



TOWN OF PAONIA
214 GRAND AVENUE
REGULAR TOWN BOARD MEETING AGENDA
TUESDAY, MARCH 28, 2023 6:30 PM
[HTTPS://US02WEB.ZOOM.US/J/87995749365](https://us02web.zoom.us/j/87995749365)
MEETING ID: 879 9574 9365
ONE TAP MOBILE
17193594580

Roll Call

Correspondence Received

1. [Water Company Leak Credits](#)
[Attached Images](#)
[Code supplement from Town Clerk](#)
2. [BLM Open House Comment](#)
3. [Gridline Skateparks Communication](#)
4. [Potholes on bridge](#)
5. [Paonia in Motion Comments](#)
6. [Tree Board Update](#)

Approval of Agenda

Announcements

Public Comment

Consent Agenda

- [March 15, 2023 Special Meeting Minutes](#)
- [March 20, 2023 Special Meeting Minutes](#)
- [March 21, 2023 Special Meeting Minutes](#)

Disbursements

- [Liquor License Renewal- Thomas Waldos Tavern LLC](#)
- [Large Park Event Permit- Arbol Market 2023](#)

Staff Reports

Public Works Director

- [Request for Board Action- Spring Clean-Up](#)

Town Clerk

- [Request for Action- Sewer Tap Relinquishment](#)
- [Request for Action- Town Hall Closure for IT Upgrade TBA](#)

Actions & Presentations

Other Items

1. [Presentation and Consideration of Entertainment Districts and Common Consumption Areas to be allowed in Paonia.- Brandt Thibodeaux](#)
2. [Announcement of Town Manager Finalists and Discussion of Interview Process](#)
3. [Approval of intent to Ask Senators Bennet & Hickenlooper for Congressionally Directed Funds to buy the decommissioned school building.](#)
4. [Approval of Ordinance 2023-03: Amending Section 11-1-80 of the Paonia Municipal Code Regarding Street Closures](#)
5. [Riverbank Conservation Easement, Trail Development & Acquisition: Further Discussion](#)
6. [Appointing a Negotiations Committee for the Urban Rural Continuum Contract.](#)

Executive Session

Executive Session pursuant to C.R.S. 24-6-402(4)(b) for purposes of conferencing with the Town Attorney to receive legal advice on specific legal questions regarding the encroachment of a fence on Town-owned property.

Mayor & Trustee Reports**Adjournment**

AS ADOPTED BY:
TOWN OF PAONIA, COLORADO
RESOLUTION NO. 2017-10 – Amended May 22, 2018

I. RULES OF PROCEDURE

Section 1. Schedule of Meetings. Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

Section 2. Officiating Officer. The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

Section 3. Time of Meetings. Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

Section 4. Schedule of Business. If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor's Report (10 minutes)
- (g) Staff Reports: (15 minutes)
 - (1) Town Administrator's Report
 - (2) Public Works Reports
 - (3) Police Report
 - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

* This schedule of business is subject to change and amendment.

Section 5. Priority and Order of Business. Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

Section 6. Conduct of Board Members. Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

Section 7. Presentations to the Board. Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

Section 8. Public Comment. After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

Section 9. Unacceptable Behavior. Disruptive behavior shall result in expulsion from the meeting.

Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings. These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

II. CONSENT AGENDA

Section 1. Use of Consent Agenda. The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

Section 2. General Guidelines. Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

Section 3. Removal of Item from Consent Agenda. One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

III. EXECUTIVE SESSION

Section 1. An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed "in as much detail as possible without compromising the purpose for which the executive session is authorized." In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

Section 2. During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

Section 3. Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

IV. SUBJECT TO AMENDMENT

Section 1. Deviations. The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

Section 2. Amendment. The Board may amend these Rules of Procedures Policy from time to time.

Town of Paonia

5



Correspondence Received

Timothy & Shauna Meilner

[REDACTED]
Paonia, CO 81428

meilnerclan2@gmail.com / [REDACTED]

To: Town of Paonia, Mayor Bachran and Board of Trustees

March 20, 2023

Dear Mayor Bachran & Board of Trustees,

This letter is being written on behalf of myself and my husband, long-time residents of Paonia, in regards to a domestic water issue. Please consider this a matter of public record as we submit it as a formal appeal to the Board, regarding an Emergency Water Ordinance for our water company: South Lamborn Mesa Water Company (SLMWA).

We own property at 40208 Sunridge Court, and SLMWA has been our domestic water supply company since we built our home in 1997-98. Tim and I had been on vacation for two weeks and returned home on Friday night, March 17. Early Saturday afternoon, when we were outside, we heard what sounded like a stream of water. Tim traced it to the top of our property and discovered what appeared to be a domestic water line leak. He shut off the water valve immediately, and we called Shannon Smith, Janelle Comer, and Dick Kendall excavation to get on top of the problem. An emergency line locate was performed and the digging began. After several hours, the broken pipe was located and repaired by Kendall and son. At that time, my husband took a photograph of our meter, to try to get an idea of how much water leaked out while we were away from home. Sadly, it was about 100,000 gallons of our precious water; the timing was indeed unfortunate.

This morning, I received a bill from SLMWA secretary Shannon Smith for nearly \$1,000 (see attached bill due March 31); our previous bill which was due on March 24 is also attached. Because SLMWA has chosen not to read meters during the Winter, bills are actually estimates of water usage during this time of year, and ours are usually around \$78. None of our neighbors recognized that there was a domestic line break, because it happened at a joint that was distal to the main domestic water line for the subdivision. Likewise, the gal who came over to take care of our pets each day did not notice the sound, nor did she see the stream running through one side of the property.

Today I sent messages to Shannon, then called Janelle Comer and Marsha Wilmeth, to see if there is any way to appeal the exorbitant water bill (such as be charged for all of the gallons of spillage at a rate less than the highest rate possible). I also drove into the Town of Paonia office and spoke with Sam, who suggested I write this letter to you, prior to your upcoming meeting (which is to include emergency water ordinance clauses).

We respectfully ask for due consideration regarding this incident, in the hopes of lessening our giant water bill as we work to pay for the water that was lost during our absence. (We are also anticipating a large excavation/repair bill from Saturday when the emergency was called.) We kindly request that a partial credit be granted to South Lamborn Mesa Water Association on our behalf, to decrease the burden of debt generated by way of a situation out of our control.

Please contact me for further details or for proof of our absence, etc. Thank you for your time and consideration.

Sincerely,

Shauna L. Meilner

South Lamborn Mesa Water Association

DUE 03/24/2023

\$78.75

[Review and pay](#)

Powered by QuickBooks

Dear Shauna Meilner,

Here's your invoice! We appreciate your prompt payment.

Thanks for your business!
South Lamborn Mesa Water Association

Bill to

Dr. & Mrs. Tim Meilner
[REDACTED]
Paonia, CO 81428

Terms

Net 15

South Lamborn Mesa Water Association

DUE 03/31/2024

\$976.38

[Review and pay](#)

Powered by QuickBooks

Dear Shauna Meilner,

This is the bill for the March 2023 leak - we can review and make payment plans.

South Lamborn Mesa Water Association

Bill to

Dr. & Mrs. Tim Meilner

[REDACTED]
Paonia, CO 81428

Base Rate 2023

\$50.00

Base Rate for basic residential water \$50 per base unit.

1 X \$50.00

Operating Expense

\$15.00

1 X \$15.00

Sec. 13-1-100. Maintenance of water pipeline.

- (a) The Town of Paonia operates, maintains and supports a water collection and distribution system, primarily for use by residents living within the Town corporate limits.
- (b) The Town of Paonia is not a public utility, nor is it furnishing water or any other service as a public utility, but does so solely as an accommodation to users outside the Paonia Town limits or as a municipal service to residents of the Town.
- (c) All collection lines from springs and other water sources, transmission lines to and from reservoirs or between reservoirs, and main supply lines to the Town is the responsibility of the Town of Paonia.
- (d) Within the boundaries of the Town of Paonia the maintenance of the water distribution system, including main and laterals to the valve or meter at the user's property line, shall be the responsibility of the Town. After the meter the maintenance is the responsibility of the water user.
- (e) Outside the boundaries of the Town of Paonia the maintenance of the water distribution system is limited to the main lines. The maintenance of private lines including the tap and meter is the responsibility of the water company or water user. The Town Administrator will keep a list of water main lines repaired by the Town of Paonia.
- (f) If a leak is detected in water lines that are not the Town's responsibility and if the repairs are not initiated or completed by the owner(s) within thirty (30) days of notification, the Town may contract the necessary repairs and prorate the cost to the owner(s). The Town reserves the right to terminate water service through lines that are leaking excessively and not being repaired. The Town Administrator shall make the determination as to the timeliness of repair and whether or not the leakage is excessive. No leak credits shall be given to water companies.

(Ord. No. 2016-07 , § 2, 1-10-2017)

Samira V

From: Leslie
Sent: Tuesday, March 21, 2023 8:21 AM
To: Ben Graves; Dave K
Cc: Ben Katz; Mary B; Rick S; Samira V
Subject: RE: Jumbo Mountain Travel Management Plan Request for Town Council

Thank you for your correspondence. It will be included in the next Board meeting under correspondence received.

Leslie Klusmire
Interim Town Administrator
Town of Paonia, Colorado

"Every time you are tempted to react in the same old way, ask if you want to be a prisoner of the past or a pioneer of the future." — Deepak Chopra

Please consider the environment before printing this e-mail.
Sender and receiver should be mindful that all my incoming and outgoing emails may be subject to the Colorado Open Records Act, § 24-72-100.1, et seq.

From: Ben Graves <bgraves@deltaschools.com>
Sent: Tuesday, March 21, 2023 8:01 AM
To: Dave K <DaveK@townofpaonia.com>
Cc: Ben Katz <ben@theconservationcenter.org>; Mary B <maryb@townofpaonia.com>; Rick S <RickS@townofpaonia.com>; Samira V <SamiraV@townofpaonia.com>; Leslie <leslie@townofpaonia.com>
Subject: Re: Jumbo Mountain Travel Management Plan Request for Town Council

I spoke with the BLM- they said a late comment (after April 9th) would not be considered.

I'll be perfectly honest that as a Town citizen, I am very disappointed in our Town's presence at the BLM open house that was hosted at Town Hall on Wed and Thurs last week. The BLM staffers were asking about where the Town leadership was and why there were not many council members at the public meetings. Usually- when they put on such important meetings at a public venue like Town Hall, the Town leadership acts as "meeting Host" welcoming people, etc. They told me that in prior public meeting processes (in Montrose and Ridgeway for example) they are used to seeing Town Council members and staff asking and answering questions. This plan will determine the fate of recreational access on Jumbo mountain for decades. I'd really like to see the Town weigh in because of the importance to quality of life for Town residents.

Thanks
Ben

On Mon, Mar 20, 2023 at 1:38 PM Dave K <DaveK@townofpaonia.com> wrote:
In talking with Mary and Ben K we'll go for Aprils meeting

FOLLOW THESE EASY STEPS

*and your community can
be home to a world class
Grindline skatepark.*



LET'S GET STARTED.



■ Pitcher Park (Carnegie, PA) gets a visit from **Tony Hawk** and friends

1

GET ORGANIZED

UNITED WE STAND, DIVIDED WE FALL.

Working together with your skateboarding community is the first and most important step in getting a skatepark built. Get organized, and form a skatepark committee.

Write letters to your mayor, parks & rec department, city administrator or city council asking that they develop a skatepark.

You can also host a community meeting or attend a city council meeting together and request to be on the agenda to discuss the need for a skatepark. There's strength in numbers, so get as many people as you can to the meetings to show their support.



2

PROMOTE THE BENEFITS

THEY THINK THEY KNOW, BUT THEY HAVE NO IDEA.

Once the request is out there, gaining support for the new public skatepark and dispelling myths about skateboarders is the next hurdle.

Public skateparks promote recreation within communities, offer an outlet for youth who are not involved in traditional team sports, and attract new business opportunities, like skateshops and food concessions. They also provide skateboarders a legal and appropriate setting to practice their sport, and give both skaters and spectators a place to come together.



CHEAT SHEET: BENEFITS OF A SKATEPARK

Skateparks address many of the goals local leaders are tasked to achieve for their residents. Here are some talking points.

- Skateparks support people of all ages who wish to pursue active, healthy lifestyles by providing a safe, fun, contained area to practice their sport.
- Skateparks provide a decade or more of service with no substantial maintenance requirements, yielding unparalleled return on investment.
- Skateparks get more recreational use hours than any other local recreational facility.



3

FIND A POTENTIAL SITE

LOCATION, LOCATION, LOCATION.

A quick inventory of open park spaces or parks in need of improvements will result in a list of potential skatepark sites.

Skateparks can be built on lands with site conditions that may not be suitable for other purposes. An old swimming pool or an under-used basketball or tennis court can be converted into an amazing skatepark. Skateparks can also be added into an existing park to share access to amenities and facilities. Work with your local government to agree on a site-selection process.

PAINES PARK · PHILADELPHIA, PA



SPRING PARK · HOUSTON, TX



LOUISVILLE EXTREME PARK · LOUISVILLE, KY



4

GET IN TOUCH WITH GRINDLINE

CALL US MAYBE.

Seeking advice from Grindline will provide invaluable direction in fulfilling your skatepark plans.

Because of our experience, we have a unique ability to translate the needs of skateboarders into design concepts that work for all ages and abilities.

Grindline can recommend what sites will work best and develop preliminary concepts and budgets based on the size and complexity of your desired skatepark. We can reach out to local leaders, add our voice to the conversation, and communicate the benefits of our skateparks to decision-makers.



5

FIND FUNDING

MONEY MAKES THE WORLD GO ROUND.

Funding for your skatepark can be obtained through fundraisers, municipal budgets, material donations, and grants.

MUNICIPAL BUDGETS

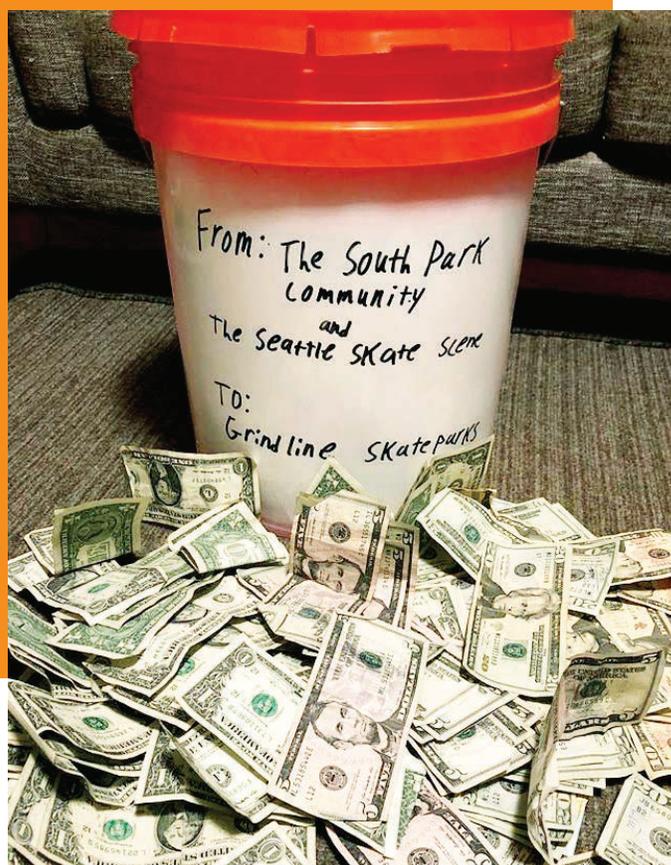
Master plans and capital improvement plans provide cities with a spending roadmap. Ask to have a skatepark included as part of the plans and it may become something the city will budget for. If your community has an existing park with a large budget, suggest replacing it with a cast-in-place concrete skatepark. Concrete requires little to no maintenance, so savings from a maintenance budget could be used to build a new skatepark.

MATERIAL DONATIONS

Grindline has helped coordinate in-kind donations for many skatepark committees by providing detailed material lists with quantities and product specifications—this simplifies the process for committees as they inventory donations.

FUNDRAISING

Auctions, skate contests, local festivals, and online fundraising can all bring the community together to raise cash donations. Use social media to share your community's journey as you develop your skatepark.



THE TONY HAWK FOUNDATION

Since 2002, the Tony Hawk Foundation has awarded a total of \$7 million to over 600 projects. They can help advocates with coaching, data, strategy, and so on.

Since THF's inception, Grindline has helped over 50 clients obtain over \$500,000 in grant funding for public skateparks. Visit tonyhawkfoundation.org for more info.

6

PEOPLE, GET READY

YOU JUST GET ON (A) BOARD.

You have the need for a skatepark identified, a concept to share, community support and seed money. It is time for the City to step in and move the project across the finish line.

Ask for a meeting with the Parks & Recreation Department leaders and present your plan. Our local officials are there to listen and any park that was ever built started because someone asked for it.

It only takes one voice and one ear for a skatepark plan to get rolling.





**Statement of
Qualifications**

GRINDLINE

CONCRETE SKATEPARK DESIGN & CONSTRUCTION



4619 14TH AVE SW, SEATTLE, WA 98106 · 206-932-6414 · GRINDLINE.COM



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We needed a place to skate.

We started Grindline because we had an obligation to provide a place for opportunity. For recognition, acceptance, and camaraderie. An outlet for artistic expression. A place to build self-esteem.

A place to skate.

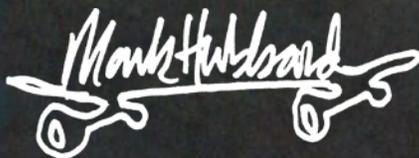
The skaters in our community watched year after year as the wooden ramps we built turned to pulp under the rain clouds of our beloved Pacific Northwest. We were chased away from sidewalks and hills and fined for building renegade skateparks on unused public land.

If we couldn't skate on our own streets, and we weren't allowed to build new places of our own, where were we to go?

But more importantly, where would we end up?

Grindline remains deeply connected to our past experience. This is what keeps us real. It's what keeps us true.

We eat, live, and breathe skateparks. And we make them...so we can skate them.



Mark Hubbard
Founder

Grindline Skateparks

Meet Our Team



Matt Fluegge
Chief Executive Officer

As Grindline's CEO, Matt has overall responsibility for managing the operations and administration for Grindline Skateparks. Matt ensures that all contract obligations are fulfilled and maintains a high level of communication with clients for the duration of their project. Matt oversees all of Grindline's construction and design projects. He is responsible for developing project scope and budgets, generating accurate cost estimates, overseeing preparation of project documents, communicating with clients, and scheduling projects. Matt has extensive experience working with architects, engineers, surveyors, and artists on interdisciplinary design teams.



James Klinedinst
Project Manager

James works closely with the design and construction crews to bring projects in on schedule and on budget, with the quality of craftsmanship that Grindline is famous for. He is a highly skilled AutoCAD and Rhino technician with extensive insight towards graphic and drafting multimedia. James is responsible for the preparation of Grindline's construction documents, taking the project from conceptual design to detailed construction bid documents. James is ready to offer prompt response to anything that may arise during the bid and construction process.



Brett Johnson
Lead Designer

Brett Johnson initially joined the Grindline Team as an intern while in his 3rd year of Washington State University's Voiland College of Engineering and Architecture. With his degree in Civil Engineering and specialty in Structural Engineering, Brett brings highly valuable engineering knowledge to the world of skatepark design. He uses his skateboarding experience, 3D modeling capabilities, and his advanced CAD drafting skills to both produce and display informed, functional, and buildable skatepark terrain. Brett applies his engineering focus on designing safe and economical skateparks for a changing environment and increases the efficiency in the use of skatepark construction materials.



Alex Sandlin
Project Engineer

As a child living in Hawaii Alex found a love for building ramps and skateboarding; building his first wooden ramp in his backyard. Fast forward twenty-three years and his passion and devotion to both crafts are stronger than ever. He moved back to Seattle and found a new passion in Concrete and the skateparks made from them. Alex attended Western Washington University and upon graduating claimed a B.S. in Engineering. From his years of education and hands on experience Alex brings a unique skillset to assist both the design teams responsible for dreaming up our parks and the construction teams that make them a reality. Alex is also responsible for cost estimates, additional design input, procurement of materials, project documents and helping to ensure the project is on budget and on schedule.



Dave Palmer
Site Superintendent

Dave began riding skateboards at a young age, which eventually led to an 8-year career as a professional skateboarder. In 1997, Dave switched gears and became involved in skatepark construction when he joined the construction team that built the Vans skateparks across the nation. He teamed up with Rob Owen and Mark Hubbard to found Grindline Skateparks in 2002.



Rob Owen
Site Superintendent

Rob spent his formative years in Milwaukee, where he grew up skating the legendary Turf Skatepark. His taste for concrete skate facilities manifested itself when he moved to Seattle in 1996. Rob became a member of the group responsible for the construction of the West Seattle Bowl, a private backyard pool built in what is now Rob's backyard. After working on many of the most famous skateparks built in the late 90's, Rob became a founding member of Grindline Skatepark in 2002.





GRINDLINE

SKATEPARKS

Since 2002, the Grindline team has designed, sculpted, and skated millions of tons of concrete across the United States and around the World. Our expertise is translating the needs of local skaters into skatepark designs that will progress with them into the future. We consider environment, topography, safety, skill development, budget, accessibility and user volume in designs for our clients. We've designed and constructed over 250 skateparks, from Orcas Island in Washington State to the Holy Lands of Israel, giving us an intimate understanding of building community through skateboarding.



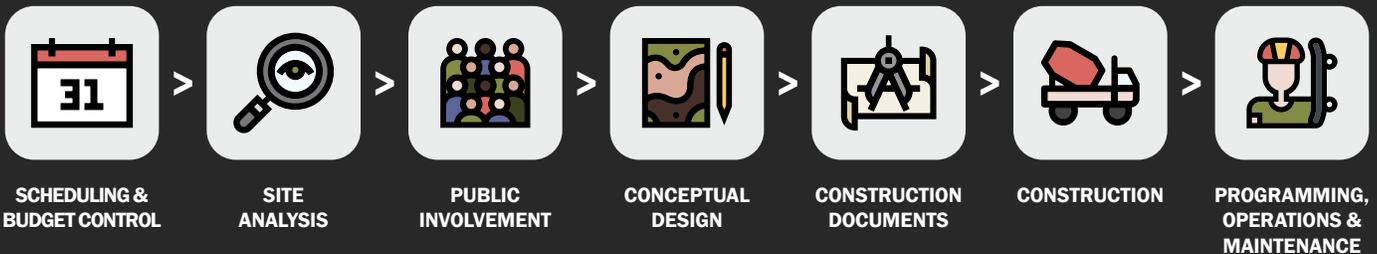
Our Philosophy

A world class skatepark is the result of an entire community coming together to work toward a common purpose. It's our responsibility to engage all interest groups throughout the development of their park and motivate them to work together. We aim to empower skate advocates and community groups by giving them the tools and knowledge they need to make informed decisions. We facilitate the exchange of ideas and information related to aesthetics, safety, crime prevention, as well as programming, and meld these "needs" and "wants" into a successful skatepark. Our principal design philosophy is based on our recognition that every community and project site is unique, requiring a skatepark design tailored to its location. To do so, our approach is based on four fundamentals:

- Open collaboration with the client and community through community involvement & public outreach
- Timeless Designs that appeal to all ages and skill levels
- Integration & Context
- Efficient Engineering, Sustainable Design and Budget Management

Project Approach

Building a skatepark can be a daunting task. On the following pages, we break the process down into **seven simple steps** that the whole community can follow and understand.



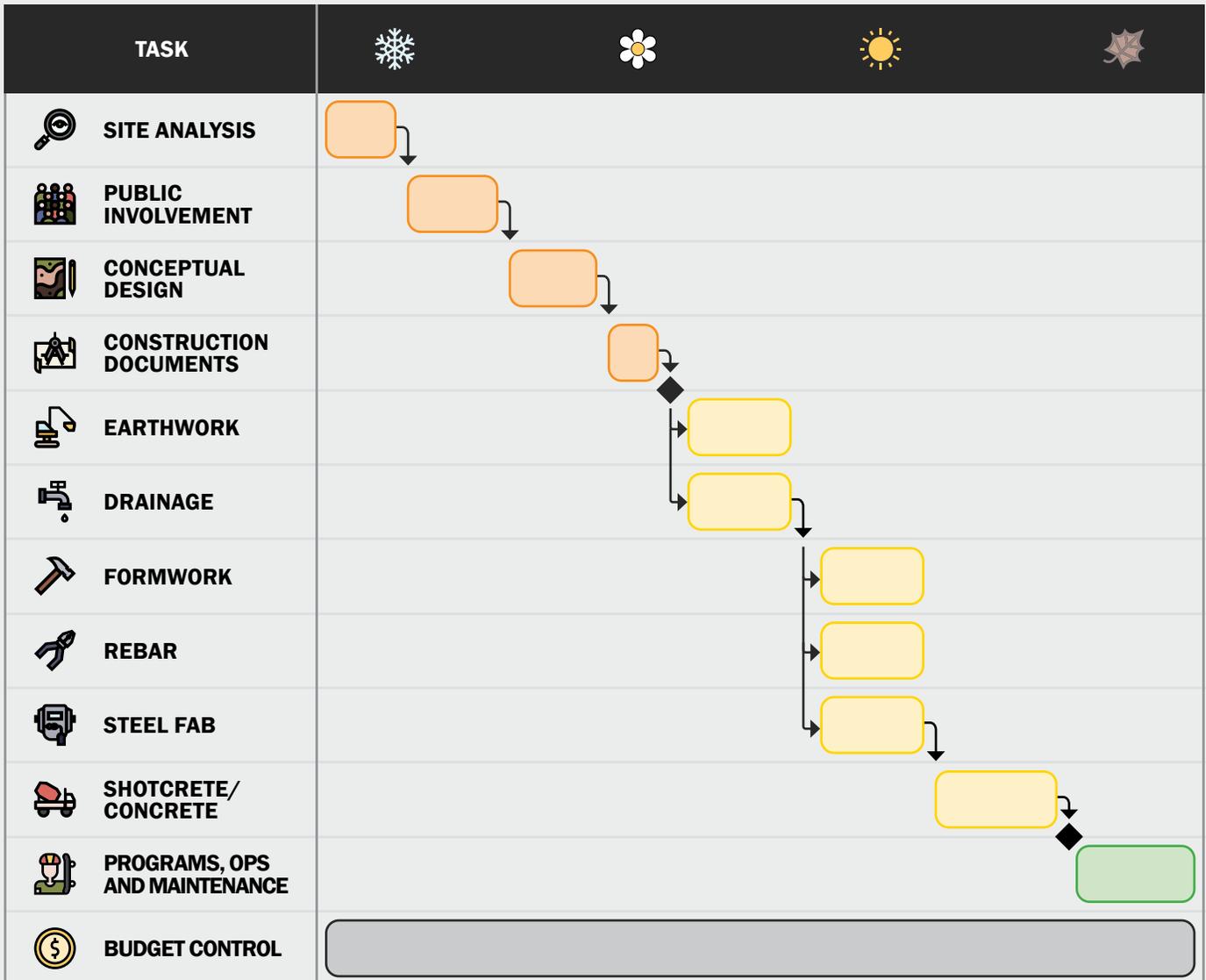
Project Approach

SCHEDULING & BUDGET CONTROL > SITE ANALYSIS > PUBLIC INVOLVEMENT > CONCEPTUAL DESIGN > CONSTRUCTION DOCS > CONSTRUCTION > PROGRAMMING, OPERATIONS & MAINTENANCE



Scheduling & Budget Control

Through close communication with stakeholders, we keep projects on time and on budget.



We're well versed in **Critical Path Method (CPM)** scheduling for both design and construction, and tailor our CPM Master Schedule Template to each project. Through close communication with stakeholders, we develop a list of tasks throughout the lifecycle of the project, identifying key deliverables and milestones within each project phase.



Our Foremen use Raken mobile daily reporting software which allows our PM's to get information that may impact schedule and/or budget from the field in real time.



We use Microsoft Project to develop Critical Path Method schedules, assign resources to tasks, track progress, manage the budget, and analyze workloads.



In order to provide accurate project costs, we maintain a database of material and labor costs from the last

18 YEARS

Project Approach

SCHEDULING & BUDGET CONTROL > **SITE ANALYSIS** > PUBLIC INVOLVEMENT > CONCEPTUAL DESIGN > CONSTRUCTION DOCS > CONSTRUCTION > PROGRAMMING, OPERATIONS & MAINTENANCE



Site Analysis

In order to properly site the skatepark and associated amenities, we conduct a thorough site analysis of each location.

TANGLEWOOD PARK

SITE ANALYSIS



EXISTING SITE CONDITIONS

We study soils reports, topographic surveys, underground utilities, existing vegetation, the site's topography.



CURRENT AND PLANNED IMPROVEMENTS

We consider how restrooms, walkways, connection paths, park seating, non-skatepark play areas, and parking will affect placement on the site.



EXTERNAL CIRCULATION AND PUBLIC SAFETY

We look at how users get to the skatepark, whether by car, board, bike, foot, public transportation, to allow for safe access to the park.



INTERNAL CIRCULATION

We scrutinize the location and placement of the skate features to create smooth flow through the skatepark and avoid potential collision routes or blind spots.

Project Approach

SCHEDULING & BUDGET CONTROL > SITE ANALYSIS > PUBLIC INVOLVEMENT > CONCEPTUAL DESIGN > CONSTRUCTION DOCS > CONSTRUCTION > PROGRAMMING, OPERATIONS & MAINTENANCE



Public Involvement

Typically, we hold **2-3 public input sessions** during which we...



EDUCATE THE COMMUNITY

about the steps of the skatepark design process.



ESTABLISH OPEN COMMUNICATION

between Grindline employees and community members.



PROVIDE KNOWLEDGE

so community members can make informed decisions.



'HANDS ON' COLLABORATION

We invite community members to share ideas by

writing **SKETCHING**

&

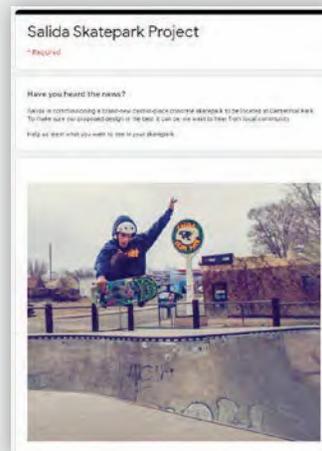
REAL TIME 3D MODELING

alongside our team.



ONLINE SURVEYS

We also utilize interactive online surveys that can be accessed from any smartphone, tablet or computer. Community members can specify the skate features and amenities most important to them, and share their ideas for reflecting the local culture in the skatepark design.



	1	2	3	4	5
Bank Wall	<input type="checkbox"/>				
Drift Box	<input type="checkbox"/>				
Drop-in	<input type="checkbox"/>				
Flow Road	<input type="checkbox"/>				
Flatbox	<input type="checkbox"/>				
Grind	<input type="checkbox"/>				
Landslide	<input type="checkbox"/>				
Mini Ramp	<input type="checkbox"/>				
Pool Table	<input type="checkbox"/>				
Pool Courts	<input type="checkbox"/>				
Pump Track	<input type="checkbox"/>				
Quarter Pipe	<input type="checkbox"/>				
Skate Hut	<input type="checkbox"/>				
Steps	<input type="checkbox"/>				
Street Capping	<input type="checkbox"/>				
Tables	<input type="checkbox"/>				



BUILDING CONSENSUS

We then build consensus by identifying commonalities among different stakeholders to drive the skatepark design. Our social media channels are always open to collect feedback in the event members cannot attend in person.

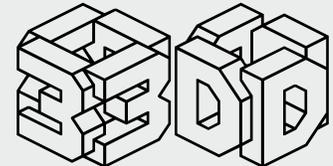
Project Approach

SCHEDULING & BUDGET CONTROL > SITE ANALYSIS > PUBLIC INVOLVEMENT > **CONCEPTUAL DESIGN** > CONSTRUCTION DOCS > CONSTRUCTION > PROGRAMMING, OPERATIONS & MAINTENANCE



Conceptual Design

We use conceptual designs to illustrate custom skate features and facilities included in the project.



MODELS

help to clearly and effectively communicate skatepark concepts to the client and the community.

DESIGNING FOR DIFFERENT SKILL LEVELS

Beginner

Small and low street elements are among the most important to a balanced skatepark formula. These features can be equally enjoyed by skaters off all skill levels, but are especially fun for beginners.



Intermediate

Intermediate street elements and mellow transitional features are key to successful skatepark planning. These features are accessible to the majority of skateboarders, and therefore are in higher demand. For skaters working towards advanced street skills, we can include various stair sets and sizes for “step by step” development.



Advanced

Grindline is renowned for including bigger and more challenging transitions that encourage higher speeds and large airs that seasoned skateboarders desire. With endless flow, advance transitional features attract advanced users from near and far on a weekly basis. For advanced street skaters, the elements incrementally grow in size and difficulty that encourages their continued progression and growth.



Our designs offer a **Ladder of Progression** for skaters to incrementally develop their skills and advance their sport.

Skateparks must be designed to



MEET SKATING DEMANDS



BLEND WITH EXISTING SURROUNDINGS



ACCOMMODATE SPECTATORS

Skateparks are also gathering places for activities like



COMPETITIONS



COMMUNITY EVENTS



CONCERTS

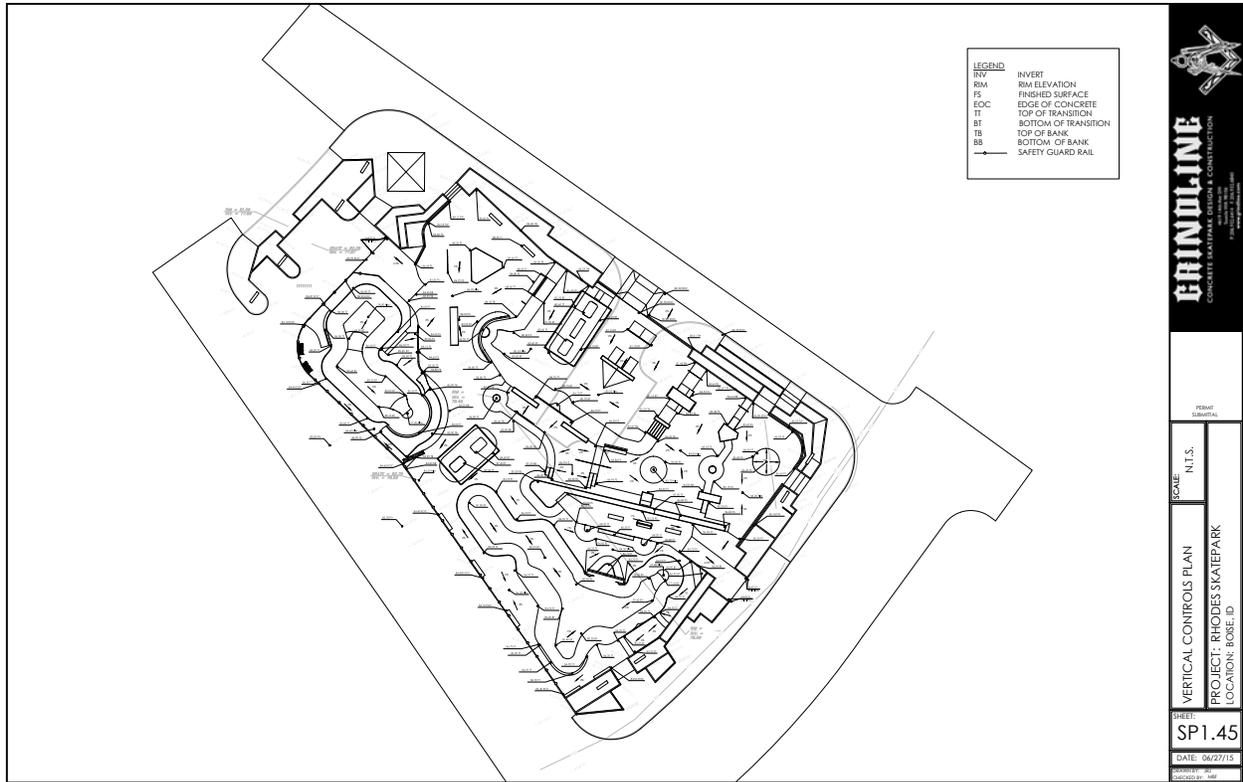
Project Approach

SCHEDULING & BUDGET CONTROL > SITE ANALYSIS > PUBLIC INVOLVEMENT > CONCEPTUAL DESIGN > **CONSTRUCTION DOCS** > CONSTRUCTION > PROGRAMMING, OPERATIONS & MAINTENANCE



Construction Documents

We use cutting edge design and drafting techniques to convert concepts into permit-ready construction drawings.



SOFTWARE



DRAWING FORMATS



OR STATE ORGANIZATIONAL FORMATS

DESIGN GUIDELINES

**ASTM Section F2334
Organizational Formats**

STANDARD FOR
ABOVE GROUND PUBLIC USE SKATEPARKS

ASTM F2480 - 06

STANDARD GUIDE FOR
IN-GROUND CONCRETE SKATEPARKS

**Skaters for Public Skateparks
Public Skatepark Development Guide**

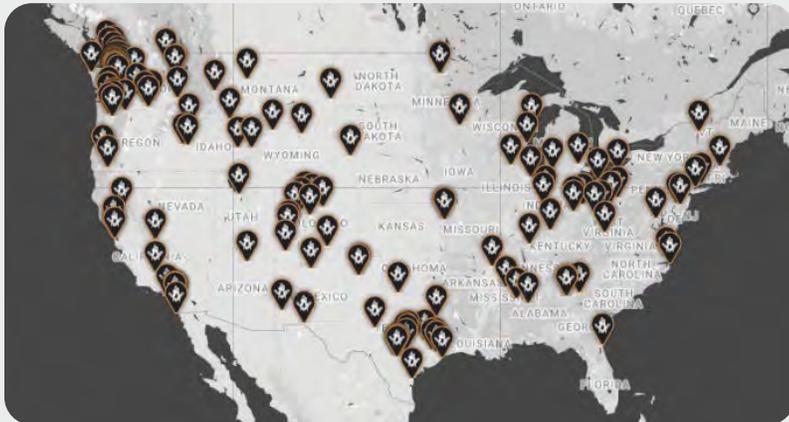
Project Approach

SCHEDULING & BUDGET CONTROL > SITE ANALYSIS > PUBLIC INVOLVEMENT > CONCEPTUAL DESIGN > CONSTRUCTION DOCS > **CONSTRUCTION** > PROGRAMMING, OPERATIONS & MAINTENANCE



Construction

Our crews can form and sculpt concrete into virtually any shape imaginable.



250+

COMPLETED PROJECTS

We're well versed designing for and building in all climates and regions, both nationally and internationally.

CREW MEMBERS CERTIFIED BY



NOZZLEMEN CERTIFIED BY



MEMBER SINCE 2009



1,000+

COMBINED YEARS OF EXPERIENCE

We've developed and perfected proprietary construction techniques over the past two decades which allow us to construct the most unique features on the planet.



CONSTRUCTION MANAGEMENT, QUALITY CONTROL, AND PROJECT ADMIN

- Dedicated Project and Construction Management Team
- Weekly progress reports address questions or proposed field changes
- High level of communication maintained between contractor and client.



1 YEAR WARRANTY

ON MATERIALS & WORKMANSHIP

Project Approach

SCHEDULING & BUDGET CONTROL > SITE ANALYSIS > PUBLIC INVOLVEMENT > CONCEPTUAL DESIGN > CONSTRUCTION DOCS > CONSTRUCTION > **PROGRAMMING, OPERATIONS & MAINTENANCE**



Programming, Operations & Maintenance

The skatepark is built, the Grand Opening was a huge success, and the community is thrilled with the result. Now what?



Grindline has valuable relationships with programming organizations such as...



who collectively advocate for skateboarding and host programs to give local youth access to the sport.



LONG TERM PREVENTATIVE MAINTENANCE PROGRAM

We make it easy for your municipality to conduct future maintenance and repairs.



We'll conduct a Skatepark Assessment to identify the current condition and level of safety of your skatepark.



We'll provide you with a detailed Assessment Report that contains our analysis of the skatepark.



Based on our findings, we'll develop an ongoing Long Term Preventative Maintenance plan for the park.



GRINDLINE FOR LIFE

We maintain ongoing relationships with all of our clients. Grindline staff is always available to answer questions you may have about the park.



Rhodes Park Skatepark
Boise, ID

OWNER
City of Boise, ID

GRINDLINE'S SCOPE
Skatepark Designer & Contractor

DESIGN
February - July 2015

CONSTRUCTION
August 2015 - May 2016

BUDGET
Design: \$75,432
Construction: \$1,130,000

SIZE
35,000 SQ FT

PROJECT TEAM
Matt Fluegge
Project Manager

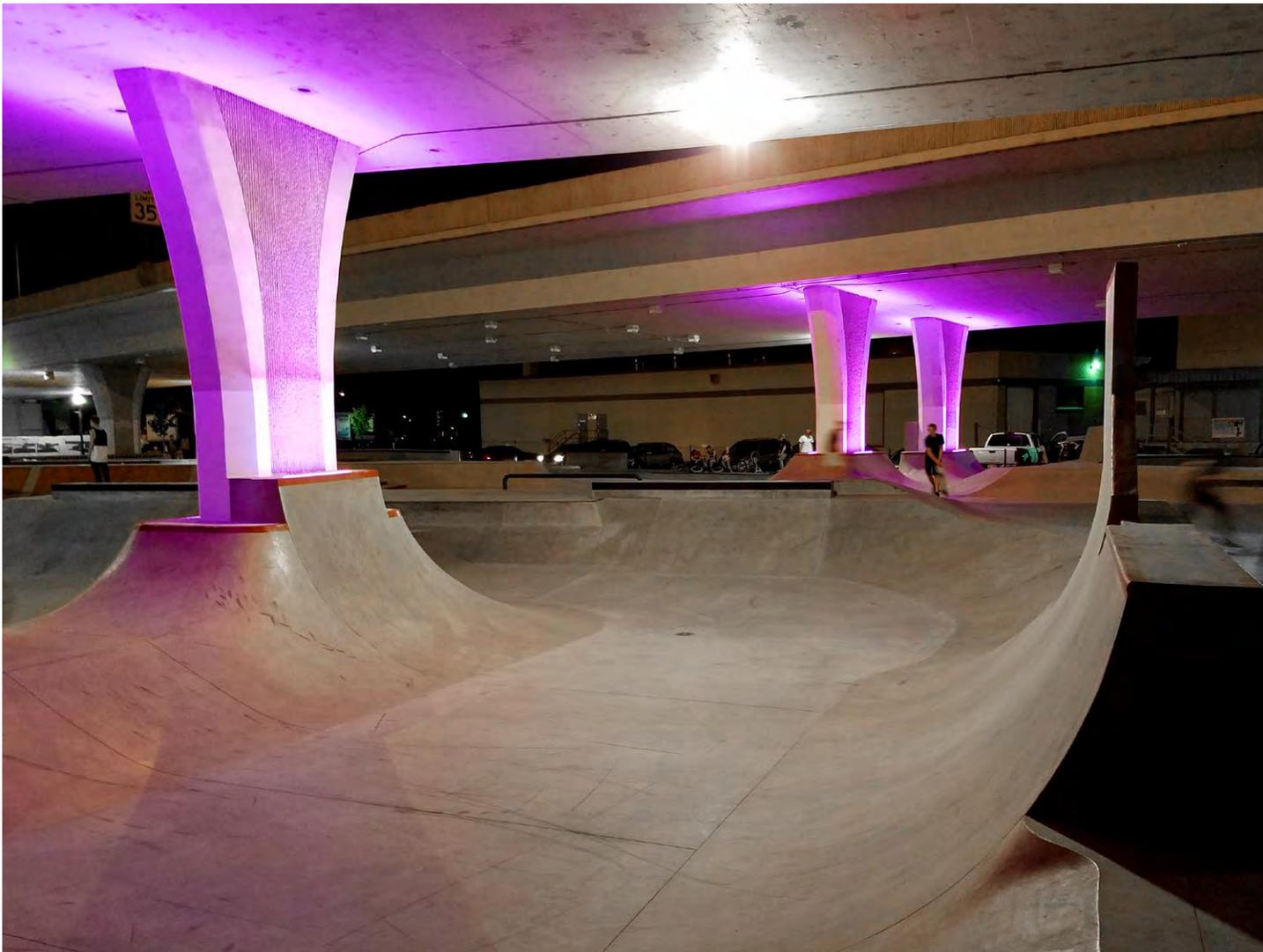
Micah Shapiro
Lead Designer

Dave Palmer
Site Superintendent

CONTACT
Ken Fisher
Owner Rep.
208-867-3652
kjfisher@cableone.net

Josh Davis
Boise Skateboard Association
208-869-2487
jmilesd@gmail.com

Grindline was selected as the Design/Build firm to renovate the Rhodes Park Skatepark. The existing skatepark consisted of metal ramps on a large slab located under Interstate 84 in downtown Boise. The goal was to create a facility that would provide for the needs of local end users as well as serve as a world class regional attraction. Funding was provided by the Albertson's Foundation, a local non-profit organization, as well as the Boise Skateboard Association, the advocacy group that got the project off the ground. The design needed to balance the challenges of being located under a major transportation artery and working around numerous underground utilities onsite with the criteria of being a world class facility. Grindline collaborated with all stakeholders to come up with a unique design that met the needs of local users and will be a regional attraction for skateboard tourism. **Rhodes Park opened in April 2016 and is already a popular venue for X Games competition.**





Salida, CO

Salida Skatepark

OWNER

City of Salida, CO

GRINDLINE'S SCOPE

Skatepark Designer & Contractor

DESIGN

August 2020

CONSTRUCTION

November, 2020 - August 2022

BUDGET

Design: \$81,122
Construction: \$711,416

SIZE

14,700 SQ FT

PROJECT TEAM

Matt Fluegge
Project Manager

Micah Shapiro
Lead Designer

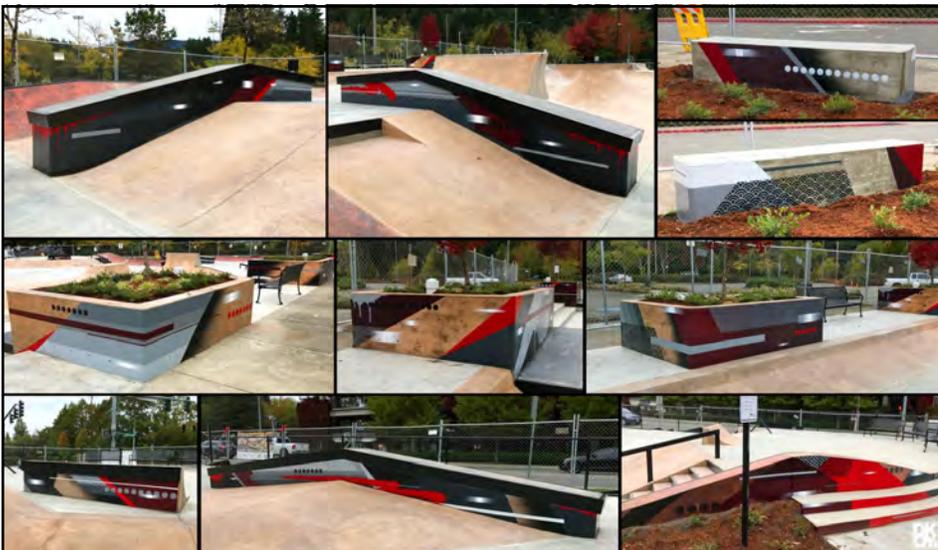
Kevin Lane
Foreman

CONTACT

Mike 'Diesel' Post
Director of Parks and Recreation
719-966-9378
diesel.post@cityofsalida.co

The City of Salida in Partnership with Friends of Salida Skatepark (FOSS), a non-profit organization committed to making this project happen, requested Design/Build Proposals for a new skatepark located at the forefront of Centennial Park, which already hosted an indoor aquatic center, as well as several outdoor active use areas. Grindline was selected as the Design/Builder for the project based a qualification based selection criteria. The existing site conditions required that the skatepark footprint to meander through the park's existing mature trees, while carefully avoiding encroachment into any root system areas. The Grindline design team worked closely with both the City and FOSS to produce a skatepark with a variety of terrain as requested while utilizing the site context to design a park that appears as though it must have always been there. Additional aesthetic attention was given to the park by using an integral concrete color plan which reflected the Rocky Mountains, colored brick stamped banks, and even a heart shaped center island in one of the flow bowls to pay homage to the City's mantra, "Heart of the Rockies."





Designing and constructing the 10,500 colored concrete skatepark was the easy part. Choosing the right location for the skatepark proved more difficult for the City of Issaquah. **In a meeting with the Mayor, a group of 15 young residents proposed repurposing a section of greenspace adjacent to the Tibbets Valley play fields** which was also within the footprint of a busy city Park & Ride Transit depot. The location provided access to public transportation, could share park amenities like restrooms and picnic areas, and had high visibility from the street lights. **Grindline designed a park with a snake run bowl, a salmon tail extension, flowy street features such as the Issaquah Alps, and a lot of brick stamped banks.** Even with a tight site pinned in on 3 sides by the Transportation Park & Ride, Grindline was able to complete the project on schedule with minimal disruption to the transit center.

Tibbett's Valley Park Skatepark
Issaquah, WA

OWNER

City of Issaquah, WA

GRINDLINE'S SCOPE

Skatepark Designer & Contractor

DESIGN

June 2014 – December 2016

CONSTRUCTION

May – October 2017

BUDGET

Design: \$48,575

Construction: \$475,000

SIZE

10,500 SQ FT

PROJECT TEAM

Matt Fluegge

Project Manager

Micah Shapiro

Lead Designer

David Palmer

Site Supervisor

CONTACT

Jennifer Fink

Park Planner

City of Issaquah

Parks & Recreation Department

425 837-3322

jenniferf@issaquahwa.gov





Torguson Skatepark
North Bend, WA

OWNER

City of North Bend, WA

GRINDLINE'S SCOPE

Skatepark Designer & Contractor

DESIGN

February 2019 - March 2020

CONSTRUCTION

June 2020 - February 2021

BUDGET

Design: \$67,165

Construction: \$658,824

SIZE

12,000 SQ FT

PROJECT TEAM

Matt Fluegge

Project Manager

Micah Shapiro

Lead Designer

Eric Pilcher

Engineer

CONTACT

Travis Stombaugh

Executive Director

Si View Metro Parks

425-831-1900

tstombaugh@siviewpark.org

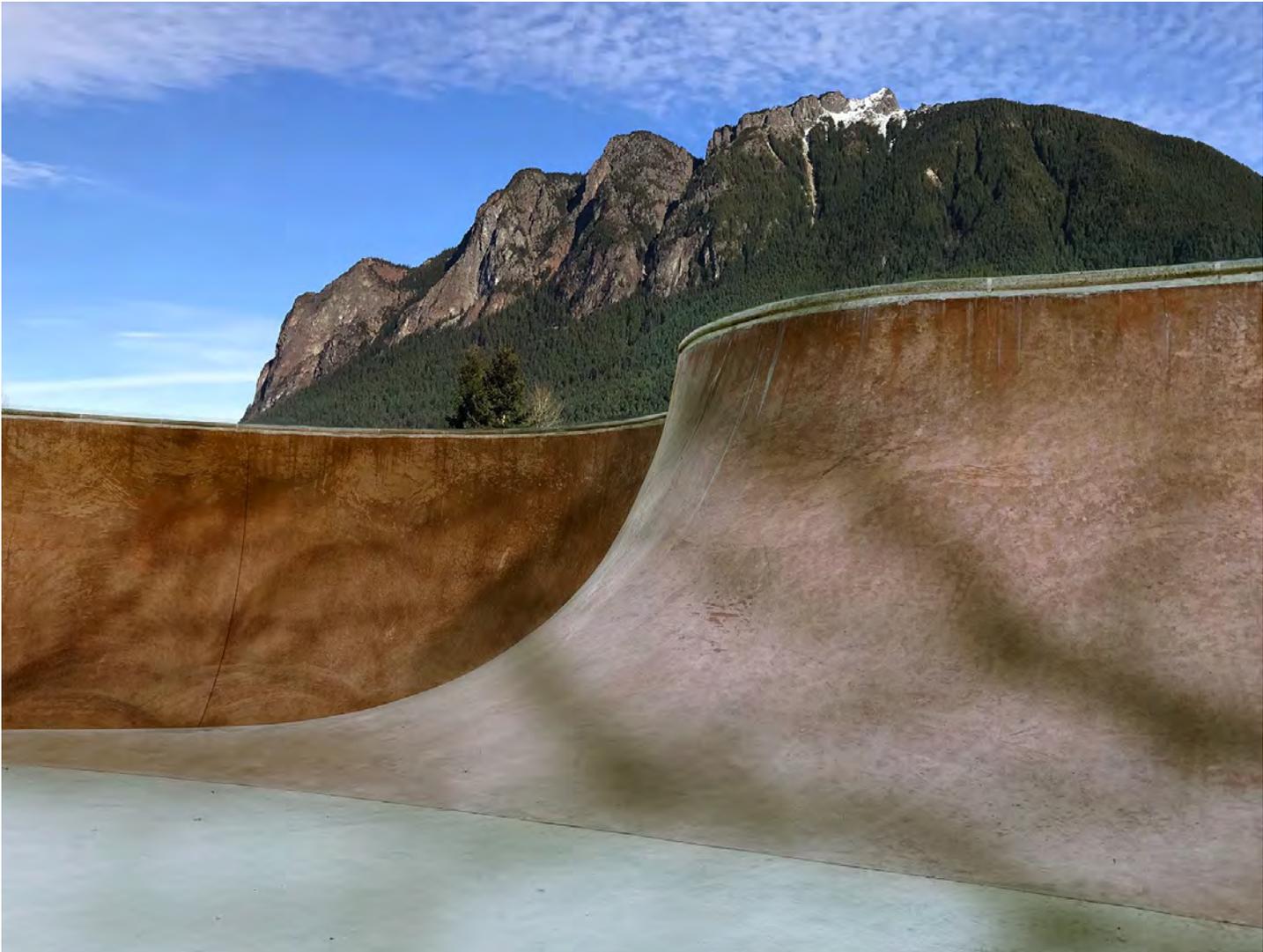
Dave Dembeck

Operations Manager

425-222-5533

ddembeck@siviewpark.org

Si View Metro parks knew the existing skatepark at Torguson park was no longer meeting the needs of the community and when parks staff reached out to local skateboarders, they overwhelmingly recommended Grindline as the firm to design the replacement. Grindline collaborated with the community to design a nearly 13,000 sq. ft. concrete skatepark outfitted with exciting elements for all skill levels, as well as a central gathering area. The park consists of a one of a kind flow bowl, a pool style bowl, and a large street skate area to create 3 separate skating experiences. There is a progression of features throughout the park to easily provide users an ability to build their skills in an incremental fashion. Grindline was the lowest responsible bidder and was able to construct the park on schedule and budget during the challenging covid summer of 2020. The park opened to the public and has been getting rave reviews as one of the best skateparks in Western Washington.





North Houston Skatepark
Houston, TX

OWNER

City of Houston, TX

GRINDLINE'S SCOPE

Designer & Specialty Skatepark Contractor

DESIGN

April - August 2012

CONSTRUCTION

January 2013 - May 2014

BUDGET

Design: 79,000
Construction: \$1,890,000

SIZE

76,000 SQ FT

PROJECT TEAM

Matt Fluegge
Project Manager

Micah Shapiro
Lead Designer

Dave Palmer
Site Superintendent

Klotz Associates, Inc.
Civil Engineering

CONTACT

Sally Bradford
Greenspoint
Redevelopment Authority
(281) 877- 9952

The North Houston Skatepark is the largest public skatepark in the Western Hemisphere. The City of Houston requested to push the limits and create a facility that would not only attract skateboarders internationally, but would also be able to accommodate professional televised contest events. This 76,000 sq. ft. destination has 6 bowls of different skill levels, 2 snake runs, and a large street area. The entire facility is connected by a “transportainment” system that allow users to skate through the park to reach the different areas. **Some of the unique features include a Texas shaped bowl with a fullpipe in the middle of it, a ditch style snake run, and the use of integral colored concrete throughout the park.** Skaters, Facebookers and Bloggers around the world are considering the North Houston Park as the most epic skatepark ever constructed. Along with Jamail Skatepark and others, the City of Houston is quickly becoming known as the skateboarders mecca of the southeast.





Jake's Skatepark at Rash Field in Baltimore was named in memory of Jake Owen, a South Baltimore resident, avid skater, and sports lover, who was tragically killed in 2011 by a cell phone-distracted driver. Jake's Skatepark was part of a larger revitalization project to update the west side of the inner harbor and design was integrated with the numerous other uses that were part of the project. The features and layout were determined through multiple public input meetings to ensure buy in from the local skating community. Because of the tight integration with the surrounding uses, the design provides numerous viewing / socializing areas to encourage interaction between the users of the park and spectators passing by. The skatepark design was completed in 2019 but construction was delayed due to budget constraints for the overall project as well as COVID. Construction for the skatepark began in the spring of 2021 and Grindline mobilized to the site as soon as adjacent construction allowed. The site was challenging due to tight space constraints and multiple contractors working in the same area. Grindline completed the project on budget and schedule and the park opened to rave review in the fall of 2021.

Rash Field Redevelopment
Baltimore, MD

OWNER
Waterfront Partnership of Baltimore inc.

GRINDLINE'S SCOPE
Skatepark Designer & Contractor

DESIGN
September 2020

CONSTRUCTION
April 2021 - August 2021

BUDGET
Design: \$40,005
Construction: \$356,179

SIZE
9,099 SQ FT

PROJECT TEAM
Matt Fluegge
Project Manager

Micah Shapiro
Lead Designer

Andy Kropff
Foreman

CONTACT
Jacob Dacey
Project Manager
The Whiting-Turner
Contracting Company
443-504-5921
Jacob.Dacey@whiting-turner.com





Andy Macdonald at the Riverside Skatepark Grand Opening

Detroit's massive revitalization effort includes redevelopment of multiple parks along the east side of the Detroit River. Riverside Park is now a park and promenade extending along the city's three-mile riverfront, revitalizing a patchwork of abandoned factory sites and drawing residents and tourists back downtown. **The 21,000 sq ft skatepark at its epicenter includes replicas of the Heart Plaza manual pad fashioned in the style of a Motown vinyl record and the Fort Street handrail, a local iconic (yet illegal) street skating spot recently decommissioned by the installation of parking bollards.**

Riverside Skatepark
Detroit, MI

OWNER

City of Detroit, MI

GRINDLINE'S SCOPE

Skatepark Designer & Contractor

DESIGN

February – August 2017

CONSTRUCTION

July 2018 – February 2019

BUDGET

Design: \$22,350

Construction: \$726,500

SIZE

21,000 SQ FT

PROJECT TEAM

Matt Fluegge

Project Manager

Micah Shapiro

Lead Designer

CONTACT

Tim Karl, LLA

Chief of Landscape Architecture

City of Detroit

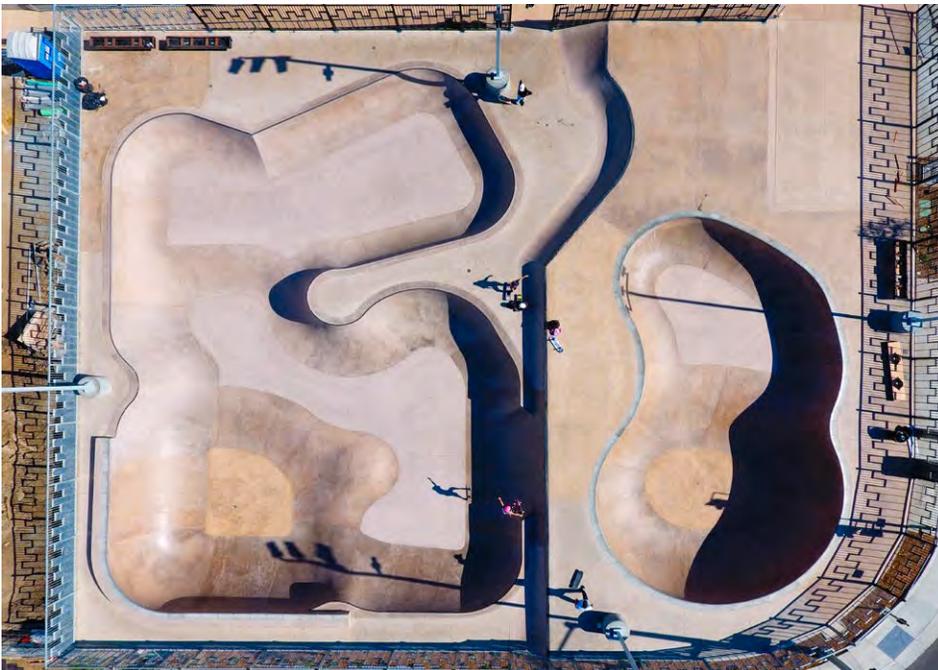
(313) 224-3484

Email: tkarl@detroitmi.gov



Tony Hawk skating Riverside Skatepark, 2019





Vista, CA
Vista Skatepark System

OWNER
 City of Vista, CA

GRINDLINE'S SCOPE
 Prime Designer & Contractor

DESIGN
 April 2015 - February 2016

CONSTRUCTION
 March 2017 - January 2018

BUDGET
 Design: \$86,000
 Construction: \$3,100,000

SIZE
 Approximately 11,000 sq ft for each park

PROJECT TEAM
 Matt Fluegge
 Project Manager

Micah Shapiro
 Lead Designer

Bryan Hartman
 Site Superintendent

Grindline was selected to lead a multidisciplinary Design/Build team to design and construct two skateparks for the City of Vista. The City had two sites located one block apart. Both sites were in a highly urban setting, so the skatepark designs needed to address issues such as pedestrian safety (a new signal and pedestrian barrier were designed for Santa Fe Ave), integration of parking (both sites have parking included in the alley), as well as the need for a restroom and a means for users to safely get from one skatepark to the other. **After a series of community meetings the consensus was for the northern location to be designed as a street plaza and the southern site as the bowl/transition park.** The bathroom was located at the northern site because it was more likely that this would be the location that parents would bring the kids to. During design it was decided that the alley would be the safest route for users trying to get from one park to the other, and so it was paved and designed to be skateable.





Star, Id
Star Idaho Skatepark

OWNER
 City of Star, ID

GRINDLINE'S SCOPE
 Skatepark Designer
 & Contractor

DESIGN
 June - December 2013

CONSTRUCTION
 June - November 2016

BUDGET
 Design: \$34,220
 Construction: \$397,880

SIZE
 16,000 SQ FT

PROJECT TEAM
 Matt Fluegge
 Senior Project Manager

Dave Palmer
 Site Foreman

Eddie Lawrence
 Site Superintendent

Mackay & Sposito
 Civil Engineering
 Landscape Architecture

PROJECT TEAM
 Tom Erlebach
 Star Skatepark Committee
 Chairperson
 208 863 0195
 tominstar@cableone.net

In Spring 2013 Grindline was contracted by the City of Star to create a conceptual design for a skatepark that was to be incorporated into the Hunter Creek Sports Complex. The concept and associated cost estimate was to be used for grant applications and other fundraising activities. Through a series of community meetings and online forums, Grindline presented and refined concepts until a preferred concept was achieved. **Design aesthetics include incorporating the city logo and unique color patterns throughout the park.** The concept was approved by city council December 2013, and the community began an active fundraising campaign to acquire the construction funds. Once the funding was secured in spring of 2016 Grindline returned to Star to construct the skatepark. The project was completed in November 2016 and has opened to rave reviews.





Philadelphia, PA
Philadelphia Paines Park

OWNER

City of Philadelphia, PA

GRINDLINE'S SCOPE

Skatepark Design & Subcontractor

DESIGN

June 2009 - March 2012

CONSTRUCTION

January - May 2013

BUDGET

\$5,000,000 Total Budget

SIZE

60,000 SQ FT

PROJECT TEAM

Matt Fluegge
 Project Manager

Micah Shapiro
 Lead Designer

Rob Owen
 Site Superintendent

CONTACT

Josh Nims
 Executive Director
 Franklin's Paine Skatepark Fund
 (215) 713-5553
 jnims@franklinspaine.com

Anthony Braccali, AIA
 Friday Architects
 215-564-0814 ext. 20
 abraicali@fridayarc.com

As a centerpiece within metropolitan Philadelphia, Paine's Park demonstrates the premier level of artistry in skatepark design while integrating skateboarding into a dense urban setting. Since the project was first conceptualized in 2002, it has become a model for a new kind of dialogue between skateboarding, landscape architecture, and city planning. **Set along the banks of the Schuylkill River, adjacent to the Philadelphia Museum of Art,** Paine's Park innovative design accommodates skateboarding as an important energizing force behind the life and movement of public space. Throughout the design process, Grindline provided design of skateable elements, review of overall architectural skateability and value engineering of skateable surfaces. **Grindline's signature smooth concrete finish, intricate brick bank stamping, and stainless steel edging have already generated acclaim for Paine's Park as the highest level of concrete craftsmanship in skatepark construction to date.**





After an extensive community engagement process, the City opted to develop a 20,000 sq ft action sport facility at Williamson Park. **Design input from both the BMXers and Skateboarders of the community was integrated into the final plans, which resulted in hybrid street and transitional terrain.** Williamson Park is now the regional draw for all wheeled sports enthusiasts.

Williamson Park Skatepark
Bryan, TX

OWNER

City of Bryan, TX

GRINDLINE'S SCOPE

Prime Designer & Contractor

DESIGN

April - December 2015

CONSTRUCTION

March 2016 - February 2017

BUDGET

Design: \$85,000

Construction: \$920,000

SIZE

20,000 SQ FT

PROJECT TEAM

Matt Fluegge

Project Manager

Micah Shapiro

Lead Designer

Eddie Lawrence

Site Superintendent

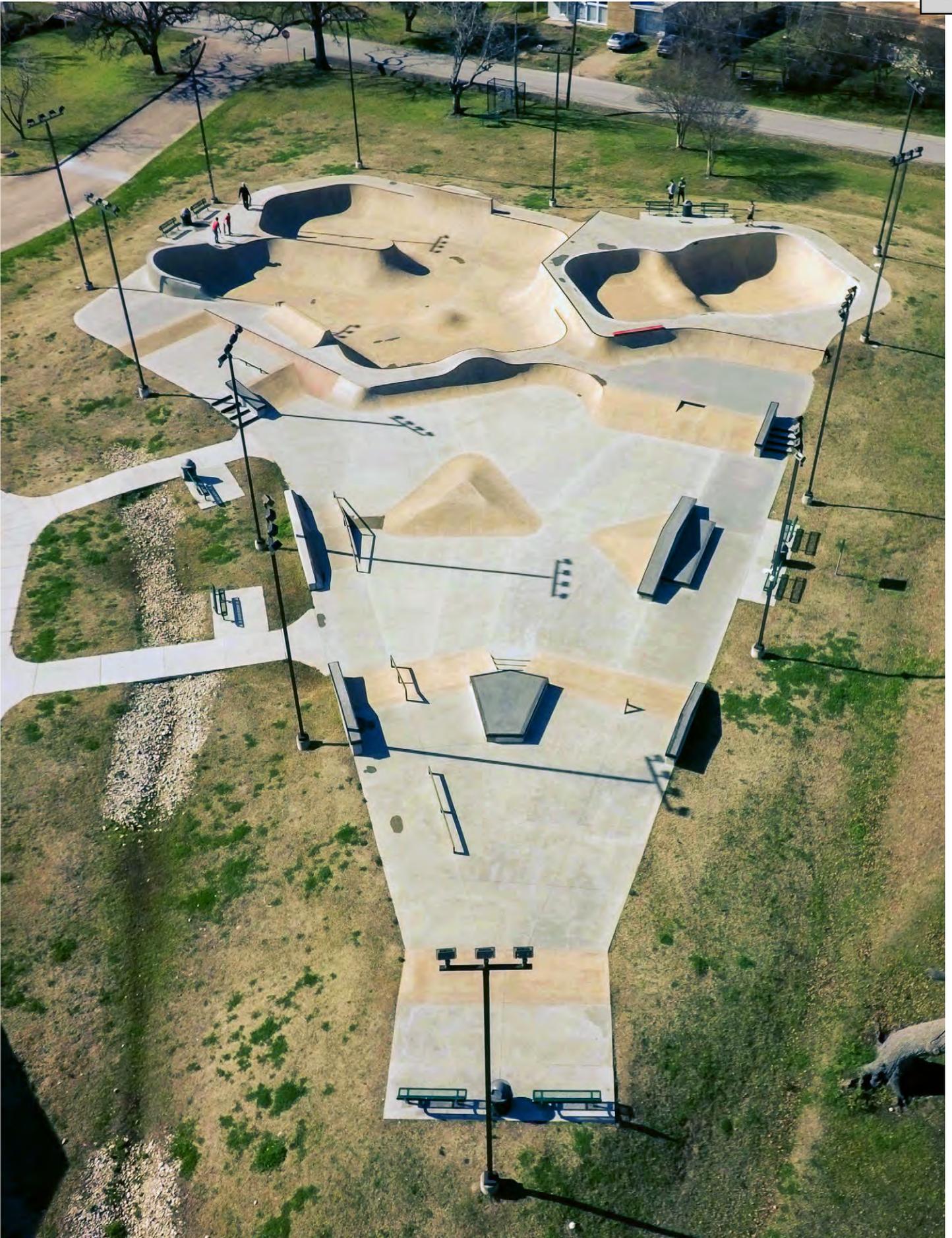
CONTACT

Linda Cornelius

Director of Parks and Recreation

979-209-5529

lcorneilus@bryantx.gov





Manchester Skatepark
Manchester, VT

OWNER

City of Manchester

GRINDLINE'S SCOPE

Skatepark Designer & Builder

DESIGN

July 2018 – May 2019

CONSTRUCTION

June – Sept. 2019

BUDGET

Design: \$29,500
Construction \$305,000

SIZE

Design 20,000 sq ft phased skatepark
Construction of Phase 1 (6,000 sq ft)

PROJECT TEAM

Matt Fluegge
Project Manager

Micah Shapiro
Lead Designer

CONTACT

John P. O'Keefe
Town Manager
(802) 362-1313
j.okeefe@manchester-vt.gov

After 15 years of use and harsh Vermont winters the existing Manchester skatepark was severely dilapidated and in need of replacement. The Town of Manchester, together with the Manchester Skatepark Committee, decided to develop a world-class skatepark in Southern Vermont to replace the existing skatepark. The Town received \$50,000 in matching funds, a donation of land, and a pledge to manage and maintain the park. Consensus was for a phased design with a total size of approximately 20,000 sq ft. The design was a collaborative effort with Grindline, Town Staff, Skatepark Committee members, and community members working together to toward the best possible design. Additional funding came in while Grindline was onsite constructing phase 1, and an additional 1,000 sq ft were added to construction phase of the project. The project opened in Fall of 2019, and the community is currently raising funds for phase 2 to be constructed in the spring of 2020.





Inspired by local Grindline parks like Muckleshoot, Kent 360, and Jefferson, local skaters from the Maple Valley area got together to bring a Grindline skatepark to their hometown. After a vigorous grassroots advocacy campaign, the City agreed to include a skatepark as part of the Summit Park development plan. Through a series of public meetings, Grindline worked with community to design a skatepark that met the desires of the local skating community and integrated with the other proposed uses for the park. The park features a uniquely shaped advanced bowl which is different from any other in the area. It also features a smaller flow bowl and numerous street elements. The resulting ladder of progression among the elements allows for users of all ages and abilities to enjoy the park and progress their skills. Grindline also tied the skatepark in with the community through skateable art that features maple leaves. Grindline was the specialty subcontractor for construction of the park and coordinated with the general contractor and client to complete the skatepark on schedule.

Summit Park Skatepark
Maple Valley, WA

OWNER

City of Maple Valley

GRINDLINE'S SCOPE

Skatepark Designer & Contractor

DESIGN

August 2017 - September 2018

CONSTRUCTION

January 2019 - July 2019

BUDGET

Construction: \$377,940

Design: \$21,150

SIZE

8,300 SQ FT

PROJECT TEAM

James Klinedinst
Project Manager

Micah Shapiro

Lead Designer

Rob Owen

Construction Foreman

CONTACT

Dave Johnson, CPRP

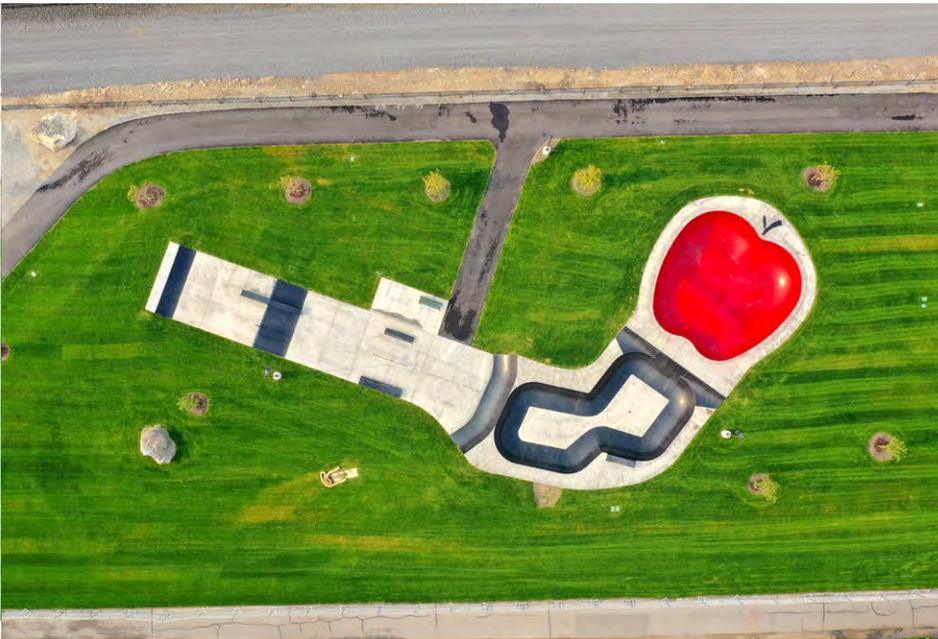
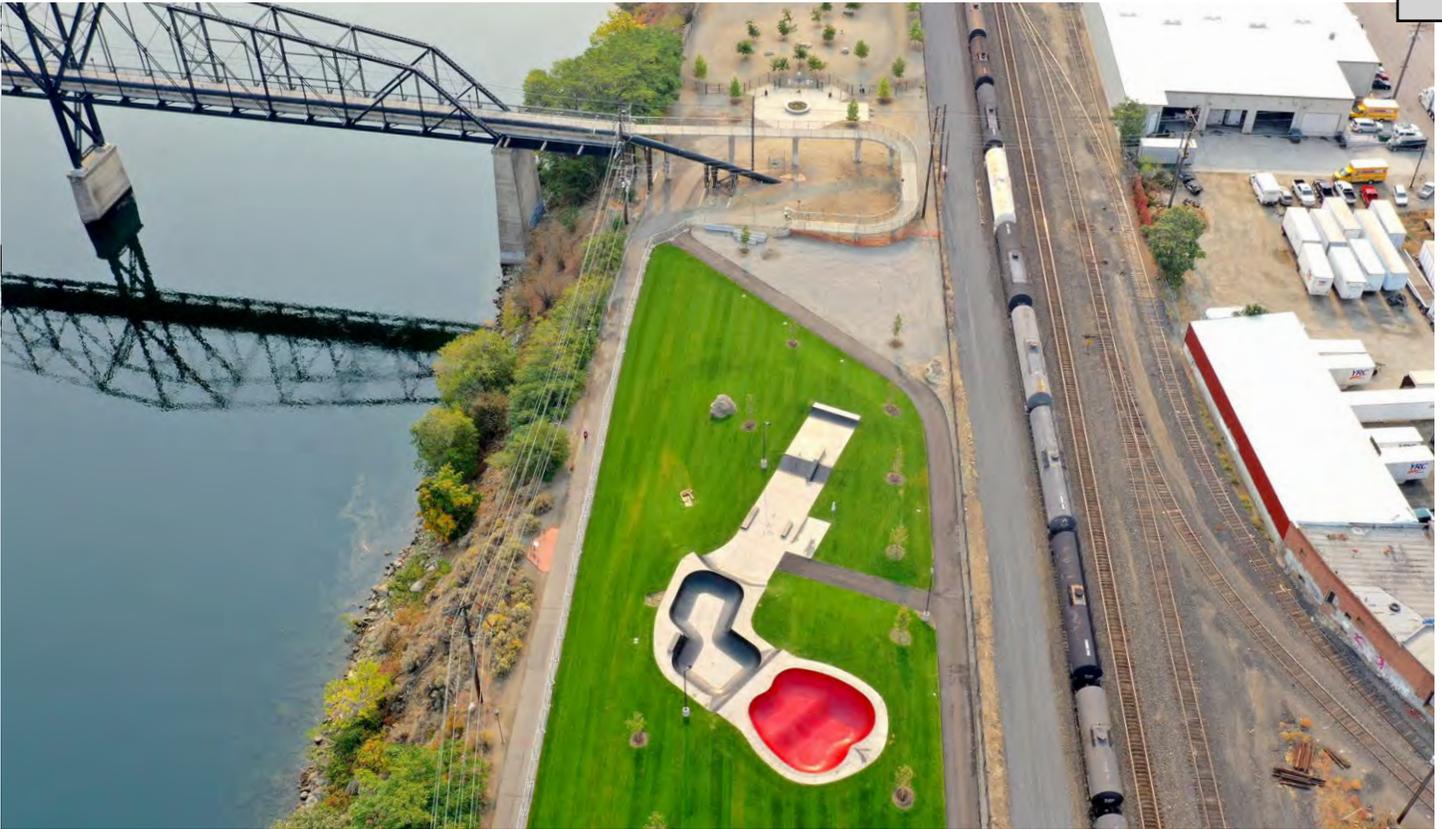
Parks & Rec Director

City of Maple Valley

425-413-6663

Dave.Johnson@maplevalleywa.gov





Hale Park Skatepark
Wenatchee, WA

OWNER

City of Wenatchee

GRINDLINE'S SCOPE

Skatepark Designer & Builder

DESIGN

January - May 2019

CONSTRUCTION

June - September 2019

BUDGET

\$279,000

SIZE

5,000 SQ FT

PROJECT TEAM

Matt Fluegge
Project Manager

Micah Shapiro
Lead Designer

CONTACT

Charlotte Mitchell, PE
Capital Project Manager
Parks, Rec & Cultural Services
(509) 888-3662
cmitchell@wenatcheewa.gov

Wenatchee Skatepark at Hale Park is the result of collective efforts led by the Community for Wenatchee Valley Skatepark (CWVS). For nearly a decade, CWVS advocated for a skatepark at city council meetings, staying on the city's radar by throwing demos for kids with special needs and running free skate camps to get more of the community interested in skateboarding. Construction of the skatepark—designed and built by Grindline—began in the summer of 2019. The park's unique Apple Bowl ties the skatepark's design to the culture of the city. It's located in a highly visible area along an 11-mile loop trail that goes across the Columbia River into East Wenatchee, providing easy access for users on both sides of the river.



Past & Current Projects

2022
Anacortes, WA (design)
Bainbridge Island, WA
Edmonds, WA
Buffalo, NY Phase 3
Ellicottville, NY

2021
Anchorage, AK
Salida, CO
Wilkeson, WA (Bacon and Eggs)
Auburn, NY
Buffalo, NY Phase 3
Black Diamond, WA
Washington, DC
Baltimore, MD
Jamestown, NY
Springville, NY
Newton County, GA
Seattle Center, WA
Sun Prairie, WI
North Bend, WA
San Juan Capistrano, CA
Dover, DE

2020
Salem, MA
Sun Prairie, WI
Atlanta, GA
Parklane Portland, OR
Milwaukee, WI (TURF)
ROC City Skatepark
*Galveston, TX
Hudson, OH
*Zionsville, IN
Hapeville, GA
Wauwatosa, WI
Wilmington, DE
Zellenople, PA

2019
Anchorage, AK
Spokane, WA
Kalama, HI
*Round Rock, TX

Manchester, VT
*St. Helena, CA
Adidas Corporate HQ, Portland, OR
*Ann Arbor, MI
Lake Elsinore, CA
Edmonds, WA
Detroit, MI
Oregon City, OR
Cookeville, TN
North Bend, WA
Maple Valley, WA
Wenatchee, WA

2018
N. Houston BMX Park, TX
Smithfield, UT
Orcas Island, WA
Chico, CA
St Bernard Parish, LA
Allentown, PA
Bainbridge, WA
Smithfield, UT
Baltimore, MD
Columbus, OH
Maple Valley, WA
Oklahoma City, OK
Plymouth, MA
Reading, PA
Stony Point, NY

2017
Issaquah, WA
Palisade, CO
Seattle "Lake City", WA
Wilmington, OH
Darrington, WA
Sheboygan, WI
Leavenworth, WA
Lapwai, ID
Bellevue, WA
Pine Point, MN
San Diego, CA
Coeur d'Alene, ID
Olympia, WA
Madisonville, KY

2016
Monroe, WA
Amherst, NY
Buckley, WA
San Francisco "Hilltop", CA
Anaheim, CA
Middleton, ID
Lake Stevens, WA
Sonoma, CA
Bryan, TX
Colfax, CA
Boise, ID
Ashdod, Israel
Star, ID
Marshfield, MA
Union Gap, WA
Coeur D' Alene, ID

2015
Portage, WI
Snoqualmie, WA
Montague, MA
Tuscaloosa, AL
Kenmore, WA
New Hanover County, NC
McCook, NE
Atlanta, GA
Portland "Beech", OR
Tuscon, AZ
Pine Ridge, SD
Wounded Knee, SD
Hopkinsville, KY
Amherst, NY
Yellow Springs, OH
Vista, CA
Cypress, TX
Oakland, CA
Zelienople, PA
Israel "Hadera"
Israel "Netanya"

2014
Baker, MT
Tulalip Tribes, WA
Marshfield, MA

Issaquah, WA
Louisville, KY
Cave Junction, OR
Wilkeson, WA
Newburgh, NY
Wilmington, DE

2013
Philadelphia, PA
Bingen, WA Phase II
Carnegie, PA
Arlington, TX
Seattle "Benefit", WA
Skatercity, Denmark
Spring, TX
Bob Burnquist, CA
Corpus Christi, TX
Scappoose, OR
Rockton, IL
Lakeland, TX
Sturgeon Bay, WI
Milford, CT
Waco, TX
Israel "Rishon"
Israel "B'er Shiva"
Port Gamble, WA

2012
Seattle, WA
- **Judkins Park**
- **Roxhill Park**
Medford, NJ
South Kitsap, WA
Cleveland, OH
Tehaleh, WA
Sante Fe, NM
Lahaina, HI
College Park, MD
Seatac, WA
Hana, HI
El Paso, TX
Redlake, MN
Westpoint, MS
Copenhagen, Denmark
Pine Ridge, SD



Issaquah, WA 2017



Louisville, KY 2015



Boise, ID 2016



Spring, TX 2013

2011

Atlanta, GA - 4th Ward
Ithaca, NY
Herzelia, Israel
Kfar Saba, Israel
San Marcos Phase 2
San Antonio, TX
Parkersburg, WV
Tacoma, WA - Kandle Park
Auburn, WA

2010

Vashon, WA
Villa Park, IL
Delridge Seattle, WA
Copenhagen, Denmark
Aurora, CO
Tacoma, WA - Norpoint
Norfolk, VA
Cleveland, OH
College Park, MD
Seattle, WA - Jefferson Park
Bingen, WA
Herndon, VA
Lewiston, ID
Bethlehem, PA
Houston, TX - Spring Park
Portland, OR - Steel Bridge

2009

San Jacinto, CA
Muckleshoot Tribal Skatepark
College Station, TX
Portland, OR - Steel Bridge
Aurora, CO
Imperial Beach, CA
Yonkers, NY
Edwards, CO
San Diego, CA - Campland
Wilmington, OH
St. Helena, CA
Tacoma, WA - Norpoint
Colerain, OH
Seattle, WA - Delridge
Seattle, WA - Seattle Center

Winter Park, CO - Phase 2

2008

Oceanside, CA
Kelso, WA
Lawrence, IN
Fayetteville, WV
Bakersfield, CA
Yakima, WA
Bainbridge, GA
Bellevue, WA - Highlands
Forks, WA
Tualatin Hills, OR
Myrtle Creek, OR
Canadaigua, NY
Erie, PA
Galveston, TX

2007

Tacoma, WA - Stewart Heights
Silver City, NM
Nantucket, MA
Boston, MA
Lahaina, HI
Mooresville, NC
Hendersonville, NC
Glennwood Springs, CO
Kremmling, CO
Wheeling, WV
Stamford, CT
Sitka, AK
Vancouver, WA
Houston, TX
Tuba City, AZ
Phoenix, AZ
Everett, WA
Amarillo II, TX
Farmington Hills, MI
Bellefontaine, OH
Idaho Falls, ID
St. Helena, CA
Oceanside, CA
Wichita Falls, TX

2006

Lakeway, TX
Kettle Falls, WA
Grove City, OH
Weed, CA
Hudson, MA
Jackson, WY
Winter Park, CO
Ridgeway, CO
Galveston, TX
Round Rock, TX
Coos Bay, OR
Corpus Christie, TX
Irrigon, OR
San Marcos, TX

2005

San Francisco, CA
Houston, TX
Battleground, WA
Currituck, NC
Yakima, WA
Oxford, MS
Austin, TX
Prosser, WA
Tyler, TX
Duvall, WA
Missoula, MT
Atlantic Beach, FL
Athens, GA
Prairie Village, KS
Shawnee, KS
San Angelo, TX
Amarillo, TX
Fairplay, CO
Aztec, NM
Telluride, CO
Jonesboro, AR
2004
Portage, MI
Kokomo, IN
Arlington, WA
Leavenworth, WA
Spokane Valley, WA
Whiting, IN

Carnation, WA
Milton, WA
Bellevue, WA
- Highlands
- Lakemont
Bellingham, WA
Longview, WA
Clarkston, WA
YMCA of Mukilteo, WA
Dillon, MT
McKinleyville, CA
Carnation, WA
Vancouver, WA
Anchorage, AK

2003

Great Falls, MT
Carbondale, CO
Athens, OH
Spokane, WA
Cody, WY
Sandpoint, ID
Kent, WA
Nags Head, NC - YMCA
Trinidad, CO
Edina TriCity, MN - YMCA

2002

West Linn, OR
Orcas Island, WA
Seattle, WA - Ballard Skatepark
Okinawa, Japan
Port Angeles, WA
Leavenworth, WA

2001

Butter Bowl, Seattle
Bainbridge Island, WA
Sumner, WA
Baker City, OR
Monroe, WA



Tuba City, AZ 2007



Orcas Island, WA 2002



Amarillo, TX 2005



Butter Bowl, Seattle 2001

Industry Recognition

“When I return to Seattle (most every summer), out of all the epic parks in King County alone, Delridge Skatepark constantly occupies my mind during the flight. In the few years of its existence I’ve witnessed neighborhood kids with zero skate experience grow into confident “skate park rippers.” This is due to the knowledgeable way the park is designed from mild to challenging with twists, details and dimensions Grindline applies with its skateparks inherently. That being said, for older dudes like myself, it has lines and options that I can’t get enough of, like free lunch at your favorite restaurant!”

Sam Hitz

Old Guard, Creature Skateboards

“Many thanks to Grindline for building all the insane skateparks in the Northwest. I think they’re making gifts for skateboarders. Their parks are monuments to the act and practice of skateboarding. So I greatly appreciate and admire their work.”

Ben Krah

Professional Skateboarder
(Big Brother Skateboard Magazine interview)

“Monk used to draw these skateparks on his folders in high school and everyone told him he’d only see these parks in heaven or in his dreams. And yet, here they are, for real and for all of us to enjoy.”

Transworld Skateboarding Magazine

“Grindline is the best Skatepark Design/Build Company in the Business.”

Jake Phelps

Editor of Thrasher Skateboard Magazine

“The Best Concrete Builders around. Don’t have anyone else pour cement in your town.”

ConcreteDisciples.com

“The park is huge, really well - rounded and made for all skill levels. It has all of the elements.”

Tony Hawk

on the Birdhouse Tour
visiting Pitcher Park Memorial Skatepark
(Whirl Magazine)

“Ask 10 riders to rank the best skateparks in Washington and you’re likely to get 10 different answers. But one common thread is likely to be Grindline Skateparks, Inc.”

Seattle Times

April 5th, 2004



Tony Hawk
4th Ward Skatepark
Atlanta, GA

Samira V

From: Paonia
Sent: Thursday, March 16, 2023 2:32 PM
To: Samira V
Subject: FW: Potholes on bridge need to be addressed

Ruben Santiago
Administrative Assistant for Town of Paonia
Phone: 970-527-4101
Mobile: 970-508-1799
Email: RubenS@townofpaonia.com
214 Grand Avenue
P.O. Box 460
Paonia, CO 81428-0460
<https://townofpaonia.colorado.gov/>

From: Jeff Skeels <jskeels@comcast.net>
Sent: Thursday, March 16, 2023 1:18 PM
To: Paonia <paonia@townofpaonia.com>
Subject: Potholes on bridge need to be addressed

Just an FYI...



Jeff Holvoet · 2h · 🌐



I've had it with the holes in the bridge going out of town. It's not like the rest of the pot-holes in the streets of Paonia. The bridge is too narrow to drive around the holes when oncoming traffic is on the bridge at the same time. My little 155/80 R13 tire's are swallowed by the holes. Is it going to take a head on collision before our town management fixes the problem? We have 3 marijuana dispensaries that part of the campaign for opening was "pot for potholes" so where is that tax revenue going besides the road issues. Utilities have gone up but our streets look like bombs have hit. A few years ago I saw a news report about the city of Denver being sued for damage done to cars because of potholes. Is this the type of action it takes for our town to fix the problem? The bridge potholes are a serious accident waiting to happen. I urge others to air their concerns so we can GET THE BRIDGE FIXED!!!

👍 4

💬 3

👍 Like

💬 Comment

📧 Send



Write an answer...



COMMENTS ON PAONIA IN MOTION MASTER PLAN

I wish to comment on the section of the Parks, Recreation, and Trails Master Plan of Paonia in Motion relating to “Apple Valley Park & Jumbo Mountain” starting on p.68.

APPLE VALLEY PARK

FLOOD PREVENTION: The most important improvement in the Park, I think, should be construction of a berm or embankment along Minnesota Creek to reduce the likelihood of future flooding in Apple Valley Park. Several years ago the courts were flooded and partially covered with a thick layer of mud. The damage was so severe that the courts had to be re-surfaced at great expense. Flooding across the country is becoming more and more common; we cannot count on insurance to keep covering the cost of resurfacing if we take no remedial steps to prevent the recurrence of flooding.

APPLE VALLEY FACILITIES: There is no mention of the fact that the restroom continues to be non-functional. Fixing it should take precedence over cosmetic upgrades. While upgrading the restroom, it would be highly desirable to provide a drinking fountain too. Lack of drinking water is a frequent lament of thirsty tennis and pickleball players.

PICKLEBALL IMPROVEMENTS: Construction of several courts designed specifically for pickleball should be a priority now that pickleball players far outnumber tennis players. The current setup is highly inconvenient for pickleball players – they have to store their nets and equipment in several lockboxes, and every time they play they have to unlock the box, retrieve the net(s), assemble the nets on the tennis courts, and then disassemble and lock them up when done. This is a big hassle and it deters those without access to the lockbox from playing. Additional courts sized specifically for pickleball and with permanent pickleball nets could be constructed in the graveled area adjacent to the current courts. It would be desirable to have a translucent canopy over the dedicated courts to provide shade. It would also be helpful to have a small locked storage shed adjacent to the courts, for storage of extra nets, chairs, paddles, balls, and a practice ball machine.

ACCESS FROM AVP TO JUMBO:

BICYCLE ACCESS: The issue of access from Apple Valley Park to Jumbo Mountain via Vista Drive is not clearly stated. The issue is specifically about public bicycle access through the easement, not just ‘public access’. The easement currently grants public pedestrian access, but not public bicycle access.

EASEMENT MODIFICATION: This easement belongs to Creek Vista Crossing Homeowners Association (CVCHOA); for access to Jumbo from Apple Valley Park by this route, CVCHOA would have to revise their easement to permit bicycles. The HOA Board of Directors has stated its opposition to this proposed revision. Among their reasons:

- bicycles following the easement would present a safety concern where the easement crosses the private portion of Minnesota Avenue. Three residences utilize this private driveway.
- if Vista Drive becomes widely known as an access route to the BLM, it would inevitably lead to the same vehicle parking issues for CVCHOA residents on Vista Drive as currently exist for residents in Pan American HOA at the top of Pan American Drive.
- any significant increase of bicycle and/or vehicle traffic along Vista Drive would deleteriously impact the serene character of CVCHOA, which is located along Vista Drive.

PARKING FOR BLM: As an alternative to routing bicycle traffic along either Pan American Avenue or Vista Drive, I propose creating a new parking area for BLM access on the hill along the unpaved part of Pan American Avenue to the east of the Pan American gate, between that gate and the upper graveled section of Vista Drive. Thus, all non-pedestrian traffic (vehicular and bicycle) wishing to access the BLM could park in this upper lot, accessing it from Pan American Avenue. By parking in this upper lot rather than at Apple Valley Park, there would be reduced noise and nuisance for residents of both Pan American and Creek Vista Crossing HOAs, as well for as users of Apple Valley Park. The section of road for this upper parking lot is already owned by the Town, so that is not an issue; it is within a conservation easement belonging to the Black Canyon Regional Land Trust, and their cooperation would presumably be required. Physically, the following actions would be needed:

- move the gate at the top Pan American Avenue down to the stone circle below it (to enable vehicular access from Pan American)
- construct a graveled parking area between the stone circle and the current Pan Am gate
- create the necessary signage directing traffic up Pan American Avenue to the new parking area.

Thanks for your consideration,

Stephen H. Gulick (resident of CVCHOA)
449 Vista Drive, Paonia
[REDACTED] sgulick1@yahoo.com

Samira V

From: Tree Board <paoniatreeboard@gmail.com>
Sent: Friday, March 24, 2023 3:25 PM
To: Samira V
Subject: PTB Correspondence from March 21, 2023 meeting

This correspondence is intended for the BoT's in lieu of Trustee Valentine's verbal report.

Board of Trustees: The Tree Board met last Tuesday, the 21st of March. Cory Heininger attended the meeting. Preparations for Arbor Day were discussed at length:

- Cory suggested a location for the Arbor Day tree. Members of the TB will walk the site in Apple Valley Park, assess the viability of the site and report back to Cory.

- Tom Wells, certified arborist and TB member approved by the BoT in December, offered his services for Pruning training for the Public Works crew. Tom recently retired as the City Forester for the town of Broomfield and moved to Hotchkiss. Contact information between Cory and Tom was shared. The goal is for training to occur before the trees leaf out.

- An exact date for the Arbor Day tree planting has not been decided. It was suggested the tree be planted on, or after May 15, due to Paonia's elevation and weather conditions. The City crew will need to dig the hole once a decision as to location and type of tree has been made.

* Thank you Sam for creating the document needed to share with the Board of Trustees. Ultimately the TB is hoping for the BoT's approval of the City Crew receiving training and digging a hole for the planting of the Arbor Day tree.

Regards,
Paula Martin
Chair - Paonia Tree Board

Town of Paonia

1.

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Consent Agenda

Minutes
Special Town Board Meeting
Town of Paonia, Colorado
March 15, 2023

RECORD OF PROCEEDINGS

Roll Call

Mayor Bachran calls the meeting to order at 3:30 pm.

PRESENT

Mayor Mary Bachran
Trustee/Mayor Pro-Tem Thomas Markle
Trustee Dave Knutson
Trustee Paige Smith
Trustee Dave Weber
Trustee John Valentine

ABSENT

Trustee Rick Stelter

Approval of Agenda

Motion made by Trustee Smith, Seconded by Trustee Weber, to approve the agenda.

Motion carries unanimously.

Executive Session

Motion made by Trustee/Mayor Pro-Tem Markle, Seconded by Trustee Knutson, to go into executive session, pursuant to Sections 24-6-402(4)(e) and 24-6-402(4)(g) of the Colorado Revised Statutes, for the purposes of determining positions and developing strategy relative to matters that may be subject to negotiation, and for consideration of documents protected by the mandatory nondisclosure provisions of the Colorado Open Records Act, all in relation to interviews and discussion of non-finalist applicants for the Town Administrator position.

Motion carries unanimously.

Executive Session Starts: 3:31 pm

Executive Session Ends: 7:24 pm

Executive session attendees were Mayor Bachran, Trustee/Mayor Pro-Tem Markle, Trustee Knutson, Trustee Weber, Trustee Valentine, Trustee Smith and Interim Town Administrator Leslie Klusmire.

A meeting for public discussion and decision of the finalists for the Town Administrator position was set for Tuesday, March 21st at 10 am.

Adjournment

Meeting was adjourned at 7:36 pm

Samira M Vetter, Town Clerk

Mary Bachran, Mayor

DRAFT

Minutes
Special Town Board Meeting
Town of Paonia, Colorado
March 20, 2023

RECORD OF PROCEEDINGS

Roll Call

Mayor Bachran called the meeting to order at 12:30 pm

PRESENT

Mayor Mary Bachran

Trustee/Mayor Pro-Tem Thomas Markle

Trustee Dave Knutson (leaves during the Executive Session)

Trustee Paige Smith

Trustee Dave Weber

Trustee Rick Stelter (joined after Executive Session started)

ABSENT

Trustee John Valentine

Approval of Agenda

Motion made by Trustee Weber, Seconded by Trustee Smith to approve the agenda.

Motion carries unanimously.

Actions & Presentations

Trustee Knutson makes a motion, Seconded by Trustee/Mayor Pro-Tem Markle, to delegate the remaining interviews to Trustee Weber, Trustee Smith, Trustee/Mayor Pro-Tem Markle, and Mayor Bachran.

Motion carries unanimously.

Executive Session

Motion made by Trustee/Mayor Pro-Tem Markle, Seconded by Trustee Weber to go into executive session, pursuant to Sections 24-6-402(4)(e) and 24-6-402(4)(g) of the Colorado Revised Statutes, for the purposes of determining positions and developing strategy relative to matters that may be subject to negotiation, and for consideration of documents protected by the mandatory nondisclosure provisions of the Colorado Open Records Act, all in relation to interviews and discussion of non-finalist applicants for the Town Administrator position.

Motion carries unanimously.

Executive Session begins at 12:32 pm

Executive Session ends at 4:12 pm

Executive session attendees were Mayor Bachran, Trustee/Mayor Pro-Tem Markle, Trustee Knutson, Trustee Weber, Trustee Smith, Trustee Stelter and Interim Town Administrator Leslie Klusmire.

Adjournment

Meeting Adjourns at 4:15 pm

Samira M Vetter, Town Clerk

Mary Bachran, Mayor

DRAFT

Minutes
Special Town Board Meeting
Town of Paonia, Colorado
March 21, 2023

RECORD OF PROCEEDINGS

Roll Call

Mayor Bachran calls the meeting to order at 10:00 am

PRESENT

Mayor Mary Bachran
Trustee/Mayor Pro-Tem Thomas Markle
Trustee Paige Smith
Trustee Dave Weber
Trustee Rick Stelter

ABSENT

Trustee Dave Knutson
Trustee John Valentine

Approval of Agenda

Motion made by Trustee Weber, Seconded by Trustee Stelter to approve the agenda.

Motion carries unanimously.

Actions & Presentations

Other Items

Board discussion and decision of finalists for the Town Administrators position. The Board names their 4 top choices individually: Matthew Lawless, Eric Osterberg, Richard Olsen, and Colton Berck.

Discussion continues with pros and cons of each candidate, long term employment wants, ensuring plenty of notice, retirement, travel expenses, upping the odds of finding a manager, high expectations and whether to bring all four.

Trustee Stelter makes a motion, Seconded by Trustee Weber, to offer all four candidates a finalist position and set them up for interviews potentially on April 4th and 5th.

Motion carries unanimously.

Mayor Bachran will call the finalists and Trustee Smith will call the rest of the candidates.

Adjournment

Meeting adjourns at 10:23 am.

Samira M Vetter, Town Clerk

Mary Bachran, Mayor

DRAFT

Town Board Staff Memo

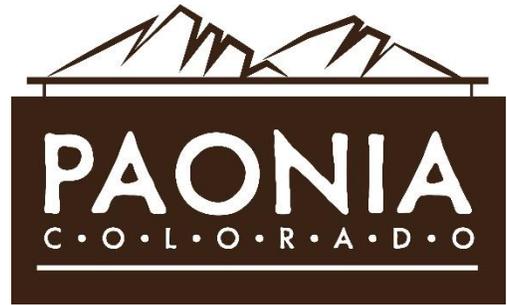
Subject: Finding of Fact for Liquor License Renewal

Author: Samira Vetter

Representing: Town Clerk

Date: March 28th, 2023

Specific request: Approval of Liquor License Renewal for Thomas Waldo's Tavern



- Local fees are paid.
- State Fees are in the custody of Town Clerk and ready to be sent with the paperwork to the Colorado Department of Revenue.
- Police Department has no issue with the renewal, also noting that calls for service have gone down in the last year.
- Town Staff has no issue with the renewal of the license.

Submit to Local Licensing Authority

**THOMAS WALDOS TAVERN LLC
 PO BOX 1666
 Paonia CO 81428**

Fees Due	
Renewal Fee	550.00
Storage Permit \$100 X _____	\$
Sidewalk Service Area \$75.00	\$
Additional Optional Premise Hotel & Restaurant \$100 X _____	\$
Related Facility - Campus Liquor Complex \$160.00 per facility	\$
Amount Due/Paid	\$ 550.00

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

Retail Liquor or Fermented Malt Beverage License Renewal Application

Please verify & update all information below

Return to city or county licensing authority by due date

Licensee Name THOMAS WALDOS TAVERN LLC		Doing Business As Name (DBA) THOMAS WALDOS TAVERN LLC	
Liquor License # 03-11161	License Type Tavern (city)		
Sales Tax License Number 04235436	Expiration Date 04/24/2023	Due Date 03/10/2023	
Business Address 240 GRAND AVENUE Paonia CO 81428			Phone Number 9706275797 None
Mailing Address PO BOX 1666 Paonia CO 81428		Email tyna420.t@gmail.com	
Operating Manager Tina Lord	Date of Birth [REDACTED]	Home Address Paonia Co 81428	Phone Number [REDACTED]
1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are the premises owned or rented? <input type="checkbox"/> Owned <input checked="" type="checkbox"/> Rented* *If rented, expiration date of lease _____			
2. Are you renewing a storage permit, additional optional premises, sidewalk service area, or related facility? If yes, please see the table in upper right hand corner and include all fees due. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3a. Are you renewing a takeout and/or delivery permit? (Note: must hold a qualifying license type and be authorized for takeout and/or delivery license privileges) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
3b. If so, which are you renewing? <input type="checkbox"/> Delivery <input type="checkbox"/> Takeout <input type="checkbox"/> Both Takeout and Delivery			
4a. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant, been found in final order of a tax agency to be delinquent in the payment of any state or local taxes, penalties, or interest related to a business? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
4b. Since the date of filing of the last application, has the applicant, including its manager, partners, officer, directors, stockholders, members (LLC), managing members (LLC), or any other person with a 10% or greater financial interest in the applicant failed to pay any fees or surcharges imposed pursuant to section 44-3-503, C.R.S.? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
5. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
6. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

7. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. Yes No

8. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. Yes No

Affirmation & Consent

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business <i>Tina Lopez</i>	Title <i>Manager</i>
Signature <i>[Signature]</i>	Date <i>3-15-23</i>

Report & Approval of City or County Licensing Authority

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 44, Articles 4 and 3, C.R.S., and Liquor Rules.

Therefore this application is approved.

Local Licensing Authority For	Date
Signature	Title
	Attest

Tax Check Authorization, Waiver, and Request to Release Information

I, Angela Rein am signing this Tax Check Authorization, Waiver and Request to Release Information (hereinafter "Waiver") on behalf of Thomas Waldos (the "Applicant/Licensee") to permit the Colorado Department of Revenue and any other state or local taxing authority to release information and documentation that may otherwise be confidential, as provided below. If I am signing this Waiver for someone other than myself, including on behalf of a business entity, I certify that I have the authority to execute this Waiver on behalf of the Applicant/Licensee.

The Executive Director of the Colorado Department of Revenue is the State Licensing Authority, and oversees the Colorado Liquor Enforcement Division as his or her agents, clerks, and employees. The information and documentation obtained pursuant to this Waiver may be used in connection with the Applicant/Licensee's liquor license application and ongoing licensure by the state and local licensing authorities. The Colorado Liquor Code, section 44-3-101. et seq. ("Liquor Code"), and the Colorado Liquor Rules, 1 CCR 203-2 ("Liquor Rules"), require compliance with certain tax obligations, and set forth the investigative, disciplinary and licensure actions the state and local licensing authorities may take for violations of the Liquor Code and Liquor Rules, including failure to meet tax reporting and payment obligations.

The Waiver is made pursuant to section 39-21-113(4), C.R.S., and any other law, regulation, resolution or ordinance concerning the confidentiality of tax information, or any document, report or return filed in connection with state or local taxes. This Waiver shall be valid until the expiration or revocation of a license, or until both the state and local licensing authorities take final action to approve or deny any application(s) for the renewal of the license, whichever is later. Applicant/Licensee agrees to execute a new waiver for each subsequent licensing period in connection with the renewal of any license, if requested.

By signing below, Applicant/Licensee requests that the Colorado Department of Revenue and any other state or local taxing authority or agency in the possession of tax documents or information, release information and documentation to the Colorado Liquor Enforcement Division, and its duly authorized employees, to act as the Applicant's/Licensee's duly authorized representative under section 39-21-113(4), C.R.S., solely to allow the state and local licensing authorities, and their duly authorized employees, to investigate compliance with the Liquor Code and Liquor Rules. Applicant/Licensee authorizes the state and local licensing authorities, their duly authorized employees, and their legal representatives, to use the information and documentation obtained using this Waiver in any administrative or judicial action regarding the application or license.

Name (Individual/Business) <u>Thomas Waldos</u>		Social Security Number/Tax Identification Number <u>03-0587885</u>	
Address <u>2341 grand Ave basement</u>			
City <u>Pueblo Co.</u>		State <u>CO</u>	Zip <u>81412</u>
Home Phone Number [REDACTED]		Business/Work Phone Number <u>970-261-7061</u>	
Printed name of person signing on behalf of the Applicant/Licensee <u>Angela Rein</u>			
Applicant/Licensee's Signature (Signature authorizing the disclosure of confidential tax information) <u>Angela Rein</u>			Date signed <u>3-16-23</u>

Privacy Act Statement

Providing your Social Security Number is voluntary and no right, benefit or privilege provided by law will be denied as a result of refusal to disclose it. § 7 of Privacy Act, 5 USCS § 552a (note).

A Rental Agreement between Old Cave Café LLC And Thomas Waldo's Bar

Old Cave Café LLC, Landlord, and Thomas Waldo's Bar, herein known as the Tenant, agree that:

1. The Landlord will rent to the Tenant, 238-240 Grand Avenue, Paonia, Co 81428, 2500 square feet basement floor in County of Delta, state of Colorado. Space includes first outdoor patio to west of premises.
2. The lease will run from March 1, 2023, through April 30th, 2024.
3. The rent shall be \$1125 per month. Rent is due on the first of each month and late on the 10th. If it is not paid, eviction may begin by the 15th at the expense of the Tenant. A \$25 penalty will be charged after the 10th. Landlord will hold \$1000 as a security deposit and last month's rent. Tenant may occupy and prepare space once rent is paid and proof of insurance is provided, listing Old Cave Café LLC as additional insured. Rent shall be paid to Old Cave Café account at First Colorado National Bank in Paonia.
4. The space shall be as a bar that serves beer, wine and alcoholic drinks. A full service bar.
5. This lease is renewable at the option of the Tenant and Landlord on April 30th, 2024.
6. The Tenant is responsible for heating, cooling, electricity, water, sewage and trash. Tenant is responsible for cleaning of the corridors and bathrooms. Before return of security deposit tenant shall provide landlord with copies of final bills for utilities.
7. Painting, remodeling, etc. The Tenant shall not make any changes to the space without consulting the Landlord.

Q7

Tina Lord, Date 2-28-23 Co-Owner
Signature *[Handwritten Signature]*

[Handwritten Mark]



Town Board Staff Memo

Subject: Arbol Market 2023

Author: Samira Vetter

Representing: Town Clerk

Date: March 28th,2023

Specific request: Approve Arbol Market 2023 Event Application

- Event fees are in the possession of the Town Clerk and paid in full.
- Banner fee is also in the possession of the Clerk, placement will be the same as last year and be on the Town property next to the river with Public Works Directors permission. Since Arbol Market is a long running event (23 dates from May 16 – Oct 23, this has been done as a way of solving the conflict of banner permits of other long planned seasonal events in town also advertising.
- All paperwork taken care of, the liability insurance gets renewed yearly in May and event organizers will deliver a new insurance certificate immediately upon renewal.
- No alcohol - no Special Events, On Premises permit/ Public Hearing is needed, only approval of the event by the Board.
- Public Works has no issues and reports no problems with the Event.
- Police Department has no issues and reports no problems with the event.
- Town staff has no issues and reports no problems with the Event.
- Upon approval, a meeting with event organizers and Public Works will be scheduled for planning before the event dates.

Special Event Park Permit Checklist

Minimum Days Due

ITEM:

PRIOR TO EVENT

Request to be on Agenda	✓	60 DAYS
Large Group Park Application	✓	45 DAYS
Special Event Permit Application (DOR) (serving alcohol)	/	45 DAYS
On Premise Liquor Permit Requested	/	45 DAYS
Park/Location Map	✓	45 DAYS
(Outline all areas to be licensed, serving area, and storage area)		
Off Site Map (Map area of off site liquor storage)	/	45 DAYS
Safety Plan	✓	45 DAYS
Banner Permit Application	✓	45 DAYS
Street Closure Application	/	45 DAYS
Non-Profit Certificate of Good Standing	✓	45 DAYS
Certificate of Insurance	✓	15 DAYS
Vendor List (PRELIMINARY)		15 DAYS
DOR Fee - liquor (\$25 per day)		with application
Town Fee - liquor (\$50 per day)	/	with application
Town Fees - park - per application requirements	✓	with application
<p><i>scrd 2-22-23</i> <i>cy 15k3</i> <i>2300.00</i></p>		
** SEP Notification Posted PRIOR TO HEARING		15 DAYS
(Email photo of posting proof to: Corinne@townofpaonia.com)		15 DAYS

need new one

Packet Complete: Feb 23, 2023 Date: 22 Feb 2023
SMV

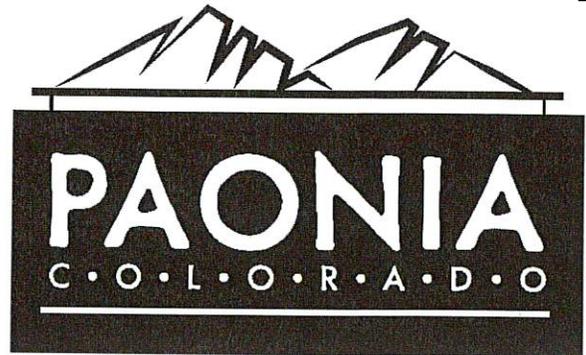
Additional Notes:

Sec. 11-3-20. Group use.

- (a) All groups of any size who wish to reserve portions of the Town parks must register with the Town Clerk. Groups exceeding one hundred (100) people for a special event may need to obtain approval from the Board of Trustees.
- (b) Any group of one hundred (100) persons or larger that wishes to reserve portions of the Town parks shall pay a damage deposit of one hundred dollars (\$100.00). The damage deposit is refundable if the park is left in the same condition as it was originally found.
- (c) Any group of one hundred (100) persons or larger that wishes to reserve portions of the Town parks shall pay a damage deposit. Said deposit shall be set by Resolution as determined by the Board of Trustees from time-to-time. The damage deposit is refundable if the park is left in the same condition as it was originally found, as determined by the Town Administrator or his or her designee.
- (d) Activities sponsored by the Delta County Joint School District 50-J are exempt from this Article.
- (e) The Board of Trustees may grant exemptions to this Article by majority vote.

(Ord. No. 2004-09, §§ 1—6, 2004; Ord. No. 2014-04, § 1, 1-13-2015; Ord. No. 2014-09, § 1(U), 1-13-2015)

TOWN OF PAONIA
REQUEST TO BE PLACED ON AGENDA
 PO Box 460
 Paonia, CO 81428
 970/527-4101
 Paonia@townofpaonia.com



Here are things you need to know:

Formal Board agenda items should be matters of substance for the Board to consider. Examples include: Presentations to the Board seeking support or wishing to inform the Board of plans that affect the Town, Committees presenting their goals and accomplishments, Items that need Board approval to proceed.

Submitting an agenda request does not guarantee placement on an agenda. The Mayor will determine if this is an appropriate item for consideration on the Board of Trustees' formal agenda.

Should this request be denied, the requester may present their item in writing to the Board under correspondence received or by making a verbal comment within the established time limit at the beginning of a regular meeting.

Please complete the following information and return this form no later than Tuesday, two weeks prior to the Board meeting to the Town Hall at 214 Grand Avenue. If the regular meeting is on the Tuesday the 28th, the request must be received before 5pm on Tuesday the 14th.

If your issue is placed on the agenda, be aware that your presentation is limited to 5 minutes.

Office hours are Monday through Friday, 8:00 a.m. to 4:30 p.m.
 Regular Board meetings are scheduled for the second and fourth Tuesdays of each month.

Subject: Up to 6 words (example: Town Park, Potholes, Open Meetings, etc.)

ARBOL FARMER'S MARKET

Name of Requester or Presenter: Alicia Michelsen

Representing: (Group or Agency name, or Self) the Learning Council AFM

Date of submittal: Feb 22, 2027

Date of Requested Board Meeting: (Insert Board Meeting date) _____

Specific request:
ARBOL MARKET Tuesdays May 16 - October 23

Describe the problem that requires resolution* or the topic(s) to be presented:

***The Problem**

- What is the problem that needs to be addressed?
- Please start with defining the problem, not describing the solution.
- Please explain briefly why it is essential that the Town address this problem.
- This section should be no more than 4-5 sentences long.

Recommendation (Please state your recommendation here, along with the main points needed for approval of your request, at most 50 words.) Example: The Paonia Association recommends the Board pass an ordinance preventing elk from standing in the road.

Arbol Market May 16 - Sept 1
 5-8 pm with setup + cleanup time
 Sept 1 - Oct 23 4-7 pm w/ setup + cleanup

What staff member have you spoken to about this? Please summarize your discussion:

SAM + Ruben

Contact information:

Name:

Alicia Michels Physical

Po 1744 Pahriss

81428 Mailing

E-mail:

Alicia@thelearningcenter.org Daytime

Address: 138 Grand Ave

Address: _____

Phone: 970-433-5852

Office Use Only:	
Received:	<u>2/22/23</u>
Approved for Agenda:	<u>2/23/23</u>
Board Meeting Date:	<u>3/27/23</u>

Town of Paonia Park/Event Registration Application

This form is intended for events 100+ people using public property. The Town of Paonia encourages the use of its parks for the pleasure of its citizens, and reminds applicants to consider impacts on neighbors living adjacent to these public areas so we may all continue to enjoy our parks!

*Please contact the Town office should there be any questions in filling out this form. The Town office is open from 8:00a to 4:30p Monday through Friday.
Thank you~*

Applicant Name: Alicia Michelsen

Organization: The Learning Council

Mailing Address: PO Box 1744

Telephone Number: 970-433-5852

Event Manager (if different than Applicant): Aubrie Pohl

Event Manager Telephone: 661-904-5994

Event Manager E-Mail: Aubrie@thelearningcouncil.org

Please describe the event: ARBORE Farmers Market

Event Date(s): TUESdays MAY 16 - Aug²⁹ Event Hours: 3-9 (Market 5-8)

Event Date(s): September 5 - Oct 17 Event Hours: 3-8 (Market 4-7)

Event Date(s): _____ Event Hours: _____

Event Date(s): _____ Event Hours: _____

Other items submitted for consideration: *(On an attached piece(s) of paper)*

- Communication Contacts
- Liability Insurance
(\$1,000,000 minimum AND the Town of Paonia needs to be listed as an additional insured)
- Medical Plan *(ie - How do you plan on addressing a person who is injured at the event?)*
- Parking Plan *(ie-Staff versus Visitor parking)*
- Safety Plan *(ie – How would you deal with a natural emergency or a tree limb falling?)*
- Security Plan *(ie – Vendor security, controlling alcohol, etc)*

Promotion:

The Town is willing to promote your event by posting submitted material on the Town website, the Town of Paonia Facebook page, and/or a poster placed in the Town Hall entryway.

Any material to be promoted must be submitted no less than thirty (30) days before the first day of the event. Material shall only be promoted once for each avenue noted above.

The undersigned agrees to restore the park to pre-event condition, safety standards will be observed at all times, no glass will be brought into the park and all fees submitted are non-refundable, even if the event is canceled.

Signed and submitted this 22 day of February, 2023

Printed Name: Alicia Michelsen

Signature: Alicia Michelsen

Unless waived by Town staff, no less than one week before the event, a meeting **must** be scheduled with the Public Works Director, Parks Maintenance, Town Clerk and the Police Chief, or designees to finalize all plans and coordinate last minute items.
Date of Pre-Event Meeting: _____

Application is deemed complete and is accepted. Employee Initials _____

Application requires Board of Trustee Approval.
Hearing Date: _____

Comments: _____

Pricing:

Half Day (6 Hours or less) \$ 100.00/day
 Includes: 3 dumpsters and up to 5 vendors
 Date Submitted 2-22-23 Amount 2300.⁰⁰

Full Day (6+ Hours until 10:00p) \$ 175.00/day
 Includes: 3 dumpsters and up to 10 vendors
 Date Submitted _____ Amount _____

Multi-Day Rate (3+ consecutive days) \$ 150.00/day
 Includes: 3 dumpsters and up to 10 vendors
 Date Submitted _____ Amount _____

Additional Vendors (More than 10) \$ 5.00/ea
 Date Submitted 2-22-23 Amount 1150.⁰⁰

Trash: The Town will provide 3 dumpsters. If the event requires more, it is the responsibility of the applicant to contract with a local agency for additional services. Compostable ware is strongly encouraged from all vendors and event managers. Styrofoam not permitted.
 Date Submitted _____ Amount _____

Any additional fees submitted (street closure, liquor licensing, etc):
 Type: _____ \$ _____
 _____ \$ _____
 _____ \$ _____
 _____ \$ _____
 Date Submitted _____ Amount _____

Recycling: Should the event provide recycling, a \$50 credit shall be applied. \$ 1150.⁰⁰

TOTAL FEES SUBMITTED \$ 2300.⁰⁰

All fees must be submitted no less than thirty (30) days before the first date of the event.

Which park do you want to use?

Town Park – 700 Fourth Street
 Green space including shelters and gazebo
 Football and/or Back Field area
 Apple Valley Park – 45 Pan American Avenue
 Poulos Park – 221 Grand Avenue *(no commercial activity allowed)*
 River Park – Grand Avenue *(no commercial activity allowed)*

Will there be alcohol? (Alcohol Requires Board of Trustees Approval)

No
 Yes, but we are not selling it.
 An On-Premise Liquor Application is required.
 Yes, and we would like to sell it.
 We are a non-profit and submitted From DR-8439 Application for a Special Event Permit and any associated forms required.
 On an attached piece of paper is the Alcohol Mitigation Plan.

Will there be vendors?

No
 Yes
 A list of vendors is being provided to the Town for tax compliance.
 We have contacted the Department of Revenue to work out how taxes will be submitted for the event; either electronically or manually.
 Vendors will be notified that tax compliance will be monitored.
 Chalk or tape are permitted to define vendor boundaries on the grass.

Are you having a parade? Do you need a street closed?

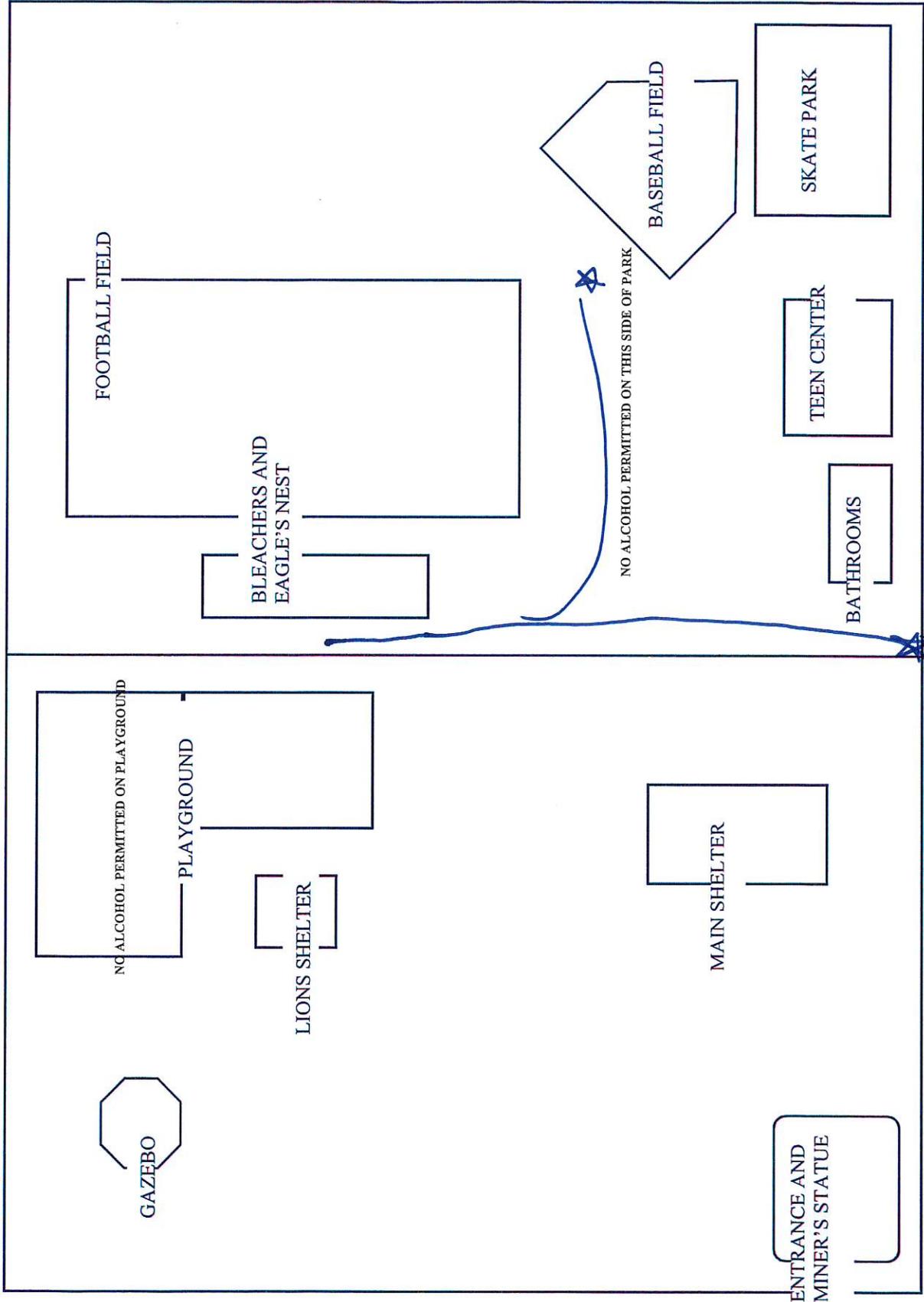
No
 Yes. Attached is the street closure request form noting the day, hours and route information.

Do you have any special requests? (i.e. - gate openings at certain times?)

No
 Yes Water + Electric Access

TOWN PARK MAP

FIFTH STREET



NORTH FORK AVENUE

FOURTH STREET



The Learning Council

education, creativity & life skills

www.TheLearningCouncil.org

970.433.5852 PO Box 1744 Paonia, CO 81428

The Arbol Farmer's Market will be held each Tuesday from May 16 October 17, 5:00-8:00. We anticipate 200-250 participants weekly.

The Health and Safety Point of Contact for these events is Alicia Michelsen. She can be reached by phone or text at 970-433-5852 or by email at Alicia@thelearningcouncil.org. During the Arbol Farmer's Market, there will be in attendance professional medical care providers such as nurses, and EMTs. Alicia is certified in CPR and Emergency First Aid as are other market participants. These medical professionals will be the first point of contact if a medical emergency occurs. We will also utilize local resources such as the North Fork Ambulance and Paonia Police if necessary. We will have a comprehensive first aid kit at the event.

If a person is injured at this event and it is safe to move them, we will move the person to a centrally located place away from the activity, where medical professionals can assist the person until an ambulance arrives.

We will have communication with the Health and Safety team through cell phones.

If necessary, we will utilize Paonia Urgent Care Clinic for minor medical problems and triage.

We are planning for the safety of our participants and strongly feel that an ounce of prevention is worth a pound of cure, so we will be doing our best to provide a safe environment at the Town Park. We will be sure to include clear pathways to move people through and access for emergency vehicles. We plan to space vendors 12 feet apart from each other to ensure clear pathways.

We will host a meeting for our safety team prior to the Market and the safety team will remain in contact and accessible throughout the event.



The Learning Council

education, creativity, & life skills

PO Box 1744 Paonia, CO 81428 970-433-5852

Parking Plan for Arbol Farmers Market

Customers can park all around the park and the streets nearby.

At the Town Park we will encourage staff and vendors to park farther away from the park so that elders and guests may have access to closer parking.

We are encouraging walking and carpooling via incentives for a gift basket drawing at the end of the season for folks who walk, ride bikes, carpool, bring an elder or shop for an elder.



ARBOL

FARMERS MARKET

Community Contact List

Alicia Michelsen 970-433-5852 Alicia@thelearningcouncil.org

Aubrie Pohl 661-904-5994 Aubrie@thelearningcouncil.org

Emily Hartnett 267-981-6339 Arbolfarmersmarket@thelearningcouncil.org

Mark Waltermire 970-623-5015 thistlewhistlefarm@gmail.com

Tony Prendergast 970-361-7126 tony.prendergast@me.com

Town of Paonia Temporary Banner Permit

Organization Name: The Learning Council Annual Farmer's Market

Address: 138 Grand Ave Paonia

Contact Person: Alicia Michelson Telephone #: 970 433 5852

Event: Annual Farmer's Market

Installation Date: May 1 Removal Date: Oct 31

This permit is good for local events only.
Organization must be registered non-profit.
\$50.00

Banner Specifications:

- Not to exceed 3 Foot Height x 16 Foot Length _____
- Must have air holes
- Installation performed by applicant

(Note: The Applicant agrees to indemnify and hold harmless the Town, and its officers and its employees, from and against any and all liability, claims, demands, and expenses, including court costs and attorney fees, on account of any injury, loss, or damage, which arise out of or are in any manner connected with the services to be provided under this Agreement, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or in part by, the act, omission, or other fault of the Applicant, any subcontractor of the Applicant, or any officer, employee, or agent of the Applicant or any subcontractor of the Applicant. Applicant further waives and releases the Town, and its officers and its employees, from any and all liability, claims, demands, and expenses, including court costs and attorney fees, on account of any injury, loss, or damage, which Applicant may suffer and which arise out of or are in any

Banners may be installed up to two (2) weeks prior to event and must be removed no later than five (5) days after the event.

I, the undersigned, hereby agree to all terms and conditions set forth herein.
Failure to comply may result in the inability to apply for future permits.

Applicant Signature:

Alicia Michelson Date: Feb 22, 2022

Town of Paonia Use Only		
<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied	Date: _____
Signed: _____		

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Western Colorado Migrant and Rural Coalition

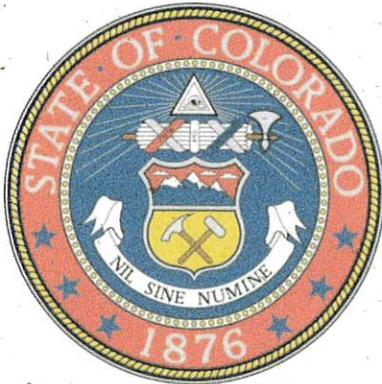
is a

Nonprofit Corporation

formed or registered on 08/19/2009 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 20091444382 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 02/02/2023 that have been posted, and by documents delivered to this office electronically through 02/05/2023 @ 12:37:40 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 02/05/2023 @ 12:37:40 in accordance with applicable law. This certificate is assigned Confirmation Number 146735,10



Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's website is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's website, <https://www.coloradosos.gov/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our website, <https://www.coloradosos.gov> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

10

2

Town of Paonia

214 Grand Avenue • P.O. Box 460
Paonia, CO 81428-0460
(970) 527-4101

RECEIPT

FEB 23 2023

DATE

2-23-23

015502

RECEIVED FROM

The Paonia Council
Two Tractors & Three Horses

\$ 2,300

DOLLARS

FOR

Arbor Market Events
Rt 14 &
Do Not Deposit

CASH
 CHECK 1563
 CREDIT CARD

BY

[Signature]

015503

Town of Paonia

214 Grand Avenue • P.O. Box 460
Paonia, CO 81428-0460
(970) 527-4101

RECEIPT

DATE

2-23-23

\$ 50

DOLLARS

RECEIVED FROM

The Paonia Council

PAYED
FEB 23 2023

FOR

Paonia Permit
Do Not Deposit

TOWN OF PAONIA
CASH



The Learning Council presents:

ARBOL FARMERS MARKET

AT PAONIA TOWN PARK

5-8PM ON TUESDAYS

Honey Moon Mesa

Twisted Root

The Living Farm (Laura's woven items as well)

Root Rock Farm

Rockn' Roots Farm

Moss Rock Corner

Groundwork

Chick-a-Pea - every other week

Crystal River Breads

Gray Acres Farm - begin in June

Sunshine Mesa Farm - once per month

VOGA - every other week (nonprofit info booth)

Living Springs (Carol)

Thistle Whistle

Sunshine Beef

Gaia's Essence (Carrie Taran)

Cobblestone Farm

Coquelicot Pastries (Clem) - every other week

First Fruits (begins late June)

Town of Paonia

99



Staff Reports



Town Board Staff Report Template

Subject: Spring Clean-up

Author: Cory Heiniger

Representing: Public Works

Date: March 28, 2023

Specific request: Approve 2023 Spring Clean-up Dates

We would like to be able to give a bit more notice this year. Attached is our flyer with the dates we would like to plan for the annual Spring Clean-up with the Boards approval.

PAONIA SPRING CLEANUP

WHEN

May 1 — 5, 2023
SCHEDULED TRASH DAY

WHERE

NEXT TO YOUR TRASH CANS

HOW

PLEASE PLACE ITEMS TO BE PICKED UP NEXT TO YOUR TRASH CANS.

THE TOWN OF PAONIA WILL BE DOING THE 2023 SPRING CLEANUP FREE TO ALL PAONIA TRASH PICKUP RESIDENTS.

PLEASE NOTE ACCEPTABLE/UNACCEPTABLE ITEMS LISTED.

ACCEPTABLE ITEMS

- MICROWAVES
- DISHWASHERS
- STOVES
- WASHING MACHINES
- DRYERS
- VACUUMS
- BLENDERS
- TOASTERS
- OTHER SMALL APPLIANCES

UNACCEPTABLE ITEMS

- TELEVISIONS
- COMPUTERS/MONITORS
- PRINTERS/STEREOS
- LAPTOPS/CELL PHONES
- TIRES
- METALS
- REFRIGERATORS
- FREEZERS
- AIR CONDITIONERS

ALTRUSA E-WASTE

ALTRUS WILL BE COLLECTING E-WASTE AT SAFEWAY IN DELTA ON 4/22/2023. ELIMINATE ANY ELECTRONICS YOU HAVE BEEN LOOKING TO DISPOSE OF HERE.

LOOSE MATERIALS

NEED TO BE BUNDLED INTO 4 FOOT LENGTHS, AND BE MANAGEABLE BY NO MORE THAN 2 PEOPLE, TO REASONABLY LIFT.



Town Board Staff Memo

Subject: Employee Recognition

Author: Cory Heiniger

Representing: Public Works

Date: March 28th, 2023

Jordan Redden passed his test to receive his Class S Wastewater Certification. His instructor said his was the second highest score he has seen. Congratulations and great job! He did that while always being ready and willing to help on any project extra hands are needed.



Town Board Staff Memo

Subject: Potholes on bridge

Author: Cory Heiniger

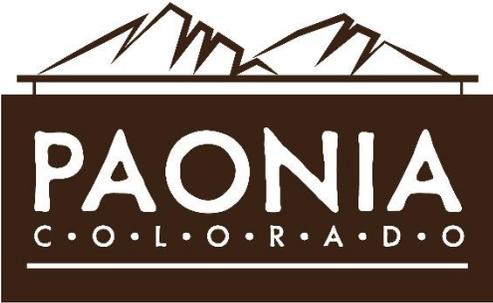
Representing: Public Works

Date: March 24, 2023

Response to the potholes on the bridge issue:

“Rainwater and moisture tend to be the leading cause of pothole formation. When there are minute cracks in the surface of the asphalt, rainwater will be able to seep through the crack. If this occurs, but the ground is too frozen for the water to absorb into it, the water will pool between the layer of the asphalt and the roadbed. When the temperatures drop, the water will freeze and expand. This ultimately pushes the asphalt up and away from its place beside the roadbed. Once this water thaws, it will leave behind a cavity. As vehicles and weight place pressure on this cavity, it will often cause the asphalt to deteriorate, which can result in potholes and other damage.”

Just a brief explanation as to why it is harder in the winter to patch the holes on the bridge. Until we can get some good conditions to get the area completely dry, we are having an issue getting the materials to bond. The river and the constant moisture make it worse.



Town Board Staff Memo

Subject: Sewer Tap Relinquishment

Author: Samira Vetter

Representing: Town Clerk

Date: March 28, 2023

Specific request: Board direction on how to accept/document a sewer tap relinquishment.

Executive Summary

We recently were contacted by a new out of town property owner who did not understand why they were receiving a bill from us for a sewer standby. They bought the property 3 months ago and have a fairly new septic system. After doing a little research in property files we found that the prior owners had bought a sewer tap and it transferred with the property. The new owners would like to relinquish the tap but we have no guidance on how since the Code says nothing about it. It is not hooked up and they have no interest in continuing to pay for something they do not need nor are they likely to use.

In the past, a written statement of relinquishment, specifying that the owners knew they received no money in return for the relinquished tap was sufficient but since we can not find anything with clear instructions, we thought it was best to bring it to the Board for direction.



Town Board Staff Memo

Subject: IT Upgrade

Author: Samira Vetter

Representing: Town Clerk

Date: March 28, 2023

Specific request: Board approval for a business day closure of Town Hall on a date to be determined for an IT upgrade.

Summary Recommendation

New regulations for security have been passed and our IT professionals, Phonz+ are ready to get us switched over. However, the biggest part of the move is going to take away our computer access for a significant amount of time while data transfers and permissions are set up. Phonz is willing to do it over a weekend but there is a chance that it can take up a business day as well. One suggestion they made was closing for a half day on a Friday and a half day on a Monday. By the time we have the meeting I will have talked to them again and hopefully have more information. We also are not sure on the exact date but they are willing to work with us to find the least disruptive day that we can.

Town of Paonia

106



Entertainment Districts and Common Consumption Areas

**TOWN OF PAONIA
REQUEST TO BE PLACED ON AGENDA**

PO Box 460
Paonia, CO 81428
970/527-4101
Paonia@townofpaonia.com



Here are things you need to know:

Formal Board agenda items should be matters of substance for the Board to consider. Examples include: Presentations to the Board seeking support or wishing to inform the Board of plans that affect the Town, Committees presenting their goals and accomplishments, Items that need Board approval to proceed.

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If your issue is placed on the agenda, be aware that your presentation is limited to 5 minutes.

Office hours are Monday through Friday, 8:00 a.m. to 4:30 p.m.
Regular Board meetings are scheduled for the second and fourth Tuesdays of each month.

Subject: Up to 6 words (example: Town Park, Potholes, Open Meetings, etc.)
Entertainment Districts and Common Consumption Areas (Reg 47-328, 1 C

Name of Requester or Presenter: Brand Thibodeaux

Representing: (Group or Agency name, or Self) Aquila Cellars/Chrysalis Beer

Date of submittal: 02/28/2023

Date of Requested Board Meeting: (Insert Board Meeting date) 03/28/2023

Specific request:

Aquila Cellars, along with Chrysalis Barrel Aged Beer (201a 1st St, Paonia, CO 81428) are interested in forming an "Entertainment District and Common Consumption Area" at the current location of the Chrysalis Brewery tasting room, in order to expand the consumption area of the premises and allow two tasting room permits for different liquor categories (beer and wine/cider) to operate legally in a collaborative space.

Describe the problem that requires resolution* or the topic(s) to be presented:

***The Problem**

- What is the problem that needs to be addressed?
- Please start with defining the problem, not describing the solution.
- Please explain briefly why it is essential that the Town address this problem.
- This section should be no more than 4-5 sentences long.

Under current town laws throughout the state of Colorado, outdoor areas between established liquor licensed businesses cannot allow open consumption of alcohol and patrons are not allowed to move between establishments with alcoholic beverages. Also under most town laws, Colorado Breweries, Wineries and Distilleries are not allowed to operate under the same tasting room space. In order to accommodate the growth of many Colorado towns and businesses and its alcoholic beverage industry, to accommodate new business concepts that often incorporate collaborations between business (often retailers and food and beverage) and to allow for more flexibility when hosting festivals and events, the state of Colorado approved statute 47-328, 1 C.C.R203-2 to allow for common consumption of alcohol within designated Entertainment Districts.

Recommendation (Please state your recommendation here, along with the main points needed for approval of your request, at most 50 words.) Example: The Paonia Association recommends the Board pass an ordinance preventing elk from standing in the road. The town of Paonia should proceed with allowing for Entertainment Districts and Common Consumption area proposals in order to allow more flexibility when selling locally produced Colorado-grown products including alcohol and to better accommodate town events and festivals, in order to promote the town and its artisans, increase town revenues and support the growth of the economy within the Northfork Valley.

What staff member have you spoken to about this? Please summarize your discussion:
Emailed the town of Paonia regarding the proposal.

Contact information:

Name: Brandt Thibodeaux
Physical Address: 41050 Lamborn Mesa Rd. Paonia, CO
Mailing Address: 41050 Lamborn Mesa Rd. Paonia, CO

E-mail: brandt@aquilacellars.com
Daytime Phone: 337-523-1246

Office Use Only:
Received: _____
Approved for Agenda: _____
Board Meeting Date: _____

[Print Form](#)

[Email Form](#)

Samira V

From: Paonia
Sent: Monday, February 27, 2023 10:25 AM
To: Samira V
Subject: FW: Entertainment Districts and Common Consumption Areas

Sam,

This is the person that called earlier and asked about the general consumption area they wanted to set up.

Ruben

Ruben Santiago,
Administrative Assistant
Town of Paonia
(970) 527-4101
Townofpaonia.colorado.gov

From: Brandt Thibodeaux <brandt@aquilacellars.com>
Sent: Monday, February 27, 2023 10:06 AM
To: Shawn Larson <chrysalisbarrelagedbeer@gmail.com>; Robert Runco <rrunco@runprolaw.com>; Paonia <paonia@townofpaonia.com>; Kade Gianinetti <kade@aquilacellars.com>
Subject: Entertainment Districts and Common Consumption Areas

Hello,

I am with Aquila Cellars who holds a Limited Winery License in Delta County. We, along with Chrysalis Barrel Aged Beer which is based in the town of Paonia (201a 1st St, Paonia, CO 81428) are interested in forming an "Entertainment District and Common Consumption Area" under the state statute, Reg 47-328, 1 C.C.R203-2 at the current location of the Chrysalis Brewery tasting room, in order to expand the consumption area of the premises and allow two tasting room permits for different liquor categories (beer and wine/cider) to operate legally in a collaborative space.

Our liquor lawyer, Robert Runco, who is also on this email has worked with other municipalities in the state to establish these districts in accordance with the state statute and can walk the town lawyer through this process if the town chooses to proceed with allowing such designated areas. There are no forms for the state to deliver to the town and no forms for the town to deliver to the state until the process is further along.

We would like to proceed with being added to the town council's agenda and starting this process or being connected with the town's lawyer to discuss the process further.

Thanks,

Brandt Thibodeaux
Aquila Cellars
Paonia, CO
337-523-1246

Town of Paonia



Approval of intent to ask Senators Bennet & Hickenlooper for Congressionally Directed Funds to buy the decommissioned school building.

"Full and timely" notice

CORA was traditionally structured to allow municipalities to select from a range of options for providing advance notice of meetings. The statute provided that, in addition to other means of full and timely notice, posting notice of a meeting in a designated public place or on a public website 24 hours before the meeting, qualifies as full and timely notice.²⁸

As the world of state and local government moved increasingly away from published or posted paper notices into the digital age, CORA was amended to give more detailed direction on how to do a website posting:

On and after July 1, 2019, a local public body shall be deemed to have given full and timely notice of a public meeting if the local public body posts the notice, with specific agenda information if available, no less than twenty-four hours prior to the holding of the meeting on a public website of the local public body. The notice must be accessible at no charge to the public. The local public body shall, to the extent feasible, make the notices searchable by type of meeting, date of meeting, time of meeting, agenda contents, and any other category deemed appropriate by the local public body and shall consider linking the notices to any appropriate social media accounts of the local public body. A local public body that provides notice on a website pursuant to this subsection (2)(c)(III) shall provide the address of the website to the department of local affairs for inclusion in the inventory maintained pursuant to section 24-32-116. A local public body that posts a notice of a public meeting on a public website pursuant to this subsection (2)(c)(III) may in its discretion also post a notice by any other means including in a designated public place pursuant to subsection (2)(c)(I) of this section; except that nothing in this section shall be construed to require such other posting. A local public body that posts notices of public meetings on a public website pursuant to this subsection (2)(c)(III) shall designate a public place within the boundaries of the local public body at which it may post a notice no less than twenty-four hours prior to a meeting if it is unable to post a notice online in exigent or emergency circumstances such as a power outage or an interruption in internet service that prevents the public from accessing the notice online.

Indeed, the courts have found that the notice provisions of the Open Meetings Law establish a "flexible standard,"

the requirements of which may vary depending on the particular type of meeting involved.²⁹

The Supreme Court has noted that in determining whether a given notice is "full" for purposes of the OML, courts will apply "an objective standard," meaning that a notice should be "interpreted in light of the knowledge of an ordinary member of the community to whom it is directed."³⁰

See Appendix B for examples of meeting notices.

"CURING" OML VIOLATIONS

The OML does not expressly address whether subsequent action by a public body can "cure" past OML violations. Nonetheless, the Court of Appeals, in a case involving various "openness" and notice violations, held that a state or local public body can cure a prior OML violation by holding a subsequent meeting that fully complies with the OML, so long as it is not a mere "rubber stamping" of earlier decisions made in violation of the OML.³¹

EMERGENCY MEETINGS

Unlike similar statutes from other states, the Colorado Open Meetings Law contains no reference to emergency meetings, which by their very nature present a challenge in terms of public notice. The Colorado Court of Appeals has recognized the need for municipalities to hold emergency meetings on occasion, and has upheld an ordinance providing for such meetings without prior public notice, where action taken would be ratified at a subsequent public meeting for which full and timely notice is provided.³² The court defined an emergency as "an unforeseen combination of circumstances or the resulting state that calls for immediate action,"³³ and acknowledged that the notice requirement may be affected by the type of meeting involved.³⁴ While this decision found no conflict between a local emergency meeting ordinance and the Open Meetings

28 The Supreme Court has clarified the OML requirement that posted notices include "specific agenda information where possible." It is "possible" to include in such notice only whatever specific agenda information was "available at the time of posting" the notice.

Town of Marble v. Darien, 181 P.3d 1148, 1155 (Colo. 2008). Furthermore, the Court in *Darien* found that general agenda topics permitted action thereon, as "the possibility of formal action is inherent in consideration of topics at public meetings." The fact that the agenda did not specifically forecast action on the topic did not render the notice less than "full." 181 P.3d 1148 (Colo. 2008).

29 *Town of Marble v. Darien*, 181 P.3d 1148, 1152 (Colo. 2008); *Benson v. McCormick*, 578 P.2d 651, 653 (Colo. 1978); *Lewis v. Town of Nederland*, 934 P.2d 848, 851 (Colo. App. 1996); *VanAlstyne v. Hous. Auth. of the City of Pueblo*, 985 P.2d 97, 100 (Colo. App. 1999)

30 *Town of Marble v. Darien*, 181 P.3d 1148,1152 (Colo. 2008).

31 *Colorado Off-Highway Vehicle Coal. v. Colorado Bd. of Parks & Outdoor Recreation*, 292 P.3d 1132 (Colo. App. 2012).

32 *Lewis v. Town of Nederland*, 934 P.2d 848, 851 (Colo. App. 1996). But see *VanAlstyne v. Housing Auth. of City of Pueblo*, 985 P.2d 97, 100 (Colo. App. 1999), as to the limits of subsequent ratification of action taken in prior non-emergency meeting held without proper notice.

33 *Lewis v. Town of Nederland*, 934 P.2d 848, 851 (Colo. App. 1996) (quoting Webster's Third New International Dictionary (2005)).

34 *Lewis v. Town of Nederland*, 934 P.2d 848 (Colo. App. 1996).

Samira V

From: Leslie
Sent: Monday, March 27, 2023 7:35 AM
To: Samira V
Subject: FW: Grant request for old school building

Can you put this in the record for Tuesday night? Thanks, Leslie

Leslie Klusmire
Interim Town Administrator
Town of Paonia, Colorado

"Every time you are tempted to react in the same old way, ask if you want to be a prisoner of the past or a pioneer of the future." — Deepak Chopra

Please consider the environment before printing this e-mail.
Sender and receiver should be mindful that all my incoming and outgoing emails may be subject to the Colorado Open Records Act, § 24-72-100.1, et seq.

-----Original Message-----
From: Bill Brunner <bill@paoniairon.com>
Sent: Sunday, March 26, 2023 9:13 PM
To: Leslie <leslie@townofpaonia.com>; Mary B <maryb@townofpaonia.com>; Dave K <DaveK@townofpaonia.com>; David Weber <weber.paonia@gmail.com>; John V <JohnV@townofpaonia.com>; Thomas M <ThomasM@townofpaonia.com>; Paige S <paiges@townofpaonia.com>; Rick S <RickS@townofpaonia.com>
Subject: Grant request for old school building

March 27, 2023

Senators Bennett and Hickenlooper

This letter is to inform you that a federal grant application you have received from Mary Bachran, Mayor, Town of Paonia may not be popular within the Town. There are serious questions about the legality of the process used in presenting this project and grant application to "Purchase of Former School Building for Affordable Housing" in Paonia. You should have grave doubts about the utter lack of public planing process prior to this grant request, doubts about the Town's ability to administer this project as well as how the Town

would carry out the transformation from an abandoned school building to a functional “affordable housing” facility “at a much latter time”. In the application the Mayor states that the Town is prepared to make matching funds available. It appears there has been no substantive public discussion of matching funds and no vote by the Board of Trustees on this subject.

Errors in the grant proposal include: cost of the proposed project would be \$2,550,000 not \$3000,000,000 as presented. There appears to be an error in calculation of “closing cost”; 2% of \$2,500,000 is \$50,000, not the stated \$500,000. Redoing the math the projects presented yields a projected cost of \$2,550,000, a math error of \$297,450,000. This is representative of the lack of thought and planing that has gone into this “project”. This is an archetypal example of a grant proposal that should be weeded out on first review.

This is a fiasco advanced by a Mayor with a history of getting ahead of the facts. A Mayor who cannot deal with even the mundane tasks of infrastructure maintenance. Our streets are a mess, the sewer system is ancient clay pipe on the verge of collapse. The Town is currently under a water moratorium imposed by citizen initiative three years ago. Since that time the Town has been remiss in it's duty to present an engineer's report quantifying the capacity of the water system and it's ability to sustain future growth. The project proposed here would be in violation of the citizen imposed moratorium. As for the “adjacent public space”, the Town is positively swimming in public spaces already.

The project would be in violation of the citizen imposed moratorium on expansion of the water system

The discussion on this grant request was noticed as a discussion on water and sewer grant funding,

There was only a single meeting where this project received public Board consideration

The Mayor may have violated state statue by poling a plurality of Town Trustees prior to the meeting

There is no evidence in the record of any planing for this project

There is no evidence in the record of any other public discussion of this project

The Town has no money budgeted for this project

The Town has no experience with projects of this nature

The Town has no staff with expertise or experience with such endeavors

The Town has no staff with time available to work on such a project, even if they were qualified

The Town has not budgeted any money to address any of the above issues.

The “petition” submitted as supportive of this application contains unverified signatures, few of which are of persons living, voting or paying taxes in the Town of Paonia

No oppportunity was offered for those with a different opinion to voice their concerns.

Please investigate further before advancing this proposal.

Thank you for your efforts on behalf of the citizens of Colorado and the country.

Bill Brunner Paonia, Colorado

Town of Paonia

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Approval of Ordinance 2023-03: Amending
Section 11-1-80 of the Paonia Municipal Code
Regarding Street Closures



Town Board Staff Report Template

Subject: Ordinance No. 2023-03_ ; An Ordinance Amending Section 11-1-80 of the Paonia Municipal Code Regarding Street Closures

Author: Nick Cotton-Baez, Town Attorney

Representing: Legal

Date: March 28, 2023

Specific request: Consider Approval of Ordinance

Summary Recommendation

- The Town staff recommends approval of the Ordinance.

Executive Summary

- Please refer to the Executive Summary in the (attached) Staff Memo dated March 14, 2023, for additional summary.
- The Town Board reviewed an earlier draft of this Ordinance at its regular meeting on March 14, 2023, by which the Board directed the Town Attorney to make the following revisions to the draft Ordinance:
 - No organization may close a city block in C-1 zone district more than twice per year; no city block in the C-1 or C-2 zone districts may be closed more than 5 times per year.
 - Include criteria for Board consideration regarding an exception to the 10-hour street closure restriction.
- The Town Attorney has revised subsection (m) of the draft Ordinance to set forth criteria for a Board-approved exception to the 10-hour closure restriction.
- The Town Attorney has revised subsection (n) to limit closures of city blocks in the C-1 and C-2 zone districts to 5 times in one year, and to limit closures of city blocks in the C-1 zone district by a single organization to a maximum of 2 times per year.
- The Town Attorney also added language in subsection (l) to require event organizers to provide portalets and to keep them clean and sanitary.

The Intent

- The draft Ordinance seeks to strike the balance between the desire to allow events within the Town’s commercial districts, and perceived business owner concerns with closures of the streets abutting their businesses
- The draft Ordinance further seeks to ensure event organizers return the Town’s streets and other areas utilized by the event free of trash and to the condition existing prior to the event

Background

- Please refer to the Executive Summary in the (attached) Staff Memo dated March 14, 2023, for additional background.
- Summary of (main) motions adopted on March 14:
 - No organization may close a city block in C-1 zone district more than twice per year; no city block in the C-1 or C-2 zone districts may be closed more than 5 times per year.
 - Add language for Board consideration regarding criteria for Board exception.

Options/Alternatives for Town Board to Consider

See Summary Recommendation (above).

Funding Source and Fiscal Impact

- No perceived fiscal impact.
- No perceived increase in staff time.
- Would eliminate Board’s need to review applications for street closures that exceed the Town Administrator’s approval authority.

Attachments

- March 14, 2023 Staff Memo
- (Draft) Ordinance No. 2023-03; An Ordinance Amending Section 11-1-80 of the Paonia Municipal Code Regarding Street Closures



Town Board Staff Report Template

Subject: Ordinance No. 2023-03; An Ordinance Amending Section 11-1-80 of the Paonia Municipal Code Regarding Street Closures

Author: Nick Cotton-Baez, Town Attorney

Representing: Legal

Date: March 14, 2023

Specific request: Consider Approval of Ordinance

Summary Recommendation

- The Town staff recommends approval of the Ordinance if the Board desires to strictly (1) limit street closures to a maximum of 10 hours in any 24-hour period, and (2) prohibit the closure of any “city block” (defined in the Executive Summary) to 2 times in any 30-day period.
- If the Board desires more flexibility, the Town staff recommends that the Board adopt the Ordinance with amendments to subsections (m) and (n).

Executive Summary

- The Board directed the Town Attorney to prepare the draft Ordinance for the Board’s consideration of approval.
- The draft included in the packet is intended to reflect the discussions had, and motions adopted, at the Board’s regular meetings on November 22, 2022, and February 14, 2023.
- In addition, after finding PMC § 11-1-80 does not contain an adequate enforcement mechanism, the Town Attorney has included language that would allow the Town to draw on the deposit provided by the applicant under certain circumstances (i.e., failure to clean up, and failure to remove items from, the event area). See subsections (c) and (o).
- The Town Attorney has also included clarifying amendments to subsection (f), regarding insurance, and subsection (i), regarding proof of street closure notification.
- The revisions to subsection (m) [formerly subsection (l)] would limit street closures to a maximum of 10 hours in any 24-hour period.
- The new subsection (n) would prohibit the closure of any “city block” to 2 times in any 30-day period. “City block” is defined in subsection (n) as “the distance along the subject street between the two (2) nearest intersecting through streets or, where there is no second intersecting through street, the distance along the subject street from the intersecting through street to the dead end.”
- Subsection (l) contains a new definition of “event area,” which would include “the area of street closure, abutting sidewalks, and all other areas utilized by the event.” The defined term is used in subsection (l) regarding trash cleanup, and subsection (o) regarding draws on the applicant’s deposit.

The Intent

- The draft Ordinance seeks to strike the balance between the desire to allow events within the Town’s commercial districts, and perceived business owner concerns with closures of the streets abutting their businesses
- The draft Ordinance further seeks to ensure event organizers return the Town’s streets and other areas utilized by the event free of trash and to the condition existing prior to the event

Background

- The Board discussed, and adopted motions regarding, potential revisions to PMC § 11-1-80 at its regular meetings on November 22, 2022, and February 14, 2023.
- Motions adopted at the February 14 meeting supersede conflicting motions adopted at the November 22 meeting (to the extent of the conflict).
- Summary of (main) motions adopted on November 22:
 - Motion to require the event holder to be responsible for providing proof of general liability insurance with the application.
 - Motion that section (l) limit the closure of commercial streets (C-1 and C-2 zone districts) to no more than 6 times in one calendar year.
 - Motion that section (m) limit Town Administrator-approved street closures to not more than 10 hours in duration and 1 day in a row; and that Board must approve closures falling outside those limits.
- Summary of (main) motions adopted on February 14:
 - Motion that Section (f) remain as is, such that organizer provides insurance.
 - Motion that Section (l) should be revised to limit the frequency of “block” closures to no more than 2 times in a calendar month.
 - Motion to allow Town Administrator to approve street closure for up to 10 hours in any one day, with no ability of the Board to approve a longer closure.
- The Board’s adoption of this Ordinance would have the effect of superseding any motions adopted on November 22, 2022, and February 14, 2023, to the extent that such motions are not reflected in the adopted Ordinance.

Options/Alternatives for Town Board to Consider

See Summary Recommendation (above).

Funding Source and Fiscal Impact

- No perceived fiscal impact.
- No perceived increase in staff time.
- Would eliminate Board’s need to review applications for street closures that exceed the Town Administrator’s approval authority.

Attachments

- (Draft) Ordinance No. 2023-03; An Ordinance Amending Section 11-1-80 of the Paonia Municipal Code Regarding Street Closures

ORDINANCE NO. 2023-03

AN ORDINANCE AMENDING SECTION 11-1-80 OF THE PAONIA MUNICIPAL CODE REGARDING STREET CLOSURES

WHEREAS, the Town of Paonia (the “Town”) is a municipal corporation duly organized and existing under the laws of the State of Colorado; and

WHEREAS, the Town Board of Trustees desires by this Ordinance to amend the street closure permitting requirements of Section 11-1-80 of the Paonia Municipal Code.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, AS FOLLOWS:

Section 1. Section 11-1-80 of the Paonia Municipal Code is hereby amended to read as follows (words added are underlined; words deleted are ~~stricken through~~):

Sec. 11-1-80. - Street closure; permit.

(a) Persons and/or organizations requesting a parade or other event involving street closure within the Town limits must apply in writing to the Town Clerk for a street closure permit. The Town Clerk shall submit such application to the Chief of Police for comment and to the Town ~~Administrator~~ Manager for review and denial or approval. ~~by the Town Manager.~~

(b) The issuance of a street closure permit shall be in accordance with applicable provisions herein, the provisions for street closure as set forth below, and any applicable provisions of the ordinances of the Town regarding the private usage of public property. Such permit is revocable by the Town ~~Administrator~~ Manager, the Mayor, or Mayor Pro Tem.

(c) The fee and deposit amount for submittal of a street closure permit application will be set by Resolution as determined from time-to-time by the Board of Trustees. The deposit, minus any amounts lawfully drawn upon by the Town in accordance with subsection (o) of this Section, shall be returned to the applicant within the thirty (30) day period subsequent to the event and upon the Town Administrator's determination that the street and adjoining area are returned to the same condition as prior to the closure as further detailed in subsection (o).

(d) The application shall be submitted no less than thirty (30) days in advance of the event.

(e) The Town ~~Administrator~~ Manager shall not approve any street closure if the Town does not have sufficient resources to properly manage the event in a manner consistent with the preservation of the public peace, health and safety

and to provide for adequate traffic control or if an adequate alternate route is not available, if applicable.

(f) The applicant shall provide proof of a commercial general liability insurance policy ~~with~~ ~~in a~~ minimum limits of not less than the maximum amount that may be recovered from public entities pursuant to coverage equal to that specified in Section 24-10-114, C.R.S., which names the Town, its officers, agents and employees as additional insureds for claims arising out of the event.

(g) The closure shall be implemented and the route chosen in a manner that will cause the least inconvenience to the driving public, adjacent residents or businesses consistent with the reasonable requirements of the event. The applicant shall submit and implement an adequate plan to control and organize the event in a manner consistent with all applicable ordinances of the Town.

(h) Applicable open container laws within the Town shall apply in all street closure events.

(i) The applicant shall also provide, as a requirement of permit issuance, written proof of street closure notification to all ~~adjoining~~ property owners and businesses abutting the area of the street closure.

(j) The applicant shall also provide a detailed description of any vending or commercial activity occurring coincident with the event. Separate vending permits shall not be required for all such commercial activities so described, but vendors shall be subject to all other permitting requirements, including but not limited to sales tax licenses.

(k) For street-closure events, the Town shall provide ~~and install~~ barricades, ~~and~~ to be installed and monitored by the applicant as necessary to prevent vehicles from entering the area of street closure. ~~shall arrange for and provide necessary trash containers.~~

(l) The applicant shall arrange for and provide portalets and trash containers in an amount necessary to serve the event. The applicant shall maintain the portalets in a clean and sanitary condition, and shall empty trash containers as necessary to prevent the accumulation of trash in the event area. The applicant shall maintain the event area in a clean, sanitary, and orderly condition at all times during the event, and shall ensure all trash is picked up and properly disposed of following the event’s conclusion. For purposes of this Section, “event area” shall mean and include the area of street closure, abutting sidewalks, and all other areas utilized by the event.

(m) ~~(4)~~ Street closures shall not exceed ten (10) ~~five (5)~~ hours in duration in

any twenty-four (24) hour period, unless a longer period is approved by the Board of Trustees upon the Board’s finding that the application demonstrates: ~~except on Sundays and state recognized holidays when closure may occur for up to ten (10) hours.~~

(1) A need for a closure longer than ten (10) hours in duration for the success of the event;

(2) That the proposed period of closure in excess of ten (10) hours is the maximum amount of time necessary for the success of the event;

(3) That the extended period of the closure will not unduly burden the Town staff or Town resources;

(4) That the proposed event is open to all members of the public;
and

(5) That the event will not unreasonably interfere with business patronage in the vicinity of the proposed event area.

(n) The Town Administrator shall not approve the closure of:

(1) Any city block more than two (2) times in any thirty (30) day period;

(2) Any city block in the Core Commercial (C-1) or Community Commercial (C-2) more than five (5) times in a calendar year; or

(3) Any city block in the Core Commercial (C-1) zone district for any single organization more than two (2) times in any calendar year.

For purposes of this subsection, “city block” shall mean the distance along the subject street between the two (2) nearest intersecting through streets or, where there is no second intersecting through street, the distance along the subject street from the intersecting through street to the dead end.

(o) The Town may draw on the deposit under the following circumstances:

(1) The applicant’s failure to ensure the removal of all barricades, event organizer and vendor equipment and personal property, trash containers and receptacles, and any other items placed by the applicant in the event area by such time as the event is required to conclude as established in the street closure of the permit; or

(2) The applicant’s failure to return the event area free of trash and to the condition existing prior to the event within twelve (12) hours of the conclusion of the event;

The Town will draw fifty dollars (\$50.00) from the deposit if the applicant fails to meet the deadlines set forth above, and an additional fifty dollars (\$50.00) for every thirty (30) minute period thereafter until such time as the applicant has complied with its obligations pursuant to this subsection, or the deposit is depleted. In addition, the Town will draw such amounts from the deposit as are necessary to offset the Town’s costs in removing trash or items remaining in the event area following the deadlines set forth above, including but not limited to staff time and any fuel and equipment costs.

(p) ~~(m)~~ The Town, upon permit approval, shall notify all emergency service providers accordingly.

Section 2. All other ordinances or portions thereof inconsistent or conflicting with this Ordinance or any portion hereof are hereby repealed to the extent of such inconsistency or conflict.

Section 3. If any article, section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Board of Trustees hereby declares that it would have passed this Ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

Section 4. This Ordinance shall take effect thirty (30) days after adoption and publication.

HEARD AND FINALLY ADOPTED by the Board of Trustees of the Town of Paonia, Colorado, this 28th day of March, 2023.

**TOWN OF PAONIA, COLORADO,
a Colorado municipal corporation**

By: _____
Mary Bachran, Mayor

ATTEST:

Samira Vetter, Town Clerk

Samira V

From: Paonia
Sent: Wednesday, March 15, 2023 9:43 AM
To: Samira V
Subject: FW: Webform submission from: Board Meeting Agendas and Minutes > Rows > Cards Content

Ruben Santiago
Administrative Assistant for Town of Paonia
Phone: 970-527-4101
Mobile: 970-508-1799
Email: RubenS@townofpaonia.com
214 Grand Avenue
P.O. Box 460
Paonia, CO 81428-0460
<https://townofpaonia.colorado.gov/>

From: Town of Paonia <no-reply@co.colorado.gov>
Sent: Tuesday, March 14, 2023 6:54 PM
To: Paonia <paonia@townofpaonia.com>
Subject: Webform submission from: Board Meeting Agendas and Minutes > Rows > Cards Content

Submitted on Tuesday, March 14, 2023

Thank you for submitting this form!

Submitted values are:

Contact Information
Michael Cooper
215 Grand Ave
Paonia, Colorado
director@paradiseofpaonia.com
(970) 527-6610

Comments

Re: Street closure ordinance

I am writing in support of adding “or board approval” to the street closure ordinance. As a producer of live events and theatrical productions it is imperative that the council consider the extra time constraints for planning, setting up, and executing events on Grand Ave. Mountain Harvest Festival is a vital part of the vibrant creative culture of Paonia and requires several hours to successfully plan and execute (setting up stages, toilets, planning audience flow into and out of the event space, etc). The Paradise Theatre - THE cultural center and heartbeat of the North Fork Valley, stands in solidarity with all those individuals and business advocating for extra time to make these downtown events run smoothly. It benefits us all - audiences, artists, businesses, and the town of Paonia.

Town of Paonia

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Riverbank Conservation Easement, Trail
Development & Acquisition: Further
Discussion



Legend

-  Conservation/Trail Easement on Renkema Property (in negotiation 2023)
-  Paonia River Park Trail Phase I (Built in 2016)
-  Paonia School - River Park Extension Trail Phase 2 (Built in 2021)
-  Phase 3.0 Paonia River Trail
-  Phase 4: Pedestrian Bridge to Library
-  Property Lines
-  School Connecting Trail (completed 2021)



Town of Paonia



Mayor & Trustee Reports

**Mayor's Report
3-28-23**

West Elk Byways Steering Committee meeting 3-17-23

- West Elk Loop scenic and historic byway
- Local regional updates
 - Gunnison Chapter– major snow impacts, small roads not going to open soon, sign replacement needs, more work on HWY 50 again this summer
 - North Fork Chapter – Update on NFV Chamber, Paonia government, grants, BLM Jumbo update
 - Crystal Chapter – Redstone trails, Penny hot springs,
- Interpretive signs geology sign information additions

Colorado West Land Trust Meeting 3-22-23

- Met with them and Cory Heiniger
- Review of trail system built for the City of Grand Junction with 7 different land transactions and conservations easements
 - They negotiate and conduct due diligence with landowners
 - Work with the city to make sure all their requirements are met
 - Put management plan in place to ensure little to no burden on city to maintain
- Discussed needs of Paonia PW Department for parcel maintenance
- Further communication on Town concerns