029.69	15,536.83	16,544.71	(1,868.76)	18,413.47	-		(262,834.88)	
	BEGINNING RESERVE				192,009.71						
	INCOME	9,732.09	40,415.91	28,445.91	163,408.92	214,915.50	(51,506.58)	286,554.00		(123,145.08)	
	EXPENDITURE	19,764.12	15,386.22	12,909.08	146,864.21	216,784.26	69,920.05	286,554.00		(139,689.80)	
	NET CHANGE	(10,032.03)	25,029.69	15,536.83	16,544.71	(1,868.76)	18,413.47	-		16,544.72	
	ENDING RESERVE				208,554.42	(1,868.76)	18,413.47	-		16,544.72	
	25% MIN RESERVE				71,638.50						
	NET AVAILABLE RESERVE				136,915.92						

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE			2022			2022	75%	REMAINING
AS OF:	9/30/2022	SEPTEMBER	AUGUST	JULY	CUR YTD	9	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	ET
STREET-CAPITAL IMPROVEMENT										
22-31-05	IMPACT FEE	-	-	-	-	-	-	-	-	-
22-31-03	SALES TAX-TOWN	-	-	-	-	3,000.00	(3,000.00)	4,000.00	0.00%	(4,000.00)
22-31-06	OPERATIONAL TAX	14,800.00	15,480.00	14,075.00	108,745.00	87,750.00	20,995.00	117,000.00	92.94%	(8,255.00)
22-32-01	LICENSING FEES	-	9,200.00	-	9,200.00	-	9,200.00	-	-	9,200.00
	TRANSFER	-	-	-	-	180,245.41	(180,245.41)	240,327.21	0.00%	(240,327.21)
	RESERVES	-	-	-	-	122,282.73	(122,282.73)	163,043.64	0.00%	(163,043.64)
		14,800.00	24,680.00	14,075.00	117,945.00	393,278.14	(275,333.14)	524,370.85	22.49%	(406,425.85)
22-45-22	REPAIRS & MAINTENANCE	-	-	-	-	393,278.14	393,278.14	524,370.85	0.00%	(524,370.85)
		-	-	-	-	393,278.14	393,278.14	524,370.85	0.00%	(524,370.85)
		14,800.00	24,680.00	14,075.00	117,945.00	-	117,945.00	-	-	117,945.00
	BEGINNING RESERVE				141,777.43					
	INCOME	14,800.00	24,680.00	14,075.00	117,945.00	393,278.14	(275,333.14)	524,370.85		(406,425.85)
	EXPENDITURE	-	-	-	-	393,278.14	393,278.14	524,370.85		(524,370.85)
	NET CHANGE	14,800.00	24,680.00	14,075.00	117,945.00	-	117,945.00	-		117,945.00
	ENDING RESERVE				259,722.43	-	117,945.00	-		117,945.00
	COMMITTED				259,722.43					
	NET AVAILABLE RESERVE				-					
BRIDGE										
24-35-04	INTEREST INCOME	1,276.46	1,129.73	829.87	4,624.27	225.00	4,399.27	300.00	1541.42%	4,324.27
24-35-13	BRIDGE RESERVE	-	-	-	40,000.00	30,000.00	10,000.00	40,000.00	100.00%	-
24-39-99	RESERVES	-	-	-	-	60,000.00	(60,000.00)	80,000.00	0.00%	(80,000.00)
		1,276.46	1,129.73	829.87	44,624.27	90,225.00	(45,600.73)	120,300.00	37.09%	(75,675.73)
24-45-22	REPAIRS & MAINTENANCE	-	-	-	-	90,225.00	90,225.00	120,300.00	0.00%	(120,300.00)
		-	-	-	-	90,225.00	90,225.00	120,300.00	0.00%	(120,300.00)
		1,276.46	1,129.73	829.87	44,624.27	-	44,624.27	-	-	44,624.27
	BEGINNING RESERVE				229,524.76					
	INCOME	1,276.46	1,129.73	829.87	44,624.27	90,225.00	(45,600.73)	120,300.00		(75,675.73)
	EXPENDITURE	-	-	-	-	90,225.00	90,225.00	120,300.00		(120,300.00)
	NET CHANGE	1,276.46	1,129.73	829.87	44,624.27	-	44,624.27	-		44,624.27
	ENDING RESERVE				274,149.03	-	44,624.27	-		44,624.27
	COMMITTED				274,149.03					
	NET AVAILABLE RESERVE				-					
SIDEWALK										
26-30-01	SIDEWALK REVENUE	2,517.90	2,510.30	2,499.58	22,700.13	23,301.00	(600.87)	31,068.00	73.07%	(8,367.87)
26-39-99	RESERVES	-	-	-	-	24,776.30	(24,776.30)	33,035.07	0.00%	(33,035.07)
		2,517.90	2,510.30	2,499.58	22,700.13	48,077.30	(25,377.17)	64,103.07	35.41%	(8,367.87)
26-45-22	REPAIRS & MAINTENANCE	-	-	-	-	48,077.30	48,077.30	64,103.07	0.00%	(64,103.07)
		-	-	-	-	48,077.30	48,077.30	64,103.07	0.00%	(64,103.07)
		2,517.90	2,510.30	2,499.58	22,700.13	-	22,700.13	-	-	55,735.20
	BEGINNING RESERVE				33,042.72					
	INCOME	2,517.90	2,510.30	2,499.58	22,700.13	48,077.30	(25,377.17)	64,103.07		(8,367.87)
	EXPENDITURE	-	-	-	-	48,077.30	48,077.30	64,103.07		(64,103.07)
	NET CHANGE	2,517.90	2,510.30	2,499.58	22,700.13	-	22,700.13	-		55,735.20
	ENDING RESERVE				55,742.85	-	22,700.13	-		55,735.20
	COMMITTED				55,742.85					
	NET AVAILABLE RESERVE				-					

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DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE			2022			2022	75%	REMAINING
AS OF:	9/30/2022	SEPTEMBER	AUGUST	JULY	CUR YTD	9	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	ET
SPACE2CREATE										
32-35-05	INTEREST	-	-	-	-	-	-	-	-	-
	RESERVES	-	-	-	-	-	-	-	-	-
32-50-22	PROFESSIONAL SERVICES	-	-	-	-	-	-	-	-	-
32-50-30	PUBLISHING & ADS	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-
	BEGINNING RESERVE				-	-	-	-	-	-
	INCOME	-	-	-	-	-	-	-	-	-
	EXPENDITURE	-	-	-	-	-	-	-	-	-
	NET CHANGE	-	-	-	-	-	-	-	-	-
	ENDING RESERVE				-	-	-	-	-	-
	COMMITTED				-	-	-	-	-	-
	NET AVAILABLE RESERVE				-	-	-	-	-	-
CONSERVATION TRUST FUND										
40-38-01	CONSERVATION TRUST-REV.	2,121.94	-	-	6,785.13	6,375.00	410.13	8,500.00	79.83%	(1,714.87)
40-38-02	INTEREST	0.86	0.88	0.88	9.95	11.25	(1.30)	15.00	66.33%	(5.05)
	RESERVES	-	-	-	-	12,800.67	(12,800.67)	17,067.56	0.00%	(17,067.56)
		2,122.80	0.88	0.88	6,795.08	19,186.92	(12,391.84)	25,582.56	26.56%	(18,787.48)
40-46-20	EXPENDITURES-CONS. TRUST	-	-	-	-	19,186.92	19,186.92	25,582.56	0.00%	(25,582.56)
		-	-	-	-	19,186.92	19,186.92	25,582.56	0.00%	(25,582.56)
		2,122.80	0.88	0.88	6,795.08	-	6,795.08	-		6,795.08
	BEGINNING RESERVE				17,331.89					
	INCOME	2,122.80	0.88	0.88	6,795.08	19,186.92	(12,391.84)	25,582.56		(18,787.48)
	EXPENDITURE	-	-	-	-	19,186.92	19,186.92	25,582.56		(25,582.56)
	NET CHANGE	2,122.80	0.88	0.88	6,795.08	-	6,795.08	-		6,795.08
	ENDING RESERVE				24,126.97	-	6,795.08	-		6,795.08
	COMMITTED				24,126.97					
	NET AVAILABLE RESERVE				-					
CAPITAL IMPROVEMENT										
50-31-03	SALES TAX - CAP IMP	25,871.84	25,613.17	23,032.23	179,221.57	175,500.00	3,721.57	234,000.00	76.59%	(54,778.43)
50-31-06	AIRPORT REVENUE	637.50	637.50	1,275.00	5,737.50	5,737.50	-	7,650.00	75.00%	(1,912.50)
	RESERVES	-	-	-	-	369,193.85	(369,193.85)	492,258.47	0.00%	(492,258.47)
		26,509.34	26,250.67	24,307.23	184,959.07	550,431.35	(365,472.28)	733,908.47	25.20%	(548,949.40)
50-70-20	CAPITAL OUTLAY	81,135.00	3,190.71	-	98,109.66	316,304.45	218,194.79	421,739.26	23.26%	(323,629.60)
	AIRPORT	-	-	-	-	14,881.50	14,881.50	19,842.00	0.00%	(19,842.00)
50-70-99	Transfer Out	-	-	-	-	180,245.41	180,245.41	240,327.21	0.00%	(240,327.21)
		81,135.00	3,190.71	-	98,109.66	511,431.35	413,321.69	681,908.47	14.39%	(583,798.81)
		(54,625.66)	23,059.96	24,307.23	86,849.41	39,000.00	(778,793.98)	52,000.00		34,849.41
	BEGINNING RESERVE				468,046.72					
	INCOME	26,509.34	26,250.67	24,307.23	184,959.07	550,431.35	(365,472.28)	733,908.47		(548,949.40)
	EXPENDITURE	81,135.00	3,190.71	-	98,109.66	511,431.35	413,321.69	681,908.47		(583,798.81)
	NET CHANGE	(54,625.66)	23,059.96	24,307.23	86,849.41	39,000.00	47,849.41	52,000.00		34,849.41
	ENDING RESERVE				554,896.13	39,000.00	47,849.41	52,000.00		34,849.41
	COMMITTED				554,896.13					
	NET AVAILABLE RESERVE				-					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE			2022			2022	75%	
AS OF:	9/30/2022	SEPTEMBER	AUGUST	JULY	CUR YTD	9	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	ET
WATER										
60-36-01	WATER CHARGES-RECEIVED	65,399.64	65,174.82	64,848.91	607,043.75	523,143.00	83,900.75	697,524.00	87.03%	(90,480.25)
	WATER CHARGES- USAGES	23,142.49	25,759.59	45,336.92	182,253.67	604,801.50	(422,547.83)	806,402.00	22.60%	(624,148.33)
60-36-03	SALES & SERVICES	175.00	17.91	40.00	1,161.52	5,250.00	(4,088.48)	7,000.00	16.59%	(5,838.48)
60-36-04	STANDBY TAP FEES	4,243.00	4,327.00	8,059.38	42,409.80	-	42,409.80	-	-	42,409.80
60-36-05	BULK WATER	795.00	1,287.00	440.00	4,574.00	4,518.75	55.25	6,025.00	75.92%	(1,451.00)
60-36-07	WATER TAPS	-	-	-	-	-	-	-	-	-
60-36-09	PENALTIES	600.00	200.00	675.00	4,075.00	262.50	3,812.50	350.00	1164.29%	3,725.00
60-36-12	RENTS	1,000.00	-	-	1,000.00	750.00	250.00	1,000.00	100.00%	-
60-36-12	MISCELLANEOUS	-	-	-	-	-	-	-	-	-
60-36-15	SALE/DISPOSAL OF ASSETS	-	-	11,215.12	11,215.12	-	-	-	-	-
60-36-30	GRANT FUNDS	-	-	184,616.39	184,616.39	528,549.00	(343,932.61)	704,732.00	26.20%	(520,115.61)
60-39-99	RESERVES	-	-	-	-	251,625.00	(251,625.00)	335,500.00	0.00%	(335,500.00)
		95,355.13	96,766.32	315,231.72	1,038,349.25	1,918,899.75	(891,765.62)	2,558,533.00	40.58%	(1,531,398.87)
60-50-02	TRUSTEES/ADMIN SALARIES	-	-	-	-	-	-	-	-	-
60-50-03	SALARIES & WAGES	15,483.14	9,777.84	10,141.15	103,960.82	144,340.04	40,379.22	192,453.38	54.02%	(88,492.56)
60-50-04	EMPLOYER FICA	918.23	571.91	603.10	6,198.04	8,531.44	2,333.40	11,375.25	54.49%	(5,177.21)
60-50-05	EMPLOYER MEDICARE	214.74	133.74	141.04	1,449.52	2,060.34	610.82	2,747.12	52.77%	(1,297.60)
60-50-06	UNEMPLOYMENT TAX	30.97	19.55	20.28	208.00	426.28	218.28	568.37	36.60%	(360.37)
60-50-07	INSURANCE BENEFITS	3,850.10	1,988.18	-	16,405.21	31,888.83	15,483.62	42,518.44	38.58%	(26,113.23)
60-50-08	PENSION BENEFITS	652.64	350.06	313.92	3,684.92	13,317.32	9,632.40	17,756.43	20.75%	(14,071.51)
60-50-10	WORKERS COMPENSATION	-	-	-	3,776.00	3,315.00	(461.00)	3,315.00	113.91%	461.00
60-50-15	OFFICE SUPPLIES	-	100.36	13.49	917.19	311.25	(605.94)	415.00	221.01%	502.19
60-50-16	OPERATING SUPPLIES	9,792.64	673.30	4,401.48	32,001.35	17,561.25	(14,440.10)	23,415.00	136.67%	8,586.35
60-50-17	POSTAGE	341.47	624.30	1,179.83	3,742.22	4,162.50	420.28	5,550.00	67.43%	(1,807.78)
60-50-20	LEGAL & ENG SERVICES	-	650.00	260.00	16,702.11	21,000.00	4,297.89	28,000.00	59.65%	(11,297.89)
60-50-21	AUDIT	-	-	-	-	9,375.00	9,375.00	12,500.00	0.00%	(12,500.00)
60-50-22	REPAIRS & MAINTENANCE	4,821.30	11,371.37	15,562.71	120,596.59	170,812.50	50,215.91	227,750.00	52.95%	(107,153.41)
60-50-23	VEHICLE EXPENSE	2.50	76.57	467.70	2,443.34	15,270.00	12,826.66	20,360.00	12.00%	(17,916.66)
60-50-24	RENTALS	-	-	-	360.00	-	(360.00)	-	-	360.00
60-50-25	SHOP EXPENSE	52.43	370.80	417.26	2,905.39	1,462.50	(1,442.89)	1,950.00	148.99%	955.39
60-50-26	TRAVEL & MEETINGS	26.26	-	-	1,034.66	900.00	(134.66)	1,200.00	86.22%	(165.34)
60-50-27	INSURANCE & BONDS	-	175.00	-	26,389.56	27,550.00	1,160.44	27,550.00	95.79%	(1,160.44)
60-50-28	UTILITIES	2,092.66	2,210.88	2,289.70	22,225.47	25,990.50	3,765.03	34,654.00	64.14%	(12,428.53)
60-50-29	TELEPHONE	379.70	379.78	601.18	3,674.63	3,816.00	141.37	5,088.00	72.22%	(1,413.37)
60-50-30	PUBLISHING & ADS	-	-	-	241.31	150.00	(91.31)	200.00	120.66%	41.31
60-50-31	DUES & SUBSCRIPTIONS	1,710.00	1,710.00	1,710.00	17,250.00	15,493.50	(1,756.50)	20,658.00	83.50%	(3,408.00)
60-50-32	FEES & PERMITS	179.30	1,454.50	1,348.00	7,281.20	9,011.25	1,730.05	12,015.00	60.60%	(4,733.80)
60-50-33	DATA PROCESSING	859.65	1,515.58	1,865.58	30,032.89	22,222.50	(7,810.39)	29,630.00	101.36%	402.89
60-50-41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	-	-	-	-	-
60-50-42	CONTRACT SERVICES	1,500.00	1,500.00	3,810.00	63,967.62	-	(63,967.62)	-	-	63,967.62
60-50-44	Norris Retirement	1,120.00	1,120.00	1,680.00	14,000.00	15,120.00	1,120.00	20,160.00	69.44%	(6,160.00)
60-50-50	Water Power Authority Loan	-	86,909.46	-	173,818.91	95,612.50	(78,206.41)	191,225.00	90.90%	(17,406.09)
60-50-51	Drinking Water Revolving Fund	-	-	-	11,671.70	11,672.00	0.30	23,344.00	50.00%	(11,672.30)
	UBB Line of Credit	-	-	-	495.00	-	(495.00)	-	-	495.00
60-50-52	FCNB INTERIM FINANCING	-	-	-	-	-	-	-	-	-
60-50-70	CAPITAL OUTLAY	-	-	-	-	958,796.25	958,796.25	1,278,395.00	0.00%	(1,278,395.00)
60-50-71	PASS-THRU	-	-	-	-	-	-	-	-	-
60-50-75	GRANT PROJECTS	-	-	-	-	-	-	-	-	-
60-59-90	DEPRECIATION	-	-	-	-	242,805.00	242,805.00	323,740.00	0.00%	(323,740.00)
		44,027.73	123,683.18	46,826.42	687,433.65	1,872,973.74	1,185,540.09	2,558,533.00	26.87%	(1,871,099.34)
		51,327.40	(26,916.86)	268,405.30	350,915.60	45,926.01	(304,989.59)	-	-	(350,915.60)
	BEGINNING RESERVE				795,404.00					
	INCOME	95,355.13	96,766.32	315,231.72	1,038,349.25	1,918,899.75	(891,765.62)	2,558,533.00		(1,531,398.87)
	EXPENDITURE	44,027.73	123,683.18	46,826.42	687,433.65	1,872,973.74	1,185,540.09	2,558,533.00		(1,871,099.34)
	NET CHANGE	51,327.40	(26,916.86)	268,405.30	350,915.60	45,926.01	293,774.47	-		339,700.47
	ENDING RESERVE				1,146,319.60	45,926.01	293,774.47	-		339,700.47
	25% MIN RESERVE				639,633.25					
	25 % OPERATION/MAINT RESERVE (\$1.25 MIL CAP)				171,858.41					
	110% REQUIREMENT				245,500.00					
	NET AVAILABLE RESERVE				89,327.94					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE			2022			2022	75%	
AS OF:	9/30/2022	SEPTEMBER	AUGUST	JULY	CUR YTD	9	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	ET
SEWER										
70-37-01	SEWER CHARGES - RECEIVED	44,742.16	44,463.19	44,447.57	399,234.03	402,642.00	(3,407.97)	536,856.00	74.37%	(137,621.97)
70-37-04	SEWER TAPS	5,000.00	-	-	5,000.00	3,750.00	1,250.00	5,000.00	100.00%	-
70-37-05	SEWER RENTAL PROPERTY	-	-	-	-	-	-	-	-	-
70-37-09	Interest Income	1,389.24	1,230.56	905.90	5,096.47	300.00	4,796.47	400.00	1274.12%	4,696.47
70-37-13	GRANT REVENUE	-	-	-	-	-	-	-	-	-
70-37-14	MISCELLANOUS	-	-	-	-	-	-	-	-	-
70-37-15	SALE/DISPOSAL OF ASSETS	-	-	9,860.56	9,860.56	-	9,860.56	-	-	9,860.56
		6,389.24	45,693.75	55,214.03	419,191.06	406,692.00	12,499.06	542,256.00	77.31%	(123,064.94)
70-51-02	TRUSTEES/ADMIN SALARIES	-	-	-	-	-	-	-	-	-
70-51-03	SALARIES & WAGES	8,261.12	5,092.70	5,409.96	56,852.77	73,068.71	16,215.94	97,424.94	58.36%	(40,572.17)
70-51-04	EMPLOYER FICA	489.79	298.04	322.51	3,382.60	4,328.10	945.50	5,770.80	58.62%	(2,388.20)
70-51-05	EMPLOYER MEDICARE	114.57	69.71	75.42	791.17	1,044.77	253.60	1,393.02	56.80%	(601.85)
70-51-06	UNEMPLOYMENT TAX	16.52	10.18	10.82	113.71	216.16	102.45	288.21	39.45%	(174.50)
70-51-07	INSURANCE BENEFITS	2,031.74	1,042.94	-	9,463.51	15,979.84	6,516.33	21,306.45	44.42%	(11,842.94)
70-51-08	PENSION BENEFITS	336.20	183.08	175.88	2,098.79	6,648.14	4,549.35	8,864.18	23.68%	(6,765.39)
70-51-10	WORKERS COMPENSATION	-	-	-	1,027.00	975.40	(51.60)	975.40	105.29%	51.60
70-51-15	OFFICE SUPPLIES	-	100.36	8.34	810.09	37.50	(772.59)	50.00	1620.18%	760.09
70-51-16	OPERATING SUPPLIES	1,903.66	58.93	2,805.20	12,499.96	12,453.75	(46.21)	16,605.00	75.28%	(4,105.04)
70-51-17	POSTAGE	199.19	375.48	188.99	1,852.74	2,021.25	168.51	2,695.00	68.75%	(842.26)
70-51-20	LEGAL & ENG SERVICES	-	-	-	-	750.00	750.00	1,000.00	0.00%	(1,000.00)
70-51-21	AUDIT	-	-	-	-	3,375.00	3,375.00	4,500.00	0.00%	(4,500.00)
70-51-22	REPAIRS & MAINTENANCE	565.61	9,926.96	2,039.08	26,986.95	44,973.75	17,986.80	59,965.00	45.00%	(32,978.05)
70-51-23	VEHICLE EXPENSE	2.50	76.56	428.52	2,672.48	15,225.00	12,552.52	20,300.00	13.16%	(17,627.52)
70-51-24	RENTALS	-	-	-	3,520.00	-	(3,520.00)	-	-	3,520.00
70-51-25	SHOP EXPENSE	50.64	327.09	185.93	2,427.77	4,597.50	2,169.73	6,130.00	39.60%	(3,702.23)
70-51-26	TRAVEL & MEETINGS	-	-	-	963.18	1,800.00	836.82	2,400.00	40.13%	(1,436.82)
70-51-27	INSURANCE & BONDS	175.00	-	-	9,841.01	8,396.25	(1,444.76)	11,195.00	87.91%	(1,353.99)
70-51-28	UTILITIES	27.81	2,934.11	6,484.51	23,009.90	26,963.25	3,953.35	35,951.00	64.00%	(12,941.10)
70-51-29	TELEPHONE	161.47	161.47	250.57	1,414.83	1,479.75	64.92	1,973.00	71.71%	(558.17)
70-51-30	PUBLISHING & ADS	-	-	-	23.52	105.00	81.48	140.00	16.80%	(116.48)
70-51-31	DUES & SUBSCRIPTIONS	-	350.00	-	571.40	420.00	(151.40)	560.00	102.04%	11.40
70-51-32	FEES & PERMITS	82.30	2,452.50	13.00	4,770.50	5,536.50	766.00	7,382.00	64.62%	(2,611.50)
70-51-33	DATA PROCESSING	857.41	813.34	813.34	8,306.92	10,237.50	1,930.58	13,650.00	60.86%	(5,343.08)
70-51-41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	-	-	-	-	-
70-51-42	CONTRACT SERVICES	-	-	-	-	-	-	-	-	-
70-51-43	GAUGING STATION	2,865.00	-	-	2,865.00	3,075.00	210.00	4,100.00	69.88%	(1,235.00)
70-51-51	RURAL DEVELOPMENT P&I	-	-	-	-	-	-	-	-	-
70-51-54	DEBT RESERVE	-	-	-	74,000.00	54,312.50	(19,687.50)	108,625.00	68.12%	(34,625.00)
70-51-70	CAPITAL OUTLAY	-	-	-	141,744.48	-	(141,744.48)	-	-	141,744.48
70-51-71	PASS THRU	-	-	-	-	-	-	-	-	-
70-59-90	DEPRECIATION	-	-	-	-	81,759.00	81,759.00	109,012.00	0.00%	(109,012.00)
		18,140.53	24,273.45	19,212.07	392,010.28	379,779.60	(12,230.68)	542,256.00	72.29%	(150,245.72)
		(11,751.29)	21,420.30	36,001.96	27,180.78	26,912.40	268.38	-	-	27,180.78
	BEGINNING RESERVE				668,912.00					
	INCOME	6,389.24	45,693.75	55,214.03	419,191.06	406,692.00	12,499.06	542,256.00		(123,064.94)
	EXPENDITURE	18,140.53	24,273.45	19,212.07	392,010.28	379,779.60	(12,230.68)	542,256.00		(150,245.72)
	NET CHANGE	(11,751.29)	21,420.30	36,001.96	27,180.78	26,912.40	268.38	-		27,180.78
	ENDING RESERVE				696,092.78	26,912.40	268.38	-		27,180.78
	25% MIN RESERVE				135,564.00					
	PROPERTY RESERVE				530,418.33					
	NET AVAILABLE RESERVE				30,110.45					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE			2022		2022		75%	
AS OF:	9/30/2022	SEPTEMBER	AUGUST	JULY	CUR YTD	9	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
GARBAGE										
80-30-02	GARBAGE FEES - RECEIVED	20,604.36	20,509.37	20,559.77	185,924.51	190,755.00	(4,830.49)	254,340.00	73.10%	(68,415.49)
	INCREASE	-	-	-	-	-	-	-	-	-
80-37-03	SALES & SERVICE	157.00	145.00	188.00	1,659.00	7,500.00	(5,841.00)	10,000.00	16.59%	(8,341.00)
80-39-99	RESERVE	-	-	-	-	14,070.00	(14,070.00)	18,760.00	0.00%	(18,760.00)
		157.00	20,654.37	20,747.77	187,583.51	198,255.00	(10,671.49)	283,100.00	66.26%	(76,756.49)
80-52-02	CONTRACT LABOR	-	-	50.00	50.00	-	(50.00)	-	-	50.00
80-52-03	SALARIES & WAGES	14,519.66	8,539.51	9,038.23	93,088.06	94,444.78	1,356.72	125,926.37	73.92%	32,838.31
80-52-04	EMPLOYER FICA	872.74	511.13	549.88	5,586.46	5,798.36	211.90	7,731.15	72.26%	(2,144.69)
80-52-05	EMPLOYER MEDICARE	204.10	119.55	128.65	1,306.41	1,356.07	49.66	1,808.09	72.25%	(501.68)
80-52-06	UNEMPLOYMENT TAX	29.05	17.09	18.09	186.17	280.57	94.40	374.09	49.77%	(187.92)
80-52-07	INSURANCE BENEFITS	3,218.34	1,609.16	-	15,655.02	22,971.75	7,316.73	30,629.00	51.11%	(14,973.98)
80-52-08	PENSION BENEFITS	603.81	362.30	349.95	3,604.86	6,285.98	2,681.12	8,381.30	43.01%	(4,776.44)
80-52-10	WORKERS COMPENSATION	-	-	-	5,196.00	6,250.00	1,054.00	6,250.00	83.14%	(1,054.00)
80-52-15	OFFICE SUPPLIES	-	100.35	8.34	401.41	120.00	(281.41)	160.00	250.88%	241.41
80-52-16	OPERATING SUPPLIES	377.09	502.95	394.75	1,960.81	903.75	(1,057.06)	1,205.00	162.72%	755.81
80-52-17	POSTAGE	107.25	202.19	111.84	1,168.33	1,344.75	176.42	1,793.00	65.16%	(624.67)
80-52-21	AUDIT	-	-	-	-	3,375.00	3,375.00	4,500.00	0.00%	(4,500.00)
80-52-22	REPAIRS & MAINTENANCE	-	350.67	-	369.61	1,200.00	830.39	1,600.00	23.10%	(1,230.39)
80-52-23	VEHICLE EXPENSE	863.95	3,407.56	1,642.90	16,359.61	12,570.00	(3,789.61)	16,760.00	97.61%	(400.39)
80-52-25	SHOP EXPENSE	63.75	366.12	365.06	1,654.64	1,065.00	(589.64)	1,420.00	116.52%	234.64
80-52-26	TRAVEL & MEETINGS	-	-	-	-	-	-	-	-	-
80-52-27	INSURANCE & BONDS	-	-	-	6,725.39	6,695.00	(30.39)	6,695.00	100.45%	30.39
80-52-28	UTILITIES	129.82	84.54	127.99	1,858.18	2,003.25	145.07	2,671.00	69.57%	(812.82)
80-52-29	TELEPHONE	38.53	38.53	47.67	388.84	562.50	173.66	750.00	51.85%	(361.16)
80-52-30	PUBLISHING & ADS	-	-	-	38.86	105.00	66.14	140.00	27.76%	(101.14)
80-52-33	DATA PROCESSING	163.93	149.24	149.24	1,563.23	2,055.00	491.77	2,740.00	57.05%	(1,176.77)
80-52-41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	-	-	-	-	-
80-52-42	LANDFILL FEES	3,111.00	3,146.75	3,480.00	27,295.75	27,990.00	694.25	37,320.00	73.14%	(10,024.25)
80-52-43	CLEAN UP DAY	-	-	-	4,173.60	2,250.00	(1,923.60)	3,000.00	139.12%	1,173.60
80-52-70	CAPITAL OUTLAY	-	-	-	-	2,700.00	2,700.00	3,600.00	0.00%	(3,600.00)
80-52-71	PASS THRU	-	-	-	-	-	-	-	-	-
	DEPRECIATION	-	-	-	-	13,234.50	13,234.50	17,646.00	0.00%	(17,646.00)
		24,303.02	19,507.64	16,462.59	188,631.24	215,561.25	26,930.01	283,100.00	66.63%	(28,792.14)
		(24,146.02)	1,146.73	4,285.18	(1,047.73)	(17,306.25)	16,258.52	-	-	(47,964.35)
	BEGINNING RESERVE				142,652.00					
	INCOME	157.00	20,654.37	20,747.77	187,583.51	198,255.00	(10,671.49)	283,100.00		(76,756.49)
	EXPENDITURE	24,303.02	19,507.64	16,462.59	188,631.24	215,561.25	26,930.01	283,100.00		(28,792.14)
	NET CHANGE	(24,146.02)	1,146.73	4,285.18	(1,047.73)	(17,306.25)	16,258.52	-		(47,964.35)
	ENDING RESERVE				141,604.27	(17,306.25)	16,258.52	-		(47,964.35)
	25% MIN RESERVE				70,775.00					
	NET AVAILABLE RESERVE				70,829.27					

DRAFT		THESE NUMBERS ARE SUBJECT TO CHANGE			2022		2022		75%	
AS OF:	9/30/2022	SEPTEMBER	AUGUST	JULY	CUR YTD	9	REMAINING	ORIG	% OF	REMAINING
ACCT NO	DESCRIPTION	ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	ET
GRAND SUMMARY										
	ADMINISTRATION	6,026.38	7,807.85	25,540.73	220,497.85	150,418.75	50,227.78	250,434.00		(4,787.47)
	BUILDING	4,127.35	3,876.30	2,139.30	31,815.84	26,466.00	5,349.84	35,288.00		(3,472.16)
	LAW ENFORCEMENT	65,784.46	66,598.66	55,914.28	484,827.73	432,420.75	52,406.98	576,561.00		(91,733.27)
	PARKS	42,483.55	100.00	1,254.30	138,897.83	138,444.00	(760.47)	184,592.00		(46,908.47)
	STREETS	9,732.09	40,415.91	28,445.91	163,408.92	214,915.50	(51,506.58)	286,554.00		(123,145.08)
	STREET CAPITAL IMPROVEMENT	14,800.00	24,680.00	14,075.00	117,945.00	393,278.14	(275,333.14)	524,370.85		(406,425.85)
	BRIDGE	1,276.46	1,129.73	829.87	44,624.27	90,225.00	(45,600.73)	120,300.00		(75,675.73)
	SIDEWALK	2,517.90	2,510.30	2,499.58	22,700.13	48,077.30	(25,377.17)	64,103.07		(8,367.87)
	SPACE2CREATE	-	-	-	-	-	-	-		-
	CONSERVATION TRUST FUND	2,122.80	0.88	0.88	6,795.08	19,186.92	(12,391.84)	25,582.56		(18,787.48)
	CAPITAL IMPROVEMENT	26,509.34	26,250.67	24,307.23	184,959.07	550,431.35	(365,472.28)	733,908.47		(548,949.40)
		175,380.33	173,370.30	155,007.08	1,416,471.72	2,063,863.71	(668,457.61)	2,801,693.95	-	(1,328,252.78)
	WATER	95,355.13	96,766.32	315,231.72	1,038,349.25	1,918,899.75	(891,765.62)	2,558,533.00		(1,531,398.87)
	SEWER	6,389.24	45,693.75	55,214.03	419,191.06	406,692.00	12,499.06	542,256.00		(123,064.94)
	GARBAGE	157.00	20,654.37	20,747.77	187,583.51	198,255.00	(10,671.49)	283,100.00		(76,756.49)
		101,901.37	163,114.44	391,193.52	1,645,123.82	2,523,846.75	(889,938.05)	3,383,889.00	-	(1,731,220.30)
	TOTAL REVENUE	277,281.70	336,484.74	546,200.60	3,061,595.54	4,587,710.46	(1,558,395.66)	6,185,582.95	-	(3,059,473.08)
	ADMINISTRATION	15,926.19	18,887.85	10,221.59	170,431.36	187,859.00	17,427.64	250,434.00		(80,002.64)
	BUILDING	353.84	2,387.52	6,115.08	35,761.06	26,466.02	(7,389.44)	35,288.00		(276.96)
	LAW ENFORCEMENT	50,038.20	37,519.72	42,551.72	329,358.82	441,284.24	111,925.42	576,561.00		(254,092.97)
	PARKS	12,382.67	9,317.16	7,653.64	111,536.89	139,974.00	28,537.11	184,592.00		(73,155.11)
	STREETS	19,764.12	15,386.22	12,909.08	146,864.21	216,784.26	69,920.05	286,554.00		(139,689.80)
	STREET CAPITAL IMPROVEMENT	-	-	-	-	393,278.14	393,278.14	524,370.85		(524,370.85)
	BRIDGE	-	-	-	-	90,225.00	90,225.00	120,300.00		(120,300.00)
	SIDEWALK	-	-	-	-	48,077.30	48,077.30	64,103.07		(64,103.07)
	SPACE2CREATE	-	-	-	-	-	-	-		-
	CONSERVATION TRUST FUND	-	-	-	-	19,186.92	19,186.92	25,582.56		(25,582.56)
	CAPITAL IMPROVEMENT	81,135.00	3,190.71	-	98,109.66	511,431.35	413,321.69	681,908.47		(583,798.81)
		179,600.02	86,689.18	79,451.11	892,062.00	2,074,566.23	1,184,509.84	2,749,693.95	-	(1,865,372.77)
	WATER	44,027.73	123,683.18	46,826.42	687,433.65	1,872,973.74	1,185,540.09	2,558,533.00		(1,871,099.34)
	SEWER	18,140.53	24,273.45	19,212.07	392,010.28	379,779.60	(12,230.68)	542,256.00		(150,245.72)
	GARBAGE	24,303.02	19,507.64	16,462.59	188,631.24	215,561.25	26,930.01	283,100.00		(28,792.14)
		86,471.28	167,464.27	82,501.08	1,268,075.17	2,468,314.59	1,200,239.42	3,383,889.00	-	(2,050,137.20)
	TOTAL EXPENDITURES	266,071.30	254,153.45	161,952.19	2,160,137.17	4,542,880.82	2,384,749.26	6,133,582.95	-	(3,915,509.97)
	ADMINISTRATION	(9,899.81)	(11,080.00)	15,319.14	50,066.49	(37,440.25)	32,800.14	-		75,215.17
	BUILDING	3,773.51	1,488.78	(3,975.78)	(3,945.22)	(0.01)	12,739.28	-		(3,195.20)
	LAW ENFORCEMENT	15,746.26	29,078.94	13,362.56	155,468.91	(8,863.49)	(59,518.44)	-		162,359.70
	PARKS	30,100.88	(9,217.16)	(6,399.34)	27,360.94	(1,530.00)	(29,297.58)	-		26,246.64
	STREETS	(10,032.03)	25,029.69	15,536.83	16,544.71	(1,868.76)	(121,426.63)	-		16,544.72
	STREET CAPITAL IMPROVEMENT	14,800.00	24,680.00	14,075.00	117,945.00	-	(668,611.28)	-		117,945.00
	BRIDGE	1,276.46	1,129.73	829.87	44,624.27	-	(135,825.73)	-		44,624.27
	GENERAL FUND	45,765.27	61,109.98	48,748.28	408,065.10	(49,702.51)	(969,140.24)	-		439,740.30
	SIDEWALK	2,517.90	2,510.30	2,499.58	22,700.13	-	(73,454.48)	-		55,735.20
	SPACE2CREATE	-	-	-	-	-	-	-		-
	CONSERVATION TRUST FUND	2,122.80	0.88	0.88	6,795.08	-	(31,578.76)	-		6,795.08
	CAPITAL IMPROVEMENT	(54,625.66)	23,059.96	24,307.23	86,849.41	39,000.00	(778,793.98)	52,000.00		34,849.41
		(4,219.69)	86,681.12	75,555.97	524,409.72	(10,702.51)	(1,852,967.45)	52,000.00	-	537,119.99
	WATER	51,327.40	(26,916.86)	268,405.30	350,915.60	45,926.01	(2,077,305.71)	-		339,700.47
	SEWER	(11,751.29)	21,420.30	36,001.96	27,180.78	26,912.40	24,729.74	-		27,180.78
	GARBAGE	(24,146.02)	1,146.73	4,285.18	(1,047.73)	(17,306.25)	(37,601.50)	-		(47,964.35)
	ENTERPRISE FUND	15,430.09	(4,349.83)	308,692.44	377,048.65	55,532.16	(2,090,177.47)	-		318,916.90
	NET	11,210.40	82,331.29	384,248.41	901,458.37	44,829.64	(3,943,144.92)	52,000.00		856,036.89

BANK BALANCES 2022

BANK	ACCOUNT	JAN	MAY	JUNE	JULY	AUG	SEP	OCT	X
OPERATING ACCOUNTS									
UBB (FSBC)	PREV BAL	225,029.68	207,232.05	238,304.70	255,061.81	443,675.60	267,693.29	280,364.71	
OPS - 0733	CKS/DR	398,510.48	303,741.17	282,387.43	308,356.18	543,181.83	339,022.65	211,535.78	
	DEP/CR	274,483.75	334,813.82	299,144.54	496,969.97	367,199.52	351,694.07	306,185.44	
	END BAL	101,002.95	238,304.70	255,061.81	443,675.60	267,693.29	280,364.71	375,014.37	X
RATE		0.00%							
UBB (FSBC)	PREV BAL	25.00	2,415.30	28,911.67	3,234.63	15.00	97.35	209.70	
PAYROLL - 3629	CKS/DR	45,021.34	56,540.39	77,820.74	51,310.35	47,533.58	49,812.02	48,498.43	
	DEP/CR	45,021.34	83,036.76	52,143.70	48,090.72	47,615.93	49,924.37	48,590.78	
	END BAL	25.00	28,911.67	3,234.63	15.00	97.35	209.70	302.05	X
RATE		0.00%							
RESESTRICTED FUND ACCOUNTS									
UBB (FSBC)-3858	PREV BAL	25.00	25.00	25.00	25,025.00	25,025.00	25,025.00	25,025.00	
GRANT	CKS/DR	-	-	-	-	-	-	-	
PASS-THRU	DEP/CR	-	-	25,000.00	-	-	-	-	
	END BAL	25.00	25.00	25,025.00	25,025.00	25,025.00	25,025.00	25,025.00	X
RATE		0.00%							
UBB (FSBC) (FCNB)	PREV BAL	25.00	25.00	25.00	25.00	40,912.00	40,912.00	40,912.00	
INTERNAL - 0571	CKS/DR	-	-	-	-	-	-	-	
GRANTS	DEP/CR	16,024.38	-	-	40,887.00	-	-	-	
	END BAL	16,049.38	25.00	25.00	40,912.00	40,912.00	40,912.00	40,912.00	X
RATE		0.00%							
UBB (FSBC) - 0911	PREV BAL	12,563.11	12,750.00	12,750.00	12,750.00	12,750.00	12,750.00	12,799.23	
PARK	CKS/DR	4,813.11	-	-	-	-	-	49.23	
CONTRIBUTION	DEP/CR	-	-	-	-	-	49.23	-	
	INT/CR	-	-	-	-	-	-	-	
	END BAL	7,750.00	12,750.00	12,750.00	12,750.00	12,750.00	12,799.23	12,750.00	X
RATE		0.00%							
UBB (FSBC) - 2318	PREV BAL	58,482.72	58,530.80	58,543.23	58,550.45	58,557.91	58,565.37	58,572.59	
WWTP	CKS/DR	-	-	-	-	-	-	-	
	DEP/CR	-	-	-	-	-	-	-	
	INT/CR	12.42	12.43	7.22	7.46	7.46	7.22	7.46	
	END BAL	58,495.14	58,543.23	58,550.45	58,557.91	58,565.37	58,572.59	58,580.05	X
RATE		0.25%	0.25%	0.15%	0.15%	0.15%			
UBB (FSBC) (FCNB)	PREV BAL	10,406.97	10,412.11	10,413.44	10,414.30	10,415.18	10,416.06	10,416.92	
CONSERV	CKS/DR	-	-	-	-	-	-	-	
TRUST 0857	DEP/CR	-	-	-	-	-	-	-	
	INT/CR	1.33	1.33	0.86	0.88	0.88	0.86	0.88	
	END BAL	10,408.30	10,413.44	10,414.30	10,415.18	10,416.06	10,416.92	10,417.80	X
RATE		0.15%	0.15%	0.10%	0.10%	0.10%			
UBB (FSBC) - 0563	PREV BAL	(9.19)	0.00	0.00	0.00	0.00	0.00	0.00	
SPACE TO	CKS/DR	-	-	-	-	-	-	-	
CREATE	DEP/CR	10.00	-	-	-	-	-	-	
	INT/CR	-	-	-	-	-	-	-	
	END BAL	0.81	0.00	0.00	0.00	0.00	0.00	0.00	X
RATE		0.00%							

BANK BALANCES 2022

BANK	ACCOUNT	JAN	MAY	JUNE	JULY	AUG	SEP	OCT	X
INVESTMENT ACCOUNTS									
UBB (FSBC) - 3637	PREV BAL	1,392,857.03	1,494,246.92	1,594,637.51	1,694,912.81	1,845,208.96	2,095,552.56	2,195,905.28	
MMKT	CKS/DR	-	-	-	-	-	-	-	
RESERVE	DEP/CR	-	100,000.00	100,000.00	150,000.00	250,000.00	100,000.00	-	
	INT/CR	354.89	390.59	275.30	296.15	343.60	352.72	373.03	
	END BAL	1,393,211.92	1,594,637.51	1,694,912.81	1,845,208.96	2,095,552.56	2,195,905.28	2,196,278.31	X
RATE		0.30%	0.300%	0.200%	0.200%				
COLO	PREV BAL	1,758,506.32	1,759,774.94	1,760,957.77	1,762,652.96	1,765,131.73	1,768,506.23	1,772,319.09	
TRUST	CKS/DR	-	-	-	-	-	-	-	
PLUS+	DEP/CR	-	-	-	-	-	-	-	
INVESTMENT	INT/CR	109.84	1,182.83	1,695.19	2,478.77	3,374.50	3,812.86	4,831.07	
	END BAL	1,758,616.16	1,760,957.77	1,762,652.96	1,765,131.73	1,768,506.23	1,772,319.09	1,777,150.16	X
AVG RATE		0.07%	0.79%	1.17%	0.03%	2.25%			
UBB (14) (FSBC)	PREV BAL	203,237.95	203,413.42	203,413.42	203,592.95	203,592.95	203,592.95	203,772.64	
18MO	CKS/DR	-	-	-	-	-	-	-	
CD-2143	DEP/CR	-	-	-	-	-	-	-	
	INT/CR	-	-	179.53	-	-	179.69	-	
	END BAL	203,237.95	203,413.42	203,592.95	203,592.95	203,592.95	203,772.64	203,772.64	X
AVG RATE		0.35%	0.35%	0.35%	0.35%				
UBB (31) (FSBC)	PREV BAL	260,073.18	260,592.42	260,592.42	260,592.42	260,852.42	260,852.42	260,852.42	
18MO	CKS/DR	-	-	-	-	-	-	-	
CD-2143	DEP/CR	-	-	-	-	-	-	-	
	INT/CR	262.34	-	-	260.00	-	-	263.12	
	END BAL	260,335.52	260,592.42	260,592.42	260,852.42	260,852.42	260,852.42	261,115.54	X
AVG RATE		0.40%	0.40%	0.40%	0.40%				
LINE-OF-CREDIT									
UBB (FSBC)	PREV BAL	-	-	-	-	-	-	-	
LOC	CKS/DR	-	-	-	-	-	-	-	
\$200,000.00	DEP/CR	-	-	-	-	-	-	-	
	INT/CR	-	-	-	-	-	-	-	
	END BAL	-	-	-	-	-	-	-	X
AVG RATE									
TOTAL	PREV BAL	3,921,222.77	4,009,417.96	4,168,574.16	4,286,812.33	4,666,136.75	4,743,963.23	4,861,149.58	
TOTAL	CKS/DR	448,344.93	360,281.56	360,208.17	359,666.53	590,715.41	388,834.67	260,083.44	
TOTAL	DEP/CR	335,539.47	517,850.58	476,288.24	735,947.69	664,815.45	501,667.67	354,776.22	
TOTAL	INT/CR	740.82	1,587.18	2,158.10	3,043.26	3,726.44	4,353.35	5,475.56	
TOTAL 2022 ACCOUNTS		3,809,158.13	4,168,574.16	4,286,812.33	4,666,136.75	4,743,963.23	4,861,149.58	4,961,317.92	
TOTAL 2021 ACCOUNTS		2,695,410.75	3,033,101.71	3,353,077.83	3,460,866.44	3,534,971.86	3,678,531.65	3,773,355.32	
TOTAL 2020 ACCOUNTS		2,498,095.32	2,766,714.22	2,844,095.58	2,838,734.18	2,859,369.34	2,808,076.56	2,958,371.20	
TOTAL 2019 ACCOUNTS		1,952,778.56	2,560,627.61	2,606,146.61	2,665,999.92	2,668,988.15	2,554,128.62	2,617,541.25	
TOTAL 2018 ACCOUNTS		2,243,850.59	2,787,133.34	2,909,775.06	2,883,634.79	2,888,148.39	2,489,282.80	2,373,303.20	
TOTAL 2017 ACCOUNTS		1,916,629.29	2,363,845.59	2,079,469.54	2,015,506.17	1,857,731.32	2,565,761.51	2,498,308.06	
TOTAL 2016 ACCOUNTS		987,595.88	1,917,756.35	1,967,252.20	1,874,857.87	1,894,042.44	1,883,051.68	1,879,795.32	
TOTAL 2015 ACCOUNTS		1,653,400.33	1,759,581.96	1,718,267.39	1,593,788.44	1,677,560.21	1,550,452.03	1,568,412.32	
TOTAL 2014 ACCOUNTS		2,036,560.85	2,069,077.88	2,002,370.22	1,956,418.34	1,991,633.33	2,054,088.02	2,074,813.39	
TOTAL 2013 ACCOUNTS		2,361,290.03	2,320,709.32	2,286,978.98	1,978,090.95	1,887,185.49	2,153,583.57	2,175,646.11	
TOTAL 2012 ACCOUNTS		2,362,402.55	2,202,233.11	2,152,976.82	2,357,742.26	2,373,017.68	2,356,132.02	2,552,358.60	#
2020 VS 2021		1,113,747.38	1,135,472.45	933,734.50	1,205,270.31	1,208,991.37	1,182,617.93	1,187,962.60	

FUND	TYPE	ACCT	ACCOUNT DESCRIPTION	2022		2022	13	2023
				BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET

GENERAL FUND - ADMINISTRATION								
10	31	01	PROPERTY TAXES	149,627.00	149,627.00	149,536.52	90.48	146,430.00
10	31	03	SALES TAX - TOWN	17,224.00	33,216.00	17,224.00	15,992.00	114,830.00
10	31	04	SALES TAX - COUNTY	45,000.00	-	-	-	-
10	31	08	PENALTY & INTEREST	400.00	320.41	320.41	-	400.00
10	31	09	DELINQUENT TAX	15.00	0.02	0.02	-	15.00
10	32	01	LIQUOR LICENSES	5,000.00	4,700.00	4,350.00	350.00	3,675.00
10	32	04	SPECIAL REVIEWS	750.00	1,250.00	1,250.00	-	1,000.00
10	35	04	INTEREST INCOME	7,200.00	13,156.82	10,006.82	3,150.00	13,200.00
10	35	05	LATE CHARGES	7,075.00	6,137.00	4,737.00	1,400.00	5,400.00
10	35	06	OTHER INCOME	75.00	783.13	783.13	-	100.00
10	35	15	REFUND OF EXP	1,500.00	10,136.81	12,036.54	(1,899.73)	4,000.00
10	35	16	RESTITUTION	1,500.00	4,755.49	4,675.49	80.00	4,800.00
10	35	18	SALES OF ASSETS	-	19,851.32	19,851.32	-	-
10	35	20	GRANT REVENUE	15,068.00	6,500.00	6,500.00	-	66,350.00
			RESERVES					19,950.00
				250,434.00	250,434.00	231,271.25	19,162.75	380,150.00

FUND	TYPE	ACCT	ACCOUNT DESCRIPTION	2022		2022	13	2023
				BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET

GENERAL FUND - ADMINISTRATION								
10	41	1+	CURRENT PAYROLL	81,036.00	84,528.15	75,348.15	9,180.00	155,413.99
10	41	10	WORK COMP	134.00	137.00	137.00		150.00
10	41	02	CONTRACT LABOR	-	20,000.00	-	20,000.00	-
10	41	15	OFFICE SUPPLIES	4,375.00	6,020.36	5,520.36	500.00	2,876.00
10	41	16	OPERATING SUPPLIES	690.00	1,686.30	1,576.30	110.00	735.00
10	41	17	POSTAGE	695.00	542.58	317.58	225.00	500.00
10	41	20	LEGAL SERVICES/ENGINEERING	76,317.00	60,343.12	53,267.11	7,076.01	62,070.00
10	41	21	AUDIT & BUDGET EXPENSE	4,500.00	4,000.00	4,000.00	-	4,500.00
10	41	22	REPAIRS & MAINTENANCE	-	-	-	-	-
10	41	23	VEHICLE EXPENSE	-	-	-	-	-
10	41	25	TOWN HALL EXPENSE	11,890.00	16,327.86	14,747.86	1,580.00	12,485.00
10	41	26	TRAVEL & MEETINGS	3,950.00	307.46	307.46	-	4,841.00
10	41	27	INSURANCE & BONDS	2,780.00	3,073.67	3,073.67	-	3,240.00
10	41	28	UTILITIES	5,785.00	5,896.25	4,496.25	1,400.00	6,120.00
10	41	29	TELEPHONE	3,030.00	2,499.05	2,229.28	269.77	2,652.00
10	41	30	PUBLISHING & ADS	6,360.00	7,121.20	5,979.20	1,142.00	3,678.00
10	41	31	DUES & SUBSCRIPTIONS	12,230.00	11,943.75	10,673.75	1,270.00	13,171.00
10	41	90	CNTY TREASURER'S FEE	3,300.00	3,194.31	3,144.31	50.00	3,290.00
10	41	33	DATA PROCESSING	13,619.00	14,525.95	11,084.46	3,441.49	12,528.00
10	41	40	MISCELLANEOUS (CDOT GRANT)	-	-	-	-	-
10	41	43	CULTURAL EVENTS	-	-	-	-	1,000.00
10	41	44	HUMAN SERVICES	4,675.00	4,686.99	3,336.99	1,350.00	4,600.00
TOTAL FIXED COST								293,850.00
REVENUE-FIXED COSTS								86,300.01
10	41	70	CAPITAL OUTLAY	15,068.00	3,600.00	3,600.00	-	86,300.00
10	41	71	PASS THRU FUNDS		-	-	-	
10	41	99	TRANSFER		-	-	-	
TOTAL EXPENDITURES				250,434.00	250,434.00	202,839.73	47,594.27	380,150.00
NET = REVENUE-EXPENSE				-	-	28,431.52		(0.00)
RESERVES						150,744.28		

FUND	TYPE	ACCT	ACCOUNT DESCRIPTION	2022		2022	13	2023
				BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET

GENERAL FUND - BUILDING								
12	32	03	BUILDING PERMITS	30,000.00	40,834.99	38,334.99	2,500.00	60,000.00
12	31	03	SALES TAX - TOWN	5,288.00	19,026.00	-	-	-
			RESERVES					2,100.00
				35,288.00	59,860.99	38,334.99	2,500.00	62,100.00

GENERAL FUND - BUILDING								
12	43	1+	CURRENT PAYROLL	3,695.00	3,268.69	2,842.85	426.00	5,285.00
12	43	10	WORKMANS COMPENSATION	18.00	23.00	23.00		25.00
12	43	02	BUILDING INSPECTOR	28,500.00	48,790.78	38,550.00	10,240.78	54,700.00
12	43	15	OFFICE SUPPLIES	500.00	90.00	90.00	-	-
12	43	16	OPERATING SUPPLIES	-	-	-	-	-
12	43	17	POSTAGE	-	16.85	16.85	-	-
12	43	20	LEGAL SERVICES	750.00	5,694.47	3,194.47	2,500.00	1,000.00
12	43	23	VEHICLE EXPENSE	-	-	-	-	-
12	43	27	INSURANCE & BONDS	880.00	872.61	872.61	-	945.00
12	43	29	TELEPHONE	-	-	-	-	-
12	43	30	PUBLISHING & ADS	-	61.74	61.74	-	-
12	43	31	DUES & SUBSCRIPTIONS	945.00	1,042.85	742.85	300.00	145.00
				35,288.00	59,860.99	46,394.37	13,466.78	62,100.00
				-	-	(8,059.38)		0.00
						2,100.00		

				2022		2022	13	2023
FUND	TYPE	ACCT	ACCOUNT DESCRIPTION	BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET
GENERAL FUND - PUBLIC SAFETY								
14	31	02	S.O. AUTO TAXES	23,315.00	20,181.13	20,181.13		23,550.00
14	31	03	SALES TAX - TOWN	182,000.00	232,750.59	232,750.59		242,111.00
14	31	04	SALES TAX - COUNTY	325,845.00	353,725.22	353,725.22		168,720.00
14	31	04	BACK THE BADGE		-	-		238,440.00
14	31	06	CIGARETTE TAX	1,785.00	1,318.51	1,318.51		1,350.00
14	33	02	MOTOR VEHICLE - \$1.50	2,750.00	2,235.65	2,235.65		2,600.00
14	33	03	MOTOR VEHICLE - \$2.50	3,966.00	3,240.00	3,240.00		3,800.00
14	34	01	COURT FINES	825.00	200.00	200.00		200.00
14	34	02	POLICE FINES	27,650.00	4,132.00	4,132.00		21,000.00
14	34	03	MISC FINES-BONDS	200.00	45.00	45.00		200.00
14	34	05	DOG TAGS	300.00	180.00	180.00		300.00
14	34	50	PD GRANT	6,000.00	1,509.25	1,509.25		10,000.00
14	34	4	OTHER AGENCY CONT		1,236.05	1,236.05		
14	32	06	VIN INSPECTIONS	1,925.00	740.00	740.00		1,500.00
			RESERVES					55,000.00
				576,561.00	621,493.40	621,493.40	-	768,771.00

FUND	TYPE	ACCT	ACCOUNT DESCRIPTION	2022		2022	13	2023
				BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET

GENERAL FUND - PUBLIC SAFETY								
14	42	1+	CURRENT PAYROLL	465,914.00	364,468.60	289,785.31	57,500.00	596,820.00
14	42	10	WORK COMP	9,690.00	8,551.00	8,551.00	-	9,235.00
14	42	15	OFFICE SUPPLES	1,200.00	2,041.87	1,741.87	300.00	1,263.00
14	42	16	OPERATING SUPPLIES	6,910.00	18,405.47	5,550.99	12,854.48	4,630.00
14	42	17	POSTAGE	254.00	169.84	109.84	60.00	170.00
14	42	20	LEGAL SERVICES	2,500.00	2,953.80	1,953.80	1,000.00	2,500.00
14	42	22	REPAIRS & MAINTENANCE	800.00	834.01	834.01	-	850.00
14	42	23	VEHICLE EXPENSE	12,340.00	76,569.56	6,100.56	70,469.00	68,894.00
14	42	26	TRAVEL & MEETINGS	10,100.00	16,945.73	10,945.73	6,000.00	15,900.00
14	42	27	INSURANCE & BONDS	25,764.00	25,243.19	25,108.19	135.00	27,528.00
14	42	28	UTILITIES	2,002.00	2,284.09	1,734.09	550.00	2,926.00
14	42	29	TELEPHONE	5,027.00	5,086.40	4,431.40	655.00	5,292.00
14	42	30	PUBLISHING & ADS	230.00	827.35	677.35	150.00	190.00
14	42	31	DUES & SUBSCRIPTIONS	4,685.00	18,473.44	17,898.44	575.00	8,795.00
14	42	32	PERMITS & FEES	-	-	-	-	-
14	42	33	DATA PROCESSING	28,070.00	25,044.18	20,759.18	4,285.00	22,978.00
14	42	40	MISCELLANEOUS	-	-	-	-	-
14	42	42	CONTRACT SERVICES	-	7,040.80	7,040.80	-	-
14	42	44	HUMAN SERVICES	1,075.00	1,621.67	921.67	700.00	800.00
TOTAL FIXED COSTS								768,771.00
REVENUE-FIXED COSTS								0.00
14	42	70	CAPITAL OUTLAY	-	-	-	-	-
PUBLIC SAFETY				576,561.00	576,561.00	404,144.23	155,233.48	768,771.00
				-	44,932.40	217,349.17		0.00
						316,175.49		

FUND	TYPE	ACCT	ACCOUNT DESCRIPTION	2022		2022		13	2023
				BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET	

GENERAL FUND - PARKS									
16	31	03	SALES TAX - TOWN	132,100.00	116,670.15	93,631.81	23,038.34		150,915.00
16	33	07	SEVERANCE TAX	1,300.00	4,021.41	4,021.41			4,000.00
16	33	08	MINERAL LEASING	6,680.00	10,330.31	10,330.31			10,300.00
16	35	01	RENTS & ROYALTIES	10,472.00	9,345.50	14,151.00	(4,805.50)		7,582.00
16	35	09	PARK CONTRIBUTIONS	-	200.00	25,200.00	(25,000.00)		-
16	35	04	GRANT REVENUE	34,040.00	1,214.30	1,214.30	-		18,000.00
				184,592.00	141,781.67	148,548.83	(6,767.16)		190,797.00

FUND	TYPE	ACCT	ACCOUNT DESCRIPTION	2022		2022	13	2023
				BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET

GENERAL FUND - PARKS								
16	46	3+	CURRENT PAYROLL	90,752.00	75,977.86	66,292.32	9,685.00	82,682.00
16	46	10	WORK COMP	1,820.00	2,376.00	2,376.00		2,566.00
16	46	02	CONTRACT LABOR	-	100.00	100.00	-	-
16	46	15	OFFICE SUPPLIES	-	105.17	105.17	-	25.00
16	46	16	OPERATING SUPPLIES	6,107.00	6,621.74	5,651.74	970.00	5,685.00
16	46	17	POSTAGE	50.00	50.00	50.00	-	50.00
16	46	20	LEGAL SERVICES	-	-	-	-	-
16	46	22	REPAIRS & MAINTENANCE	14,728.00	6,104.35	4,854.35	1,250.00	9,325.00
16	46	23	VEHICLE EXPENSE	4,475.00	4,958.54	2,908.54	2,050.00	2,900.00
16	46	24	RENTALS	725.00	1,620.00	1,080.00	540.00	550.00
16	46	25	SHOP EXPENSE	1,595.00	1,303.03	928.03	375.00	1,150.00
16	46	26	TRAVEL & MEETINGS	-	-	-	-	-
16	46	27	INSURANCE & BONDS	4,300.00	5,108.17	5,108.17	-	5,534.00
16	46	28	UTILITIES	7,895.00	9,408.80	7,308.80	2,100.00	9,000.00
16	46	29	TELEPHONE	709.00	506.75	436.75	70.00	480.00
16	46	30	PUBLISHING & ADS	146.00	38.85	38.85	-	100.00
16	46	32	FEES & PERMITS	750.00	748.45	748.45	-	750.00
16	46	40	MISCELLANEOUS	-	1,017.50	1,017.50	-	-
16	46	42	CONTRACT SERVICES	3,000.00	2,505.49	2,505.49	-	3,000.00
TOTAL FIXED COSTS								123,797.00
REVENUE-FIXED COSTS								67,000.00
16	46	70	CAPITAL OUTLAY	13,500.00	-	-	-	45,750.00
16	46	75	GRANT PROJECTS	34,040.00	23,230.97	23,230.97	-	21,250.00
16	49	99	TRANSFER IN - (OUT)	-	-	-	-	-
PARKS				184,592.00	141,781.67	124,741.13	17,040.00	190,797.00
				-	-	23,807.70	(23,807.16)	(0.00)
						109,464.27		

			2022		2022	13	2023
FUND	TYPE	ACCT	BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET

GENERAL FUND - STREETS							
20	31	03	SALES TAX - TOWN	127,388.00	121,894.78	121,894.78	89,192.00
20	31	05	SALES TAX-STATE		20,945.67	20,945.67	28,980.00
20	31	07	FRANCHISE TAX	61,375.00	50,648.32	43,318.32	62,075.00
20	32	02	MISCELLANEOUS PERMITS	1,450.00	323.35	965.00	1,450.00
20	33	01	HIGHWAY USERS TAX	49,916.00	46,825.63	38,825.63	49,916.00
20	33	10	ROAD & BRIDGE	8,050.00	8,125.66	8,085.66	8,050.00
			GRANT REVENUE	18,250.00	-	-	
			RESERVE	18,250.00	-	-	192,000.00
20	35	02	MOTOR FUEL TAX REFUND	1,875.00	832.48	582.48	
				286,554.00	249,595.89	234,617.54	431,663.00

FUND	TYPE	ACCT	ACCOUNT DESCRIPTION	2022		2022	13	2023
				BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET

GENERAL FUND - STREETS								
20	45	1+	CURRENT PAYROLL	191,449.00	133,226.51	116,161.65	17,065.00	166,423.00
20	45	10	WORK COMP	3,570.00	4,542.00	4,542.00		4,905.00
20	45	15	OFFICE SUPPLIES	-	160.37	160.37	-	100.00
20	45	16	OPERATING SUPPLIES	625.00	1,737.67	1,642.67	95.00	1,920.00
20	45	17	POSTAGE	-	50.00	-	50.00	50.00
20	45	20	LEGAL & ENGINEERING SERV	36,755.00	473.00	348.00	125.00	500.00
20	45	22	REPAIRS & MAINTENANCE	8,510.00	24,958.92	15,180.92	9,778.00	10,500.00
20	45	23	VEHICLE EXPENSE	8,753.00	13,889.79	8,289.79	5,600.00	10,225.00
20	45	25	SHOP EXPENSE	6,083.00	14,534.14	3,959.14	10,575.00	4,380.00
20	45	26	TRAVEL & MEETINGS	-	956.67	956.67		-
20	45	27	INSURANCE & BONDS	3,905.00	3,745.91	3,745.91	-	4,330.00
20	45	28	UTILITIES	10,620.00	10,522.41	8,522.41	2,000.00	10,750.00
20	45	29	TELEPHONE	709.00	1,110.21	1,040.21	70.00	480.00
20	45	30	PUBLISHING & ADS	75.00	138.85	38.85	100.00	100.00
20	45	42	SNOW REMOVAL	15,500.00	39,549.44	8,297.45	31,251.99	25,000.00
TOTAL FIXED COSTS								239,663.00
REVENUE-FIXED COSTS								192,000.00
20	45	70	CAPITAL OUTLAY	-	-	-	-	-
20	45	99	TRANSFERS					192,000.00
STREETS				286,554.00	249,595.89	172,886.04	76,709.99	431,663.00
				-	-	61,731.50		(0.00)
						192,009.71		

				2022		2022	13	2023
FUND	TYPE	ACCT	ACCOUNT DESCRIPTION	BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET

GENERAL FUND - BRIDGE								
24	35	04	INTEREST INCOME	300.00	9,641.62	6,241.62	3,400.00	5,000.00
24	35	13	BRIDGE RESERVE	40,000.00	40,000.00	40,000.00		40,000.00
24	39	99	RESERVES	80,000.00	-	-		80,000.00
				120,300.00	49,641.62	46,241.62	3,400.00	125,000.00

GENERAL FUND - BRIDGE								
24	45	22	BRIDGE REPAIR	120,300.00	-	-		125,000.00
				120,300.00	-	-	-	125,000.00
				-	49,641.62	46,241.62	3,400.00	-
						229,524.76		

FUND TYPE ACCT	ACCOUNT DESCRIPTION	2022		2022	13	2023
		BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET

GENERAL FUND SUMMARY						
GENERAL BEGINNING RESERVE		563,528.00	980,742.00	980,742.00		980,742.00
GENERAL INCOME		2,046,200.79	1,372,807.57	1,320,507.63		3,897,973.18
GENERAL EXPENSE		2,046,200.79	1,278,233.54	951,005.50		3,897,973.18
AUDIT ADJUSTMENT						
NET CHANGE		-	94,574.03	369,502.13		(0.00)
GENERAL ENDING RESERVE		563,528.00	1,075,316.03	1,350,244.13	-	980,742.00
LESS CLASSIFIED FUND BALANCE						
NONSPENDABLE						
RESTRICTED						
TABOR		61,386.02		39,615.23		116,939.20
COMMITTED						
BRIDGE RESERVE		110,868.00		231,168.00		110,868.00
ASSIGNED						
TOTAL CLASSIFIED FUND BAL		172,254.02		270,783.23		227,807.20
UNASSIGNED FUND BAL		391,273.98		1,079,460.90		752,934.80
EST UNASSIGNED						
	10%	204,620.08		95,100.55		389,797.32
	25%	511,550.20		237,751.38		974,493.30
	50%	1,023,100.40		475,502.75		1,948,986.59

			2022		2022	13	2023
FUND	TYPE	ACCT	BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET
ACCOUNT DESCRIPTION							
GENERAL FUND - STREET CAPITAL							
22	31	03	SALES TAX - TOWN	4,000.00	-	-	-
			OPERATIONAL TAX	117,000.00	162,015.00	138,015.00	192,000.00
22	32	01	LICENSE FEES		9,200.00	9,200.00	9,200.00
			CDOT GRANT				792,961.00
			TRANSFER STREETS		-	-	192,000.00
			TRANSFER CAPITAL	244,325.79	-	-	346,000.00
22	39	99	RESERVES	163,043.00	-	-	312,992.43
			528,368.79	171,215.00	147,215.00	24,000.00	1,845,153.43
22	45	70	STREET CAPITAL	528,368.79	-	-	1,845,153.43
			528,368.79	-	-	-	1,845,153.43
			-	171,215.00	147,215.00	24,000.00	-
					141,777.43		
BEGINNING RESERVE				141,777.43	141,777.43		-
INCOME			528,368.79	171,215.00	147,215.00		1,845,153.43
EXPENSE			528,368.79	-	-		1,845,153.43
NET CHANGE			-	171,215.00	147,215.00		-
ENDING RESERVE			-	312,992.43	288,992.43		-

			2022		2022	13	2023
FUND	TYPE	ACCT	BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET

GENERAL FUND - SIDEWALK								
26	30	01	SIDEWALK REVENUE	31,068.00	30,228.04	25,208.04	5,020.00	31,068.00
26	39	99	RESERVES	33,035.00	-	-	-	63,270.76
TOTAL INCOME				64,103.00	30,228.04	25,208.04	5,020.00	94,338.76
26	45	22	REPAIRS & MAINTENANCE	64,103.00	-	-	-	13,750.00
26	45	70	CAPITAL OUTLAY		-	-	-	80,588.76
TOTAL EXPENDITURES				64,103.00	-	-	-	94,338.76
				-		25,208.04	5,020.00	-
BEGINNING RESERVE				-	33,042.72	33,042.72		-
INCOME				64,103.00	30,228.04	25,208.04		94,338.76
EXPENSE				64,103.00	-	-		94,338.76
NET CHANGE				-	30,228.04	25,208.04		0.00
ENDING RESERVE				-	63,270.76	58,250.76		0.00

				2022		2022	13	2023
FUND	TYPE	ACCT	ACCOUNT DESCRIPTION	BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET

PASS THROUGH GRANT FUND								
30	35	04		460,000.00		-		460,000.00
TOTAL INCOME				460,000.00		-		460,000.00
30	46	20		460,000.00				460,000.00
TOTAL EXPENDITURES				460,000.00		-		460,000.00
				-		-		-
BEGINNING RESERVE				-				-
INCOME				460,000.00		-		460,000.00
EXPENSE				460,000.00		-		460,000.00
NET CHANGE				-		-		-
ENDING RESERVE				-		-		-

FUND	TYPE	ACCT	ACCOUNT DESCRIPTION	2022		2022	13	2023
				BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET
CONSERVATION TRUST FUND								
40	38	01	CONSERVATION TRUST	8,500.00	8,885.13	6,785.13	2,100.00	9,000.00
40	38	02	INTEREST	15.00	12.95	9.95	3.00	15.00
			RESERVES	17,067.00		-	-	21,206.32
			TOTAL INCOME	25,582.00	8,898.08	6,795.08	2,103.00	30,221.32
40	46	20	EXPENDITURES-CTF	25,582.00	4,923.76	4,923.76	-	30,221.32
			TOTAL EXPENDITURES	25,582.00	4,923.76	4,923.76	-	30,221.32
				-	3,974.32	1,871.32	2,103.00	-
			CONS TRUST BEGINNING RESERVE		17,232.00	17,331.89		-
			CONS TRUST INCOME	25,582.00	8,898.08	6,795.08		30,221.32
			CONS TRUST EXPENSE	25,582.00	4,923.76	4,923.76		30,221.32
			NET CHANGE	-	3,974.32	1,871.32		-
			CONS TRUST ENDING RESERVE	-	21,206.32	19,203.21		-

			2022		2022	13	2023
FUND	TYPE	ACCT	BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET

CAPITAL IMPROVEMENT FUND								
50	31	03	SALES TAX - CAP. IMPROVEMENTS	234,000.00	282,750.63	232,750.63	50,000.00	298,524.00
50	31	06	AIRPORT	7,650.00	7,650.00	6,375.00	1,275.00	7,650.00
50	39	99	RESERVES	492,258.00	-	-		654,339.94
TOTAL INCOME			733,908.00	290,400.63	239,125.63	51,275.00	960,513.94	
50	70	20	CAPITAL OUTLAY	421,740.00	98,109.66	98,109.66	20,302.40	532,367.29
50	70	20	AIRPORT	19,842.00	5,997.75	5,997.75		61,844.25
50	70	99	TRANSFERS	244,326.00	-	-		346,000.00
TOTAL EXPENDITURES			685,908.00	104,107.41	104,107.41	20,302.40	940,211.54	
			48,000.00	186,293.22	135,018.22	30,972.60	20,302.40	
CAPITAL FUND BEGINNING RESERVE					468,046.72	468,046.72		-
CAPITAL INCOME				733,908.00	290,400.63	239,125.63		960,513.94
CAPITAL EXPENSE				685,908.00	104,107.41	104,107.41		940,211.54
NET CHANGE				48,000.00	186,293.22	135,018.22		20,302.40
CAPITAL FUND ENDING RESERVE				48,000.00	654,339.94	603,064.94		20,302.40
LESS CLASSIFIED FUND BALANCE								
RESTRICTED : TABOR								
COMMITTED								
AIRPORT				48,000.00	54,194.25	54,194.25		-
TOTAL CLASSIFIED FUND BAL				48,000.00	54,194.25	54,194.25		-
UNASSIGNED FUND BAL				-	600,145.69	548,870.69		20,302.40

FUND	TYPE	ACCT	ACCOUNT DESCRIPTION	2022		2022	13	2023
				BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET

WATER FUND - INCOME								
60	36	01	WATER CHARGES-BASE RATE	694,824.00	802,674.05	672,274.05	130,400.00	788,352.00
60	36	04	STANDBY TAP FEES	50,676.00	58,954.80	46,652.80	12,302.00	56,856.00
			BASE RATE INCREASE	155,664.00	-	-		107,502.00
60	36	02	WATER CHARGES-USAGE	270,621.00	219,992.54	195,992.54	24,000.00	310,240.00
			USAGE RATE INCREASE		-			123,657.00
60	36	03	SALES & SERVICES	7,000.00	1,961.52	1,611.52	350.00	2,000.00
60	36	05	BULK WATER	6,025.00	8,408.00	6,408.00	2,000.00	7,600.00
60	36	07	GRANT FUNDS	704,732.00	184,616.39	184,616.39	-	704,732.00
60	36	09	PENALTIES	350.00	4,525.00	4,125.00	400.00	7,500.00
60	36	12	RENTS	1,000.00	1,000.00	1,000.00	-	1,000.00
60	36	15	SALE OF ASSETS		11,215.12	11,215.12	-	
			RESERVES	335,500.00	-	-	-	
WATER INCOME				2,558,533.00	1,293,347.42	1,123,895.42	169,452.00	2,109,439.00

				2022		2022		13	2023
FUND	TYPE	ACCT	ACCOUNT DESCRIPTION	BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET	
WATER FUND - EXPENDITURES									
60	50	2+	CURRENT PAYROLL	267,419.00	191,222.84	157,718.72	33,502.00	375,987.00	
60	50	02	CONTRACT LABOR	-	-	-	-	-	
60	50	44	NORRIS RETIREMENT	20,160.00	17,360.00	15,120.00	2,240.00	13,440.00	
60	50	10	WORK COMP	3,315.00	3,776.00	3,776.00	-	4,080.00	
60	50	15	OFFICE SUPPLIES	415.00	1,017.19	917.19	100.00	1,125.00	
60	50	16	OPERATING SUPPLIES	23,415.00	43,664.74	37,742.74	5,922.00	32,300.00	
60	50	17	POSTAGE	5,550.00	5,044.02	4,064.02	980.00	5,760.00	
60	50	20	LEGAL & ENGINEERING SERVICES	28,000.00	22,468.31	20,468.31	2,000.00	26,000.00	
60	50	21	AUDIT	12,500.00	12,500.00	12,500.00	-	13,000.00	
60	50	22	REPAIRS & MAINTENANCE	227,750.00	257,977.07	156,569.87	101,407.20	202,146.00	
60	50	23	VEHICLE EXPENSE	20,360.00	10,941.67	4,341.67	6,600.00	9,000.00	
60	50	24	RENTALS	-	360.00	360.00	-	400.00	
60	50	25	SHOP EXPENSE	1,950.00	6,084.21	4,674.21	1,410.00	5,000.00	
60	50	26	TRAVEL & MEETINGS	1,200.00	1,834.66	1,034.66	800.00	2,240.00	
60	50	27	INSURANCE & BONDS	27,550.00	26,389.56	26,389.56	-	28,625.00	
60	50	28	UTILITIES	34,654.00	30,206.69	24,206.69	6,000.00	30,600.00	
60	50	29	TELEPHONE	5,088.00	4,919.88	4,273.48	646.40	4,812.00	
60	50	30	PUBLISHING & ADS	200.00	441.31	241.31	200.00	425.00	
60	50	31	DUES & SUBSCRIPTIONS	20,658.00	22,380.00	20,670.00	1,710.00	20,670.00	
60	50	32	FEES & PERMITS	12,015.00	8,576.75	7,914.25	662.50	11,900.00	
60	50	33	DATA PROCESSING	29,630.00	35,057.29	33,757.29	1,300.00	21,200.00	
60	50	40	MISCELLANEOUS	-	-	-	-	-	
60	50	41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	-	
60	50	42	CONTRACT SERVICES	-	68,467.62	66,967.62	1,500.00	18,000.00	
60	50	50	WATER POWER AUTHORITY LOAN	191,225.00	173,818.91	173,818.91	-	192,500.00	
60	50	51	DRINKING WATER REVOLVING FUND	23,344.00	23,343.70	11,671.70	11,672.00	23,345.00	
60	50	52	FCNB INTERIM FINANCING	-	495.00	495.00	-	495.00	
60	50	54	DEBT SERVICE	-	-	-	-	-	
TOTAL FIXED COSTS									
REVENUE-FIXED COSTS									
60	50	70	CAPITAL OUTLAY	1,278,395.00	-	-	-	-	
60	50	75	GRANT PROJECTS		-	-	-	632,732.00	
60	59	90	DEPRECIATION	323,740.00	325,000.00	-	325,000.00	310,000.00	
WATER EXPENDITURES				2,558,533.00	1,293,347.42	789,693.20	503,652.10	1,985,782.00	
				-	-	334,202.22		123,657.00	

FUND TYPE ACCT	ACCOUNT DESCRIPTION	2022		2022	13	2023
		BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET

WATER FUND - SUMMARY						
WATER BEGINNING RESERVE	610,788.00	610,788.00	610,788.00			610,788.00
WATER INCOME	2,558,533.00	1,293,347.42	1,123,895.42			2,109,439.00
WATER EXPENSE	2,558,533.00	1,293,347.42	789,693.20			1,985,782.00
NET CHANGE	-	-	334,202.22			123,657.00
WATER ENDING RESERVE	610,788.00	610,788.00	944,990.22			734,445.00
AVAILABLE RESOURCES	610,788.00	610,788.00	944,990.22			734,445.00
SOURCE (USE) OF FUNDS						
LESS CLASSIFIED FUND BALANCE						
RESTRICTED						
COMMITTED						
DEBT RESERVE (3MO)	639,633.25		197,423.30			496,445.00
10% DEBT PAYMENT RES						238,000.00
ASSIGNED						
TOTAL CLASSIFIED FUND BAL	639,633.25		197,423.30			734,445.00
UNASSIGNED FUND BAL	(28,845.25)		747,566.92			0.00
EST UNASSIGNED	255,853.30		78,969.32			198,578.20
	639,633.25		197,423.30			496,445.50
	1,279,266.50		394,846.60			992,891.00
DEBT RATIO CALCULATION						
OPERATING REVENUE	2,558,533.00					2,109,439.00
OPERATING EXPENDITURES	2,558,533.00					1,985,782.00
NET	-					123,657.00
ADJUSTMENT	-					-
NET AFTER ADJ	-					238,000.00
DEBT SERVICE	214,569.00					216,340.00
CALCULATED COVERAGE RATIO	0.00%					110.01%
REQUIRED RATIO	110%					110%

				2022		2022	13	2023
FUND	TYPE	ACCT	ACCOUNT DESCRIPTION	BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET

SEWER FUND -INCOME								
70	37	01	SEWER CHARGES - RECEIVED	536,856.00	577,020.81	443,820.81	133,200.00	536,856.00
70	37	01	INCREASE		-	-		222,804.00
70	37	04	SEWER TAPS	5,000.00	5,000.00	5,000.00		10,000.00
70	37	09	INTEREST	400.00	9,158.55	6,847.55	2,311.00	8,630.00
70	37	15	SALE OF ASSETS		9,860.56	9,860.56		
SANITATION INCOME				542,256.00	601,039.92	465,528.92	135,511.00	778,290.00

FUND	TYPE	ACCT	ACCOUNT DESCRIPTION	2022		2022	13	2023
				BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET

SEWER FUND - EXPENDITURES								
70	51	+1	CURRENT PAYROLL	135,048.00	103,786.62	86,635.79	17,150.00	228,395.00
70	51	10	WORK COMP	975.00	1,027.00	1,027.00		1,150.00
70	51	15	OFFICE SUPPLIES	50.00	910.09	810.09	100.00	900.00
70	51	16	OPERATING SUPPLIES	16,605.00	15,676.30	13,753.69	1,922.61	16,105.00
70	51	17	POSTAGE	2,695.00	2,653.55	2,032.75	620.80	2,800.00
70	51	20	LEGAL & ENGINEERING SERV	1,000.00	42.60	42.60	-	1,000.00
70	51	21	AUDIT	4,500.00	4,500.00	4,500.00	-	5,000.00
70	51	22	REPAIRS & MAINTENANCE	59,965.00	38,581.41	29,775.70	8,805.71	112,734.00
70	51	23	VEHICLE EXPENSE	20,300.00	11,738.34	4,570.84	7,167.50	11,388.00
70	51	24	RENTALS	-	3,520.00	3,520.00	-	-
70	51	25	SHOP EXPENSE	6,130.00	4,352.66	3,191.47	1,161.19	3,225.00
70	51	26	TRAVEL & MEETINGS	2,400.00	1,763.18	963.18	800.00	2,400.00
70	51	27	INSURANCE & BONDS	11,195.00	10,901.01	9,841.01	1,060.00	12,045.00
70	51	28	UTILITIES	35,951.00	37,409.86	34,059.86	3,350.00	37,050.00
70	51	29	TELEPHONE	1,973.00	1,907.05	1,665.05	242.00	1,956.00
70	51	30	PUBLISHING & ADS	140.00	123.52	23.52	100.00	50.00
70	51	31	DUES & SUBSCRIPTIONS	560.00	571.40	571.40	-	572.00
70	51	32	FEES & PERMITS	7,382.00	6,085.05	5,404.05	681.00	6,520.00
70	51	33	DATA PROCESSING	13,650.00	13,630.80	12,764.80	866.00	12,275.00
70	51	40	MISCELLANEOUS	-	-	-	-	-
70	51	41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	-
70	51	42	CONTRACT SERVICE	-	-	-	-	-
70	51	43	GAGING STATION	4,100.00	2,865.00	2,865.00	-	4,100.00
70	51	54	DEBT SERVICE	108,625.00	97,250.00	97,250.00	-	108,625.00
TOTAL FIXED COSTS								568,290.00
REVENUE - FIXED COSTS								210,000.00
70	51	70	CAPITAL OUTLAY		241,744.48	141,744.48	100,000.00	100,000.00
70	59	90	DEPRECIATION	109,012.00	-	-		110,000.00
SEWER EXPENDITURES				542,256.00	601,039.92	457,012.28	144,026.81	778,290.00
				-	-	8,516.64	(8,515.81)	(0.00)

FUND TYPE ACCT	ACCOUNT DESCRIPTION	2022		2022		2023	
		BUDGET	ACTUAL + (13) DEC	ACTUAL	13 DEC	BUDGET	

SEWER FUND - SUMMARY							
SEWER BEGINNING RESERVE		461,740.91	668,912.00	668,912.00			668,912.00
SEWER INCOME		542,256.00	601,039.92	465,528.92			778,290.00
SEWER EXPENSE		542,256.00	601,039.92	457,012.28			778,290.00
NET CHANGE		-	0.00	8,516.64			(0.00)
SEWER ENDING RESERVE		461,740.91	668,912.00	677,428.64			668,912.00
SOURCE (USE) OF FUNDS							
LESS CLASSIFIED FUND BALANCE							
RESTRICTED							
COMMITTED							
DEPRICIATION		102,000.00		102,004.00			102,000.00
DEBT RESERVE (3MO)		135,564.00		114,253.07			194,572.50
10% DEBT PAYMENT RES		101,040.00		101,040.00			101,040.00
ASSIGNED							
TOTAL CLASSIFIED FUND BAL		338,604.00		317,297.07			397,612.50
UNASSIGNED FUND BAL		123,136.91		360,131.57			271,299.50
EST UNASSIGNED		54,225.60		45,701.23			77,829.00
		135,564.00		114,253.07			194,572.50
		271,128.00		228,506.14			389,145.00

				2022		2022	13	2023
FUND	TYPE	ACCT	ACCOUNT DESCRIPTION	BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET

TRASH FUND - INCOME								
80	37	02	GARBAGE FEES - RECEIVED	254,340.00	247,241.02	206,241.02	41,000.00	247,325.00
80	37	02	INCREASE		-	-		83,010.00
80	37	03	SALES & SERVICE	10,000.00	2,029.00	1,709.00	320.00	2,400.00
80	39	99	RESERVE	18,760.00	-	-		
INCOME				283,100.00	249,270.02	207,950.02	41,320.00	332,735.00

FUND	TYPE	ACCT	ACCOUNT DESCRIPTION	2022		2022	13	2023
				BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	BUDGET

TRASH FUND - EXPENDITURES								
80	52	3+	CURRENT PAYROLL	174,850.00	164,410.34	140,413.19	23,998.00	222,106.00
80	50	02	CONTRACT LABOR	-	50.00	50.00	-	-
80	52	10	WORK COMP	6,250.00	5,196.00	5,196.00	-	5,625.00
80	52	15	OFFICE SUPPLIES	160.00	401.41	401.41	-	499.00
80	52	16	OPERATING SUPPLIES	1,205.00	2,217.74	2,025.74	192.00	1,905.00
80	52	17	POSTAGE	1,793.00	1,565.26	1,265.26	300.00	1,750.00
80	52	20	LEGAL SERVICES	-	-	-	-	-
80	52	21	AUDIT	4,500.00	4,000.00	4,000.00	-	4,000.00
80	52	22	REPAIRS & MAINTENANCE	1,600.00	369.61	369.61	-	100.00
80	52	23	VEHICLE EXPENSE	16,760.00	19,846.33	17,656.33	2,190.00	21,280.00
80	52	24	RENTALS	-	-	-	-	-
80	52	25	SHOP EXPENSE	1,420.00	1,862.93	1,862.93	-	1,725.00
80	52	26	TRAVEL & MEETINGS	-	-	-	-	-
80	52	27	INSURANCE & BONDS	6,695.00	6,900.39	6,725.39	175.00	7,410.00
80	52	28	UTILITIES	2,671.00	2,457.93	1,945.93	512.00	3,429.00
80	52	29	TELEPHONE	750.00	506.73	436.73	70.00	480.00
80	52	30	PUBLISHING & ADS	140.00	38.86	38.86	-	200.00
80	52	33	DATA PROCESSING	2,740.00	3,056.09	2,891.09	165.00	2,980.00
80	52	40	MISCELLANEOUS	-	-	-	-	-
80	52	41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	-
80	52	42	LANDFILL FEES	37,320.00	36,045.75	33,045.75	3,000.00	38,000.00
80	52	43	CLEAN-UP DAY	3,000.00	4,173.60	4,173.60	-	-
80	52	43	ROOP EXCAVATING	-	-	-	-	-
TOTAL FIXED COSTS								311,489.00
REVENUE - FIXED COSTS								21,246.00
80	52	70	CAPITAL OUTLAY	3,600.00	-	-	-	3,600.00
80	59	90	DEPRECIATION	17,646.00	17,646.00	-	17,646.00	17,646.00
TRASH EXPENDITURES				283,100.00	270,744.97	222,497.82	48,248.00	332,735.00
				-	(21,474.95)	(14,547.80)	(6,928.00)	(0.00)

FUND		2022		2022		13	2023
TYPE	ACCT	BUDGET	ACTUAL + (13) DEC	ACTUAL	DEC	DEC	BUDGET
ACCOUNT DESCRIPTION							

TRASH FUND - SUMMARY							
GARBAGE BEGINNING RESERVE		109,382.02	142,652.00	142,652.00			121,177.05
GARBAGE INCOME		283,100.00	249,270.02	207,950.02			332,735.00
GARBAGE EXPENSE		283,100.00	270,744.97	222,497.82			332,735.00
NET CHANGE		-	(21,474.95)	(14,547.80)			(0.00)
GARBAGE ENDING RESERVE		109,382.02	121,177.05	128,104.20			121,177.05
CAPITAL PURCHASES							
TOTAL CLASSIFIED FUND BAL		-		-			-
UNASSIGNED FUND BAL		109,382.02		128,104.20			121,177.05
EST UNASSIGNED		28,310.00		22,249.78			33,273.50
		25% 70,775.00		55,624.46			83,183.75
		50% 141,550.00		111,248.91			166,367.50

FUND TYPE ACCT		ACCOUNT DESCRIPTION	2022 BUDGET	ACTUAL + (13) DEC	2022 ACTUAL	13 DEC	2023 BUDGET
TOTAL BUDGET SUMMARY							
		BEGINNING RESERVE	1,745,438.93		3,063,292.76		2,381,619.05
		INCOME	7,242,051.58		3,536,225.74		10,508,664.63
		EXPENSE	7,194,051.58		2,529,239.97		10,364,705.24
		NET CHANGE	48,000.00		1,006,985.77		143,959.39
		ENDING RESERVE	1,793,438.93		4,070,278.53		2,525,578.45

- - (0.00)

	<p>Public Hearing</p> <p>Resolution 2022-13- Declaring the Decision to Opt-Out of FAMLI</p>		
<p>Summary:</p>			
<p>Vote:</p>	<p>Trustee Knutson</p>	<p>Trustee Markle</p>	<p>Trustee Smith</p>
<p>Trustee Stelter</p>	<p>Trustee Valentine</p>	<p>Trustee Weber</p>	<p>Mayor Bachran (Tie)</p>



COLORADO
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LEAGUE

Knowledge

KNOWLEDGE NOW – PRACTICAL RESEARCH ON TIMELY TOPICS

Briefing

- The FAMLI program provides employees with 12 weeks of paid leave to take care of themselves or a family member
- Participation in FAMLI is automatic for municipalities unless they formally opt out
- Opt-out votes and notice to the FAMLI Division should occur before the end of 2022 to avoid premium assessments in 2023
- Employees can take part in FAMLI even if their municipality declines to participate

COLORADO'S PAID FAMILY MEDICAL LEAVE INSURANCE (FAMLI) PROGRAM



FAMLI: WHAT'S RIGHT FOR YOUR CITY OR TOWN?

URGENT ACTION IS NEEDED. Colorado municipalities must make immediate decisions regarding their participation in Colorado's

Paid Family Medical Leave Insurance (FAMLI) program. Participation will have a substantial impact on your municipal budget, operations, and employee relations. **Participation is automatic for any municipality unless your council or board formally votes to decline participation or opt out. The FAMLI**

Division must be notified by the end of 2022 to avoid premium liability. CML is not encouraging municipalities to participate or to decline participation in the program. Each municipality should assess the program for themselves. Opting out now does not prevent later participation, and employees can still participate individually and should receive the full benefit of the program.

Continued on page 2

Colorado Municipal League
1144 Sherman St. • Denver, CO • 80203
303 831 6411 / 866 578 0936
www.cml.org



Empowered cities and towns, united for a strong Colorado

What is FAMLI?

In November 2020, Colorado voters approved Proposition 118, which paved the way for a state-run Paid Family Medical Leave Insurance (FAMLI) program. FAMLI is codified at C.R.S. §§ 8-13.3-501 to -524, and is administered through the Colorado Department of Labor and Employment, Division of Family and Medical Leave Insurance (famli.colorado.gov). Premiums will be collected (including employer and employee shares) starting **Jan. 1, 2023**, and benefits will be available starting **Jan. 1, 2024**.

FAMLI provides covered employees with 12 weeks of paid leave to take care of themselves or a family member during life events like injury, serious illness, or pregnancy. An additional 4 weeks are available to employees who experience pregnancy or childbirth complications. Payments would be a rate below the employee's weekly rate, as described below. Leave can be taken together or intermittently. FAMLI benefits are portable between jobs.

FAMLI also provides job protection for employees who were employed for at least 180 days before the protected leave occurs. This means that an employer must return the employee to the same or an equivalent position with equivalent benefits, pay, and other terms and conditions following the leave. Employers must also maintain healthcare benefits during the leave, but the employee would have to continue to pay their share of the cost. Accrual of seniority and other benefits are not protected.

FAMLI is a separate program from the paid sick leave requirements of the Healthy Families and Healthy Workplaces Act and the Federal Family and Medical Leave Act (FMLA).

What will participation in FAMLI cost my city or town?

Participating employers and employees will contribute to premiums for FAMLI, and municipalities will bear the administrative costs of compliance. Premiums will be 0.9% of an employee's wage (HB22-1305 is pending in the General Assembly and

would reduce this to 0.81% for the first six months of the program). Wages and exempt items are determined under administrative rules (7 CCR 1107-1:1.5.3 and 1.5.4). A municipality can expect to contribute an amount equal to at least 0.45% of its current employee "wages" on an annual basis and possibly up to 0.90% of that figure. The FAMLI Division will provide notice of expected premiums and publish due dates and guidance on premium remittance.

A participating municipality (unless it has fewer than 10 employees) must remit 100% of the premium for each employee. The employer must directly contribute at least 50% of that amount (i.e., 0.45% of the employee's wage) and may require the employee to deduct the remaining 50% from their paycheck (i.e., employees would see a deduction of about 0.45% from their pay). An employer can choose to contribute part or all of the employee portion of the premium. For a municipality with fewer than 10 employees there is no "employer share"; the municipality can require the employee to deduct up to 50% but can also choose to contribute part or all of the employee portion.

An employer is responsible for any error it makes in calculating, deducting, and remitting premiums, including the employer portion.

If a municipality does not participate in FAMLI, the employee would be solely responsible for 50% of the premium if the employee elects to participate individually. The municipality can, but need not, deduct the employee portion from payroll and remit it to the state. If the municipality is involved in deducting or remitting the employee portion, any error would be the municipality's responsibility.

Why would my city or town not participate in FAMLI?

Declining participation in the FAMLI program is a significant decision, but it must be made quickly to meet FAMLI's initial deadlines. If a municipality does not opt out now, it must wait three years to decline participation. If a municipality opts out now, it can opt in any future year. It must renew its decision to decline participation at least every eight years.

The cost of the FAMLI program may outweigh the benefits to the municipality and its employees. FAMLI program participation will increase municipal budgets by at least 0.45% of its employees' wages annually and potentially more. FAMLI also includes additional administrative work for finance and human resources staff and raises employer liability concerns. Employees who want the paid benefits of FAMLI can participate individually at no greater personal cost and without imposing a cost on the municipality and other employees who do not want to participate.

Municipalities may want to make a local decision as to how to provide employee benefits and protections. Participation in the FAMLI program could conflict with existing employer benefits plans or collective bargaining agreements. Alternatives, like a private plan pursuant to C.R.S. § 8-13.3-521 (or adopted independently after opting out of FAMLI by a vote) or a supplemental insurance program, could be a better fit for your organization.

Because FAMLI is a new program and the program rules have not been fully established, a municipality may choose to be cautious and opt out initially so it can evaluate the program in operation to determine if it is the best choice for the municipality. By opting out, a municipality can determine budgetary and employment impacts locally. Because FAMLI assigns the costs of errors in calculating and remitting premiums to employers, a municipality may wish to wait until procedures can be developed to ensure compliance. Finally, the FAMLI Division has yet to issue all necessary administrative rules, including explaining the interplay between the program and other federal and state laws.

What is best for our employees?

Employees can still participate individually (C.R.S. § 8-13.3-514) and should receive the same benefits, even if the municipality declines participation. Benefits rules to be issued this year will hopefully confirm that benefits will apply equally. The cost to the employee who wants FAMLI coverage is the same whether the employer



Employees can participate in FAMLI individually and should receive the same benefits, even if their municipality declines participation.

participates or not; employees who do not want this coverage would not have to pay any premium.

Employees who choose to participate individually when the municipality opts out would be required to remit their premium share directly to the FAMLI Division unless the municipality chooses to handle this payment by deducting the premium from the employee's pay or paying it on the employee's behalf.

Employees may benefit from a municipality opting out because the municipality would have no financial responsibility for 50% of the premium. The municipality could choose to use that savings to benefit employees directly, such as by paying for some or all of the 50% premium for employees who participate individually.

Employment protections under the statute do not apply if a municipality declines participation in FAMLI, but the

Federal Family and Medical Leave Act (for employers with 50 or more employees in the current or prior year) and any local standards would still apply.

What are the costs and benefits for employees?

Employees bear up to 50% of the premium (or 0.45% of their weekly wage) if the municipality participates or the employee chooses to participate individually.

Employees who do not want to participate must still pay a premium if the municipality does not decline participation. Job protections defined in C.R.S. § 8-13.3-509, apply only if a municipality participates in the program.

By statute, an employee would receive a weekly benefit under FAMLI in the amount of 90% of their weekly wage that is equal to or less than 50% of the state average weekly wage, and 50% of their weekly wage that is more than 50% of the state

average weekly wage. Weekly benefits are capped at 90% of the state average weekly wage until 2025, when the maximum weekly benefit is limited to \$1,100 per week. The FAMLI Division suggests that an employee would receive benefits between 37% (\$1,100 based on a weekly wage of \$3,000 or more), 55% (\$1,100 based on a weekly wage of \$2,000), 68% (\$1,018 based on a weekly wage of \$1,500), 77% (\$768 based on a weekly wage of \$1,000), and 90% (\$450 based on a weekly wage of \$500) of the employee's weekly wage.

Benefits rules have not been finalized. The FAMLI Division provides a premium and benefits calculator on its website. Federal income tax may apply to benefits, but benefits are exempt from state income taxes.

How do we opt out?

All municipalities are included in FAMLI by default, regardless of size. A municipality

may opt out and avoid the employer portion of premiums by a vote of a governing body. The opt-out procedure is governed by C.R.S. § 8-13.3-514 and administrative rules at 7 CCR 1107-2. Declination takes effect 180 days after the vote so employees can elect to individually participate in the FAMLI program if they choose. A municipality cannot decline part of FAMLI’s provisions.

Pre-vote notices: The municipality must give prior notice of the vote in the same manner it notices other public business. Under the Colorado Open Meetings Law, this means at least 24 hours advance notice must be posted. Local requirements may apply.

Special notice must be provided to employees in writing before the vote indicating the voting process and providing an opportunity to submit comments to the governing body. Information about individual opt-in may also be required (see 7 CCR 1107-2: 2.6.A.4), although those standards likely apply only to post-vote notices. The rules do not indicate that email communication is not appropriate (7 CCR 1107-2: 2.6.A.2). Municipalities might consider both email and written communications to employees.

A description of the voting process could identify the local requirements for the governing body to approve an action, including the potential to make a motion, council or board deliberation, and vote requirements. Municipalities could also consider allowing both oral testimony at the meeting and a written comment option.

Hearing and vote: The vote must occur at least 180 days before the declination will be effective (This deadline appears to apply to an initial declination before the program even begins in 2023, but the rules are not clear). While a formal hearing is not required, the rules require the governing body to take testimony before voting. This could include both verbal and written comments from any interested person.

The rules require that the vote follow the entity’s procedures for formal votes and be a “decision by an affirmative vote of the local government’s governing body



to decline participation in the [FAMLI] program” (7 CCR 1107-2: 2.6.A). The rules do not indicate that any formal approval mechanism is required, unless one is required by local standards. A motion, resolution, or ordinance may suffice but could modify the “voting process” that needs to be detailed to employees in the advance notice. At a minimum, the document should probably include language indicating that notice was given to employees and the public as required, testimony was taken, and that the body voted affirmatively to decline participation in the FAMLI program.

Post-vote actions: After a vote to decline participation, the municipality must provide several notices. First, the municipality must provide written notice to the FAMLI Division “memorializing the decision” and identifying the date of the vote. The rules are silent on the timing of notice to the FAMLI Division; prompt action is advised. The FAMLI Division has suggested that a letter would be sufficient and expects to have an electronic portal for submissions ready in late 2022. A certified record of the meeting (e.g., minutes showing the motion, vote, and date; resolution; ordinance) with a cover letter would provide a more concrete explanation of the vote and demonstrate compliance with other requirements (7 CCR 1107-2: 2.5.A and, 2.6.A).

Second, the municipality must provide written, individual notices to employees within 30 days after the vote. This notice must indicate the vote to decline coverage and “the impact toward FAMLI, or other paid family and leave insurance coverage” (7 CCR 1107-2: 2.6.A.3). The notice must explain the difference between the FAMLI program and any private plan offered by the local government and identify FMLA eligibility and other local benefits.

The employee notice (and possibly the pre-vote notice) must also provide information on the right of the employee to voluntarily opt in to FAMLI pursuant to C.R.S. § 8-13.3-514, and FAMLI Division contact information (7 CCR 1107-2: 2.6.A.4).

Third, the municipality must post the post-vote notice in a “conspicuous and accessible place in each establishment where employees are employed” (7 CCR 1107-2: 2.6.A.4). Email notice or posting on a web- or app-based platform is recommended and is required for employers with no physical workplace and for employees who work through a web- or app-based platform or work remotely.



Special Notice Standards: The post-vote notice, at a minimum, and potentially all notices must be provided in English and any language representing the first language spoken by at least 5% of the municipality's workforce.

The FAMLI Division will make posters and notices available, but municipalities must request the materials and should expect to pay printing and mailing costs. Notices and posters in languages other than English or Spanish must be specially ordered.

Declination renewal: The declination must be renewed every eight years or the municipality is automatically added back in to FAMLI (7 CCR 1107-2: 2.5.C). The rules require "a similar vote process and margin." That likely means the same number of votes needed to approve an action, not passage by the exact same number of votes as the prior declination.

How do we opt back in to the FAMLI program?

A municipality that previously opted out of the FAMLI program may opt back in by affirmative vote "of a quorum of the governing body" at the beginning of the annual local budgeting cycle, as determined by the municipality (7 CCR 1107-2: 2.5 and 2.6). Coverage would begin no later than the quarter after the vote and submission of one quarter's premium. Municipalities who opt into FAMLI must stay in the program for at least three fiscal years.

Opting back in also involves employee notice requirements. No more than 90 days after the vote, individual employees who opted in must be personally notified in writing that the municipality has opted back into FAMLI. The notice must include the date for the municipality's first submittal of quarterly premiums and any potential lapses or changes in benefits eligibility. The local government must publicly post a notice of the date the employer will begin paying FAMLI premiums and when coverage is expected to start. Employees who did

not opt in must also be notified in writing, both publicly and personally, no later than 180 days after the vote to opt back into FAMLI. The notice must contain a detailed explanation of employee rights under the FAMLI program, including program requirements, benefits, claims processes, payroll deductions, premiums, and employee protections like the right to job protection and benefit continuation and protection against retaliatory or discriminatory information, among other things.

Anticipate updates to FAMLI program.

Municipalities must act now to determine if they want to participate in the FAMLI program, but they should expect updates throughout 2022. Several administrative regulations have yet to be finalized, including benefits rules and the interaction between FAMLI and other federal and state leave laws. The Colorado Supreme Court is also considering a court challenge to the premium requirement that might be decided this year.



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Knowledge

KNOWLEDGE NOW – PRACTICAL RESEARCH ON TIMELY TOPICS

Colorado's Paid Family Medical Leave Insurance (FAMLI) program

RESOLUTION 13-2022

A RESOLUTION OF THE TOWN OF PAONIA, COLORADO DECLARING THE DECISION TO OPT OUT OF THE COLORADO PAID FAMILY AND MEDICAL LEAVE INSURANCE PROGRAM (FAMLI)

WHEREAS, the Town provides twice the paid leave mandated by the Colorado Healthy Families and Workplaces Act, C.R.S. § 8-13.3-401 et seq., and provides other paid leave more generously than required by Colorado law; and

WHEREAS, the Town of Paonia allows its employees to accrue sick leave and to carry unused sick leave over from one year to the next, to a maximum of 18 weeks of paid leave; and

WHEREAS, the Town pays sick leave to its employees at 100% of the employee’s wage, versus the partial reimbursement provided under the Colorado Paid Family and Medical Leave Insurance Program (FAMLI); and

WHEREAS, the C.R.S. § 8-13.3-522 provides that a local government employers may decline participation in the FAMLI program by vote of the governing body; and

WHEREAS, it is the desire of the Board of Trustees to decline participation in the FAMLI program to include declining to collect and remit employee premiums to the State for those employees who elect coverage under FAMLI.

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the town of Paonia, Colorado, that:

1. The Town of Paonia hereby declines participation in the Colorado Paid Family and Medical Leave Insurance Program to include declining to collect and remit employee premiums to the State for those employees who elect coverage under FAMLI.
2. Notice of this Declaration shall be provided to the Colorado Division of Labor and Employment.

THIS RESOLUTION WAS READ AND ADOPTED by the Board of Trustees of the Town of Paonia on this 22th day of November 2022.

Mary Bachran, Mayor

ATTEST:

Corinne Ferguson, Town Clerk

	<p>Police Department Vehicle Purchase</p>
---	---

Summary:

Possible Motion:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Knutson	Trustee Markle	Trustee Smith
Trustee Stelter	Trustee Valentine	Trustee Weber	Mayor Bachran (Tie)

AGENDA SUMMARY FORM

	<p>Ordinance 2022-09: Amendment to Chapter 18 of the Municipal Code and adopting 2018 I-Code</p>
---	--

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Markle
Trustee Smith	Trustee Stelter	Trustee Valentine	Trustee Weber

TOWN OF PAONIA, COLORADO
ORDINANCE NO. 06-2022

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, AMENDING CHAPTER 18 OF THE MUNICIPAL CODE AND PROVIDING FOR THE ADOPTION OF AND AMENDMENTS TO THE INTERNATIONAL BUILDING CODE, THE INTERNATIONAL MECHANICAL CODE, THE INTERNATIONAL FUEL GAS CODE, INTERNATIONAL RESIDENTIAL CODE, THE INTERNATIONAL EXISTING BUILDING CODE, THE INTERNATIONAL ENERGY CONSERVATION CODE, AND ADOPTION OF THE INSTALLATION HANDBOOK FOR MANUFACTURED HOMES AND FACTORY BUILT HOUSING, JANUARY 2020 EDITION, PUBLISHED BY THE COLORADO DEPARTMENT OF LOCAL AFFAIRS.

WHEREAS, the Town of Paonia (the "Town"), in the County of Delta and State of Colorado, is a statutory municipal corporation duly organized and existing under the laws of the State of Colorado; and

WHEREAS, the Town has adopted by reference earlier editions of building codes for the Town; and

WHEREAS, the International Code Council released updated editions of International Building Codes in 2018, and staff recommends adoption of the 2018 Editions; and

WHEREAS, pursuant to Title 31, Article 16, Part 2. C.R.S, the Board of Trustees desires to amend the Paonia Municipal Code in order to adopt by reference the 2018 Editions of the International Building Code; International Residential Code; International Mechanical Code; International Fuel Gas Code; and the Installation Handbook for Manufactured Homes and Factory Built Housing, January 2020 edition, published by the Colorado Department of Local Affairs, as the building codes for the Town pursuant to the procedures set forth in C.R.S. §31-16-201, *et seq.*

Commented [PS1]: Needed to Identify this document as separate from the 2018 International Codes

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, ORDAINS THAT:

Section 1. Recitals.

The recitals to this Ordinance are adopted as findings of the Board of Trustees in support of the enactment of this Ordinance.

Section 2. Repeal and Adoption.

Title 18, Articles 1, 2, 3, 4 and 5, and ~~11~~ of the Paonia Municipal Code are hereby repealed in their entirety.

Commented [PS2]: Article 11 = Bldg. Code Board of Appeals needs to remain - this was adopted in full by Ordinance 2021-03. It is presented here in a modified form (an amalgamation of the 2021-03 Ordinance and what was originally presented in the 8/25/22 draft building code ordinance and renumbered as Article 8.

Title 18, Article 6 - Signs of the Paonia Municipal Code is hereby repealed in its entirety and readopted at Title 18, Article ~~10~~ 10.

Ord TBD-2022 I-Codes pg.

Title 18, Article 7 - Flood Damage Prevention of the Paonia Municipal Code is hereby repealed in its entirety and readopted at Title 18, Article ~~12~~ 11.

Title 18, Article 8 - Supplementary Regulations of the Paonia Municipal Code is hereby repealed in its entirety and readopted at Title 18, Article ~~13~~ 12.

Title 18, Article 9 - Accessory Buildings, Structures and Uses of the Paonia Municipal Code is hereby repealed in its entirety and readopted at Title 18, Article 13.

Title 18, Article 10 - Building Permits and Site Plan Review Requirements of the Paonia Municipal Code is hereby repealed in its entirety and readopted at Title 18, Article 14.

Title 18, Article 11 - Building Code Board of Appeals of the Paonia Municipal Code is hereby repealed in its entirety and readopted at Title 18, Article 8.

New Title 18, Articles 1 through ~~8~~ 9, as set forth in **Exhibit A** attached, are hereby adopted.

The town's codifier is hereby authorized to renumber the Title to conform with these amendments.

Section 3. Severability.

If any provision, clause, sentence or paragraph of this Ordinance or the application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance, which can be given effect without the invalid provision or application, and, to this end, the provisions of this Ordinance are declared to be severable.

Section 4. Ordinance Effect.

Existing ordinances or parts of ordinances covering the same matters as embraced in this Ordinance are hereby repealed, and any and all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed, provided, however, that the repeal of any ordinance or parts of ordinances of the Town shall not revive any other section of any ordinance or ordinances hereto before repealed or superseded, and further provided that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the taking effect of this Ordinance.

Section 5. Effective Date.

This Ordinance shall take effect thirty days from the date of publication.

INTRODUCED, READ, AND REFERRED before the Board of Trustees for the Town of Paonia, Colorado, on the ~~23rd~~ day of June 2024.

HEARD AND FINALLY ADOPTED by the Board of Trustees of the Town of Paonia, Colorado, this ___ day of _____, 2022 by a vote of __ to __.

Commented [PS3]: Four new Articles are being proposed for adoption as part of the adoption of the 2018 International Codes. Currently adopted Articles 6 - 10 in Chapter 18 pertain to zoning and as such are intended to be returned to Chapter 16, Zoning. Therefore, based on the content of Articles 1 - 9 being specifically associated with Building Codes, it seemed to make practical sense to confine the "zoning" Articles to the end of Chapter 18 to make the eventual repeal of these Articles from Chapter 18 and readoption into Chapter 16 easier.

**TOWN OF PAONIA, COLORADO,
A MUNICIPAL CORPORATION**

By: Mary Bachran, Mayor _____

ATTEST:

Corinne Ferguson, Town Clerk

Approved As To Form:

Jeff Conklin, Town Attorney

EXHIBIT A

Chapter 18 - BUILDING REGULATIONS

ARTICLE 1. – BUILDING CODE

Sec. 18-1-10. - Adoption.

(a) Pursuant to Title 31, Article 16, Part 2, C.R.S., there is hereby adopted as the building code of the Town, by reference thereto, for the purpose of providing minimum standards to protect persons, property and public welfare the International Building Code, 2018 edition, ~~and together with the chapters of the appendix as set forth below, and all tables and examples thereto,~~ as published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795.

(b) The scope of the International Building Code includes all buildings except detached one- and two-family dwellings and townhouses up to three stories. Chapters 1 through 35 inclusive and Appendix Chapters C, E, G, I and J, are hereby adopted by reference as the Town of Paonia Building Code as if fully set out in this Article with the additions, deletions, insertions, and changes as set forth in Section 18-1-30 below and pertains to all buildings except detached one- and two-family dwellings and townhouses up to three stories.

~~The subject matter of the adopted code is to protect the health, safety and lives of the residents of the Town. The subject matter of the adopted code includes comprehensive provisions and standards regulating the erection, construction, enlargement, alteration, repair, moving, removal, conversion, demolition, occupancy, equipment, use, height, area and maintenance of buildings and structures for the purpose of protecting the public health, safety and general welfare, and providing for the issuance of permits and collection of fees therefor.~~

~~(2) The following chapters of the appendix of the International Building Code, 2018 Edition, are adopted:~~

~~Appendix C: Group U Agricultural Buildings.~~

~~Appendix E: Supplementary Accessibility Requirements.~~

~~Appendix G: Flood Resistant Construction.~~

~~Appendix I: Patio Covers.~~

~~Appendix J: Grading.~~

Sec. 18-1-20. - Copy on file.

Commented [PS4]: This new text is proposed here and in the Articles that follow to clarify to the user exactly how a specific code will be applied.

Commented [PS5]: Section 18-1-10 moved to section 18-1-30 Amendments to maintain the order of appearance in the IBC.

At least one (1) copy of the International Building Code, 2018 edition, certified to be a true copy, is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-1-30. Amendments.

The code adopted herein is hereby modified by the following amendments:

- (a) References to jurisdiction in Section 101.1 (Title) and elsewhere mean the Town of Paonia.
- (b) Section 101.4.1 (Gas) is amended to read: The provisions of the International Fuel Gas Code as amended and adopted by the State of Colorado Plumbing Board (*see* 3 CCR 720-1 of the Code of Colorado Regulations) shall be enforced by the State of Colorado.
- (c) Section 101.4.3 (Plumbing) is amended to read: The provisions of the International Plumbing Code as amended and adopted by the State of Colorado Plumbing Board (*see* 3 CCR 720-1 of the Code of Colorado Regulations) shall be enforced by the State of Colorado
- (d) Section 101.4.4 (Property Maintenance) is hereby deleted.
- (e) Sections 104.10.1 (Flood Hazard Areas), 1612.3 (Establishment of Flood Hazard Areas) and 1612.4 (Flood Hazard Documentation) are amended to read: Consideration of Flood Hazard Areas shall be as adopted by Chapter 18 Article 12 of this Municipal Code.
- (f) Section 105.2 (Work exempt from permit) is amended to exempt the following from ~~that~~ permit requirements:
 - (1) One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses provided the floor area cannot exceed 200 square feet. Such structures shall be located in accordance with Section 705.3 (Buildings on the same lot) with respect to other structures on the same lot and in accordance with Chapter 16 Zoning Regulations.
 - (2) Fences not over 6 feet high; however, all fence-plans must be reviewed and approved as per ~~Municipal Code Section~~ Section 18-9-10 of this Code.
 - (3) Oil Derrick construction is ~~deleted.~~

Commented [PS6]: Not sure why would we exempt an oil derrick from getting some kind of commercial building permit!?

~~(4)~~¹⁴ Item 14 is added and reads: Window and door replacement provided no structural changes are needed or proposed.

~~(5)~~¹⁵ Item 15 is added and reads: Decks not exceeding 200 square feet (18.58 m2) in area, that are not more than 30 inches (762 mm) above grade at any point; however, a site-plan is required and subject to approval with regards to setback requirements.

~~(6)~~¹⁶ Item 16 is added and reads: Re-siding without alteration of wall structure provided, however, the proposed weather barrier is not a stucco-type product*. (*If the stucco-type product will be applied over an existing masonry or concrete surface it too shall be exempt from requiring a permit).

(g) Section 109.2 (Schedule of permit fees) is amended to read: Fees shall be assessed as established by Resolution of the Town Board.

~~(8)~~ Section 109.6 (Refunds) is amended to read: Refunds shall be determined as established by Resolution of the Town Board.

~~(9)~~^h Section 109.4 (Work commencing before permit issuance) is amended to read: Any person who commences any work on a building, structure, electrical, gas, mechanical or plumbing system before obtaining the necessary permits shall be subject to a fee established by ~~the building official~~ Resolution of the Town Board that shall be in addition to the required permit fees. ~~The amount of the fee shall be equal to the permit fee or \$100, whichever is greater.~~ Payment of this fee does not constitute approval of work already completed and does not assure that a permit will be issued for the project under consideration.

(i) Section 109.6 (Refunds) is amended to read: Refunds shall be determined as established by Resolution of the Town Board.

~~(j)~~ ⁽⁴⁰⁾ Section 113 (Board of Appeals) is amended to read: Means of Appeal shall be initiated and addressed pursuant to Article 8 of this Chapter.

~~(k)~~ ⁽¹¹⁾ Section 114 (Violations) is amended to read: Violations shall be processed pursuant to Article ~~8~~ ⁹ of this Chapter.

~~(l)~~ ⁽¹²⁾ Section 310.4.1 (Care facilities within a dwelling) is hereby ~~deleted~~.

Commented [PS7]: Moved to (i) below to maintain order of appearance in the IBC.

Commented [PS8]: Why would we waive requiring a sprinkler system in a care-facility within a dwelling? Seems risky to the occupants being cared for.

~~(m)~~ (43) All foundation designs submitted for habitable structures or additions to habitable structures, excluding patio covers and carports shall be site specific, stamped and signed by an engineer registered in the State of Colorado. The Building Official has the right to waive this requirement when the code official finds that the proposed design is satisfactory and complies with the intent of the provisions of this code.

Commented [PS9]: The City of Delta provides the following flexibility and discretion for the Building Official with regards to a foundation being approved by an engineer: *"The Code Official has the right to waive this requirement when the code official finds that the proposed design is satisfactory and complies with the intent of the provisions of this code."* Several citizens had asked for this flexibility, therefore, this language is proposed.

(n) The following ~~chapters of the Appendix Chapters~~ of the International Building Code, 2018 Edition, are adopted:

- (1) Appendix C: Group U Agricultural Buildings.
- (2) Appendix E: Supplementary
- (3) Appendix F: Accessibility Requirements.
- (4) Appendix G: Flood-Resistant Construct
- (5) Appendix I: Patio Covers.
- (6) Appendix J: Grading.

Commented [PS10]: Is this appendix (Agricultural Buildings) included in the event that a county resident holding a Town of Paonia water tap who wishes to use that water tap for new construction of an Agricultural building, must follow this Appendix? See Sec. 13-1-30 of Town Ordinance re: the need for a building permit for the use of an out-of-town tap. Otherwise, these types of Ag buildings and agricultural activities don't appear to be allowed within town limits.

ARTICLE 2. – RESIDENTIAL BUILDING CODE

Sec. 18-2-10. - Adoption.

~~(a)~~ (4) Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted for the purpose of providing minimum standards to protect persons, property and public welfare as the residential building code of the Town, by reference thereto, the International Residential Code, 2018 edition, as published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478.

(b) The subject matter of the International Residential Code includes the standards for the design, erection, construction, enlargement, alteration, repair, moving, removal, conversion, demolition, occupancy, equipment, use, height, area, and maintenance of one and two-family dwellings and townhouses not more than three stories above grade, and providing for the issuance of permits and collection of fees therefore. Chapters 1 through 32 inclusive and Appendix Chapters B, F, H, J, K, M, Q, R and S are hereby adopted by reference as the Town of Paonia Residential Building Code as if fully set out with the additions, deletions, insertions, and changes as set forth in Section 18-2-30 below.

together with the chapters of the appendix as set forth below, and all tables and examples thereto, published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795. The purpose of the adopted code is to protect the health, safety and lives of the residents of the Town.

(b) The following chapters of the appendix of the International Residential Code, 2018 Edition, are adopted:

~~Appendix B: Vent Sizing.~~

~~Appendix F: Radon Control.~~

~~Appendix H: Patio Covers.~~

~~Appendix J: Existing Buildings and Structures is amended to read as follows:~~

~~Section AJ501.5 Electrical repairs and upgrades are subject to the NEC as adopted by the state of Colorado Electrical Board.~~

~~Appendix K: Sound~~

~~transmission. Appendix M:~~

~~Home Day Care. Appendix~~

~~Q: Tiny Homes.~~

~~Appendix R: Light Straw Clay Construction.~~

~~Appendix S: Strawbale Construction.~~

Sec. 18-2-20. - Copy on file.

At least one (1) copy of the International Residential Code, 2018 edition, certified to be a true copy, is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-2-30. - Amendments.

The code adopted herein is hereby modified and amended by the following:

(1) ~~Chapters 33-43 are hereby deleted.~~

(a) References to jurisdiction in Section R101.1 (Title) and elsewhere shall mean the Town of Paonia.

Commented [PS11]: Moved to 18-2-30 Amendments

Commented [PS12]: Entry moved to (z) below. Why waive Ch. 33, storm drainage? Is this not needed for residential construction?

- (b) R104.10.1 (Flood hazard areas), R105.3.1.1 (Permits/Determination of substantially improved or substantially damaged existing buildings in flood hazard areas), R301.2.4 (Design criteria/Floodplain construction), R309.3 (Garages and carports/Flood hazard areas), and R322 (Flood resistant construction) are amended to read:
Consideration of Flood Hazard Areas shall be as adopted by Chapter 18 Article 12 of this ~~Municipal~~ Code.
- (c) Section R105.2 (Work exempt from permit) is amended in part and with items added to read as exempt from permit requirements:
- (1) Building:
 - a. Item 2. is modified as follows: Fences not over 6 feet high; however, all fence-plans must be reviewed and approved as per ~~Municipal Code~~ Section 18-9-10 of this Code.
 - b. Item 10 is modified as follows: Decks not exceeding 200 square feet (18.58 m²) in area, that are not more than 30 inches (762 mm) above grade at any point; however, a site-plan is required and subject to approval with regards to setback requirements.
 - c. Item 11 is added and reads: Window and door replacement provided no structural changes are needed or proposed.
 - d. Item 12 is added and reads: Re-siding without alteration of wall structure provided, however, the proposed weather barrier is not a stucco-type product*. (*If the stucco-type product will be applied over an existing masonry or concrete surface it too shall be exempt from requiring a permit).
 - (2) Electrical: All exemptions are subject to the laws established by the Colorado State Electrical Board.
 - (3) Plumbing: All exemptions are subject to the laws established by the Colorado State Plumbing Board.
- (d) Section R105.5 (Permit expiration) amended to read:

R105.5 Expiration:

- (1) Work must commence within 180 days of issuing the permit.
- (2) Unless determined otherwise by the Building Official because of the size or complexity of the project, each inspection must be completed within 180 days of the previous mandated inspection according to the following schedule:
 - a. Reinforcement in footings or structural (monolithic) slab.
 - b. Reinforcement in stem-wall or basement-wall.
 - c. Wall and roof sheathing.
 - d. Framing (plumbing, electrical and mechanical must have already passed inspection or will be inspected at the time of the framing inspection).
 - e. Insulation.
 - f. Drywall or other interior wall coverings.
 - g. All final inspections.
- (e) Section R108.2 (Schedule of permit fees) is amended to read: Fees shall be assessed as established by Resolution of the Town Board.
- (f) Section R108.5 (Refunds) is amended to read: Refunds shall be determined as established by Resolution of the Town Board.
- (g) Section R108.6 is amended to read: Work commencing before permit issuance. Any person who commences any work on a building, structure, electrical, gas, mechanical or plumbing system before obtaining the necessary permits shall be subject to a fee established by Resolution of the Town Board ~~the building official~~ that shall be in addition to the required permit fees. ~~The amount of the fee shall be equal to the permit fee or \$100, whichever is greater.~~ Payment of this fee does not constitute approval of work already completed and does not assure that a permit will be issued for the project under consideration.
- (h) Section R112 (Board of Appeals) is amended to read: Means of Appeal shall be initiated and addressed pursuant to Article 8 of this Chapter.

(i) Section R113 (Violations) is amended to read: Violations shall be processed pursuant to Article & 9 of this Chapter.

(j) All foundation designs submitted for habitable structures or additions to habitable structures, excluding patio covers and carports shall be site specific, stamped and signed by an engineer registered in the State of Colorado. The Building Official has the right to waive this requirement when the Building Official finds that the proposed design is satisfactory and complies with the intent of the provisions of this code.

Commented [PS13]: How does this Section relate to R 401.2? It would help if a Section in the IRC was referenced at (j) as is provided for every other entry.

IN addition, the City of Delta provides the following flexibility and discretion for the Building Official with regards to a foundation being approved by an engineer: *"The Code Official has the right to waive this requirement when the code official finds that the proposed design is satisfactory and complies with the intent of the provisions of this code."* Several citizens had asked for this flexibility, therefore, this language is proposed.

~~(12) Amend Exceptions to Section R302.1 (Exterior walls) to read:~~

~~(a) Exception #2 is hereby deleted.~~

~~(b) Exception #3 is hereby deleted.~~

Commented [PS14]: Proposed section (12) re: R302.1 has been moved to follow Table R301.2 to maintain IRC sequencing.

~~(43k)~~ Amend Table R301.2(1) (Climatic and Geographic Design Criteria) Manual J Design Criteria

- (1) Elevation: 5,682
- (2) Latitude: 38
- (3) Winter Heating: 3
- (4) Summer Cooling: 87
- (5) Altitude Correction Factor: .84
- (6) Indoor Design Temperature: 70
- (7) Design Temperature Cooling: 75
- (8) Heating Temperature Difference: 67
- (9) Cooling Temperature Difference: 12
- (10) Wind Velocity Heating: N/A
- (11) Wind Velocity Cooling: N/A
- (12) Coincident Wet Bulb: 58
- (13) Daily Range: H

- (14) Winter Humidity: 30%
 - (15) Summer Humidity: 50%
 - (16) Ground Snow Load: 33 psf
 - (17) Minimum Roof Snow Load: 25 psf
 - (18) Wind Speed: 105 mph Ultimate / Exposure B or C
 - (19) Topographic Effects: N/A
 - (20) Special Wind Region: N/A
 - (21) Windborne Debris Zone: N/A
 - (22) Seismic Design Category: C
 - (23) Weathering: Severe
 - (24) Frost Line Depth: 24"
 - (25) Termite: Moderate
 - (26) Winter Design Temp.: 3 degrees F
 - (27) Ice Barrier Underlayment: No
 - (28) Flood Hazards: Those set forth in FIRM Map Nos. 08029C0313D, 08029C0501D, and 08029C0502D (effective 8.19.2010), as they may be amended, and any other applicable FIRM, FBFM, or other flood hazard map, if any.
 - (29) Air Freezing Index: 1500
 - (30) Mean Annual Temp.: 49
- (l) Amend Exceptions to Section R302.1 (Exterior walls) to read:
- (1) Exception #2 is hereby deleted.
 - (2) Exception #3 is hereby deleted.

- (m) Section 324.4.1 (Structural requirements) is amended to read:
Rooftop-mounted photovoltaic systems - Structural requirements to include: For PV systems with a total installed weight not to exceed 3-psf and with staggered fasteners attaching to an existing roof, an engineer's review of the roof structure shall not be required.
- (n) Section R326.1 (Swimming pools, spas and hot tubs) is hereby deleted.
- (o) Section R908.3.1.1 (Roof cover not allowed) #3 is amended to read:
Where the existing roof has two or more applications of any type of roof covering unless the third covering is metal panels and appropriate length fasteners are used.
- (p) Add a new subsection R908.7 to read as follows: R908.7 Attic ventilation shall be made to be in compliance with Section R806 (Roof ventilation).
- (q) Section G2445 (Unvented Room Heaters) is amended to read: Unvented room Heaters are prohibited.
- (r) Section G2406.2 (Appliance prohibited locations) is amended to delete Exceptions #3 and #4.
- (s) Section G2425.8 (Appliances not required to be vented) is amended to delete item #7.
- (t) Section N1102.4.1.2 (Energy efficiency/Air leakage/Testing) is deleted.
- (u) Section N1103.3.3 (Energy efficiency/Systems/Duct testing) is **deleted**.
- (v) Section N1103.3.4 (Energy efficiency/Systems/Duct leakage) is deleted.
- (w) Section N1103.5.1 (Energy efficiency/Systems/Heated water circulation and temperature maintenance systems) is amended as follows: When these systems are installed, heated water circulation systems shall be in accordance with Section R403.5.1.1. Heat trace temperature maintenance systems shall be in accordance with Section R403.5.1.2. Automatic controls, temperature sensors and pumps shall be accessible. Manual controls shall be readily accessible.
- (x) Section N1103.5.2 (Energy efficiency/Systems/Demand recirculation water systems) is amended as follows: When installed, demand

Commented [PS15]: Section N1103.3.3 is flagged as mandatory by the IRC, why is it not being required?

recirculation water-systems shall have controls that comply with both of the following:

- (1) The controls shall start the pump upon receiving a signal from the action of a user of a fixture or appliance, sensing the presence of a user of a fixture or sensing the flow of hot or tempered water to a fixture fitting or appliance.
- (2) The controls shall limit the temperature of the water entering the cold- water piping to not greater than 104°F (40°C).

(y) Section N1103.5.4 (Energy efficiency/Systems/Drain water heat recovery units) is amended as follows: When installed, drain water heat recovery units shall comply with CSA B55.2. Drain water heat recovery units shall be tested in accordance with CSA B55.1. Potable water-side pressure loss of drain water heat recovery units shall be less than 3 psi (20.7 kPa) for individual units connected to one or two showers. Potable water-side pressure loss of drain water heat recovery units shall be less than 2 psi (13.8 kPa) for individual units connected to three or more showers.

(z) Chapter 33 is hereby deleted.

Commented [PS16]: Why waive Ch. 33, storm drainage? What about FEMA requirements?

(aa) Chapters 34-43 regarding electrical requirements are hereby deleted. Note, that pursuant to CRS 12-115-107, the electrical code as enforced by the State of Colorado approved Electrical Inspector shall apply to all electrical work within the Town.

(bb) The following ~~chapters of the~~ Appendix Chapters of the International Residential Code, 2018 Edition, are adopted:

- (1) Appendix B: Vent Sizing. Appendix F: Radon Control.
- (2) Appendix H: Patio Covers.
- (3) Appendix J: Existing Buildings and Structures is amended to read as follows: Section AJ501.5 Electrical repairs and upgrades are subject to the NEC as adopted by the state of Colorado Electrical Board.
- (4) Appendix K: Sound Transmission.
- (5) Appendix M: Home Day Care.

Commented [PS17]: What is the NEC? Remove the acronym and spell out.

- (6) Appendix Q: Tiny Homes.
- (7) Appendix R: Light Straw-Clay Construction.
- (8) Appendix S: Strawbale Construction.

ARTICLE 3. - EXISTING BUILDING CODE

Sec. 18-3-10. - Adoption.

(a) Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted for the purpose of providing minimum standards to protect persons, property and public welfare as the existing building code of the Town, by reference thereto, the International Existing Building Code, 2018 edition, ~~and including Resource "A",~~ published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795. ~~The purpose of the adopted code is to protect the health, safety and lives of the residents of the Town.~~

(b) The Existing Building Code provides the standards for the alteration, repair, addition, moving, change of occupancy and relocation of existing buildings, and providing for the issuance of permits and collection of fees therefor. Chapters 1 through 16 inclusive, all Appendix Chapters and Resource "A" are hereby adopted by reference as the Town of Paonia Existing Building Code as if fully set out with the additions, deletions, insertions, and changes as set forth in Section 18-3-30 below.

Sec. 18-3-20. - Copy on file.

At least one (1) copy of the International Existing Building Code, 2018 edition, certified to be a true copy is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-3-30. Amendments.

The code adopted herein is hereby modified and amended by the following:

- (a) Reference to "jurisdiction" in Section 101.1 (Title) and elsewhere shall mean the Town of Paonia.
- (b) Section 108.2 (Schedule of permit fees) is amended to read: Fees shall be assessed as established by Resolution of the Town Board.
- (c) Section 108.6 (Refunds) is amended to read: Refunds shall be determined as established by

Resolution of the Town Board.

- (d) Section 112 (Board of Appeals) is amended to read: Means of Appeal shall be initiated and addressed pursuant to Article 8 of this Chapter.
- (e) Section 113 (Violations) is amended to read: Violations shall be processed pursuant to Article ~~8~~ 9 of this Chapter.

ARTICLE 4. - ENERGY CONSERVATION CODE

Sec. 18-4-10. - Adoption.

(a) Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted as the energy ~~efficiency~~ conservation code of the Town, by reference thereto, the International Energy Conservation Code, 2018 edition, published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795.

(b) The subject matter of the adopted code includes regulations governing energy efficient building envelopes and installation of energy efficient mechanical, lighting and power systems, and providing for the issuance of permits and collection of fees therefor. Chapters 1 through 6 and Appendix A designed for Commercial and Residential provisions, respectively, are hereby adopted by reference as the Town of Paonia International Energy Conservation Code as if fully set out with the additions, deletions, insertions, and changes as set forth in Section 18-4-30 below.

Sec. 18-4-20. - Copy on file.

At least one (1) copy of the International Energy Efficiency Code, 2018 edition, certified to be a true copy is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-4-30. - Amendments.

The code adopted herein is hereby modified by the following amendments:

- (a) Commercial
 - (1) Section C101.1 (Title) is amended as follows: This code shall be known as the Energy Conservation Code of Town of Paonia, Colorado, and shall be cited as such. It is referred to herein as “this code.”
- (b) Residential

- (1) Section R101.1 (Title) is amended as follows: This code shall be known as the Energy Conservation Code of Town of Paonia, Colorado, and shall be cited as such. It is referred to herein as “this code.”
- (2) Section R402.4.1.2 (Testing) is deleted.
- (3) Section R403.3.3 (Duct testing) is **deleted**.
- (4) Section R403.3.4 (Duct leakage) is deleted.
- (5) Section R403.5.1 (Heated water circulation and temperature maintenance systems) is amended as follows: When these systems are installed, heated water circulation systems shall be in accordance with Section R403.5.1.1. Heat trace temperature maintenance systems shall be in accordance with Section R403.5.1.2. Automatic controls, temperature sensors and pumps shall be accessible. Manual controls shall be readily accessible.
- (6) Section R403.5.2 (Demand recirculation water systems) is amended as follows: When **installed**, demand recirculation water systems shall have controls that comply with both of the following:
 - a. The controls shall start the pump upon receiving a signal from the action of a user of a fixture or appliance, sensing the presence of a user of a fixture or sensing the flow of hot or tempered water to a fixture fitting or appliance.
 - b. The controls shall limit the temperature of the water entering the cold- water piping to not greater than 104°F (40°C).
- (7) Section R403.5.4 (Drain water heat recovery units) is amended as follows: When installed, drain water heat recovery units shall comply with CSA B55.2. Drain water heat recovery units shall be tested in accordance with CSA B55.1. Potable water-side pressure loss of drain water heat recovery units shall be less than 3 psi (20.7 kPa) for individual units connected to one or two showers. Potable water-side pressure loss of drain water heat recovery units shall be less than 2 psi (13.8 kPa) for individual units connected to three or more showers.

Commented [PS18]: This is considered mandatory according to the Energy Code, why not being required?

Commented [PS19]: What is meant by "when installed"?

- (8) R403.6 (Mechanical ventilation) – append this Section by adding: Automatic controls for heating incoming-air shall be provided.

ARTICLE 5. - MANUFACTURED HOUSING INSTALLATION HANDBOOK

Sec. 18-5-10. - Adoption of ~~Handbook~~.

Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted as the manufactured housing code of the Town, for the purpose of providing minimum standards to protect persons, property and public welfare, by reference thereto, the Installation Handbook for Manufactured Homes and Factory Built Housing, January 2020 edition, published by the Colorado Department of Local Affairs. The subject matter of the adopted code includes regulations governing the installation of manufactured homes in the Town and is adopted in its entirety without amendment.

Sec. 18-5-20. - Copy on file.

At least one (1) copy of the Installation Handbook for Manufactured Homes and Factory Built Housing, January 2020 edition ~~International Energy Efficiency Code~~, certified to be a true copy is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

~~Sec. 18-5-30. - Amendments.~~

~~The Installation Handbook adopted herein is hereby modified by the following amendments:~~

~~none.~~

Sec. 18-5-~~40~~ 30. - Definitions.

For purposes of this ~~Chapter~~ Article, the following definitions will apply:

Dependent mobile home means a mobile home which does not have a flush toilet and a bath or shower.

Independent mobile home means a mobile home which has a flush toilet, a bath or a shower and a sink.

Mobile home means any vehicle, trailer coach, house trailer or similar portable structure designed or constructed to permit occupancy for dwelling or sleeping purposes and designed to be transported on wheels.

Modular home means a factory-built or prefabricated structure designed for residential occupancy which is wholly or in substantial part made, fabricated, formed or assembled by a manufacturer for installation or assembly and installation on a residential building site.\

Sec. 18-5-~~50~~ 40. - Permit for location and installation.

(a) It shall be unlawful for any person to use or occupy a dependent mobile home for human habitation within the limits of the Town.

(b) It shall be unlawful for any person to install, erect, use or occupy any independent mobile home or modular home that has less than six hundred (600) square feet of living space.

(c) It shall be unlawful for any person to install, erect, use or occupy any independent mobile home or modular home for human habitation within the limits of the Town without first obtaining a permit therefor upon written application on a form to be furnished by the Town Clerk. Each such application shall describe the land on which the installation is to be made, shall be accompanied by plans and specifications of the foundation for the proposed installation showing its location on the building site, shall be signed by the applicant, shall be accompanied by evidence of application for a State Permit from the Colorado Department of Housing and shall give such other information as may be required by the Building Official. The application plans and specifications shall be checked by the Building Official, and if he or she is satisfied that the installation therein described will conform to the requirements of Paragraphs (1) through (6) below, he or she shall issue a permit therefor to the applicant. Fees for the permit shall be a minimum of \$300.00 or otherwise in accordance with the Permit Fee Rate Schedule adopted by Resolution based on the value of the foundation, exterior stairs, landings, porches and any other added feature exterior to the Manufactured Structure. Thereafter, the Building Official shall make such inspections as reasonably necessary to determine that all requirements of Subparagraphs (1) through (6) below are complied with, and he or she shall either approve the installation at each inspection or notify the permit holder when it fails to comply with said requirements. No mobile home or modular home shall be used or occupied until the Building Official has issued a certificate of occupancy which shall be issued to the permittee after final inspection of the installation and approval of the same by the Building Official in accordance with the foregoing. The certificate of occupancy shall contain the permit number, the address of the installation, the name of the owner, a statement that the mobile home or modular home installation complies with the requirements of this Article, the date issued and the signature of the Building Official.

(1) The proposed location shall be in compliance with Chapter 16 of this Code. No mobile home or modular home shall be located or placed on or within an area of less than five thousand (5,000) square feet.

(2) No mobile home or modular home shall be located closer than twelve (12) feet to any building and shall also be located as to comply with all requirements as to setback lines and side and rear yards as now or hereafter provided for dwelling structures by Chapter 16 of this Code.

(3) The plumbing and electrical connections shall be in accordance with the provisions of this Code and in accordance with State Law as set forth in paragraph (6) below.

(4) All mobile homes or modular homes using liquefied petroleum gas, kerosene, gasoline or fuel oil for heating or cooking purposes shall have their stoves properly vented with flues of adequate size and construction; and, with the exception of a supply container for each mobile home, no gasoline, kerosene or fuel oil shall be stored on the premises. Said supply container must be approved by the Fire Chief. Every connection between a liquefied petroleum gas container and its appliance shall be of metal pipe. No liquefied petroleum gas container shall be permitted inside of any mobile home. All mobile homes and modular homes shall comply with the regulations of the Colorado State Department of Public Health and Environment controlling carbon monoxide poisoning.

(5) Every mobile home and modular home shall be supported on solid masonry or concrete footings which shall be of sufficient size to safely support the loads imposed as determined from the character of the soil. The foundation walls or piers shall extend at least six (6) inches above the finished grade adjacent to the wall at all points. The foundation walls or piers shall be directly below the load-bearing beams or stringers of the mobile home or modular home. If piers are used, they shall be installed pursuant to requirements of the home manufacturer and State Laws, except that design and specifications shall be provided by a Colorado Licensed Engineer for all "permanent foundations". Every mobile home and modular home shall be anchored in such a way as to resist wind loads established per the IRC and approved as per State Laws, except that design and specifications for anchoring shall be provided by a Colorado Licensed Engineer for all "permanent foundations". Foundations for all mobile homes and modular homes shall be level or shall be stepped so that both top and bottom of such foundation are level. After such foundations have been constructed, each mobile home or modular home shall have a wood or

metal skirt firmly attached to all exterior walls and extended to the ground along the entire outside perimeter.

(6) Pursuant to the Laws of the State of Colorado, Department of Housing, no permanent utilities are to be released to the home prior to the affixing of the installation-insignia, and Occupancy of the structure is prohibited prior to affixing the installation-insignia.

ARTICLE 6. - INTERNATIONAL MECHANICAL CODE

Sec. 18-6-10. - Adoption.

(a) Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted as the mechanical code of the Town, for the purpose of providing minimum standards to protect persons, property and public welfare, by reference thereto, the International Mechanical Code, 2018 edition, published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795.

(b) ~~The subject matter of the adopted code regulates the design and installation of mechanical systems and appliances, appliance venting, duct and ventilation systems, combustion air provisions, hydronic systems and solar systems, includes regulations governing the design, construction, quality of materials, erection, installation, alteration, repair, location, relocation, replacement, addition to, use or maintenance of mechanical systems and~~ the issuance of permits and collection of fees therefor. Chapters 1 through 15 inclusive and all Appendix Chapters are hereby adopted by reference as the Town of Paonia Mechanical Code as if fully set out with the additions, deletions, insertions, and changes as set forth in Section 18-6-30 below.

Sec. 18-6-20. - Copy on file.

At least one (1) copy of the International Mechanical Code, 2018 edition, certified to be a true copy, is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-6-30. - Amendments.

The code adopted herein is hereby modified by the following amendments:

- (a) Reference to “jurisdiction” in Section 101.1 (Title) and elsewhere shall mean the Town of Paonia.
- (b) Section 106.5.2 (Fee schedule) is amended to read: Fees shall be assessed as established by Resolution of the Town Board.

- (c) Section 106.5.3 (Fee refunds) is amended to read: Refunds shall be determined as established by Resolution of the Town Board.
- (d) Section 108 (Violations) is amended to read: Violations shall be processed pursuant to Article 8 of this Chapter.
- (e) Section 109 (Means of appeal) is amended to read: Means of Appeal shall be initiated and addressed pursuant to Article 8 of this Chapter.

ARTICLE 7. – INTERNATIONAL FUEL GAS CODE

Sec. 18-7-10. - Adoption.

(a) Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted as the fuel gas code of the Town, by reference thereto, the International Fuel Gas Code, 2018 edition, published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795

(b) The subject matter of the adopted code includes regulations governing fuel gas systems and gas-fired appliances and the issuance of permits and collection of fees therefor. Chapters 1 through 8 inclusive and all Appendix Chapters are hereby adopted by reference as the Town of Paonia International Fuel Gas Code as if fully set out with the additions, deletions, insertions, and changes as set forth in Section 18-6-30 below.

Sec. 18-7-20. - Copy on file.

At least one (1) copy of the International Fuel Gas Code, 2018 edition, certified to be a true copy, is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-7-30. - Amendments.

The code adopted herein is hereby modified by the following amendments:

- (a) Reference to “jurisdiction” in Section 101.1 (Title) and elsewhere shall mean the Town of Paonia.
- (b) Section 106.6.2 (Fee schedule) is amended to read: Fees shall be assessed as established by Resolution of the Town Board.
- (c) Section 106.6.3 (Fee refunds) is amended to read: Refunds shall be determined as established by Resolution of the Town Board.

- (e) Section 108 (Violations) is amended to read: Violations shall be processed pursuant to Article ~~8~~ 9 of this Chapter.
- (f) Section 109 (Means of Appeal) is amended to read: Means of Appeal shall be initiated and addressed pursuant to Article 8 of this Chapter.
- (g) Section 501.8 (Appliances not required to be vented) #8 (Hot plates and laundry stove) is hereby deleted.
- (h) Section 621 (Unvented Room Heaters) is amended to read: Unvented Room Heaters are hereby prohibited.

Article 8 - BUILDING CODE BOARD OF APPEALS

Sec. 18-~~8-9-20~~ 10. – Establishment and Purpose of Building Code Board of Appeals.

(a) There is hereby created the Building Code Board of Appeals. Unless otherwise conflicted, the five (5) members of the ~~Zoning Building Code Board of Adjustment Appeals~~ shall serve as the members of the ~~Building Code Zoning Board of Adjustment Appeals~~. The Board of Appeals shall consist of five (5) members, who are qualified by experience and training to pass upon matters pertaining to building construction. In evaluating the qualifications and experience of the five (5) members, the qualifications in Appendix B of the version of the IBC adopted by the Town shall serve as guidance in selecting members to the Board of Appeals. (As adopted by 2021-03)

(b) The purpose of the Board of Appeals is to hear and decide appeals arising under the codes adopted by reference under this title, except with respect to the National Electric Code and International Plumbing Code. Zoning appeals pursuant to Chapter 16 shall be heard in accordance with Chapter 16. (As adopted by 2021-3, with proposed text underlined)

(c) Such Building Code Board of Appeals shall have jurisdiction to decide any appeals from a decision of the Building Official, or his/her designee, if the decision of the Building Official or his/her designee concerns suitability of alternate materials, method of construction or reasonable interpretations of the codes adopted pursuant to this title. Provided, however, the Building Code Board of Appeals shall not be entitled to hear appeals of life safety matters, or the administrative provisions of the codes adopted pursuant to this title, nor shall the Building Code Board of Appeals be empowered to waive requirements under said codes.

(c) The Building Code Board of Appeals may adopt reasonable rules and regulations not inconsistent with this ~~ordinance~~ Code for conducting its business, meetings, and deliberations. (Adopted by 2021-03)

Sec. 18-9-20. Membership

Commented [PS20]: This proposed building code seems to ignore the ordinance regarding the Board of Appeals adopted by 2021-03 (this Ordinance is attached). The following suggestions rely on the originally adopted Code with newly proposed sections maintained as appropriate.

Commented [PS21]: There appears to be a conflict in Ordinance regarding the Zoning Board of Adjustment. Current Code does not prescribe the qualifications needed to be on the Zoning Board of Adjustment. Therefore, it is proposed that the qualifications added to the Building Code Board of Appeals in the 2021-03 Ordinance be included in Chapter 18 and apply back to the Zoning Board of Adjustment

Membership shall be as prescribed in Section 2-8-20, Zoning Board of Adjustment. Four of the five members shall be qualified by experience and training to pass upon matters pertaining to building construction. In evaluating the qualifications and experience of the four (4) members, the qualifications in Appendix B of the version of the IBC adopted by the Town shall serve as guidance in selecting members to the Building Code Board of Appeals. (As adopted by 2021-3)

Commented [PS22]: There needs to be a reconciliation between the Building Code Board of Appeals in Chapter 18 and the Zoning Board of Adjustment in Chapter 16 to clarify that both Boards will share the same members, but that the Building Code Board of Appeals with it's more prescriptive membership requirements will dictate the credentials of membership.

Sec 18-8-30 – ~~Notice of appeal.~~ Appeal Procedures

(a) Appeals to the Building Code Board of Appeals may be taken by any person aggrieved by a decision of the Building Official, or his/her designee, denying, issuing, or revoking a permit or in applying the provisions of this title or any code adopted by reference thereunder, to the construction, alteration, or repair of a structure ~~by his or her inability to obtain a building permit based upon the decision of the building official.~~ (Adopted by 2021-03 with proposed changes underlined)

Commented [PS23]: There appears to be a conflict in Ordinance regarding the Zoning Board of Adjustment. Current Code does not prescribe the qualifications needed to be on the Zoning Board of Adjustment. Therefore, the qualifications added to the Building Code Board of Appeals in in 2021-03 Ordinance must be included in Chapter 18 and apply back to the Zoning Board of Adjustment

(b) Appeals to the Building Code Board of Appeals must be made in writing and filed with the Town Clerk no later than 4:30 p.m. of the ~~seventh~~ tenth (10) day following the ~~action or decision from which the appeal is taken.~~ date of the decision of the Building Official, or his/her designee, by filing a written notice of appeal with the Town Clerk setting forth the decision appealed from and the grounds for said appeal. Upon receipt, the Town Clerk shall transmit the notice of appeal to the Building Official and the Building Code Board of Appeals. (Adopted by 2021-03 with proposed changes underlined)

(c) In the event the ~~seventh~~ tenth (10) day falls on a Saturday, Sunday or holiday, the next regular business day of the Town shall be deemed the ~~seventh~~ tenth (10) day. The day of the action or decision shall not be included in the ~~seven~~ ten-day calculation. (Adopted by 2021-03 with proposed changes underlined)

(b) An appeal to the Building Code Board of Appeals stays all proceedings in furtherance of the action appealed from, unless the Building Official, or his/her designee, ~~officer~~ from whom the appeal is taken, certifies to the Zoning Board of Adjustment after the notice of appeal has been filed with him or her that, by reason of facts stated in the certificate, a stay, in his or her opinion, would cause imminent peril to life and property, in which case proceedings shall not be stayed other than by a restraining order which may be granted by the Zoning Board of Adjustment or a court of record on application, on notice to the ~~officer~~ Building Official, or his/her designee, from whom the appeal is taken and on whom due cause is shown. (Adopted by 2021-03 with proposed changes underlined)

~~Sec. 18-8-20. Notice of appeal.~~

Any person aggrieved by a decision of the Building Official, or his/her designee, denying, issuing, or revoking a permit or in applying the provisions of this title or any code adopted by reference thereunder, to the construction, alteration, or repair of a structure may appeal such decision to the Board of Trustees, acting as the Building Board of Appeals, except as otherwise limited in this chapter. An appeal shall be commenced within ten (10) days from the date of the decision of the Building Official, or his/her designee, by filing a written notice of appeal with the Town Clerk setting forth the decision appealed from and the grounds for said appeal. Upon receipt, the Town Clerk shall transmit the notice of appeal to the Building Official and the Board of Appeals.

Commented [PS24]: The Board of Trustees are not a surrogate for the Building Code Board of Appeals!

Sec. 18-8-30. - Scheduling of hearing.

All hearings of the Board of Appeals shall be held within thirty (30) days of the filing of the appeal. Upon receipt of a notice of appeal, the Town Clerk shall schedule said appeal for hearing within thirty (30) days from the date of receipt of the notice of appeal. The Town Clerk shall thereupon mail written notice of the date, time, and place of the hearing to the Building Official, or his/her designee and to the appellant. (As adopted by 2021-03 with deletions identified by strike-out and additions underlined)

Sec. 18-8-40. - Hearing.

(a) The hearing on the appeal from a decision of the Building Official, or his/her designee shall be public and shall permit the appellant and the Building Official, or his/her designee to call witnesses, introduce evidence, examine and cross-examine witnesses, and otherwise provide each of the parties with due process of law. The Board of Appeals may adopt reasonable rules and regulations for the conduct of such hearings and thereafter such rules and regulations shall govern the conduct of such hearings.

(b) At hearings, all witnesses shall be sworn-in, and the Chairperson will utilize such procedures as the Building Code Board of Appeals finds will ensure fairness and efficiency. The Building Code Board of Appeals shall not be required to observe formal rules of evidence but may consider any testimony or other evidence the Building Code Board of Appeals finds reasonably reliable and calculated to aid the Building Code Board of Appeals in reaching an accurate determination of the issue involved. Rulings on questions of procedure, admissibility of evidence, and exhibits will be made by the Chairperson and will stand unless objected to by a member of the Building Code Board of Appeals, in which event the question will be decided by a majority vote of the members of the Board present.

(c) The Building Code Board of Appeals shall have the authority to review any written final decisions of the Building Official regarding the suitability of alternate materials, methods of construction, or regarding the technical application and interpretation of

the building codes adopted by reference, and any amendments thereto, within this Chapter 18. The Building Code Board of Appeals shall also be authorized to issue advisory opinions and policies regarding such matters at the request of the building official. The Building Code Board of Appeals shall not have the authority to waive requirements of any such code, nor shall the Building Code Board of Appeals have the authority to recommend decreasing public safety or fire- resistive standards set forth in any section of such codes. A decision of the Board shall not be considered a precedent for future decisions of the building official. The Building Code Board of Appeals shall act in each instance based upon the facts presented in the appeal.

(d) In the event of a conflict between any building codes adopted by the Town and this Chapter 18, Article ~~44~~ 9, the Town Code shall take precedent. Notwithstanding the foregoing, for any matter which the Town Code is silent, the Building Code Board of Appeals shall take into account direction and guidance from the relevant building code(s).

Sec. 18-8-50. - Decisions.

~~The decision of a majority of the members of the Building Code Board of Appeals shall be final on the date it is made and signed by the Board of Appeals. Any further appeal shall be in accordance with C.R.C.P. Rule 106(a)(4). The Board of Appeals, serving as the Building Code Board of Appeals, shall issue its findings and decision of a majority of the members on an appeal in writing no later than thirty (30) days after the conclusion of the hearing. The Town Clerk shall mail copies of the findings and decision to the Building Official, or his/her designee and the appellant.~~

Sec. 18-8-60. - Appeals from the board.

Any decision issued by the Building Code Board of Appeals ~~on an appeal~~ filed under this chapter shall be final. Any further appeal from the decision of the Building Code Board of Appeals shall be made to the District Court as provided by law.

ARTICLE 9. – VIOLATIONS, ~~APPEALS~~

Sec. 18-8-10. - Violations – Penalty.

(a) Except as may otherwise be provided in this title, any person, firm, or corporation violating any of the provisions of this title shall be deemed guilty of a municipal misdemeanor and subject to the Town’s general penalty provision, and each such person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this title is committed, continued or permitted. Said offense shall be deemed to be one of “strict liability.” Only the Town of Paonia, by and through its Building Official, or his/her designee, the Town Attorney, or the Police Department, shall be permitted to initiate the filing of a complaint in the Paonia Municipal Court for violation of any of the provisions of this title and the primary codes adopted by reference herein.

Commented [PS25]: Violations should not be included with Appeals. These are two separate administrative actions

(b) In the event any building or structure is or is proposed to be erected, constructed, reconstructed, altered, remodeled, used, or maintained in violation of this title or any primary code adopted by reference herein, the Town Attorney, upon request of the Building Official or the Town Manager, in addition to other remedies provided by law, may institute an appropriate action for injunction, mandamus, or abatement to prevent, enjoin, abate, or remove such unlawful erection, construction, reconstruction, alteration, remodeling, maintenance, or use, in any court of competent jurisdiction.

**TOWN OF PAONIA, COLORADO
ORDINANCE NO. 2022-09**

AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, AMENDING CHAPTER 18 OF THE MUNICIPAL CODE AND PROVIDING FOR THE ADOPTION OF AND AMENDMENTS TO THE INTERNATIONAL BUILDING CODE, THE INTERNATIONAL MECHANICAL CODE, THE INTERNATIONAL FUEL GAS CODE, INTERNATIONAL RESIDENTIAL CODE, THE INTERNATIONAL EXISTING BUILDING CODE, THE INTERNATIONAL ENERGY CONSERVATION CODE, AND ADOPTION OF THE INSTALLATION HANDBOOK FOR MANUFACTURED HOMES AND FACTORY BUILT HOUSING, JANUARY 2020 EDITION, PUBLISHED BY THE COLORADO DEPARTMENT OF LOCAL AFFAIRS.

WHEREAS, the Town of Paonia (the “Town”), in the County of Delta and State of Colorado, is a statutory municipal corporation duly organized and existing under the laws of the State of Colorado; and

WHEREAS, the Town has adopted by reference earlier editions of building codes for the Town; and

WHEREAS, the International Code Council released updated editions of International Building Codes in 2018, and staff recommends adoption of the 2018 Editions; and

WHEREAS, pursuant to Title 31, Article 16, Part 2. C.R.S, the Board of Trustees desires to amend the Paonia Municipal Code in order to adopt by reference the 2018 Editions of the International Building Code; International Residential Code; International Mechanical Code; International Fuel Gas Code; and the Installation Handbook for Manufactured Homes and Factory Built Housing, January 2020 edition, published by the Colorado Department of Local Affairs, as the building codes for the Town pursuant to the procedures set forth in C.R.S. §31-16-201, *et seq.*

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, ORDAINS THAT:

Section 1. Recitals.

The recitals to this Ordinance are adopted as findings of the Board of Trustees in support of the enactment of this Ordinance.

Section 2. Repeal and Adoption.

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Title 18, Articles 1, 2, 3, 4, 5 of the Paonia Municipal Code are hereby repealed in their entirety.

Title 18, Article 6, Signs, of the Paonia Municipal Code is hereby repealed in its entirety and readopted at Title 18, Article 10.

Title 18, Article 7, Flood Damage Prevention, of the Paonia Municipal Code is hereby repealed in its entirety and readopted at Title 18, Article 11.

Title 18, Article 8, Supplementary Regulations, of the Paonia Municipal Code is hereby repealed in its entirety and readopted at Title 18, Article 12.

Title 18, Article 10, Building Permits and Site Plan Review Requirements, of the Paonia Municipal Code is hereby repealed in its entirety and readopted at Title 18, Article 14.

Title 18, Article 11, Building Code Board of Appeals, of the Paonia Municipal Code is hereby repealed in its entirety and readopted at Title 18, Article 8.

New Title 18, Articles 1 through 9, as set forth in **Exhibit A** attached, are hereby adopted.

The Town's codifier is hereby authorized to renumber this Title to conform with these amendments.

Section 3. Severability.

If any provision, clause, sentence or paragraph of this Ordinance or the application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance, which can be given effect without the invalid provision or application, and, to this end, the provisions of this Ordinance are declared to be severable.

Section 4. Ordinance Effect.

Existing ordinances or parts of ordinances covering the same matters as embraced in this Ordinance are hereby repealed, and any and all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed, provided, however, that the repeal of any ordinance or parts of ordinances of the Town shall not revive any other section of any ordinance or ordinances hereto before repealed or superseded, and further provided that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the taking effect of this Ordinance.

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Section 5. Effective Date.

This Ordinance shall take effect thirty days from the date of publication.

INTRODUCED, READ, AND REFERRED before the Board of Trustees for the Town of Paonia, Colorado, on the 23rd day of June 2024.

HEARD AND FINALLY ADOPTED by the Board of Trustees of the Town of Paonia, Colorado, this ___ day of _____, 2022 by a vote of __ to __.

**TOWN OF PAONIA, COLORADO,
A MUNICIPAL CORPORATION**

By: _____
Mary Bachran, Mayor

ATTEST:

Amanda Mojarro, Deputy Town Clerk

Approved As To Form:

Nick Cotton-Baez, Town Attorney

EXHIBIT A

Chapter 18 - BUILDING REGULATIONS

ARTICLE 1. - BUILDING CODE

Sec. 18-1-10. - Adoption.

(a) Pursuant to Title 31, Article 16, Part 2, C.R.S., there is hereby adopted as the building code of the Town, by reference thereto, for the purpose of providing minimum standards to protect persons, property and public welfare the International Building Code, 2018 edition as published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795.

(b) The scope of the International Building Code includes all buildings except detached one- and two-family dwellings and townhouses up to three stories. Chapters 1 through 35 inclusive and Appendix Chapters C, E, G, I and J, are hereby adopted by reference as the Town of Paonia Building Code as if fully set out in this Article with the additions, deletions, insertions, and changes as set forth in Section 18-1-30 below and pertains to all buildings except detached one- and two-family dwellings and townhouses up to three stories.

Sec. 18-1-20. - Copy on file.

At least one (1) copy of the International Building Code, 2018 edition, certified to be a true copy, is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-1-30. - Amendments.

The code adopted herein is hereby modified by the following amendments:

- a) References to jurisdiction in Section 101.1 (Title) and elsewhere mean the Town of Paonia.
- b) Section 101.4.1 (Gas) is amended to read: The provisions of the International Fuel Gas Code as amended and adopted by the State of Colorado Plumbing Board (*see* 3 CCR 720-1 of the Code of Colorado Regulations) shall be enforced by the State of Colorado.

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- c) Section 101.4.3 (Plumbing) is amended to read: The provisions of the International Plumbing Code as amended and adopted by the State of Colorado Plumbing Board (*see* 3 CCR 720-1 of the Code of Colorado Regulations) shall be enforced by the State of Colorado.
- d) Section 101.4.4 (Property Maintenance) is hereby deleted.
- e) Sections 104.10.1 (Flood Hazard Areas), 1612.3 (Establishment of Flood Hazard Areas) and 1612.4 (Flood Hazard Documentation) are amended to read: Consideration of Flood Hazard Areas shall be as adopted by Chapter 18 Article 12 of this Municipal Code.
- f) Section 105.2 (Work exempt from permit) is amended to exempt the following from permit requirements:
 - 1. One-story detached accessory structures used as tool and storage sheds, playhouses and similar uses provided the floor area cannot exceed 200 square feet. Such structures shall be located in accordance with Section 705.3 with respect to other structures on the same lot and in accordance with Chapter 16 Zoning Regulations.
 - 2. Fences not over 6 feet high; however, all fence-plans must be reviewed and approved as per Municipal Code Section 18-9-10
 - 14. Item 14 is added and reads: Window and door replacement provided no structural changes are needed or proposed.
 - 15. Item 15 is added and reads: Decks not exceeding 200 square feet (18.58 m²) in area, that are not more than 30 inches (762 mm) above grade at any point; however, a site-plan is required and subject to approval with regards to setback requirements.
 - 16. Item 16 is added and reads: Re-siding without alteration of wall structure provided, however, the proposed weather barrier is not a stucco-type product*. (*If the stucco-type product will be applied over an existing masonry or concrete surface it too shall be exempt from requiring a permit).
- g) Section 109.2 (Schedule of permit fees) is amended to read: Fees shall be assessed as established by Resolution of the Town Board.

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- h) Section 109.4 (Work commencing before permit issuance) is amended to read: Any person who commences any work on a building, structure, electrical, gas, mechanical or plumbing system before obtaining the necessary permits shall be subject to a fee established by Resolution of the Town Board that shall be in addition to the required permit fees. Payment of this fee does not constitute approval of work already completed and does not assure that a permit will be issued for the project under consideration.
- i) Section 109.6 (Refunds) is amended to read: Refunds shall be determined as established by Resolution of the Town Board.
- j) Section 113 (Board of Appeals) is amended to read: Means of Appeal shall be initiated and addressed pursuant to Article 8 of this Chapter.
- k) Section 114 (Violations) is amended to read: Violations shall be processed pursuant to Article 9 of this Chapter.
- l) Section 310.4.1 (Care facilities within a dwelling) is hereby deleted
- m) All foundation designs submitted for habitable structures or additions to habitable structures, excluding patio covers and carports shall be site specific, stamped and signed by an engineer registered in the State of Colorado. The Building Official has the right to waive this requirement when the code official finds that the proposed design is satisfactory and complies with the intent of the provisions of this code.
- n) The following Appendix Chapters of the International Building Code, 2018 Edition, are adopted:
 - 1. Appendix C: Group U Agricultural Buildings.
 - 2. Appendix E: Supplementary
 - 3. Appendix F: Accessibility Requirements.
 - 4. Appendix G: Flood-Resistant Construct
 - 5. Appendix I: Patio Covers.
 - 6. Appendix J: Grading.

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ARTICLE 2. – RESIDENTIAL CODE

Sec. 18-2-10. - Adoption.

- a) Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted for the purpose of providing minimum standards to protect persons, property and public welfare as the residential building code of the Town, by reference thereto, the International Residential Code, 2018 edition, as published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478.
- b) The subject matter of the International Residential Code includes the standards for the design, erection, construction, enlargement, alteration, repair, moving, removal, conversion, demolition, occupancy, equipment, use, height, area, and maintenance of one and two-family dwellings and townhouses not more than three stories above grade, and providing for the issuance of permits and collection of fees therefore. Chapters 1 through 32 inclusive and Appendix Chapters B, F, H, J, K, M, Q, R and S are hereby adopted by reference as the Town of Paonia Residential Building Code as if fully set out with the additions, deletions, insertions, and changes as set forth in Section 18-2-30 below.

Sec. 18-2-20. - Copy on file.

At least one (1) copy of the International Residential Code, 2018 edition, certified to be a true copy, is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-2-30. - Amendments.

The code adopted herein is hereby modified and amended by the following:

- a) References to jurisdiction in Section R101.1 (Title) and elsewhere shall mean the Town of Paonia.
- b) R104.10.1 (Flood hazard areas), R105.3.1.1 (Permits/Determination of substantially improved or substantially damaged existing buildings in flood hazard areas), R301.2.4 (Design criteria/Floodplain construction), R309.3 (Garages and carports/Flood hazard

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areas), and R322 (Flood resistant construction) are amended to read: Consideration of Flood Hazard Areas shall be as adopted by Chapter 18 Article 12 of this Code.

- c) Section R105.2 (Work exempt from permit) is amended in part and with items added to read as exempt from permit requirements:

1. Building:

- a. Item 2 Fences not over 6 feet high; however, all fence-plans must be reviewed and approved as per Section 18-9-10 of this Code
- b. Item 10 Decks not exceeding 200 square feet (18.58 m²) in area, that are not more than 30 inches (762 mm) above grade at any point; however, a site-plan is required and subject to approval with regards to setback requirements.
- c. Item 11 is added and reads: Window and door replacement provided no structural changes are needed or proposed.
- d. Item 12 is added and reads: Re-siding without alteration of wall structure provided, however, the proposed weather barrier is not a stucco-type product*. (*If the stucco-type product will be applied over an existing masonry or concrete surface it too shall be exempt from requiring a permit).

2. Electrical: All exemptions are subject to the laws established by the Colorado State Electrical Board.

3. Plumbing: All exemptions are subject to the laws established by the Colorado State Plumbing Board.

- d) Section R105.5 (Permit expiration) is amended to read:

1. Work must commence within 180 days of issuing the permit.
2. Unless determined otherwise by the Building Official because of the size or complexity of the project, each inspection must be completed within

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180 days of the previous mandated inspection according to the following schedule:

- a. Reinforcement in footings or structural (monolithic) slab.
 - b. Reinforcement in stem-wall or basement-wall.
 - c. Wall and roof sheathing.
 - d. Framing (plumbing, electrical and mechanical must have already passed inspection or will be inspected at the time of the framing inspection).
 - e. Insulation.
 - f. Drywall or other interior wall coverings.
 - g. All final inspections.
- e) Section R108.2 (Schedule of permit fees) is amended to read: Fees shall be assessed as established by Resolution of the Town Board.
- f) Section R108.5 (Refunds) is amended to read: Refunds shall be determined as established by Resolution of the Town Board.
- g) Section R108.6 is amended to read: Work commencing before permit issuance. Any person who commences any work on a building, structure, electrical, gas, mechanical or plumbing system before obtaining the necessary permits shall be subject to a fee established by Resolution of the Town Board that shall be in addition to the required permit fees. Payment of this fee does not constitute approval of work already completed and does not assure that a permit will be issued for the project under consideration.
- h) Section R112 (Board of Appeals) is amended to read: Means of Appeal shall be initiated and addressed pursuant to Article 8 of this Chapter.
- i) Section R113 (Violations) is amended to read: Violations shall be processed pursuant to Article 9 of this Chapter.

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j) All foundation designs submitted for habitable structures or additions to habitable structures, excluding patio covers and carports shall be site specific, stamped and signed by an engineer registered in the State of Colorado. The Building Official has the right to waive this requirement when the Building Official finds that the proposed design is satisfactory and complies with the intent of the provisions of this code.

k) Amend Table R301.2(1) (Climatic and Geographic Design Criteria) Manual J Design Criteria

1. Elevation: 5,682
2. Latitude: 38
3. Winter Heating: 3
4. Summer Cooling: 87
5. Altitude Correction Factor: .84
6. Indoor Design Temperature: 70
7. Design Temperature Cooling: 75
8. Heating Temperature Difference: 67
9. Cooling Temperature Difference: 12
10. Wind Velocity Heating: N/A
11. Wind Velocity Cooling: N/A
12. Coincident Wet Bulb: 58
13. Daily Range: H
14. Winter Humidity: 30%
15. Summer Humidity: 50%

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16. Ground Snow Load: 33 psf
17. Minimum Roof Snow Load: 25 psf
18. Wind Speed: 105 mph Ultimate / Exposure B or C
19. Topographic Effects: N/A
20. Special Wind Region: N/A
21. Windborne Debris Zone: N/A
22. Seismic Design Category: C
23. Weathering: Severe
24. Frost Line Depth: 24"
25. Termite: Moderate
26. Winter Design Temp.: 3 degrees F
27. Ice Barrier Underlayment: No
28. Flood Hazards: Those set forth in FIRM Map Nos. 08029C0313D, 08029C0501D, and 08029C0502D (effective 8.19.2010), as they may be amended, and any other applicable FIRM, FBFM, or other flood hazard map, if any.
29. Air Freezing Index: 1500
30. Mean Annual Temp.: 49

1) Amend Exceptions to Section R302.1 (Exterior walls) to read:

1. Exception #2 is hereby deleted.
2. Exception #3 is hereby deleted.

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- m) Section 324.4.1 (Structural requirements) is amended to read: Rooftop-mounted photovoltaic systems - Structural requirements to include: For PV systems with a total installed weight not to exceed 3-psf and with staggered fasteners attaching to an existing roof, an engineer's review of the roof structure shall not be required.
- n) Section R326.1 (Swimming pools, spas and hot tubs) is hereby deleted.
- o) Section R908.3.1.1 (Roof cover not allowed) #3 is amended to read: Where the existing roof has two or more applications of any type of roof covering unless the third covering is metal panels and appropriate length fasteners are used.
- p) Add a new subsection R908.7 to read as follows: R908.7 Attic ventilation shall be made to be in compliance with Section R806 (Roof ventilation).
- q) Section G2445 (Unvented Room Heaters) is amended to read: Unvented room Heaters are prohibited.
- r) Section G2406.2 (Appliance prohibited locations) is amended to delete Exceptions #3 and #4.
- s) Section G2425.8 (Appliances not required to be vented) is amended to delete item #7.
- t) Section N1102.4.1.2 (Energy efficiency/Air leakage/Testing) is deleted.
- u) Section N1103.3.3 (Energy efficiency/Systems/Duct testing) is deleted.
- v) Section N1103.3.4 (Energy efficiency/Systems/Duct leakage) is deleted.
- w) Section N1103.5.1 (Energy efficiency/Systems/Heated water circulation and temperature maintenance systems) is amended as follows: When these systems are installed, heated water circulation systems shall be in accordance with Section R403.5.1.1. Heat trace temperature maintenance systems shall be in accordance with Section R403.5.1.2. Automatic controls, temperature sensors and pumps shall be accessible. Manual controls shall be readily accessible.

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x) Section N1103.5.2 (Energy efficiency/Systems/Demand recirculation water systems) is amended as follows: When installed, demand recirculation water-systems shall have controls that comply with both of the following:

1. The controls shall start the pump upon receiving a signal from the action of a user of a fixture or appliance, sensing the presence of a user of a fixture or sensing the flow of hot or tempered water to a fixture fitting or appliance.
2. The controls shall limit the temperature of the water entering the cold-water piping to not greater than 104°F (40°C).

y) Section N1103.5.4 (Energy efficiency/Systems/Drain water heat recovery units) is amended as follows: When installed, drain water heat recovery units shall comply with CSA B55.2. Drain water heat recovery units shall be tested in accordance with CSA B55.1. Potable water-side pressure loss of drain water heat recovery units shall be less than 3 psi (20.7 kPa) for individual units connected to one or two showers. Potable water-side pressure loss of drain water heat recovery units shall be less than 2 psi (13.8 kPa) for individual units connected to three or more showers.

z) Chapter 33 is hereby deleted.

aa) Chapters 34-43 regarding electrical requirements are hereby deleted. Note, that pursuant to CRS 12-115-107, the electrical code as enforced by the State of Colorado approved Electrical Inspector shall apply to all electrical work within the Town.

bb) The following Appendix Chapters of the International Residential Code, 2018 Edition, are adopted:

- 1) Appendix B: Vent Sizing. Appendix F: Radon Control.
- 2) Appendix H: Patio Covers.
- 3) Appendix J: Existing Buildings and Structures is amended to read as follows: Section AJ501.5 Electrical repairs and upgrades are subject to the NEC as adopted by the state of Colorado Electrical Board.

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- 4) Appendix K: Sound Transmission.
- 5) Appendix M: Home Day Care.
- 6) Appendix Q: Tiny Homes.
- 7) Appendix R: Light Straw-Clay Construction.
- 8) Appendix S: Strawbale Construction.

ARTICLE 3. - EXISTING BUILDING CODE

Sec. 18-3-10. - Adoption.

- a) Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted for the purpose of providing minimum standards to protect persons, property and public welfare as the existing building code of the Town, by reference thereto, the International Existing Building Code, 2018 edition, published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795.
- b) The Existing Building Code provides the standards for the alteration, repair, addition, moving, change of occupancy and relocation of existing buildings, and providing for the issuance of permits and collection of fees therefor. Chapters 1 through 16 inclusive, all Appendix Chapters and Resource "A" are hereby adopted by reference as the Town of Paonia Existing Building Code as if fully set out with the additions, deletions, insertions, and changes as set forth in Section 18-3-30 below.

Sec. 18-3-20. - Copy on file.

At least one (1) copy of the International Existing Building Code, 2018 edition, certified to be a true copy is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-3-30. - Amendments.

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The code adopted herein is hereby modified and amended by the following:

- a) Reference to “jurisdiction” in Section 101.1 (Title) and elsewhere shall mean the Town of Paonia.
- b) Section 108.2 (Schedule of permit fees) is amended to read: Fees shall be assessed as established by Resolution of the Town Board.
- c) Section 108.6 (Refunds) is amended to read: Refunds shall be determined as established by Resolution of the Town Board.
- d) Section 112 (Board of Appeals) is amended to read: Means of Appeal shall be initiated and addressed pursuant to Article 8 of this Chapter.
- e) Section 113 (Violations) is amended to read: Violations shall be processed pursuant to Article 9 of this Chapter.

ARTICLE 4. - ENERGY CONSERVATION CODE

Sec. 18-4-10. - Adoption.

- a) Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted as the energy conservation code of the Town, by reference thereto, the International Energy Conservation Code, 2018 edition, published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795.
- b) The subject matter of the adopted code includes regulations governing energy efficient building envelopes and installation of energy efficient mechanical, lighting and power systems, and providing for the issuance of permits and collection of fees therefor. Chapters 1 through 6 and Appendix A designed for Commercial and Residential provisions, respectively, are hereby adopted by reference as the Town of Paonia International Energy Conservation Code as if fully set out with the additions, deletions, insertions, and changes as set forth in Section 18-4-30 below.

Sec. 18-4-20. - Copy on file.

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At least one (1) copy of the International Energy Efficiency Code, 2018 edition, certified to be a true copy is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-4-30. - Amendments.

The code adopted herein is hereby modified by the following amendments:

a) Commercial

1) Section C101.1 (Title) is amended as follows: This code shall be known as the Energy Conservation Code of Town of Paonia, Colorado, and shall be cited as such. It is referred to herein as “this code.”

b) Residential

1) Section R101.1 (Title) is amended as follows: This code shall be known as the Energy Conservation Code of Town of Paonia, Colorado, and shall be cited as such. It is referred to herein as “this code.”

2) Section R402.4.1.2 (Testing) is deleted.

3) Section R403.3.3 (Duct testing) is deleted.

4) Section R403.3.4 (Duct leakage) is deleted.

5) Section R403.5.1 (Heated water circulation and temperature maintenance systems) is amended as follows: When these systems are installed, heated water circulation systems shall be in accordance with Section R403.5.1.1. Heat trace temperature maintenance systems shall be in accordance with Section R403.5.1.2. Automatic controls, temperature sensors and pumps shall be accessible. Manual controls shall be readily accessible.

6) Section R403.5.2 (Demand recirculation water systems) is amended as follows: When installed, demand recirculation water systems shall have controls that comply with both of the following:

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- a. The controls shall start the pump upon receiving a signal from the action of a user of a fixture or appliance, sensing the presence of a user of a fixture or sensing the flow of hot or tempered water to a fixture fitting or appliance.
 - b. The controls shall limit the temperature of the water entering the cold-water piping to not greater than 104°F (40°C).
- 7) Section R403.5.4 (Drain water heat recovery units) is amended as follows: When installed, drain water heat recovery units shall comply with CSA B55.2. Drain water heat recovery units shall be tested in accordance with CSA B55.1. Potable water-side pressure loss of drain water heat recovery units shall be less than 3 psi (20.7 kPa) for individual units connected to one or two showers. Potable water-side pressure loss of drain water heat recovery units shall be less than 2 psi (13.8 kPa) for individual units connected to three or more showers.
- 8) R403.6 (Mechanical ventilation) – append this Section by adding: Automatic controls for heating incoming-air shall be provided.

ARTICLE 5. - MANUFACTURED HOUSING INSTALLATION

Sec. 18-5-10. - Adoption

Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted as the manufactured housing code of the Town, for the purpose of providing minimum standards to protect persons, property and public welfare, by reference thereto, the Installation Handbook for Manufactured Homes and Factory Built Housing, January 2020 edition, published by the Colorado Department of Local Affairs. The subject matter of the adopted code includes regulations governing the installation of manufactured homes in the Town and is adopted in its entirety without amendment.

Sec. 18-5-20. - Copy on file.

At least one (1) copy of the Installation Handbook for Manufactured Homes and Factory Built Housing, January 2020, certified to be a true copy is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

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Sec. 18-5-30. - Definitions.

For purposes of this Article, the following definitions will apply:

Dependent mobile home means a mobile home which does not have a flush toilet and a bath or shower.

Independent mobile home means a mobile home which has a flush toilet, a bath or a shower and a sink.

Mobile home means any vehicle, trailer coach, house trailer or similar portable structure designed or constructed to permit occupancy for dwelling or sleeping purposes and designed to be transported on wheels.

Modular home means a factory-built or prefabricated structure designed for residential occupancy which is wholly or in substantial part made, fabricated, formed or assembled by a manufacturer for installation or assembly and installation on a residential building site.\

Sec. 18-5-40. - Permit for location and installation.

- a) It shall be unlawful for any person to use or occupy a dependent mobile home for human habitation within the limits of the Town.
- b) It shall be unlawful for any person to install, erect, use or occupy any independent mobile home or modular home that has less than six hundred (600) square feet of living space.
- c) It shall be unlawful for any person to install, erect, use or occupy any independent mobile home or modular home for human habitation within the limits of the Town without first obtaining a permit therefor upon written application on a form to be furnished by the Town Clerk. Each such application shall describe the land on which the installation is to be made, shall be accompanied by plans and specifications of the foundation for the proposed installation showing its location on the building site, shall be signed by the applicant, shall be accompanied by evidence of application for a State Permit from the Colorado Department of Housing and shall give such other information as may be required by the Building Official. The application plans and specifications shall be checked by the Building Official, and if he or she is satisfied that the installation

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therein described will conform to the requirements of Paragraphs (1) through (6) below, he or she shall issue a permit therefor to the applicant. Fees for the permit shall be a minimum of \$300.00 or otherwise in accordance with the Permit Fee Rate Schedule adopted by Resolution based on the value of the foundation, exterior stairs, landings, porches and any other added feature exterior to the Manufactured Structure. Thereafter, the Building Official shall make such inspections as reasonably necessary to determine that all requirements of Subparagraphs (1) through (6) below are complied with, and he or she shall either approve the installation at each inspection or notify the permit holder when it fails to comply with said requirements. No mobile home or modular home shall be used or occupied until the Building Official has issued a certificate of occupancy which shall be issued to the permittee after final inspection of the installation and approval of the same by the Building Official in accordance with the foregoing. The certificate of occupancy shall contain the permit number, the address of the installation, the name of the owner, a statement that the mobile home or modular home installation complies with the requirements of this Article, the date issued and the signature of the Building Official.

- 1) The proposed location shall be in compliance with Chapter 16 of this Code. No mobile home or modular home shall be located or placed on or within an area of less than five thousand (5,000) square feet.
- 2) No mobile home or modular home shall be located closer than twelve (12) feet to any building and shall also be located as to comply with all requirements as to setback lines and side and rear yards as now or hereafter provided for dwelling structures by Chapter 16 of this Code.
- 3) The plumbing and electrical connections shall be in accordance with the provisions of this Code and in accordance with State Law as set forth in paragraph (6) below.
- 4) All mobile homes or modular homes using liquefied petroleum gas, kerosene, gasoline or fuel oil for heating or cooking purposes shall have their stoves properly vented with flues of adequate size and construction; and, with the exception of a supply container for each mobile home, no gasoline, kerosene or fuel oil shall be stored on the premises. Said supply container must be approved by the Fire Chief. Every connection between a liquefied petroleum gas container

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and its appliance shall be of metal pipe. No liquefied petroleum gas container shall be permitted inside of any mobile home. All mobile homes and modular homes shall comply with the regulations of the Colorado State Department of Public Health and Environment controlling carbon monoxide poisoning.

5) Every mobile home and modular home shall be supported on solid masonry or concrete footings which shall be of sufficient size to safely support the loads imposed as determined from the character of the soil. The foundation walls or piers shall extend at least six (6) inches above the finished grade adjacent to the wall at all points. The foundation walls or piers shall be directly below the load-bearing beams or stringers of the mobile home or modular home. If piers are used, they shall be installed pursuant to requirements of the home manufacturer and State Laws, except that design and specifications shall be provided by a Colorado Licensed Engineer for all “permanent foundations”. Every mobile home and modular home shall be anchored in such a way as to resist wind loads established per the IRC and approved as per State Laws, except that design and specifications for anchoring shall be provided by a Colorado Licensed Engineer for all “permanent foundations”. Foundations for all mobile homes and modular homes shall be level or shall be stepped so that both top and bottom of such foundation are level. After such foundations have been constructed, each mobile home or modular home shall have a wood or metal skirt firmly attached to all exterior walls and extended to the ground along the entire outside perimeter.

6) Pursuant to the Laws of the State of Colorado, Department of Housing, no permanent utilities are to be released to the home prior to the affixing of the installation-insignia, and Occupancy of the structure is prohibited prior to affixing the installation-insignia.

ARTICLE 6. - INTERNATIONAL MECHANICAL CODE

Sec. 18-6-10. - Adoption.

a) Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted as the mechanical code of the Town, for the purpose of providing minimum standards to protect persons, property and public welfare, by reference thereto, the International Mechanical Code,

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2018 edition, published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795.

b) The adopted code regulates the design and installation of mechanical systems and appliances, appliance venting, duct and ventilation systems, combustion air provisions, hydronic systems and solar systems, issuance of permits and collection of fees therefor. Chapters 1 through 15 inclusive and all Appendix Chapters are hereby adopted by reference as the Town of Paonia Mechanical Code as if fully set out with the additions, deletions, insertions, and changes as set forth in Section 18-6-30 below.

Sec. 18-6-20. - Copy on file.

At least one (1) copy of the International Mechanical Code, 2018 edition, certified to be a true copy, is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-6-30. - Amendments.

The code adopted herein is hereby modified by the following amendments:

- a) Reference to “jurisdiction” in Section 101.1 (Title) and elsewhere shall mean the Town of Paonia.
- b) Section 106.5.2 (Fee schedule) is amended to read: Fees shall be assessed as established by Resolution of the Town Board.
- c) Section 106.5.3 (Fee refunds) is amended to read: Refunds shall be determined as established by Resolution of the Town Board.
- d) Section 108 (Violations) is amended to read: Violations shall be processed pursuant to Article 8 9 of this Chapter.
- e) Section 109 (Means of appeal) is amended to read: Means of Appeal shall be initiated and addressed pursuant to Article 8 of this Chapter.

ARTICLE 7. – INTERNATIONAL FUEL GAS CODE

Sec. 18-7-10. - Adoption.

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a) Pursuant to Title 31, Article 16, Part 2, C.R.S., there is adopted as the fuel gas code of the Town, by reference thereto, the International Fuel Gas Code, 2018 edition, published by the International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478-5795_

b) The subject matter of the adopted code includes regulations governing fuel gas systems and gas-fired appliances and the issuance of permits and collection of fees therefor. Chapters 1 through 8 inclusive and all Appendix Chapters are hereby adopted by reference as the Town of Paonia International Fuel Gas Code as if fully set out with the additions, deletions, insertions, and changes as set forth in Section 18-6-30 below.

Sec. 18-7-20. - Copy on file.

At least one (1) copy of the International Fuel Gas Code, 2018 edition, certified to be a true copy, is on file in the office of the Town Clerk and may be inspected by any interested person during regular business hours.

Sec. 18-7-30. - Amendments.

The code adopted herein is hereby modified by the following amendments:

- a) Reference to “jurisdiction” in Section 101.1 (Title) and elsewhere shall mean the Town of Paonia.
- b) Section 106.6.2 (Fee schedule) is amended to read: Fees shall be assessed as established by Resolution of the Town Board.
- c) Section 106.6.3 (Fee refunds) is amended to read: Refunds shall be determined as established by Resolution of the Town Board.
- e) Section 108 (Violations) is amended to read: Violations shall be processed pursuant to Article 8 9 of this Chapter.

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- f) Section 109 (Means of Appeal) is amended to read: Means of Appeal shall be initiated and addressed pursuant to Article 8 of this Chapter.
- g) Section 501.8 (Appliances not required to be vented) #8 (Hot plates and laundry stove) is hereby deleted.
- h) Section 621 (Unvented Room Heaters) is amended to read: Unvented Room Heaters are hereby prohibited.

ARTICLE 8 - BUILDING CODE BOARD OF APPEALS

Sec. 18-9-10. – Establishment and Purpose of Building Code Board of Appeals.

a) There is hereby created the Building Code Board of Appeals. Unless otherwise conflicted, the five (5) members of the Building Code Board of Appeals shall serve as the members of the Zoning Board of Adjustment. The Board of Appeals shall consist of five (5) members, who are qualified by experience and training to pass upon matters pertaining to building construction. In evaluating the qualifications and experience of the five (5) members, the qualifications in Appendix B of the version of the IBC adopted by the Town shall serve as guidance in selecting members to the Board of Appeals. (As adopted by 2021-03.)

b) The purpose of the Board of Appeals is to hear and decide appeals arising under the codes adopted by reference under this title, except with respect to the National Electric Code and International Plumbing Code. Zoning appeals pursuant to Chapter 16 shall be heard in accordance with Chapter 16.

c) Such Building Code Board of Appeals shall have jurisdiction to decide any appeals from a decision of the Building Official, or his/her designee, if the decision of the Building Official or his/her designee concerns suitability of alternate materials, method of construction or reasonable interpretations of the codes adopted pursuant to this title. Provided, however, the Building Code Board of Appeals shall not be entitled to hear appeals of life safety matters, or the administrative provisions of the codes adopted pursuant to this title, nor shall the Building Code Board of Appeals be empowered to waive requirements under said codes.

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c) The Building Code Board of Appeals may adopt reasonable rules and regulations not inconsistent with this Code for conducting its business, meetings, and deliberations.

Sec. 18-9-20. Membership

Membership shall be as prescribed in Section 2-8-20, Zoning Board of Adjustment. Four of the five members shall be qualified by experience and training to pass upon matters pertaining to building construction. In evaluating the qualifications and experience of the four (4) members, the qualifications in Appendix B of the version of the IBC adopted by the Town shall serve as guidance in selecting members to the Building Code Board of Appeals.

Sec 18-8-30 –Appeal Procedures

a) Appeals to the Building Code Board of Appeals may be taken by any person aggrieved by a decision of the Building Official, or his/her designee, denying, issuing, or revoking a permit or in applying the provisions of this title or any code adopted by reference thereunder, to the construction, alteration, or repair of a structure.

b) Appeals to the Building Code Board of Appeals must be made in writing and filed with the Town Clerk no later than 4:30 p.m. of the tenth (10) day following the date of the decision of the Building Official, or his/her designee, by filing a written notice of appeal with the Town Clerk setting forth the decision appealed from and the grounds for said appeal. Upon receipt, the Town Clerk shall transmit the notice of appeal to the Building Official and the Building Code Board of Appeals.

c) In the event the tenth (10) day falls on a Saturday, Sunday or holiday, the next regular business day of the Town shall be deemed the tenth (10) day. The day of the action or decision shall not be included in the ten-day calculation.

d) An appeal to the Building Code Board of Appeals stays all proceedings in furtherance of the action appealed from, unless the Building Official, or his/her designee, from whom the appeal is taken, certifies to the Zoning Board of Adjustment after the notice of appeal has been filed with him or her that, by reason of facts stated in the certificate, a stay, in his or her opinion, would cause imminent peril to life and property, in which case proceedings shall not be stayed other than by a restraining order which may be granted by the

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Zoning Board of Adjustment or a court of record on application, on notice to the **Building Official**, or his/her designee, from whom the appeal is taken and on whom due cause is shown.

Sec. 18-8-30. - Scheduling of hearing.

Upon receipt of a notice of appeal, the Town Clerk shall schedule said appeal for hearing within thirty (30) days from the date of receipt of the notice of appeal. The Town Clerk shall thereupon mail written notice of the date, time, and place of the hearing to the Building Official, or his/her designee and to the appellant.

Sec. 18-8-40. - Hearing.

a) The hearing on the appeal from a decision of the Building Official, or his/her designee shall be public and shall permit the appellant and the Building Official, or his/her designee to call witnesses, introduce evidence, examine and cross-examine witnesses, and otherwise provide each of the parties with due process of law.

b) At hearings, all witnesses shall be sworn-in, and the Chairperson will utilize such procedures as the Building Code Board of Appeals finds will ensure fairness and efficiency. The Building Code Board of Appeals shall not be required to observe formal rules of evidence but may consider any testimony or other evidence the Building Code Board of Appeals finds reasonably reliable and calculated to aid the Building Code Board of Appeals in reaching an accurate determination of the issue involved. Rulings on questions of procedure, admissibility of evidence, and exhibits will be made by the Chairperson and will stand unless objected to by a member of the Building Code Board of Appeals, in which event the question will be decided by a majority vote of the members of the Board present.

c) The Building Code Board of Appeals shall have the authority to review any written final decisions of the Building Official regarding the suitability of alternate materials, methods of construction, or regarding the technical application and interpretation of the building codes adopted by reference, and any amendments thereto, within this Chapter 18. The Building Code Board of Appeals shall also be authorized to issue advisory opinions and policies regarding such matters at the request of the building official. The Building Code Board of Appeals shall not have the authority to waive requirements of any such code, nor shall the Building Code Board of Appeals have the authority to recommend decreasing public safety or fire-resistive standards set forth in any section of such codes. A decision of the Board

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shall not be considered a precedent for future decisions of the building official. The Building Code Board of Appeals shall act in each instance based upon the facts presented in the appeal.

d) In the event of a conflict between any building codes adopted by the Town and this Chapter 18, Article 9, the Town Code shall take precedent. Notwithstanding the foregoing, for any matter which the Town Code is silent, the Building Code Board of Appeals shall take into account direction and guidance from the relevant building code(s).

Sec. 18-8-50. - Decisions.

Building Code Board of Appeals, shall issue its findings and decision of a majority of the members on an appeal in writing no later than thirty (30) days after the conclusion of the hearing. The Town Clerk shall mail copies of the findings and decision to the Building Official, or his/her designee and the appellant.

Sec. 18-8-60. - Appeals from the board.

Any decision issued by the Building Code Board of Appeals filed under this chapter shall be final. Any further appeal from the decision of the Building Code Board of Appeals shall be made to the District Court as provided by law.

ARTICLE 9. – VIOLATIONS

Sec. 18-9-10. - Violations – Penalty.

a) Except as may otherwise be provided in this title, any person, firm, or corporation violating any of the provisions of this title shall be deemed guilty of a municipal misdemeanor and subject to the Town’s general penalty provision, and each such person shall be deemed guilty of a separate offense for each and every day or portion thereof during which any violation of any of the provisions of this title is committed, continued or permitted. Said offense shall be deemed to be one of “strict liability.” Only the Town of Paonia, by and through its Building Official, or his/her designee, the Town Attorney, or the Police Department, shall be permitted to initiate the filing of a complaint in the Paonia Municipal Court for violation of any of the provisions of this title and the primary codes adopted by reference herein.

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b) In the event any building or structure is or is proposed to be erected, constructed, reconstructed, altered, remodeled, used, or maintained in violation of this title or any primary code adopted by reference herein, the Town Attorney, upon request of the Building Official or the Town Manager, in addition to other remedies provided by law, may institute an appropriate action for injunction, mandamus, or abatement to prevent, enjoin, abate, or remove such unlawful erection, construction, reconstruction, alteration, remodeling, maintenance, or use, in any court of competent jurisdiction.

AGENDA SUMMARY FORM

	Street Closure Change of Ordinance Recommendation
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Summary:

Notes:

Example Street Use Petition link:
<https://docs.google.com/forms/d/1OUTMr0Dt7jKExUAE6XDqDo8XkvunowTJi2wkEsP3dW8/edit>

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

Sec. 11-1-80. Street closure; permit.

- (a) Persons and/or organizations requesting a parade or other event involving street closure within the Town limits must apply in writing to the Town Clerk for a street closure permit. The Town Clerk shall submit the application to the Chief of Police for comment and to the Town ~~Administrator~~Manager for approval.
 - (b) The issuance of a street closure permit shall be in accordance with applicable provisions herein, the provisions for street closure as set forth below, and any applicable provisions of the ordinances of the Town regarding the private usage of public property. Such permit is revocable by the Town ~~Administrator~~Manager, the Mayor, or Mayor Pro Tem.
 - (c) The fee and deposit amount for submittal of a street closure permit application will be set by Resolution as determined from time-to-time by the Board of Trustees. The deposit shall be returned to the applicant subsequent to the event and upon the Town Administrator's determination that the street and adjoining area are returned to the same condition as prior to the closure.
 - (d) The application shall be submitted no less than thirty (30) days prior to the street closure.
 - (e) The Town ~~Administrator~~Manager shall not approve any street closure if the Town does not have sufficient resources to properly manage the event and to provide for adequate traffic control in a manner consistent with the preservation of the public peace, health and safety; or if an adequate alternate route is not available, if applicable.
 - (f) ~~The applicant shall provide proof of a general liability insurance policy in a minimum coverage equal to that specified in Section 24-10-114, C.R.S., which names the Town, its officers, agents and employees as additional insureds for claims arising out of the event. Replace with requirement to provide required information and pay associated costs for Special Event Coverage policy as provided by Town of Paonia insurance carrier, CIRSA.~~
 - (g) The closure shall be implemented and the route chosen in a manner that will cause the least inconvenience to the driving public, adjacent residents or businesses consistent with the reasonable requirements of the event. The applicant shall submit and implement an adequate plan to control and organize the event in a manner consistent with all applicable ordinances of the Town.
 - (h) Applicable open container laws within the Town shall apply in all street closure events.
 - (i) The applicant shall provide a copy of the street closure application and a petition of support to all adjoining property owners and businesses.
 - (j) The applicant shall provide a detailed description of any vending or commercial activity occurring coincident with the event. Separate vending permits may not be required for all such commercial activities so described, but vendors shall be subject to all other permitting requirements, including but not limited to sales tax licenses.
 - (k) The Town shall provide ~~and install barricades to be installed and monitored by the applicant, barricades,~~ the applicant shall arrange for and provide necessary trash containers and emptying of containers during the event.
 - (l) No street shall be closed for special events more than [x] times in a [y] time period.
 - (m) ~~Town Administrator approved s~~Street closures shall not exceed five (5) hours in duration, except on Sundays and state-recognized holidays when closure may occur for up to ten (10) hours. Any closure request falling outside these restrictions shall require review and approval by the Board of Trustees.
 - (n) The Town, upon permit approval, shall notify all emergency service providers accordingly.
- (Ord. No. 2002-06, 6-11-2002; Ord. No. 2014-04, § 1, 1-13-2015; Ord. No. 2014-09, § 1(R), 1-13-2015)

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Commented [1]: Form: <https://docs.google.com/forms/d/1sFwGfdcwMiyz63rXataJA5YjsWFkRb-ZkInur1evlSk/edit>

Petition: <https://docs.google.com/forms/d/1OUTMr0Dt7jKExUAE6XDqDo8XkvunowTJi2wkEsP3dW8/e/dit>

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AGENDA SUMMARY FORM

	Flag Policy Recommendations
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

If you have comments about the current version of this document you can share them at:
<https://forms.gle/tbpS9yX9gXYshbQ28>

Link to Town Attorney’s comments: 10/13/2022 Trustees Regular Meeting 6:30 PM

DRAFT FLAG POLICY RECOMMENDATION

WHEREAS Ch. 5 Art. 2 of the Paonia Municipal Code, the Delta-Montrose Electric Association Franchise Article determines the use of DMEA facilities by the Town of Paonia; and

WHEREAS Paonia Municipal Code Sec. 5-2-340 states that “The Town shall be permitted to make all reasonable use of the Company's distribution poles and street lighting poles for any Town purpose so long as such use complies with appropriate safety codes, including the Company's safety regulations.”; and

WHEREAS The Colorado Revised Statutes §18-11-205 and 4 United States Code § 5 et seq. direct the type and manner of display of flags on permanent flagstuffs on municipal property; and

WHEREAS The Town of Paonia wishes to make use of the flagstuffs, overhead space above the intersection of 3rd St and Grand Ave. streets, rights-of-way, distribution poles and street lighting poles to enhance the character of town, promote town events, and to express government speech; and

WHEREAS The People of Paonia shall not make use of flagstuffs, overhead space above the intersection of 3rd St and Grand Ave. streets, rights-of-way, distribution poles and street lighting poles for expressions of personal speech;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Town Of Paonia, Colorado, that the following policy is adopted

POLICY

It is the policy of the Town of Paonia that flags should be displayed in conformance with Federal and State policies, as stated in the Federal “Our Flag” publication of the Congress, House Document No. 96-144; and CRS §18-11-205. In order to establish a policy with respect to the locations and days when the United States of America, Colorado State, and any other flags should be displayed, the following standards should be followed. The Town Administrator is responsible for ensuring the proper execution of this policy at all town facilities

STANDARDS

A. Federal, and State Flags

1. Outdoor flags will be flown at Town facilities in the following order of precedence: first, the United States flag; second, the Colorado State flag. No other flags shall be flown on a town-managed permanent flagstaff per CRS §18-11-205.
2. Weather permitting, federal and state flags should be displayed daily in Poulos Park, Town park, and any other town owned facility with a permanent flagstaff.
3. Flags should not be displayed in inclement weather. However, all-weather flags may be flown on a 24-

hour basis as long as they are illuminated per dark sky guidelines from sunset to sunrise.

4. Indoor flags should be displayed in the Community Room.

5. On recognized Federal and/or State holidays, and on other special occasions flags should be flown from all locations listed in paragraph A-2 above.

6. The Town Manager may order flags to be lowered to half staff in honor of the death of a Town employee killed in the line of duty.

B. Ceremonial, Commemorative, and Special Occasion Flags.

“ceremonial flag” and “commemorative flag” as defined in this Policy means a flag other than the United States or Colorado State flag associated with a specific historical event, cause, nation, tribe, or group.

“special occasion flag” as defined in this Policy means a flag, banner, or display associated with an event or occasion of the nation, state, town, county or region.

“street flag” as defined in this Policy means a ceremonial, commemorative, or special occasion flag displayed from, or displayed above a town street or right of way including sidewalks, distribution poles and street lighting poles

1. Any person or organization wishing to display ceremonial, commemorative, or special occasion flags as a street flag shall submit to the town manager:

1. Completed standardized Street Use Form and Petitions for all residents of the affected streets
2. An example or illustration of the proposed display
3. A management plan including dates and times for the placement and removal of the display
4. Proof of a general liability insurance policy in a minimum coverage equal to that specified in Section 24-10-114, C.R.S., which names the Town, its officers, agents and employees as additional insureds for claims arising out of the placement and removal of the display

2. Upon completion of part B-1 above, the Board of Trustees will determine by simple motion whether and when a ceremonial, commemorative, or special occasion flag is to be displayed as a street flag.

3. The following flags may be displayed by the Town as an expression of the Town’s government speech:

1. Flags of Governments Recognized by the United States. Flags of the governments recognized by the United States may be displayed upon the request of the Mayor, a member of the City Council or the City Manager.

2. Flags listed as State Department History and Heritage Months. These include Black History Month; Women’s History Month; Arab American Heritage Month; Asian American and Pacific Islander Heritage Month; Military Appreciation Month, Lesbian, Gay, Bisexual, and Queer Pride Month; Caribbean American Heritage Month; Immigrant Heritage Month and World Refugee Day; and Hispanic Heritage Month.



Summary:

Possible Motion:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee Knutson	Trustee Markle	Trustee Smith
Trustee Stelter	Trustee Valentine	Trustee Weber	Mayor Bachran (Tie)

TOWN OF PAONIA NOTIFICATION OF INTEREST IN SERVING ON VARIOUS COMMITTEES & BOARDS

EVERY FEW YEARS THE BOARD OF TRUSTEES FOR THE TOWN OF PAONIA ADVERTISE TO RECRUIT EXISTING BOARD MEMBERS WHO HAVE TERMS DUE TO EXPIRE AND INTERESTED VOLUNTEERS WILLING TO FILL VACANCIES ON VARIOUS BOARDS.

PLEASE LIST THE COMMITTEE THAT YOU ARE INTERESTED IN SERVING ON AND INDICATE IF YOU ARE A CURRENT MEMBER OR INTERESTED IN FILLING A VACANCY ON THIS BOARD OR COMMITTEE. THIS FORM IS TO MAKE IT EASIER FOR ALL PERSONS INTERESTED IN SERVING ON BOARDS.

DATE: Nov. 4, 2022

NAME OF COMMITTEE/BOARD:

ARE YOU A CURRENT COMMITTEE/BOARD MEMBER? LIST YOUR NAME AND WHICH BOARD YOU ARE CURRENTLY ON AND IF YOU ARE INTERESTED IN CONTINUING SERVICE FOR NEW TERM:

NAME (PLEASE PRINT)

- PLANNING & ZONING COMMISSION TREE BOARD VOLUNTEER
- ZONING BOARD OF ADJUSTMENTS/APPEALS ADVISORY WATER COMMITTEE

ARE YOU INTERESTED IN SERVING ON BOARD/COMMITTEE: NAME OF PERSON INTERESTED IN BEING CONSIDERED FOR APPOINTMENT ON BOARD: yes

Greg Thompson
NAME (PLEASE PRINT)

40249 Swanson Road, Paonia 303-919-6195
ADDRESS: CONTACT PHONE:

teamthompson1@hotmail.com
E-MAIL:

NOTES: (INCLUDE LETTER OF INTEREST LISTING YOUR INTERESTS, KNOWLEDGE & SKILLS YOU FEEL WILL BENEFIT THE TOWN)

Greg Thompson
SIGNATURE

Letter of Interest for Serving on Paonia Tree Board

November 4, 2022

From: Greg Thompson, 40249 Swanson Road, Paonia 81428

Dear Town of Paonia,

I believe trees are a very valuable asset of any community. As such, they need to be cared for so they can be enjoyed by future generations.

I feel that I can make a positive contribution to the Paonia Tree Board. I have been a lover of trees all my life. One of my stops when I visit Denver is to see how the trees I planted 40- 50 years ago are doing. I am always pleased to see the impressive growth and beauty of several of these trees; in particular a Pin Oak, Greenspire Linden, Hackberry and Limber Pines. In Paonia I have planted and cared for a 100 tree fruit orchard and numerous deciduous and conifer trees over the last almost 10 years.

I am familiar with tree varieties and know what is necessary to promote and maintain a tree's health.

Sincerely,



Greg Thompson

TOWN OF PAONIA

NOTIFICATION OF INTEREST IN SERVING ON VARIOUS COMMITTEES & BOARDS

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PLEASE LIST THE COMMITTEE THAT YOU ARE INTERESTED IN SERVING ON AND INDICATE IF YOU ARE A CURRENT MEMBER OR INTERESTED IN FILLING A VACANCY ON THIS BOARD OR COMMITTEE. THIS FORM IS TO MAKE IT EASIER FOR ALL PERSONS INTERESTED IN SERVING ON BOARDS.

DATE: 11/9/22

NAME OF COMMITTEE/BOARD: TREE BOARD

ARE YOU A CURRENT COMMITTEE/BOARD MEMBER? LIST YOUR NAME AND WHICH BOARD YOU ARE CURRENTLY ON AND IF YOU ARE INTERESTED IN CONTINUING SERVICE FOR NEW TERM:

GREG HOTTINGER
NAME (PLEASE PRINT)

PLANNING & ZONING COMMISSION TREE BOARD VOLUNTEER
ZONING BOARD OF ADJUSTMENTS/APPEALS ADVISORY WATER COMMITTEE

ARE YOU INTERESTED IN SERVING ON BOARD/COMMITTEE: NAME OF PERSON INTERESTED IN BEING CONSIDERED FOR APPOINTMENT ON BOARD:

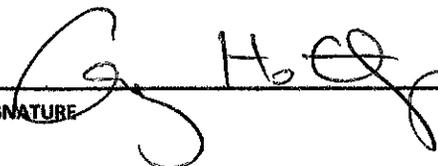
GREG HOTTINGER
NAME (PLEASE PRINT)

14340 CRESTHAVEN RD 303 579 6419

ADDRESS: CONTACT PHONE:

greg.hottinger@gmail.com
E-MAIL:

NOTES: (INCLUDE LETTER OF INTEREST LISTING YOUR INTERESTS, KNOWLEDGE & SKILLS YOU FEEL WILL BENEFIT THE TOWN)


SIGNATURE

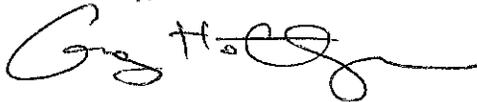
11/9/2022

Greg Hottinger
14340 Cresthaven Road
Paonia, CO 81428
(303) 579-6419

Town Council:

I'm interested in another term on the Tree Board to complete on the projects in motion, namely working with the Town Administrator to establish a tree maintenance permit for the Town's right-of-way trees, to determine how to improve the Best Practices of the existing tree cutters working with Paonia Town limits, and to pursue a grant to allow for the proper care of the right-of-way trees based on the Street Inventory Report from January, 2021.

Sincerely,



Greg Hottinger

TOWN OF PAONIA

NOTIFICATION OF INTEREST IN SERVING ON VARIOUS COMMITTEES & BOARDS

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DATE: 11/15/2022

NAME OF COMMITTEE/BOARD:

ARE YOU A CURRENT COMMITTEE/BOARD MEMBER? LIST YOUR NAME AND WHICH BOARD YOU ARE CURRENTLY ON AND IF YOU ARE INTERESTED IN CONTINUING SERVICE FOR NEW TERM:

NAME (PLEASE PRINT)

PLANNING & ZONING COMMISSION TREE BOARD VOLUNTEER
ZONING BOARD OF ADJUSTMENTS/APPEALS ADVISORY WATER COMMITTEE

ARE YOU INTERESTED IN SERVING ON BOARD/COMMITTEE: NAME OF PERSON INTERESTED IN BEING CONSIDERED FOR APPOINTMENT ON BOARD:

Tom Wells

NAME (PLEASE PRINT)

532 Juniper St Hotchkiss CO 81419

ADDRESS:

CONTACT PHONE:

thomrobwells@gmail.com 720 557 6136

E-MAIL:

NOTES: (INCLUDE LETTER OF INTEREST LISTING YOUR INTERESTS, KNOWLEDGE & SKILLS YOU FEEL WILL BENEFIT THE TOWN)



SIGNATURE

November 14, 2022

Letter of Intent
Town of Paonia, Colorado

It is my intention to serve as a member of the Paonia Tree Board.



Tom Wells
532 Juniper St
Hotchkiss, CO 81419

TOWN OF PAONIA

NOTIFICATION OF INTEREST IN SERVING ON VARIOUS COMMITTEES & BOARDS

EVERY FEW YEARS THE BOARD OF TRUSTEES FOR THE TOWN OF PAONIA ADVERTISE TO RECRUIT EXISTING BOARD MEMBERS WHO HAVE TERMS DUE TO EXPIRE AND INTERESTED VOLUNTEERS WILLING TO FILL VACANCIES ON VARIOUS BOARDS.

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DATE: Nov. 14, 2022

NAME OF COMMITTEE/BOARD: Paonia Tree Board

ARE YOU A CURRENT COMMITTEE/BOARD MEMBER? LIST YOUR NAME AND WHICH BOARD YOU ARE CURRENTLY ON AND IF YOU ARE INTERESTED IN CONTINUING SERVICE FOR NEW TERM:

NAME (PLEASE PRINT)

PLANNING & ZONING COMMISSION TREE BOARD VOLUNTEER
ZONING BOARD OF ADJUSTMENTS/APPEALS ADVISORY WATER COMMITTEE

ARE YOU INTERESTED IN SERVING ON BOARD/COMMITTEE: NAME OF PERSON INTERESTED IN BEING CONSIDERED FOR APPOINTMENT ON BOARD:

Janet Oja
NAME (PLEASE PRINT)

14623 Peony Lane
ADDRESS:

janeto@olyper.com CONTACT PHONE: 360-461-8119
E-MAIL:

NOTES: (INCLUDE LETTER OF INTEREST LISTING YOUR INTERESTS, KNOWLEDGE & SKILLS YOU FEEL WILL BENEFIT THE TOWN) - Raised by a botanist + always loved trees and grew gardens

[Signature]
SIGNATURE

AGENDA SUMMARY FORM

	Cancellation of Second Meeting in December
---	--

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

AGENDA SUMMARY FORM

	Town Hall Closure Request
---	---------------------------

Summary:

Notes:

Staff requests the closure of Town Hall:

Thanksgiving Week: Wednesday, November 23 @ 12:30p through Friday, November 25

Christmas: Friday, December 23rd & Monday, December 26th

New Year's: Friday, December 30th

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

AGENDA SUMMARY FORM

	<p>Resolution 2022-15 Water Rates and Charges</p>
---	---

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

**STATE OF COLORADO
TOWN OF PAONIA, COLORADO**

RESOLUTION NO. 2022-15

A RESOLUTION OF THE TOWN OF PAONIA ESTABLISHING WATER RATES AND CHARGES

WHEREAS, Section 13-1-20 of the Paonia Municipal Code authorizes the Board of Trustees to establish by resolution all water rates and charges and the effective date of said rates and charges; and

WHEREAS, the Board of Trustees has made a thorough review of its existing Ordinances pertaining to water rates and charges; and

WHEREAS, the rates levied for water services must be calculated to meet the cost of providing water services, including maintenance, capital reinvestment, and related debt service to avoid deficit spending.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO that the following water rates shall be charged by the Town of Paonia:

A) Basic Water Rate within the Town

The basic in-Town water rate shall be increased by **three** dollars (**\$3.00**) from **thirty-seven** dollars (**\$37.00**) per month to **forty** dollars (**\$40.00**) for each residential customer service account and from **forty-seven** dollars (**\$47.00**) to **fifty** dollars (**\$50.00**) per month for each commercial customer service account.

B) Basic Water Rate outside the Town

The basic out-of-Town water rate shall be increased from **forty-seven** dollars (**\$47.00**) per month to **fifty** dollars (**\$50.00**) for each residential customer service account and from **sixty-two** dollars (**\$62.00**) per month to **sixty-five** dollars (**\$65.00**) for each commercial customer service account. Out-of-Town water users using municipal water through a single water meter shall be charged and shall be responsible for such water individually.

C) Usage

An additional water rate shall be charged a user (customer service account/meter) for each 1,000 gallons and proportionately for each fractional part thereof, as follows:

All Users

1-1,000 gallons	\$ 2.50 per thousand
1,000-3,000 gallons	\$ 2.50 per thousand
3,000-10,000 gallons	\$ 3.50 per thousand

10,000-25,000 gallons	\$ 4.50 per thousand
25,000-50,000 gallons	\$ 7.50 per thousand
50,000-75,000 gallons	\$ 15.50 per thousand
75,000-100,000 gallons	\$ 20.50 per thousand
100,000-99,999,999 gallons	\$ 20.50 per thousand

D) Public Tap

All persons receiving municipal water from the public tap furnished by the Town shall continue to pay for such water at the rate of **three** dollars (**\$3.00**) per one hundred (100) gallons.

E) Service Fee

There shall continue to be a charge of **fifty** dollars (**\$50.00**) for a new account set up. There shall continue to be a charge of **twenty-five** dollars (**\$25.00**) for final meter readings. There may be a charge of **one-hundred** dollars (**\$100.00**) for same-day water shut-off/on for repairs or maintenance, when requested by property owner or agent.

F) Effective Date

The water rates set forth herein shall become effective on December 1, 2022, to reflect on the first bill in January 2023.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the Board of Trustees of the Town of Paonia, Colorado, on this 22rd day of November 2022.

Attest:

Amanda Mojarro, Interim Town Clerk

Mary Bachran, Mayor

AGENDA SUMMARY FORM

	Ordinance 2022-08 Sewer Rates
---	-------------------------------

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

**STATE OF COLORADO
TOWN OF PAONIA, COLORADO**

ORDINANCE NO. 2022-08

**AN ORDINANCE OF THE TOWN OF PAONIA ESTABLISHING
WASTEWATER/SEWER RATES AND CHARGES**

WHEREAS, Section 13-5-230 of the Paonia Municipal Code authorizes the Board of Trustees to establish by ordinance all wastewater/sewer rates and charges and the effective date of said rates and charges; and

WHEREAS, the Board of Trustees has made a thorough review of its existing Ordinances pertaining to wastewater/sewer rates and charges; and

WHEREAS, the rates levied for wastewater/sewer services must be calculated to meet the cost of providing wastewater/sewer services, including maintenance, capital reinvestment, and related debt service to avoid deficit spending.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO that the following wastewater/sewer rates shall be charged by the Town of Paonia:

A) Wastewater/Sewer Rate within the Town

The in-Town wastewater/sewer rate shall be **fifty-five** dollars (\$ **55.00**) per month for each residential unit and **sixty** dollars (\$ **60.00**) per month for each commercial unit within the boundaries of the Town of Paonia.

B) Wastewater/Sewer Rate outside the Town

The out-of-Town wastewater/sewer rate shall be **sixty** dollars (\$ **60.00**) per month for each unit outside the boundaries of the Town of Paonia.

C) Wastewater/Sewer Standby Fee

The wastewater/sewer standby fee shall be **fifty-five** dollars (\$ **55.00**) per month for each unit.

D) Notice

1. Notice of the wastewater/sewer rates shall be given by publication of this Ordinance in a newspaper of general circulation in the County so as to inform all users of such changes.
2. A copy of this Ordinance shall also be mailed to the owners of properties outside the boundaries of the Town of Paonia using the wastewater/sewer system at the last known address of said owners as shown in the records of the Town.

E) Effective Date

The wastewater/sewer rates set forth herein shall become effective on January 1, 2023.

INTRODUCED, READ, APPROVED, ADOPTED AND ORDERED TO BE PUBLISHED
at a regular meeting of the Board of Trustees of the Town of Paonia, Colorado, on this 22th day of
November 2022.

ATTEST:

Amanda Mojarro, Interim Town Clerk

Mary Bachran, Mayor

AGENDA SUMMARY FORM

	Resolution 2022-14 Garbage Rates
---	----------------------------------

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

TOWN OF PAONIA, COLORADO

RESOLUTION NO. 2022-14

A RESOLUTION OF THE TOWN OF PAONIA ESTABLISHING GARBAGE RATES AND CHARGES

WHEREAS, Ordinance 2018-01 of the Town of Paonia authorizes the Board of Trustees to establish by resolution all garbage rates and charges and the effective date of said rates and charges; and

WHEREAS, the Board of Trustees has made a thorough review of its existing Ordinances pertaining to garbage rates and charges; and

WHEREAS, the rates levied for garbage services must be calculated to meet the cost of providing garbage services, including landfill tipping fees, maintenance, capital reinvestment, and related debt service, to avoid deficit spending.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, that the following garbage rates and charges shall be levied by the Town of Paonia:

1. Rates. The following rates shall be levied by the Town for regular refuse collection:

A) For each weekly pickup, the charge will be **\$25.00** per month for a single 33-gallon container. The charge will be **\$30.00** per month for two or three 33-gallon containers. The charge will be **\$45.00** per month for four or five 33-gallon containers. It is the decision of the Town Clerk and/or Administrator to determine which users fit into each of the categories listed herein based upon the average monthly usage of the user. In addition, a **\$25.00** per month fee will be charged for each additional 33-gallon container, or the equivalent refuse equal in volume to a 33-gallon container, placed out for collection that exceeds the user's categorized limit. To qualify for the single 33-gallon container charge, the person responsible for paying the trash bill must sign an agreement with the Town stating that they will not exceed the single, weekly, 33-gallon container limitation.

B) For each weekly pickup from a dumpster, the charge shall be **\$60.00** per month per two cubic yard dumpster and **\$70.00** per month per three cubic yard dumpster.

C) For pickups more frequent than weekly, the per gallon charge shall be multiplied by the number of pickups per week.

2. Oversize Refuse, Collection Rates. The following rates shall be levied by the Town for oversize refuse collection:

A) Oversize refuse or garbage that does not fit in an approved container may be placed adjacent to the regularly sized refuse containers for collection. The cost of removing

the oversized refuse or garbage as determined by the garbage collectors, using the 33-gallon container equivalents as noted in Section 1, will be considered as part of the category limit for the user.

B) The Town may, at its discretion, apply an extra charge for each oversize item using the following formula:

Oversize items that can be handled easily by one garbage collector will be charged **\$20.00**.

Oversize items that can be handled easily by two garbage collectors will be charged **\$30.00**.

Oversize items that can be handled by three garbage collectors will be charged **\$40.00**.

3) Effective Date. This Resolution and the garbage rates set forth herein shall become effective on December 1, 2022.

PASSED, APPROVED, AND ADOPTED at a regular meeting of the Board of Trustees of the Town of Paonia, Colorado, on this 22th day of November 2022.

Attest:

Amanda Mojarro, Interim Town Clerk

Mary Bachran, Mayor

AGENDA SUMMARY FORM

	Mayor's Report
---	----------------

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber

**Mayor's Report
11-22-22**

CO Local Government Meeting 11-16-22

- Behavioral Health Funding Opportunities
 - Gap funding grant program
 - Community Investment \$34,000,000
 - Prevention, recovery services, transitional housing, trauma, capital investments, expanding capacity
 - Treatment on demand services
 - Children, Youth and Family \$39,000,000
 - Family resource centers, services
 - Substance Use Workforce Stability Program \$14,500,000
 - Same day service suppliers
 - Fentanyl Regional Management Organization support
 - Medication support
 - Access support
 - Medication assistance in jails
 - Health needs for persons in criminal justice system
 - Assessing Community Needs Grants
- CDPHE - Increase in RSP virus – 95% in children. 554 hospitalizations.
- DOLA – New search tool for all grants <https://cdola.colorado.gov/funding-technical-assistance/local-community-funding-guide>
 - Specifically for local governments and community based organizations
 - Instructions on how to use the guide

Co-ordination with North Fork High School AV Class for SIPA Video 11-14-22

- Will be working with Advanced AV class to create a short video for the \$6,500 SIPA grant
- Will present it to the Board when finished

16 November 2022

Suggestions for Council Meetings

To: Mayor Bachran
From: Trustee Knutson

Here are two suggestions for consideration by the Board

Department Head Participation:

Our Public Works Director and Police Chief need only attend our Council Meetings to give reports to the Town Board and answer any questions Trustees may have for them. It is not a good use of their time away from their homes to sit through the duration of our meetings or to wait for announcements and general public input.

Suggestion: Staff reports for Public Works and Law Enforcement are at the very beginning of our meetings before public input and announcements. Department Heads are then free to leave the meeting.

Legal Support:

It is not the best use of Town finances to compensate our Town Attorney to sit through the entire duration of Board Meetings. Legal advice is best provided when given specific direction by the Board with time to prepare a thoughtful and well-discerned opinions.

Suggestion: The Town Attorney is present for the very beginning of a meeting following the Public Works and Law Enforcement reports. Review of legal guidance and any executive sessions with the Attorney are conducted at the outset of meetings, The Attorney then steps off the platform saving the Town the \$213.00 per hour expense for what is typically two to three hours of additional billable time. Time better spent in preparing legal advice.

Announcements and general public input then follows these two items.



Finance: Weber & Smith
 Parks: Knutson & Stelter
 Streets: Valentine & Markle
 Water/Sewer/Trash/AWC: Weber & Markle
 Personnel: Smith & Valentine
 Public Safety: Knutson & Stelter
 Paonia Tree Board: Trustee Valentine

Summary:

Vote:	Trustee Knutson	Trustee Markle	Trustee Smith
Trustee Stelter	Trustee Valentine	Trustee Weber	Mayor Bachran (Tie)

Parks Committee
11/15/22

Present: Rick Stelter (Trustee Town of Paonia), Dave Knutson (Trustee Town of Paonia)

Paonia in Motion: It is suggested to the Board that we schedule a follow-up meeting to the Community Strategic Planning Session of June 25, 2022. Our committee has been discussing changes to the trail plan in Paonia in Motion and a new effort will start on the General Plan. Community input on priorities and initiatives from Paonia in Motion as well as another look at Housing and Water could be on the agenda.

River Park Maintenance: Rick and Dave propose a meeting with Wendell Koontz, our Delta County Commissioner, to discuss trail improvements needed as well as River Park maintenance.

Apple Valley Bike Trails: Creek Vista HOA will consider approving access through their right-of-way at their next Board meeting in December. Action is needed from Hawks Haven HOA and the Black Canyon Trust regarding access.

Public Safety Committee
11/15/22

Present: Rick Stelter (Trustee Town of Paonia), Dave Knutson (Trustee Town of Paonia), Chief Matt Laiminger

Chief Laiminger outlined on a Town map the issues regarding enforcement of the school zone from Fifth Street to CO 133. At present, the road is under the jurisdiction of the County. Town officers are only allowed to issue verbal warnings, if a ticket is appropriate, Delta County Deputies will only respond if they are not engaged in a prior call for service. The County has staked out their sole right to issue tickets in this area. Paonia PD officers cannot detain the person longer than is necessary to effectuate the initial purpose of the stop...Authority for the seizure thus ends when tasks tied to the traffic infraction are—or reasonably should have been—completed. (*Rodriguez v. United States*, 575 U.S. 348 (2015) Even if a Deputy could respond to write the ticket time constraints must be weighed against the reasonableness factor.

One proposal to ensure adequate enforcement is to annex the road from the County so that safety can be properly monitored, and unsafe behavior prevented. This would also allow changes in speed limits to reduce speeds while students are present. This memo is written to start the conversation about alternatives at the Board level. If annexation is weighed, there are properties adjoining the road that might be considered as part of the proposal.

Officer Lance Kramer is our FAA licensed and trained drone operator. The drone is now functional. Further discussion covered appropriate use of the drone in accident investigation and protection of citizen privacy. Lexipol policies regarding drones will be reviewed by this committee.

As Chief Laiminger updates Lexipol the committee and town legal representation will be consulted on policies and reviews will be conducted as determined by the Public Safety Committee. Final decisions by Chief Laiminger will take Committee input into account. The Committee may refer some policies to the Board for review.

The Chief will be discussing with staff the role of the PD with respect to services and check-ins with vulnerable citizens such as seniors and those who live alone.

AGENDA SUMMARY FORM

	Adjournment
---	-------------

Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Mayor Bachran	Trustee Knutson	Trustee Valentine
Trustee Stelter	Trustee Smith	Trustee Markle	Trustee Weber