



**TOWN OF PAONIA**  
**TUESDAY, MARCH 23, 2021**  
**REGULAR TOWN BOARD MEETING AGENDA**  
**6:30 PM**

**IN-PERSON MEETING AT 214 GRAND AVENUE COMMUNITY ROOM**

**APPROPRIATE FACE COVERINGS ARE REQUIRED WHILE INSIDE THE BUILDING.**

**Roll Call**

**Approval of Agenda**

**Announcements**

**Recognition of Visitors & Guests**

1. Cassandra Shenk – Re-thinking Conflict Presentation Offer

**Staff Reports**

2. Administrator's Report  
Public Works & Utilities Report  
Police Report  
Finance Report  
Attorney Report

**Treasurer's Report**

3. Treasurer's Report

**Disbursements**

4. Disbursements

**Consent Agenda**

5. Regular Minutes:  
March 9, 2021  
Work Session:  
March 16, 2021  
Special Event Liquor License:  
Friends of the Paradise Theatre – Poulos Park Concert Series  
Standard Liquor License Renewal:  
Thomas Waldo's  
The Flying Fork

**Unfinished Business**

6. Retail Marijuana Ordinance 2021-01 - First Read

**New Business**

7. Large Park Event: The Learning Council - Town Park Farmers Market
8. Resolution 2021-05 Local Disaster Declaration Extension
9. Discussion Requested by Finance and Personnel Committee - Updating Board of Trustees Meeting Schedule
10. Discussion - Grand Avenue Street Closure Policies

## **Mayor's Report**

### 11. Mayor's Report

## **Committee Reports**

### 12. Finance & Personnel

Discussion Requested by Finance and Personnel Committee - Setting Staff Priorities  
Governmental Affairs & Public Safety  
Public Works-Utilities-Facilities  
Tree Board  
Advisory Water

## **Adjournment**

I. RULES OF PROCEDURE

**Section 1. Schedule of Meetings.** Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

**Section 2. Officiating Officer.** The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

**Section 3. Time of Meetings.** Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

**Section 4. Schedule of Business.** If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor's Report (10 minutes)
- (g) Staff Reports: (15 minutes)
  - (1) Town Administrator's Report
  - (2) Public Works Reports
  - (3) Police Report
  - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

\* This schedule of business is subject to change and amendment.

**Section 5. Priority and Order of Business.** Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

**Section 6. Conduct of Board Members.** Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

**Section 7. Presentations to the Board.** Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

**Section 8. Public Comment.** After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

**Section 9. Unacceptable Behavior.** Disruptive behavior shall result in expulsion from the meeting.

**Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings.** These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

## **II. CONSENT AGENDA**

**Section 1. Use of Consent Agenda.** The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

**Section 2. General Guidelines.** Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

**Section 3. Removal of Item from Consent Agenda.** One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

## **III. EXECUTIVE SESSION**

**Section 1.** An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed "in as much detail as possible without compromising the purpose for which the executive session is authorized." In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

**Section 2.** During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

**Section 3.** Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

## **IV. SUBJECT TO AMENDMENT**

**Section 1. Deviations.** The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

**Section 2. Amendment.** The Board may amend these Rules of Procedures Policy from time to time.

AGENDA SUMMARY FORM



Cassandra Shenk – Re-thinking Conflict Presentation Offer

Summary:

Notes as provided by Ms. Shenk:

This would be community service offered by the Lambert Grange #439.

We are a fraternal organization, dating back to the 1860's and devoted to community building and agriculture. We are non-partisan, yet have a legislative voice at the State and Federal level.

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

March 18, 2021



Administrators Report for March 23, 2021

*Please note: This report is not a comprehensive list of all projects but acts as a highlight for included packet documents, ongoing, and upcoming projects.*

Previous Meeting Follow-up:

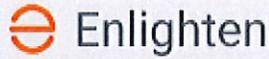
1. The Colorado Forest Service Tree Inventory is on the website.
2. The Paonia Fire Protection Plan is on the website.
3. The Agreement between Hotchkiss and Paonia is included informational purposes.
4. The previous Town Attorney report is included for informational purposes and community review.

Updates:

1. The Town has until July 13<sup>th</sup> to take formal action if the Board chooses to participate in the November coordinated election. The Board did not anticipate participation, so no funds were allocated for an election in the 2021 budget.
2. The Tree Board ordinance 2020-05 is included for community and Board awareness regarding a Scribner error correction made. – to be re-signed by Mayor Bachran following this meeting.
3. SGM – actively working on several projects for the Town. Will be scheduled to present to the Board at an upcoming meeting.
4. JDS Hydro – infrastructure analysis – delayed. Travis is working to provide the last updates requested this week. The new timeline for receipt of first draft is April 15<sup>th</sup>.
5. Dark Skies Ordinance scheduled for the next Board meeting.
6. Continue to clear outstanding reporting deficiencies with CDPHE.
7. Travis is scheduled for all testing for updated license requirements.
8. Attended the Tree Board meeting and requested their participation in formalizing updated policies regarding right-of-way greenspaces (planting, removal, up-keep).
9. Master Plan & Building Code Update –the joint council/commission meeting was held Thursday, February 18<sup>th</sup> at 4pm. Following GAPS review of proposed Board of Appeals ordinance (out this week) and adoption by the Board, the Building Code update will go to the Trustees for review.
10. The School District continues to work on the plan for transportation and modifications necessary for the consolidation of the high school. The k-8 school, to be located at the Paonia Junior-Senior High School buildings will remain the Paonia K-8 Eagles.
11. I have had a preliminary discussion with the Historical Society regarding encapsulating the P.H.S. history. They are reaching out to the school district for input. More to come if this project moves forward.
12. The Planning Commission hearing review for the Riverbank Subdivision is Thursday at 5PM.
13. Included after this report is community member request to include information in response to KVNF report given by Mayor Bachran.  
**GRANTS** – Updates included in the Finance Director's report.

Thank you.

**From:** Enlighten <donotreply@enphaseenergy.com>  
**Sent:** Monday, March 15, 2021 11:43 PM  
**Subject:** Monthly Energy Production Report for Paonia Town Hall



## Monthly Energy Production Report for Paonia Town Hall

Enphase Energy maximizes your solar energy production and keeps you informed about your system. Your monthly energy report shows how your system performed and how much you contributed to offsetting the global carbon footprint.

For more details on these production results, please visit your [Enphase® system](#).

Week	Peak Power	Energy Produced
02/01/2021 - 02/07/2021	3.66 kW	112 kWh
02/08/2021 - 02/14/2021	3.58 kW	62.4 kWh
02/15/2021 - 02/21/2021	3.67 kW	120 kWh
02/22/2021 - 02/28/2021	3.69 kW	178 kWh
<b>February 2021 Total:</b>		<b>473 kWh</b>
<b>Previous Month Total:</b>		<b>506 kWh</b>
<b>Year to Date:</b>		<b>979 kWh</b>

Your **Carbon Offset** for this month: 720 lbs

You have offset the equivalent of: **8 Trees**



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This is an automated system notification from Enphase Energy Inc.,  
1420 N. McDowell Blvd., Petaluma, CA 94954, USA.



**ORDINANCE NO. 2020 – 05**

**AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, AMENDING CHAPTER 2 ARTICLE 7, SECTION 10 TO THE TOWN OF PAONIA MUNICIPAL CODE**

**RECITALS:**

**WHEREAS**, the Town of Paonia (the “**Town**”), in the County of Delta and State of Colorado, is a municipal corporation duly organized and existing under the laws of the State of Colorado; and

**WHEREAS**, pursuant to C.R.S. § 31-15-702 the Town has the power to regulate the planting of ornamental and shade trees and the use of the same on public property; and

**WHEREAS**, under Chapter 2, **Article 7** the Town has established a Tree Board for the regulation and protection of trees on municipal property; and

**WHEREAS**, the Board of Trustees determines that it is in the best interest of the community and the public health, safety and welfare of the citizens of the Town to amend the Town Code regarding the operation of the Town Tree Board.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, AS FOLLOWS:**

**Section 1. Legislative Findings.**

The recitals to this Ordinance are adopted as findings of the Board of Trustees in support of the enactment of this Ordinance.

**Section 2. Amendment of Town Code.**

(A) Chapter 2, **Article 7** shall be repealed and replaced with the following:

**Sec. 2-7-10.** It is the purpose of the Town to promote and protect the public health, safety, and general welfare by providing for the regulation of planting, maintenance and removal of trees within the limits of the Town. There is hereby created a Tree Board which shall be advisory in character and will represent the Paonia community in providing guidance and input to the Town Trustees and staff on trees.

**Sec. 2-7-20. - Membership; terms.** The Tree Board shall consist of a minimum of two (2) and a maximum of six (6) volunteer community members, who need not reside within the limits of the Town and one (1) member of the Board of Trustees. Members shall serve without compensation. There will be a chair and secretary of the Tree Board, as chosen by majority vote of its members. All Tree Board members shall be appointed by the Board of Trustees. The terms of office for the Tree Board shall be two (2) years renewable by the Board of Trustees; and the member of the Board of Trustees consistent with his/her term of office.

**Sec. 2-7-30. – Duties.**

(a) It shall be the responsibility of the Tree Board to advise the Board of Trustees about the selection, planting and care of trees in the town of Paonia referring when applicable to the most recent guidelines document or master plan.

(b) The Tree Board shall support and promote healthy horticultural practices for our climate through public education by celebrating Arbor Day every year, by maintaining a website and through other community events.

(c) The Tree Board shall prepare, in a timely fashion, the Tree City USA application and information required to maintain the Town of Paonia's status as a Tree City USA community, as approved by the National Arbor Day Foundation,

(d) The Tree Board, when requested by the Town Administrator, shall consider, investigate, make findings, report and recommend upon any special matter of question coming within the scope of its work and expertise.

**Section 3. Severability.**

If any provision, clause, sentence or paragraph of this Ordinance or the application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance which can be given effect without the invalid provision or application, and, to this end, the provisions of this Ordinance are declared to be severable.

**Section 4. Repeal of Prior Ordinances.**

All other ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 5. Ordinance Effect.**

Existing ordinances or parts of ordinances covering the same matters as embraced in this Ordinance are hereby repealed and any and all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed, provided, however, that the repeal of any ordinance or parts of ordinances of the Town shall not revive any other section of any ordinance or ordinances hereto before repealed or superseded and further provided that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the taking effect of this Ordinance.

**THIS SPACE LEFT INTENTIONALLY BLANK**

**Section 6. Effective Date.**

This Ordinance shall take effect thirty days after publication.

**INTRODUCED, READ AND REFERRED for second read before the Board of Trustees of the Town of Paonia, Colorado, on the 12<sup>th</sup> day of May 2020.**

**HEARD AND FINALLY ADOPTED by the Board of Trustees of the Town of Paonia, Colorado, this 26<sup>th</sup> day of May 2020.**

**TOWN OF PAONIA, COLORADO, A  
MUNICIPAL CORPORATION**

By: \_\_\_\_\_  
MARY BACHRAN, Mayor

ATTEST:

\_\_\_\_\_  
J. CORINNE FERGUSON, Town Clerk

**INDEPENDENT CONTRACTOR AGREEMENT  
BETWEEN  
THE TOWN OF PAONIA, COLORADO,  
AND  
TOWN OF HOTCHKISS, COLORADO**

**THIS INDEPENDENT CONTRACTOR AGREEMENT** (this "Agreement") is entered into this 1<sup>st</sup> day of March, 2021, by and between the Town of Paonia, a Colorado statutory town and political subdivision of the State of Colorado ("Paonia"), and the Town of Hotchkiss, a Colorado Statutory town and political subdivision of the State of Colorado ("Hotchkiss").

**RECITALS**

- A.** Hotchkiss, as a Colorado statutory town located in Delta County, Colorado, has the power and authority, in accordance with the enumerated powers granted to it under the Colorado Constitution and those enumerated powers granted to statutory towns pursuant to C.R.S. 31-15-101 et. seq., to enact and enforce municipal ordinances as codified in the Town's Municipal Code.
- B.** Hotchkiss has its own police force managed and supervised by Marshal Daniel Miller.
- C.** Hotchkiss is in need of an interim policing services, for assistance with general police department matters and the enforcement of the Town of Hotchkiss Municipal Code.
- D.** Paonia has its own separate municipal police force, with deputies that have prior experience working in the field of law enforcement and possesses the requisite skill, licensure and expertise to serve as a part-time officer for the Town of Hotchkiss.

**NOW THEREFORE**, in consideration of the promises contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

**ARTICLE 1  
TERM OF CONTRACT**

1. 1.01. This Agreement shall become effective on March 1st, 2021 (the "Effective Date") and shall continue in effect until March 31, 2021. Thereafter, this Agreement shall automatically renew for successive one-month periods unless terminated by either party upon ten (10) days' written notice prior to the expiration of the then-current term.

**ARTICLE 2  
SERVICES TO BE PERFORMED BY PAONIA**

2. The Paonia employees shall serve as part-time Deputy Marshals of the Town of Hotchkiss, with such duties as are customarily associated with such position, under the direction and supervision of Marshal Daniel Miller

3. **Extent of Services.** The Paonia employees shall devote sufficient time and attention to the performance of his or her duties and shall not be engaged in any other activity that would interfere with his or her ability to perform the duties under this Agreement. The duties shall be rendered in the Town of Hotchkiss, Colorado, or at such other place or places and at such times as the needs of the Town of Hotchkiss may from time-to-time dictate.

### **ARTICLE 3 FEES AND OTHER COMPENSATION**

3.01. Paonia agrees to provide the following services for Hotchkiss as outlined on the Attachment A, attached hereto and incorporated herein, hereinafter (the "Services"). Paonia shall provide the services at the following rate: \$39.00 per hour invoiced bi-weekly

### **ARTICLE 4 TERMINATION**

4.01 Termination by Mutual Agreement or Unilaterally: This Agreement may be terminated at any time by mutual agreement in writing or by either party's giving not less than five (5) days' notice to the other party, specifying the date of termination.

### **ARTICLE 5 GENERAL PROVISIONS**

5.01. Entire Agreement: This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the engagement of Paonia by Hotchkiss and contains all of the covenants and agreements between the parties with respect to that hiring in any manner whatsoever. Each party to this Agreement acknowledges that no representation, inducements, promises or agreements, orally or otherwise, have been made by any party or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement or promise not contained in this Agreement shall be valid or binding on either party, except that any other written agreement dated concurrent with or after this Agreement shall be valid as between the signing parties thereto.

5.02. Modifications: Any modification of this Agreement shall be effective only if it is in writing and signed by the party to be charged.

5.03. Waiver: The failure of either party to insist on strict compliance with any of the terms, covenants or conditions of this Agreement by the other party shall not be deemed a waiver of that term, covenant or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of that right or power for all or any other times.

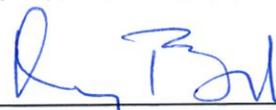
5.04. Partial Invalidity: If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

5.05. **Governing Law:** This Agreement shall be governed by the laws of the State of Colorado.

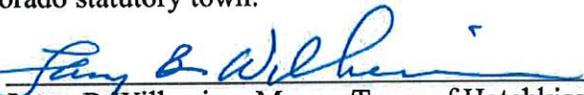
5.06. **Attorney's Fees:** If any legal action is commenced or necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees, costs, and necessary disbursements in addition to any other relief to which that party may be entitled.

This Agreement is executed in the Town of Paonia, County of Delta, State of Colorado, on this 1st day of March, 2021.

**TOWN OF PAONIA, COLORADO**, a Colorado statutory town:

By:   
Mary Bachran, Mayor, Town of Paonia

**TOWN OF HOTCHKISS, COLORADO**, a Colorado statutory town:

By:   
Larry B. Wilkening, Mayor, Town of Hotchkiss

## **ATTACHMENT A**

### **INDEPENDENT CONTRACTOR AGREEMENT BETWEEN THE TOWN OF PAONIA, COLORADO AND TOWN OF HOTCHKISS, COLORADO**

- Services to be performed by Paonia as described in Article 2, page 1 and 2 of the Independent Contractor Agreement.
- Model Traffic Code enforcement.
- Enforcement of Town of Hotchkiss Municipal Code.
- Other standard peace officer related duties as needed.

MEMORANDUM

To: Board of Trustees, Town of Paonia  
From: Bo James Nerlin, Esq.  
Re: Town Attorney Report  
Date: 3/8/2021  
CC: Ms. Corinne Ferguson

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This memo is an outline of the recent projects that I have been working on as the Town Attorney. This memo is to serve as an outline and not a comprehensive list.

Marijuana Ordinance

In recognition of the fact that there were numerous public comments at the February 23, 2021 Board Meeting, Ms. Ferguson and I are recommending a work session as a follow up.

North Fork Valley Airport

The County Attorney and County Administrator have reached out to discuss the MOU that is in place between the Town of Paonia and Delta County. Ms. Ferguson and I have a meeting scheduled with the County on March 15<sup>th</sup>. We will report to the Board following this meeting.

Verizon Wireless

Ms. Ferguson and I were approached by a representative of Verizon Wireless about the possibility of a cell phone tower being installed adjacent to the existing SBA Tower. We are waiting for information from Verizon, and we will then report to the Board.

DMEA Franchise Agreement

I have reached out to DMEA representatives to initiate discussions regarding a renewal of the existing franchise agreement.

Property Disposition

I have provided Ms. Ferguson with a draft policy outlining how the Town may wish to approach the sale and/or disposition of municipal property.

Meetings

With the County Covid 19 cases decreasing and the County being set at the *Blue Level*, the Mayor and Trustees may wish to consider resuming in person meetings.

**From:** [sue watson](#)

**To:** [Corinne Ferguson](#)

**Subject:** Letter to be included in packet for Tues March 23, 2020

**Date:** Thursday, March 18, 2021 9:46:21 AM

Hi Corinne Can you please put this in the packet as public comment? Is the format okay?

Thanks, Suzanne

Dear Town of Paonia Board of Trustees,

I would like to refute mis-information that was presented by the Town of Paonia on March 8, 2021 during a KVNF interview.

### **Who Owns the Tree Strip?**

Statement made: "that [the tree strip] belongs to the homeowner but the Town has an easement on that..."

Correction: The Town is largely platted with town owned rights of way and the boundary lines of private properties about the right of ways. You can verify this with the County Offices or a local surveyor.

Street Tree.

From the "definitions" in the Paonia Tree Ordinance available thru MuniCode:

**Sec. 7-5-10. - Definitions.** Streets tree(s) means trees, shrubs, bushes and all other woody vegetation on land lying between property lines on either side of all streets, avenues or public rights-of-way within the Town.

### **Noxious Weeds**

Statement: "The Forest Service considers them [Siberian Elm] a noxious weed"

In fact, the Colorado Department of Agriculture considers the Siberian Elm a "watch list species".

<https://ag.colorado.gov/conservation/noxious-weeds/species-id#a>

Ironically, the Colorado State Forest Service has included Siberian Elms in its seedling tree program!

<https://csfs.colostate.edu/seedling-tree-nursery/seedling-nursery-inventory/>

### **Tree breakage.**

Species selection.

Fast growing trees are more unsuited to the tree strip because their wood is weaker and more brittle. Crotch angles can also influence tree strength. Some tree varieties are more prone to weak branching but this can be mitigated thru tree selection, awareness and proper pruning.

Proper Pruning.

Bad pruning practices in Paonia have affected the health of our trees. In the past, trees were often "topped". When trees are topped, the tree rapidly sends up suckers to compensate for the trauma. Sucker growth is fast and weak. Many old trees show mature evidence of this sort of pruning as the weak suckers are now major branches. Tree breakage is not specific to Siberian Elms.

Pruning mature street trees is expensive and is the sole responsibility of the adjacent property owner.

Pruning is often neglected because of the expense.

### **Thirsty Trees**

The statement that Siberian Elms are the species most targeted for removal because they are "thirsty and go looking for water pipes underground" is unfair. Damaged pipes are an issue in Paonia but the trees are not solely responsible. Paonia's infrastructure is old and corroded/leaky pipes in the system are slowly being repaired. The best solution for roots in the system is not tree removal but line replacement with modern materials.

The fast growing, water loving tree varieties tend to have faster growing roots. Willows and Poplars may, in fact, be more problematic than Siberian Elms in regards to aggressively finding water sources for survival.

### **Sidewalk Damage**

Siberian elms are not the only trees in Paonia that have caused sidewalk damage. Maples, Honeylocust, Blue Spruce and Poplars are among the other trees that can be implicated. Large trees in general have massive root systems that may heave the sidewalks yet many other communities have realized that the aesthetic, economic and ecological value of a mature tree outweighs the cost of mitigating sidewalk issues. There are many creative solutions for the sidewalks. Ultimately, Paonia will need to assess its love/hate relationship with the old growth trees.

**In Conclusion.**

The suitability of tree varieties changes with the test of time. For example, once touted as a drought tolerant tree suited to alkaline soils, the Ash is now being devastated by the Emerald Ash Borer and is no longer a recommended tree.

Siberian Elms were once considered a tough, fast growing solution for the harsh, hot environment of a young Paonia. Just because time has revealed certain faults is not reason enough remove this tree from our streets.

Recognizing the value of our mature urban forest and the micro climate it creates is a wise choice at this pointing time. An urban forest can take 70 years to develop. The CSFS Paonia Tree survey documents the value, diversity and condition of our canopy and is a useful planning tool. There are many sites within the tree strips that have been barren for years and are well deserving of a new planting. Lets appreciate and maintain what we have yet plant for the future.

Thank you for your attention, Suzanne Watson

**C.R.S. 31-15-702 (1) The governing body of each municipality has the power:**

**(a)**

**(I) To lay out, establish, open, alter, widen, extend, grade, pave, or otherwise improve streets, parks, and public grounds and vacate the same and to direct and regulate the planting of ornamental and shade trees in such streets, parks, and public grounds; to plant trees upon the same; to regulate the use of the same; to prevent and remove encroachments or obstructions upon the same; to provide for the lighting of the same; and to provide for the cleansing of the same;**

## Public Works Report – 3/23/2021

1. Status with JDS Hydro – Preliminary draft receipt delayed due to focus on completion of time sensitive CDPHE reporting.
2. Continuing to work on requirements for CDPHE.
3. Installed new trash receptacles on Grand Avenue.
4. RFP for 2021 street improvement projects out for bid.
5. Town Stewart Ditch park lateral piping this week.
6. Advertising and accepting applications to fill general laborer open position.
7. Water leak on 8inch main line off O Road. This is not the new line. Repaired
8. Water leak on Harding Road. Repaired
9. Researching aerators for sewer plant.
10. Working with SGM on lead & copper exceedance requirements.
11. Ammonia levels at WWTP continue to decline.
12. Working with SGM on long-term treatment solution and CIP.
13. Prepping for installation of the pressure drop vault at the 2MG plant.
14. Began preliminary designs for installation of altitude valve at 1MG plant.
15. Purchased pintle-hitch trailer for moving equipment. This was included in capital purchase budget and is within the purchase policy guidelines.
16. Boring for irrigation water connection to Lee's Park scheduled.

### Upcoming:

Beginning parks maintenance to include – sprinkler system repairs and upgrades, aerating, seeding, tree planting.

Street cleanup.

Scheduling spring clean.

# Paonia Police Department

## Law Incident Table, by Date and Time

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**Date Occurred:** 03/01/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:19:39	SUICIDE/ATTEMPT	OAK AVE, Paonia, CO	PPD	PPD	
20:21:47	Juvenile Prob	RIO GRANDE AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 2**

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**Date Occurred:** 03/02/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:14:55	Noise Complaint	POPLAR AVE, Paonia, CO	PPD	PPD	
14:35:46	VIN INSPECTION	PEONY LN, Paonia, CO	PPD	DIST3	
15:27:36	Information	ONARGA AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 3**

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**Date Occurred:** 03/03/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:15:59	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
17:53:51	SUSPICIOUS	4TH ST, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 2**

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**Date Occurred:** 03/04/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:45:56	ASSAULT	OAK AVE, Paonia, CO	PPD	PPD	
16:19:40	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
16:26:57	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
17:52:06	911/hangup	OAK AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 4**

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**Date Occurred:** 03/05/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:44:01	911/hangup	VISTA DR, Paonia, CO	PPD	PPD	
14:11:59	Disturbance	OAK AVE, Paonia, CO	PPD	PPD	
18:02:42	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	PPD	VW

**Total Incidents for this Date: 3**

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**Date Occurred:** 03/07/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:43:51	CRIM MISCHIEF	ORCHARD ST, Hotchkiss, CO	PPD	HOT	
16:59:27	Certified Vin	GRAND AVE, Paonia, CO	PPD	PPD	
19:41:57	AGENCY ASSIST	S RIVER LN, Hotchkiss, CO	PPD	HOT	

**Total Incidents for this Date: 3**

**Date Occurred:** 03/09/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
15:26:15	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 1**

**Date Occurred:** 03/10/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:50:21	FRAUD	DORRIS AVE, Paonia, CO	PPD	PPD	
13:54:41	CIVIL PROBLEM	COLORADO AVE, Paonia, CO	PPD	PPD	UNF
14:12:53	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
14:17:07	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
16:07:01	TrafficAccident	E BRIDGE ST, Hotchkiss, CO	PPD	HOT	
16:18:41	SHOPLIFTING	2ND Street, Paonia, CO	PPD	PPD	CIT
18:00:33	CITIZEN ASSIST	GRANDAVE,Paonia,CO	PPD	PPD	
18:29:46	ALARM	2ND ST, Paonia,CO	PPD	PPD	

**Total Incidents for this Date: 8**

**Date Occurred:** 03/11/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:59:23	THEFT	2ND ST, Paonia, CO	PPD	PPD	UTL
15:48:46	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 2**

**Date Occurred:** 03/12/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
20:38:52	SUSPICIOUS	LAMBORN AVE, Paonia, CO	PPD	PPD	UNF

**Total Incidents for this Date: 1**

**Date Occurred:** 03/13/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:33:45	Traffic Stop	5TH St., Paonia, CO	PPD	PPD	CIT
14:56:24	Traffic Stop	SAMUEL WADE RD, Paonia, CO	PPD	DIST3	CIT
15:02:50	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
16:21:42	SHOPLIFTING	2ND STREET, Paonia, CO	PPD	PPD	CIT

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<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
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**Total Incidents for this Date: 4**

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**Date Occurred:** 03/14/21

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:20:20	Traffic Stop	E BRIDGE St, Hotchkiss, CO	PPD		VW
13:44:06	ANIMAL CONTROL	N 1ST St, Hotchkiss, CO	PPD		UTL

**Total Incidents for this Date: 2**

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Total reported: 35

VW -2, UNF -2, CIT -4, UTL -2

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**Report Includes:**

All dates between `00:00:01 03/01/21` and `00:00:01 03/15/21`, All agencies matching `PPD`, All disposition's, All natures, All location codes, All cities



MEMORANDUM

To: Board of Trustees, Town of Paonia  
From: Bo James Nerlin, Esq.  
Re: Town Attorney Report  
Date: 3/19/2021  
CC: Ms. Corinne Ferguson

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This memo is an outline of the recent projects that I have been working on as the Town Attorney. This memo is to serve as an outline and not a comprehensive list.

Marijuana Regulation

After attending the Board’s work session on March 16, 2021, a revised ordinance adopting the Town’s Marijuana Regulation was prepared to incorporate the comments provided. This revised ordinance is included in the Board Packet. As the Board moves forward with adopting marijuana regulation, it will also need to approve a license application form and an ordinance supplementing Chapter 4 of the municipal code regarding the imposition of the Occupational Tax.

Board of Adjustment/Board of Appeals

Ms. Ferguson has reviewed an initial draft of the proposed ordinance updating the Town Code regarding the Board of Adjustment/ Board of Appeals. This ordinance will now go to the GAPS committee for its review.

Outdoor Lighting Regulations

Staff and our office have been provided with a draft update to the Town’s Outdoor Lighting Regulations from Dark Skies Paonia. We anticipate having this ordinance for Board review in April.

Declaration of a Local Disaster

The Town’s current local disaster declaration is set to expire March 31, 2021. In the Board Packet, there is a proposed resolution extending the Town’s local disaster declaration through the end of 2021. With a new round of federal funding being approved, Staff recommends that the local disaster declaration remain in place as such a declaration may be tied to the receipt of federal funding as it was under the CARES Act.

North Fork Valley Airport

Ms. Ferguson and I met with Delta County Attorney John Baier and Delta County Administrator Robbie LeValley to discuss the current Memorandum of Understanding between the Town and Delta County regarding the North Fork Valley Airport. We anticipate discussing the airport in greater detail with the Board in the coming weeks.



AGENDA SUMMARY FORM

	Treasurer's Report		
Summary:			
Notes:			
Possible Motions: Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

March 17, 2021

## ACCOUNT ANALYSIS 2021

BANK	ACCOUNT	JAN	FEB	MAR	APR	MAY	X
<b>OPERATING ACCOUNTS</b>							
UBB (FSBC)	PREV BAL	113,781.20	(5,797.86)	186,337.95	186,337.95	186,337.95	
OPS - 0733	CKS/DR	389,227.23	118,908.84				
	DEP/CR	269,648.17	311,044.65				
	END BAL	<u>(5,797.86)</u>	<u>186,337.95</u>	<u>186,337.95</u>	<u>186,337.95</u>	<u>186,337.95</u>	X
<b>RATE</b>		<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	
UBB (FSBC)	PREV BAL	25.00	25.00	25.00	25.00	25.00	
PAYROLL - 3629	CKS/DR	44,780.38	43,477.05				
	DEP/CR	44,780.38	43,477.05				
	END BAL	<u>25.00</u>	<u>25.00</u>	<u>25.00</u>	<u>25.00</u>	<u>25.00</u>	X
<b>RATE</b>		<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	
<b>RESESTRICTED FUND ACCOUNTS</b>							
UBB (FSBC)-3858	PREV BAL	25.00	25.00	25.00	25.00	25.00	
GRANT	CKS/DR	-	-	-	-	-	
PASS-THRU	DEP/CR	-	-	-	-	-	
	END BAL	<u>25.00</u>	<u>25.00</u>	<u>25.00</u>	<u>25.00</u>	<u>25.00</u>	X
<b>RATE</b>		<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	
UBB (FSBC) (FCNB)	PREV BAL	69,792.78	33,521.84	25.00	25.00	25.00	
INTERNAL - 0571	CKS/DR	36,270.94	33,496.84				
GRANTS	DEP/CR	-	-				
	END BAL	<u>33,521.84</u>	<u>25.00</u>	<u>25.00</u>	<u>25.00</u>	<u>25.00</u>	X
<b>RATE</b>		<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	
UBB (FSBC) - 0911	PREV BAL	37,490.27	37,490.27	37,490.27	37,490.27	37,490.27	
PARK	CKS/DR	-	-				
CONTRIBUTION	DEP/CR	-	-				
	INT/CR	-	-				
	END BAL	<u>37,490.27</u>	<u>37,490.27</u>	<u>37,490.27</u>	<u>37,490.27</u>	<u>37,490.27</u>	X
<b>RATE</b>		<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>0.00%</b>	
UBB (FSBC) - 2318	PREV BAL	58,336.72	58,349.11	58,360.30	58,360.30	58,360.30	
WWTP	CKS/DR	-	-				
	DEP/CR	-	-				
	INT/CR	12.39	11.19				
	END BAL	<u>58,349.11</u>	<u>58,360.30</u>	<u>58,360.30</u>	<u>58,360.30</u>	<u>58,360.30</u>	X
<b>RATE</b>		<b>0.25%</b>	<b>0.25%</b>				
UBB (FSBC) (FCNB)	PREV BAL	8,311.23	8,312.29	8,313.25	8,313.25	8,313.25	
CONSERV	CKS/DR	-	-				
TRUST 0857	DEP/CR	-	-				
	INT/CR	1.06	0.96				
	END BAL	<u>8,312.29</u>	<u>8,313.25</u>	<u>8,313.25</u>	<u>8,313.25</u>	<u>8,313.25</u>	X
<b>RATE</b>		<b>0.15%</b>	<b>0.15%</b>				
UBB (FSBC) - 0563	PREV BAL	13,165.24	13,166.92	13,168.44	13,168.44	13,168.44	
SPACE TO	CKS/DR	-	-				
CREATE	DEP/CR	-	-				
	INT/CR	1.68	1.52				
	END BAL	<u>13,166.92</u>	<u>13,168.44</u>	<u>13,168.44</u>	<u>13,168.44</u>	<u>13,168.44</u>	X
<b>RATE</b>		<b>0.15%</b>	<b>0.15%</b>				

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## ACCOUNT ANALYSIS 2021

BANK	ACCOUNT	JAN	FEB	MAR	APR	MAY	X
<b>INVESTMENT ACCOUNTS</b>							
UBB (FSBC) - 3637	PREV BAL	335,136.20	335,221.59	275,309.31	275,309.31	275,309.31	
MMKT	CKS/DR	-	93,477.05				
RESERVE	DEP/CR	-	33,496.84				
	INT/CR	85.39	67.93				
	END BAL	335,221.59	275,309.31	275,309.31	275,309.31	275,309.31	X
<b>RATE</b>		<b>0.30%</b>	<b>0.30%</b>				
COLO	PREV BAL	1,757,660.74	1,757,818.17	1,757,934.19	1,757,934.19	1,757,934.19	
TRUST	CKS/DR	-	-				
PLUS+	DEP/CR	-	-				
INVESTMENT	INT/CR	157.43	116.02				
	END BAL	1,757,818.17	1,757,934.19	1,757,934.19	1,757,934.19	1,757,934.19	
<b>AVG RATE</b>		<b>0.11%</b>	<b>0.09%</b>				X
UBB (14) (FSBC)	PREV BAL	202,226.89	202,226.89	202,226.89	202,226.89	202,226.89	
18MO	CKS/DR	-	-				
CD-2143	DEP/CR	-	-				
	INT/CR	-	-				
	END BAL	202,226.89	202,226.89	202,226.89	202,226.89	202,226.89	X
<b>AVG RATE</b>		<b>0.55%</b>	<b>0.55%</b>				
UBB (31) (FSBC)	PREV BAL	255,051.53	255,051.53	255,051.53	255,051.53	255,051.53	
18MO	CKS/DR	-	-				
CD-2143	DEP/CR	-	-				
	INT/CR	-	-				
	END BAL	255,051.53	255,051.53	255,051.53	255,051.53	255,051.53	X
<b>AVG RATE</b>		<b>2.00%</b>	<b>2.00%</b>				
<b>LINE-OF-CREDIT</b>							
UBB (FSBC)	PREV BAL	-	-	-	-	-	
LOC	CKS/DR	-	-				
\$200,000.00	DEP/CR	-	-				
	INT/CR	-	-				
	END BAL	-	-	-	-	-	X
<b>AVG RATE</b>							
	<b>TOTAL PREV BAL</b>	<b>2,851,002.80</b>	<b>2,695,410.75</b>	<b>2,794,267.13</b>	<b>2,794,267.13</b>	<b>2,794,267.13</b>	
	<b>TOTAL CKS/DR</b>	<b>470,278.55</b>	<b>289,359.78</b>	<b>-</b>	<b>-</b>	<b>-</b>	
	<b>TOTAL DEP/CR</b>	<b>314,428.55</b>	<b>388,018.54</b>	<b>-</b>	<b>-</b>	<b>-</b>	
	<b>TOTAL INT/CR</b>	<b>257.95</b>	<b>197.62</b>	<b>-</b>	<b>-</b>	<b>-</b>	
	<b>TOTAL 2021 ACCOUNTS</b>	<b>2,695,410.75</b>	<b>2,794,267.13</b>	<b>2,794,267.13</b>	<b>2,794,267.13</b>	<b>2,794,267.13</b>	
	<b>TOTAL 2020 ACCOUNTS</b>	<b>2,498,095.32</b>	<b>2,507,992.28</b>	<b>2,530,243.83</b>	<b>4,222,013.58</b>	<b>2,766,714.22</b>	
	<b>TOTAL 2019 ACCOUNTS</b>	<b>1,952,778.56</b>	<b>2,154,496.81</b>	<b>2,216,740.65</b>	<b>2,268,526.46</b>	<b>2,560,627.61</b>	
	<b>TOTAL 2018 ACCOUNTS</b>	<b>2,243,850.59</b>	<b>2,643,430.19</b>	<b>2,609,936.21</b>	<b>2,758,682.91</b>	<b>2,787,133.34</b>	
	<b>TOTAL 2017 ACCOUNTS</b>	<b>1,916,629.29</b>	<b>1,856,495.51</b>	<b>1,837,973.49</b>	<b>2,027,530.45</b>	<b>2,363,845.59</b>	
	<b>TOTAL 2016 ACCOUNTS</b>	<b>987,595.88</b>	<b>1,322,980.68</b>	<b>1,116,198.52</b>	<b>1,523,989.77</b>	<b>1,917,756.35</b>	
	<b>TOTAL 2015 ACCOUNTS</b>	<b>1,653,400.33</b>	<b>1,907,317.22</b>	<b>2,079,530.21</b>	<b>2,000,000.74</b>	<b>1,759,581.96</b>	
	<b>TOTAL 2014 ACCOUNTS</b>	<b>2,036,560.85</b>	<b>2,012,766.27</b>	<b>2,053,803.28</b>	<b>2,046,353.56</b>	<b>2,069,077.88</b>	
	<b>TOTAL 2013 ACCOUNTS</b>	<b>2,361,290.03</b>	<b>2,369,419.89</b>	<b>2,376,310.46</b>	<b>2,323,916.46</b>	<b>2,320,709.32</b>	
	<b>TOTAL 2012 ACCOUNTS</b>	<b>2,362,402.55</b>	<b>2,256,299.75</b>	<b>2,246,468.64</b>	<b>2,213,216.49</b>	<b>2,202,233.11</b>	
	<b>2020 VS 2021</b>	<b>197,315.43</b>	<b>286,274.85</b>	<b>264,023.30</b>	<b>(1,427,746.45)</b>	<b>27,552.91</b>	

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AS OF:	2/28/2021	2021	2021	2021	2021	REMAINING	2021	17%	
ACCT NO	DESCRIPTION	FEBRUARY	JANUARY	CUR YTD	2	BUDGET	ORIG	% OF	REMAINING
		ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<b>ADMINISTRATION</b>									
10-3101	PROPERTY TAXES	46,130.40	4,829.86	50,960.26	22,351.17	28,609.09	134,107.00	38.00%	(83,146.74)
10-3103	SALES TAX - TOWN	-	-	-	165.17	(165.17)	991.00	0.00%	(991.00)
10-3108	PENALTY & INTEREST	3.36	1.73	5.09	55.00	(49.91)	330.00	1.54%	(324.91)
10-3109	DELINQUENT TAX	9.78	3.33	13.11	5.00	8.11	30.00	43.70%	(16.89)
10-3110	ABATEMENTS	-	-	-	-	-	-	-	-
10-32-01	LIQUOR LICENSES	-	175.00	175.00	608.33	(433.33)	3,650.00	4.79%	(3,475.00)
12-32-04	SPECIAL REVIEWS	-	-	-	166.67	(166.67)	1,000.00	0.00%	(1,000.00)
10-35-04	INTEREST INCOME	103.05	133.05	236.10	1,733.33	(1,497.23)	10,400.00	2.27%	(10,163.90)
10-35-05	LATE CHARGES	615.00	819.00	1,434.00	416.67	1,017.33	2,500.00	57.36%	(1,066.00)
10-35-06	OTHER INCOME	-	-	-	-	-	-	-	-
10-35-15	REFUND OF EXPENDITURES	55.40	-	55.40	-	55.40	-	-	55.40
10-35-16	RESTITUTION	-	975.86	975.86	950.00	25.86	5,700.00	17.12%	(4,724.14)
10-35-20	GRANT REVENUE	-	-	-	-	-	-	-	-
		46,916.99	6,937.83	53,854.82	26,451.33	27,403.49	158,708.00	33.93%	(104,853.18)
10-41-01	MAYOR & TRUSTEES	-	-	-	1,200.00	1,200.00	7,200.00	0.00%	(7,200.00)
10-41-02	TOWN ADMIN/CONTRACT LABOR	-	-	-	-	-	-	-	-
10-41-03	SALARIES & WAGES	786.28	781.19	1,567.47	3,043.59	1,476.12	18,261.52	8.58%	(16,694.05)
10-41-04	EMPLOYER FICA	46.16	46.89	93.05	262.08	169.03	1,572.47	5.92%	(1,479.42)
10-41-05	EMPLOYER MEDICARE	10.80	10.97	21.77	61.29	39.52	367.75	5.92%	(345.98)
10-41-06	UNEMPLOYMENT TAX	2.36	2.35	4.71	8.48	3.77	50.89	9.26%	(46.18)
10-41-07	INSURANCE BENEFITS	184.00	2.17	186.17	727.49	541.32	4,364.93	4.27%	(4,178.76)
10-41-08	PENSION BENEFITS	38.80	38.80	77.60	225.24	147.64	1,351.44	5.74%	(1,273.84)
10-41-10	WORKMENS COMPENSATION	-	-	-	21.83	21.83	131.00	0.00%	(131.00)
	CONTRACT LABOR	-	-	-	-	-	-	-	-
10-41-15	OFFICE SUPPLIES	-	26.94	26.94	656.17	629.23	3,937.00	0.68%	(3,910.06)
10-41-16	OPERATING SUPPLIES	33.36	-	33.36	120.17	86.81	721.00	4.63%	(687.64)
10-41-17	POSTAGE	-	-	-	75.00	75.00	450.00	0.00%	(450.00)
10-41-20	LEGAL SERVICES	5,166.66	-	5,166.66	8,526.67	3,360.01	51,160.00	10.10%	(45,993.34)
	ELECTION	-	-	-	-	-	-	-	-
10-41-21	AUDIT & BUDGET EXPENSE	-	-	-	751.67	751.67	4,510.00	0.00%	(4,510.00)
10-41-22	REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	-
10-41-25	TOWN HALL EXPENSE	763.95	725.00	1,488.95	1,947.17	458.22	11,683.00	12.74%	(10,194.05)
10-41-26	TRAVEL & MEETINGS	104.58	44.73	149.31	1,798.33	1,649.02	10,790.00	1.38%	(10,640.69)
10-41-27	INSURANCE & BONDS	2,499.78	1,697.00	4,196.78	627.67	(3,569.11)	3,766.00	111.44%	430.78
10-41-28	UTILITIES	466.93	471.74	938.67	734.17	(204.50)	4,405.00	21.31%	(3,466.33)
10-41-29	TELEPHONE	399.19	115.19	514.38	191.17	(323.21)	1,147.00	44.85%	(632.62)
10-41-30	PUBLISHING & ADS	46.48	-	46.48	250.00	203.52	1,500.00	3.10%	(1,453.52)
10-41-31	DUES & SUBSCRIPTIONS	125.00	4,623.69	4,748.69	1,617.17	(3,131.52)	9,703.00	48.94%	(4,954.31)
10-41-33	DATA PROCESSING	703.47	3,116.13	3,819.60	2,287.67	(1,531.93)	13,726.00	27.83%	(9,906.40)
10-41-43	CULTURAL EVENTS	-	-	-	141.67	141.67	850.00	0.00%	(850.00)
10-41-44	HUMAN SERVICES	-	150.00	150.00	708.33	558.33	4,250.00	3.53%	(4,100.00)
10-41-90	TREASURER'S FEE	978.29	103.40	1,081.69	468.33	(613.36)	2,810.00	38.49%	(1,728.31)
	MISCELLANEOUS	4,554.42	-	4,554.42	-	(4,554.42)	-	-	4,554.42
	TRANSFERS/GRANT EXP	-	-	-	-	-	-	-	-
		16,910.51	11,956.19	28,866.70	26,451.33	(2,415.37)	158,708.00	18.19%	(129,841.30)
		30,006.48	(5,018.36)	24,988.12	-	24,988.12	-	-	24,988.12
	BEGINNING RESERVE				-	-	-	-	-
	INCOME	46,916.99	6,937.83	53,854.82	26,451.33	27,403.49	158,708.00		(104,853.18)
	EXPENDITURE	16,910.51	11,956.19	28,866.70	26,451.33	(2,415.37)	158,708.00		(129,841.30)
	ADJUSTMENT								
	NET CHANGE	30,006.48	(5,018.36)	24,988.12	-	24,988.12	-	-	24,988.12
	ENDING RESERVE			24,988.12	-	24,988.12	-	-	24,988.12

AS OF:	2/28/2021	2021	2021	2021	2021	REMAINING	2021	17%	
ACCT NO	DESCRIPTION	FEBRUARY	JANUARY	CUR YTD	MO BUDGET	BUDGET	ORIG BUDGET	% OF BUDGET	REMAINING BUDGET
<b>BUILDING</b>									
12-31-03	SALES TAX - TOWN	-	-	-	199.00	(199.00)	1,194.00	0.00%	(1,194.00)
12-32-03	BUILDING PERMITS	335.85	959.35	1,295.20	5,000.00	(3,704.80)	30,000.00	4.32%	(28,704.80)
		335.85	959.35	1,295.20	5,199.00	(3,903.80)	31,194.00	4.15%	(29,898.80)
12-43-03	SALARIES & WAGES	136.98	136.14	273.12	299.18	26.06	1,795.09	15.21%	(1,521.97)
	CONTRACT LABOR	1,005.00	-	1,005.00	4,466.67	3,461.67	26,800.00	3.75%	(25,795.00)
12-43-04	EMPLOYER FICA	8.02	8.15	16.17	18.49	2.32	110.91	14.58%	(94.74)
12-43-05	EMPLOYER MEDICARE	1.88	1.91	3.79	4.32	0.53	25.94	14.61%	(22.15)
12-43-06	UNEMPLOYMENT TAX	0.42	0.42	0.84	0.90	0.06	5.37	15.64%	(4.53)
12-43-07	HEALTH INSURANCE	33.62	0.41	34.03	69.27	35.24	415.60	8.19%	(381.57)
12-43-08	PENSION	6.76	6.76	13.52	27.52	14.00	165.09	8.19%	(151.57)
12-43-10	WORKMENS COMPENSATION	-	16.20	16.20	3.00	(13.20)	18.00	90.00%	(1.80)
12-43-15	OFFICE SUPPLIES	-	-	-	82.83	82.83	497.00	0.00%	(497.00)
12-43-16	OPERATING SUPPLIES	-	-	-	-	-	-	-	-
12-43-17	POSTAGE	-	-	-	8.33	8.33	50.00	0.00%	(50.00)
12-43-20	LEGAL SERVICES	-	-	-	-	-	-	-	-
12-43-23	VEHICLE EXPENSE	-	-	-	-	-	-	-	-
12-43-26	TRAVEL & MEETINGS	-	-	-	-	-	-	-	-
12-43-27	INSURANCE & BONDS	-	777.80	777.80	129.33	(648.47)	776.00	100.23%	1.80
12-43-29	TELEPHONE	-	-	-	-	-	-	-	-
12-43-30	PUBLISHING & ADS	-	-	-	-	-	-	-	-
12-43-31	DUES & SUBSCRIPTIONS	-	-	-	89.17	89.17	535.00	0.00%	(535.00)
	MISCELLANEOUS	-	-	-	-	-	-	-	-
		1,192.68	947.79	2,140.47	5,199.00	3,058.53	31,194.00	6.86%	(29,053.53)
		(856.83)	11.56	(845.27)	-	(845.27)	-	-	(845.27)
	BEGINNING RESERVE	-	-	-	-	-	-	-	-
	INCOME	335.85	959.35	1,295.20	5,199.00	(3,903.80)	31,194.00	-	(29,898.80)
	EXPENDITURE	1,192.68	947.79	2,140.47	5,199.00	3,058.53	31,194.00	-	(29,053.53)
	ADJUSTMENT	-	-	-	-	-	-	-	-
	NET CHANGE	(856.83)	11.56	(845.27)	-	(845.27)	-	-	(845.27)
	ENDING RESERVE	-	-	(845.27)	-	-	-	-	(845.27)
	DESIRED	-	-	-	-	-	-	-	-
	EXCESS	-	-	-	-	-	-	-	-

AS OF:	2/28/2021	2021	2021	2021	2021	REMAINING	2021	17%	
ACCT NO	DESCRIPTION	FEBRUARY	JANUARY	CUR YTD	2	BUDGET	ORIG	% OF	REMAINING
		ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<b>LAW ENFORCEMENT</b>									
14-31-02	S.O. AUTO TAXES	1,898.52	1,725.52	3,624.04	3,166.67	457.37	19,000.00	19.07%	(15,375.96)
14-31-03	SALES TAX - TOWN	21,258.56	-	21,258.56	28,992.83	(7,734.27)	173,957.00	12.22%	(152,698.44)
14-31-04	SALES TAX - COUNTY	13,869.10	-	13,869.10	21,116.67	(7,247.57)	126,700.00	10.95%	(112,830.90)
		-	-	-	27,000.00	(27,000.00)	162,000.00	0.00%	(162,000.00)
14-31-06	CIGARETTE TAX	416.73	181.00	597.73	233.33	364.40	1,400.00	42.70%	(802.27)
14-32-06	VIN INSPECTIONS	110.00	65.00	175.00	192.50	(17.50)	1,155.00	15.15%	(980.00)
14-33-02	MOTOR VEHICLE - \$1.50	160.25	164.15	324.40	437.50	(113.10)	2,625.00	12.36%	(2,300.60)
14-33-03	MOTOR VEHICLE - \$2.50	260.00	247.50	507.50	620.00	(112.50)	3,720.00	13.64%	(3,212.50)
14-34-01	COURT FINES	-	300.00	300.00	66.67	233.33	400.00	75.00%	(100.00)
14-34-02	POLICE FINES	4,374.00	1,897.00	6,271.00	2,870.83	3,400.17	17,225.00	36.41%	(10,954.00)
14-34-03	MISCELLANEOUS FINES-BONDS	5.00	-	5.00	-	5.00	-	-	5.00
	SCHOOL (SRO)	10,000.00	-	10,000.00	1,666.67	8,333.33	10,000.00	100.00%	-
14-34-05	DOG TAGS	45.00	50.00	95.00	50.00	45.00	300.00	31.67%	(205.00)
14-34-50	PD Grant	-	-	-	900.00	(900.00)	5,400.00	0.00%	(5,400.00)
		52,397.16	4,630.17	57,027.33	87,313.67	(30,286.34)	523,882.00	10.89%	(466,854.67)
14-42-02	JUDGE	525.00	525.00	1,050.00	1,600.00	550.00	9,600.00	10.94%	(8,550.00)
14-42-03	SALARIES & WAGES	21,666.07	22,058.15	43,724.22	53,422.46	9,698.24	320,534.77	13.64%	(276,810.55)
14-42-04	EMPLOYER FICA	136.11	138.25	274.36	211.61	(62.75)	1,269.67	21.61%	(995.31)
14-42-05	EMPLOYER MEDICARE	307.29	320.15	627.44	778.61	151.17	4,671.64	13.43%	(4,044.20)
14-42-06	UNEMPLOYMENT TAX	66.59	67.76	134.35	161.09	26.74	966.55	13.90%	(832.20)
14-42-07	INSURANCE BENEFITS	1,851.68	1.54	1,853.22	8,105.53	6,252.31	48,633.17	3.81%	(46,779.95)
	PENSION BENEFITS	420.88	388.81	809.69	-	(809.69)	-	-	809.69
14-42-10	WORKMENS COMPENSATION	-	8,972.49	8,972.49	1,569.17	(7,403.32)	9,415.00	95.30%	(442.51)
14-42-11	FPPA PENSION	1,659.37	1,681.34	3,340.71	4,081.13	740.42	24,486.80	13.64%	(21,146.09)
14-42-12	FPPA D & D	585.66	593.42	1,179.08	1,440.40	261.32	8,642.40	13.64%	(7,463.32)
14-42-15	OFFICE SUPPLES	-	-	-	218.33	218.33	1,310.00	0.00%	(1,310.00)
14-42-16	OPERATING SUPPLIES	556.85	-	556.85	1,908.83	1,351.98	11,453.00	4.86%	(10,896.15)
14-42-17	POSTAGE	1.00	-	1.00	39.17	38.17	235.00	0.43%	(234.00)
14-42-20	LEGAL SERVICES	-	-	-	416.67	416.67	2,500.00	0.00%	(2,500.00)
14-42-22	REPAIRS & MAINTENANCE	-	-	-	60.00	60.00	360.00	0.00%	(360.00)
14-42-23	VEHICLE EXPENSE	1,901.23	200.00	2,101.23	1,755.83	(345.40)	10,535.00	19.95%	(8,433.77)
14-42-26	TRAVEL & MEETINGS	1,166.37	-	1,166.37	1,583.33	416.96	9,500.00	12.28%	(8,333.63)
14-42-27	INSURANCE & BONDS	-	22,658.51	22,658.51	3,702.67	(18,955.84)	22,216.00	101.99%	442.51
14-42-28	UTILITIES	188.45	242.05	430.50	300.00	(130.50)	1,800.00	23.92%	(1,369.50)
14-42-29	TELEPHONE	505.79	218.06	723.85	544.17	(179.68)	3,265.00	22.17%	(2,541.15)
14-42-30	PUBLISHING & ADS	-	-	-	17.33	17.33	104.00	0.00%	(104.00)
14-42-31	DUES & SUBSCRIPTIONS	100.00	1,669.08	1,769.08	1,008.33	(760.75)	6,050.00	29.24%	(4,280.92)
14-42-33	Data Processing	4,142.12	5,503.63	9,645.75	4,205.67	(5,440.08)	25,234.00	38.23%	(15,588.25)
	HUMAN SERVICES	-	-	-	183.33	183.33	1,100.00	0.00%	(1,100.00)
14-44-01	VET FEES	-	-	-	-	-	-	-	-
	MISCELLANOUS	-	-	-	-	-	-	-	-
		35,780.46	65,238.24	101,018.70	87,313.67	(13,705.03)	523,882.00	19.28%	(422,863.30)
		16,616.70	(60,608.07)	(43,991.37)	-	(43,991.37)	-	-	(43,991.37)
	BEGINNING RESERVE				-	-	-	-	-
	INCOME	52,397.16	4,630.17	57,027.33	87,313.67	(30,286.34)	523,882.00		(466,854.67)
	EXPENDITURE	35,780.46	65,238.24	101,018.70	87,313.67	(13,705.03)	523,882.00		(422,863.30)
	ADJUSTMENT								
	NET CHANGE	16,616.70	(60,608.07)	(43,991.37)	-	(43,991.37)	-	-	(43,991.37)
	ENDING RESERVE			(43,991.37)	-	(43,991.37)	-	-	(43,991.37)

AS OF:	2/28/2021	2021	2021	2021	2021	REMAINING	2021	17%	
ACCT NO	DESCRIPTION	FEBRUARY	JANUARY	CUR YTD	2	BUDGET	ORIG	% OF	REMAINING
		ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<b>PARKS</b>									
16-31-03	SALES TAX-TOWN	21,258.56	-	21,258.56	23,438.65	(2,180.09)	140,631.88	15.12%	(119,373.32)
16-33-07	SEVERANCE TAX	-	-	-	833.33	(833.33)	5,000.00	0.00%	(5,000.00)
16-33-08	MINERAL LEASING	-	-	-	654.17	(654.17)	3,925.00	0.00%	(3,925.00)
16-35-01	RENTS & ROYALTIES	720.08	-	720.08	1,570.33	(850.25)	9,422.00	7.64%	(8,701.92)
16-35-04	GRANT REVENUE	-	-	-	-	-	-		-
16-35-09	PARK CONTRIBUTIONS	-	5,125.00	5,125.00	111.67	5,013.33	670.00		4,455.00
16-35-10	OTHER AGENCY CONT	-	-	-	1,500.00	(1,500.00)	9,000.00	0.00%	(9,000.00)
	RESERVES	-	-	-	2,500.00	(2,500.00)	15,000.00	0.00%	(15,000.00)
		21,978.64	5,125.00	27,103.64	30,608.15	(3,504.51)	183,648.88	14.76%	(156,545.24)
16-46-03	SALARIES & WAGES	3,337.94	3,350.93	6,688.87	8,526.38	1,837.51	51,158.25	13.07%	(44,469.38)
16-46-02	CONTRACT LABOR	-	-	-	-	-	-		-
16-46-04	EMPLOYER FICA	198.52	203.21	401.73	516.27	114.54	3,097.62	12.97%	(2,695.89)
16-46-05	EMPLOYER MEDICARE	46.45	47.53	93.98	120.74	26.76	724.44	12.97%	(630.46)
16-46-06	UNEMPLOYMENT TAX	10.01	9.55	19.56	24.98	5.42	149.88	13.05%	(130.32)
16-46-07	INSURANCE BENEFITS	599.95	4.86	604.81	1,846.22	1,241.41	11,077.33	5.46%	(10,472.52)
16-46-08	PENSION BENEFITS	141.74	141.79	283.53	564.23	280.70	3,385.36	8.38%	(3,101.83)
16-46-10	WORKMENS COMPENSATION	-	1,684.90	1,684.90	294.67	(1,390.23)	1,768.00	95.30%	(83.10)
16-46-15	OFFICE SUPPLIES	-	-	-	6.17	6.17	37.00	0.00%	(37.00)
16-46-16	OPERATING SUPPLIES	37.36	-	37.36	1,090.00	1,052.64	6,540.00	0.57%	(6,502.64)
16-46-17	POSTAGE	-	-	-	8.33	8.33	50.00	0.00%	(50.00)
16-46-20	LEGAL	-	-	-	-	-	-		-
16-46-22	REPAIRS & MAINTENANCE	2.26	-	2.26	8,528.17	8,525.91	51,169.00	0.00%	(51,166.74)
16-46-23	VEHICLE EXPENSE	65.82	-	65.82	191.67	125.85	1,150.00	5.72%	(1,084.18)
16-46-24	RENTALS	-	-	-	141.67	141.67	850.00	0.00%	(850.00)
16-46-25	SHOP EXPENSE	-	-	-	180.33	180.33	1,082.00	0.00%	(1,082.00)
16-46-27	INSURANCE & BONDS	-	3,801.10	3,801.10	619.67	(3,181.43)	3,718.00	102.24%	83.10
16-46-28	UTILITIES	632.22	666.57	1,298.79	1,052.00	(246.79)	6,312.00	20.58%	(5,013.21)
16-46-29	TELEPHONE	34.17	34.17	68.34	136.00	67.66	816.00	8.38%	(747.66)
16-46-30	PUBLISHING & ADS	-	-	-	-	-	-		-
16-46-32	FEES & PERMITS	648.45	-	648.45	124.83	(523.62)	749.00	86.58%	(100.55)
16-46-42	CONTRACT SERVICES	-	-	-	500.00	500.00	3,000.00	0.00%	(3,000.00)
16-46-70	CAPITAL OUTLAY	10,000.00	-	10,000.00	6,135.83	(3,864.17)	36,815.00	27.16%	(26,815.00)
	MISCELLANEOUS	-	-	-	-	-	-		-
		15,754.89	9,944.61	25,699.50	30,608.15	4,908.65	183,648.88	13.99%	(157,949.38)
		6,223.75	(4,819.61)	1,404.14	-	1,404.14	-		1,404.14
	BEGINNING RESERVE				-	-	-		-
	INCOME	21,978.64	5,125.00	27,103.64	30,608.15	(3,504.51)	183,648.88		(156,545.24)
	EXPENDITURE	15,754.89	9,944.61	25,699.50	30,608.15	4,908.65	183,648.88		(157,949.38)
	ADJUSTMENT								
	NET CHANGE	6,223.75	(4,819.61)	1,404.14	-	1,404.14	-		1,404.14
	ENDING RESERVE			1,404.14	-	1,404.14	-		1,404.14
	DESIRED			12,849.75					
	EXCESS			(11,445.61)					

AS OF:	2/28/2021	2021	2021	2021	2021	REMAINING	2021	17%	
ACCT NO	DESCRIPTION	FEBRUARY	JANUARY	CUR YTD	2	BUDGET	ORIG	% OF	REMAINING
		ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<b>STREETS</b>									
20-31-03	SALES TAX-TOWN	-	-	-	17,301.17	(17,301.17)	103,807.00	0.00%	(103,807.00)
20-31-05	FRANCHISE TAX	241.10	8,331.97	8,573.07	9,763.33	(1,190.26)	58,580.00	14.63%	(50,006.93)
20-32-02	MISCELLANEOUS PERMITS	120.00	50.00	170.00	291.67	(121.67)	1,750.00	9.71%	(1,580.00)
20-33-01	HIGHWAY USERS TAX	3,360.36	-	3,360.36	7,351.83	(3,991.47)	44,111.00	7.62%	(40,750.64)
20-33-10	ROAD & BRIDGE	2,771.59	290.19	3,061.78	1,083.33	1,978.45	6,500.00	47.10%	(3,438.22)
20-35-02	MOTOR FUEL TAX REFUNDS	-	-	-	258.33	(258.33)	1,550.00	0.00%	(1,550.00)
		6,493.05	8,672.16	15,165.21	36,049.67	(20,884.46)	216,298.00	7.01%	(201,132.79)
20-45-03	SALARIES & WAGES	4,656.85	4,660.27	9,317.12	13,589.78	4,272.66	81,538.70	11.43%	(72,221.58)
20-45-04	EMPLOYER FICA	277.43	282.85	560.28	822.71	262.43	4,936.27	11.35%	(4,375.99)
20-45-05	EMPLOYER MEDICARE	64.90	66.17	131.07	192.41	61.34	1,154.45	11.35%	(1,023.38)
20-45-06	UNEMPLOYMENT TAX	13.98	13.29	27.27	39.81	12.54	238.85	11.42%	(211.58)
20-45-07	INSURANCE BENEFITS	822.03	6.43	828.46	4,026.96	3,198.50	24,161.73	3.43%	(23,333.27)
20-45-08	PENSION BENEFITS	190.52	190.61	381.13	-	(381.13)	-	-	381.13
20-45-10	WORKMENS COMPENSATION	-	3,305.00	3,305.00	578.00	(2,727.00)	3,468.00	95.30%	(163.00)
20-45-15	OFFICE SUPPLIES	-	-	-	5.00	5.00	30.00	0.00%	(30.00)
20-45-16	OPERATING SUPPLIES	2.56	-	2.56	140.00	137.44	840.00	0.30%	(837.44)
20-45-17	POSTAGE	-	-	-	31.67	31.67	190.00	0.00%	(190.00)
20-45-20	LEGAL & ENG SERVICES	-	-	-	-	-	-	-	-
20-45-22	REPAIRS & MAINTENANCE	-	-	-	2,119.33	2,119.33	12,716.00	0.00%	(12,716.00)
20-45-23	VEHICLE EXPENSE	613.58	-	613.58	1,192.50	578.92	7,155.00	8.58%	(6,541.42)
20-45-24	RENTALS	-	-	-	-	-	-	-	-
20-45-25	SHOP EXPENSE	186.64	9.31	195.95	313.17	117.22	1,879.00	10.43%	(1,683.05)
20-45-26	TRAVEL & MEETINGS	-	-	-	-	-	-	-	-
20-45-27	INSURANCE & BONDS	55.75	3,192.00	3,247.75	552.83	(2,694.92)	3,317.00	97.91%	(69.25)
20-45-28	UTILITIES	960.10	1,046.35	2,006.45	1,794.17	(212.28)	10,765.00	18.64%	(8,758.55)
20-45-43	STREET LIGHTING	-	-	-	-	-	-	-	-
20-45-29	TELEPHONE	55.75	34.17	89.92	125.17	35.25	751.00	11.97%	(661.08)
20-45-30	PUBLISHING & ADS	-	-	-	-	-	-	-	-
20-45-31	DUES & SUBSCRIPTIONS	-	-	-	-	-	-	-	-
20-45-42	SNOW REMOVAL	141.33	33.54	174.87	1,359.50	1,184.63	8,157.00	2.14%	(7,982.13)
20-45-70	CAPITAL OUTLAY	-	-	-	9,166.67	9,166.67	55,000.00	0.00%	(55,000.00)
	MISCELLANEOUS	-	-	-	-	-	-	-	-
		8,041.42	12,839.99	20,881.41	36,049.67	15,168.26	216,298.00	9.65%	(195,416.59)
		(1,548.37)	(4,167.83)	(5,716.20)	-	(5,716.20)	-	-	(396,549.38)
	BEGINNING RESERVE								
	INCOME	6,493.05	8,672.16	15,165.21	36,049.67	(20,884.46)	216,298.00		(201,132.79)
	EXPENDITURE	8,041.42	12,839.99	20,881.41	36,049.67	15,168.26	216,298.00		(195,416.59)
	ADJUSTMENT								
	NET CHANGE	(1,548.37)	(4,167.83)	(5,716.20)	-	(5,716.20)	-		(5,716.20)
	ENDING RESERVE			(5,716.20)	-	(5,716.20)	-		(5,716.20)
	DESIRED			10,440.71					
	EXCESS			(16,156.91)					

AS OF:	2/28/2021	2021	2021	2021	2021	REMAINING	2021	17%	
ACCT NO	DESCRIPTION	FEBRUARY	JANUARY	CUR YTD	2	BUDGET	ORIG	% OF	REMAINING
		ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<b>STREET-CAPITAL IMPROVEMENT</b>									
22-31-05	IMPACT FEE	4,357.68	4,315.61	8,673.29	10,303.67	(1,630.38)	61,822.00	14.03%	(53,148.71)
22-35-04	SALES TAX - TOWN	-	-	-	-	-	-	-	-
	MARIJUANA REVENUE	-	-	-	4,166.67	(4,166.67)	25,000.00	0.00%	(25,000.00)
22-33-01	HIGHWAY USER TAX	-	-	-	-	-	-	-	-
	TRANSFER	-	-	-	29,528.83	(29,528.83)	177,173.00	0.00%	(177,173.00)
	RESERVES	-	-	-	8,500.83	(8,500.83)	51,005.00		(51,005.00)
		4,357.68	4,315.61	8,673.29	52,500.00	(43,826.71)	315,000.00		(306,326.71)
	CONTRACT LABOR	-	-	-	-	-	-	-	-
22-45-22	REPAIRS & MAINTENANCE	-	-	-	52,500.00	52,500.00	315,000.00	0.00%	(315,000.00)
22-45-99	TRANSFER	-	-	-	-	-	-	-	-
		-	-	-	52,500.00	52,500.00	315,000.00		(315,000.00)
		4,357.68	4,315.61	8,673.29	-	8,673.29	-		8,673.29
	BEGINNING RESERVE				-	-	-		-
	INCOME	4,357.68	4,315.61	8,673.29	52,500.00	(43,826.71)	315,000.00		(306,326.71)
	EXPENDITURE	-	-	-	52,500.00	52,500.00	315,000.00		(315,000.00)
	ADJUSTMENT								
	NET CHANGE	4,357.68	4,315.61	8,673.29	-	8,673.29	-		8,673.29
	ENDING RESERVE			8,673.29	-	8,673.29	-		8,673.29
<b>BRIDGE</b>									
24-35-04	INTEREST INCOME	38.83	52.69	91.52	1,166.67	(1,075.15)	7,000.00	1.31%	(6,908.48)
24-35-13	BRIDGE REVENUE	-	-	-	6,666.67	(6,666.67)	40,000.00	0.00%	(40,000.00)
		38.83	52.69	91.52	7,833.33	(7,741.81)	47,000.00	0.19%	(46,908.48)
24-45-22	REPAIRS & MAINTENANCE	-	-	-	8,333.33	8,333.33	50,000.00	0.00%	(50,000.00)
		-	-	-	8,333.33	8,333.33	50,000.00	0.00%	(50,000.00)
		38.83	52.69	91.52	(500.00)	591.52	(3,000.00)		3,091.52
	BEGINNING RESERVE				-	-	-		-
	INCOME	38.83	52.69	91.52	7,833.33	(7,741.81)	47,000.00		(46,908.48)
	EXPENDITURE	-	-	-	8,333.33	8,333.33	50,000.00		(50,000.00)
	NET CHANGE	38.83	52.69	91.52	(500.00)	591.52	(3,000.00)		3,091.52
	ENDING RESERVE			91.52	(500.00)	591.52	(3,000.00)		3,091.52
<b>SIDEWALK</b>									
26-30-01	SIDEWALK REVENUE	2,602.94	2,600.61	5,203.55	5,172.33	31.22	31,034.00	16.77%	(25,830.45)
		2,602.94	2,600.61	5,203.55	5,172.33	31.22	31,034.00	16.77%	(25,830.45)
26-45-15	OFFICE SUPPLIES	-	-	-	-	-	-	-	-
26-45-20	LEGAL SERVICES	-	-	-	-	-	-	-	-
26-45-22	REPAIRS & MAINTENANCE	-	-	-	5,172.33	5,172.33	31,034.00	0.00%	(31,034.00)
26-45-30	PUBLISHING & ADS	-	-	-	-	-	-	-	-
26-49-99	TRANSFERS	-	-	-	-	-	-	-	-
		-	-	-	5,172.33	5,172.33	31,034.00	0.00%	(31,034.00)
		2,602.94	2,600.61	5,203.55	-	5,203.55	-		5,203.55
	BEGINNING RESERVE				-	-	-		-
	INCOME	2,602.94	2,600.61	5,203.55	5,172.33	31.22	31,034.00		(25,830.45)
	EXPENDITURE	-	-	-	5,172.33	5,172.33	31,034.00		(31,034.00)
	NET CHANGE	2,602.94	2,600.61	5,203.55	-	5,203.55	-		5,203.55
	ENDING RESERVE			5,203.55	-	5,203.55	-		5,203.55

AS OF:	2/28/2021	2021	2021	2021	2021	REMAINING	2021	17%	REMAINING
ACCT NO	DESCRIPTION	FEBRUARY	JANUARY	CUR YTD	2	BUDGET	ORIG	% OF	BUDGET
		ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<b>SPACE2CREATE</b>									
32-35-01	BOETTCHER GRANT	-	-	-	-	-	-	-	-
32-35-02	DOLA GRANT	-	-	-	-	-	-	-	-
	CCI	-	-	-	-	-	-	-	-
32-35-05	INTEREST	1.52	1.68	3.20	5.00	(1.80)	30.00	10.67%	(26.80)
32-35-09	S2C CONTRIBUTIONS	-	-	-	-	-	-	-	-
	RESERVES	-	-	-	2,198.93	(2,193.93)	13,163.57	0.00%	(13,163.57)
		1.52	1.68	3.20	2,198.93	(2,195.73)	13,193.57	0.02%	(13,190.37)
32-50-02	CONTRACT LABOR	-	-	-	-	-	-	-	-
32-50-15	OFFICE SUPPLIES	-	-	-	-	-	-	-	-
32-50-17		-	-	-	-	-	-	-	-
32-50-22	STUDIES	-	-	-	-	-	-	-	-
32-50-26	TRAVEL & MEETINGS	-	-	-	-	-	-	-	-
32-50-30	PUBLISHING & ADS	1,250.00	-	1,250.00	2,198.93	948.93	13,193.57	9.47%	(11,943.57)
		1,250.00	-	1,250.00	2,198.93	948.93	13,193.57	9.47%	(11,943.57)
		(1,248.48)	1.68	(1,246.80)	-	(1,246.80)	-	-	(1,246.80)
	BEGINNING RESERVE				-	-	-	-	-
	INCOME	1.52	1.68	3.20	2,198.93	(2,195.73)	13,193.57		(13,190.37)
	EXPENDITURE	1,250.00	-	1,250.00	2,198.93	948.93	13,193.57		(11,943.57)
	NET CHANGE	(1,248.48)	1.68	(1,246.80)	-	(1,246.80)	-		(1,246.80)
	ENDING RESERVE			(1,246.80)	-	(1,246.80)	-		(1,246.80)
<b>CONSERVATION TRUST FUND</b>									
40-38-01	CONSERVATION TRUST-REV.	-	-	-	1,248.67	(1,248.67)	7,492.00	0.00%	(7,492.00)
40-38-02	INTEREST	0.96	1.06	2.02	0.50	1.52	3.00	67.33%	(0.98)
	RESERVES	-	-	-	1,056.28	(1,056.28)	6,337.67	0.00%	(6,337.67)
		0.96	1.06	2.02	2,305.45	(2,303.43)	13,832.67	0.01%	(13,830.65)
40-46-20	EXPENDITURES-CONS. TRUST	-	-	-	2,305.45	2,305.45	13,832.67	0.00%	(13,832.67)
		-	-	-	2,305.45	2,305.45	13,832.67	0.00%	(13,832.67)
		0.96	1.06	2.02	-	2.02	-	-	2.02
	BEGINNING RESERVE				-	-	-	-	-
	INCOME	0.96	1.06	2.02	2,305.45	(2,303.43)	13,832.67		(13,830.65)
	EXPENDITURE	-	-	-	2,305.45	2,305.45	13,832.67		(13,832.67)
	NET CHANGE	0.96	1.06	2.02	-	2.02	-		2.02
	ENDING RESERVE			2.02	-	2.02	-		2.02
<b>CAPITAL IMPROVEMENT</b>									
50-31-03	SALES TAX - CAP IMP	21,258.55	-	21,258.55	35,048.33	(13,789.78)	210,290.00	10.11%	(189,031.45)
50-31-06	AIRPORT REVENUE	637.50	637.50	1,275.00	1,275.00	-	7,650.00	16.67%	(6,375.00)
50-31-13	MISCELLANEOUS REVENUE	-	-	-	-	-	-	-	-
	RESERVES	-	-	-	44,764.42	(44,764.42)	268,586.49	0.00%	(268,586.49)
		21,896.05	637.50	22,533.55	81,087.75	(58,554.20)	486,526.49	4.63%	(463,992.94)
50-70-20	CAPITAL OUTLAY	2,958.99	26,924.46	29,883.45	51,558.84	21,675.39	309,353.03	9.66%	(279,469.58)
50-70-99	Transfer Out	-	-	-	29,528.91	29,528.91	177,173.46	0.00%	(177,173.46)
		2,958.99	26,924.46	29,883.45	81,087.75	51,204.30	486,526.49	6.14%	(456,643.04)
		18,937.06	(26,286.96)	(7,349.90)	-	(109,758.50)	-	-	(7,349.90)
	BEGINNING RESERVE				-	-	-	-	-
	INCOME	21,896.05	637.50	22,533.55	81,087.75	(58,554.20)	486,526.49		(463,992.94)
	EXPENDITURE	2,958.99	26,924.46	29,883.45	81,087.75	51,204.30	486,526.49		(456,643.04)
	NET CHANGE	18,937.06	(26,286.96)	(7,349.90)	-	(7,349.90)	-		(7,349.90)
	ENDING RESERVE			(7,349.90)	-	(7,349.90)	-		(7,349.90)

AS OF:	2/28/2021	2021	2021	2021	2021	REMAINING	2021	17%	
ACCT NO	DESCRIPTION	FEBRUARY	JANUARY	CUR YTD	2	BUDGET	ORIG	% OF	REMAINING
		ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<b>WATER</b>									
60-36-01	WATER CHARGES-RECEIVED	75,813.05	74,256.58	150,069.63	198,915.67	(48,846.04)	1,193,494.00	12.57%	(1,043,424.37)
60-36-02	WATER TAPS	500.00	500.00	1,000.00	-	1,000.00	-		1,000.00
60-36-03	SALES & SERVICES	375.00	625.00	1,000.00	750.00	250.00	4,500.00	22.22%	(3,500.00)
60-36-04	STANDBY TAP FEES	4,044.00	4,044.00	8,088.00	9,414.00	(1,326.00)	56,484.00	14.32%	(48,396.00)
60-36-05	WATER TANK MONEY	-	2.00	2.00	900.00	(898.00)	5,400.00	0.04%	(5,398.00)
60-36-09	PENALTIES	-	-	-	166.67	(166.67)	1,000.00	0.00%	(1,000.00)
60-36-12	RENTS	-	-	-	166.67	(166.67)	1,000.00	0.00%	(1,000.00)
60-36-30	GRANT FUNDS	-	-	-	-	-	-		-
	MISCELLANEOUS	-	-	-	-	-	-		-
		80,732.05	79,427.58	160,159.63	210,313.00	(50,153.37)	1,261,878.00	12.69%	(1,101,718.37)
60-50-02	TRUSTEES/ADMIN SALARIES	-	-	-	-	-	-		-
60-50-03	SALARIES & WAGES	10,426.08	10,251.96	20,678.04	23,919.62	3,241.57	143,517.69	14.41%	(122,839.65)
60-50-04	EMPLOYER FICA	609.63	614.40	1,224.03	1,384.32	160.29	8,305.92	14.74%	(7,081.89)
60-50-05	EMPLOYER MEDICARE	142.58	143.70	286.28	343.51	57.23	2,061.04	13.89%	(1,774.76)
60-50-06	UNEMPLOYMENT TAX	31.29	30.17	61.46	70.47	9.01	422.82	14.54%	(361.36)
60-50-07	INSURANCE BENEFITS	2,417.64	23.00	2,440.64	7,881.92	5,441.28	47,291.53	5.16%	(44,850.89)
60-50-08	PENSION BENEFITS	422.62	422.62	845.24	-	(845.24)	-		845.24
	CONTRACT LABOR	-	-	-	-	-	-		-
60-50-10	WORKMENS COMPENSATION	-	3,068.18	3,068.18	536.67	(2,531.51)	3,220.00	95.29%	(151.82)
60-50-15	OFFICE SUPPLIES	-	-	-	53.33	53.33	320.00	0.00%	(320.00)
60-50-16	OPERATING SUPPLIES	1,164.44	96.00	1,260.44	1,825.00	564.56	10,950.00	11.51%	(9,689.56)
60-50-17	POSTAGE	258.39	-	258.39	654.17	395.78	3,925.00	6.58%	(3,666.61)
60-50-20	LEGAL & ENG SERVICES	-	-	-	83.33	83.33	500.00	0.00%	(500.00)
60-50-21	AUDIT	-	-	-	1,833.33	1,833.33	11,000.00	0.00%	(11,000.00)
60-50-22	REPAIRS & MAINTENANCE	5,272.91	4,987.34	10,260.25	32,442.67	22,182.42	194,656.00	5.27%	(184,395.75)
60-50-23	VEHICLE EXPENSE	1,686.67	-	1,686.67	1,036.50	(650.17)	6,219.00	27.12%	(4,532.33)
60-50-24	RENTALS	-	-	-	-	-	-		-
60-50-25	SHOP EXPENSE	82.69	9.32	92.01	550.83	458.82	3,305.00	2.78%	(3,212.99)
60-50-26	TRAVEL & MEETINGS	-	-	-	326.17	326.17	1,957.00	0.00%	(1,957.00)
60-50-27	INSURANCE & BONDS	55.75	23,601.82	23,657.57	3,918.00	(19,739.57)	23,508.00	100.64%	149.57
60-50-28	UTILITIES	3,469.78	792.66	4,262.44	4,554.17	291.73	27,325.00	15.60%	(23,062.56)
60-50-29	TELEPHONE	447.34	423.87	871.21	700.00	(171.21)	4,200.00	20.74%	(3,328.79)
60-50-30	PUBLISHING & ADS	18.60	-	18.60	29.83	11.23	179.00	10.39%	(160.40)
60-50-31	DUES & SUBSCRIPTIONS	-	137.50	137.50	309.17	171.67	1,855.00	7.41%	(1,717.50)
60-50-32	FEES & PERMITS	1,564.14	6,989.59	8,553.73	1,943.50	(6,610.23)	11,661.00	73.35%	(3,107.27)
60-50-33	DATA PROCESSING	1,489.98	1,596.84	3,086.82	2,276.00	(810.82)	13,656.00	22.60%	(10,569.18)
60-50-41	WRITEOFF-UNCOLLECTABLE	-	-	-	33.33	33.33	200.00	0.00%	(200.00)
60-50-42	CONTRACT SERVICES	300.00	-	300.00	-	(300.00)	-		300.00
60-50-44	Norris Retirement	1,680.00	21,840.00	23,520.00	3,360.00	(20,160.00)	20,160.00	116.67%	3,360.00
60-50-50	Water Power Authority Loan	-	86,918.95	86,918.95	31,870.33	(55,048.62)	191,222.00	45.45%	(104,303.05)
60-50-51	Drinking Water Revolving Fund	-	-	-	4,009.00	4,009.00	24,054.00	0.00%	(24,054.00)
	UBB Line of Credit	-	-	-	1.67	1.67	10.00	0.00%	(10.00)
60-50-54	Debt Service	-	-	-	-	-	-		-
60-50-70	CAPITAL OUTLAY	-	-	-	25,000.00	25,000.00	150,000.00	0.00%	(150,000.00)
60-50-71	PASS-THRU	2,395.71	2,349.02	4,744.73	6,249.83	1,505.10	37,499.00	12.65%	(32,754.27)
60-50-75	GRANT PROJECTS	5,697.50	-	5,697.50	-	(5,697.50)	-		5,697.50
60-50-99	Transfers	-	-	-	-	-	-		-
60-59-90	DEPRECIATION	-	-	-	53,116.33	53,116.33	318,698.00	0.00%	(318,698.00)
		39,633.74	164,296.94	203,930.68	210,313.00	6,382.32	1,261,878.00	16.16%	(1,057,947.32)
		41,098.31	(84,869.36)	(43,771.05)	-	43,771.05	-		43,771.05
	BEGINNING RESERVE								
	INCOME	80,732.05	79,427.58	160,159.63	210,313.00	(50,153.37)	1,261,878.00		(1,101,718.37)
	EXPENDITURE	39,633.74	164,296.94	203,930.68	210,313.00	6,382.32	1,261,878.00		(1,057,947.32)
	NET CHANGE	41,098.31	(84,869.36)	(43,771.05)	-	(43,771.05)	-		(43,771.05)
	ENDING RESERVE			(43,771.05)		(43,771.05)			(43,771.05)

AS OF:	2/28/2021	2021	2021	2021	2021	REMAINING	2021	17%	
ACCT NO	DESCRIPTION	FEBRUARY	JANUARY	CUR YTD	2	BUDGET	ORIG	% OF	REMAINING
		ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<b>SEWER</b>									
70-37-01	SEWER CHARGES - RECEIVED	44,319.70	44,311.31	88,631.01	89,666.00	(1,034.99)	537,996.00	16.47%	(449,364.99)
70-37-04	SEWER TAPS	500.00	500.00	1,000.00	2,500.00	(1,500.00)	15,000.00	6.67%	(14,000.00)
70-37-05	SEWER RENTAL PROPERTY	-	-	-	-	-	-	-	-
70-37-09	Interest Income	53.26	69.47	122.73	766.67	(643.94)	4,600.00	2.67%	(4,477.27)
70-37-13	GRANT REVENUE	-	-	-	-	-	-	-	-
70-37-14	MISCELLANEOUS	-	-	-	-	-	-	-	-
		44,872.96	44,880.78	89,753.74	92,932.67	(3,178.93)	557,596.00	16.10%	(467,842.26)
70-51-02	TRUSTEES/ADMIN SALARIES	-	-	-	-	-	-	-	-
70-51-03	SALARIES & WAGES	8,798.42	8,661.11	17,459.53	20,297.71	2,838.18	121,786.26	14.34%	(104,326.73)
70-51-04	EMPLOYER FICA	515.30	519.39	1,034.69	1,191.15	156.46	7,146.89	14.48%	(6,112.20)
70-51-05	EMPLOYER MEDICARE	120.51	121.48	241.99	291.75	49.76	1,750.47	13.82%	(1,508.48)
70-51-06	UNEMPLOYMENT TAX	26.39	25.43	51.82	59.76	7.94	358.57	14.45%	(306.75)
70-51-07	INSURANCE BENEFITS	2,013.95	18.70	2,032.65	6,703.64	4,670.99	40,221.81	5.05%	(38,189.16)
70-51-08	PENSION BENEFITS	354.70	354.72	709.42	-	(709.42)	-	-	709.42
	CONTRACT LABOR	-	-	-	-	-	-	-	-
70-51-10	WORKMENS COMPENSATION	-	902.01	902.01	157.83	(744.18)	947.00	95.25%	(44.99)
70-51-15	OFFICE SUPPLIES	-	-	-	27.67	27.67	166.00	0.00%	(166.00)
70-51-16	OPERATING SUPPLIES	952.93	-	952.93	1,477.17	524.24	8,863.00	10.75%	(7,910.07)
70-51-17	POSTAGE	160.49	-	160.49	375.00	214.51	2,250.00	7.13%	(2,089.51)
70-51-20	LEGAL & ENG SERVICES	-	-	-	-	-	-	-	-
70-51-21	AUDIT	-	-	-	750.00	750.00	4,500.00	0.00%	(4,500.00)
70-51-22	REPAIRS & MAINTENANCE	1,707.65	-	1,707.65	8,143.67	6,436.02	48,862.00	3.49%	(47,154.35)
70-51-23	VEHICLE EXPENSE	1,283.85	741.00	2,024.85	1,066.17	(958.68)	6,397.00	31.65%	(4,372.15)
70-51-24	RENTALS	-	-	-	-	-	-	-	-
70-51-25	SHOP EXPENSE	57.73	9.32	67.05	529.00	461.95	3,174.00	2.11%	(3,106.95)
70-51-26	TRAVEL & MEETINGS	-	-	-	384.50	384.50	2,307.00	0.00%	(2,307.00)
70-51-27	INSURANCE & BONDS	55.75	8,603.14	8,658.89	1,469.33	(7,189.56)	8,816.00	98.22%	(157.11)
70-51-28	UTILITIES	2,320.37	2,608.11	4,928.48	5,858.50	930.02	35,151.00	14.02%	(30,222.52)
70-51-29	TELEPHONE	101.95	80.36	182.31	280.17	97.86	1,681.00	10.85%	(1,498.69)
70-51-30	PUBLISHING & ADS	18.60	-	18.60	-	(18.60)	-	-	18.60
70-51-31	DUES & SUBSCRIPTIONS	-	137.50	137.50	73.00	(64.50)	438.00	31.39%	(300.50)
70-51-32	FEES & PERMITS	19.14	127.03	146.17	1,219.83	1,073.66	7,319.00	2.00%	(7,172.83)
70-51-33	DATA PROCESSING	1,490.03	1,596.89	3,086.92	3,171.17	84.25	19,027.00	16.22%	(15,940.08)
70-51-41	WRITEOFF-UNCOLLECTABLE	-	-	-	25.00	25.00	150.00	0.00%	(150.00)
70-51-42	CONTRACT SERVICES	300.00	-	300.00	-	(300.00)	-	-	300.00
70-51-43	Gaging Station	-	1,271.00	1,271.00	681.50	(589.50)	4,089.00	31.08%	(2,818.00)
70-51-51	Rural Development P&I	-	-	-	17,997.17	17,997.17	107,983.00	0.00%	(107,983.00)
70-51-54	Debt Reserve	-	-	-	-	-	-	-	-
70-51-70	CAPITAL OUTLAY	-	-	-	-	-	-	-	-
70-51-71	PASS THRU	1,329.59	1,329.34	2,658.93	2,765.00	106.07	16,590.00	16.03%	(13,931.07)
	MISCELLANEOUS	-	-	-	-	-	-	-	-
	TRANSFER	-	-	-	-	-	-	-	-
70-59-90	DEPRECIATION	-	-	-	17,937.00	17,937.00	107,622.00	0.00%	(107,622.00)
		21,627.35	27,106.53	48,733.88	92,932.67	44,198.79	557,596.00	8.74%	(508,862.12)
		23,245.61	17,774.25	41,019.86	-	41,019.86	-	-	41,019.86
	BEGINNING RESERVE								
	INCOME	44,872.96	44,880.78	89,753.74	92,932.67	(3,178.93)	557,596.00		(467,842.26)
	EXPENDITURE	21,627.35	27,106.53	48,733.88	92,932.67	44,198.79	557,596.00		(508,862.12)
	ADJUSTMENT								
	NET CHANGE	23,245.61	17,774.25	41,019.86	-	41,019.86	-		41,019.86
	ENDING RESERVE			41,019.86	-	41,019.86	-		41,019.86

AS OF:	2/28/2021	2021	2021	2021	2021	REMAINING	2021	17%	
ACCT NO	DESCRIPTION	FEBRUARY	JANUARY	CUR YTD	2	BUDGET	ORIG	% OF	REMAINING
		ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<b>GARBAGE</b>									
80-30-02	GARBAGE FEES - RECEIVED	21,079.32	21,241.80	42,321.12	42,962.00	(640.88)	257,772.00	16.42%	(215,450.88)
80-30-03	X-Trash	323.00	560.00	883.00	216.67	666.33	1,300.00	67.92%	(417.00)
		21,402.32	21,801.80	43,204.12	43,178.67	25.45	259,072.00	16.68%	(215,867.88)
80-52-02	CONTRACT LABOR	-	-	-	-	-	-		-
80-52-03	SALARIES & WAGES	9,091.04	9,142.80	18,233.84	19,727.87	1,494.03	118,367.21	15.40%	(100,133.37)
80-52-04	EMPLOYER FICA	534.26	554.49	1,088.75	1,207.60	118.85	7,245.62	15.03%	(6,156.87)
80-52-05	EMPLOYER MEDICARE	124.91	129.62	254.53	282.42	27.89	1,694.54	15.02%	(1,440.01)
80-52-06	UNEMPLOYMENT TAX	26.95	26.14	53.09	58.43	5.34	350.59	15.14%	(297.50)
80-52-07	INSURANCE BENEFITS	1,976.41	13.97	1,990.38	4,339.10	2,348.72	26,034.61	7.65%	(24,044.23)
80-52-08	PENSION BENEFITS	409.42	410.11	819.53	1,455.91	636.38	8,735.43	9.38%	(7,915.90)
80-52-10	WORKMEN'S COMP	-	5,772.32	5,772.32	6,057.00	284.68	6,057.00	95.30%	(284.68)
80-52-15	OFFICE SUPPLIES	-	-	-	33.67	33.67	202.00	0.00%	(202.00)
80-52-16	OPERATING SUPPLIES	51.35	-	51.35	190.83	139.48	1,145.00	4.48%	(1,093.65)
80-52-17	POSTAGE	80.25	-	80.25	146.00	65.75	876.00	9.16%	(795.75)
80-52-20	LEGAL SERVICES	-	-	-	-	-	-		-
80-52-21	AUDIT	-	-	-	750.00	750.00	4,500.00	0.00%	(4,500.00)
80-52-22	REPAIRS & MAINTENANCE	-	-	-	17.67	17.67	106.00	0.00%	(106.00)
80-52-23	VEHICLE EXPENSE	717.23	-	717.23	1,321.50	604.27	7,929.00	9.05%	(7,211.77)
80-52-25	SHOP EXPENSE	92.19	9.32	101.51	113.50	11.99	681.00	14.91%	(579.49)
80-52-26	TRAVEL & MEETINGS	-	-	-	86.67	86.67	520.00	0.00%	(520.00)
80-52-27	INSURANCE & BONDS	55.75	5,652.60	5,708.35	4,985.00	(723.35)	4,985.00	114.51%	723.35
80-52-28	UTILITIES	260.74	446.97	707.71	262.67	(445.04)	1,576.00	44.91%	(868.29)
80-52-29	TELEPHONE	55.75	34.17	89.92	90.50	0.58	543.00	16.56%	(453.08)
80-52-30	PUBLISHING & ADS	18.60	-	18.60	5.83	(12.77)	35.00	53.14%	(16.40)
80-52-33	DATA PROCESSING	398.32	433.94	832.26	362.00	(470.26)	2,172.00	38.32%	(1,339.74)
80-52-41	WRITEOFF-UNCOLLECTABLE	-	-	-	45.00	45.00	270.00	0.00%	(270.00)
80-52-42	LANDFILL FEES	2,503.00	-	2,503.00	6,311.33	3,808.33	37,868.00	6.61%	(35,365.00)
80-52-43	Clean Up Day	-	-	-	300.00	300.00	1,800.00	0.00%	(1,800.00)
80-52-70	CAPITAL OUTLAY	-	-	-	-	-	-		-
80-52-71	PASS THRU	632.38	637.25	1,269.63	1,288.83	19.20	7,733.00	16.42%	(6,463.37)
	MISCELLANEOUS	-	-	-	-	-	-		-
	DEPRICIATION	-	-	-	2,941.00	2,941.00	17,646.00	0.00%	(17,646.00)
		17,028.55	23,263.70	40,292.25	52,380.33	12,088.08	259,072.00	15.55%	(218,779.75)
		4,373.77	(1,461.90)	2,911.87	(9,201.67)	12,113.54	-		2,911.87
110718.15	BEGINNING RESERVE				-	-	-		-
23303.43	INCOME	21,402.32	21,801.80	43,204.12	43,178.67	25.45	259,072.00		(215,867.88)
-3866.94	EXPENDITURE	17,028.55	23,263.70	40,292.25	52,380.33	12,088.08	259,072.00		(218,779.75)
	ADJUSTMENT								
	NET CHANGE	4,373.77	(1,461.90)	2,911.87	(9,201.67)	12,113.54	-		2,911.87
130154.64	ENDING RESERVE			2,911.87	(9,201.67)	12,113.54	-		2,911.87

AS OF:	2/28/2021	2021	2021	2021	2021	REMAINING	2021	17%	
ACCT NO	DESCRIPTION	FEBRUARY	JANUARY	CUR YTD	2	BUDGET	ORIG	% OF	REMAINING
		ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<b>OVERALL SUMMARY</b>									
ADMINISTRATION		46,916.99	6,937.83	53,854.82	26,451.33	27,403.49	158,708.00		(104,853.18)
BUILDING		335.85	959.35	1,295.20	5,199.00	(3,903.80)	31,194.00		(29,898.80)
LAW ENFORCEMENT		52,397.16	4,630.17	57,027.33	87,313.67	(30,286.34)	523,882.00		(466,854.67)
PARKS		21,978.64	5,125.00	27,103.64	30,608.15	(3,504.51)	183,648.88		(156,545.24)
STREETS		6,493.05	8,672.16	15,165.21	36,049.67	(20,884.46)	216,298.00		(201,132.79)
STREET CAPITAL IMPROVEMENT		4,357.68	4,315.61	8,673.29	52,500.00	(43,826.71)	315,000.00		(306,326.71)
BRIDGE		38.83	52.69	91.52	7,833.33	(7,741.81)	47,000.00		(46,908.48)
SIDEWALK		2,602.94	2,600.61	5,203.55	5,172.33	31.22	31,034.00		(25,830.45)
SPACE2CREATE		1.52	1.68	3.20	2,198.93	(2,195.73)	13,193.57		(13,190.37)
CONSERVATION TRUST FUND		0.96	1.06	2.02	2,305.45	(2,303.43)	13,832.67		(13,830.65)
CAPITAL IMPROVEMENT		21,896.05	637.50	22,533.55	81,087.75	(58,554.20)	486,526.49		(463,992.94)
		157,019.67	33,933.66	190,953.33	336,719.60	(145,766.27)	2,020,317.61	-	(1,829,364.28)
WATER		80,732.05	79,427.58	160,159.63	210,313.00	(50,153.37)	1,261,878.00		(1,101,718.37)
SEWER		44,872.96	44,880.78	89,753.74	92,932.67	(3,178.93)	557,596.00		(467,842.26)
GARBAGE		21,402.32	21,801.80	43,204.12	43,178.67	25.45	259,072.00		(215,867.88)
		147,007.33	146,110.16	293,117.49	346,424.33	(53,306.84)	2,078,546.00	-	(1,785,428.51)
<b>TOTAL REVENUE</b>		<b>304,027.00</b>	<b>180,043.82</b>	<b>484,070.82</b>	<b>683,143.94</b>	<b>(199,073.12)</b>	<b>4,098,863.61</b>	<b>-</b>	<b>(3,614,792.79)</b>
ADMINISTRATION		16,910.51	11,956.19	28,866.70	26,451.33	(2,415.37)	158,708.00		(129,841.30)
BUILDING		1,192.68	947.79	2,140.47	5,199.00	3,058.53	31,194.00		(29,053.53)
LAW ENFORCEMENT		35,780.46	65,238.24	101,018.70	87,313.67	(13,705.03)	523,882.00		(422,863.30)
PARKS		15,754.89	9,944.61	25,699.50	30,608.15	4,908.65	183,648.88		(157,949.38)
STREETS		8,041.42	12,839.99	20,881.41	36,049.67	15,168.26	216,298.00		(195,416.59)
STREET CAPITAL IMPROVEMENT		-	-	-	52,500.00	52,500.00	315,000.00		(315,000.00)
BRIDGE		-	-	-	8,333.33	8,333.33	50,000.00		(50,000.00)
SIDEWALK		-	-	-	5,172.33	5,172.33	31,034.00		(31,034.00)
SPACE2CREATE		1,250.00	-	1,250.00	2,198.93	948.93	13,193.57		(11,943.57)
CONSERVATION TRUST FUND		-	-	-	2,305.45	2,305.45	13,832.67		(13,832.67)
CAPITAL IMPROVEMENT		2,958.99	26,924.46	29,883.45	81,087.75	51,204.30	486,526.49		(456,643.04)
		81,888.95	127,851.28	209,740.23	337,219.60	127,479.37	2,023,317.61	-	(1,813,577.38)
WATER		39,633.74	164,296.94	203,930.68	210,313.00	6,382.32	1,261,878.00		(1,057,947.32)
SEWER		21,627.35	27,106.53	48,733.88	92,932.67	44,198.79	557,596.00		(508,862.12)
GARBAGE		17,028.55	23,263.70	40,292.25	52,380.33	12,088.08	259,072.00		(218,779.75)
		78,289.64	214,667.17	292,956.81	355,626.00	62,669.19	2,078,546.00	-	(1,785,589.19)
<b>TOTAL EXPENDITURES</b>		<b>160,178.59</b>	<b>342,518.45</b>	<b>502,697.04</b>	<b>692,845.60</b>	<b>190,148.56</b>	<b>4,101,863.61</b>	<b>-</b>	<b>(3,599,166.57)</b>
ADMINISTRATION		30,006.48	(5,018.36)	24,988.12	-	29,818.85	-		24,988.12
BUILDING		(856.83)	11.56	(845.27)	-	(6,962.33)	-		(845.27)
LAW ENFORCEMENT		16,616.70	(60,608.07)	(43,991.37)	-	(16,581.30)	-		(43,991.37)
PARKS		6,223.75	(4,819.61)	1,404.14	-	(8,413.15)	-		1,404.14
STREETS		(1,548.37)	(4,167.83)	(5,716.20)	-	(36,052.71)	-		(5,716.20)
STREET CAPITAL IMPROVEMENT		4,357.68	4,315.61	8,673.29	-	(96,326.71)	-		8,673.29
BRIDGE		38.83	52.69	91.52	(500.00)	(16,075.15)	(3,000.00)		3,091.52
GENERAL FUND		54,838.24	(70,234.01)	(15,395.77)	(500.00)	(150,592.50)	(3,000.00)		(12,395.77)
SIDEWALK		2,602.94	2,600.61	5,203.55	-	(5,141.12)	-		5,203.55
SPACE2CREATE		(1,248.48)	1.68	(1,246.80)	-	(3,144.66)	-		(1,246.80)
CONSERVATION TRUST FUND		0.96	1.06	2.02	-	(4,608.87)	-		2.02
CAPITAL IMPROVEMENT		18,937.06	(26,286.96)	(7,349.90)	-	(109,758.50)	-		(7,349.90)
		75,130.72	(93,917.62)	(18,786.90)	(500.00)	(273,245.64)	(3,000.00)	-	(15,786.90)
WATER		41,098.31	(84,869.36)	(43,771.05)	-	(56,535.69)	-		(43,771.05)
SEWER		23,245.61	17,774.25	41,019.86	-	(47,377.71)	-		41,019.86
GARBAGE		4,373.77	(1,461.90)	2,911.87	(9,201.67)	(12,062.63)	-		2,911.87
ENTERPRISE FUND		68,717.69	(68,557.01)	160.68	(9,201.67)	(115,976.03)	-		160.68
NET		143,848.41	(162,474.63)	(18,626.22)	(9,701.67)	(389,221.68)	(3,000.00)		(15,626.22)

AGENDA SUMMARY FORM

	Disbursements		
Summary:			
Notes:			
Possible Motions: Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

March 17, 2021

FOR: 03/23/2021

UBB OPS DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC OPS BALANCE		372,327.23
ACCOUNTS PAYABLE	03/05/2021 - 03/19/2021	(21,335.17)
US BANK - Scheduled for 3/25/21	AMKO BOND PAYMENT APPROVED 020921	(74,750.00)
CHASE CREDIT CARD	3/23/2021	
NORRIS RETIREMENT PAYMENT	APPROVED 3/9/21 - SCHEDULED FOR 3/26/21	(1,680.00)
AMAZON	4/1/2021	
TRANSFER TO SUMMIT		(200,000.00) 1
TRANSFER TO PAYROLL	3/12/2021	-
PAYROLL TAXES	3/12/2021	(9,465.17)
BALANCE AFTER PAYMENT		65,096.89

UBB SUMMIT/PAYROLL DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC SUMMIT BALANCE		253,145.95
TRANSFER FROM OPS		200,000.00 1
CURRENT FSBC PAYROLL BALANCE		25.00
TRANSFER FROM OPS	3/12/2021	
PAYROLL (DIRECT DEPOSIT)	3/12/2021	(22,163.36)
BALANCE AFTER PAYMENT		431,007.59

	BANK BALANCES			DESCRIPTION
	FSBC	COLOTRUST	TOTAL	
<u>As of: 03/18/2021</u>				
GENERAL		532,215.39		COMBINED FUNDS
SEWER RESTRICTED		530,320.71		PROPERTY SALE-RESTRICTED
DEBT RESERVE		106,857.71		AMKO BOND REQUIRED RESERVE
BRIDGE RESERVE		588,524.91		BRIDGE RESERVE
CONS.TRUST	8,313.25			RESTRICTED TO PARK USE ONLY
GRANT PASS THRU	25.00			PLACE HOLDER-COMBINED FUNDS
INT GRANT	25.00			MOVING TO CD-AMKO BOND RESERVE
OPS	394,295.30			COMBINED FUNDS
PARK CONTRIBUTIONS	11,655.11			SPECIFIC PARK PROJECTS
PAYROLL	25.00			PLACE HOLDER-COMBINED FUNDS
SPACE-TO-CREATE	13,168.44			SPACE TO CREATE ONLY
SUMMIT	253,145.95			COMBINED FUNDS
WWTP	58,360.30			OLD SEWER REHAB ONLY
CD#2-402	202,500.76			COMBINED FUNDS-LOC COLLATERAL
CD#3-2578	255,051.53			COMBINED FUNDS
	<u>1,196,565.64</u>	<u>1,757,918.72</u>	<u>2,954,484.36</u>	

	CASH POSITION			DESCRIPTION
	COMBINED	RESTRICTED	TOTAL	
<u>As of: 03/18/2021</u>				
GENERAL	532,215.39			
SEWER RESTRICTED		530,320.71		RESTRICTED TO SEWER CAPITAL PROJECT
DEBT RESERVE		106,857.71		RESTRICTED LOAN REQUIREMENT
BRIDGE RESERVE		588,524.91		RESTRICTED TO BRIDGE REPAIRS
CONS.TRUST		8,313.25		RESTRICTED TO PARK CAPITAL PROJECT
GRANT PASS THRU	25.00			
INT GRANT		25.00		RESTRICTED LOAN REQUIREMENT
OPS	394,295.30			
PARK CONTRIBUTIONS		11,655.11		SPECIFIC PARK PROJECTS AS DONATED
PAYROLL	25.00			
SPACE-TO-CREATE		13,168.44		SPACE TO CREATE ONLY
SUMMIT	253,145.95			
WWTP		58,360.30		OLD SEWER REHAB ONLY
CD#2-402	202,500.76			
CD#3-2578	255,051.53			
	<u>1,637,258.93</u>	<u>1,317,225.43</u>	<u>2,954,484.36</u>	

GRANT FUNDS SUMMARY			
COLORADO GRAND	EHS CENTER	10,000.00	R
DOLA (TIER1)	ASSET INVENTORY-REQUEST#1	15,687.32	R
DOLA (TIER1)	ASSET INVENTORY-REQUEST#2	10,923.95	R
DOLA (ADMIN)	SYSTEM ANALYSIS-REQUEST#1	2,074.37	R
DOLA (ADMIN)	SYSTEM ANALYSIS-REQUEST#2	2,637.13	R
CDOT	REVITALIZING MAIN STREET-REQUEST#1	2,789.85	R
CDOT	REVITALIZING MAIN STREET-REQUEST#2-REVISED	4,303.59	Q
CDOT	REVITALIZING MAIN STREET-REQUEST#3	5,997.72	Q
CDOT	REVITALIZING MAIN STREET-REQUEST\$4	11,409.42	Q
DOLA (CVRF)	COVID REIMBURSEMENT	36,270.94	R
DOLA (CVRF)	COVID REIMBURSEMENT	86,382.52	P
GOCO	PARK PLANNING	5,128.50	P
TOTAL OUTSTANDING		149,492.69	

R=RECEIVED Q=REQUESTED P=IN PROCESS

Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt	
03/23/2021	580	Arbor Day Foundat	2021	100.00 ✓	.00	.00	100.00	✓			2021 MEMBERSHIP DUES
03/23/2021	1184	AV-TECH Electroni	0083707-IN	1,482.95 ✓	.00	.00	1,482.95	✓			PD VEHICLE
03/23/2021	901	Blue Sage Center	2021	120.00 ✓	.00	.00	120.00	✓			2021 MEMBERSHIP DUES
03/23/2021	24	City of Delta	010621+020	943.00 ✓	.00	.00	943.00	✓			WATER SAMPLES - Sewer
03/23/2021	43	Delta Montrose Ele	03-2021-P	1,458.50 ✓	.00	.00	1,458.50	✓			UTILITIES-PARKS
03/23/2021	43	Delta Montrose Ele	3-2021-S	2,058.43 ✓	.00	.00	2,058.43	✓			UTILITIES-SEWER
03/23/2021	771	Dolphin House	2021	200.00 ✓	.00	.00	200.00	✓			2021 DONATION
03/23/2021	48	Don's Market	01-1123514	41.76 ✓	.00	.00	41.76	✓			SHOP SUPPLIES
03/23/2021	48	Don's Market	01-1128222	8.75 ✓	.00	.00	8.75	✓			PARK SUPPLIES
03/23/2021	48	Don's Market	03-778871	3.18 ✓	.00	.00	3.18	✓			PARK SUPPLIES
03/23/2021	368	Double J Disposal	44542	96.00 ✓	.00	.00	96.00	✓			1MG PORTA POTTY
03/23/2021	986	Elevate Fiber	66210_2717	728.01 ✓	.00	.00	728.01	✓			TELEPHONE & INTERNET
03/23/2021	803	GALLS, LLC	017769869	98.23 ✓	.00	.00	98.23	✓			PD UNIFORM
03/23/2021	409	Hospice & Palliativ	2021	300.00 ✓	.00	.00	300.00	✓			2021 DONATION
03/23/2021	922	International Code	3302504	145.00 ✓	.00	.00	145.00	✓			2021 MEMBERSHIP DUES
03/23/2021	1124	JDS-Hydro Consul	33301-09	3,940.00 ✓	.00	.00	3,940.00	✓			SYSTEM ANALYSIS GRANT
11/10/2020	1148	Klazura, Anthony	CASHREC-A	49.59 ✓	.00	.00	49.59	✓			VOID & REISSUE
03/23/2021	406	KVNF	2021	50.00 ✓	.00	.00	50.00	✓			2021 MEMBERSHIP DUES
03/23/2021	574	Kwiki Tire II Inc	110828	24.94 ✓	.00	.00	24.94	✓			TIRE REPAIR
03/23/2021	482	Larry D Gillenwate	423076	320.63 ✓	.00	.00	320.63	✓			CAR WASH
03/23/2021	645	Mail Services, LLC	1778874	409.11 ✓	.00	.00	409.11	✓			BLUE POST CARDS
03/17/2021	821	OneTime	10312007-33	84.58 ✓	.00	.00	84.58	✓			REFUND OF OVERPAYMENT
03/23/2021	237	Paonia High Scho	2021	300.00 ✓	.00	.00	300.00	✓			2021 DONATION
03/23/2021	615	Paonia Senior Citiz	2021	3,000.00 ✓	.00	.00	3,000.00	✓			2021 DONATION
03/23/2021	994	Partners Mentoring	2021	200.00 ✓	.00	.00	200.00	✓			2021 DONATION
03/23/2021	737	Ricoh USA Inc	34801805	127.42 ✓	.00	.00	127.42	✓			COPIER CONTRACT
03/23/2021	145	Robert's Enterprise	03012021-04	100.00 ✓	.00	.00	100.00	✓			TRASH SERVICE
03/23/2021	931	Roop Excavating L	1071	2,100.00 ✓	.00	.00	2,100.00	✓			METAL CLEAN UP @ SEWER PLANT
03/23/2021	152	Southwestern Syst	202827	1,067.50 ✓	.00	.00	1,067.50	✓			WATER LEAK
03/23/2021	152	Southwestern Syst	202829	847.00 ✓	.00	.00	847.00	✓			WATER LEAK
03/23/2021	156	TDS Telecom	03-2021	320.07 ✓	.00	.00	320.07	✓			TELEPHONE & INTERNET
03/23/2021	407	The Center for Me	2021	200.00 ✓	.00	.00	200.00	✓			2021 DONATION
03/23/2021	169	Wagner Equipment	P02C055349	410.52 ✓	.00	.00	410.52	✓			SKID STEER SERVICE
Grand Totals:			33	21,335.17	.00	.00	21,335.17	✓			

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
11/10/2020	49.59	.00	.00	49.59	49.59
03/17/2021	84.58	.00	.00	84.58	134.17
03/23/2021	21,201.00	.00	.00	21,201.00	21,335.17
Grand Totals:		21,335.17	.00	.00	21,335.17

Report Criteria:  
 Unpaid transmittals included  
 Begin Date: ALL  
 End Date: ALL

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
<b>2</b>							
2	IRS Tax Deposit		03/05/2021	74-00	Federal Tax Deposit Social Security	10-0216	1,149.26
2	IRS Tax Deposit		03/05/2021	74-00	Federal Tax Deposit Social Security	10-0216	1,149.26
2	IRS Tax Deposit		03/05/2021	75-00	Federal Tax Deposit Medicare Pay P	10-0216	418.84
2	IRS Tax Deposit		03/05/2021	75-00	Federal Tax Deposit Medicare Pay P	10-0216	418.84
2	IRS Tax Deposit		03/05/2021	76-00	Federal Tax Deposit Federal Withhold	10-0216	2,070.31
Total 2:							5,206.51
<b>4</b>							
4	Aflac		03/05/2021	63-01	Aflac Pre-Tax Pay Period: 3/5/2021	10-0225	120.18
4	Aflac		03/05/2021	63-02	Aflac After Tax Pay Period: 3/5/2021	10-0225	24.90
Total 4:							145.08
<b>6</b>							
6	Colorado Dept of Labor		12/25/2020	98-00	SUTA State Unemployment Tax Pay	10-0218	88.69
6	Colorado Dept of Labor		01/08/2021	98-00	SUTA State Unemployment Tax Pay	10-0218	90.15
6	Colorado Dept of Labor		01/22/2021	98-00	SUTA State Unemployment Tax Pay	10-0218	84.96
6	Colorado Dept of Labor		02/05/2021	98-00	SUTA State Unemployment Tax Pay	10-0218	87.29
6	Colorado Dept of Labor		02/19/2021	98-00	SUTA State Unemployment Tax Pay	10-0218	90.70
6	Colorado Dept of Labor		03/05/2021	98-00	SUTA State Unemployment Tax Pay	10-0218	91.04
Total 6:							532.83
<b>9</b>							
9	Colorado Dept of Revenue		03/05/2021	77-00	State Withholding Tax Pay Period: 3/5	10-0217	930.00
Total 9:							930.00
<b>31</b>							
31	Mutual of Omaha		03/05/2021	51-01	Group# MOORetirement Plan Pay P	10-0220	500.20
31	Mutual of Omaha		03/05/2021	51-01	Group# MOORetirement Plan Pay P	10-0220	1,009.20
31	Mutual of Omaha		03/05/2021	51-02	Group# MOO Loan Payment Pay Pe	10-0220	336.56
Total 31:							1,845.96
<b>33</b>							
33	FPPA - Fire & Police Pensi		03/05/2021	50-00	FPPA Pay Period: 3/5/2021	10-0219	1,206.35
33	FPPA - Fire & Police Pensi		03/05/2021	50-00	FPPA Pay Period: 3/5/2021	10-0219	891.65
33	FPPA - Fire & Police Pensi		03/05/2021	90-00	Death & Disability Pay Period: 3/5/20	10-0219	314.70
Total 33:							2,412.70
<b>70</b>							
70	Rocky Mountain HMO		03/05/2021	60-01	RMHMO - Employee Only Pay Period	10-0223	277.06
70	Rocky Mountain HMO		03/05/2021	60-01	RMHMO - Employee Only Pay Period	10-0223	4,594.60
70	Rocky Mountain HMO		03/05/2021	60-02	RMHMO - Employee + 1 Pay Period:	10-0223	104.00
70	Rocky Mountain HMO		03/05/2021	60-02	RMHMO - Employee + 1 Pay Period:	10-0223	565.83
70	Rocky Mountain HMO		03/05/2021	60-03	RMHMO - Employee + Family Pay Pe	10-0223	405.59
70	Rocky Mountain HMO		03/05/2021	60-03	RMHMO - Employee + Family Pay Pe	10-0223	4,156.59
70	Rocky Mountain HMO		03/05/2021	60-04	RMHMO - Vision Pay Period: 3/5/202	10-0223	55.37

*Mo.*

*OTK*

*Mo.*

*Hold*

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
70	Rocky Mountain HMO		03/05/2021	60-07	RMHMO - Employee + Spouse Pay P	10-0223	163.98
70	Rocky Mountain HMO		03/05/2021	60-07	RMHMO - Employee + Spouse Pay P	10-0223	722.02
Total 70:							11,045.04
71							
71	The Harford		03/05/2021	65-01	Group#013307460001 Hartford Basic	10-0226	31.80
71	The Harford		03/05/2021	65-02	Group#013307460001 Hartford Suppl	10-0226	34.94
71	The Harford		03/05/2021	65-03	Group#013307460001 Hartford Disab	10-0226	134.43
Total 71:							201.17
73							
73	Delta Dental of Colorado		03/05/2021	60-05	Dental RMHMO - Dental Pay Period:	10-0223	333.37
Total 73:							333.37
75							
75	VSP Insurance CO (CT)		03/05/2021	60-04	RMHMO - Vision Pay Period: 3/5/202	10-0223	77.61
Total 75:							77.61
Grand Totals:							22,730.27

mo.  
mo.  
mo.

(8)

Report Criteria:  
Unpaid transmittals included  
Begin Date: ALL  
End Date: ALL

pull  
3/10/2021

OK 3-10-21  
KB 3-10-21

	0.*
	5,206.51+
	1,845.96+
	2,412.70+
003	9,465.17*

Employee Number	Name	85-00 Net Pay Emp Amt
1053	Beardslee, Dominic D	1,315.98
1024	Berger, Brian J	1,265.48
1052	Edwards, Roger	1,010.13
1002	Ferguson, J. Corinne	2,149.67
1020	Ferguson, Neil	1,959.30
1022	Hinyard, Patrick	1,131.55
1001	Jones, Cynthia	1,776.02
1005	Katzer, JoAnn	949.67
1050	Loberg, Travis	2,030.46
1055	McCallister, Johnathan M	1,946.16
1003	Mojarro-Lopez, Amanda	1,046.58
1023	Patterson, Taffine A	1,244.68
1054	Redden, Jordan	907.08
1051	Reich, Dennis	1,000.89
1025	Vassel, Andrew C	1,093.33
1021	Winnett, Lorin E	1,336.38

Grand Totals:

16 22,163.36

*PK*  
*3/4/2021*

*DK*  
*3/10/21*

*LB*  
*3/10/21*

AGENDA SUMMARY FORM

	<p>Regular Minutes: March 9, 2021</p> <p>Work Session: March 16, 2021</p> <p>Special Event Liquor License: Friends of the Paradise Theatre – Poulos Park Concert Series</p> <p>Standard Liquor License Renewal: Thomas Waldo's The Flying Fork</p>		
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

March 17, 2021

**Minutes**  
**Virtual Meeting**  
**Town of Paonia, Colorado**  
**March 09, 2021**

**Record of Proceedings:**

**Work Session 5:30PM**

PRESENT

William Bear  
Karen Budinger  
Mary Bachran  
Michelle Pattison  
Mick Johnson  
Dave Knutson  
Tamie Meck

**Western Slope Consulting Parks Recreation and Trails Master Plan Update**

A presentation for the process of the Parks Recreation and Trails master plan, known as Paonia in Motion, was provided by Western Slope Consulting partners Matt and Davis Farrar.

Work Session adjourned at 6:15PM.

The Regular Meeting held via Zoom on Tuesday, March 9, 2021, was called to order at 6:30PM by Mayor Mary Bachran, followed by the Pledge of Allegiance. Formal Video Record at: <https://youtu.be/uphMrEXU4kM>

**Roll Call**

PRESENT

William Bear  
Karen Budinger  
Mary Bachran  
Michelle Pattison  
Mick Johnson  
Dave Knutson  
Tamie Meck

**Approval of Agenda**

Motion made and seconded for the approval of the agenda as presented.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			

Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

**Announcements**

Information Provided regarding the Friday COVID-19 Vaccine Event in Hotchkiss.

**Recognition of Visitors & Guests**

None.

**Staff Reports**

Department Head written reports included in the packet.

Administrator’s Report:

- Options for continued remote participation
- School district consolidation
  - Effect on small communities when a school closes
- One Delta County
- November coordinated election schedule
- Joint building official benefits to communities
- Community request for staff to wear masks correctly when meeting in-person

Public Works Report:

- Starting RFP process for street projects – which streets included
- Washout at Twin Lakes remediated
- Water leak on O Road – on old line
- Data logging at WWTP – influent, effluent, temperatures, and scale monitoring
- Open public works position
- When exit interviews are conducted
- Any potential impact at sewer plant by neighboring property work

Police Report:

- Assisting Hotchkiss Marshals office with coverage while short-staffed
- The agreement will be included in the next packet for Board information
- Received all parts for new vehicle wiring

Attorney Report:

- Apologies for late adds to the packet
- Encouraged review of other options with meeting schedule
- Meeting with Delta County regarding the North Fork Airport
- Installation of cell tower on P Hill – waiting for information
- Initiating process for DMEA franchise agreement update

Finance Report:  
Open for questions. None presented.

**Disbursements**

Treasurers Report:

Treasurer King noted review of payroll and disbursements. Recommendation for approval provided.

Motion made by Trustee Budinger, seconded by Knutson to approve disbursements as presented.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

**Pickin in the Park – Rob Miller**

Rob Miller provided an optimistic update for moving forward with Pickin in the Park for August. He is in communication the health department to keep up to date on all changes and requirements for outdoor events.

**Western Slope Conservation Center – Letter of Support for wildfire mitigation and watershed restoration, and improvement of wildlife corridors across the state**

Ben Katz with WSCC presented the draft letter of support requesting the Board approve the Town signing on to support State Conservation Investment to the Board.

Mayor Bachran lost connection. Mayor Pro-Tem Bear assumed the chair seat running the meeting in her stead.

Motion made and seconded to approve and instruct the Town to sign on to the letter of support. Mayor Bachran re-entered the virtual meeting and resumed chair.

Motion made by Trustee Johnson, Seconded by Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			

Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

**Marijuana Ordinance Regulations - Work Session Schedule**

Scheduled the work session for Tuesday March 16, 2021 at 5pm.

**Resolution 2021-03 Appropriation of Additional Funds Within the 2020 Budget (General Fund)**

Finance Director Cindy Jones provided an overview of the ratifying resolutions for the approved changes to the 2020 budget - General Fund.

Motion made by Trustee Knutson, Seconded by Trustee Budinger to adopt Resolution 2021-03.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

**Resolution 2021-04 Appropriation of Additional Funds Within the 2020 Budget (Capital Fund)**

Finance Director Cindy Jones provided an overview of the ratifying resolutions for the approved changes to the 2020 budget - Capital Improvement Fund.

Motion made by Trustee Knutson, Seconded by Trustee Budinger to adopt Resolution 2021-04.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

**Ordinance 2021-TBD Accessory Dwelling Unit Regulation - Review and Referral to Planning Commission**

An overview of the ordinance was provided prior to referral to the planning commission for review and Board recommendation.

Other items discussed by the Board were:

- Water tap moratorium
- Square footage of accessory units
- Options recommended by the Governmental Affairs committee

Other community comments were:

- Sections of applicable building code
- Water tap moratorium language
- Process for review at the commission meeting and the Board meeting level

### **Decommissioned ½ Million Water Storage Tank**

Administrator Ferguson provided an update regarding remediation measures to remove tin and other unsafe attachments as well as requested the Board take no action while alternative funding is investigated.

### **Advisory Water Committee – Establishing Priorities**

As Advisory Water Committee Board representative and Chair Trustee Meck asked the Board for comments and/or questions regarding the provided priority list as determined by the majority of the advisory water committee members.

Thomas Markle, member of the advisory water committee, provided an overview of the process to create the list of priorities.

Discussion ensued regarding:

- How listed items relate to each other
- Grant funding options

### **GAPS Follow-Up - Food Truck Regulations – Discussion/Direction**

Trustee Pattison provided an overview of the recommendations provided. Topics for Board discussion ensued regarding:

- Fees
- Property taxes
- Public discussion with stakeholders
- General regulations vs. special events regulations
- COVID-19 impact on brick-and-mortar businesses
- Food Truck impacts on other businesses

Community comments provided were:

- Food trucks on private property vs. use of Town property specific to fees
- limiting the number of food trucks on Town property

### **Consent Agenda**

Corrections noted.

Community requests acknowledgment in minutes when suggestions are provided.

Motion made by Trustee Knutson, Seconded by Trustee Budinger to approve consent agenda as amended.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

**Mayor’s Report**

Written report provided in the packet.

Some concern was noted with speed limits and diverted traffic due to upcoming CDOT Little Blue Canyon project.

**Committee Reports**

Finance and Personnel - noted meeting topics for tomorrow at 9:30am

Governmental Affairs and Public Safety – Correction – Meeting was held March 8<sup>th</sup>. Finalized Short Term Rental survey for April 1<sup>st</sup>.

Public Works Utilities Facilities - met today, most items discussed during the public meeting. The school water meter is under the asphalt and is delayed until school is out or asphalt is available. Manual meters will begin installation later in spring.

Tree Board - Meeting Monday at 5:00PM. Several items including Arbor Day events for 2021 will be on the agenda.

**Adjournment**

Mayor Bachran adjourned the meeting at 8:43pm.

\_\_\_\_\_  
J. Corinne Ferguson, Town Administrator/Clerk

\_\_\_\_\_  
Mary Bachran, Mayor

**Minutes**  
**Town Board Work Session**  
**Town of Paonia, Colorado**  
**March 16, 2021**

**RECORD OF PROCEEDINGS**

The Work Session of the Town Board of Trustees held Tuesday, March 16, 2021, was called to order at 5:00 PM by Mayor Mary Bachran, followed by the Pledge of Allegiance.

Trustee's present were as follows:

Mayor Mary Bachran  
Bill Bear  
Dave Knutson  
Karen Budinger  
Tamie Meck  
Mick Johnson

Trustees absent were as follows:

Michelle Pattison

Town Staff present were as follows:

Administrator/Town Clerk Corinne Ferguson  
Deputy Clerk Amanda Mojarro

A quorum was present, and Mayor Bachran proceeded with the meeting.

**Unfinished Business**

**Board of Trustees Work Session Regarding Retail & Medical Marijuana Store Draft Ordinance 2021-TBD:**

Mayor Mary Bachran proceeded the work session by reviewing and discussing the Town Attorney's memorandum and Marijuana Ordinance.

Discussion Topics:

- Number of Locations in the C-1 & C-2 districts – Discussion and direction by the Board was to have no more than (6) six locations total.
  - Mayor Bachran reiterated that the cap of locations is (6) six and can have either retail and/or medical marijuana license.
- Signage – Discussion ensued by the Board and the direction was to have no off-premises signage and model after the liquor stores regulations.
- Hours of operation – Discussion ensued by the Board and direction was to set the hours from 8:00 A.M to 12:00 P.M
- Delivery – Discussion ensued by the Board was to model and include the Colorado State Statue Marijuana delivery and clarify the language regarding no delivery out of town limits.
- Bonds – Discussion ensued by the Board regarding cash bonds the Finance Committee members were not in favor of the Town holding the cash bond. Board direction was to write out the \$10,000 cash bond.
- Application process – Discussion and direction by the Board was to cross-reference the Colorado State Statue reference of good character.
- Transfer and/or sale of license – Discussion and direction by the Board were to reference the Town's formula businesses and hold the Marijuana license for (1) one year before it could be transferable.
- Occupational tax – Discussion by the Board regarding that the occupational tax charge is not referenced in the ordinance. The Town Attorney Nerlin will be cross-referencing and including the occupational tax under Article 4 in the ordinance.
- The ordinance language throughout the document needs to consistently read and/or.
- Discussion and direction by the Board to strike out the "Alcohol or drug facility "under section 6-4-20 defined terms letter B.

**Adjournment**

Mayor Bachran adjourned the meeting at 5:58 pm.

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Amanda Mojarro, Deputy Clerk

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Mary Bachran, Mayor

DRAFT

# Application for a Special Events Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- |                                    |                                                             |                                                               |
|------------------------------------|-------------------------------------------------------------|---------------------------------------------------------------|
| <input type="checkbox"/> Social    | <input type="checkbox"/> Athletic                           | <input checked="" type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge or Chapter | <input type="checkbox"/> Political Candidate                  |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> National Organization or Society   | <input type="checkbox"/> Municipality Owned Arts Facilities   |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution              |                                                               |

<b>LIAB Type of Special Event Applicant is Applying for:</b> 2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day 2170 <input type="checkbox"/> Fermented Malt Beverage \$10.00 Per Day	<b>DO NOT WRITE IN THIS SPACE</b> Liquor Permit Number
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------

1. Name of Applicant Organization or Political Candidate: **Friends of the Paradise Theatre** State Sales Tax Number (Required): **30480955-0000**

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) <b>P.O. Box 886, Paonia, CO 81428</b>	3. Address of Place to Have Special Event (include street, city/town and ZIP) <b>217 Grand Ave</b>
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4. Authorized Representative of Qualifying Organization or Political Candidate: **Sunshine Knight**

Authorized Representative's Mailing Address (if different than address provided in Question 2.)

5. Event Manager: **Sunshine Knight** Date of Birth: [Redacted] Phone Number: [Redacted]  
 Director @ ParadiseofPaonia.com

6. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?  
 No  Yes How many days? \_\_\_\_\_

7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes?  
 No  Yes License Number \_\_\_\_\_

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed?  Yes  No

List Below the Exact Date(s) for Which Application Is Being Made for Permit

Date <b>4/23/2020</b> Hours From <b>6:30 p.m.</b> To <b>10:00 p.m.</b>	Date <b>6/5/2020</b> Hours From <b>6:30 p.m.</b> To <b>10:00 p.m.</b>	Date <b>6/25/2020</b> Hours From <b>6:30 p.m.</b> To <b>10:00 p.m.</b>	Date Hours From .m. To .m.	Date Hours From .m. To .m.
Date Hours From .m. To .m.	Date Hours From .m. To .m.	Date Hours From .m. To .m.	Date Hours From .m. To .m.	Date Hours From .m. To .m.
Date Hours From .m. To .m.	Date Hours From .m. To .m.	Date Hours From .m. To .m.	Date Hours From .m. To .m.	Date Hours From .m. To .m.

**Oath of Applicant**  
 I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature: *[Signature]* Title: **Executive Director** Date: **3/3/2021**

**Report and Approval of Local Licensing Authority (City or County)**  
 The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.  
**THEREFORE, THIS APPLICATION IS APPROVED.**

Local Licensing Authority (City or County):  City  County Telephone Number of City/County Clerk

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

**DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY**

Liability Information			Total
License Account Number	Liability Date	State	
		-750 (999)	\$

**THOMAS WALDOS TAVERN LLC**  
**PO BOX 1666**  
**Paonia CO 81428**

Fees Due		
Renewal Fee		Waived due to 20B-001
Storage Permit	\$100 X _____	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X _____	Waived due to 20B-001
Related Facility - Campus Liquor Complex	\$160.00 per facility	Waived due to 20B-001
Amount Due/Paid		\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

## Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name <b>THOMAS WALDOS TAVERN LLC</b>		Doing Business As Name (DBA) <b>THOMAS WALDOS TAVERN LLC</b>		
Liquor License # <b>03-11161</b>	License Type <b>Tavern (city)</b>	Sales Tax License # <b>04235436</b>	Expiration Date <b>04/24/2021</b>	Due Date <b>03/10/2021</b>
Business Address <b>240 GRAND AVENUE Paonia CO 81428</b>		County <b>Delta</b>	Phone Number <b>9705275797</b>	
Mailing Address <b>PO BOX 1666 Paonia CO 81428</b>		Email		
Operating Manager <b>Angela Rein</b>	Date of Birth	Home Address	Phone Number	
1. Do you have legal possession of the premises at the street address above? <input checked="" type="radio"/> Yes <input type="radio"/> No Are the premises owned or rented? Owned <input type="radio"/> Rented* <input checked="" type="radio"/> *If rented, expiration date of lease <b>4-1-21 to 3-1-22</b>				
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. Yes <input type="radio"/> No <input checked="" type="radio"/>				
3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? Yes <input type="radio"/> No <input checked="" type="radio"/>				
3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? Yes <input type="radio"/> No <input checked="" type="radio"/>				
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. Yes <input type="radio"/> No <input checked="" type="radio"/>				
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. Yes <input type="radio"/> No <input checked="" type="radio"/>				
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes <input type="radio"/> No <input checked="" type="radio"/>				
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. Yes <input type="radio"/> No <input checked="" type="radio"/>				

<b>Affirmation &amp; Consent</b>		
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.		
Type or Print Name of Applicant/Authorized Agent of Business	Title	
Angela Rein	manager	
Signature	Date	
<i>Angela Rein</i>	3-2-21	
<b>Report &amp; Approval of City or County Licensing Authority</b>		
The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.		
<b>Therefore this application is approved.</b>		
Local Licensing Authority For		Date
Signature	Title	Attest

## Tax Check Authorization, Waiver, and Request to Release Information

I, Angela Rein am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Thomas Waldos (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and its duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Thomas Waldos / Angela Rein</u>		Social Security Number/Tax Identification Number <u>03-0587885 / 514-68-5028</u>	
Address <u>240 Grand Ave</u>			
City <u>Paonia</u>		State <u>CO</u>	Zip <u>81425</u>
Home Phone Number <u>970-261-7061</u>		Business/Work Phone Number <u>—</u>	
Printed name of person signing on behalf of the Applicant/Licensee			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information)			Date signed

### Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

**A Rental Agreement between Old Cave Café LLC  
And Thomas Waldo's Bar**

Old Cave Café LLC, Landlord, and Thomas Waldo's Bar, herein known as the Tenant, agree that:

1. The Landlord will rent to the Tenant, 238-240 Grand Avenue, Paonia, Co 81428, 2500 square feet basement floor in County of Delta, state of Colorado. Space includes first outdoor patio to west of premises.

2. The lease will run from April 1, 2021, through March 31st, 2022.

3. The rent shall be \$1125 per month. Rent is due on the first of each month and late on the 10<sup>th</sup>. If it is not paid, eviction may begin by the 15<sup>th</sup> at the expense of the Tenant. A \$25 penalty will be charged after the 10<sup>th</sup>. Landlord will hold \$1000 as a security deposit and last month's rent. Tenant may occupy and prepare space once rent is paid and proof of insurance is provided, listing Old Cave Café LLC as additional insured. Rent shall be paid to Old Cave Café account at First Colorado National Bank in Paonia.

4. The space shall be as a bar that serves beer, wine and alcoholic drinks. A full service bar.

5. This lease is renewable at the option of the Tenant and Landlord on March 31st, 2022.

6. The Tenant is responsible for heating, cooling, electricity, water, sewage and trash. Tenant is responsible for cleaning of the corridors and bathrooms. Before return of security deposit tenant shall provide landlord with copies of final bills for utilities.

7. Painting, remodeling, etc. The Tenant shall not make any changes to the space without consulting the Landlord.

8. The Landlord has the right to show the space to prospective buyers. This lease shall be a condition of any sale. Building is not currently for sale.

9. Insurance:

The Landlord shall insure the building against fire, lightning, extended coverage, vandalism and malicious mischief.

**The Tenant shall maintain commercial general liability insurance, naming the Landlord as additional insured, against**

claims for bodily injury and property damage. Limits of \$1,000,000 per individual occurrence and \$2 million total are minimum amounts. Old Cave Café LLC shall be named additional insured and proof of this shall be provided to landlord by March 31st, 2021.

10. The Tenant does not have the right to sublease without written permission from the

11. Inventory of Property. Landlord furnished tenant with gray space, including but not limiting to fully functioning plumbing, major electrical service, HVAC, floor drains for a bar and a janitor's closet, and an insulated ceiling to reduce noise between the upstairs and downstairs tenants.

Landlord.

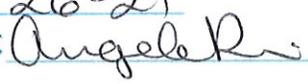
Old Cave Cafe, Owner  
David Marston, Manager  
P.O. Box 279  
Paonia, CO 81428,

Date February 8th 2021

Signature  DAVID MARSTON

Angela Rein,  
p.o. box 1666 Paonia, co 81428  
Co-owner

Date 2-26-21

Signature: 

Tina Lord,

Date 2-26-21

Co-Owner

Signature 

**Submit to Local Licensing Authority**

**FLYING FORK CAFE  
 P.O. BOX 1825  
 Paonia CO 81428**

Fees Due		
Renewal Fee		Waived due to 20B-001
Storage Permit	\$100 X _____	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X _____	Waived due to 20B-001
Related Facility - Campus Liquor Complex	\$160.00 per facility	Waived due to 20B-001
Amount Due/Paid		\$0

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

## Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name FLYING FORK CAFE, LLC		Doing Business As Name (DBA) FLYING FORK CAFE		
Liquor License # 03-13233	License Type Hotel & Restaurant (city)	Sales Tax License # 01820374	Expiration Date 04/14/2021	Due Date 02/28/2021
Business Address 101 3RD STREET Paonia CO 81428		County Delta	Phone Number 9705279075	
Mailing Address P.O. BOX 1825 Paonia CO 81428		Email		
Operating Manager Kelly Steinmetz	Date of Birth	Home Address	Phone Number	
1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented* *If rented, expiration date of lease _____				
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				

<b>Affirmation &amp; Consent</b>		
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.		
Type or Print Name of Applicant/Authorized Agent of Business Kelly Steinmetz / Flying Fork Cafe, llc		Title Owner
Signature 		Date 3/11/2021
<b>Report &amp; Approval of City or County Licensing Authority</b>		
The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules. <b>Therefore this application is approved.</b>		
Local Licensing Authority For		Date
Signature	Title	Attest

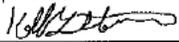
## Tax Check Authorization, Waiver, and Request to Release Information

I, Kelly Steinmetz am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Flying Fork Cafe, llc (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101, et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

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By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and its duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <p style="text-align: center;">Flying Fork Cafe, llc</p>		Social Security Number/Tax Identification Number <p style="text-align: center;">01-0760835</p>	
Address <p style="text-align: center;">101 3rd Street - PO Box# 1825</p>			
City <p style="text-align: center;">Paonia</p>		State <p style="text-align: center;">CO</p>	Zip <p style="text-align: center;">81428</p>
Home Phone Number <p style="text-align: center;">[REDACTED]</p>		Business/Work Phone Number <p style="text-align: center;">970-527-9075</p>	
Printed name of person signing on behalf of the Applicant/Licensee <p style="text-align: center;">Kelly Steinmetz</p>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) 			Date signed <p style="text-align: center;">3/11/2021</p>

### Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).



AGENDA SUMMARY FORM



Retail Marijuana Ordinance 2021-01 - First Read

Summary: Following multiple reviews, Board meetings, and community work-session, included for first read is the final draft retail marijuana ordinance.

Notes:

Thank you for all who have participated and aided throughout the process. Following first read and referral for second read, staff will finalize and prepare the fee resolution and application for Board review and approval.

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

**TOWN OF PAONIA, COLORADO  
ORDINANCE NO. 2021-01**

**AN ORDINANCE OF THE TOWN OF PAONIA, COLORADO AMENDING THE  
PAONIA MUNICIPAL CODE CHAPTER SIX ARTICLE 4 CONCERNING THE  
REGULATION AND LICENSING OF MEDICAL AND RETAIL MARIJUANA STORES  
AND REPEALING ARTICLE 3 CONCERNING PROHIBITING MEDICAL  
MARIJUANA STORES**

**WHEREAS**, Section 14 of Article XVIII of the Colorado Constitution, also commonly known as Amendment 20 of 2000, authorizes the medical use of marijuana.

**WHEREAS**, Section 16 of Article XVIII of the Colorado Constitution, also commonly known as Amendment 64 of 2012, authorizes a system of state licensing for businesses engaging in the cultivation, testing, manufacturing and retail sale of marijuana, collectively referred to as “marijuana stores” by the Constitution.

**WHEREAS**, Subsection 16(5)(f) of Article XVIII allows localities within their respective jurisdictions: to prohibit state licensing of marijuana establishments; to regulate the time, place and manner in which marijuana stores may operate; and to limit the total number of marijuana stores. The authority of localities to prohibit or regulate marijuana stores within their respective jurisdictions, including the authority to engage in local licensing of marijuana stores, is also reflected in various provisions of the Colorado Retail Code, Article 43.4 of Title 12, C.R.S.; and

**WHEREAS**, at the Special Election held on November 3, 2020 the voters of Paonia have determined that the Town of Paonia should allow retail and/or medical marijuana stores within the Town, subject to zoning restrictions set forth in the Municipal Code and the licensing and other limitations, restrictions and regulations provided for in this ordinance.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA**, as follows:

Section 1. Chapter 6 of the Paonia Municipal Code is hereby amended to add a new Article 4, to read as follows:

**ARTICLE 4  
PAONIA MARIJUANA CODE**

**Sections:**

<b>6-4-10</b>	<b>Purpose and legislative intent</b>
<b>6-4-20</b>	<b>Defined terms</b>
<b>6-4-30</b>	<b>Effective date; applicability</b>
<b>6-4-40</b>	<b>Local licensing authority</b>
<b>6-4-50</b>	<b>Relationship to Colorado Retail Marijuana Code; other laws</b>
<b>6-4-60</b>	<b>Unlawful acts</b>
<b>6-4-70</b>	<b>Classes of licensing authorized</b>

<b>6-4-80</b>	<b>Screening and response to state license applications</b>
<b>6-4-90</b>	<b>Licensing requirements—provisions applicable to all licenses</b>
<b>6-4-100</b>	<b>Location restrictions and license restrictions</b>
<b>6-4-110</b>	<b>Signs and advertising</b>
<b>6-4-120</b>	<b>Denial for good cause</b>
<b>6-4-130</b>	<b>Transfer of ownership</b>
<b>6-4-140</b>	<b>Change of location; modification of premises</b>
<b>6-4-150</b>	<b>Term of licenses; renewals</b>
<b>6-4-160</b>	<b>Suspension or revocation of license</b>
<b>6-4-170</b>	<b>Operating fees</b>
<b>6-4-180</b>	<b>Public nuisance</b>
<b>6-4-190</b>	<b>Occupational Tax on the sale of Marijuana</b>
<b>6-4-200</b>	<b>Penalty</b>

**6-4-10 Purpose and legislative intent.** The purpose of this Chapter 6, Article 4 is to exercise the authority of the Town of Paonia to allow state-licensed retail and/or medical marijuana stores to exist in Paonia in accordance with the applicable state laws and regulations as well as the additional local licensing requirements and other restrictions set forth herein. This Chapter is adopted pursuant to the aforesaid constitutional and statutory authority, as well as the Town’s plenary authority as a statutory town to adopt and enforce ordinances under its police power in order to preserve the public health, safety and general welfare and its authority to regulate businesses.

**6-4-20 Defined terms.**

The definitions set forth in Subsection 16 (2) of Article XVIII of the Colorado Constitution as well as the Colorado Retail Marijuana Code, § 12-43.4-103, C.R.S., as amended, shall apply equally to this Chapter 6. In addition, the following terms shall have the meanings respectively assigned to them:

A. “Applicant” is an agent under written authority, who applies on behalf of a domestic entity as defined under C.R.S. § 7-90-102(13) to operate a retail and/or medical marijuana store, so long as the written authority is signed by all controlling owners with more than twenty-five percent ownership interest in the domestic entity or its sub entities or an individual, if applying prior to forming a domestic entity.

B. "Childcare center" means a facility maintained for the care of children under the age of sixteen (16), including, but not limited to, day camps, nursery schools, day care, preschools and playschools. Such facility shall be licensed by the Colorado Department of Human Services.

C. "Colorado Retail Marijuana Code" means Article 43.4 of Title 12 of the Colorado Revised Statutes, as amended, including all Rules promulgated pursuant to the Colorado Retail Marijuana Code as set forth in the Colorado Code of Regulations Department of Revenue Marijuana Enforcement Division 1 CCR 212.2.

D. "Retail marijuana establishment" means a retail marijuana cultivation facility, a retail marijuana products manufacturing facility, or a retail marijuana testing facility.

E. "Retail Marijuana Store" is an entity licensed to purchase marijuana from marijuana cultivation facilities and marijuana and marijuana products from marijuana product manufacturing facilities and to sell marijuana and marijuana products to consumers, as set forth in Section 16 of XVIII of the Colorado Constitution.

F. "School" means a public or private elementary, middle, junior high, or high school. (Note: "preschools" are included in the Town's definition of "childcare center").

G. "Land Development Regulations (LDR)" means the land development regulations as adopted and updated periodically by the Town of Paonia.

H. "Marijuana License Cap" is the maximum licenses issued by the Town at any one time being no more than one (1) retail and/or medical marijuana store per commercial block, and no more than twelve (12) total licenses.

I. "Medical Marijuana Store" is a person licensed to operate a business under C.R.S. § 44-10-104, as amended, that sells medical marijuana to registered patients or primary caregivers as defined in Section 14 of Article XVIII of the Colorado Constitution, but is not a primary caregiver.

#### **6-4-30 Effective date; applicability.**

This Article 4 shall be effective thirty (30) days after final adoption and publication in the newspaper of public record; and shall govern all applications submitted to the state licensing authority for licensing of any retail and/or medical marijuana store in the Town under the Colorado Retail Marijuana Code on and after that date.

#### **6-4-40 Local licensing authority.**

A. The Board of Trustees is hereby designated to act as the local licensing authority for the Town regarding retail and/or medical marijuana stores. Under any and all circumstances in which state law requires communication to the Town by the state licensing authority or any other state agency in regard to the licensing of retail and/or medical marijuana stores by the state, or in which state law requires any review or approval by the Town of any action taken by the state licensing authority, the exclusive authority for receiving such communications and granting such approvals shall be exercised by the Board.

B. Under no circumstances shall the Board of Trustees receive or act upon any application for local licensing of a retail and/or medical marijuana store in circumstances where the state has failed to act in accordance with Section 16 of Article XVIII of the Colorado Constitution, it being the intent of this Article that no retail and/or medical marijuana store may lawfully exist in the Town of Paonia absent the issuance of a state license and full regulatory

oversight of the retail and/or medical marijuana store by the state, as well as the Town. Accordingly, the Board shall not receive or act upon any application for licensing submitted independently and in lieu of state licensing if the state fails to act within ninety (90) days on any specific application for licensing of a retail and/or medical marijuana store in accordance with paragraph 16(5)(g)(III) of Article XVIII of the Colorado Constitution.

C. Any decision made by the local licensing authority to grant or deny a license, to revoke or suspend a license, or to renew or not renew a license shall be a final decision and may be appealed to the district court pursuant to Rule 106(a)(4) of the Colorado Rules of Civil Procedure.

**6-4-50 Relationship to Colorado Retail Marijuana Code; other laws.**

Except as otherwise specifically provided herein, this Article 4 incorporates the requirements and procedures set forth in the Colorado Retail Marijuana Code. In the event of any conflict between the provisions of this Article 4 and the provisions of the Colorado Retail Marijuana Code or any other applicable state or local law, the more restrictive provision shall control, except that the location requirements and restrictions set forth in Section 6-4-100 shall apply in all situations of conflict between such provisions and the provisions of state law or regulation regarding matters where the exercise of discretion by local jurisdictions is granted by the constitution or laws of the State of Colorado.

**6-4-60 Unlawful acts.**

A. It shall be unlawful for any person to operate any retail and/or medical marijuana store in the Town without a license duly issued therefor by the state licensing authority under the Colorado Retail Marijuana Code and compliance with any and all applicable state laws.

B. It shall be unlawful for any person to operate any retail and/or medical marijuana store in the Town without a license duly issued therefor by the Board of Trustees under this Article 4 and compliance with any and all applicable Town laws.

C. It shall be unlawful for any person to engage in any form of business or commerce involving the cultivation, processing, manufacturing, storage, sale, distribution or consumption of marijuana other than those forms of businesses and commerce that are expressly contemplated by Sections 14 and 16 of Article XVIII of the Colorado Constitution and/or the Colorado Retail Marijuana Code.

D. It shall be unlawful for any licensed retail and/or medical marijuana store to sell, serve, distribute, or initiate the transport of retail and/or medical marijuana or retail and/or medical marijuana products at any time other than between the hours of 8:00 a.m. and 12:00 a.m. daily.

**6-4-70 Classes of licensing authorized.**

For the purpose of regulating the cultivation, manufacturing, testing, distribution, offering for sale, and sale of retail and/or medical marijuana, the Board of Trustees, at the Board's discretion, upon application in the prescribed form made to the Board, may issue and grant to the applicant a local license from any of the following classes, and the Town hereby authorizes the issuance of the licenses of the following classes by the state licensing authority within the Town, subject to the provisions, limitations and restrictions set forth in this Article 4:

- A. Retail marijuana store.
- B. Medical marijuana store.

(Note: A Retail Marijuana Store may be located on the same licensed premises as a Medical Marijuana Store and may be operated by the same licensee, subject to compliance with all state requirements and the requirements of this Town Marijuana Code, and the issuance of a state license allowing for such co-location.)

**6-4-80 Screening and response to state license applications.**

A. Upon receipt of notice from the state licensing authority of any application for a license under the Colorado Retail Marijuana Code, the Town Clerk shall:

1. Determine, in consultation with the Town Administrator, or his/her designee, whether the location proposed for licensing complies with any and all applicable zoning and land use laws of the Town, and any and all restrictions on location of retail and/or medical marijuana stores set forth in this Article 4. If the Town makes an initial determination that the proposed license would be in violation of any zoning law or other restriction on location set forth in the Town's laws, the Town shall, no later than forty-five (45) days from the date the application was originally received by the state licensing authority, notify the state licensing authority and the applicant for state licensing in writing that the application is disapproved by the Town. The failure of the Town to make such a determination upon the initial review of a state license application shall not preclude the Town from later determining that proposed license is in violation of Town's zoning laws or any other restriction on location set forth in Town laws and disapprove the issuance of a state or Town license on this basis.

2. For any application that is not disapproved as provided in paragraph 1 of this Subsection A, the Town shall notify the state licensing authority and the applicant for state licensing in writing that the Town's further consideration of the application is subject to a local licensing process, and that the Town's ultimate decision to approve or disapprove the issuance of the state license for a retail and/or medical marijuana store proposed to be located in the Town of Paonia will be subject to the completion of the local licensing process, as set forth in this Article 4, after which the Town will notify the state licensing authority in writing of whether or not the retail and/or medical marijuana store proposed in the application has or has not been approved by the Town.

**6-4-90 Licensing requirements—provisions applicable to all licenses.**

A. Criteria for licensing. The Board of Trustees shall consider and act upon all local license applications in accordance with the standards and procedures set forth in this Article 4. The Board may deny any application for a license that is not in full compliance with the Colorado Retail Marijuana Code, this Article 4, and any other applicable state or Town law or regulation. The Board also shall deny any application that contains any false or incomplete information.

B. Application forms and supplemental materials. All applications for local licensing shall be made upon forms provided by the Town and shall include such supplemental materials as required by the Colorado Retail Marijuana Code and rules adopted pursuant thereto, including by way of example: proof of possession of the licensed premises, disclosures related to ownership of the proposed business, fingerprints of the applicants, building plans, and security plans. To the extent any of the foregoing supplemental materials have been included with the applicant's state license application and forwarded to the Town by the state licensing authority, the Town Clerk may rely upon the information forwarded from the state without requiring re-submittal of the same materials in conjunction with the local license application. The Town may, at the Town's discretion, require additional documentation associated with the application as may be necessary to enforce the requirements of the Colorado Retail Marijuana Code and this Article 4.

C. Tax bond. Before the Board of Trustees issues a Town license to an applicant for a retail and/or medical marijuana store license, the applicant shall procure and file with the Town evidence of good and sufficient bond in the amount of twenty-five thousand dollars (\$25,000) with corporate surety thereon duly licensed to do business with the State of Colorado, approved as to form by the Town's Attorney, and conditioned that the applicant shall report and pay all Town sales and use taxes as provided by law. A corporate surety shall not be required to make payments to the Town claiming under such bond until a final determination of failure to pay taxes due to the Town has been made by the Finance Officer or a court of competent jurisdiction. All bonds required pursuant to this subsection shall be renewed at such times as the bondholder's license is renewed. The renewal may be accomplished through a continuation certificate issued by the surety.

D. Area maps. All applications for retail and/or medical marijuana store licensing submitted pursuant to this Article 4 shall include an area map drawn to scale indicating land uses of other properties within five hundred (500) feet of each boundary of the lot or parcel upon which the applicant proposes a licensed premise. The map shall depict the proximity of the property to be used as the licensed premises to any school or childcare facility of the type referenced in Section 6-4-100.

E. Notice of applications to departments and agencies. Upon receipt of an application for any class of local marijuana store license, the Town Clerk shall give notice of the application to the Town Administrator, the Finance Officer, the Building Official, the Chief of the Paonia Police Department, the Chief of the Paonia Fire Protection District #2 and appropriate county or local health officials. Any applicant for a license under this Article 4 shall obtain any and all necessary permits, licenses and other regulatory approvals from the other affected Town

departments and agencies prior to the issuance of a license under this Article 4. The Town also will consider any recommendations made by the Paonia Fire Protection District #2.

F. Background checks and determination of good character and state residency. Prior to the issuance of any local license, the Board of Trustees shall make a finding as to the good moral character of the applicant and compliance with state residency requirements in accordance with the standards and procedures set forth in the Colorado Retail Marijuana Code, pursuant to C.R.S. 44-10-307. In so doing, the Board may incorporate into its findings any findings as to good character and residency previously made by the state licensing authority and rely upon such findings in making its determination. The Board shall not be required to perform a criminal background check if the state licensing authority has already performed a criminal background check on the applicant.

H. A license pursuant to this ordinance does not eliminate the need for the licensee to obtain other Town licenses and permits, including, but not limited to:

1. Any land use approval, if applicable;
2. State sales tax license; or
3. Building, mechanical, plumbing, electrical or fire permit(s).

**6-4-100 Location restrictions and license restrictions**

A. Permitted locations for sales. All retail and/or medical marijuana store licenses shall be issued for a specific fixed location which shall be designated the licensed premises. Except as provided in Subsection D, all sales, deliveries and other transfers of marijuana and marijuana products by a licensee shall be made at or from the licensed premises.

B. Distance from schools. No retail and/or medical marijuana store license shall be granted with respect to a proposed licensed premise that would be located within five hundred (500) feet of any school that existed at the time of the filing of a complete application for a retail and/or medical marijuana store license with the Town Clerk.

C. Distance from certain childcare facilities. No retail and/or medical marijuana store license shall be granted with respect to a proposed licensed premises that would be located within five hundred (500) feet of any licensed residential child care facility, as defined in Title 26 of the Colorado Revised Statutes, that existed at the time of the filing of a complete application for a retail and/or medical marijuana store license with the Town.

D. No mobile facilities and restrictions regarding deliveries.

1. No retail and/or medical marijuana store shall be located in a movable or mobile vehicle or structure.

2. No retail and/or medical marijuana or marijuana product shall be delivered in the Town unless under the following restrictions;

(i) such delivery is by a retail and/or medical marijuana store licensed by the state to another retail and/or medical marijuana store licensed by the state and the Town, and such delivery is specifically permitted by the Colorado Retail Marijuana Code; or

(ii) such delivery is by a retail and/or medical marijuana store licensed by the Town and also license by the state with a retail marijuana transporter license pursuant to C.R.S. 44-10-605 or a medical marijuana transporter license pursuant to C.R.S. 44-10-505.

3. All sales and distribution of marijuana and marijuana products by a licensed retail and/or medical marijuana store shall occur only upon the licensed premises, unless delivered by a licensed retail and/or medical marijuana transporter. However, in no event shall any sale or distribution of a Town licensed retail and/or medical marijuana store shall occur outside the limits of the Town.

E. Measurement of distance. Any distance specified in Subsection B or C of this section shall be computed by direct measurement from the nearest property line of the lot or parcel upon which a school or child care facility referenced in Subsection B or C is situated to the nearest property line of the land used or proposed for use as a licensed retail and/or medical marijuana store, using a route of direct pedestrian access, measured as a person would walk safely and properly, without trespassing, with right angles at crossings and with the observance of traffic regulations and lights.

F. Places where retail and/or medical marijuana stores are prohibited. No licensed retail and/or medical marijuana store shall be operated within the boundaries of any residential zone district of the Town as those boundaries exist at the time any complete application for any class of retail and/or medical marijuana store license is filed with the Town Clerk. Retail and/or medical marijuana stores shall only be operated within the boundaries of a C-1 or C-2 commercial zone district of the as those boundaries exist at the time any complete application is filed with the Town Clerk.

G. The number of licenses in the Town are limited as follows:

1. The total number of Retail Marijuana Store licenses combined is limited to six (6).

2. The total number of Medical Marijuana Store licenses combined is limited to six (6).

3. A licensee and a licensed facility can have both a Retail Marijuana Store license and a Medical Marijuana Store license. However, a licensee cannot hold more than one (1) Retail Marijuana Store license and not more than one (1) Medical Marijuana Store license.

4. In no event shall there be more than twelve (12) total licenses issued by the Town.

H. All licensees shall put their license(s) to use within sixty (60) days of issuance. Should a license not be put to use sixty (60) days after the issuance date, the license shall be forfeited and revert to the Town. The Town Clerk is granted the authority to effectuate the forfeiture and return of any unused licenses.

**6-4-110 Signs and advertising.**

A. Any person or premises licensed as a retail and/or medical marijuana store shall comply with all Town ordinances regulating signs and advertising. In addition, no licensed retail and/or medical marijuana store shall use any advertising material that is misleading, deceptive, or false, or that, as evidenced either by the content of the advertising material or by the medium or the manner in which the advertising is disseminated, is designed to appeal to minors.

B. For purposes of this section, the terms "advertise," "advertising" or "advertisement" mean the act of drawing the public's attention to a retail and/or medical marijuana store or retail and/or medical marijuana products manufacturer in order to promote the sale of retail and/or medical marijuana by the store or the manufacturer.

C. Except as otherwise provided in this Subsection C, it shall be unlawful for any person licensed under this Title or any other person to advertise any retail and/or medical marijuana or retail and/or medical marijuana product anywhere in the Town where the advertisement is visible to members of the public from any street, sidewalk, park or other public place, including advertising utilizing any of the following media: any billboard or other outdoor general advertising device as defined by the zoning code; any sign mounted on a vehicle, any hand-held or other portable sign; or any handbill, leaflet or flier directly handed to any person in a public place, left upon a motor vehicle, or posted upon any public or private property without the consent of the property owner. The prohibition set forth in this paragraph shall not apply to:

1. Any sign located on the same zone lot as a retail and/or medical marijuana store which exists solely for the purpose of identifying the location of the retail and/or medical marijuana store and which otherwise complies with the Town's sign code, Chapter 18, Article 6 of the Town Municipal Code, and any other applicable Town laws and regulations; or

2. Any advertisement contained within a newspaper, magazine, or other periodical of general circulation within the Town;

3. Advertising which is purely incidental to sponsorship of a charitable event by a retail and/or medical marijuana store or a retail and/or medical marijuana products manufacturer; or

**6-4-120 Denial for good cause.**

A. The Board of Trustees shall have authority to refuse to issue or renew any retail and/or medical marijuana store license for good cause, subject to judicial review. For purposes of this section, the term "good cause" means:

1. The applicant has violated, does not meet, or has failed to comply with any of the terms, conditions, or provisions of the Colorado Retail Marijuana Code or any rules and regulations promulgated pursuant thereto, or this Title 4 or any rules and regulations promulgated pursuant to this Title;

2. Evidence that the issuance or renewal of the license will adversely impact the health, welfare or public safety of the immediate neighborhood in which the retail and/or medical marijuana store is located or is proposed to be located; or

3. Evidence that the licensee or applicant has failed to comply with any special terms or conditions that were placed upon the license pursuant to an order of the State Licensing Authority or an order of the Local Licensing Authority.

B. Any decision of the Board of Trustees to approve or deny any license application shall be in writing, stating the reasons therefor.

**6-4-130 Transfer of ownership.**

Transfer of ownership of any local license issued pursuant to this Article 4 shall be governed by the standards and procedures set forth in the Colorado Retail Marijuana Code and any regulations adopted pursuant thereto, and the Board of Trustees shall administer transfers of local licenses in the same manner as the state licensing authority administers transfers of state licenses. A license must be held by the licensee for at least one year from the date of issuance by the Local Licensing Authority before it may be transferred.

**6-4-140 Change of location; modification of premises.**

Change of location of any license or any modification of the licensed premises shall be governed by the standards and procedures set forth in the Colorado Retail Marijuana Code and any regulations adopted pursuant thereto, and the Board of Trustees shall administer applications to change location or modify premises in the same manner as the state licensing authority administers changes of location and modification of premises for state licenses. Any proposed modification and any new location to which an existing licensed business is transferred shall fully comply with the location requirements and the requirements for conformance with current zoning as set forth this Title 4.

**6-4-150 Term of licenses; renewals.**

Any local license issued pursuant to this Title shall be valid for a period of one (1) year from the date of issuance. Any renewal of the license shall be governed by the standards and procedures set forth in the Colorado Retail Marijuana Code and any regulations adopted pursuant thereto, and the Board of Trustees shall administer license renewals in the same manner as the state licensing authority administers renewals of state licenses. An application for renewal shall be made to Staff not less than sixty (60) days prior to the date of expiration and concurrent with the application for renewal filed with the state licensing authority, as required.

**6-4-160            Suspension or revocation of license.**

A.     A license may be suspended or revoked by the Board of Trustees for any of the following reasons:

1.     Fraud, misrepresentation, or a false statement of material fact contained in the license application;
2.     A violation of any Town, State or Federal law or regulation, other than federal law or regulation concerning the production, transportation, possession, sale or distribution of marijuana that conflicts with Amendment 64;
3.     A violation of any of the terms and conditions of the license, including any special conditions of approval imposed upon the license;
4.     A violation of any of the provisions set forth in this ordinance; or
5.     Cessations of operation at the center for more than thirty (30) days.

B.     The Town shall notify the licensee of the issuance of a show cause order to suspend or revoke the license. Notice shall be given by mailing a copy or served by the Paonia Police Department of the order to the licensee by registered mail to the address shown on the license. Notice is deemed to have been properly given upon mailing.

C.     A hearing shall then be scheduled before the Board of Trustees within forty-five (45) days of the notice of the show cause order. Such hearing may be continued for good cause. The burden of proof at the hearing shall be on the Town.

D.     If the Board of Trustees finds a preponderance of the evidence that the allegations in the show cause order are sustained, the Board of Trustees shall issue such order in writing to the licensee within ten (10) days.

E.     Upon such findings, the Board of Trustees shall have the power to revoke, suspend, and/or place additional reasonable conditions on the license.

**6-4-170            Operating Fees and License Term.**

A.     When the application is filed, the applicant shall pay to the Town the applicable application and other fees, as set forth by resolution.

B.     Any renewal application filed late will be subject to a late fee and Staff has no authority to waive such late fee.

C. If an application is approved, the applicant shall pay an annual operating fee, if applicable, in such amount as may established from time to time by the Board of Trustees as adopted from time to time by Resolution.

D. Each license issued pursuant to Article 6 shall be valid for a period of one (1) year from the date of issuance and may be renewed as provided in this Section.

E. All other fees shall be set by and may be subject to amendment via resolution.

F. All fees shall be non-refundable.

**6-4-180 Public nuisance.**

A. The unlawful cultivation, manufacturing, sale, offer for sale, or distribution of retail and/or medical marijuana without a license is hereby declared to be a nuisance which may be abated or otherwise dealt with in accordance with the provisions of the Paonia Municipal Code.

**6-4-190 Occupational Tax on the sale of marijuana.**

There shall be an occupational tax of Five Dollars (\$5.00) per sales transaction on the sale of retail and medical marijuana and marijuana products within the Town as further defined in Chapter 4 of the Town Code.

**6-4-200 Penalty.**

Failure to comply with the provisions of this Chapter 6, Article 4, shall constitute a violation, and in addition to being grounds for denial, suspension or revocation of a license, such violation may be punished by a civil penalty of not less than Two Thousand Dollars (\$2,000.00) nor more than Five Thousand Dollars (\$5,000.00), per violation. Each day of noncompliance may constitute a separate violation. Prosecution of a violation of this Chapter 6, Article 4 shall be by the Town Municipal Court.

**Section 2. Severability.**

If any provision, clause, sentence or paragraph of this Ordinance or the application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance which can be given effect without the invalid provision or application, and, to this end, the provisions of this Ordinance are declared to be severable.

**Section 3. Repeal of Prior Ordinances.**

All other ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 4. Ordinance Effect.**

Existing ordinances or parts of ordinances covering the same matters as embraced in this Ordinance are hereby repealed and any and all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed; provided, however, that the repeal of any ordinance or parts of ordinances of the Town shall not revive any other section of any ordinance or ordinances hereto before repealed or superseded, and further provided that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the taking effect of this Ordinance.

**Section 5. Effective Date.**

This Ordinance shall take effect thirty (30) days after passage and publication.

**INTRODUCED, READ AND REFERRED before the Board of Trustees for the Town of Paonia, Colorado, on the 24<sup>th</sup> day of March 2021.**

**HEARD AND FINALLY ADOPTED by the Town of Paonia Board of Trustees for the Town of Paonia, Colorado, on the \_\_\_\_ day of \_\_\_\_\_ 2021.**

**TOWN OF PAONIA**

By: \_\_\_\_\_  
Mary Bachran, Mayor

ATTEST:

\_\_\_\_\_  
Corinne Ferguson, Town/Administrator Clerk

AGENDA SUMMARY FORM

	<p>Large Park Event: The Learning Council - Town Park Farmers Market</p>
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Summary:

The Learning Council requests the Board approve large park events in Town Park on Tuesdays, May 18<sup>th</sup> through October 12<sup>th</sup> from 5pm to 8pm.

Notes:

Staff recommends Board approval with the following exceptions:

1. – No additional park reservations are permitted in July at Town Park to allow for recovery time and maintenance following the annual Cherry Days and BMW Rally events. – An alternative location may be permitted – such as Apple Valley Park.
2. – It may be necessary to relocate the area in the park set-up of the market to the football field side to allow for aerating and seeding the park as scheduled maintenance for this season.
3. Contingent upon receipt of insurance with Town of Paonia listed as additional insured and event payment in the amount of \$1,550.

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

**Town of Paonia**  
**50+**  
**Park/Event Registration Application**

*This form is intended for events 50+ people for using the Town's parks. The Town of Paonia encourages the use of its parks for the pleasure of its citizens, and reminds applicants to adhere to the distancing guidelines of 6 feet and the health guidelines from the CDC. Please consider the impacts on the public's safety so that we may all continue to enjoy our parks*

*Please contact the Town office should there be any questions in filling out this form. The Town office is open from 8:00am to 4:30pm Monday through Friday. Closed for lunch from 12:30-1:30pm.*

*Thank you~*



Applicant Name: Alicia Michelsen

Organization: The Learning Council

Mailing Address: Po Box 1744 Paonia, Co 81428

Telephone Number: [REDACTED]

Email: Alicia@thelearningcouncil.org

Event Manager (if different than Applicant): \_\_\_\_\_

Event Manager Telephone: \_\_\_\_\_

Event Manager E-Mail: \_\_\_\_\_

**Please describe the event:**

A Weekly Farmer's Market  
featuring vendors, music, workshops +  
food

**Event dates & hours:**

Event Date(s): Tuesday - May 18 - Oct 12 Event Hours: 5-8 pm

Event Date(s): \_\_\_\_\_ Event Hours: \_\_\_\_\_

Event Date(s): \_\_\_\_\_ Event Hours: \_\_\_\_\_

Event Date(s): \_\_\_\_\_ Event Hours: \_\_\_\_\_

This plan submission is required if you are hosting an event that falls into the attendance of 50+ people gathering. If the event organizer and/or facility can demonstrate compliance via a written plan from the Delta County Health Department gatherings may be approved not to exceed 250 people outdoors.

**Which park do you want to use?**

- Town Park – 700 Fourth Street
  - Green space including shelters and gazebo
  - Football and/or Back Field area
- Apple Valley Park – 45 Pan American Avenue
- Poulos Park – 221 Grand Avenue *(no commercial activity allowed)*
- River Park – Grand Avenue *(no commercial activity allowed)*

Number of attendees. At this point, a plan must be first submitted to DCHD of more than a gathering of 50 people.

Date of event: May 18 - October 12, 2021 - Tuesdays

Detailed plans on the space or area used for the gathering or event and controls that will be implemented to maintain 6 feet distancing requirements;

We will space booths 12 feet apart

Face coverings are recommended and plans should outline how the recommendation will be communicated to participants and enforced during the event; Please list it below.

Yes, we will promote mask wearing

**Pricing:**

- Half Day (6 Hours or less)** \$ 100.00/day
  - Includes: 3 dumpsters and up to 5 vendors
  - Date Submitted 2.18.21  Amount \$ 2,200
- Full Day (6+ Hours until 10:00p)** \$ 175.00/day
  - Includes: 3 dumpsters and up to 10 vendors
  - Date Submitted \_\_\_\_\_ Amount \_\_\_\_\_
- Multi-Day Rate (3+ consecutive days)** \$ 150.00/day
  - Includes: 3 dumpsters and up to 10 vendors

Date Submitted \_\_\_\_\_ Amount \_\_\_\_\_

**Additional Vendors (More than 10)** \$ **5.00/ea**  
Date Submitted \_\_\_\_\_ Amount \_\_\_\_\_

**Trash:** The Town will provide 3 dumpsters. If the event requires more, it is the responsibility of the applicant to contract with a local agency for additional services. Compostable ware is strongly encouraged by all vendors and event managers. Styrofoam not permitted.  
Date Submitted on-site (y) Amount \_\_\_\_\_

**Any additional fees submitted (street closure, liquor licensing, etc):**  
Type: \_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
\_\_\_\_\_ \$ \_\_\_\_\_  
Date Submitted \_\_\_\_\_ Amount \_\_\_\_\_

**Recycling:** Should the event provide recycling, ~~\$~~ a \$50 credit shall be applied.  
or For 2020 event cancelled due to COVID

**TOTAL FEES SUBMITTED** \$ 1,550

**All fees must be submitted before the date of the event.**

**Other items submitted for consideration:** (On an attached piece(s) of paper)

Communication Contacts  
 Liability Insurance  
(\$1,000,000 minimum AND the Town of Paonia needs to be listed as an additional insured)

Medical Plan (ie -How do you plan on addressing a person who is injured at the event?)  
 Parking Plan (ie-Staff versus Visitor parking)  
 Safety Plan (ie -How would you deal with a natural emergency or a tree limb falling?)  
 Security Plan (ie - Vendor security, controlling alcohol, etc)  
 DCHD approved plan NO LONGER REQUIRED UNDER COVID REGS

**The undersigned agrees to restore the park to pre-event condition, safety standards will be observed at all times, no glass will be brought into the park and all fees submitted are non-refundable, even if the event is canceled.**

Signed and submitted this 18 day of February, 2021.

Printed Name: Alicia Michelsen

Signature: Alicia Michelsen

Application is deemed complete and is accepted. Employee Initials

Application requires the Board of Trustee Approval.

Hearing Date: 3.23.2021

Comments:

- need ins
- move in July
- seed/water schedule
- ce + ceo 200 event cancellation



# *The Learning Council*

education, creativity & life skills

[www.TheLearningCouncil.org](http://www.TheLearningCouncil.org)

970.433.5852 PO Box 1744 Paonia, CO 81428

Security Plan For Arbol Farmers Market 2021

We will not be serving alcohol at these events.

Vendors will be responsible for the security of their booths.

There will be a team for the setup and breakdown of each market. Members of this team will be employed to assist with security, safety, parking, COVID regulations, maintenance of handwashing and sanitizing stations, and overseeing the events.



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The Arbol Farmer's Market will be held each Tuesday from May 18- October 15, 5:00-8:00. We anticipate 100-150 participants weekly.

The Health and Safety Point of Contact for these events is Alicia Michelsen. She can be reached by phone or text at 970-433-5852 or by email at [Alicia@thelearningcouncil.org](mailto:Alicia@thelearningcouncil.org)

During the Arbol Farmer's Market, there will be in attendance professional medical care providers such as nurses, and EMTs. Alicia is certified in CPR and Emergency First Aid as are other market participants. These medical professionals will be the first point of contact if a medical emergency occurs. We will also utilize local resources such as the North Fork Ambulance and Paonia Police if necessary. We will have a comprehensive first aid kit at the event.

If a person is injured at this event and it is safe to move them, we will move the person to a centrally located place away from the activity, where medical professionals can assist the person until an ambulance arrives.

We will have communication with the Health and Safety team through cell phones.

If necessary, we will utilize Paonia Urgent Care Clinic for minor medical problems and triage.

We are planning for the safety of our participants and strongly feel that an ounce of prevention is worth a pound of cure, so we will be doing our best to provide a safe environment at the Town Park. We will be sure to include clear pathways to move people through and access for emergency vehicles. We plan to space vendors 12 feet apart from each other to ensure clear pathways.

We will host a meeting for our safety team prior to the Market and the safety team will remain in contact and accessible throughout the event.



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970.433.5852 PO Box 1744 Paonia, CO 81428

## **Safety Plan**

We anticipate less than two hundred attendees at the Arbol Farmers Market. We will have a health and safety team consisting of trained healthcare professionals, and people with CPR certification present. We will also work with Paonia Police and Paonia Firefighters if the need should arise.

We will have a volunteer team responsible for security, trash and recycling. We will have a designated point-of-contact. We will be using temporary structures (event tents with walls) for vendor and information booths, and to protect people, food, and equipment from the elements. We will be utilizing electricity during our event. We will keep all electrical outlets secured from the weather and keep electrical wires taped or pinned down. In the event of adverse weather, we will cancel the market.

In the case of a natural emergency, we will shut down the event and send folks home. In the case of a tree limb falling, we will ensure that all participants are safe and moved from the area, and we will work with our safety team and local authorities to remove the limb.

We will have food vendors and or other vendors at the Town Park. There will be hand washing stations, and the food vendors will be skilled in food safety regulations.

We will keep exits clear so that there is always a direct exit route available. We will be bringing in hand sanitizing stations. We will be providing access for people with special needs.

We plan to be COVID safe and have vendors spaced 12 feet apart, request mask wearing, have handwashing stations and we will utilize the multiple entrances and exits to keep the flow of pedestrians from blocking up.



# The Learning Council

education, creativity, & life skills

PO Box 1744 Paonia, CO 81428 970-433-5852

The plan for Parking during Arbol Farmers Market.

We anticipate that parking will be used throughout the town including the parking lot behind the town hall.

At the Town Park, we will encourage staff to park farther away from the park so that elders and guests may have access to closer parking.

We are encouraging walking, biking, and carpooling.

We will encourage parking on fourth and fifth streets and if there is an abundance of cars we will direct folks to the Mormon church and the Energy Tech parking lots.

## Corinne Ferguson

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**From:** Mary B  
**Sent:** Tuesday, March 16, 2021 3:21 PM  
**To:** Corinne Ferguson; Travis Loberg  
**Subject:** Fw: Arbol Farms Food Truck

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**From:** [REDACTED]

**Sent:** Tuesday, March 16, 2021 10:21 AM

**To:** Mary B <maryb@townofpaonia.com>

**Subject:** Arbol Farms Food Truck

Dear Mayor Bachran-

I'm writing in support of an application by Arbol Farms to place a food truck at the town park once a week through the spring and summer.

I think this is a great idea. It will bring people together in a safe outdoor environment for good food and important community interaction.

It will serve a broad cross section of our community.

I benefitted from the great food and delivery service of Arbol Farms last year when I was house bound after an accident. The group's good food and great spirit were a big boost during my recovery. Dave and his delivery service are the best.

This could be a wonderful amenity.

I hope that the town will be encourage, facilitate, and accommodate the applicants so that the idea may become a success.

Please approve the application by Arbol Farms for a food truck at the town park.

Thank you.

-Coby Jordan

AGENDA SUMMARY FORM

	<p>Resolution 2021-05 Local Disaster Declaration Extension</p>		
<p><b>Summary:</b> The current declaration expires March 31<sup>st</sup>.</p>			
<p><b>Notes:</b></p> <p>With the extension of the CVRF grant through end of 2021 and anticipated funding through the American Rescue Act staff recommends the Board extend the local disaster declaration through end of 2021 – with language included for the amend or rescind at any time deemed appropriate by the Board.</p>			
<p><b>Possible Motions:</b></p> <p>Motion by: _____ 2<sup>nd</sup>: _____ vote: _____</p>			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

March 19, 2021

**TOWN OF PAONIA, COLORADO  
RESOLUTION 2021-05**

**ORDER DECLARING A LOCAL DISASTER IN AND FOR THE TOWN OF PAONIA**

**WHEREAS**, the Colorado Disaster Emergency Act, C.R.S. § 24-33.5-701, et. seq. (the “Act”), provides procedures for statewide and local prevention of, preparation for, response to, and recovery from disasters; and

**WHEREAS**, pursuant to C.R.S. § 24-33.5-709, a local disaster emergency may be declared unilaterally by the principal executive officer of a political subdivision; and

**WHEREAS**, pursuant to Section 2-2-20(b) of the Town Municipal Code, the Mayor is designated as the executive head of the Town; and

**WHEREAS**, this Declaration is issued pursuant to the authority granted to the Mayor of the Town of Paonia and issued with the approval and support of the Board of Trustees for the Town; and

**WHEREAS**, pursuant to the Act, an "emergency" is an unexpected event that places life or property in danger and requires an immediate response through the use of state and community resources and procedures, and an "emergency epidemic" is cases of an illness or condition, communicable or noncommunicable, caused by bioterrorism, pandemic influenza, or novel and highly fatal infectious agents or biological toxins; and

**WHEREAS**, pursuant to C.R.S. § 24-33.5-709, this Declaration activates the response and recovery aspects of any applicable disaster emergency plans and authorizes the furnishing of aid and assistance under such plans; and

**WHEREAS**, pursuant to C.R.S. § 24-33.5-709(1), the declaration of a local emergency shall not be continued beyond a period of seven (7) days or removed except by action of the governing board of the political subdivision for the Town, the Board of Trustees; and

**WHEREAS**, pursuant to C.R.S. § 24-33.5-709(1), any order declaring, continuing, or terminating a local disaster "shall be given prompt and general publicity and shall be filed promptly with the county clerk and recorder, the [Town] clerk ... and with the office of emergency management"; and

**WHEREAS**, because of the COVID-19 pandemic, which was recognized by the Governor of the State of Colorado on March 10, 2020, the Town is suffering and has suffered a disaster emergency as defined in the Act.

**NOW, THEREFORE, IT IS HEREBY ORDERED** on this 23<sup>rd</sup> day of March 2021, that a disaster emergency is declared and extended in and for the Town of Paonia, beginning on January 1, 2021, and ending on December 31, 2021 unless extended, rescinded, or amended by action of the Board of Trustees for the Town.

**IT IS FURTHER ORDERED** that this Declaration shall be given prompt and general publicity, filed immediately with the office of the Delta County Emergency Manager and a copy filed with the Delta County Clerk and Recorder, as well as to the Colorado Office of Emergency Management.

\_\_\_\_\_  
Mary Bachran, Mayor

ATTEST:

\_\_\_\_\_  
Corinne Ferguson, Town Administrator/Clerk

AGENDA SUMMARY FORM



Discussion Requested by Finance and Personnel Committee - Updating Board of Trustees Meeting Schedule

Summary:

Discussion regarding modifying the current 2<sup>nd</sup> and 4<sup>th</sup> Tuesday meeting schedule for the Board of Trustees.

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

March 19, 2021



Discussion - Grand Avenue Street Closure Policies

Summary:

Administrators request to begin the discussion of policies regarding street closures – specifically Grand Avenue – for local businesses and events.

Notes:

Please find included in the packet the current Municipal Code Chapter 11 Article 1 Section 11-1-80 linked here:

[https://library.municode.com/co/paonia/codes/municipal\\_code?nodeId=CH11STSIPUPL\\_ART11STSI\\_S11-1-80STCLPE](https://library.municode.com/co/paonia/codes/municipal_code?nodeId=CH11STSIPUPL_ART11STSI_S11-1-80STCLPE)

regarding street closures and permitting process. The current process allows for up to 5 hours street closure, with notification to adjacent property owners.

Historically Grand Avenue has only closed a select few times throughout the year for short parades or a special event.

COVID-19 initiated a shift, with more events and businesses requesting street closures and downtown outdoor events. Currently the Town has had entities approach regarding scheduling street closures, leading to potentially 18 separate Grand Avenue street closures over the next few months.

**THIS IS A GREAT THING!**

Things are happening for our local businesses, which support this Town.

But we need to be cognizant of any potential negative impacts as well.

I suggest the Board set a work session to review the inconsistencies within the current code as well as discuss any limitations or updated regulation for street closures.

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

Sec. 11-1-80. - Street closure; permit.

- (a) Persons and/or organizations requesting a parade or other event involving street closure within the Town limits must apply in writing to the Town Clerk for a street closure permit. The Town Clerk shall submit such application to the Chief of Police for comment and to the Town Manager for review and denial or approval by the Town Manager.
- (b) The issuance of a street closure permit shall be in accordance with applicable provisions herein, the provisions for street closure as set forth below, and any applicable provisions of the ordinances of the Town regarding the private usage of public property. Such permit is revocable by the Town Manager, the Mayor or Mayor Pro Tem.
- (c) The fee and deposit amount for submittal of a street closure permit application will be set by Resolution as determined from time-to-time by the Board of Trustees. The deposit shall be returned to the applicant subsequent to the event and upon the Town Administrator's determination that the street and adjoining area are returned to the same condition as prior to the closure.
- (d) The application shall be submitted no less than thirty (30) days in advance of the event.
- (e) The Town Manager shall not approve any street closure if the Town does not have sufficient resources to properly manage the event in a manner consistent with the preservation of the public peace, health and safety and to provide for adequate traffic control or if an adequate alternate route is not available, if applicable.
- (f) The applicant shall provide proof of a general liability insurance policy in a minimum coverage equal to that specified in Section 24-10-114, C.R.S., which names the Town, its officers, agents and employees as additional insureds for claims arising out of the event.
- (g) The closure shall be implemented and the route chosen in a manner that will cause the least inconvenience to the driving public, adjacent residents or businesses consistent with the reasonable requirements of the event. The applicant shall submit and implement an adequate plan to control and organize the event in a manner consistent with all applicable ordinances of the Town.
- (h) Applicable open container laws within the Town shall apply in all street closure events.
- (i) The applicant shall also provide, as a requirement of permit issuance, written proof of street closure notification to all adjoining property owners and businesses.
- (j) The applicant shall also provide a detailed description of any vending or commercial activity occurring coincident with the event. Separate vending permits shall not be required for all such commercial activities so described, but vendors shall be subject to all other permitting requirements, including but not limited to sales tax licenses.
- (k) For street-closure events, the Town shall provide and install barricades, and the applicant shall arrange for and provide necessary trash containers.
- (l) Street closures shall not exceed five (5) hours in duration, except on Sundays and state-recognized holidays when closure may occur for up to ten (10) hours.
- (m) The Town, upon permit approval, shall notify all emergency service providers accordingly.

(Ord. No. 2002-06, 6-11-2002; Ord. No. 2014-04, § 1, 1-13-2015; Ord. No. 2014-09, § 1(R), 1-13-2015)

AGENDA SUMMARY FORM

	Mayor's Report		
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

March 17, 2021

## Mayor's Report

### March 18, 2021 Local Government Coordination call

- CDPHE update
  - Vaccine sites, both large and small sites
  - J&J vaccine will be available at end of March and through April
  - Open 1B.4 on Friday
- Stimulus packages
  - America Rescue Plan and State Recovery Stimulus money have been passed
  - Waiting for details on how and who can apply

### March 19, 2021 Epidemiology and Hospital Bi-Weekly Update

Dr Herlihy State epidemiologist

- Variants
  - 336 cases of UK variant
  - 11 cases of South African variant (only in Canon City)
  - 225 of CA variant
  - 4 cases of NYC variant
- New cases plateauing for last few weeks
- Delta county still in Blue
- Not a lot of daily changes in most of state
- Cases among 70+ declining more rapidly than other age groups
- Several months away from herd immunity

Scott Bookman COVID Incidence Commander

- 1B.4 opened on 3-19
  - Very large group
- On edge of large increase in vaccine supply
  - Currently 250,000 doses per week
  - Will ramp up to 350,000-400,000 doses by mid-April
- Almost 2 million doses administered to date
- Almost 1 million people fully vaccinated
- Mass vaccination site planned for Grand Junction when supplies ramp up

### March 19, 2021 American Rescue Plan Update

- All municipalities eligible for direct grant from CV Local Fiscal Recovery Fund
  - Not mingled with other aid
  - Protected from county or state interference
- \$130.2 billion for local govt
  - Half to county
  - Half to municipalities
- \$65.1 billion for revenue shortfall
  - 30% of funds, \$19.5 billion, for cities less than 50,000 population
  - Grant calculation based on population size alone

- Small city grants cannot be greater than an amount equal to 75% of city's most recent pre-pandemic budget
  - Blunt instrument to overcome unavailability of precise data for small localities
- Grants released in 2 tranches:
  - ½ following as soon state/county ready to allocate
  - ½ 1 year after receipt of first payment
  - Must document how spent
- Spending deadline 12-31-24 or return funds to Treasury
- Expenditure limits
  - No more restrictive than CVRF funding (business and non-profit support grants/loans)
  - Bump up pay for essential workers up to +\$13 per hour over current pay
  - **Can apply for loss of revenues**
  - **Can make investments in water, sewer or broadband infrastructure**
- Requirements
  - Can transfer funds to nonprofits
  - 75% cap of most recent pre-COVID budget
  - Can't use for pension funds
  - Must provide periodic reports
- Weekly calls on Friday @11:30 pm
- Principles
  - Save these funds for things not eligible for other federal and state assist programs
  - Can use for community needs (food, utility payments, rent, etc.)
  - Use for fiscal stability and return to work
  - Maintain records and document success
  - Include Congressional delegates in successes
- Patience – guidelines have ways to go

AGENDA SUMMARY FORM



Finance & Personnel  
 Governmental Affairs & Public Safety  
 Public Works-Utilities-Facilities  
 Tree Board  
 Advisory Water

Summary:

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

March 17, 2021