



**TOWN OF PAONIA**  
**TUESDAY, JANUARY 12, 2021**  
**VIRTUAL MEETING AGENDA**  
**6:30 PM**

**VIRTUAL MEETING**  
**(MEETING WILL NOT BE HELD AT THE TOWN HALL)**

**TELEPHONE:**

**DIAL (FOR HIGHER QUALITY, DIAL A NUMBER BASED ON YOUR CURRENT LOCATION):**

**US: +1 253 215 8782 OR +1 346 248 7799 OR +1 669 900 9128 OR +1 301 715 8592 OR +1 312 626 6799 OR  
+1 646 558 8656**

**MEETING ID: 893 1939 2617**

**EXPLANATION OF PUBLIC COMMENT**

*Trustees receive the first opportunity to discuss each agenda item. Following Trustee discussion, the Mayor will open the meeting for public comment. Each person will receive the opportunity to **speak one time on each agenda item**. The Mayor will provide the time allotted for public comment prior to the agenda item discussion. At the end of the time allotted the speaker will be muted and will not be recognized again for discussion of the same agenda item. If you wish to speak, press \*9 on your phone to let us know.*

**Roll Call**

**Approval of Agenda**

**Announcements**

- Christmas Light Winners

**Recognition of Visitors & Guests**

**Staff Reports**

1. Administrator's Report
  - COVID-19 Update
  - Public Works & Utilities Report
  - Police Report
  - Attorney Report

**Treasurer's Report**

2. Treasurer's Report

**Disbursements**

3. Disbursements

**Regular Business**

4. Resolution 2021-01 Public Posting
5. Paonia Tree Board Appointments
6. Advisory Water Committee – Term Limits
7. Ordinance 2021-TBD Outdoor Lighting Regulations

**Consent Agenda**

8. Regular Minutes:
  - 11/24/2020
  - 12/15/2020Special Minutes:
  - 12/28/2020

Liquor License Renewal:  
Aspen Yoga Inc dba Louie's Pizza My Heart

**Mayor's Report**

**Committee Reports**

- 9. Finance & Personnel
- Governmental Affairs & Public Safety
- Public Works-Utilities-Facilities
- Tree Board

**Executive Session**

- 10. For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; specific to Town Administrator 6-month review.

For a conference with the Town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b); Specific to Eric Pace v. Town of Paonia

**Adjournment**

I. RULES OF PROCEDURE

**Section 1. Schedule of Meetings.** Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

**Section 2. Officiating Officer.** The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

**Section 3. Time of Meetings.** Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

**Section 4. Schedule of Business.** If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor's Report (10 minutes)
- (g) Staff Reports: (15 minutes)
  - (1) Town Administrator's Report
  - (2) Public Works Reports
  - (3) Police Report
  - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

\* This schedule of business is subject to change and amendment.

**Section 5. Priority and Order of Business.** Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

**Section 6. Conduct of Board Members.** Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

**Section 7. Presentations to the Board.** Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

**Section 8. Public Comment.** After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

**Section 9. Unacceptable Behavior.** Disruptive behavior shall result in expulsion from the meeting.

**Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings.** These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

## **II. CONSENT AGENDA**

**Section 1. Use of Consent Agenda.** The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

**Section 2. General Guidelines.** Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

**Section 3. Removal of Item from Consent Agenda.** One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

## **III. EXECUTIVE SESSION**

**Section 1.** An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed “in as much detail as possible without compromising the purpose for which the executive session is authorized.” In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

**Section 2.** During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

**Section 3.** Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

## **IV. SUBJECT TO AMENDMENT**

**Section 1. Deviations.** The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

**Section 2. Amendment.** The Board may amend these Rules of Procedures Policy from time to time.

AGENDA SUMMARY FORM



Christmas Light Winners

Summary:  
As chosen by Amanda Mojarro family

Notes:  
  
Attached are the three (3) prize winners for Christmas lights for 2020.  
  
1<sup>st</sup> prize - \$75  
2<sup>nd</sup> prize - \$50  
3<sup>rd</sup> prize - \$25

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

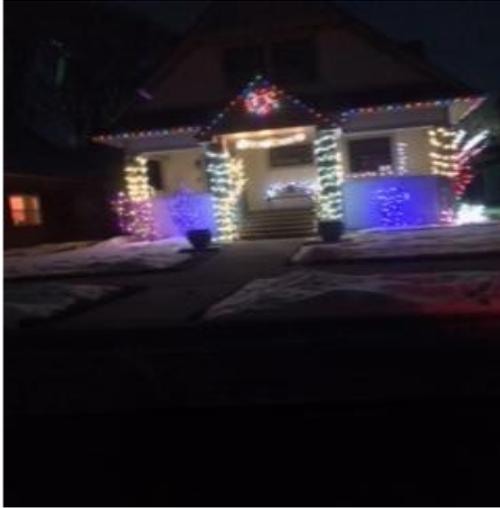
CHRISTMAS LIGHT WINNERS



1<sup>ST</sup> PLACE – 313 NORTH FORK AVE



2<sup>ND</sup> PLACE – 225 CLARK AVE



3<sup>RD</sup> PLACE – 319 POPLAR



MENTION – 224 DORRIS AVE



1<sup>ST</sup> HONORABLE



2<sup>ND</sup> HONORABLE MENTION – 635 SHADY LANE



## Administrators Report for January 12, 2021

### Previous Meeting Follow-up:

1. The company the Town is registered with for disposal of property and materials declared surplus is Public Surplus.

### Updates:

1. SGM – mapping – requested new year update.
2. SGM – Asset Inventory – requested new year update.
3. SCADA System at 1MG – update included in Public Works Report.
4. COVID-19 sewer testing – update included in Public Works Report.
5. Virtual tour of the water and sewer plants scheduled for February.
6. Grants – CVRF - The Town has received its first reimbursement of CARES Act funds from DOLA. The expenditure and reporting cycle for these funds was extended to end of 2021.  
CDOT Revitalize Main Street – reimbursement request submitted. Second phase – installing tables and bench seating at and around Town Hall is underway with orders shipping to Town March 5<sup>th</sup>. This phase supports the COVID -19 objective to offer outdoors areas for people and reduce congregating inside shops and restaurants. GOCO Parks Master Plan – The steering committee has finalized the four topics for community meetings, to take place after the new year. That information will drive the final draft plan. The finalization of this grant has been extended.  
GOCO – Parks, Recreation & Trails Master Plan – WSC is scheduling the community meetings virtually to gather community input.  
Teen Center – Clisset, LLC is finalizing the rehab plan for final approval and receipt of building permit.

### Other items:

1. Countywide housing study – This discussion topic never went beyond a discussion. With Elyse Casselberry moving to City of Delta I do not anticipate this will be moving forward soon. In the meantime, I am evaluating other options to complete a local study.
2. Tree Inventory and Assessment – the State Forest Service inventory and assessment should be complete and received by the end of January 2021.
3. The Marijuana working group have received the materials for review. The finalized review draft will come back to the Board in February.
4. Building Department – I am in discussions with multiple other municipalities regarding the creation of one building department to serve the communities in Delta County. Paonia is the only municipality that has not updated to the 2018 IRC. The work to do so was completed in March of

this year and I plan to send out the updated Code after January 1<sup>st</sup> for the Board to review so we can move forward with the update as soon as possible. Shum Coda Associates, dba Colorado Code Consulting agreed to the interim contract and continues with the Town to date.

5. Master Plan Update – the Master Plan currently is being reviewed and modified for review in five sections. Section 1 & 2 will be provided to the Board and Planning Commission this month for input.
6. Collaborating with Blue Sage Center and DMEA/Elevate to offer Wi-Fi at Town park.
7. Evaluating security of remote access to water and sewer treatment plants in light of Black Hills Energy remote tampering incidents.

Thank you,

Corinne Ferguson



Public Works Report – 1/12/2021

1. Spillage overflow and plant production spreadsheet will be included the 2<sup>nd</sup> meeting of each month.
2. Sanitary Survey update: will be included the 2<sup>nd</sup> meeting of each month until completed.
3. Status with JDS Hydro – Update stated on target for scheduled completion for end of March.
4. Browns-Hill – COVID positive delay – on site to complete 1/12/21.
5. Bulk water system – all i.t. information provided. Building software now. Requested estimated date of install.
6. Parts on back order for repair of one small leak on Lamborn Mesa.
7. Snowplow is out – running published route which is updated on the website.
8. Sanding is underway – mag chloride is still not available.
9. Increased ammonia levels at sewer plant – Plan to invest in additives to combat issues at approximate cost of \$2,000 for initial treatment and \$1,500 a year after for maintenance.
10. Waiting for costs from SGS Labs regarding wastewater sample testing for COVID-19.
11. Boring for water service line January 22<sup>nd</sup> on Meadowbrook Avenue.
12. High School meter installation re-scheduled for February school break due to low temperatures causing frozen meters.
13. Evaluating best procedure for potholes as they present themselves during the wet season.
14. Beginning to evaluate and schedule street and waterline projects for 2021.

\*Added to permanent meeting packet\*

# Paonia Police Department

## Law Incident Table, by Date and Time

**Date Occurred:** 12/15/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:25:01	AGENCY ASSIST	NIAGARA AVE, Paonia, CO	PPD	PPD	
19:41:11	Traffic Stop	GRAND AVE., Paonia, CO	PPD	PPD	CIT
<b>Total Incidents for this Date: 2</b>					

**Date Occurred:** 12/16/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
16:20:37	Certified Vin	GRAND AVE, Paonia, CO	PPD	PPD	
16:23:51	LOST/FOUND PROP	GRAND AVE, Paonia, CO	PPD	PPD	
17:54:07	Traffic Stop	4TH ST, Paonia, CO	PPD	PPD	CIT
19:46:39	Traffic Stop	4TH St., Paonia, CO	PPD	PPD	VW
<b>Total Incidents for this Date: 4</b>					

**Date Occurred:** 12/17/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
16:21:33	Certified Vin	GRAND AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 1**

**Date Occurred:** 12/18/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:21:58	Parking Problem	CEDAR DR, Paonia, CO	PPD	PPD	WW
12:07:29	Parking Problem	RIO GRAND AVE., Paonia, CO	PPD	PPD	WW
14:27:46	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
16:37:57	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
18:15:29	AGENCY ASSIST	RAGGED MOUNTAIN DR, Paonia, CO	PPD	DIST3	
21:35:38	Traffic Stop	Grand AVE, Paonia, CO	PPD	PPD	CIT
<b>Total Incidents for this Date: 6</b>					

**Date Occurred:** 12/19/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:09:30	AGENCY ASSIST	LAMBORN MESA RD , Paonia, CO	PPD	DIST3	
12:28:46	Parking Problem	Onarga AVE, Paonia, CO	PPD	PPD	WW
13:09:16	Parking Problem	GRAND AVE., Paonia, CO	PPD	PPD	WW
13:54:57	Traffic Stop	3RD St, Paonia, CO	PPD	PPD	VW

**Total Incidents for this Date: 4**

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**Date Occurred:** 12/20/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
17:10:39	FIRE	2ND ST, Paonia, CO	PPD	PPD	
18:06:31	ANIMAL CONTROL	GRAND AVE, Paonia, CO	PPD	PPD	CIT
<b>Total Incidents for this Date: 2</b>					

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**Date Occurred:** 12/21/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
14:51:08	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 1</b>					

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**Date Occurred:** 12/22/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
10:11:59	Code Enforce	GRAND AVE, Paonia, CO	PPD	PPD	
10:19:58	Code Enforce	GRAND AVE, Paonia, CO	PPD	PPD	
10:49:24	Parking Problem	NORTH FORK AVE, Paonia, CO	PPD	PPD	WW
13:15:28	AGENCY ASSIST	2ND ST, Paonia, CO	PPD	PPD	
13:26:40	AGENCY ASSIST	LAMBORN MESA RD, Paonia, CO	PPD	DIST3	
<b>Total Incidents for this Date: 5</b>					

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**Date Occurred:** 12/23/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:38:30	Parking Problem	3rd St, Paonia, CO	PPD	PPD	WW
15:17:55	Traffic Stop	2ND St, Paonia, CO	PPD	PPD	CIT
<b>Total Incidents for this Date: 2</b>					

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**Date Occurred:** 12/24/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:17:25	Medical/transfe	OAK AVE, Paonia, CO	PPD	PPD	
15:29:45	SUSPICIOUS	3rd St., Paonia, CO	PPD	PPD	
16:50:29	Information	MEADOWBROOK BLVD, Paonia, CO	PPD	PPD	
<b>Total Incidents for this Date: 3</b>					

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**Date Occurred:** 12/25/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
19:50:06	AGENCY ASSIST	SHADY LN, Paonia, CO	PPD	DIST3	
<b>Total Incidents for this Date: 1</b>					

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**Date Occurred:** 12/26/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:49:48	VIN INSPECTION	BETHLEHEM RD, Paonia, CO	PPD	DIST3	
14:23:32	Traffic Stop	3RD St, Paonia, CO	PPD	DIST3	VW
18:23:27	Traffic Stop	GRAND AVENUE, Paonia, CO	PPD		CIT
21:13:25	SUSPICIOUS	5TH ST, Paonia, CO	PPD	PPD	UTL

**Total Incidents for this Date: 4**

**Date Occurred:** 12/27/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:55:19	Code Enforce	3rd St. Paonia, CO	PPD	PPD	WW
15:08:57	Traffic Stop	Samuel Wade RD., Paonia, CO	PPD	PPD	VW
16:45:07	Disturbance	MAIN AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 3**

**Date Occurred:** 12/28/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
01:41:45	Disturbance	BOX ELDER DR, Paonia, CO	PPD	PPD	
14:45:15	VIN INSPECTION	GRAND AVE, Paonia, CO	PPD	PPD	
16:49:49	VIN INSPECTION	Alder DR, Paonia, CO	PPD		
19:02:58	SUSPICIOUS	2ND ST, Paonia, CO	PPD	PPD	
20:04:34	SUSPICIOUS	OAK AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 5**

**Date Occurred:** 12/29/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
09:31:59	AGENCY ASSIST	LAMBORN MESA RD, Paonia, CO	PPD	DIST3	
10:42:48	ALARM	GRAND AVE, Paonia, CO	PPD	PPD	
11:07:55	WELFARE CHECK	ALDER CT, Paonia, CO	PPD	PPD	
14:30:40	CITIZEN ASSIST	GRAND AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 4**

**Date Occurred:** 12/30/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:57:15	Medical/transfe	GRAND AVE, Paonia, CO	PPD	PPD	
19:44:20	Traffic Stop	2ND ST, Paonia, CO	PPD	PPD	VW

**Total Incidents for this Date: 2**

Total reported: 49

**Report Includes:**

All dates between `00:00:01 12/15/20` and `00:00:01 12/31/20`, All agencies matching `PPD`, All disposition's, All natures, All location codes, All cities

AGENDA SUMMARY FORM

		Treasurer's Report	
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

## Finance Report as of 12/31/21 presented at the 1/12/21 meeting:

Attached is November month end report (Budget to Actual). November = 11/12 or 92%

### Notable Items:

Legal services expenditures exceed budget by more than 8%.

Data processing expenditures exceed budget by more than 11%.

Building permits revenue has grossed \$25,153.85, and contract labor costs were \$24,556.00 as of November.

County Sales Tax as of November exceeds budget by just over 3%.

TO BE CONTINUED...

Bank accounts have been reconciled and reviewed through 11/30/2020.

Payroll for 12/18/2020 was completed reviewed and released. Gross payroll totaled \$31,133.00. This includes Trustee pay and Judges pay.

Payroll for 1/1/21 was completed, reviewed, and released. Gross payroll totaled \$29,561.00. This included PTO payout for the Chief not done with the other payouts in November because he had planned to use all his time, but many factors made this impossible, so 23hours were paid out.

Chase credit card bill for 11/24/20 – 12/23/20 is attached. Walmart for \$55.57 was Christmas decorations, Arcadia Publishing was a book North Fork Valley paperback, Amazon was Batteries for the PD and FMCSA is registering CDL drivers.

Paid our month payment to Norris Retirement.

The transfer from ops account to summit account was removed as we have needed the money in the ops account, so the transfer was cancelled.

The new CD at UBB still need to be set up and the money still needs to be moved from ColoTrust and Internal Grant account. It has not been completed as other priorities have been pushing it down the list.

All the grants have been balanced through 12/31/2020.

CDOT for the Revitalizing Main Street Grant (\$50,976.20) - Invoices 8/2020 – 10/2020 were submitted and are in process. We are still waiting on reimbursement for \$6931.09. Additional information request we sent 1/7/2021. Invoices 9/2020 – 12/2020 have been reconciled, pending submission \$19,370.71. Total sent in 2020 \$27,413.42. This grant includes donation and in-kind match of \$4,634.20 which have been received in 2020.

Colorado Grand Grant (\$20,000) – Bid received - \$0.00 spent in 2020.

DOLA – Asset Inventory Grant (\$97,258) – Invoices 5/2020 – 8/2020 were submitted, processed, and received \$15,687.33. Invoices 9/2020 – 12/2020 have been reconciled, pending submission \$10,923.95. Total sent in 2020 \$53,222.55.

DOLA – Water Analysis Grant (\$28,000) – Invoices 2/2020 – 3/2020 were submitted, processed, and received \$2074.38. Invoices 4/2020 – 12/2020 have been reconciled, pending submission \$1752.13. Total sent in 2020 \$7,653.01.

DOLA – CVRF Grant (\$125,232.27) – Invoices 3/2020 – 11/2020 were submitted, processed, and received \$36,270.94. Invoices 7/2020 – 12/2020 have been reconciled, pending submission \$86,354.10. Total sent in 2020 \$103,260.44.

GOCO – Park Planning Grant (\$) – Invoices 9/2020 – 12/2020 have been reconciled, pending submission \$2,654.21. Total sent in 2020 \$5,308.42.

ClearGov – Changes, comment, and final numbers have been submitted to Cleargov. However, they were closed for two weeks for the holidays. Last communication was 12/21/2020 letting me know that when they finished the updates, we would schedule a call with the data team to talk about my other concerns and changes including demographic and fund balances.

Audit has begun. It is tentatively scheduled for field work the week of April 12<sup>th</sup>. There are several request items in process currently, including updating document processes and confirmations.

There are new ruling coming into effect regarding PTO. These new rulings are being investigated and recommendation will follow.

The employees have received a letter regarding RMHMO no longer providing Group Health Insurance. This has been confirmed and steps are being taken to get new quotes from all available providers.

2.	11/30/2020 DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	92%	
		NOVEMBER ACTUAL	OCTOBER ACTUAL	SEPTEMBER ACTUAL	CUR YTD ACTUAL	12 MO BUDGET	REMAINING BUDGET	ORIG BUDGET	% OF BUDGET	REMAINING BUDGET
<b>ADMINISTRATION</b>										
10-3101	PROPERTY TAXES	1,412.75	842.28	472.28	132,272.29	132,264.62	7.67	133,063.00	99.41%	(790.71)
10-3103	SALES TAX - TOWN	-	-	-	17,310.18	17,730.00	(419.82)	17,730.00	97.63%	(419.82)
10-3108	PENALTY & INTEREST	122.40	44.81	22.15	409.02	300.00	109.02	300.00	136.34%	109.02
10-3109	DELINQUENT TAX	-	-	-	-	50.00	(50.00)	50.00	0.00%	(50.00)
10-3110	ABATEMENTS	-	-	-	1,215.27	-	1,215.27	-	-	1,215.27
10-32-01	LIQUOR LICENSES	75.00	-	350.00	4,240.50	4,000.00	240.50	4,000.00	106.01%	240.50
12-32-04	SPECIAL REVIEWS	-	200.00	-	1,666.30	2,000.00	(333.70)	2,000.00	83.32%	(333.70)
10-35-04	INTEREST INCOME	141.98	166.77	464.67	9,273.26	11,200.00	(1,926.74)	11,200.00	82.80%	(1,926.74)
10-35-05	LATE CHARGES	689.00	659.00	0.11	2,572.11	8,500.00	(5,927.89)	8,500.00	30.26%	(5,927.89)
10-35-06	OTHER INCOME	-	-	-	1.00	250.00	(249.00)	250.00	0.40%	(249.00)
10-35-15	REFUND OF EXPENDITURES	-	-	-	2,472.23	-	2,472.23	-	0.00%	2,472.23
10-35-16	RESTITUTION	986.90	-	690.83	6,001.50	10,200.00	(4,198.50)	10,200.00	58.84%	(4,198.50)
10-35-20	GRANT REVENUE	-	15,687.32	1,500.00	17,187.32	-	17,187.32	-	-	17,187.32
		3,428.03	17,600.18	3,500.04	194,620.98	186,494.62	8,126.36	187,293.00	103.91%	7,327.98
10-41-01	MAYOR & TRUSTEES	-	-	1,800.00	5,400.00	7,200.00	1,800.00	7,200.00	75.00%	(1,800.00)
10-41-02	TOWN ADMIN/CONTRACT LABOR	-	-	-	-	(6,470.34)	(6,470.34)	(6,470.34)	0.00%	6,470.34
10-41-03	SALARIES & WAGES	2,900.41	3,106.09	2,371.91	31,680.37	50,938.93	19,258.56	50,938.93	62.19%	(19,258.56)
10-41-04	EMPLOYER FICA	173.39	182.88	252.20	2,241.75	1,963.94	(277.81)	1,963.94	114.15%	277.81
10-41-05	EMPLOYER MEDICARE	40.55	42.78	59.00	524.33	459.31	(65.02)	459.31	114.16%	65.02
10-41-06	UNEMPLOYMENT TAX	8.69	9.31	6.21	92.25	69.83	(22.42)	69.83	132.11%	22.42
10-41-07	INSURANCE BENEFITS	481.58	958.24	481.40	4,155.32	3,192.13	(963.19)	3,192.13	130.17%	963.19
10-41-08	PENSION BENEFITS	140.40	146.94	89.40	1,137.13	1,357.20	220.07	1,357.20	83.78%	(220.07)
10-41-10	WORKMENS COMPENSATION	-	-	-	126.00	126.00	-	126.00	100.00%	-
	CONTRACT LABOR	-	-	-	-	-	-	-	-	-
10-41-15	OFFICE SUPPLIES	451.64	292.54	221.35	2,924.50	3,675.00	750.50	3,675.00	79.58%	(750.50)
10-41-16	OPERATING SUPPLIES	38.43	23.13	32.11	569.86	725.00	155.14	725.00	78.60%	(155.14)
10-41-17	POSTAGE	58.20	-	250.05	488.65	1,850.00	1,361.35	1,850.00	26.41%	(1,361.35)
10-41-20	LEGAL SERVICES	4,186.50	2,220.50	4,634.50	54,504.79	43,580.00	(10,924.79)	43,580.00	125.07%	10,924.79
	ELECTION	-	-	-	-	6,500.00	6,500.00	6,500.00	0.00%	(6,500.00)
10-41-21	AUDIT & BUDGET EXPENSE	-	-	-	5,290.00	5,170.00	(120.00)	5,170.00	102.32%	120.00
10-41-22	REPAIRS & MAINTENANCE	-	-	-	325.00	-	-	-	-	-
10-41-25	TOWN HALL EXPENSE	866.89	916.01	835.67	10,571.43	10,765.00	193.57	10,765.00	98.20%	(193.57)
10-41-26	TRAVEL & MEETINGS	31.56	124.42	45.22	913.50	10,700.00	9,786.50	10,700.00	8.54%	(9,786.50)
10-41-27	INSURANCE & BONDS	-	-	-	3,136.30	3,326.00	189.70	3,326.00	94.30%	(189.70)
10-41-28	UTILITIES	345.77	546.28	328.26	3,925.17	4,800.00	874.83	4,800.00	81.77%	(874.83)
10-41-29	TELEPHONE	94.19	94.17	139.68	1,038.50	1,950.00	911.50	1,950.00	53.26%	(911.50)
10-41-30	PUBLISHING & ADS	-	76.24	133.28	1,456.25	3,600.00	2,143.75	3,600.00	40.45%	(2,143.75)
10-41-31	DUES & SUBSCRIPTIONS	-	75.00	170.00	9,487.50	8,700.00	(787.50)	8,700.00	109.05%	787.50
10-41-33	DATA PROCESSING	505.37	2,736.77	961.73	13,228.49	11,825.00	(1,403.49)	11,825.00	111.87%	1,403.49
10-41-43	CULTURAL EVENTS	38.91	-	-	38.91	-	(38.91)	-	-	38.91
10-41-44	HUMAN SERVICES	-	-	-	4,318.99	4,290.00	(28.99)	4,290.00	100.68%	28.99
10-41-90	TREASURER'S FEE	32.41	18.76	10.51	2,812.74	3,000.00	187.26	3,000.00	93.76%	(187.26)
	MISCELLANEOUS	56,567.00	17,542.41	302.78	74,412.19	4,000.00	(70,412.19)	4,000.00	1860.30%	70,412.19
	TRANSFERS/GRANT EXP	7,763.00	5,449.70	13,990.84	47,255.19	4,000.00	(43,255.19)	4,000.00	1181.38%	43,255.19
		74,724.89	34,562.17	27,116.10	282,055.11	191,293.00	(90,437.11)	191,293.00	147.45%	90,437.11
		(71,296.86)	(16,961.99)	(23,616.06)	(87,434.13)	(4,798.38)	(82,310.75)	(4,000.00)	-	(83,109.13)
	BEGINNING RESERVE				39,303.29	39,303.29	39,303.29	39,303.29		39,303.29
	INCOME	3,428.03	17,600.18	3,500.04	194,620.98	186,494.62	8,126.36	187,293.00		7,327.98
	EXPENDITURE	74,724.89	34,562.17	27,116.10	282,055.11	191,293.00	(90,437.11)	191,293.00		90,437.11
	ADJUSTMENT									
	NET CHANGE	(71,296.86)	(16,961.99)	(23,616.06)	(87,434.13)	(4,798.38)	98,563.47	(4,000.00)		(83,109.13)
	ENDING RESERVE				(48,130.84)	34,504.91	137,866.76	35,303.29		(43,805.84)

2.	11/30/2020 DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	92%	
		NOVEMBER ACTUAL	OCTOBER ACTUAL	SEPTEMBER ACTUAL	CUR YTD ACTUAL	12 MO BUDGET	REMAINING BUDGET	ORIG BUDGET	% OF BUDGET	REMAINING BUDGET
<b>BUILDING</b>										
12-31-03	SALES TAX - TOWN	-	-	-	-	-	-	-	0.00%	-
12-32-03	BUILDING PERMITS	1,712.65	1,848.10	2,329.15	25,153.85	47,900.00	(22,746.15)	47,900.00	52.51%	(22,746.15)
		1,712.65	1,848.10	2,329.15	25,153.85	47,900.00	(22,746.15)	47,900.00	52.51%	(22,746.15)
12-43-03	SALARIES & WAGES	429.00	430.50	287.00	3,583.00	3,868.67	285.67	3,868.67	92.62%	(285.67)
	CONTRACT LABOR	1,459.00	2,905.00	-	24,556.00	40,000.00	15,444.00	40,000.00	61.39%	(15,444.00)
12-43-04	EMPLOYER FICA	26.20	26.10	17.40	220.32	228.90	8.58	228.90	96.25%	(8.58)
12-43-05	EMPLOYER MEDICARE	6.12	6.09	4.06	51.48	53.53	2.05	53.53	96.17%	(2.05)
12-43-06	UNEMPLOYMENT TAX	1.29	1.29	0.86	10.75	11.08	0.33	11.08	97.02%	(0.33)
12-43-07	HEALTH INSURANCE	89.87	178.91	89.89	535.93	6.22	(529.71)	6.22	8616.24%	529.71
12-43-08	PENSION	21.30	21.30	14.20	177.50	184.60	7.10	184.60	96.15%	(7.10)
12-43-10	WORKMENS COMPENSATION	-	-	-	12.00	12.00	-	12.00	100.00%	-
12-43-15	OFFICE SUPPLIES	-	-	-	53.18	500.00	446.82	500.00	10.64%	(446.82)
12-43-16	OPERATING SUPPLIES	-	-	-	-	-	-	-	-	-
12-43-17	POSTAGE	-	-	1.00	1.00	25.00	24.00	25.00	4.00%	(24.00)
12-43-20	LEGAL SERVICES	429.00	-	-	429.00	1,200.00	771.00	1,200.00	35.75%	(771.00)
12-43-23	VEHICLE EXPENSE	-	-	-	-	-	-	-	-	-
12-43-26	TRAVEL & MEETINGS	-	-	-	-	-	-	-	-	-
12-43-27	INSURANCE & BONDS	-	-	-	775.89	775.00	(0.89)	775.00	100.11%	0.89
12-43-29	TELEPHONE	-	-	-	-	-	-	-	-	-
12-43-30	PUBLISHING & ADS	-	-	-	-	100.00	100.00	100.00	0.00%	(100.00)
12-43-31	DUES & SUBSCRIPTIONS	-	-	-	135.00	935.00	800.00	935.00	14.44%	(800.00)
	MISCELLANEOUS	-	-	-	-	-	-	-	-	-
		2,461.78	3,569.19	414.41	30,541.05	47,900.00	17,358.95	47,900.00	63.76%	(17,358.95)
		(749.13)	(1,721.09)	1,914.74	(5,387.20)	-	(5,387.20)	-	-	(5,387.20)
	BEGINNING RESERVE				-	-	-	-	-	-
	INCOME	1,712.65	1,848.10	2,329.15	25,153.85	47,900.00	(22,746.15)	47,900.00		(22,746.15)
	EXPENDITURE	2,461.78	3,569.19	414.41	30,541.05	47,900.00	17,358.95	47,900.00		(17,358.95)
	ADJUSTMENT									
	NET CHANGE	(749.13)	(1,721.09)	1,914.74	(5,387.20)	-	(40,105.10)	-		(5,387.20)
	ENDING RESERVE				(5,387.20)					(5,387.20)

2.	11/30/2020 DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	92%	
		NOVEMBER ACTUAL	OCTOBER ACTUAL	SEPTEMBER ACTUAL	CUR YTD ACTUAL	12 MO BUDGET	REMAINING BUDGET	ORIG BUDGET	% OF BUDGET	REMAINING BUDGET
<b>LAW ENFORCEMENT</b>										
14-31-02	S.O. AUTO TAXES	2,229.22	2,008.59	1,782.54	20,293.29	18,000.00	2,293.29	18,000.00	112.74%	2,293.29
14-31-03	SALES TAX - TOWN	-	-	19,622.17	136,845.50	167,817.83	(30,972.33)	183,074.00	74.75%	(46,228.50)
14-31-04	SALES TAX - COUNTY	13,831.12	13,475.26	12,242.40	118,587.38	105,416.67	13,170.71	115,000.00	103.12%	3,587.38
14-31-06	CIGARETTE TAX	130.70	140.58	149.28	1,301.56	1,275.00	26.56	1,275.00	102.08%	26.56
14-32-06	VIN INSPECTIONS	75.00	60.00	115.00	1,040.00	1,200.00	(160.00)	1,200.00	86.67%	(160.00)
14-33-02	MOTOR VEHICLE - \$1.50	221.23	224.25	250.50	2,439.83	2,500.00	(60.17)	2,500.00	97.59%	(60.17)
14-33-03	MOTOR VEHICLE - \$2.50	325.00	330.00	332.50	3,446.27	3,500.00	(53.73)	3,500.00	98.46%	(53.73)
14-34-01	COURT FINES	-	-	250.00	417.28	500.00	(82.72)	500.00	83.46%	(82.72)
14-34-02	POLICE FINES	800.00	775.00	554.00	12,853.00	20,000.00	(7,147.00)	20,000.00	64.27%	(7,147.00)
14-34-03	MISCELLANEOUS FINES-BONDS SCHOOL (SRO)	5.00	-	-	368.50	200.00	168.50	200.00	184.25%	168.50
14-34-05	DOG TAGS	10.00	-	-	296.00	750.00	(454.00)	750.00	39.47%	(454.00)
14-34-50	PD Grant	-	-	-	1,352.68	12,970.00	(11,617.32)	12,970.00	10.43%	(11,617.32)
		17,627.27	17,013.68	35,298.39	309,241.29	354,129.50	(44,888.21)	378,969.00	81.60%	(69,727.71)
14-42-02	JUDGE	525.00	525.00	525.00	4,425.00	8,403.75	3,978.75	8,403.75	52.66%	(3,978.75)
14-42-03	SALARIES & WAGES	17,181.50	25,034.63	17,738.50	189,038.42	245,451.10	56,412.68	245,451.10	77.02%	(56,412.68)
14-42-04	EMPLOYER FICA	55.33	66.72	54.77	464.87	28,156.77	27,691.90	28,156.77	1.65%	(27,691.90)
14-42-05	EMPLOYER MEDICARE	243.34	357.21	260.38	2,731.12	-	(2,731.12)	#DIV/0!		2,731.12
14-42-06	UNEMPLOYMENT TAX	53.15	76.70	54.81	580.53	-	(580.53)	#DIV/0!		580.53
14-42-07	INSURANCE BENEFITS	1,515.88	2,147.98	619.02	15,764.67	20,082.38	4,317.71	20,082.38	78.50%	(4,317.71)
	PENSION BENEFITS	275.68	371.34	223.20	3,066.91	-	(3,066.91)	#DIV/0!		3,066.91
14-42-10	WORKMENS COMPENSATION	-	-	-	7,212.00	7,212.00	-	7,212.00	100.00%	-
14-42-11	FPPA PENSION	1,272.16	1,906.80	1,275.66	13,902.32	-	(13,902.32)	#DIV/0!		13,902.32
14-42-12	FPPA D & D	445.25	667.39	446.48	4,865.83	-	(4,865.83)	#DIV/0!		4,865.83
14-42-15	OFFICE SUPPLIES	-	280.03	97.88	666.46	1,100.00	433.54	1,100.00	60.59%	(433.54)
14-42-16	OPERATING SUPPLIES	202.23	600.24	1,168.63	4,790.16	1,500.00	(3,290.16)	1,500.00	319.34%	3,290.16
14-42-17	POSTAGE	1.95	3.80	54.66	229.14	300.00	70.86	300.00	76.38%	(70.86)
14-42-20	LEGAL SERVICES	78.00	295.00	195.00	4,002.88	975.00	(3,027.88)	975.00	410.55%	3,027.88
14-42-22	REPAIRS & MAINTENANCE	-	-	-	-	250.00	250.00	250.00	0.00%	(250.00)
14-42-23	VEHICLE EXPENSE	392.16	333.82	606.52	5,441.68	11,800.00	6,358.32	11,800.00	46.12%	(6,358.32)
14-42-26	TRAVEL & MEETINGS	-	25.05	57.66	719.34	6,500.00	5,780.66	6,500.00	11.07%	(5,780.66)
14-42-27	INSURANCE & BONDS	-	78.66	-	20,613.36	20,313.00	(300.36)	20,313.00	101.48%	300.36
14-42-28	UTILITIES	132.14	247.40	130.81	1,588.27	2,200.00	611.73	2,200.00	72.19%	(611.73)
14-42-29	TELEPHONE	201.71	201.68	266.28	1,852.21	4,250.00	2,397.79	4,250.00	43.58%	(2,397.79)
14-42-30	PUBLISHING & ADS	-	-	51.88	1,081.16	50.00	(1,031.16)	50.00	2162.32%	1,031.16
14-42-31	DUES & SUBSCRIPTIONS	-	6,733.00	-	8,480.52	3,525.00	(4,955.52)	3,525.00	240.58%	4,955.52
14-42-33	Data Processing	444.76	407.76	889.52	15,076.66	16,300.00	1,223.34	16,300.00	92.49%	(1,223.34)
	HUMAN SERVICES	-	-	-	551.41	-	-	-		-
14-44-01	VET FEES	-	-	-	-	-	-	-		-
	MISCELLANEOUS	-	-	-	-	600.00	600.00	600.00	0.00%	(600.00)
		23,020.24	40,360.21	24,716.66	307,144.92	378,969.00	72,375.49	378,969.00	81.05%	(72,375.49)
		(5,392.97)	(23,346.53)	10,581.73	2,096.37	(24,839.50)	27,487.28	-		2,647.78
	BEGINNING RESERVE				130,294.91	130,294.91	130,294.91	130,294.91		130,294.91
	INCOME	17,627.27	17,013.68	35,298.39	309,241.29	354,129.50	(44,888.21)	378,969.00		(69,727.71)
	EXPENDITURE	23,020.24	40,360.21	24,716.66	307,144.92	378,969.00	72,375.49	378,969.00		(72,375.49)
	ADJUSTMENT									
	NET CHANGE	(5,392.97)	(23,346.53)	10,581.73	2,096.37	(24,839.50)	(117,263.70)	-		2,647.78
	ENDING RESERVE				132,391.28	105,455.41	13,031.21	130,294.91		132,942.69

2.	11/30/2020 DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	92%	
		NOVEMBER ACTUAL	OCTOBER ACTUAL	SEPTEMBER ACTUAL	CUR YTD ACTUAL	12 MO BUDGET	REMAINING BUDGET	ORIG BUDGET	% OF BUDGET	REMAINING BUDGET
<b>PARKS</b>										
16-31-03	SALES TAX-TOWN	21,409.39	18,007.25	-	104,361.39	118,197.00	(13,835.61)	118,197.00	88.29%	(13,835.61)
16-33-07	SEVERANCE TAX	-	-	1,678.79	4,764.61	8,800.00	(4,035.39)	8,800.00	54.14%	(4,035.39)
16-33-08	MINERAL LEASING	-	-	3,918.97	3,918.97	6,300.00	(2,381.03)	6,300.00	62.21%	(2,381.03)
16-35-01	RENTS & ROYALTIES	(2,471.52)	8,543.00	-	7,356.48	6,900.00	456.48	6,900.00	106.62%	456.48
16-35-04	GRANT REVENUE	-	-	-	-	10,000.00	(10,000.00)	10,000.00	0.00%	(10,000.00)
16-35-09	PARK CONTRIBUTIONS	200.00	6,000.00	-	10,360.00	-	10,360.00	-	-	10,360.00
16-35-10	OTHER AGENCY CONT	-	-	-	-	9,000.00	(9,000.00)	9,000.00	0.00%	(9,000.00)
		19,137.87	32,550.25	5,597.76	130,761.45	159,197.00	(28,435.55)	159,197.00	82.14%	(28,435.55)
16-46-03	SALARIES & WAGES	2,956.85	4,308.81	2,868.76	35,990.47	52,935.52	16,945.05	52,935.52	67.99%	(16,945.05)
16-46-02	CONTRACT LABOR	3,969.41	4,978.49	2,913.57	12,716.83					
16-46-04	EMPLOYER FICA	177.47	258.28	171.96	2,168.45	3,939.75	1,771.30	3,939.75	55.04%	(1,771.30)
16-46-05	EMPLOYER MEDICARE	41.52	60.40	40.23	507.18	-	(507.18)		#DIV/0!	507.18
16-46-06	UNEMPLOYMENT TAX	8.87	12.93	8.60	107.41	-	(107.41)		#DIV/0!	107.41
16-46-07	INSURANCE BENEFITS	486.80	969.99	486.79	5,757.94	9,376.73	3,618.79	9,376.73	61.41%	(3,618.79)
16-46-08	PENSION BENEFITS	134.10	201.15	134.10	1,514.42	-	(1,514.42)		#DIV/0!	1,514.42
16-46-10	WORKMENS COMPENSATION	-	-	-	1,375.00	1,375.00	-	1,375.00	100.00%	-
16-46-15	OFFICE SUPPLIES	-	8.84	-	16.24	50.00	33.76	50.00	32.48%	(33.76)
16-46-16	OPERATING SUPPLIES	29.57	17.79	439.56	3,796.04	4,500.00	703.96	4,500.00	84.36%	(703.96)
16-46-17	POSTAGE	-	-	49.61	49.61	-	(49.61)	-	-	49.61
16-46-20	LEGAL	-	-	-	-	-	-	-	-	-
16-46-22	REPAIRS & MAINTENANCE	270.43	7.99	341.98	3,619.68	50,025.00	46,405.32	50,025.00	7.24%	(46,405.32)
16-46-23	VEHICLE EXPENSE	119.01	124.00	111.53	1,296.64	1,250.00	(46.64)	1,250.00	103.73%	46.64
16-46-24	RENTALS	-	-	-	-	-	-	-	-	-
16-46-25	SHOP EXPENSE	631.14	898.63	53.73	2,421.06	1,000.00	(1,421.06)	1,000.00	242.11%	1,421.06
16-46-27	INSURANCE & BONDS	-	-	-	4,079.42	4,045.00	(34.42)	4,045.00	100.85%	34.42
16-46-28	UTILITIES	546.25	835.20	522.55	6,406.27	7,500.00	1,093.73	7,500.00	85.42%	(1,093.73)
16-46-29	TELEPHONE	33.85	58.86	59.44	447.56	400.00	(47.56)	400.00	111.89%	47.56
16-46-30	PUBLISHING & ADS	-	-	-	-	50.00	50.00	50.00	0.00%	(50.00)
16-46-32	FEES & PERMITS	-	-	-	748.45	750.00	1.55	750.00	99.79%	(1.55)
16-46-42	CONTRACT SERVICES	-	-	180.50	2,274.13	2,000.00	(274.13)	2,000.00	113.71%	274.13
16-46-70	CAPITAL OUTLAY	-	5,128.50	43.68	24,530.18	20,000.00	(4,530.18)	20,000.00	122.65%	4,530.18
	MISCELLANOUS	-	1,679.92	-	1,679.92	-	(1,679.92)	-	-	1,679.92
		9,405.27	19,549.78	8,426.59	111,502.90	159,197.00	60,410.93	159,197.00	70.04%	(60,410.93)
		9,732.60	13,000.47	(2,828.83)	19,258.55	-	31,975.38	-	-	31,975.38
	BEGINNING RESERVE				43,163.97	43,163.97	43,163.97	43,163.97		43,163.97
	INCOME	19,137.87	32,550.25	5,597.76	130,761.45	159,197.00	(28,435.55)	159,197.00		(28,435.55)
	EXPENDITURE	9,405.27	19,549.78	8,426.59	111,502.90	159,197.00	60,410.93	159,197.00		(60,410.93)
	ADJUSTMENT									
	NET CHANGE	9,732.60	13,000.47	(2,828.83)	19,258.55	-	(88,846.48)	-		31,975.38
	ENDING RESERVE				62,422.52	43,163.97	(45,682.51)	43,163.97		75,139.35

2.	11/30/2020 DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	92%	
		NOVEMBER ACTUAL	OCTOBER ACTUAL	SEPTEMBER ACTUAL	CUR YTD ACTUAL	12 MO BUDGET	REMAINING BUDGET	ORIG BUDGET	% OF BUDGET	REMAINING BUDGET
<b>STREETS</b>										
20-31-03	SALES TAX-TOWN	21,409.39	18,007.25	19,622.17	94,007.21	51,804.00	42,203.21	51,804.00	181.47%	42,203.21
20-31-05	FRANCHISE TAX	6,176.45	1,063.96	3,161.53	46,228.28	58,800.00	(12,571.72)	58,800.00	78.62%	(12,571.72)
20-32-02	MISCELLANEOUS PERMITS	150.00	150.00	100.00	1,105.00	1,800.00	(695.00)	1,800.00	61.39%	(695.00)
20-33-01	HIGHWAY USERS TAX	3,908.70	4,033.43	4,262.39	36,950.33	48,012.00	(11,061.67)	48,012.00	76.96%	(11,061.67)
20-33-10	ROAD & BRIDGE	84.88	50.61	28.37	7,947.15	6,500.00	1,447.15	6,500.00	122.26%	1,447.15
20-35-02	MOTOR FUEL TAX REFUNDS	275.67	-	-	1,179.14	1,500.00	(320.86)	1,500.00	78.61%	(320.86)
		32,005.09	23,305.25	27,174.46	187,417.11	168,416.00	19,001.11	168,416.00	111.28%	19,001.11
20-45-03	SALARIES & WAGES	3,105.93	4,523.11	3,010.74	38,009.36	53,562.26	15,552.90	53,562.26	70.96%	15,552.90
20-45-04	EMPLOYER FICA	186.34	271.00	180.38	2,288.88	4,247.76	1,958.88	4,247.76	53.88%	1,958.88
20-45-05	EMPLOYER MEDICARE	43.59	63.36	42.19	535.35	-	(535.35)		#DIV/0!	(535.35)
20-45-06	UNEMPLOYMENT TAX	9.32	13.57	9.02	113.42	-	(113.42)		#DIV/0!	(113.42)
20-45-07	INSURANCE BENEFITS	524.78	1,045.95	524.77	6,245.86	13,881.53	7,635.67	13,881.53	44.99%	7,635.67
20-45-08	PENSION BENEFITS	141.20	211.80	141.20	1,598.70	-	(1,598.70)		#DIV/0!	(1,598.70)
20-45-10	WORKMENS COMPENSATION	-	-	-	1,691.00	1,691.00	-	1,691.00	100.00%	-
20-45-15	OFFICE SUPPLIES	-	8.84	-	29.97	-	(29.97)	-		(29.97)
20-45-16	OPERATING SUPPLIES	2.95	1.78	56.40	654.64	900.00	245.36	900.00	72.74%	245.36
20-45-17	POSTAGE	-	-	148.83	189.28	50.00	(139.28)	50.00	378.56%	(139.28)
20-45-20	LEGAL & ENG SERVICES	-	-	380.00	380.00	1,950.00	1,570.00	1,950.00	19.49%	1,570.00
20-45-22	REPAIRS & MAINTENANCE	629.42	113.70	9,712.04	44,583.54	24,350.00	(20,233.54)	24,350.00	183.09%	(20,233.54)
20-45-23	VEHICLE EXPENSE	2,048.54	370.49	504.39	8,850.68	7,500.00	(1,350.68)	7,500.00	118.01%	(1,350.68)
20-45-24	RENTALS	-	-	-	1,064.00	-	(1,064.00)	-		(1,064.00)
20-45-25	SHOP EXPENSE	366.39	1,033.27	134.31	2,814.04	4,000.00	1,185.96	4,000.00	70.35%	1,185.96
20-45-26	TRAVEL & MEETINGS	-	-	-	31.66	-	(31.66)	-		(31.66)
20-45-27	INSURANCE & BONDS	-	-	-	8,728.88	8,548.45	(180.43)	8,548.45	102.11%	(180.43)
20-45-28	UTILITIES	863.63	1,557.55	764.15	15,758.08	20,715.00	4,956.92	20,715.00	76.07%	4,956.92
20-45-43	STREET LIGHTING	-	-	-	-	-	-	-		-
20-45-29	TELEPHONE	55.43	30.36	88.19	776.98	560.00	(216.98)	560.00	138.75%	(216.98)
20-45-30	PUBLISHING & ADS	-	-	-	-	60.00	60.00	60.00	0.00%	60.00
20-45-31	DUES & SUBSCRIPTIONS	-	-	-	-	-	-	-		-
20-45-42	SNOW REMOVAL	441.88	418.44	-	4,411.16	17,400.00	12,988.84	17,400.00	25.35%	12,988.84
20-45-70	CAPITAL OUTLAY	-	15,012.55	22,572.58	39,365.13	-	-	-		-
	MISCELLANEOUS	-	-	-	-	9,000.00	9,000.00	9,000.00	0.00%	9,000.00
		8,419.40	24,675.77	38,269.19	178,120.61	168,416.00	29,660.52	168,416.00	105.76%	29,660.52
		23,585.69	(1,370.52)	(11,094.73)	9,296.50	-	48,661.63	-		48,661.63
	BEGINNING RESERVE				149,340.81	149,340.81	149,340.81	149,340.81		149,340.81
	INCOME	32,005.09	23,305.25	27,174.46	187,417.11	168,416.00	19,001.11	168,416.00		19,001.11
	EXPENDITURE	8,419.40	24,675.77	38,269.19	178,120.61	168,416.00	29,660.52	168,416.00		29,660.52
	ADJUSTMENT									
	NET CHANGE	23,585.69	(1,370.52)	(11,094.73)	9,296.50	-	(10,659.41)	-		(10,659.41)
	ENDING RESERVE				158,637.31	149,340.81	138,681.40	149,340.81		138,681.40

2.	11/30/2020 DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	92%	
		NOVEMBER ACTUAL	OCTOBER ACTUAL	SEPTEMBER ACTUAL	CUR YTD ACTUAL	12 MO BUDGET	REMAINING BUDGET	ORIG BUDGET	% OF BUDGET	REMAINING BUDGET
<b>STREET-CAPITAL IMPROVEMENT</b>										
22-31-05	IMPACT FEE	4,001.24	3,983.61	4,231.55	44,188.72	45,107.36	(918.64)	45,107.36	97.96%	(918.64)
22-35-04	SALES TAX - TOWN	-	-	-	-	-	-	-	-	-
22-33-01	HIGHWAY USER TAX	-	-	-	-	-	-	-	-	-
		4,001.24	3,983.61	4,231.55	44,188.72	45,107.36	(918.64)	45,107.36		(918.64)
	CONTRACT LABOR	-	-	-	-	3,000.00	3,000.00	3,000.00		
22-45-22	REPAIRS & MAINTENANCE	72,407.54	-	-	80,307.54	205,734.50	125,426.96	205,734.50	39.03%	(125,426.96)
22-45-99	TRANSFER	-	-	-	-	-	-	-		-
		72,407.54	-	-	80,307.54	208,734.50	128,426.96	208,734.50		(125,426.96)
		(68,406.30)	3,983.61	4,231.55	(36,118.82)	(163,627.14)	127,508.32	(163,627.14)		124,508.32
	BEGINNING RESERVE				90,775.45	90,775.45	90,775.45	90,775.45		90,775.45
	INCOME	4,001.24	3,983.61	4,231.55	44,188.72	45,107.36	(918.64)	45,107.36		(918.64)
	EXPENDITURE	72,407.54	-	-	80,307.54	208,734.50	128,426.96	208,734.50		(125,426.96)
	ADJUSTMENT									
	NET CHANGE	(68,406.30)	3,983.61	4,231.55	(36,118.82)	(163,627.14)	(129,345.60)	(163,627.14)		124,508.32
	ENDING RESERVE				54,656.63	(72,851.69)	(38,570.15)	(72,851.69)		215,283.77
<b>BRIDGE</b>										
24-35-04	INTEREST INCOME	65.92	90.34	113.97	4,204.82	10,300.00	(6,095.18)	10,300.00	40.82%	(6,095.18)
24-35-13	BRIDGE REVENUE	-	-	-	40,000.00	40,000.00	-	40,000.00	100.00%	-
		65.92	90.34	113.97	44,204.82	50,300.00	(6,095.18)	50,300.00	87.88%	(6,095.18)
24-45-22	REPAIRS & MAINTENANCE	-	-	-	-	50,300.00	50,300.00	50,300.00	0.00%	(50,300.00)
		-	-	-	-	50,300.00	50,300.00	50,300.00	0.00%	(50,300.00)
		65.92	90.34	113.97	44,204.82	-	44,204.82	-		44,204.82
	BEGINNING RESERVE				144,976.03	144,976.03	144,976.03	144,976.03		144,976.03
	INCOME	65.92	90.34	113.97	44,204.82	50,300.00	(6,095.18)	50,300.00		(6,095.18)
	EXPENDITURE	-	-	-	-	50,300.00	50,300.00	50,300.00		(50,300.00)
	NET CHANGE	65.92	90.34	113.97	44,204.82	-	(56,395.18)	-		44,204.82
	ENDING RESERVE				189,180.85	144,976.03	88,580.85	144,976.03		189,180.85
<b>SIDEWALK</b>										
26-30-01	SIDEWALK REVENUE	2,595.10	2,584.47	2,589.20	28,459.29	35,800.00	(7,340.71)	35,800.00	79.50%	(7,340.71)
		2,595.10	2,584.47	2,589.20	28,459.29	35,800.00	(7,340.71)	35,800.00	79.50%	(7,340.71)
26-45-15	OFFICE SUPPLIES	-	-	-	-	-	-	-		-
26-45-20	LEGAL SERVICES	-	-	-	-	500.00	500.00	500.00	0.00%	(500.00)
26-45-22	REPAIRS & MAINTENANCE	12,398.50	18,342.00	-	39,608.65	35,200.00	(4,408.65)	35,200.00	112.52%	4,408.65
26-45-30	PUBLISHING & ADS	-	-	-	-	100.00	100.00	100.00	0.00%	(100.00)
26-49-99	TRANSFERS	-	-	-	-	-	-	-		-
		12,398.50	18,342.00	-	39,608.65	35,800.00	(3,808.65)	35,800.00	110.64%	3,808.65
		(9,803.40)	(15,757.53)	2,589.20	(11,149.36)	-	(11,149.36)	-		(11,149.36)
	BEGINNING RESERVE				19,763.90	19,763.90	19,763.90	19,763.90		19,763.90
	INCOME	2,595.10	2,584.47	2,589.20	28,459.29	35,800.00	(7,340.71)	35,800.00		(7,340.71)
	EXPENDITURE	12,398.50	18,342.00	-	39,608.65	35,800.00	(3,808.65)	35,800.00		3,808.65
	NET CHANGE	(9,803.40)	(15,757.53)	2,589.20	(11,149.36)	-	(3,532.06)	-		(11,149.36)
	ENDING RESERVE				8,614.54	19,763.90	16,231.84	19,763.90		8,614.54

2.	11/30/2020 DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	92%	
		NOVEMBER ACTUAL	OCTOBER ACTUAL	SEPTEMBER ACTUAL	CUR YTD ACTUAL	12 MO BUDGET	REMAINING BUDGET	ORIG BUDGET	% OF BUDGET	REMAINING BUDGET
<b>SPACE2CREATE</b>										
32-35-01	BOETTCHER GRANT	-	-	-	-	150,000.00	(150,000.00)	150,000.00	0.00%	(150,000.00)
32-35-02	DOLA GRANT CCI	-	-	-	-	45,000.00	(45,000.00)	45,000.00	0.00%	(45,000.00)
32-35-05	INTEREST	1.62	1.67	1.62	39.41	200.00	(160.59)	200.00	19.71%	(160.59)
32-35-09	S2C CONTRIBUTIONS	-	-	-	-	-	-	-	-	-
		1.62	1.67	1.62	39.41	195,200.00	(195,160.59)	195,200.00	0.02%	(195,160.59)
32-50-02	CONTRACT LABOR	-	-	-	-	-	-	-	-	-
32-50-15	OFFICE SUPPLIES	-	-	-	-	-	-	-	-	-
32-50-17		-	-	-	-	-	-	-	-	-
32-50-22	STUDIES	-	-	-	-	-	-	-	-	-
32-50-26	TRAVEL & MEETINGS	-	-	-	-	195,200.00	195,200.00	195,200.00	0.00%	(195,200.00)
32-50-30	PUBLISHING & ADS	-	-	-	-	-	-	-	-	-
		-	-	-	-	195,200.00	195,200.00	195,200.00	0.00%	(195,200.00)
		1.62	1.67	1.62	39.41	-	39.41	-	-	39.41
	BEGINNING RESERVE				13,124.16	13,124.16	13,124.16	13,124.16		13,124.16
	INCOME	1.62	1.67	1.62	39.41	150,000.00	(150,000.00)	150,000.00		(150,000.00)
	EXPENDITURE	-	-	-	-	195,200.00	195,200.00	195,200.00		(195,200.00)
	NET CHANGE	1.62	1.67	1.62	39.41	(45,200.00)	(345,200.00)	(45,200.00)		45,200.00
	ENDING RESERVE				13,163.57	(32,075.84)	(332,075.84)	(32,075.84)		58,324.16
<b>CONSERVATION TRUST FUND</b>										
40-38-01	CONSERVATION TRUST-REV.	-	-	1,995.46	5,617.78	9,000.00	(3,382.22)	9,000.00	62.42%	(3,382.22)
40-38-02	INTEREST	0.38	0.40	0.38	3.12	8.00	(4.88)	8.00	39.00%	(4.88)
		0.38	0.40	1,995.84	5,620.90	9,008.00	(3,387.10)	9,008.00	62.40%	(3,387.10)
40-46-20	EXPENDITURES-CONS. TRUST	-	300.00	-	600.00	9,008.00	8,408.00	9,008.00	6.66%	(8,408.00)
		-	300.00	-	600.00	9,008.00	8,408.00	9,008.00	6.66%	(8,408.00)
		0.38	(299.60)	1,995.84	5,020.90	-	5,020.90	-	-	5,020.90
	BEGINNING RESERVE				1,316.77	1,316.77	1,316.77	1,316.77		1,316.77
	INCOME	0.38	0.40	1,995.84	5,620.90	9,008.00	(3,387.10)	9,008.00		(3,387.10)
	EXPENDITURE	-	300.00	-	600.00	9,008.00	8,408.00	9,008.00		(8,408.00)
	NET CHANGE	0.38	(299.60)	1,995.84	5,020.90	-	(11,795.10)	-		5,020.90
	ENDING RESERVE				6,337.67	1,316.77	(10,478.33)	1,316.77		6,337.67
<b>CAPITAL IMPROVEMENT</b>										
50-31-03	SALES TAX - CAP IMP	21,409.39	18,007.25	19,622.18	176,262.16	187,500.00	(11,237.84)	187,500.00	94.01%	(11,237.84)
50-31-06	AIRPORT REVENUE	637.50	637.50	637.50	7,012.50	7,650.00	(637.50)	7,650.00	91.67%	(637.50)
50-31-13	MISCELLANEOUS REVENUE	-	-	-	500.00	-	-	-	-	-
		22,046.89	18,644.75	20,259.68	183,774.66	195,150.00	(11,875.34)	195,150.00	94.17%	(11,875.34)
50-70-20	CAPITAL OUTLAY	10,843.15	67,975.69	15,859.56	187,042.59	198,750.00	11,707.41	198,750.00	94.11%	(11,707.41)
50-70-99	Transfer Out	-	-	-	-	-	-	-	-	-
		10,843.15	67,975.69	15,859.56	187,042.59	198,750.00	11,707.41	198,750.00	94.11%	(11,707.41)
		11,203.74	(49,330.94)	4,400.12	(3,267.93)	(3,600.00)	(23,582.75)	(3,600.00)		(167.93)
	BEGINNING RESERVE				338,149.98	338,149.98	338,149.98	338,149.98		338,149.98
	INCOME	22,046.89	18,644.75	20,259.68	183,774.66	195,150.00	(11,875.34)	195,150.00		(11,875.34)
	EXPENDITURE	10,843.15	67,975.69	15,859.56	187,042.59	198,750.00	11,707.41	198,750.00		(11,707.41)
	NET CHANGE	11,203.74	(49,330.94)	4,400.12	(3,267.93)	(3,600.00)	(23,582.75)	(3,600.00)		(167.93)
	ENDING RESERVE				334,882.05	334,549.98	314,567.23	334,549.98		337,982.05

2.	11/30/2020 DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	92%	
		NOVEMBER ACTUAL	OCTOBER ACTUAL	SEPTEMBER ACTUAL	CUR YTD ACTUAL	12 MO BUDGET	REMAINING BUDGET	ORIG BUDGET	% OF BUDGET	REMAINING BUDGET
<b>WATER</b>										
60-36-01	WATER CHARGES-RECEIVED	63,104.42	66,277.62	74,891.54	737,869.99	831,497.40	(93,627.41)	831,497.40	88.74%	(93,627.41)
60-36-02	WATER TAPS	-	16,500.00	-	34,500.00	-	34,500.00	-		34,500.00
60-36-03	SALES & SERVICES	1,620.00	1,015.00	440.00	7,415.84	3,650.00	3,765.84	3,650.00	203.17%	3,765.84
60-36-04	STANDBY TAP FEES	7,662.44	4,140.97	3,879.00	49,455.44	44,115.00	5,340.44	44,115.00	112.11%	5,340.44
60-36-05	WATER TANK MONEY	501.00	549.00	170.00	5,650.00	-	5,650.00	-		5,650.00
60-36-09	PENALTIES	70.00	-	-	395.72	2,500.00	(2,104.28)	2,500.00	15.83%	(2,104.28)
60-36-12	RENTS	-	500.00	-	1,000.00	1,000.00	-	1,000.00	100.00%	-
60-36-30	GRANT FUNDS	-	2,074.37	-	2,074.37	14,000.00	(11,925.63)	14,000.00	14.82%	(11,925.63)
	MISCELLANEOUS	-	-	-	-	-	-	-		-
		72,957.86	91,056.96	79,380.54	838,361.36	896,762.40	(58,401.04)	896,762.40	93.49%	(46,475.41)
60-50-02	TRUSTEES/ADMIN SALARIES	-	-	300.00	900.00	-	(900.00)	-	#DIV/0!	900.00
60-50-03	SALARIES & WAGES	19,043.54	20,412.40	11,447.91	145,964.32	181,102.08	35,137.76	181,102.08	80.60%	(35,137.76)
60-50-04	EMPLOYER FICA	1,129.64	1,202.09	690.46	8,774.13	14,327.60	5,553.47	14,327.60	61.24%	(5,553.47)
60-50-05	EMPLOYER MEDICARE	264.20	281.17	161.51	2,052.23	-	(2,052.23)	-	#DIV/0!	2,052.23
60-50-06	UNEMPLOYMENT TAX	57.12	61.22	34.33	437.39	-	(437.39)	-	#DIV/0!	437.39
60-50-07	INSURANCE BENEFITS	3,242.95	6,059.40	2,846.00	24,756.12	55,473.72	30,717.60	55,473.72	44.63%	(30,717.60)
60-50-08	PENSION BENEFITS	802.80	782.53	478.90	6,137.08	-	(6,137.08)	-	#DIV/0!	6,137.08
	CONTRACT LABOR	-	-	-	-	20,000.00	20,000.00	20,000.00		-
60-50-10	WORKMENS COMPENSATION	-	-	-	3,736.00	3,736.00	-	3,736.00	100.00%	-
60-50-15	OFFICE SUPPLIES	-	62.95	-	167.57	300.00	132.43	300.00	55.86%	(132.43)
60-50-16	OPERATING SUPPLIES	243.84	2,392.02	740.77	7,092.65	17,050.00	9,957.35	17,050.00	41.60%	(9,957.35)
60-50-17	POSTAGE	493.74	157.54	642.96	3,219.78	4,900.00	1,680.22	4,900.00	65.71%	(1,680.22)
60-50-20	LEGAL & ENG SERVICES	78.00	-	487.50	3,698.50	35,500.00	31,801.50	35,500.00	10.42%	(31,801.50)
60-50-21	AUDIT	-	-	-	11,520.00	11,280.00	(240.00)	11,280.00	102.13%	240.00
60-50-22	REPAIRS & MAINTENANCE	12,885.36	3,724.58	16,107.71	119,785.65	202,940.00	83,154.35	202,940.00	59.03%	(83,154.35)
60-50-23	VEHICLE EXPENSE	1,919.46	400.22	366.03	7,140.57	10,000.00	2,859.43	10,000.00	71.41%	(2,859.43)
60-50-24	RENTALS	-	-	-	-	2,500.00	2,500.00	2,500.00	0.00%	(2,500.00)
60-50-25	SHOP EXPENSE	229.14	265.35	74.98	3,064.65	4,250.00	1,185.35	4,250.00	72.11%	(1,185.35)
60-50-26	TRAVEL & MEETINGS	-	-	-	31.67	3,500.00	3,468.33	3,500.00	0.90%	(3,468.33)
60-50-27	INSURANCE & BONDS	-	1.25	175.00	20,924.47	20,065.00	(859.47)	20,065.00	104.28%	859.47
60-50-28	UTILITIES	2,333.06	2,111.04	2,029.35	25,365.95	25,000.00	(365.95)	25,000.00	101.46%	365.95
60-50-29	TELEPHONE	334.07	334.03	466.65	3,833.83	4,175.00	341.17	4,175.00	91.83%	(341.17)
60-50-30	PUBLISHING & ADS	-	86.44	-	178.35	710.00	531.65	710.00	25.12%	(531.65)
60-50-31	DUES & SUBSCRIPTIONS	1,710.00	-	-	1,847.50	1,850.00	2.50	1,850.00	99.86%	(2.50)
60-50-32	FEES & PERMITS	1,241.82	432.35	474.61	8,275.19	8,500.00	224.81	8,500.00	97.36%	(224.81)
60-50-33	DATA PROCESSING	1,445.70	385.71	925.69	11,435.85	7,980.00	(3,455.85)	7,980.00	143.31%	3,455.85
60-50-41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	250.00	250.00	250.00	0.00%	(250.00)
60-50-44	Norris Retirement	1,680.00	1,680.00	1,680.00	18,480.00	20,160.00	1,680.00	20,160.00	91.67%	(1,680.00)
60-50-50	Water Power Authority Loan	-	-	-	171,095.53	183,500.00	12,404.47	183,500.00	93.24%	(12,404.47)
60-50-51	Drinking Water Revolving Fund	-	11,671.70	-	23,343.40	23,350.00	6.60	23,350.00	99.97%	(6.60)
	UBB Line of Credit	-	-	-	-	25.00	25.00	25.00	0.00%	(25.00)
60-50-54	Debt Service	-	-	-	-	-	-	-		-
60-50-70	CAPITAL OUTLAY	-	-	-	-	10,064.00	10,064.00	10,064.00		(10,064.00)
60-50-71	PASS-THRU	2,123.00	2,112.56	2,363.12	23,619.89	24,274.00	654.11	24,274.00	97.31%	(654.11)
60-50-75	GRANT PROJECTS	-	1,364.26	-	7,653.01	-	-	-		-
60-50-99	Transfers	-	-	-	-	-	-	-		-
60-59-90	DEPRECIATION	-	-	-	-	-	-	-		-
		51,257.44	55,980.81	42,493.48	664,531.28	896,762.40	239,884.13	896,762.40	74.10%	(219,884.13)
		21,700.42	35,076.15	36,887.06	173,830.08	-	(173,830.08)	-		(173,830.08)
	BEGINNING RESERVE				166,873.00	166,873.00	166,873.00	166,873.00		
	INCOME	72,957.86	91,056.96	79,380.54	838,361.36	896,762.40	(58,401.04)	896,762.40		(46,475.41)
	EXPENDITURE	51,257.44	55,980.81	42,493.48	664,531.28	896,762.40	239,884.13	896,762.40		(219,884.13)
	NET CHANGE	21,700.42	35,076.15	36,887.06	173,830.08	-	(298,285.17)	-		173,408.72
	ENDING RESERVE				340,703.08	166,873.00	(131,412.17)	166,873.00		

2.	11/30/2020 DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	92%	
		NOVEMBER ACTUAL	OCTOBER ACTUAL	SEPTEMBER ACTUAL	CUR YTD ACTUAL	12 MO BUDGET	REMAINING BUDGET	ORIG BUDGET	% OF BUDGET	REMAINING BUDGET
<b>SEWER</b>										
70-37-01	SEWER CHARGES - RECEIVED	44,451.86	44,475.14	44,211.09	486,735.61	532,606.00	(45,870.39)	532,606.00	91.39%	(45,870.39)
70-37-04	SEWER TAPS	-	13,500.00	5,000.00	33,500.00	15,000.00	18,500.00	15,000.00	223.33%	18,500.00
70-37-05	SEWER RENTAL PROPERTY	-	-	-	-	-	-	-	-	-
70-37-09	Interest Income	83.31	110.13	135.30	4,510.68	15,800.00	(11,289.32)	15,800.00	28.55%	(11,289.32)
70-37-13	GRANT REVENUE	-	-	-	53,587.50	-	53,587.50	-	-	53,587.50
70-37-14	MISCELLANOUS	-	-	-	2,172.00	-	2,172.00	-	-	2,172.00
		44,535.17	58,085.27	49,346.39	580,505.79	563,406.00	17,099.79	563,406.00	103.04%	17,099.79
70-51-02	TRUSTEES/ADMIN SALARIES	-	-	300.00	900.00	-	(900.00)	-	-	900.00
70-51-03	SALARIES & WAGES	10,195.24	10,906.80	6,350.87	81,829.05	104,607.47	22,778.42	104,607.47	78.22%	(22,778.42)
70-51-04	EMPLOYER FICA	605.22	641.48	391.07	4,953.17	7,921.10	2,967.93	7,921.10	62.53%	(2,967.93)
70-51-05	EMPLOYER MEDICARE	141.53	150.01	91.43	1,158.37	-	(1,158.37)	-	-	1,158.37
70-51-06	UNEMPLOYMENT TAX	30.58	32.72	19.04	245.25	-	(245.25)	-	-	245.25
70-51-07	INSURANCE BENEFITS	1,822.01	3,456.30	1,651.89	13,321.12	25,742.93	12,421.81	25,742.93	51.75%	(12,421.81)
70-51-08	PENSION BENEFITS	441.20	439.52	271.60	3,462.38	-	(3,462.38)	-	-	3,462.38
	CONTRACT LABOR	-	-	-	-	20,000.00	20,000.00	20,000.00	-	(20,000.00)
70-51-10	WORKMENS COMPENSATION	-	-	-	961.00	961.00	-	961.00	100.00%	-
70-51-15	OFFICE SUPPLIES	-	62.95	-	161.89	300.00	138.11	300.00	53.96%	(138.11)
70-51-16	OPERATING SUPPLIES	14.78	1,322.76	548.60	4,713.16	15,380.00	10,666.84	15,380.00	30.64%	(10,666.84)
70-51-17	POSTAGE	157.99	157.54	209.09	1,780.14	2,100.00	319.86	2,100.00	84.77%	(319.86)
70-51-20	LEGAL & ENG SERVICES	-	-	-	28,575.90	19,400.00	(9,175.90)	19,400.00	147.30%	9,175.90
70-51-21	AUDIT	-	-	-	3,600.00	3,525.00	(75.00)	3,525.00	102.13%	75.00
70-51-22	REPAIRS & MAINTENANCE	7,998.12	361.23	16,862.35	58,611.71	144,085.00	85,473.29	144,085.00	40.68%	(85,473.29)
70-51-23	VEHICLE EXPENSE	1,817.60	381.29	366.13	6,833.00	6,500.00	(333.00)	6,500.00	105.12%	333.00
70-51-24	RENTALS	-	-	-	-	1,000.00	1,000.00	1,000.00	0.00%	(1,000.00)
70-51-25	SHOP EXPENSE	386.30	229.07	25.01	2,752.28	3,000.00	247.72	3,000.00	91.74%	(247.72)
70-51-26	TRAVEL & MEETINGS	-	-	-	31.67	2,000.00	1,968.33	2,000.00	1.58%	(1,968.33)
70-51-27	INSURANCE & BONDS	-	176.25	175.00	7,930.24	6,545.00	(1,385.24)	6,545.00	121.16%	1,385.24
70-51-28	UTILITIES	2,322.31	5,791.22	28.73	28,935.09	34,000.00	5,064.91	34,000.00	85.10%	(5,064.91)
70-51-29	TELEPHONE	120.85	120.83	128.23	1,432.87	1,600.00	167.13	1,600.00	89.55%	(167.13)
70-51-30	PUBLISHING & ADS	-	-	-	69.08	500.00	430.92	500.00	13.82%	(430.92)
70-51-31	DUES & SUBSCRIPTIONS	-	-	-	137.50	150.00	12.50	150.00	91.67%	(12.50)
70-51-32	FEES & PERMITS	151.82	318.35	456.58	5,768.57	10,100.00	4,331.43	10,100.00	57.11%	(4,331.43)
70-51-33	DATA PROCESSING	665.74	385.71	925.77	13,426.37	22,920.00	9,493.63	22,920.00	58.58%	(9,493.63)
70-51-41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	250.00	250.00	250.00	0.00%	(250.00)
70-51-43	Gaging Station	-	2,701.00	-	3,935.00	3,900.00	(35.00)	3,900.00	100.90%	35.00
70-51-51	Rural Development P&I	-	-	21,037.50	21,037.50	102,500.00	81,462.50	102,500.00	20.52%	(81,462.50)
70-51-54	Debt Reserve	-	-	-	-	-	-	-	0.00%	-
70-51-70	CAPITAL OUTLAY	-	(15,600.00)	(11,500.00)	99,764.84	10,065.00	(89,699.84)	10,065.00	0.00%	89,699.84
70-51-71	PASS THRU	1,333.56	1,334.25	1,326.33	14,601.48	14,353.50	(247.98)	14,353.50	101.73%	247.98
	MISCELLANOUS	-	-	-	-	-	-	-	-	-
70-59-90	DEPRECIATION	-	-	-	-	-	-	-	-	-
		28,204.85	13,369.28	39,665.22	410,928.63	563,406.00	152,477.37	563,406.00	72.94%	(152,477.37)
		16,330.32	44,715.99	9,681.17	169,577.16	-	169,577.16	-	-	169,577.16
	BEGINNING RESERVE				374,079.00	374,079.00	374,079.00	374,079.00		374,079.00
	INCOME	44,535.17	58,085.27	49,346.39	580,505.79	563,406.00	17,099.79	563,406.00		17,099.79
	EXPENDITURE	28,204.85	13,369.28	39,665.22	410,928.63	563,406.00	152,477.37	563,406.00		(152,477.37)
	ADJUSTMENT									
	NET CHANGE	16,330.32	44,715.99	9,681.17	169,577.16	-	(135,377.58)	-		169,577.16
	ENDING RESERVE				543,656.16	374,079.00	238,701.42	374,079.00		543,656.16

2.	11/30/2020 DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	92%	
		NOVEMBER ACTUAL	OCTOBER ACTUAL	SEPTEMBER ACTUAL	CUR YTD ACTUAL	12 MO BUDGET	REMAINING BUDGET	ORIG BUDGET	% OF BUDGET	REMAINING BUDGET
<b>GARBAGE</b>										
80-30-02	GARBAGE FEES - RECEIVED	18,155.88	17,893.17	18,069.88	198,920.01	216,000.00	(17,079.99)	216,000.00	92.09%	(17,079.99)
80-30-03	X-Trash	-	170.00	37.00	1,025.00	-	1,025.00	-		1,025.00
		18,155.88	18,063.17	18,106.88	199,945.01	216,000.00	(16,054.99)	216,000.00	92.57%	(16,054.99)
80-52-02	CONTRACT LABOR	-	-	-	-	-	-	-		-
80-52-03	SALARIES & WAGES	8,555.47	11,602.56	7,507.37	93,546.29	112,777.56	19,231.27	112,777.56	82.95%	(19,231.27)
80-52-04	EMPLOYER FICA	508.99	686.93	443.84	5,604.45	8,944.57	3,340.12	8,944.57	62.66%	(3,340.12)
80-52-05	EMPLOYER MEDICARE	119.04	160.69	103.79	1,310.59	-	(1,310.59)		#DIV/0!	1,310.59
80-52-06	UNEMPLOYMENT TAX	25.69	34.83	22.57	279.59	-	(279.59)		#DIV/0!	279.59
80-52-07	INSURANCE BENEFITS	1,719.68	3,428.28	1,719.74	17,074.42	28,177.87	11,103.45	28,177.87	60.60%	(11,103.45)
80-52-08	PENSION BENEFITS	402.80	555.97	370.60	3,975.73	-	(3,975.73)		#DIV/0!	3,975.73
80-52-10	WORKMEN'S COMP	-	-	-	3,561.00	3,561.00	-	3,561.00	100.00%	-
80-52-15	OFFICE SUPPLIES	-	71.79	-	157.00	250.00	93.00	250.00	62.80%	(93.00)
80-52-16	OPERATING SUPPLIES	59.15	35.58	64.37	941.62	1,275.00	333.38	1,275.00	73.85%	(333.38)
80-52-17	POSTAGE	78.99	78.77	129.35	872.12	1,000.00	127.88	1,000.00	87.21%	(127.88)
80-52-20	LEGAL SERVICES	-	-	-	-	390.00	390.00	390.00	0.00%	(390.00)
80-52-21	AUDIT	-	-	-	3,600.00	3,525.00	(75.00)	3,525.00	102.13%	75.00
80-52-22	REPAIRS & MAINTENANCE	-	-	-	1,287.98	1,525.00	237.02	1,525.00	84.46%	(237.02)
80-52-23	VEHICLE EXPENSE	469.44	546.68	446.21	6,972.42	13,550.00	6,577.58	13,550.00	51.46%	(6,577.58)
80-52-25	SHOP EXPENSE	73.91	101.12	94.01	563.02	1,400.00	836.98	1,400.00	40.22%	(836.98)
80-52-26	TRAVEL & MEETINGS	-	-	-	-	1,550.00	1,550.00	1,550.00	0.00%	(1,550.00)
80-52-27	INSURANCE & BONDS	-	1,814.70	-	6,318.95	4,324.00	(1,994.95)	4,324.00	146.14%	1,994.95
80-52-28	UTILITIES	264.27	86.71	128.73	1,888.26	1,900.00	11.74	1,900.00	99.38%	(11.74)
80-52-29	TELEPHONE	55.43	55.40	104.74	514.39	500.00	(14.39)	500.00	102.88%	14.39
80-52-30	PUBLISHING & ADS	-	-	-	-	150.00	150.00	150.00	0.00%	(150.00)
80-52-33	DATA PROCESSING	128.57	128.57	128.57	2,542.84	1,450.00	(1,092.84)	1,450.00	175.37%	1,092.84
80-52-41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	250.00	250.00	250.00	0.00%	(250.00)
80-52-42	LANDFILL FEES	3,116.50	2,911.25	2,794.25	27,832.75	33,000.00	5,167.25	33,000.00	84.34%	(5,167.25)
80-52-43	Clean Up Day	-	-	-	-	6,300.00	6,300.00	6,300.00	0.00%	(6,300.00)
80-52-70	CAPITAL OUTLAY	-	-	-	-	6,500.00	6,500.00	6,500.00	0.00%	(6,500.00)
80-52-71	PASS THRU	544.68	536.80	542.10	5,967.34	6,480.00	512.66	6,480.00	92.09%	(512.66)
	MISCELLANEOUS	-	-	-	-	5,000.00	5,000.00	5,000.00	0.00%	(5,000.00)
		16,122.61	22,836.63	14,600.24	184,810.76	243,780.00	58,969.24	243,780.00	75.81%	(58,969.24)
		2,033.27	(4,773.46)	3,506.64	15,134.25	(27,780.00)	42,914.25	(27,780.00)		42,914.25
	BEGINNING RESERVE				112,419.00	112,419.00	112,419.00	112,419.00		112,419.00
	INCOME	18,155.88	18,063.17	18,106.88	199,945.01	216,000.00	(16,054.99)	216,000.00		(16,054.99)
	EXPENDITURE	16,122.61	22,836.63	14,600.24	184,810.76	243,780.00	58,969.24	243,780.00		(58,969.24)
	ADJUSTMENT									
	NET CHANGE	2,033.27	(4,773.46)	3,506.64	15,134.25	(27,780.00)	(75,024.23)	(27,780.00)		42,914.25
	ENDING RESERVE				127,553.25	84,639.00	37,394.77	84,639.00		155,333.25

2.	11/30/2020 DESCRIPTION	2020	2020	2020	2020	2020	2020	2020	92%	
		NOVEMBER ACTUAL	OCTOBER ACTUAL	SEPTEMBER ACTUAL	CUR YTD ACTUAL	12 MO BUDGET	REMAINING BUDGET	ORIG BUDGET	% OF BUDGET	REMAINING BUDGET
<b>OVERALL SUMMARY</b>										
	ADMINISTRATION	3,428.03	17,600.18	3,500.04	194,620.98	186,494.62	8,126.36	187,293.00		7,327.98
	BUILDING	1,712.65	1,848.10	2,329.15	25,153.85	47,900.00	(22,746.15)	47,900.00		(22,746.15)
	LAW ENFORCEMENT	17,627.27	17,013.68	35,298.39	309,241.29	354,129.50	(44,888.21)	378,969.00		(69,727.71)
	PARKS	19,137.87	32,550.25	5,597.76	130,761.45	159,197.00	(28,435.55)	159,197.00		(28,435.55)
	STREETS	32,005.09	23,305.25	27,174.46	187,417.11	168,416.00	19,001.11	168,416.00		19,001.11
	STREET CAPITAL IMPROVEMENT	4,001.24	3,983.61	4,231.55	44,188.72	45,107.36	(918.64)	45,107.36		(918.64)
	BRIDGE	65.92	90.34	113.97	44,204.82	50,300.00	(6,095.18)	50,300.00		(6,095.18)
	SIDEWALK	2,595.10	2,584.47	2,589.20	28,459.29	35,800.00	(7,340.71)	35,800.00		(7,340.71)
	SPACE2CREATE	1.62	1.67	1.62	39.41	195,200.00	(195,160.59)	195,200.00		(195,160.59)
	CONSERVATION TRUST FUND	0.38	0.40	1,995.84	5,620.90	9,008.00	(3,387.10)	9,008.00		(3,387.10)
	CAPITAL IMPROVEMENT	22,046.89	18,644.75	20,259.68	183,774.66	195,150.00	(11,875.34)	195,150.00		(11,875.34)
					1,153,482.48	1,446,702.48	(293,720.00)	1,472,340.36	-	(319,357.88)
	WATER	72,957.86	91,056.96	79,380.54	838,361.36	896,762.40	(58,401.04)	896,762.40		(46,475.41)
	SEWER	44,535.17	58,085.27	49,346.39	580,505.79	563,406.00	17,099.79	563,406.00		17,099.79
	GARBAGE	18,155.88	18,063.17	18,106.88	199,945.01	216,000.00	(16,054.99)	216,000.00		(16,054.99)
					1,618,812.16	1,676,168.40	(57,356.24)	1,676,168.40	-	(45,430.61)
	<b>TOTAL REVENUE</b>	<b>238,270.97</b>	<b>284,828.10</b>	<b>249,925.47</b>	<b>2,772,294.64</b>	<b>3,122,870.88</b>	<b>(351,076.24)</b>	<b>3,148,508.76</b>	<b>-</b>	<b>(364,788.49)</b>
	ADMINISTRATION	74,724.89	34,562.17	27,116.10	282,055.11	191,293.00	(90,437.11)	191,293.00		90,437.11
	BUILDING	2,461.78	3,569.19	414.41	30,541.05	47,900.00	17,358.95	47,900.00		(17,358.95)
	LAW ENFORCEMENT	23,020.24	40,360.21	24,716.66	307,144.92	378,969.00	72,375.49	378,969.00		(72,375.49)
	PARKS	9,405.27	19,549.78	8,426.59	111,502.90	159,197.00	60,410.93	159,197.00		(60,410.93)
	STREETS	8,419.40	24,675.77	38,269.19	178,120.61	168,416.00	29,660.52	168,416.00		29,660.52
	STREET CAPITAL IMPROVEMENT	72,407.54	-	-	80,307.54	208,734.50	128,426.96	208,734.50		(125,426.96)
	BRIDGE	-	-	-	-	50,300.00	50,300.00	50,300.00		(50,300.00)
	SIDEWALK	12,398.50	18,342.00	-	39,608.65	35,800.00	(3,808.65)	35,800.00		3,808.65
	SPACE2CREATE	-	-	-	-	195,200.00	195,200.00	195,200.00		(195,200.00)
	CONSERVATION TRUST FUND	-	300.00	-	600.00	9,008.00	8,408.00	9,008.00		(8,408.00)
	CAPITAL IMPROVEMENT	10,843.15	67,975.69	15,859.56	187,042.59	198,750.00	11,707.41	198,750.00		(11,707.41)
					1,216,923.37	1,643,567.50	479,602.50	1,643,567.50	-	(417,281.46)
	WATER	51,257.44	55,980.81	42,493.48	664,531.28	896,762.40	239,884.13	896,762.40		(219,884.13)
	SEWER	28,204.85	13,369.28	39,665.22	410,928.63	563,406.00	152,477.37	563,406.00		(152,477.37)
	GARBAGE	16,122.61	22,836.63	14,600.24	184,810.76	243,780.00	58,969.24	243,780.00		(58,969.24)
					1,260,270.67	1,703,948.40	451,330.74	1,703,948.40	-	(431,330.74)
	<b>TOTAL EXPENDITURES</b>	<b>309,265.67</b>	<b>301,521.53</b>	<b>211,561.45</b>	<b>2,477,194.04</b>	<b>3,347,515.90</b>	<b>930,933.24</b>	<b>3,347,515.90</b>	<b>-</b>	<b>(848,612.20)</b>
	ADMINISTRATION	(71,296.86)	(16,961.99)	(23,616.06)	(87,434.13)	(4,798.38)	98,563.47	(4,000.00)		(83,109.13)
	BUILDING	(749.13)	(1,721.09)	1,914.74	(5,387.20)	-	(40,105.10)	-		(5,387.20)
	LAW ENFORCEMENT	(5,392.97)	(23,346.53)	10,581.73	2,096.37	(24,839.50)	(117,263.70)	-		2,647.78
	PARKS	9,732.60	13,000.47	(2,828.83)	19,258.55	-	(88,846.48)	-		31,975.38
	STREETS	23,585.69	(1,370.52)	(11,094.73)	9,296.50	-	(10,659.41)	-		(10,659.41)
	STREET CAPITAL IMPROVEMENT	(68,406.30)	3,983.61	4,231.55	(36,118.82)	(163,627.14)	(129,345.60)	(163,627.14)		124,508.32
	BRIDGE	65.92	90.34	113.97	44,204.82	-	(56,395.18)	-		44,204.82
	GENERAL FUND	(112,461.05)	(26,325.71)	(20,697.63)	(54,083.91)	(193,265.02)	(344,052.00)	(167,627.14)		104,180.56
	SIDEWALK	(9,803.40)	(15,757.53)	2,589.20	(11,149.36)	-	(3,532.06)	-		(11,149.36)
	SPACE2CREATE	1.62	1.67	1.62	39.41	-	(390,360.59)	-		39.41
	CONSERVATION TRUST FUND	0.38	(299.60)	1,995.84	5,020.90	-	(11,795.10)	-		5,020.90
	CAPITAL IMPROVEMENT	11,203.74	(49,330.94)	4,400.12	(3,267.93)	(3,600.00)	(23,582.75)	(3,600.00)		(167.93)
					(63,440.89)	(196,865.02)	(773,322.50)	(171,227.14)	-	97,923.58
	WATER	21,700.42	35,076.15	36,887.06	173,830.08	-	(298,285.17)	-		173,408.72
	SEWER	16,330.32	44,715.99	9,681.17	169,577.16	-	(135,377.58)	-		169,577.16
	GARBAGE	2,033.27	(4,773.46)	3,506.64	15,134.25	(27,780.00)	(75,024.23)	(27,780.00)		42,914.25
	ENTERPRISE FUND	40,064.01	75,018.68	50,074.87	358,541.49	(27,780.00)	(508,686.98)	(27,780.00)		385,900.13
	<b>NET</b>	<b>(70,994.70)</b>	<b>(16,693.43)</b>	<b>38,364.02</b>	<b>295,100.60</b>	<b>(224,645.02)</b>	<b>#####</b>	<b>(199,007.14)</b>		<b>483,823.71</b>

### ACCOUNT ANALYSIS 2020

BANK	ACCOUNT	JAN	JULY	AUG	SEP	OCT	NOV	X
<b>OPERATING ACCOUNTS</b>								
UBB (FSBC)	PREV BAL	134,027.10	192,326.50	151,697.63	171,742.97	119,734.25	263,659.58	
OPS - 0733	CKS/DR	285,541.33	310,139.34	220,760.14	312,360.14	159,537.47	302,572.21	
	DEP/CR	285,018.13	269,510.47	240,805.48	260,351.42	303,462.80	235,000.57	
	END BAL	133,503.90	151,697.63	171,742.97	119,734.25	263,659.58	196,087.94	X ✓
	RATE	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
UBB (FSBC)	PREV BAL	19,089.11	18,653.02	25.00	25.00	25.00	25.00	
PAYROLL - 3629	CKS/DR	58,518.47	55,680.06	38,772.41	41,332.96	40,311.92	47,043.61	
	DEP/CR	39,454.36	37,052.04	38,772.41	41,332.96	40,311.92	47,043.61	
	END BAL	25.00	25.00	25.00	25.00	25.00	25.00	X ✓
	RATE	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
<b>RESETRICTED FUND ACCOUNTS</b>								
UBB (FSBC)-3858	PREV BAL	25.00	25.00	25.00	25.00	25.00	25.00	
GRANT	CKS/DR	-	-	-	-	-	-	
PASS-THRU	DEP/CR	-	-	-	-	-	-	
	END BAL	25.00	25.00	25.00	25.00	25.00	25.00	X ✓
	RATE	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
UBB (FSBC) (FCNB)	PREV BAL	35.77	33,066.88	33,521.84	33,521.84	33,521.84	33,521.84	
INTERNAL - 0571	CKS/DR	-	-	-	-	-	-	
GRANTS	DEP/CR	-	454.96	-	-	-	-	
	END BAL	35.77	33,521.84	33,521.84	33,521.84	33,521.84	33,521.84	X ✓
	RATE	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
UBB (FSBC) - 0911	PREV BAL	27,130.27	29,740.27	31,240.27	31,290.27	31,290.27	37,290.27	
PARK	CKS/DR	-	-	-	-	-	-	
CONTRIBUTION	DEP/CR	50.00	1,500.00	50.00	-	6,000.00	200.00	
	INT/CR	-	-	-	-	-	-	
	END BAL	27,180.27	31,240.27	31,290.27	31,290.27	37,290.27	37,490.27	X ✓
	RATE	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
UBB (FSBC) - 2318	PREV BAL	58,190.85	58,263.43	58,275.80	58,288.14	58,300.08	58,312.42	
WWTP	CKS/DR	-	-	-	-	-	-	
	DEP/CR	-	-	-	-	-	-	
	INT/CR	12.36	12.37	12.34	11.94	12.34	11.95	
	END BAL	58,203.21	58,275.80	58,288.14	58,300.08	58,312.42	58,324.37	X ✓
	RATE	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	
UBB (FSBC) (FCNB)	PREV BAL	1,316.77	3,121.02	3,121.41	3,121.81	3,122.19	3,122.59	
CONSERV	CKS/DR	-	-	-	-	-	-	
TRUST 0857	DEP/CR	-	-	-	-	-	-	
	INT/CR	-	0.39	0.40	0.38	0.40	0.30	
	END BAL	1,316.77	3,121.41	3,121.81	3,122.19	3,122.59	3,122.59	X ✓
	RATE	0.00%	0.14%	0.15%	0.15%	0.15%	0.15%	
UBB (FSBC) - 0563	PREV BAL	72,699.42	13,155.31	13,156.99	13,158.66	13,160.28	13,161.95	
SPACE TO	CKS/DR	-	-	-	-	-	-	
CREATE	DEP/CR	-	-	-	-	-	-	
	INT/CR	15.44	1.68	1.67	1.62	1.67	1.62	
	END BAL	72,714.86	13,156.99	13,158.66	13,160.28	13,161.95	13,163.57	X ✓
	RATE	0.25%	0.15%	0.15%	0.15%	0.15%	0.15%	

*Handwritten note:* 3,122.97 ✓

### ACCOUNT ANALYSIS 2020

BANK	ACCOUNT	JAN	JULY	AUG	SEP	OCT	NOV	X
<b>INVESTMENT ACCOUNTS</b>								
UBB (FSBC) - 3637	PREV BAL	3,791.92	284,636.33	334,716.22	334,801.27	334,883.60	334,968.69	
MMKT	CKS/DR	-	-	-	-	-	-	
RESERVE	DEP/CR	-	50,000.00	-	-	-	-	
	INT/CR	0.48	79.89	85.05	82.33	85.09	82.37	
	END BAL	3,792.40	334,716.22	334,801.27	334,883.60	334,968.69	335,051.06	X ✓
<b>RATE</b>		<b>0.15%</b>	<b>0.300%</b>	<b>0.300%</b>	<b>0.300%</b>	<b>0.300%</b>	<b>0.300%</b>	
COLO	PREV BAL	1,804,834.34	1,755,651.01	1,756,231.76	1,756,672.12	1,757,012.55	1,757,282.36	
TRUST	CKS/DR	60,000.00	-	-	-	-	-	
PLUS+	DEP/CR	-	-	-	-	-	-	
INVESTMENT	INT/CR	2,821.14	580.75	440.36	340.43	269.81	196.89	
	END BAL	1,747,655.48	1,756,231.76	1,756,672.12	1,757,012.55	1,757,282.36	1,757,479.25	X ✓
<b>AVG RATE</b>		<b>1.85%</b>	<b>0.39%</b>	<b>0.30%</b>	<b>0.24%</b>	<b>0.18%</b>	<b>0.14%</b>	X
UBB (14) (FSBC)	PREV BAL	201,115.76	201,670.73	201,670.73	201,670.73	201,949.97	201,949.97	
18MO	CKS/DR	-	-	-	-	-	-	
CD-2143	DEP/CR	-	-	-	-	-	-	
	INT/CR	-	-	-	279.24	-	-	
	END BAL	201,115.76	201,670.73	201,670.73	201,949.97	201,949.97	201,949.97	X ✓
<b>AVG RATE</b>		<b>0.55%</b>	<b>0.55%</b>	<b>0.55%</b>	<b>0.55%</b>	<b>0.55%</b>	<b>0.55%</b>	
UBB (31) (FSBC)	PREV BAL	251,260.27	253,786.08	255,051.53	255,051.53	255,051.53	255,051.53	
18MO	CKS/DR	-	-	-	-	-	-	
CD-2143	DEP/CR	-	-	-	-	-	-	
	INT/CR	1,266.63	1,265.45	-	-	-	-	
	END BAL	252,526.90	255,051.53	255,051.53	255,051.53	255,051.53	255,051.53	X ✓
<b>AVG RATE</b>		<b>2.00%</b>	<b>2.00%</b>	<b>2.00%</b>	<b>2.00%</b>	<b>2.00%</b>	<b>2.00%</b>	
<b>LINE-OF-CREDIT</b>								
UBB (FSBC)	PREV BAL	-	-	-	-	-	-	
LOC	CKS/DR	-	-	-	-	-	-	
\$200,000.00	DEP/CR	-	-	-	-	-	-	
	INT/CR	-	-	-	-	-	-	
	END BAL	-	-	-	-	-	-	X
<b>AVG RATE</b>								
<b>TOTAL</b>	PREV BAL	<b>2,573,516.58</b>	<b>2,844,095.58</b>	<b>2,838,734.18</b>	<b>2,859,369.34</b>	<b>2,808,076.56</b>	<b>2,958,371.20</b>	
<b>TOTAL</b>	CKS/DR	<b>404,059.80</b>	<b>365,819.40</b>	<b>259,532.55</b>	<b>353,693.10</b>	<b>199,849.39</b>	<b>349,615.82</b>	
<b>TOTAL</b>	DEP/CR	<b>324,522.49</b>	<b>358,517.47</b>	<b>279,627.89</b>	<b>301,684.38</b>	<b>349,774.72</b>	<b>282,244.18</b>	
<b>TOTAL</b>	INT/CR	<b>4,116.05</b>	<b>1,940.53</b>	<b>539.82</b>	<b>715.94</b>	<b>369.31</b>	<b>292.83</b>	
<b>TOTAL 2020 ACCOUNTS</b>		<b>2,498,095.32</b>	<b>2,838,734.18</b>	<b>2,859,369.34</b>	<b>2,808,076.56</b>	<b>2,958,371.20</b>	<b>2,891,292.39</b>	
<b>TOTAL 2019 ACCOUNTS</b>		<b>1,952,778.56</b>	<b>2,665,999.92</b>	<b>2,668,988.15</b>	<b>2,554,128.62</b>	<b>2,617,541.25</b>	<b>2,579,426.94</b>	
<b>TOTAL 2018 ACCOUNTS</b>		<b>2,243,850.59</b>	<b>2,883,634.79</b>	<b>2,888,148.39</b>	<b>2,489,282.80</b>	<b>2,373,303.20</b>	<b>2,385,227.66</b>	
<b>TOTAL 2017 ACCOUNTS</b>		<b>1,916,629.29</b>	<b>2,015,506.17</b>	<b>1,857,731.32</b>	<b>2,565,761.51</b>	<b>2,498,308.06</b>	<b>2,542,350.77</b>	
<b>TOTAL 2016 ACCOUNTS</b>		<b>987,595.88</b>	<b>1,874,857.87</b>	<b>1,894,042.44</b>	<b>1,883,051.68</b>	<b>1,879,795.32</b>	<b>1,992,492.28</b>	
<b>TOTAL 2015 ACCOUNTS</b>		<b>1,653,400.33</b>	<b>1,593,788.44</b>	<b>1,677,560.21</b>	<b>1,550,452.03</b>	<b>1,568,412.32</b>	<b>1,476,434.43</b>	
<b>TOTAL 2014 ACCOUNTS</b>		<b>2,036,560.85</b>	<b>1,956,418.34</b>	<b>1,991,633.33</b>	<b>2,054,088.02</b>	<b>2,074,813.39</b>	<b>2,032,794.46</b>	
<b>TOTAL 2013 ACCOUNTS</b>		<b>2,361,290.03</b>	<b>1,978,090.95</b>	<b>1,887,185.49</b>	<b>2,153,583.57</b>	<b>2,175,646.11</b>	<b>2,188,694.46</b>	
<b>TOTAL 2012 ACCOUNTS</b>		<b>2,362,402.55</b>	<b>2,357,742.26</b>	<b>2,373,017.68</b>	<b>2,356,132.02</b>	<b>2,552,358.60</b>	<b>2,553,516.47</b>	
<b>2019 VS 2020</b>		<b>545,316.76</b>	<b>172,734.26</b>	<b>190,381.19</b>	<b>253,947.94</b>	<b>340,829.95</b>	<b>311,865.45</b>	

*WAS*  
*12/16/20*  
*RAC*  
*12/16/2020*  
*RAC*  
*12/16/2020*

AGENDA SUMMARY FORM

		Disbursements	
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

FSBC OPS DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC OPS BALANCE		137,864.70
ACCOUNTS PAYABLE	12/30/20 - 01/08/2021	(140,589.04)
TRANSFER FROM SUMMIT		95,000.00
TRANSFER TO SUMMIT	APPROVED 09/22/20 (REMOVED 12/15/20)	
CHASE CREDIT CARD	1/23/2021	
NORRIS RETIREMENT PAYMENT	1/27/2021	
WPA (D14A212) LOAN PAYMENT		(86,918.95)
TRANSFER TO PAYROLL	1/15/2021	
PAYROLL TAXES	1/15/2021	
<b>BALANCE AFTER PAYMENT</b>		<b>5,356.71</b>

cb

FSBC SUMMIT/PAYROLL DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC SUMMIT BALANCE		335,136.20
TRANSFER TO OPS		(95,000.00)
CURRENT FSBC PAYROLL BALANCE		25.00
TRANSFER FROM OPS	1/15/2021	-
PAYROLL (DIRECT DEPOSIT)	1/15/2021	-
<b>BALANCE AFTER PAYMENT</b>		<b>240,161.20</b>

cb

FSBC INTERNAL GRANT BALANCE		
BALANCE		69,792.78
TRANSFER TO COLOTRUST	APPROVED 06/23/20-APPROVED 10/27/20	(454.96)
TRANSFER TO COLOTRUST	S.LOAN RESERVE-APPROVED 05/26/20+10/27/20	(33,041.88)
<b>CD TOTAL</b>		<b>36,295.94</b>

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FSBC LOC BALANCE		
FSBC CD#1 @ 2.00%	GENERAL	255,051.53
FSBC CD#2 @ 0.55%	GENERAL-COLLATERAL FOR LOC	202,226.89
UBB CD#3 @0.35	SEWER LOAN RESERVES	140,337.89
TRANSFER FROM INT GRANT	APPROVED 10/27/20	454.96
TRANSFER FROM INT GRANT	APPROVED 10/27/20	33,041.88
TRANSFER FROM COLOTRUST	APPROVED 10/27/20	106,841.05
<b>CD TOTAL</b>		<b>457,278.42</b>
LOC(\$200,000)-RENEWED7/2020-9/2020	RENEWAL IN PROCESS FOR 9/2020-9/2021	-
<b>BALANCE AVAILABLE SECURING LOC</b>		<b>457,278.42</b>

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COLOTRUST		
TOTAL	GENERAL	532,148.08
TOTAL	SEWER PROPERTY	530,238.22
TOTAL	SEWER LOAN RESERVE	106,841.05
TOTAL	BRIDGE RESTRICTED	588,433.39

5

GRANT FUNDS IN PROCESS		
COLORADO GRAND	EHS CENTER	10,000.00
DOLA	ASSET INVENTORY	15,687.32
DOLA (ADMIN)	SYSTEM ANALYSIS	2,074.37
CDOT	REVITALIZING MAIN STREET	6,931.09
CVRG	COVID REIMBURSEMENT	36,270.94
GOCO	PARK PLANNING	5,128.50
<b>TOTAL REQUESTED</b>		<b>17,761.69</b>

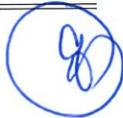
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R=RECEIVED Q=REQUESTED P=IN PROCESS

	BANK BALANCES			DESCRIPTION
	FSBC	COLOTRUST	TOTAL	
1/8/2021				
GENERAL		532,148.08		COMBINED FUNDS
SEWER RESTRICTED		530,238.22		PROPERTY SALE-RESTRICTED
DEBT RESERVE		106,841.05		AMKO BOND REQUIRED RESERVE
BRIDGE RESERVE		588,433.39		BRIDGE RESERVE
CONS.TRUST	8,311.23			RESTRICTED TO PARK USE ONLY
GRANT PASS THRU	25.00			PLACE HOLDER-COMBINED FUNDS
INT GRANT	69,792.78			MOVING TO CD-AMKO BOND RESERVE
OPS	92,350.45			COMBINED FUNDS
PARK CONTRIBUTIONS	37,490.27			SPECIFIC PARK PROJECTS
PAYROLL	25.00			PLACE HOLDER-COMBINED FUNDS
SPACE-TO-CREATE	13,165.24			SPACE TO CREATE ONLY
SUMMIT	335,136.20			COMBINED FUNDS
WWTP	58,336.72			OLD SEWER REHAB ONLY
CD#2-402	202,226.89			COMBINED FUNDS-LOC COLLATERAL
CD#3-2578	255,051.53			COMBINED FUNDS
	1,071,911.31	1,757,660.74	2,829,572.05	

	CASH POSITION			DESCRIPTION
	COMBINED	RESTRICTED	TOTAL	
44,204.00				
GENERAL	532,148.08			
SEWER RESTRICTED		530,238.22		RESTRICTED TO SEWER CAPITAL PROJECT
DEBT RESERVE		106,841.05		RESTRICTED LOAN REQUIRMENT
BRIDGE RESERVE		588,433.39		RESTRICTED TO BRIDGE REPAIRS
CONS.TRUST		8,311.23		RESTRICTED TO PARK CAPTIAL PROJECT
GRANT PASS THRU	25.00			
INT GRANT		69,792.78		RESTRICTED LOAN REQUIREMENT
OPS	92,350.45			
PARK CONTRIBUTIONS		37,490.27		SPECIFIC PARK PROJECTS AS DONATED
PAYROLL	25.00			
SPACE-TO-CREATE		13,165.24		SPACE TO CREATE ONLY
SUMMIT	335,136.20			
WWTP		58,336.72		OLD SEWER REHAB ONLY
CD#2-402	202,226.89			
CD#3-2578	255,051.53			
	1,416,963.15	1,412,608.90	2,829,572.05	

Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
01/12/2021	1072	ArchiveSocial	13873	2,388.00	.00	.00	2,388.00	✓		ANNUAL FEE
01/12/2021	1034	BLUE360 MEDIA	INV-201008-	269.08	.00	.00	269.08	✓		PEACE OFFICERS HANDBOOK
01/12/2021	1141	BO JAMES NERLI	32423-32429	2,756.00	.00	.00	2,756.00	✓		ATTORNEY
01/12/2021	21	Caselle, Inc	020121-0228	989.00	.00	.00	989.00	✓		MONTHLY SOFTWARE FEE
01/12/2021	21	Caselle, Inc	107174	1,360.00	.00	.00	1,360.00	✓		ADD SOFTWARE W2/1099
01/12/2021	23	CIRSA	201987	1,000.00	.00	.00	1,000.00	✓		DEDUCTABLE
01/12/2021	23	CIRSA	210095	69,460.07	.00	.00	69,460.07	✓		PROPERTY CASUALTY COVERAGE
01/12/2021	23	CIRSA	210420	400.00	.00	.00	400.00	✓		EXCESS CRIME COVERAGE
01/12/2021	23	CIRSA	W21036	23,845.00	.00	.00	23,845.00	✓		WORKERS COMPENSATION COVERAGE
01/12/2021	1169	Colo Dept of Pubil	DO201119-2	4,250.00	.00	.00	4,250.00	✓		CIVIL PENALTY
01/12/2021	209	Colorado Rural Wa	18417	275.00	.00	.00	275.00	✓		ANNUAL DUES
01/12/2021	1109	Cross-Connection	850944	595.00	.00	.00	595.00	✓		BACKFLOW CERTIFICATON
01/12/2021	39	Delta County Inde	350232-3535	92.88	.00	.00	92.88	✓		LEGAL NOTICES
01/12/2021	56	Delta County Land	340832-3422	2,367.75	.00	.00	2,367.75	✓		LANDFILL FEES
01/12/2021	43	Delta Montrose Ele	12-2020-W2	2,788.89	.00	.00	2,788.89	✓		WATER
01/12/2021	46	Dependable Lumb	2012-153429	1,166.66	.00	.00	1,166.66	✓		VARIOUS
01/12/2021	48	Don's Market	02-907556	44.73	.00	.00	44.73	✓		MEETING SUPPLIES
01/12/2021	50	Duckworks Auto P	11044-35091	224.76	.00	.00	224.76	✓		WIPER BLADES
01/12/2021	62	Feather Petroleum	5871084-557	1,097.00	.00	.00	1,097.00	✓		FUEL
01/12/2021	79	Hays Drug Store In	267220	21.79	.00	.00	21.79	✓		OFFICE SUPPLIES
01/12/2021	79	Hays Drug Store In	267477	26.94	.00	.00	26.94	✓		OFFICE SUPPLIES
01/12/2021	579	Husted,Don	2020 2ND PL	50.00	.00	.00	50.00	✓		2ND PLACE HOLIDAY LIGHTS
01/12/2021	482	Larry D Gillenwate	423073	50.55	.00	.00	50.55	✓		CAR WASH
01/12/2021	470	Leon, Susan	010121-0131	725.00	.00	.00	725.00	✓		CLEANING CONTRACT
01/12/2021	103	Master Petroleum	CL-53118-IN	527.49	.00	.00	527.49	✓		FUEL
01/12/2021	909	METSA	CODERED-2	1,400.00	.00	.00	1,400.00	✓		CODE RED ANNUAL
01/12/2021	1076	Motorola Solutions	8230307884	5,045.46	.00	.00	5,045.46	✓		SPILLMAN (PD SOFTWARE)
01/12/2021	141	North Fork Service	820357-8203	763.79	.00	.00	763.79	✓		FUEL
01/12/2021	1168	One Delta County:	1119 (2021)	1,740.69	.00	.00	1,740.69	✓		ANNUAL SHARE
01/12/2021	821	OneTime	2020 1ST PL	75.00	.00	.00	75.00	✓		1ST PLACE HOLIDAY LIGHTS
01/12/2021	821	OneTime	2020 3RD PL	25.00	.00	.00	25.00	✓		3RD PLACE HOLIDAY LIGHTS
01/12/2021	122	Paonia Auto Parts	372441-3730	905.79	.00	.00	905.79	✓		VARIOUS
01/12/2021	125	Paonia Farm & Ho	71522-73680	836.79	.00	.00	836.79	✓		VARIOUS
01/12/2021	499	Phonz +	10949	1,475.97	.00	.00	1,475.97	✓		MONTHLY IT FEES
01/12/2021	499	Phonz +	10966	113.97	.00	.00	113.97	✓		COMPUTER PARTS
01/12/2021	499	Phonz +	10967	3,511.49	.00	.00	3,511.49	✓		(3) COMPUTERS
01/12/2021	737	Ricoh USA Inc	5061070710	180.23	.00	.00	180.23	✓		COPIER COPIES
01/12/2021	931	Roop Excavating L	1029	3,000.00	.00	.00	3,000.00	✓		SNOW REMOVAL
01/12/2021	152	Southwestern Syst	202812	689.25	.00	.00	689.25	✓		SEWER PLUG
01/12/2021	833	U.S. Geological Su	90863475	1,271.00	.00	.00	1,271.00	✓		GAGING STATION
01/12/2021	161	UNCC	220120955	34.27	.00	.00	34.27	✓		LOCATES
01/12/2021	946	Varner Equipment	5919+22694	2,748.75	.00	.00	2,748.75	✓		LIFT GATE
Grand Totals:			42	140,589.04	.00	.00	140,589.04			



Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
01/12/2021	140,589.04	.00	.00	140,589.04	140,589.04
Grand Totals:		140,589.04	.00	.00	140,589.04

December 31, 2020

\*Transmitted via e-mail\*

TOWN OF PAONIA  
TOWN MANAGER  
PO BOX 460  
PAONIA, CO 81428

RE: Colorado Water Resources and Power Development Authority  
Drinking Water Revolving Fund (DWRf) Leveraged Loan Program

Ladies and gentlemen:

Below is a breakdown of your loan repayment(s) due 2/1/2021

<u>Loan Number</u>	<u>Principal</u>	<u>Net Interest</u>	<u>Total</u>
[REDACTED]	\$64,934.73	\$21,984.22	\$86,918.95
<u>Total Amount Due</u>	<u>\$64,934.73</u>	<u>\$21,984.22</u>	<u>\$86,918.95</u>

\* Net interest includes administrative fee (see Exhibit C of Loan Agreement)

Payment instructions for wire transfer and ACH transfer are as follows.  
Please note: If the ACH form requires a payment type, use "DDA."

**Wire and ACH Instructions**

RBK: US BANK NA  
ABA: [REDACTED]  
BNF: US BANK NA  
777 E WISCONSIN AVE  
MILWAUKEE, WI 53202

[REDACTED]  
Additional Info: REF [REDACTED]

If you have any further questions, or you are unable to comply with this procedure, please contact me prior to the payment date at (651) 466-6136 or yia.vue@usbank.com.

Thank you,



Yia Vue

Cc: Valerie Lovato, Colorado Water Resources and Power Development Authority

FSBC OPS DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC OPS BALANCE		164,106.54
ACCOUNTS PAYABLE	12/11/20 - 12/30/20	(48,833.85)
TRANSFER TO SUMMIT	APPROVED 09/22/20 (REMOVED 12/15/20)	
CHASE CREDIT CARD	12/23/2020	(436.42)
NORRIS RETIREMENT PAYMENT	12/27/2020	(1,680.00)
TRANSFER TO PAYROLL	12/18/2020	(23,299.79) 1
PAYROLL TAXES	12/18/2020	(24,157.03)
TRANSFER TO PAYROLL	1/1/2021	(21,918.14) 2
PAYROLL TAXES	1/1/2021	(8,853.82)
BALANCE AFTER PAYMENT		34,927.49

*Handwritten initials*

FSBC SUMMIT/PAYROLL DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC SUMMIT BALANCE		335,051.06
TRANSFER FROM OPS		-
CURRENT FSBC PAYROLL BALANCE		25.00
TRANSFER FROM OPS		23,299.79 1
TRANSFER FROM OPS		21,918.14 2
PAYROLL (DIRECT DEPOSIT)	12/18/2020	(23,299.79) 1
PAYROLL (DIRECT DEPOSIT)	1/1/2021	(21,918.14) 2
BALANCE AFTER PAYMENT		335,076.06

FSBC INTERNAL GRANT BALANCE		
BALANCE		69,792.78
TRANSFER TO COLOTRUST	APPROVED 06/23/20-APPROVED 10/27/20	(454.96) 3
TRANSFER TO COLOTRUST	S.LOAN RESERVE-APPROVED 05/26/20+10/27/20	(33,041.88) 4
CD TOTAL		36,295.94

*Handwritten initials*

FSBC LOC BALANCE		
FSBC CD#1 @ 2.00%	GENERAL	255,051.53
FSBC CD#2 @ 0.55%	GENERAL-COLLATERAL FOR LOC	202,226.89
UBB CD#3 @0.35	SEWER LOAN RESERVES	140,326.86
TRANSFER FROM INT GRANT	APPROVED 10/27/20	454.96 3
TRANSFER FROM INT GRANT	APPROVED 10/27/20	33,041.88 4
TRANSFER FROM COLOTRUST	APPROVED 10/27/20	106,830.02 5
CD TOTAL		457,278.42
LOC(\$200,000)-RENEWED7/2020-9/2020	RENEWAL IN PROCESS FOR 9/2020-9/2021	-
BALANCE AVAILABLE SECURING LOC		457,278.42

*Handwritten initials*

COLOTRUST		
TOTAL	GENERAL	532,093.13
TOTAL	SEWER PROPERTY	530,183.47
TOTAL	SEWER LOAN RESERVE	106,830.02 5
TOTAL	BRIDGE RESTRICTED	588,372.63

GRANT FUNDS IN PROCESS		
COLORADO GRAND	EHS CENTER	10,000.00 R
DOLA	ASSET INVENTORY	15,687.32 R
DOLA (ADMIN)	SYSTEM ANALYSIS	2,074.37 R
CDOT	REVITALIZING MAIN STREET	6,931.09 Q
CVRG	COVID REIMBURSEMENT	36,270.94 R
GOCO	PARK PLANNING	5,128.50 P
TOTAL REQUESTED		17,761.69

	BANK BALANCES			DESCRIPTION
	FSBC	COLOTRUST	TOTAL	
AS OF: 12/28/2020				
GENERAL		532,093.13		COMBINED FUNDS
SEWER RESTRICTED		530,183.47		PROPERTY SALE-RESTRICTED
DEBT RESERVE		106,830.02		AMKO BOND REQUIRED RESERVE
BRIDGE RESERVE		588,372.63		BRIDGE RESERVE
CONS.TRUST	8,310.33			RESTRICTED TO PARK USE ONLY
GRANT PASS THRU	25.00			PLACE HOLDER-COMBINED FUNDS
INT GRANT	69,792.78			MOVING TO CD-AMKO BOND RESERVE
OPS	142,249.68			COMBINED FUNDS
PARK CONTRIBUTIONS	37,490.27			SPECIFIC PARK PROJECTS
PAYROLL	25.00			PLACE HOLDER-COMBINED FUNDS
SPACE-TO-CREATE	13,163.57			SPACE TO CREATE ONLY
SUMMIT	335,051.06			COMBINED FUNDS
WWTP	58,324.37			OLD SEWER REHAB ONLY
CD#2-402	202,226.89			COMBINED FUNDS-LOC COLLATERAL
CD#3-2578	255,051.53			COMBINED FUNDS
	1,121,710.48	1,757,479.25	2,879,189.73	

	CASH POSITION			DESCRIPTION
	COMBINED	RESTRICTED	TOTAL	
AS OF: 12/28/2020				
GENERAL	532,093.13			
SEWER RESTRICTED		530,183.47		RESTRICTED TO SEWER CAPITAL PROJECT
DEBT RESERVE		106,830.02		RESTRICTED LOAN REQUIRMENT
BRIDGE RESERVE		588,372.63		RESTRICTED TO BRIDGE REPAIRS
CONS.TRUST		8,310.33		RESTRICTED TO PARK CAPTIAL PROJECT
GRANT PASS THRU	25.00			
INT GRANT		69,792.78		RESTRICED LOAN REQUIREMENT
OPS	142,249.68			
PARK CONTRIBUTIONS		37,490.27		SPECIFIC PARK PROJECTS AS DONATED
PAYROLL	25.00			
SPACE-TO-CREATE		13,163.57		SPACE TO CREATE ONLY
SUMMIT	335,051.06			
WWTP		58,324.37		OLD SEWER REHAB ONLY
CD#2-402	202,226.89			
CD#3-2578	255,051.53			
	1,466,722.29	1,412,467.44	2,879,189.73	

Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt	
12/31/2020	1014	AAP of Delta CO	2482-ID-547	68.31	.00	.00	68.31	✓			TRAILER REPAIR
12/31/2020	1047	Beardslee, Domini	2020 BOOT	100.00	.00	.00	100.00	✓			BOOT REIMBURSEMENT
12/31/2020	987	Black Hills Energy	12-2020	1,740.15	.00	.00	1,740.15	✓			UTILITIES
12/31/2020	914	C&N Construction	1377	13,121.00	.00	.00	13,121.00	✓			SIDEWALKS
12/31/2020	673	City Of Grand Junc	2020-000762	125.00	.00	.00	125.00	✓			SEWER SAMPLES
12/31/2020	1090	Community Resou	17858	529.09	.00	.00	529.09	✓			VISTA INTERN
12/31/2020	1109	Cross-Connection	850942	722.50	.00	.00	722.50	✓			BACKFLOW CERTIFICATON
12/31/2020	1109	Cross-Connection	850943	212.50	.00	.00	212.50	✓			BACKFLOW CERTIFICATON
12/31/2020	43	Delta Montrose Ele	12-2020-P	1,496.20	.00	.00	1,496.20	✓			UTILITIES-PARKS
12/31/2020	43	Delta Montrose Ele	12-2020-S	2,141.27	.00	.00	2,141.27	✓			UTILITIES-SEWER
12/31/2020	48	Don's Market	04-700971	318.97	.00	.00	318.97	✓			JANITORIAL SUPPLIES
12/31/2020	368	Double J Disposal	43698	96.00	.00	.00	96.00	✓			IMG PORTA POTTY
12/31/2020	50	Duckworks Auto P	11044-35015	60.31	.00	.00	60.31	✓			SNOW REPAIR
12/31/2020	50	Duckworks Auto P	11044-35064	36.10	.00	.00	36.10	✓			VEHICLE MAINTENANCE
12/31/2020	98	Lasting Impression	25937	400.00	.00	.00	400.00	✓			BRONZE PLAQUE (ED MARSTON)
12/31/2020	645	Mail Services, LLC	1764678	395.13	.00	.00	395.13	✓			BLUE POST CARDS
12/31/2020	821	OneTime	20800005-32	6.90	.00	.00	6.90	✓			REFUND OF OVERPAYMENT
12/31/2020	821	OneTime	30770012-21	85.55	.00	.00	85.55	✓			REFUND OF OVERPAYMENT
12/31/2020	821	OneTime	31810013-11	11.34	.00	.00	11.34	✓			REFUND OF OVERPAYMENT
12/31/2020	821	OneTime	50510002-42	41.98	.00	.00	41.98	✓			REFUND OF OVERPAYMENT
12/30/2020	1167	Redden, Jordan	112-1599245	100.00	.00	.00	100.00	✓			BOOT REIMBURSEMENT
12/31/2020	737	Ricoh USA Inc	34427133	127.42	.00	.00	127.42	✓			COPIER CONTRACT
12/31/2020	656	Schmueser Gordo	2013-471.00	8,635.20	.00	.00	8,635.20	✓			GIS MAPPING/ASSET INV
12/30/2020	956	SGS North Americ	5216012389	795.30	.00	.00	795.30	✓			WATER SAMPLES
12/31/2020	956	SGS North Americ	5216012382	127.03	.00	.00	127.03	✓			SEWER SAMPLES
12/31/2020	956	SGS North Americ	5216012383	240.08	.00	.00	240.08	✓			WATER SAMPLES
12/31/2020	956	SGS North Americ	5216012389	396.22	.00	.00	396.22	✓			WATER SAMPLES
12/30/2020	152	Southwestern Syst	202810	890.00	.00	.00	890.00	✓			WATER REPAIR
12/31/2020	861	The Paper-Clip LL	2039011-0	216.79	.00	.00	216.79	✓			OFFICE SUPPLIES
12/31/2020	1165	The Park Catalog	2020-12	11,066.87	.00	.00	11,066.87	✓			CDOT GRANT
12/31/2020	1166	Trader Mag's LLC	CVRF GRAN	1,350.00	.00	.00	1,350.00	✓			CVRF GRANT
12/31/2020	169	Wagner Equipment	P00C232013	45.73	.00	.00	45.73	✓			SKID STEER REPAIR
12/30/2020	846	Weavers Small En	8024	105.10	.00	.00	105.10	✓			SNOW REPAIR
12/31/2020	171	Weekender Sports,	0061685	27.30	.00	.00	27.30	✓			EQUIPMENT REPAIR
12/30/2020	588	Willbur-Ellis Compa	11749100	345.00	.00	.00	345.00	✓			SODIUM THIOSULFATE
12/30/2020	491	Winwater Corp	055966.01	2,190.30	.00	.00	2,190.30	✓			WATER LEAK
12/30/2020	491	Winwater Corp	057062.01	467.21	.00	.00	467.21	✓			WATER PLANT REPAIR
Grand Totals:				37	48,833.85	.00	.00	48,833.85			

OPM

PAID  
12/30/2020

PAID 12/30/2020

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
12/30/2020	4,892.91	.00	.00	4,892.91	4,892.91
12/31/2020	43,940.94	.00	.00	43,940.94	48,833.85
Grand Totals:				48,833.85	

Report Criteria:  
Report type: Summary

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
12/20	12/30/2020	48245		Void Check	10-0201	.00 V
12/20	12/30/2020	48246		Void Check	10-0201	.00 V
12/20	12/30/2020	48247		Void Check	10-0201	.00 V
12/20	12/30/2020	48248		Void Check	10-0201	.00 V
12/20	12/30/2020	48249		Void Check	10-0201	.00 V
12/20	12/30/2020	48250		Void Check	10-0201	.00 V
12/20	12/30/2020	48251		Void Check	10-0201	.00 V
12/20	12/30/2020	48252	43	Delta Montrose Electric Assn.	70-0201	3,637.47 ✓
12/20	12/30/2020	48253	48	Don's Market	10-0201	318.97 ✓
12/20	12/30/2020	48254	368	Double J Disposal Inc	60-0201	96.00 ✓
12/20	12/30/2020	48255	50	Duckworks Auto Parts Inc	70-0201	96.41 ✓
12/20	12/30/2020	48256	98	Lasting Impressions	16-0201	400.00 ✓
12/20	12/30/2020	48257	645	Mail Services, LLC.	80-0201	395.13 ✓
12/20	12/30/2020	48258	821	Bailey, Glenda	09-0201	6.90 ✓
12/20	12/30/2020	48259	821	Ed Marston C/O David Marston	09-0201	85.55 ✓
12/20	12/30/2020	48260	821	Lario, Bob/Linda	09-0201	11.34 ✓
12/20	12/30/2020	48261	821	Rutherford, Matthew	09-0201	41.98 ✓
12/20	12/30/2020	48262	1167	Redden, Jordan	80-0201	100.00 ✓
12/20	12/30/2020	48263	737	Ricoh USA Inc	80-0201	127.42 ✓
12/20	12/30/2020	48264	656	Schmueser Gordon Meyer, Inc.	10-0201	8,635.20 ✓
12/20	12/30/2020	48265	956	SGS North America Inc	60-0201	1,558.63 ✓
12/20	12/30/2020	48266	152	Southwestern Systems, Inc	60-0201	890.00 ✓
12/20	12/30/2020	48267	861	The Paper-Clip LLC	14-0201	216.79 ✓
12/20	12/30/2020	48268	1165	The Park Catalog	10-0201	11,066.87 ✓
12/20	12/30/2020	48269	1166	Trader Mag's LLC	10-0201	1,350.00 ✓
12/20	12/30/2020	48270	169	Wagner Equipment Company	70-0201	45.73 ✓
12/20	12/30/2020	48271	846	Weavers Small Engine Repair, LLC	20-0201	105.10 ✓
12/20	12/30/2020	48272	171	Weekender Sports, Inc	70-0201	27.30 ✓
12/20	12/30/2020	48273	588	Wilbur-Ellis Company Inc	70-0201	345.00 ✓
12/20	12/30/2020	48274	491	Winwater Corp	60-0201	2,657.51 ✓
12/20	12/30/2020	48275	1014	AAP Financial Services	70-0201	68.31 ✓
12/20	12/30/2020	48276	1047	Beardslee, Dominic	20-0201	100.00 ✓
12/20	12/30/2020	48277	987	Black Hills Energy	80-0201	1,740.15 ✓
12/20	12/30/2020	48278	914	C&N Construction, Inc.	26-0201	13,121.00 ✓
12/20	12/30/2020	48279	673	City Of Grand Junction	70-0201	125.00 ✓
12/20	12/30/2020	48280	1090	Community Resource Center	10-0201	529.09 ✓
12/20	12/30/2020	48281	1109	Cross-Connection Prevention	60-0201	935.00 ✓

Grand Totals:

48,833.85

*(Signature)*  
 12/30/2020  
 OK 12/20/2020



Manage your account online at : [www.chase.com/cardhelp](http://www.chase.com/cardhelp)

Customer Service: 1-800-945-2028

Mobile: Download the Chase Mobile® app today

January 2021						
S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

New Balance  
**\$436.42**

Minimum Payment Due  
**\$25.00**

Payment Due Date  
**01/17/21**

**Late Payment Warning:** If we do not receive your minimum payment by the due date, you may have to pay a late fee, and existing and new balances may become subject to the Default APR.

**Minimum Payment Warning:** Enroll in Auto-Pay and avoid missing a payment. To enroll, go to [www.chase.com](http://www.chase.com)

## ACCOUNT SUMMARY

Account Number:	[REDACTED]
Previous Balance	\$6,766.79
Payment, Credits	-\$6,766.79
Purchases	+\$436.42
Cash Advances	\$0.00
Balance Transfers	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
<b>New Balance</b>	<b>\$436.42</b>
Opening/Closing Date	11/24/20 - 12/23/20
Credit Limit	\$45,000
Available Credit	\$44,563
Cash Access Line	\$2,250
Available for Cash	\$2,250
<b>Past Due Amount</b>	<b>\$0.00</b>
<b>Balance over the Credit Limit</b>	<b>\$0.00</b>

## YOUR ACCOUNT MESSAGES

Your next AutoPay payment for \$436.42 will be deducted from your Pay From account and credited on your due date. If your due date falls on a Saturday, we'll credit your payment the Friday before.

Your AutoPay amount will be reduced by any payments or merchant credits that post to your account before we process your AutoPay payment. If the total of these payments and merchant credits is more than your set AutoPay amount, your AutoPay payment for that month will be zero.





Manage your account online at : [www.chase.com/cardhelp](http://www.chase.com/cardhelp)

Customer Service: 1-800-945-2028

Mobile: Download the Chase Mobile® app today

## ACCOUNT ACTIVITY

Date of Transaction	Merchant Name or Transaction Description	\$ Amount
12/17	AUTOMATIC PAYMENT - THANK YOU	-6,766.79
12/21	SPRINT *WIRELESS 800-639-6111 KS CINDY JONES TRANSACTIONS THIS CYCLE (CARD 8901) \$6543.35- INCLUDING PAYMENTS RECEIVED	✓ 223.44
11/23	WAL-MART #5458 DELTA CO	✓ 55.57
12/16	ZOOM.US 888-799-9666 WWW.ZOOM.US CA	✓ 40.00
12/16	ARCADIA PUBLISHING INC 843-8532070 SC CORINNE FERGUSON TRANSACTIONS THIS CYCLE (CARD 3742) \$124.70	✓ 29.13
12/13	AMZN Mktp US*QP88D7IH3 Amzn.com/bill WA <i>Budley</i> NEIL FERGUSON TRANSACTIONS THIS CYCLE (CARD 3775) \$64.73	✓ 64.73
12/08	USPS PO 0769660541 PAONIA CO	✓ 1.20
12/17	USPS PO 0769660541 PAONIA CO TOWNOF PAONIA TRANSACTIONS THIS CYCLE (CARD 8181) \$17.30	✓ 16.10
12/11	FMCSA D&A CLEARINGHOUSE 202-366-0928 DC TOWNOF PAONIA TRANSACTIONS THIS CYCLE (CARD 4100) \$6.25	✓ 6.25

2020 Totals Year-to-Date	
Total fees charged in 2020	\$0.00
Total interest charged in 2020	\$0.00

Year-to-date totals do not reflect any fee or interest refunds you may have received.

## INTEREST CHARGES

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Balance Type	Annual Percentage Rate (APR)	Balance Subject To Interest Rate	Interest Charges
<b>PURCHASES</b>			
Purchases	13.24%(v)(d)	- 0 -	- 0 -
<b>CASH ADVANCES</b>			
Cash Advances	24.99%(v)(d)	- 0 -	- 0 -
<b>BALANCE TRANSFERS</b>			
Balance Transfer	13.24%(v)(d)	- 0 -	- 0 -

30 Days in Billing Period

(v) = Variable Rate

(d) = Daily Balance Method (including new transactions)

(a) = Average Daily Balance Method (including new transactions)

Please see Information About Your Account section for the Calculation of Balance Subject to Interest Rate, Annual Renewal Notice, How to Avoid Interest on Purchases, and other important information, as applicable.

\*Includes interest charges on Late or Return Payment fees.

\*\*This My Chase Loan has expired. Interest will continue to accrue on this My Chase Loan balance until it is paid in full.

Employee Number	Name	85-00 Net Pay Emp Amt	
1300	Bachran, Mary A	554.10	✓
1301	Bear Jr., William A	277.05	✓
1053	Beardslee, Dominic D	1,150.44	✓
1024	Berger, Brian J	1,033.62	✓
1302	Budinger, Karen A	277.05	✓
1052	Edwards, Roger	1,010.12	✓
1002	Ferguson, J. Corinne	2,240.15	✓
1020	Ferguson, Neil	1,969.11	✓
1022	Hinyard, Patrick	1,138.40	✓
1012	Huffman, Julie J	484.84	✓
1306	Johnson, Michael A	277.05	✓
1001	Jones, Cynthia	1,775.49	✓
1005	Katzer, JoAnn	925.54	✓
1100	King, Ross C	277.05	✓
1303	Knutson, David A	277.05	✓
1050	Loberg, Travis	2,030.46	✓
1055	McCallister, Johnathan M	1,483.30	✓
1305	Meck, Tarnie A	277.05	✓
1003	Mojarro-Lopez, Amanda	941.76	✓
1023	Patterson, Taffine A	994.76	✓
1304	Pattison, Michelle R	277.05	✓
1054	Redden, Jordan	907.06	✓
1051	Reich, Dennis	1,000.88	✓
1025	Vassel, Andrew C	544.62	✓
1021	Winnett, Lorin E	1,175.79	✓

Grand Totals: 25 23,299.79

*PAID*  
*12/15/2020*  
*12/30/2020*

Report Criteria:  
Unpaid transmittals included  
Begin Date: ALL  
End Date: ALL

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
<b>2</b>							
2	IRS Tax Deposit		12/11/2020	74-00	Federal Tax Deposit Social Security	10-0216	1,301.73
2	IRS Tax Deposit		12/11/2020	74-00	Federal Tax Deposit Social Security	10-0216	1,301.73
2	IRS Tax Deposit		12/11/2020	75-00	Federal Tax Deposit Medicare Pay P	10-0216	430.99
2	IRS Tax Deposit		12/11/2020	75-00	Federal Tax Deposit Medicare Pay P	10-0216	430.99
2	IRS Tax Deposit		12/11/2020	76-00	Federal Tax Deposit Federal Withhold	10-0216	1,837.86
Total 2:							5,303.30 ✓
<b>4</b>							
4	Aflac		11/27/2020	63-01	Aflac Pre-Tax Pay Period: 11/27/2020	10-0225	120.18
4	Aflac		11/27/2020	63-02	Aflac After Tax Pay Period: 11/27/202	10-0225	24.90
4	Aflac		12/11/2020	63-01	Aflac Pre-Tax Pay Period: 12/11/2020	10-0225	120.18
4	Aflac		12/11/2020	63-02	Aflac After Tax Pay Period: 12/11/202	10-0225	24.90
Total 4:							290.16 ✓
<b>6</b>							
6	Colorado Dept of Labor		10/02/2020	98-00	SUTA State Unemployment Tax Pay	10-0218	79.57
6	Colorado Dept of Labor		10/16/2020	98-00	SUTA State Unemployment Tax Pay	10-0218	82.58
6	Colorado Dept of Labor		10/30/2020	98-00	SUTA State Unemployment Tax Pay	10-0218	80.42
6	Colorado Dept of Labor		11/13/2020	98-00	SUTA State Unemployment Tax Pay	10-0218	112.99
6	Colorado Dept of Labor		11/27/2020	98-00	SUTA State Unemployment Tax Pay	10-0218	81.72
6	Colorado Dept of Labor		12/11/2020	98-00	SUTA State Unemployment Tax Pay	10-0218	85.31
6	Colorado Dept of Labor		12/11/2020	98-00	SUTA Adjustment	10-0218	.06-
Total 6:							522.53 ✓
<b>9</b>							
9	Colorado Dept of Revenue		11/27/2020	77-00	State Withholding Tax Pay Period: 11/	10-0217	837.00
9	Colorado Dept of Revenue		12/11/2020	77-00	State Withholding Tax Pay Period: 12/	10-0217	836.00
Total 9:							1,673.00 ✓
<b>31</b>							
31	Mutual of Omaha		12/11/2020	51-01	Group# MOORetirement Plan Pay P	10-0220	401.44
31	Mutual of Omaha		12/11/2020	51-01	Group# MOORetirement Plan Pay P	10-0220	950.08
31	Mutual of Omaha		12/11/2020	51-02	Group# MOO Loan Payment Pay Pe	10-0220	241.04
Total 31:							1,592.56 ✓
<b>33</b>							
33	FPPA - Fire & Police Pensi		12/11/2020	50-00	FPPA Pay Period: 12/11/2020	10-0219	982.52
33	FPPA - Fire & Police Pensi		12/11/2020	50-00	FPPA Pay Period: 12/11/2020	10-0219	714.56
33	FPPA - Fire & Police Pensi		12/11/2020	90-00	Death & Disability Pay Period: 12/11/	10-0219	250.09
Total 33:							1,947.17 ✓
<b>70</b>							
70	Rocky Mountain HMO		11/27/2020	60-01	RMHMO - Employee Only Pay Period	10-0223	252.84
70	Rocky Mountain HMO		11/27/2020	60-01	RMHMO - Employee Only Pay Period	10-0223	4,158.60
70	Rocky Mountain HMO		11/27/2020	60-02	RMHMO - Employee + 1 Pay Period:	10-0223	104.00

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
70	Rocky Mountain HMO		11/27/2020	60-02	RMHMO - Employee + 1 Pay Period:	10-0223	565.83
70	Rocky Mountain HMO		11/27/2020	60-03	RMHMO - Employee + Family Pay Pe	10-0223	405.59
70	Rocky Mountain HMO		11/27/2020	60-03	RMHMO - Employee + Family Pay Pe	10-0223	4,156.59
70	Rocky Mountain HMO		11/27/2020	60-04	RMHMO - Vision Pay Period: 11/27/2	10-0223	48.83
70	Rocky Mountain HMO		11/27/2020	60-07	RMHMO - Employee + Spouse Pay P	10-0223	163.98
70	Rocky Mountain HMO		11/27/2020	60-07	RMHMO - Employee + Spouse Pay P	10-0223	722.02
70	Rocky Mountain HMO		12/11/2020	60-01	RMHMO - Employee Only Pay Period	10-0223	252.84
70	Rocky Mountain HMO		12/11/2020	60-02	RMHMO - Employee + 1 Pay Period:	10-0223	104.00
70	Rocky Mountain HMO		12/11/2020	60-03	RMHMO - Employee + Family Pay Pe	10-0223	405.59
70	Rocky Mountain HMO		12/11/2020	60-04	RMHMO - Vision Pay Period: 12/11/2	10-0223	48.85
70	Rocky Mountain HMO		12/11/2020	60-07	RMHMO - Employee + Spouse Pay P	10-0223	163.98
70	Rocky Mountain HMO		12/11/2020	60-04	Vision Adjustment	10-0223	97.66-
70	Rocky Mountain HMO		12/11/2020	60-03	RMHMO Adjustment	10-0223	.02-
Total 70:							11,455.86 ✓
71							
71	The Harford		11/27/2020	65-01	Group#013307460001 Hartford Basic	10-0226	27.56
71	The Harford		11/27/2020	65-02	Group#013307460001 Hartford Suppl	10-0226	31.80
71	The Harford		11/27/2020	65-03	Group#013307460001 Hartford Disab	10-0226	110.80
71	The Harford		12/11/2020	65-02	Group#013307460001 Hartford Suppl	10-0226	31.81
71	The Harford		12/11/2020	65-02	Group#013307460001 Adjustment	10-0226	7.07
71	The Harford		12/11/2020	65-02	Group#013307460001 Adjustment	10-0226	9.18
Total 71:							218.22 ✓
73							
73	Delta Dental of Colorado		11/27/2020	60-05	Dental RMHMO - Dental Pay Period:	10-0223	314.92
73	Delta Dental of Colorado		12/11/2020	60-05	Dental RMHMO - Dental Pay Period:	10-0223	314.99
Total 73:							629.91 ✓
75							
75	VSP Insurance CO (CT)		11/27/2020	60-04	RMHMO - Vision Pay Period: 11/27/2	10-0223	71.07
75	VSP Insurance CO (CT)		12/11/2020	60-04	RMHMO - Vision Pay Period: 12/11/2	10-0223	71.08
75	VSP Insurance CO (CT)		12/11/2020	60-04	VSP Adjustment	10-0223	97.68
Total 75:							239.83 ✓
76							
76	BC Services Inc		12/11/2020	70-02	D.Beardslee Case#20C30193 Garnis	10-0227	284.49
Total 76:							284.49 ✓
Grand Totals:							24,157.03

Report Criteria:  
Unpaid transmittals included  
Begin Date: ALL  
End Date: ALL

*pac*  
*12/30/2020*  
*DK 12/30/2020*

Employee Number	Name	85-00 Net Pay Emp Amt
1053	Beardslee, Dominic D	1,434.94 ✓
1024	Berger, Brian J	1,007.53 ✓
1052	Edwards, Roger	1,010.13 ✓
1002	Ferguson, J. Corinne	2,144.63 ✓
1020	Ferguson, Neil	2,646.10 ✓
1022	Hinyard, Patrick	1,246.09 ✓
1001	Jones, Cynthia	1,775.49 ✓
1005	Katzer, JoAnn	925.55 ✓
1050	Loberg, Travis	2,030.46 ✓
1055	McCallister, Johnathan M	1,427.87 ✓
1003	Mojarro-Lopez, Amanda	941.76 ✓
1023	Patterson, Taffine A	894.03 ✓
1054	Redden, Jordan	942.44 ✓
1051	Reich, Dennis	1,081.46 ✓
1025	Vassel, Andrew C	1,233.86 ✓
1021	Winnett, Lorin E	1,175.80 ✓
Grand Totals:		16      21,918.14

1969.11  
676.99

PWD  
12/29/2020  
12/31/2020

Report Criteria:

Unpaid transmittals included  
Begin Date: ALL  
End Date: ALL

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
<b>2</b>							
2	IRS Tax Deposit		12/25/2020	74-00	Federal Tax Deposit Social Security	10-0216	1,106.68
2	IRS Tax Deposit		12/25/2020	74-00	Federal Tax Deposit Social Security	10-0216	1,106.68
2	IRS Tax Deposit		12/25/2020	75-00	Federal Tax Deposit Medicare Pay P	10-0216	408.19
2	IRS Tax Deposit		12/25/2020	75-00	Federal Tax Deposit Medicare Pay P	10-0216	408.19
2	IRS Tax Deposit		12/25/2020	76-00	Federal Tax Deposit Federal Withhold	10-0216	1,925.36
Total 2:							✓ 4,955.10 ✓
<b>4</b>							
4	Aflac		12/25/2020	63-01	Aflac Pre-Tax Pay Period: 12/25/2020	10-0225	120.18
4	Aflac		12/25/2020	63-02	Aflac After Tax Pay Period: 12/25/202	10-0225	24.90
Total 4:							145.08 <i>me</i>
<b>6</b>							
6	Colorado Dept of Labor		12/25/2020	98-00	SUTA State Unemployment Tax Pay	10-0218	88.69
Total 6:							88.69 <i>DTR</i>
<b>9</b>							
9	Colorado Dept of Revenue		12/25/2020	77-00	State Withholding Tax Pay Period: 12/	10-0217	876.00
Total 9:							876.00 <i>MO</i>
<b>31</b>							
31	Mutual of Omaha		12/25/2020	51-01	Group# MOORetirement Plan Pay P	10-0220	400.86
31	Mutual of Omaha		12/25/2020	51-01	Group# MOORetirement Plan Pay P	10-0220	961.94
31	Mutual of Omaha		12/25/2020	51-02	Group# MOO Loan Payment Pay Pe	10-0220	336.56
Total 31:							✓ 1,699.36 ✓
<b>33</b>							
33	FPPA - Fire & Police Pensi		12/25/2020	50-00	FPPA Pay Period: 12/25/2020	10-0219	1,072.17
33	FPPA - Fire & Police Pensi		12/25/2020	50-00	FPPA Pay Period: 12/25/2020	10-0219	834.96
33	FPPA - Fire & Police Pensi		12/25/2020	90-00	Death & Disability Pay Period: 12/25/	10-0219	292.23
33	FPPA - Fire & Police Pensi		12/25/2020	50-00	Adj N Ferguson	10-0219	75.90
Total 33:							✓ 2,275.26 ✓
<b>70</b>							
70	Rocky Mountain HMO		12/25/2020	60-01	RMHMO - Employee Only Pay Period	10-0223	252.84
70	Rocky Mountain HMO		12/25/2020	60-01	RMHMO - Employee Only Pay Period	10-0223	4,158.60
70	Rocky Mountain HMO		12/25/2020	60-02	RMHMO - Employee + 1 Pay Period:	10-0223	104.00
70	Rocky Mountain HMO		12/25/2020	60-02	RMHMO - Employee + 1 Pay Period:	10-0223	565.83
70	Rocky Mountain HMO		12/25/2020	60-03	RMHMO - Employee + Family Pay Pe	10-0223	405.59
70	Rocky Mountain HMO		12/25/2020	60-03	RMHMO - Employee + Family Pay Pe	10-0223	4,156.59
70	Rocky Mountain HMO		12/25/2020	60-04	RMHMO - Vision Pay Period: 12/25/2	10-0223	48.83
70	Rocky Mountain HMO		12/25/2020	60-07	RMHMO - Employee + Spouse Pay P	10-0223	163.98
70	Rocky Mountain HMO		12/25/2020	60-07	RMHMO - Employee + Spouse Pay P	10-0223	722.02

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount	
Total 70:							10,578.28	<i>MD</i>
71								
71	The Harford		12/25/2020	65-01	Group#013307460001 Hartford Basic	10-0226	27.56	
71	The Harford		12/25/2020	65-02	Group#013307460001 Hartford Suppl	10-0226	31.80	
71	The Harford		12/25/2020	65-03	Group#013307460001 Hartford Disab	10-0226	110.80	
Total 71:							170.16	<i>MD</i>
73								
73	Delta Dental of Colorado		12/25/2020	60-05	Dental RMHMO - Dental Pay Period:	10-0223	314.92	
Total 73:							314.92	<i>MD</i>
75								
75	VSP Insurance CO (CT)		12/25/2020	60-04	RMHMO - Vision Pay Period: 12/25/2	10-0223	71.07	
Total 75:							71.07	<i>MD</i>
Grand Totals:							21,173.92	

Report Criteria:

Unpaid transmittals included  
Begin Date: ALL  
End Date: ALL

*PK*  
*12/30/2020*  
*OK 12/20/2020*

AGENDA SUMMARY FORM

	Resolution 2021-01 Public Posting		
<p>Summary: Annual update of posting place and newspaper of record.</p>			
<p>Notes:</p> <p>Per statute at the first meeting of the year the Board needs to set the public posting place and newspaper of record for the Town.</p>			
<p>Possible Motions:</p> <p>Motion by: _____ 2<sup>nd</sup>: _____ vote: _____</p>			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

**TOWN OF PAONIA, COLORADO**

**RESOLUTION NO. 2021-01**

**DESIGNATION OF PUBLIC PLACE FOR THE POSTING OF NOTICES OF PUBLIC MEETINGS AND THE OFFICIAL PUBLICATION NEWSPAPER OF GENERAL CIRCULATION FOR THE TOWN OF PAONIA, COLORADO.**

**WHEREAS**, during the 1991 Legislative session, the Colorado State Legislature passed legislation under Senate Bill 33 providing for requirements of municipal governments, as well as other local public bodies, concerning public meetings; and

**WHEREAS**, C.R.S. 24-6-402, as amended by Senate Bill 33, provides that timely notice of any public meeting be posted in a designated public place within the boundaries of the local public body no less than twenty-four (24) hours prior to the holding of any such meeting; and

**WHEREAS**, all public bodies are required by state law to publish certain notices in newspaper(s) of general circulation; and

**WHEREAS**, all public bodies are required to designate annually at its first regular meeting the place or places where such public notices are to be posted.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO**, that notices of all public meetings requiring a minimum of twenty-four (24) hours prior notice by posting at a designated public place pursuant to Senate Bill 33 (C.R.S. 24-6-402) shall be posted in the following place:

Town Hall, 214 Grand Avenue, Paonia, Colorado

The Official Publication newspaper of general circulation is:

Delta County Independent (DCI), Delta, Colorado

**ADOPTED** this 12<sup>th</sup> day of January 2021, by the Town Board of Trustees of the Town of Paonia.

**TOWN OF PAONIA, COLORADO**

\_\_\_\_\_  
Mary Bachran, Mayor

**ATTEST:**

\_\_\_\_\_  
Corinne Ferguson, Town Administrator/Clerk

Resolution 2021-01 – Public Posting

AGENDA SUMMARY FORM

	<p>Paonia Tree Board Appointments</p>
---	---------------------------------------

**Summary:**  
 Filling vacant tree board seats.

**Notes:**

Article 7 Section 2-7-20, updated via Ordinance 2020-05 states that: The Tree Board shall consist of a minimum of two (2) and a maximum of six (6) volunteer community members, who need not reside within the limits of the Town and one (1) member of the Board of Trustees. Members shall serve without compensation. There will be a chair and secretary of the Tree Board, as chosen by majority vote of its members. All Tree Board members shall be appointed by the Board of Trustees. The terms of office for the Tree Board shall be two (2) years renewable by the Board of Trustees; and the member of the Board of Trustees consistent with his/her term of office.

Currently the tree board has two (2) open positions. The Town received four (4) applications/letters of interest.

In no order:  
 Paula Martin – current Board chair  
 Greg Hottinger  
 Moriah Whoolilurie  
 Roger Baril – current member

**Possible Motions:**

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

January 5, 2021

Paonia Town Council:

I have served on the Paonia Tree Board for the last three years. This letter is to inform you I am interested in serving another term.

During the last three years the Paonia Tree Board has hosted and celebrated Arbor Day each year involving the students of Paonia Elementary School and local businesses. Paonia has also been recognized as a Tree City USA for the last three years. This last summer Sick Tree Days became a reality. It has been a project in the planning for the last year.

The Paonia Tree Board is a vital component of the community with numerous projects in the planning stages. I am very interested in continuing to serve on The Tree Board.

Thank you for your support and consideration,

Paula Martin  
Paonia Tree Board Chair

# APPLICATION FOR BOARD OR COMMISSION



PO Box 460  
214 Grand Avenue  
Paonia, CO 81428

Phone: 970-527-4101  
Fax: 970-527-4102  
Paonia@townofpaonia.com

Application for:  Planning Commission  Zoning Board  Zoning Board of Adjustments  
 Tree Board  Advisory Water Committee

Full Name: GREG HOTTINGER  
Address: 14340 CRESTHAVEN ROAD  
Phone: 303 579 6419 Email: greghottinger@gmail.com  
Occupation: Trainer Employer: Self

Length of Residency in Town of Paonia: 3 years 4 months

Please list any specialized business skill or education:

\_\_\_\_\_  
\_\_\_\_\_

Please list any civic activities:

Have been involved with the Tree Board  
for the last couple of years.

Are you familiar with any ordinances or master plans relating to the particular board or commission for which you are applying?

Yes  No

Are you related to any employee, appointed or elected official of the Town of Paonia Government?

Yes  No

If yes, please list name and position of relative(s):

Applicant's Signature indicating, under penalty of perjury that, to the best of the applicant's knowledge, the foregoing is true, correct, and complete.

Signature: [Handwritten Signature] Date: 1/4/21

**FOR OFFICE USE ONLY**  
Date Received: 1/4/21  
Staff Initials: AM  
Approved: [Signature]  
Date: 1/6/21  
Notes: to Board 1.12.21

APPLICATION FOR BOARD OF COMMISSION



PO Box 460  
214 Grand Avenue  
Paonia, CO 81428

Phone: 970-527-4101  
Fax: 970-527-4102  
Paonia@townofpaonia.com

Application for:  Planning Commission  Zoning Board  Zoning Board of Adjustments  
 Tree Board  Advisory Water Committee

Full Name: Mariah Melin Whoolilurie  
Address: 40702 German Creek Dr.  
Phone: 805.452.6972 / 970.527.9501 Email: mariahmelin@gmail.com  
Occupation: Midwife Employer: Self

Length of Residency in Town of Paonia: 3 years 2 months

Please list any specialized business skill or education:  
Community Organizing, City Planning & Reforestation

Please list any civic activities:  
\_\_\_\_\_  
\_\_\_\_\_

Are you familiar with any ordinances or master plans relating to the particular board or commission for which you are applying?

Yes  No

Are you related to any employee, appointed or elected official of the Town of Paonia Government?

Yes  No

If yes, please list name and position of relative(s):

Applicant's Signature Indicating, under penalty of perjury that, to the best of the applicant's knowledge, the foregoing is true, correct, and complete.

Signature: [Signature] Date: 1-5-21

Date Received: 1-5-21  
Staff Initials: CE  
Approved: [Signature]  
Date: 1-6-21  
Notes: TD BOARD 1-12-21

1-5-21

To the town of Paonia -  
This is a note of intent.

That I, Roger Baril, wish to  
renew my volunteer position on the  
Paonia Tree board. Our current  
board has made significant progress  
and we have good chemistry and  
mutual support together. It's been  
inspiring. So I'd like to stay on  
boards.

Sincerely,  
Roger Baril

AGENDA SUMMARY FORM

	Advisory Water Committee – Term Limits
---	--

Summary:  
Board set term limits for newly created Advisory Water Board.

Notes:

Ordinance 2020-09, Section 2-10-20 (3) states: Appointment to membership shall be by the Board of Trustees. The initial term of the Committee membership shall be staggered, with the Board of Trustees setting the number of Committee members and the length of their term. Upon expiration of the initial terms, any subsequent appointees shall serve a term of three (3) years, unless they no longer qualify to serve on the Committee or are removed from the Committee by vote of the Board of Trustees. Vacancies on the Committee shall be filled for the remaining term in the same manner as the initial appointment.

The Board appointed the three (3) open seats at the December 15<sup>th</sup> Board meeting but did not set the staggered terms. The Board needs to set the initial staggered terms for the three (3) members. My suggestion – for ease and continuity is to stagger the initial three (3) year terms with one (1) expiring each year for the first three years. This will create a potential turnover of only one advisory board member a year. I would suggest terms end in August, to allow new trustees to take seat and familiarize themselves with the committee’s roles and responsibilities prior to appointing the new member.

I also suggest a random drawing of names to determine whose term ends when for this initial three (3) year time period.

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

AGENDA SUMMARY FORM

	Ordinance 2021-TBD Outdoor Lighting Regulations		
<p>Summary: Dark Skies approved and recommended ordinance regarding lighting within the Town of Paonia.</p>			
<p>Notes:  The draft ordinance included in the packet for review is not formatted. All clerk notes are included in the document for review.</p>			
Possible Motions:			
Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

## Paonia Municipal Code X.X

### CHAPTER X SECTION X

#### Outdoor Lighting Regulations

##### Subsections:

- 6-5-1<sup>[vs1]</sup> Purpose
- 6-5-2 Definitions
- 6-5-3 Applicability
- 6-5-4 General Provisions and Requirements
- 6-5-5 Nonconforming Lights.
- 6-5-6 Administration and Enforcement.
- 6-5-7 Appeals and Variances.

##### 6-5-1 Purpose

- 1.1 Maintain nighttime visibility and safety while maintaining the rural atmosphere and small town character of Paonia.
- 1.2 Minimize light pollution and glare. Protect citizens from unwanted outdoor lighting that would enter homes and businesses.
- 1.3 Promote energy conservation by promoting efficient use of lighting.
- 1.4 Prevent unnecessary or inappropriate outdoor lighting that impacts the dark sky resource, qualifying Paonia as an International Dark Sky Association (IDA) designated community.
- 1.5 Help mitigate sleep and wildlife migration related issues through use of minimum necessary outdoor lighting and by using light bulbs with a warmer color.

##### 6-5-2 Definitions

###### 2.1 Terms used in Outdoor Lighting Regulations

- 2.1.1 Correlated color temperature (CCT): A specification of the color appearance of the light emitted by a lamp, relating its color to the color of light from a reference source when heated to a particular temperature, measured in degrees kelvin (K). (1)
- 2.1.2 Dark Sky resource: The dark sky unpolluted by artificial light sources typically as seen on moonless nights.
- 2.1.3 Fully shielded fixture: An outdoor light fixture that is designed and mounted such that the shielding directs all light downward below the horizontal plane.
- 2.1.4 Lumens: A measure of brightness that is defined as a unit of luminous flux in the International System of Units, that is equal to the amount of light given out through a solid angle by a source of one candela intensity radiating in all directions. (1)

2.1.22.1.5 Light Trespass: Light falling where it is not intended to illuminate property, grounds, or buildings in an objectionable manner.

2.1.32.1.6 Adaptive Controls: devices such as timers, motion-sensors, light-sensitive switches, and other means used to actively regulate the emission of light from light fixtures.

2.1.42.1.7 *Define for Paonia*: Multiunit residential properties an undivided or combination of undivided lots under one or more ownership or lease arrangements occupied by multiple dwelling units

2.1.52.1.8 *Define for Paonia*: Non-residential an undivided or combination of undivided lots under one or more ownership or lease arrangements used for commercial, industrial, lodging, institutional, or government use.

2.1.62.1.9 *Define for Paonia*: Single family residential properties an undivided or combination of undivided lots under one ownership occupied by a single family residential structure and any accessory dwelling structures.

2.1.72.1.10 *Define for Paonia*: Mixed use an undivided or combination of undivided lots under one or more ownership or lease arrangements used for a mixture of commercial, industrial, institutional, government, and residential use.

2.1.82.1.11 Lumens per Net Acre: The amount of light specified in lumens that is allocated to the developed portion (net acre) of the gross size of a lot parcel (Note 2)

### 6-5-3 Applicability

3.1 All exterior outdoor lighting installed after the effective date of this ordinance shall conform to the requirements established by this chapter 6 (TBR) section 5 (TBR).

3.2 Nonconforming Lighting: All lawful nonconforming lighting prior to the effective date of this ordinance shall be regulated according to requirements defined in section 6.5.5 (TBR).

### 6-5-4 GENERAL PROVISIONS and REQUIREMENTS

(A) All non-exempt outdoor light fixtures and illuminating devices permanently or temporarily installed outdoors, including but not limited to devices to illuminate signs, shall meet the following requirements:

- (1) Exterior lighting shall be fully shielded so no light rays are emitted at angles which will allow the light to pass directly off of the premises appurtenant to the fixture.
- (2) All Exterior lighting shall be shielded so that all light rays are emitted by the installed fixture at angles below the horizontal plane.
- (2) All fixtures designed to illuminate signs or structures shall be fully shielded and with a CCT as specified in items A1 and A4 of General Provisions and Requirements. The lighting fixtures shall be mounted above the area of the sign or structure to be illuminated.
- (3) Blinking, flashing, rotating or moving lights are prohibited

(4) Maximum Color Temperature of all lighting fixtures: The correlated color temperature (CCT) of any outdoor lighting fixture shall not exceed three thousand degrees kelvin (3000°K). **CK NOTES: 3000 Kelvin is equal to 60 watts which is also equal to 850 lumens.**

(5) The following lumen limits are established to prevent over lighting and are not intended to be achieved. Each site should use the lowest amount of lumens needed for the site to provide for safety and functionality:

- a. For non-residential, and mixed use properties the total amount of outdoor lighting shall not exceed twenty-five thousand (25,000) lumens per net acre. Each lighting fixture shall be limited to 1500 lumens.
- b. For multiunit residential properties the total amount of outdoor lighting, shall not exceed twenty thousand (20,000) lumens per net acre. Each fixture shall be limited to 850 lumens.
- c. For single family residential properties, the total amount of outdoor lighting, shall not exceed six thousand five hundred (6,500) lumens. Each fixture shall be limited to 850 lumens.
- d. All properties shall use adaptive controlled lighting where practical.

**CK NOTES: Suggest including a conversion chart as an attachment for kelvins, watts, lumens**

(6) Unshielded Lighting shall be prohibited.

(7) Existing overhead street lighting owned, operated, or leased by the Town of Paonia shall be compliant with the listed lighting requirements in sections 6-5-4 (A) items 1 and 4 and shall be limited to a lumens cap of 7000 lumens per lamp, unless required for safety reasons as approved by town council. **CK NOTES: our light upgrade was dictated by kelvins not lumens – should we update to be consistent to the criteria we used?**

(8) Lighting Curfews:

- a. Lighting used at community and athletic events shall be turned off one hour after the conclusion of the event.
- b. Lighting in Town buildings shall be turned off one hour after close of business unless authorized by appropriate Town authority for safety or maintenance reasons.
- c. Commercial lighting shall be turned off one hour after close of business, except for safety of employees or customers if operations are throughout the night.
- d. Adaptive Controls (such as motion, light sensitive detectors, etc.) shall be used in outdoor commercial and residential lighting where practical.

(9) New Public lighting, owned and operated by the Town of Paonia, either street lights, walkway lights, or external building lighting shall be allowed as recommended by the Town ~~Manager~~ Administrator (TBR) in situations where a public health hazard exists which can only be mitigated by artificial light at night and shall be in compliance with Subsection (A).

- a. Adaptive controls or curfews shall be employed in all new public outdoor lighting installations. **CK NOTES: DMEA does not support adaptive controls on lighting operated through their service. In order to update Town streetlights**

**at the lower kelvin, the Town had to purchase and “own” the lights/ I would suggest adaptive controls or curfews may... instead of shall.**

(10) The following restrictions shall be required on the installation and operation of outside illuminated signs

- a. Luminance levels for operation between sunset and sunrise shall not exceed 100 nits (100 candelas per square meter) as measured under conditions of a full white display.
- b. Sign illumination shall be extinguished completely one hour after sunset and remain off until one hour before sunrise.
- c. The luminous/illuminated surface area of an individual sign shall not exceed 200sq ft.

(B) The following are exempt from the provisions of Subsection (A).

- (1) Lights used to illuminate athletic fields or outdoor recreation areas shall be exempt from provisions of subsection (A) provided all of the following conditions are met.
  - a. Illuminating Engineering Society\_(IES) lighting guidelines\_(RP-6) are followed according to the appropriate class of play.
  - b. Field lighting is provided exclusively for illumination of the surface of play and viewing stands, and not for any other applications
  - c. Illuminance levels must be adjustable based on the task (e.g., active play vs. field maintenance)
  - d. Off-site impacts of the lighting will be limited to the greatest practical extent possible
  - e. A strict curfew requirement (e.g., lights must be extinguished by one hour after the end of activity, and no later than 10pm local time.)
  - f. Timers must be installed to prevent lights being left on accidentally over- night by automatically extinguishing them
- (2) Signs, postings which are illuminated by building interior light sources, such as neon signs or other lights, provided such signs are lit only during the property owner's business hours.
- (3) Official traffic control devices and lights owned and operated by or pursuant to proper authority of the United States of America, the State of Colorado or any of their agencies, and such other lights as are specifically required by federal or state law.
- (4) Lawful vehicle lights.
- (5) ~~(5)~~-Holiday lights used during the period of Thanksgiving through January 31.
- (6) CK NOTES: U.S. Flags?**

**(C) Interior Lighting.**

- (1) Interior lighting direct rays shall be blocked from trespassing (straying) beyond the property boundaries of the source.
- (2) ~~Lights used to illuminate athletic fields, which are on only when the field is in use. remove~~

(Ord 3-1997)

**6-5-5 NONCONFORMING LIGHTS**

(A) Lights which were lawfully existing and in use at the time they became nonconforming with the requirements of this Section 6-5 by virtue of the initial adoption of this Section, subsequent amendment to this Section or by annexation into the Town, may continue to be used and operated subject to the limitations of this Section.

(B) The right to operate lawful nonconforming fixtures and or lawful nonconforming lamps shall terminate upon any of the following:

- (1) Replacement of the light fixture or lamp.
- (2) Damage to the light fixture so that the cost of repair is 50% or more of the cost to replace it with a conforming fixture.

(C) All nonconforming Public and Private Lighting either, owned or leased shall be brought into compliance with section 6.5.4 (TBR) within 10 years from the effective date of this ordinance.

**6-5-6 ADMINISTRATION AND ENFORCEMENT.**

(A) The provisions of this Section shall be administered by the building official or other authorized Town officer or employee.

(B) It shall be unlawful to violate any provision of this Section.

(C) Any continuing violation of this Section is hereby declared to be nuisance, which may be abated by the Town in any lawful manner, or enjoined by a court of competent jurisdiction.

(D) No building permit or occupancy permit shall be issued for work which has noncomplying light fixtures. **CK NOTES: A permit does not trigger coming into conformity under section 6-5-5 – if the non-conforming light is not affected by the permitted project, why would it stop the issuance of a permit?**

(E) Changes or upgrades to existing outdoor lighting will utilize town provided education materials on shielded fixtures and energy efficient dark sky compliant lamps (TBR)

**6-5-7 APPEALS AND VARIANCES.**

(A) Any person aggrieved by an interpretation of this Section or decision of the Town made in

the administration of this Section, may appeal the interpretation or decision to the Planning Commission (TBR) pursuant to the review procedure of Section TBD7-3-18 of the Paonia Municipal Code

upon payment of a \$50.00 (TBR) application fee. **CK NOTES: Our variance application fee is currently set at \$250**

(B) (1) Any person may apply for a variance to the Planning Commission TBR from the provisions of this Section upon payment of the \$50.00 TBR application fee in accordance with the review procedure of Section TBD7-3-18 of the Paonia Municipal Code.

(2) The Planning Commission TBR may grant a variance only upon a determination that the following criteria are met: **CK NOTES: Planning Commission currently cannot grant a variance, only recommend the Board grant a variance. The Board would need to provide the approval for planning to grant a request.**

(a) The variance will be consistent with the public health, safety and welfare.

(b) The variance is justified by unreasonable hardship not created by the activities of the applicant or strict compliance is unfeasible.

(c) The variance will be substantially consistent with the purposes of this Section to avoid nuisances to others, preserve the natural dark sky resource and to maintain IDA community dark sky designation, conserve energy, reduce glare, promote traffic and pedestrian safety, preserve the small town character of Paonia and promote the Town's master plan.

Notes:

1. Since 2012, the Federal Trade Commission has required that labelling of all light bulbs include temperature (Kelvins) and light output (lumens.) Concerning color temperatures, a CCT of about 5000K approximates sunlight and a CCT of 3000K will have a slightly yellow appearance.
2. Lumens per net acre: For example a one acre (44000sqft) lot is developed with a 6000 sqft multiunit condo plus a 2000sqft wrap-around deck , a 2000sqft detached garage and adjacent developed patio of 1000sqft. Additionally, landscaping improvements around the condo, deck, patio and detached garage adds another 5000sq ft bringing the total developed portion of the lot to 16000sqft or 16000/44000 – approximately 36% of that gross one acre lot. The lumens allocation for this multiunit example is 20000/per net acre or  $20000 * 0.36 = 7272$  lumens.

Dark Sky Lighting Ordinance  
Town of Paonia  
Comments Compiled 1/9/2021  
www.darkskiespaonia.com

Geoffrey Levens  
446 Vista Drive #13

I think this is excellent! Much needed and very well written.  
Thank you

Rick and Linda Freimuth  
210 North Fork Ave

Linda and Rick Freimuth are fully on board with Dark Skies Paonia and the Paonia DRAFT Lighting Ordinance. By reducing the bright, accumulated light sources Paonia can reduce power consumption along with the benefit of having the best night sky views. Kudos to all who are working on this project.

Caren B von Gontard  
PO Box 30

I am in support of the Dark Skies initiative and hope this proposal is accepted by our Town Council.

Cedar Keshet  
40423 Cedar Ln, Paonia, CO 81428

Dear Town of Paonia,  
Please adapt these Dark Skies measures. I live out of town but the glare of the football field lights bothers our neighborhood on Pitkin Mesa. I also can see the light pollution when we try to view the night sky. It is so much healthier for the people to have less light at night. It is also beneficial to the lovely trees in town to have less or even no light at night. Animals are also benefited by less night light.  
It makes our town so much more beautiful to be lit by less.  
Thank you so much!

Matt eland  
907 3rd street, Paonia

Excellent work!

I like what the ordinance is working to do.

I think something that would be helpful would be to include a reimbursement program and/a low income and elderly clause that aims to reduce the financial buy in. Most people want this but the transition point can be hard on people.

A “launch” or compliance date would help also, that way it can be worked towards, completed, and then maintained.

Great job!  
Matt

George Lindsey  
1200 3rd Street, Unit #6

Hi Aaron. Some thoughts on the proposed regulation are below. The first is kinda self-serving - it's unclear whether my home is single family or my community is multi-family. Silver Leaf is a condo. My other two points are more general.

Thanks for all your work on this important project!

§ 6-5-4 (A) (5) -

My residence, part of the Silver Leaf HOA, is a “Common Interest Community” (CRS Section 38-33.103(8)). The definitions in §6-5-2.1 of the proposed regulation need to clearly distinguish between multi-unit (subsection b) and single family (subsection c). If Silver Leaf, with 12 structures and a common house is considered “single family” the total project lumen limit is 6,500 X 13 = 84,500 lm Under subsection b the limit would be 20,000 per net acre = 30,000 lm. Big difference.

§ 6-5 - ?

Re street lights – much “light trespass” could be reduced if the fixtures were lowered. This change would not impact traffic or pedestrian safety, but would greatly cut back the light impact on neighborhoods. Suggest a provision that says whenever existing fixtures need to be replaced they be no more than xx feet above ground.

§ 6-5-7 -

The planning commission (not the board) can grant variances? I think a variance should come from a higher level. (Maybe Town Administrator who is responsible to the board, and then only with recommendation by Planning Commission - or something like that).

geo

George Lindsey  
1200 3rd Street, Unit #6  
Paonia, CO 81428-8484

Shane Smith

I did a quick glance at the proposed ordinance, so I could be wrong... I did not see any exception for temporary holiday lighting. An exemption should be in there in case it isn't.

Thanks,

Shane Smith

Barb Guse  
1200 3rd Street, unit 7  
Hi Aaron,

My comments are simple, mainly because reading the ordinance was too tedious for me... :)

- 1) I thought some of our streetlights were already designated for removal altogether such as at 3rd and Clark?
- 2) It seems there would be a lot less light pollution if our street lights were lowered. This wouldn't affect safety, and would probably actually improve it by reducing the needless glare from the high positions
- 3) I hope something can be done about the tennis court lights in Apple Valley Park. There are many times when they are on very late into the night and often there's no one even playing. How does that happen?
- 4) I also hope the motion detector and shield requirements will apply to the warehouses to the north of Silver Leaf at 3rd and Clark (the one housing Edesia in particular, but also Frederick Zimmer's building)

Thank you so much for your continuing efforts to make this work!  
Love the calendar!!!

Barb Guse  
1200 3rd Street, unit 7

Roger Baril

Hi. This is Roger Baril.

I read through this excellent work for town ordinance for dark skies.

I want to suggest one small easing of restrictions.

That is in section B (1). E.

It is written: to shut off lights after events and concerts and sports etc no later than 10PM.

Sometimes sport games go into overtime and concerts have a lot more than one encore performance..

These are not every day things and we want to support more room to party at night for these events like Pickin in the Park etc.

So I suggest to make it curfew on the lights at least until 11PM for these occasional events. Could even be midnight for a special event.

Very detailed and thorough proposal.

Thank you Aaron.

Roger

George Lindsey

Thanks Aaron. I didn't try to digest the dn of net acres. Will be glad to do so if it will help you, but here's a summary of Silver Leaf:

The "recent platt" (sic) that buyers were given by the developer is attached. I think it's accurate, although my guess of built footprint is just that - a guess. Might be a tad less than 95% of deeded, but not much less. Houses are tight.

My pal Barb (copied) shared her comments with me. I had forgotten about the obnoxious street light at 3rd & Clark. I noticed it last night without my glasses and thought it may have been the conjunction of Venus & Moon you (or somebody) wrote about recently, but not so - just a plain old sodium lamp twice as high above the street as necessary. I agree totally with Barb. It should go.

Timer on the tennis court makes sense, but there should be a limit. If Friday night HS football lights go out 30 minutes after the game, that's maybe 10pm. Should be the same at Apple Valley. 10pm is it.

Carolyn Ringo  
338 Main, Box 1521

Is there a need to have a streetlight in the middle of a block on a dead end street with no sidewalks?

Dorien Bethune  
507 Box Elder ave

Will you please change out the lights at our park in Lee's court, we were annexed in the 70's and are part of the town, as long as the park maintenance is taken care of that is. Thankyou!!

Justin Hess            1219 2nd. St.

The new street light at the corner of Minnesota and 2nd. St. is WAY too bright. It blocks out the sky all the way into our backyard, and is blinding from across the street. The light was installed roughly 6 months ago, without warning, and is truly a light pollution problem. Can we do anything about it?

Maybe a shield around it? Please let us know if it can be assimilated into the dark skies initiative.  
Thank you for all you do!  
Sincerely,  
Justin Hess/Ann Marie Gambino 1219 2nd. St. Paonia, CO 81428

John A. Weiss  
330 North Fork Ave.

Greetings... and I'm confident that a DarkSky designation would be a good thing for Paonia.

Lulu Volckhausen  
1003 3rd St

I fully support dark skies. I'm wondering how you will address lights for holidays or general household decorative outdoor lights.

AGENDA SUMMARY FORM

	<p>Regular Minutes: 11/24/2020 12/15/2020 Special Minutes: 12/28/2020 Liquor License Renewal: Aspen Yoga Inc dba Louie's Pizza My Heart</p>
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Summary:  
Routine Board approvals.

Notes:

Liquor license for Louie's Pizza has no modifications or changes. There are no issues from the administration or police department.

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

**Minutes**  
**Regular Town Board Meeting**  
**Town of Paonia, Colorado**  
**November 24, 2020**

**RECORD OF PROCEEDINGS**

The Regular Meeting held via zoom on Tuesday, November 24, 2020, was called to order at 6:30 p.m. by Mayor Mary Bachran, followed by the Pledge of Allegiance. Formal Video Record at: <https://www.youtube.com/watch?v=JNofzQNNts>

**Roll Call**

- PRESENT
- Mayor Bachran
- Trustee Bear
- Trustee Budinger
- Trustee Knutson
- Trustee Pattison
- Trustee Johnson
- Trustee Meck

**Approval of Agenda**

Agenda Approval

- Motion made by Trustee Budinger, Seconded by Trustee Knutson and unanimously carried to approve the agenda as presented.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

**Announcements**

COVID-19 - Review of Established Policies & Current Updates:

- Mayor Bachran briefly went over the COVID-19 protocols and guidelines.
- Delta County is in the yellow stage.
- Town Hall has put in place a new schedule of operation, increased sanitization, and remote office hours, as necessary.
- Resolution 2020-15 – local disaster order, resolution 2020-08 – recommendation of the use of face coverings, resolution 2020-06 – authorizing town administrator to close certain facilities of the town, and COVID-19 response plan were included in the packet.

COGCC Update (Colorado Oil & Gas Conservation Commission):

- Trustee Knutson briefed the board members and the public on the COGCC update.
- The report from the Trustee Knutson about the COGCC was included in the packet.
- The rulemaking has been finalized.

**Recognition of Visitors & Guests**

Shop Safe, Shop Local Recognition:

- Mayor Bachran presented Shop Safe, Shop Local Recognition to:
  - The Delta County Libraries – Paonia Branch
  - West Elk Wine and Spirit
  - Root and Vine Market
  - High Country Shopper

Visitors & Guests:

- Community member Suzanne Watson made the following comments that she was concerned with how the posting for the meetings and notices of the agenda are handled and minutes not being completed in a timely way.
- Community member Paige Smith made the following comments.
  - A system for public comment to be part of the record and included in the agenda packet, and a way to formally respond to the public comment in a public way.

**Staff Reports**

Administrator's Report:

- Submitted the COVID-19 and CDOT grants.
- The Town Businesses and the North Fork Senior Connections grants have been processed.
  - Business grants were given to those businesses who turned in an application in need of assistance.
  - North Fork Senior Connections grants were given to those who turned in an application in need of assistance with their groceries, utility bills, and such.
- Munidocs program added to online Municipal Code for publication of miscellaneous documents including resolutions and contracts.
- Trustee Pattison made the following comments.
  - Status of the COVID-19 fund press release – Mayor is working on the press release.
  - Status of the scheduling a joint meeting with the board and planning commission in the works.
  - Status of the zoning and board of appeals on attorney's report.

Public Works report:

- The report was included in the packet.

Police Report:

- Chief informed the board of a juvenile investigation.
- Installation of the mask sign done Friday near the high school and the road got vandalized again on Saturday – possibility of installing a camera to capture the person responsible for destroying town property.
- Installation of the car cameras in the works.
- A meeting with the Hotchkiss Marshal and Delta County Chief is in the works to talk about animal control.

Attorney Report:

- Franchise Agreement with the charter is in the process.
- Worked on the minor subdivision with the Town Administrator.
- Attorney gave a summary regarding the board of appeals.
  - Clean up of the municipal code under chapter 2 – addressing the creation of the zoning board of appeals.
  - One board was established to hear both zoning and building concerns and decision making on formal decisions of subdivisions.
  - Trustee Knutson is in favor of a combined zoning and planning board.
- Trustee Pattison was concerned regarding the status of Colorado Code Consulting.
  - Attorney Nerlin stated the primary contact for CCC was out of town.
  - Provide an update at the next board meeting on December 15<sup>th</sup> regarding the outcome of the call between CCC and Attorney Nerlin.
  - Will work with staff for a proposed solution regarding CCC and present at the next meeting on December 15<sup>th</sup>.

**Disbursements**

Treasurer’s Report:

- Reviewed disbursements and payroll.
- Disbursements and account analysis were included in the packet.
- Continue to work on the 2021 budget.

Disbursements Report:

Motion by Trustee Knutson and seconded by Trustee Budinger and unanimously carried to approve the disbursements as provided.

Public comments:

- Community member Paige Smith made the following comments.
  - The amount of pay that was paid out to the Finance Officer, Public Works Director, and Town Administrator was higher than normal.
  - Clarification was given – the payout amount was higher due to paying out of PTO hours not used for time off.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			

Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

**Regular Business**

2021 Budget Public Hearing:

- Public Hearing opened to the board by Mayor Bachran:

7:18 p.m.

- Discussion ensued on the balanced 2021 budget.
- A transmittal letter was included and can be viewed on the ClearGov website.

Board & Staff discussion points:

- Trustee Pattison made the following questions:
  - Page 51 of the packet – parks – Arbor Day & Tree City paragraph at the end showing a \$2 contribution per capita – was questioned where this goes towards – Administrator/Town Clerk Ferguson clarified the \$2 goes towards planting, removal, and care of the Towns trees.

Motion made by Trustee Knutson, Seconded by Trustee Budinger and carried with 5 ayes and 1 abstain. Voting Abstaining: Trustee Pattison abstained because it is work-related.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison			X	
Mayor Bachran				

**Colorado Code Consulting Contract**

- Discussion ensued regarding the Colorado Code Consulting Contract - building department. Documents related were included in the packet.

Board & Staff discussion points:

- The current building official Dan Reardon was present and explained the plan review fee process.
- Town Attorney Bo Nerlin stated the boards' option concerning the Colorado Code Consulting contract with the Town.
  - Have an executive session to discuss any legal or negotiations.
  - Board could terminate the contract and the building official will serve to the end of the contract - December 2020.

- Board could negotiate the contract with amendments and direct staff to draft a revised contract and present it to the board at the November 1st meeting.
- A suggestion from Trustee Pattison was to add amendments to the contract.
- A suggestion from Trustee Johnson was to terminate the contract and then amend the contract.
- A suggestion from Trustee Budinger was to terminate the contract and ask Colorado Code Consulting to reply to the RFP with the amendment to the contract.
- Trustee Meck was in favor of putting out an RFP.
- Trustee Knutson has concerns with hiring a new building inspector.

Public Comment:

- A community member suggested to adopt the Colorado Code Consulting fees and upload them on the website.
- A community member suggested looking into setting up a board of appeals.

Motion made by Trustee Knutson, Seconded by Trustee Meck and unanimously failed to pass to continue contract into the next year 2021 and extend the contract for one year.

Council Member	For	Against	Abstain	Absent
Trustee Bear		X		
Trustee Budinger		X		
Trustee Johnson		X		
Trustee Knutson	X			
Trustee Meck		X		
Trustee Pattison		X		
Mayor Bachran				

Motion made by Trustee Pattison to terminate the contract with Colorado Code Consulting and propose a revised contract for 3 months with a potential for renewal pending additional terms.

Motion amended by Trustee Pattison, Seconded by Trustee Knutson and unanimously carried to terminate the contract with Colorado Code Consulting at the end of 2020 and ask to establish a 3-month contract with the for the first quarter of 2021 with automatic one-month extensions pending negotiations.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			

Mayor Bachran				
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Staff Retirement Plan Review and Update-

The discussion ensued during the work session under the employee staff retirement plan review.

Motion made by Trustee Knutson, Seconded by Trustee Budinger and unanimously carried to adopt recommendations of representative Shane Squibb for the employee retirement with Empowered Retirement.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Public Water System Discharge Permit Inspection Results

- The Public Water System Discharge Permit Inspection Results from the State of Colorado and recommendations from staff were included in the packet.
- No action was required documents were for informational purposes

Building Permit Fee Structure-

- Continued discussion by the Board regarding the building permit fee schedule.
- The proposed fee schedule was included in the packet.
- The current and proposed permit fee project valuation was in the packet.
- The three scenarios using existing and proposed structure was included in the packet.
- Trustee Pattison suggested adopting the simple fee schedule.
- Town Attorney Bo suggested to use information from the 2018 building code and have input from the building official.
- Trustee Knutson and Town Administrator suggested having a meeting with the Planning and Zoning Committee regarding this matter.

Motion made by Trustee Knutson, Seconded by Trustee Bear, and unanimously carried to table discussion.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			

Mayor Bachran				
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Revised 2021 Budget Calendar-

- Discussion ensued by the board on setting the next meeting day and time.
- Mayor Bachran stated the Board of Trustees budget work session meeting is to meet on Tuesday, November 3rd at 2:30 pm

Braver Angels America Hold America Together discussion and possible action item Requested by Trustee Knutson.

- Discussion ensued by Trustee Knutson regarding his requesting the Town signing the Braver Angels letter of support and that the board approves placement of a banner at the Twin Lakes property.
- The support letter was included in the packet.
- Two board members were not in favor of signing the letter or the placement of the banner.
- Three community members were not in favor of the town signing the letter.
- Suggestions were made and encouraged individuals to sign the letter.

**Consent Agenda**

Regular Minutes:  
10/13/2020

Special Minutes:  
8/20/2020

Motion by Trustee Bear, Seconded by Trustee Budinger and unanimously carried to approve consent agenda with corrections to October 13, 2020, regular minutes - add bullet points of Constantine Herchfields statement, add the rest of the Planning and Zoning commissioner members, and separate the Tree board from the committee reports.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

**Mayor's Report**

Mayor's Report

- Honoring the Capital Christmas Tree event.
  - Lights and sirens starting from the Highway down into Grand Ave.
  - Paonia Junior-Senior High choir will be singing.

- Purchased 2 banners with the monies from COVID-19 and the banner located near the High School was vandalized.
- Administrator Ferguson's goals are ready to send to the Mayor.

### **Committee Reports**

Finance & Personnel report:

- Meeting October 28, 2020, at 9:30 pm

Governmental Affairs & Public Safety report:

- Meeting November 9th at 3:00 pm

Public Works-Utilities-Facilities report:

- Met October 19, 2020, with the Administrator and Public Works Director.
- PHS meter is in the works in getting completed.
- Boxelder is in the works in getting completed.
- Discussed the mapping project.
- Inventory of equipment is in the works
- The bulk station is in the works.
- Discussed the creation of the water storage project.
- Discussed the water production.
- No meeting has been set.

Space to Create:

- Meeting one more time.

Tree Board:

- Met October 20th
- The creation of a draft tree management plan is in the works.
- The board would like to update the web with an updated pathway.
- Paula Martin is working on the process for the tree city 2021 application.

### **Adjournment**

The meeting was adjourned by Mayor Bachran at 8:41 pm

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Amanda Mojarro, Deputy Clerk

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Mary Bachran, Mayor

**Minutes**  
**Regular Town Board Meeting**  
**Town of Paonia, Colorado**  
**December 15, 2020**

**RECORD OF PROCEEDINGS**

The Regular Meeting held Tuesday, December 15, 2020, was called to order at 6:31 p.m. by Mayor Mary Bachran, followed by the Pledge of Allegiance. Formal Video Record at:

**Roll Call**

- PRESENT
- Mayor Bachran
- Trustee Bear
- Trustee Budinger
- Trustee Knutson
- Trustee Pattison
- Trustee Johnson
- Trustee Meck

**Approval of Agenda**

Agenda Approval

- Motion made by Trustee Bear, Seconded by Trustee Meck and unanimously carried to table the executive session.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

- Motion made by Trustee Bear, Seconded by Trustee Knutson and unanimously carried to amend the agenda to move the executive session to the first meeting in January 2021.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

**Announcements**

- None.

**Visitors & Guest**

- None

**Staff Reports**

Administrator’s Report:

- Investigating different methods for submitting comments on agenda items to the Board of Trustees.
- Addressed the call forwarding to staff feature with Phonz Plus – This feature will be used should staff be out of the office.
- An updated draft of the sections of the master plan to be prospectively emailed to the Planning Committee and the Board of Trustees for feedback.

- The information sign to be installed at Poulos Park by end of the year.
- COVID-19 update.
  - The administrator is evaluating ways to help businesses provided that the level of cases rises and enters into a red stage.
- The administrators’ written report was included in the packet.

Public Works report:

- Update on the sanitary report – report included in the packet.
- Mapping update – JDS Hydro and SGM are working on the mapping.
- Addressed the 3 water leaks on Lamborn Mesa.
  - Leaks happened due to low temperatures in weather and faulty fittings
- Bulk water station status update – currently working on the technical functions.
- Directed public works staff to check the insulation and lids of all water meters.
- C&N sidewalks have been completed.
- Sander equipment is in repair – the mag chloride product is currently unavailable
- Rise in levels of ammonia at the sewer plant during winter –
  - Methods are being looked into to resolve the issue.
  - Trustee Bear and Meck were concerned about the elevated levels of ammonia and sludge.
  - Public Works Director Loberg explained the different methods used to clean out the sludge.

Public comment:

- Community Member Suzanne Watson was concerned about the type of mag-chloride being used on the streets.
  - Type of mag-chloride – liquid
  - Used after snow builds up on 2<sup>nd</sup> St. and Grand Ave, 3<sup>rd</sup> St. and Grand Ave, 3<sup>rd</sup> St. and Main Ave, and Apple Valley.

Police Report:

- The Police Department is fully staffed with 6 officers.
- Announced the return of Officer Vassell.
- New shifts – officers will be working 4 days / 10 hours – this consists of having more coverage early in the mornings and late at night.
- Purchase of a new vehicle will be on the agenda for January.
- Mayor announced that Chief Neil Ferguson's evaluation has been completed and will be presented on the agenda for January.

Attorney Report:

- Town Attorney's memorandum report was in the packet.
- Topics discussed were – Paonia Ditch Company, Police Department, River Bank, Colorado Code Consulting.

**Disbursements**

Treasurer’s Report:

- Reviewed disbursements and payroll – documents were included in the packet.
- Continue to work on the 2021 budget.
- Recommended the adoption of Resolution 2020-23 & 2020-24

Disbursements Report:

Motion by Trustee Knutson and seconded by Trustee Budinger and unanimously carried to approve the disbursements as provided.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

- Trustee Pattison suggested having an annual cap with any one vendor
  - The administrator will be researching a policy establishment for this matter.

End of Year Disbursement Approval:

- Pre-authorization of payroll and disbursements for the end of the year
- Payroll and disbursement documents will be included in the packet for the first meeting in January.

Motion made by Trustee Knutson, Seconded by Trustee Budinger and unanimously carried to approve end of year payroll and disbursements.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

**Regular Business**

Advisory Water Committee Appointments:

- Discussion ensued regarding the appointments of the new water advisory board.
- All 7 applicants' documents were included in the packet.

Motion made by Trustee Bears, Seconded by Trustee Knutson and unanimously carried to nominate Trustee Meck as the Town representative for the Water Advisory Committee.

Motion made by Trustee Knutson, Seconded by Trustee Meck and unanimously carried to nominate Thomas Markle as the in-town representative for the Water Advisory Committee.

- Trustee Pattison recused herself from voting – the nominee was her spouse.

Motion made by Trustee Knutson, Seconded by Trustee Johnson and unanimously carried to nominate Mike Drake as the out-of-town/water company representative for the Water Advisory Committee.

Motion made by Trustee Knutson, Seconded by Trustee Johnson and unanimously carried to nominate Philip Ceriani as the water company representative – ORC for the water system for the Water Advisory Committee.

Board & Staff discussion points:

- Discussion ensued upon the staff nomination for the Water Advisory Committee
  - Community member Suzanne Watson was concerned with the staff nomination.
  - The Town Attorney stated that logically it would be the Public Works Director or the Administrator.
  - Trustee Bear suggested to leave it open – Trustee Knutson was in favor.
  - Leaving it open where both staff members can represent and participate whenever one is unable to attend.

Acquisition of Snowplow Spreader:

- Discussion ensued on the purchase of new equipment that was budgeted in the 2020 budget for \$12,000.

- Public Works Director Loberg discussed the 3 options and presented them to the Board.
  - The first choice was from the Tractor Supply store for \$7,999
  - The second choice was from Varner Equipment for \$8,507
  - The third Choice was from Northern Tool & Equipment for \$7,070

Motion made by Trustee Bear, Seconded by Trustee Johnson and unanimously carried to approve the purchase of the sander spreader from Tractor Supply.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Board & Staff discussion points:

- Trustee Pattison questioned if the piece of equipment can be placed on a different truck
  - Public Works Director Loberg stated that it can be placed on a different truck.

Public Comment:

- None.

2020-22 Accepting Coordinated Election Results:

- Resolution 2020-22 accepting the results for the Back the Badge and Retail and Medical Marijuana sales within the Town limits.
- Resolution 2020-22 was included in the packet

Motion made by Trustee Budinger, Seconded by Trustee Knutson and unanimously carried to approve Resolution 2020-22.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Resolution 2020-23 Mill Levy:

- The resolution was in the packet
- Treasurer King stated that the Mill Levy is just certifying the amount to Delta County which is determining property tax revenues for the Town.

Motion made by Trustee Budinger, Seconded by Trustee Meck, and unanimously carried to approve Resolution 2020-23, Mill Levy.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Resolution 2020-24 Budget for 2021:

- Mayor Bachran stated the Board received letters from Town Administrator and Chief requesting that their salary increases be deferred at a later time.
- The administrator reiterated the only documents needed to be approved are the transmittal letter and resolution to get sent to the State.
- Comments by Suzanne Watson and Page Smith were included in the permanent packet.
- The budget book was in the packet – completed budget 2021 book be viewed on clear gov.

Motion made by Trustee Budinger, Seconded by Trustee Knutson, and unanimously carried to approve Resolution 2020-2020-24 Budget for 2021.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Resolution 2020-25 Local Disaster Declaration Extension

- Discussion ensued to extend until March 2021.
- The resolution was in the packet.

Motion by Trustee Knutson, Seconded by Trustee Budinger and unanimously carried to approve Resolution 2020-25 Local Disaster Declaration Extension until March 2021.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

GAPS – Accessory Dwelling Unit Update:

- The Governmental Affairs & Public Safety Committee presented the Board with their recommendations and summary on ADUs how it should be regulated.
- Trustee Knutson commended the committee for their work
- Trustee Bear suggested sending the draft ordinance to the Planning Committee for review.

Motion by Trustee Budinger, Seconded by Trustee Meck and carried with 5 ayes and 1 nay to direct the GAPS Committee to draft as an ordinance and bring it back to the Board for review.

Council Member	For	Against	Abstain	Absent
Trustee Bear		X		
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

- Town Attorney Nerlin stated that it was at the Board's discretion to send the draft to the Planning Commission for review first or Direct the packet materials to be reviewed by them.

Christmas Lights Judges:

- Winners will be announced at the first meeting in January.
- 1<sup>st</sup> place will receive \$75
- 2<sup>nd</sup> Place will receive \$50
- 3<sup>rd</sup> place will receive \$25

**Consent Agenda**

Regular Minutes:  
11/10/20

Motion by Trustee Bear, Seconded by Trustee Meck and unanimously carried to approve the consent agenda as presented.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

**Mayor's Report**

Mayor's Report

- Announced the Christmas light judges
  - Mayor Bachran appointed Amanda Mojarro and her family
  - Attended a couple of Region 10 meeting regarding affordable housing and regional economic recovery.
  - Mayor Bachran was a panelist for the Great Lakes Community action partnership for creating small community entrepreneur eco-systems.
- Administrator updated the Board on Colorado Code Consulting
  - No response has been received from CCC regarding the discontinuation of the existing contract and the proposed revision of the contract
  - CCC is in partnership with another company.
  - Town Administrator stated while attending the administrator's meetings discussion was ensued about creating a municipal building department as one department.
  - Reached out to other communities to allow for the possibility of allowing their building inspectors to come to Paonia.
  - Setting up a meeting with the Planning Committee for 2021 to review the adoption of the 2018 building code.

Finance & Personnel report:

- Meeting December 16, 2020, at 10:00 am for check signing.

Governmental Affairs & Public Safety report:

- Met December 7th at via zoom
- Discussed Marijuana regulations and licensing
- Discussed ADUs.
- Set up a short-term rental Let's session for January 14, 2021, at 6:00 pm via zoom.
- Meeting January 11, 2020, at 3:00 pm via zoom.

Public Works-Utilities-Facilities report:

- Met December 15, 2020
- Discussed issues reported on by public works director

- Discussed the need for the community to shovel their sidewalks – add a reminder to the utility bill
- School meter installation to be completed by end of 2020
- Trustee Pattison suggested contracting someone to shovel sidewalks and bill the customer for the service.

Tree Board:

- Tree City application complete
- 2 seats will become vacant and will be on the agenda for January for re-appointment.

**Executive Session**

- Tabled to the first meeting in January 2021.

**Adjournment**

The meeting was adjourned by Mayor Bachran at 8:19 pm

\_\_\_\_\_  
Amanda Mojarro, Deputy Clerk

\_\_\_\_\_  
Mary Bachran, Mayor

**Minutes**  
**Special Town Board Meeting**  
**Town of Paonia, Colorado**  
**December 28, 2020**

**RECORD OF PROCEEDINGS**

The Special Meeting held Monday, December 28, 2020, was called to order at 3:30 p.m. by Mayor Mary Bachran, followed by the Pledge of Allegiance. Virtual Meeting.

**Roll Call**

- PRESENT
- Mayor Bachran
- Trustee Bear
- Trustee Budinger – arrived at 3:32 p.m.
- Trustee Knutson
- Trustee Pattison
- Trustee Johnson
- Trustee Meck - absent

**Approval of Agenda**

Agenda Approval

- Motion made by Trustee Bear, Seconded by Trustee Knutson and unanimously carried to approve the agenda as presented.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck				X
Trustee Pattison	X			
Mayor Bachran				

**Regular Business**

Discussion ensued regarding the acquisition of a police patrol vehicle. Chief Ferguson proceeded to inform the Board about the 2020 Equinox and request their approval for the purchase from Hellman Chevrolet effective January 1, 2021.

Board & Staff discussion points:

- Kelly Blue Book value
- Cost of vehicle \$22,299
- The purchase date will be in the year 2021
- Cost of decals

Motion made by Trustee Bear, Seconded by Trustee Knutson and unanimously carried to approve the purchase of the 2020 Equinox as presented.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck				X
Trustee Pattison	X			
Mayor Bachran				

**Adjournment**

The meeting was adjourned by Mayor Bachran at 3:44 pm

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Amanda Mojarro, Deputy Clerk

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Mary Bachran, Mayor

8.

8400 (07/24/19)  
COLORADO DEPARTMENT OF REVENUE  
Liquor Enforcement Division  
**Submit to Local Licensing Authority**

**LOUIE'S PIZZA MY HEART  
PO BOX 1713  
Paonia CO 81428**

Fees Due		
Renewal Fee		351.25
Storage Permit	\$100 X _____	\$
Sidewalk Service Area	\$75.00	\$
Additional Optional Premise Hotel & Restaurant	\$100 X _____	\$
Related Facility - Campus Liquor Complex	\$160.00 per facility	\$
Amount Due/Paid		\$

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

## Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name <b>ASPEN YOGA INC</b>		Doing Business As Name (DBA) <b>LOUIE'S PIZZA MY HEART</b>		
Liquor License # <b>28-42099-0000</b>	License Type <b>Beer &amp; Wine (city)</b>	Sales Tax License # <b>28420990000</b>	Expiration Date <b>02/20/2021</b>	Due Date <b>01/06/2021</b>
Business Address <b>202 GRAND AVE Paonia CO 81428</b>				Phone Number <b>9705278977</b>
Mailing Address <b>PO BOX 1713 Paonia CO 81428</b>			Email	
Operating Manager	Date of Birth	Home Address	Phone Number	

- Do you have legal possession of the premises at the street address above?  Yes  No  
Are the premises owned or rented? Owned  Rented\*  \*If rented, expiration date of lease 11/10/2055
- Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. Yes  No
- 3a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? Yes  No
- 3b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? Yes  No
4. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. Yes  No
5. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. Yes  No
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes  No
7. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. Yes  No

87

8.

8400 (07/24/19)

COLORADO DEPARTMENT OF REVENUE  
Liquor Enforcement Division

**Affirmation & Consent**

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business	Title
Louis Hayes	Owner
Signature	Date
<i>[Signature]</i>	12/17/2020

**Report & Approval of City or County Licensing Authority**

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

**Therefore this application is approved.**

Local Licensing Authority For		Date
Signature	Title	Attest

### Tax Check Authorization, Waiver, and Request to Release Information

I, \_\_\_\_\_ am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of \_\_\_\_\_ (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and its duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business)		[Redacted]		Number
Louie's Pizza				
Address				
202 Grand Ave				
City		State	Zip	
Bionig Co			81428	
Home Phone Number		Business/Work Phone Number		
[Redacted]		970 527 3265		
Printed name of person signing on behalf of the Applicant/Licensee				
Louis Hayes				
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information)				Date signed
[Signature]				12/17/2020

**Privacy Act Statement**

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

AGENDA SUMMARY FORM

	Finance & Personnel Governmental Affairs & Public Safety Public Works-Utilities-Facilities Tree Board
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Summary:

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

AGENDA SUMMARY FORM

	<p>For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(f) and <u>not</u> involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees; specific to Town Administrator 6-month review.</p> <p>For a conference with the Town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. Section 24-6-402(4)(b); Specific to Eric Pace v. Town of Paonia</p>
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Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran: