



**TOWN OF PAONIA**  
**TUESDAY, MAY 26, 2020**  
**REGULAR TOWN BOARD MEETING AGENDA**  
**6:30 PM**  
VIRTUAL MEETING  
(MEETING WILL NOT BE HELD AT THE TOWN HALL)

**Conferencing Access Information:**

Please click the link below to join the webinar:  
<https://us02web.zoom.us/j/81337034239>

Or iPhone one-tap :

US: +16699009128,,81337034239# or +12532158782,,81337034239#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 646 558 8656 or +1 301 715 8592 or  
+1 312 626 6799

Webinar ID: 813 3703 4239

International numbers available: <https://us02web.zoom.us/j/81337034239>

**EXPLANATION OF PUBLIC COMMENT**

*If you wish to speak during the public comment period, hit \*9 on your phone to let us know you want to make a public comment.*

**Roll Call**

**Approval of Agenda**

**Executive Session**

1. Executive Session for a conference with the Town Attorney for the purpose of receiving legal advice on specific questions under C.R.S. 24-6-402(4)(b) regarding the case of Eric Pace v. Town of Paonia

Executive Session - if necessary - For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(e) for matters subject to negotiation regarding the employment of Ms. Corinne Ferguson as Town Administrator

- Potential Board Action Following Executive Session

**Announcements**

[Announcements](#)

**Recognition of Visitors & Guests**

**Consent Agenda**

2. Regular Meeting Minutes:  
04/28/2020

**Mayor's Report**

3. Mayor's Report

**Staff Reports**

- 4. Administrator's Report
  - Public Works
  - Police Report

**Disbursements**

- 5. Treasurer's Report

**Unfinished Business**

- 6. IMG Water Treatment Plant SCADA System Upgrade
- 7. Ordinance 2020-05 Tree Board Ordinance Modification - Second Reading
- 8. Ordinance 2020-TBD - Amending Chapter 18, Article 9, Section 10 - Fences, Hedges, and Walls
- 9. Addition to Personnel Handbook

**New Business**

- 10. Town Administrator Contract
- 11. Intergovernmental Agreement - Shared Victim's Advocate
- 12. Medical & Retail Marijuana Discussion - November Election Participation
- 13. Discussion of Resuming In-Person Meetings and Public Participation Options

**Committee Reports**

- 14. Finance & Personnel
  - Governmental Affairs & Public Safety
  - Public Works-Utilities-Facilities
  - Space to Create
  - Tree Board

**Adjournment**

- 15. Adjournment

**EXPLANATION OF EXECUTIVE SESSION PROCEEDINGS** – Should the Board move to enter executive session, the virtual meeting via webinar will be muted and video screens turned off. A call bridge – established by the Town Attorney will be used to host the executive session, and the call will be recorded and retained for 90 days as required by state statute. After closing the executive session, the regular meeting via webinar will resume.

I. RULES OF PROCEDURE

**Section 1. Schedule of Meetings.** Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

**Section 2. Officiating Officer.** The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

**Section 3. Time of Meetings.** Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

**Section 4. Schedule of Business.** If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor's Report (10 minutes)
- (g) Staff Reports: (15 minutes)
  - (1) Town Administrator's Report
  - (2) Public Works Reports
  - (3) Police Report
  - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

\* This schedule of business is subject to change and amendment.

**Section 5. Priority and Order of Business.** Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

**Section 6. Conduct of Board Members.** Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

**Section 7. Presentations to the Board.** Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

**Section 8. Public Comment.** After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

**Section 9. Unacceptable Behavior.** Disruptive behavior shall result in expulsion from the meeting.

**Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings.** These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

## **II. CONSENT AGENDA**

**Section 1. Use of Consent Agenda.** The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

**Section 2. General Guidelines.** Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

**Section 3. Removal of Item from Consent Agenda.** One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

## **III. EXECUTIVE SESSION**

**Section 1.** An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed "in as much detail as possible without compromising the purpose for which the executive session is authorized." In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

**Section 2.** During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

**Section 3.** Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

## **IV. SUBJECT TO AMENDMENT**

**Section 1. Deviations.** The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

**Section 2. Amendment.** The Board may amend these Rules of Procedures Policy from time to time.

AGENDA SUMMARY FORM

	Roll Call		
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran:

AGENDA SUMMARY FORM

	Agenda Approval		
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

	<p>Executive Session for a conference with the Town Attorney for the purpose of receiving legal advice on specific questions under C.R.S. 24-6-402(4)(b) regarding the case of Eric Pace v. Town of Paonia</p> <p>Executive Session - <b>if necessary</b> - For discussion of a personnel matter under C.R.S. Section 24-6-402(4)(e) for matters subject to negotiation regarding the employment of Ms. Corinne Ferguson as Town Administrator</p> <ul style="list-style-type: none"> <li>• Potential Board Action Following Executive Session</li> </ul>
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Summary:

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

AGENDA SUMMARY FORM

	Announcements		
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

	Visitors & Guests		
Summary:			
Notes:			
Possible Motions: Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:



Regular Meeting Minutes:  
04/28/2020

Summary:

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

**Minutes**  
**Regular Board Meeting**  
**Town of Paonia, Colorado**  
**Tuesday, April 28, 2020**

**RECORD OF PROCEEDINGS**

The Regular Board Meeting was held electronically via Zoom due to Governor Polis Executive Order of COVID – 19 social distancing.

The Regular Board Meeting held electronically on Tuesday, April 28, 2020, was called to order at 6:36 PM by Mayor Charles Stewart.

Trustees present were as follows:

- Mayor Charles Stewart
- Mayor Pro-Tem Mary Bachran
- Trustee Karen Budinger
- Trustee Dave Knutson
- Trustee Michelle Pattison
- Trustee Bill Bear

Trustee Cari Diehl-Absent

Town Staff present were as follows:

- Corinne Ferguson – Town Clerk/ Town Administrator
- Amanda Mojarro – Deputy Clerk

A quorum was present, and Mayor Stewart proceeded with the electronic meeting.

**Approval of Agenda**

Motion by Trustee Bear, supported by Trustee Bachran to move items (8) eight – (11) eleven from committee reports to unfinished business. Motion carried unanimously

Motion by Trustee Bear, supported by Trustee Bachran to approve the agenda as amended. Motion carried unanimously.

**Announcements**

None.

**Recognition of Visitor’s and Guest**

None.

**Consent Agenda**

Regular Minutes – Second Review and Approval: March 10, 2020

Regular Minutes: April 14, 2020, and March 24, 2020

Liquor License Renewal: Curiel, LLC dba Rio Bravo

Motion by Trustee Bear, supported by Trustee Knutson to approve March 10, 2020, and Liquor License Renewal – Curiel, LLC dba Rio Bravo. Motion carried unanimously.

Motion by Trustee Pattison, supported by Trustee Knutson to approve March 24, 2020, regular minutes with changes made under Finance and Personnel, and Tree Board committee reports. Motion carried unanimously

Motion by Trustee Pattison, supported by Trustee Knutson to approve April 14, 2020, regular minutes with changes made under Governmental Affairs and Public Safety. Motion carried

unanimously

**Mayor’s Report**

- Mayor Stewart discussed the transition of the Governor’s stay at home order to the safer at home.
- Mayor Stewart suggested that the community and board members look at the Colorado Department of Health and the Delta County website for COVID-19 information on the stay at home order and the public health order.

**Staff Reports**

**Administrator’s Reports**

- Reported on the status of the COVID-19
- Reported on the steps that are being taken to reopen Town Hall for business.
- Looking in to Open Media to update the Zoom subscription and live stream options – cost is \$6,000, but there is a grant for municipalities under a population of 5,000 – town fall’s in this category - no cost to the Town.
- Scheduling a work session for training of the newly elected board members.
- Final financial contribution documents due May 8<sup>th</sup>, 2020, from the all mayoral and trustee candidates - if trustees have no final financial contributions to report submit a letter.

**Public Works Report**

Public Works Director Travis Loberg absent – Fixing a water leak at the water plant.

Discussion:

- There is a parked trailer at the old sewer plant.
- Street sweeping notifications are going to be sent to the homeowners regarding the date and time public works will be out street sweeping.

**Police Report**

- Chief Ferguson stated that the trailer parked at the old sewer plant was abandoned, and a tow company is scheduled to take the trailer.
- Responsibility for towing costs falls on the town.
- Trustee Bear suggested placing a no public parking sign at the old sewer plant.
- Received (4) four letters of interest for the judge position.
- Police blotter was included in the packet.

**Treasurer Report**

Treasurer King absent. Finance Officer Cindy Jones proceeded with reporting.

- The audit is moving forward
- Reviewed disbursements
- Closed on bond – April 28<sup>th</sup>, 2020
- Trustee Pattison suggested the possibility to have a simplified and clearer document of the account analysis.
- Administrator Ferguson advised that the process of having a simplified document be public, and functional for the finance officer.

**Disbursements**

- Disbursement documents were included in the packet.

Motion by Trustee Knutson, supported by Trustee Budinger to approve disbursements as presented. Motion carried unanimously

**Committee Reports**

Finance and Personnel

- Finance and Personnel met April 28<sup>th</sup>, 2020 and discussed regarding the liaison committee and went over disbursements.

Public Works – Utilities – Facilities

- Nothing to report.

Governmental Affairs and Public Safety

- Nothing to report.

Space to Create

- Nothing to report

Tree Board

- Arbor day celebration – May 1<sup>st</sup>, 2020 – time TBD.

**Unfinished Business**

Recognition of Outgoing Board Members

Discussion Points:

- Mayor Stewart thanked and recognized Trustee Budinger and Trustee Diehl for their service to the community.
- Mayor Stewart was recognized and thanked for his service as Mayor for (4) four years and Trustee for (2) two years by the board members.

Mayor Pro-Tem Bachran Resignation of Trustee Seat

Discussion Points:

- Mayor Pro-Tem Bachran –resigned trustee seat
- The resignation letter was included in the packet

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Amanda Mojarro, Deputy Clerk

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Charles Stewart, Mayor

Oath of Office for Newly Elected Mayor

- Administrator/Town Clerk Ferguson swore in newly elected Mayor Mary Bachran.

Oath/Affirmation of Office of Newly Elected Trustees

- Administrator/Town Clerk Ferguson swore in newly elected Trustees Tamie Meck, Mick Johnson, Michelle Pattison, Bill Bear, and David Knutson.

**New Business**

Trustee Seat Vacancy and Possible Appointment

Discussion Points:

- The process to appoint vacant trustee seat – request letters, hold a special election or appoint to the next highest vote from the municipal election result.

Motion by Trustee Knutson, supported by Trustee Bear to appoint the next highest vote-getter from the Municipal 2020 election Karen Budinger. Motion carried unanimously.

- Administrator/Town Clerk swore in newly appointed Trustee Karen Budinger.

Mayor Pro-Tem Appointment

Motion by Trustee Budinger, supported by Trustee Knutson to appoint Trustee Bear as Mayor Pro-Tem. Motion carried unanimously.

Board of Trustees Committee Appointments

- Mayor Bachran proceeded with committee appointments
- Finance and Personnel – Trustee Knutson and Trustee Budinger
- Governmental Affairs and Public Safety – Trustee Pattison and Trustee Johnson
- Public Works – Utilities-Facilities – Trustee Bear and Trustee Meck

Appointment of Additional Committees

- Mayor Bachran proceeded with additional committee appointments
- Tree Board – Trustee Meck
- Local Government Designee to the Colorado Oil and Gas Conservation Commission (COGCC) – Trustee Knutson as the new LGD
- Chamber of Commerce Liaison – Trustee Budinger

Discussion of Potential Budget Adjustments Due to Anticipated Reduction in Sales Tax – COVID-19 Related.

Discussion Points

- Discussion and meeting pending with department heads and finance officer regarding their budget.
- Mayor Bachran suggested reducing the building inspector time and removing the contract engineer.
- Trustee Pattison suggested looking at what other municipalities have done regarding this issue.
- Attorney Nerlin spoke about the declaration of disaster.
- Trustee Knutson suggested that the building inspector does zoom inspection to cut off on cost and suggested that employees take time off without pay.
- Finance Officer Cindy Jones will have the documents ready for review in (2) two weeks.
- Trustee Pattison suggested to out a hold on discretionary spending.
- Mayor Bachran suggested that the board members forfeit their pay
- Administrator/Town Clerk suggested to continue the discussion at the next in-person meeting and have a work session

Public Comment

- Suzanne Watson commented on the cost of service of the building inspector, the resource school office, no events for the summer, and laying off employees.
- Administrator/Town Clerk stated that the resource school officer has not received a paycheck, the office has been busy regardless of being closed, and crime has not decreased.

Motion by Trustee Pattison to freeze discretionary spending. Motion was withdrawn.

Motion by Trustee Bear, supported by Trustee Knutson to set a work session before the May 12<sup>th</sup>, 2020, meeting to discuss potential budget amendments at 5:00 pm. Motion

carried unanimously.

Declaration of Local Disaster Extension

Discussion Points:

- The local disaster regarding the COVID-19 virus pandemic expires April 30<sup>th</sup>, 2020
- Mayor Bachran and Attorney Nerlin are in favor of extending the local disaster.
- Administrator/Town Clerk Ferguson suggested extending until June 9<sup>th</sup>, 2020
- Resolution 2020-10 Local Disaster Declaration was included in the packet.

Motion by Trustee Bear, supported by Trustee Knutson to extend Resolution 2020-10 Local Disaster Declaration until June 9<sup>th</sup>, 2020. Motion carried unanimously.

Planning Committee – Request for Letters of Interests

Discussion Points:

- Mayor Bachran requested for letters of interest for open seats on the planning commission
- Letters due May 29<sup>th</sup>, 2020

Personnel Liaison Group – Request for Letter of Interest for Community Member Seat.

Discussion Points:

- Request for letters of interest for the community member to fill the vacant seat on the personnel liaison committee due May 29<sup>th</sup>, 2020.

Adjournment

Motion by Trustee Bear, supported by Trustee Budinger to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 8:10 pm

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Amanda Mojarro, Deputy Clerk

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Mary Bachran, Mayor

	Mayor's Report		
Summary:			
Notes:			
Possible Motions: Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran



Administrator's Report  
Public Works  
Police Report

Summary:

Notes:

VW – verbal warning  
WW – written warning  
CIT - citation  
CAA – clear adult arrest  
UTL – unable to locate

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck: :	Trustee Pattison:	Mayor Bachran:

# Paonia Police Department

## Law Incident Table, by Date and Time

**Date Occurred:** 05/01/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:15:52	SUSPICIOUS	SAMUEL WADE RD, Paonia, CO	PPD	PPD	VW
10:29:40	Parking Problem	200 ONARGA AVE, Paonia, CO	PPD	PPD	WW
11:47:15	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
21:38:52	Noise Complaint	100 NORTH FORK AVE, Paonia, CO	PPD	PPD	UTL
<b>Total Incidents for this Date: 4</b>					

**Date Occurred:** 05/02/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
14:35:00	Code Enforce	DELTA AVE, Paonia, CO	PPD	PPD	WW
16:45:47	Traffic Stop	200 GRAND AVE, Paonia, CO	PPD	PPD	WW
<b>Total Incidents for this Date: 2</b>					

**Date Occurred:** 05/03/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:51:52	Code Enforce	MAIN AVE, Paonia, CO	PPD	PPD	WW
12:49:52	Code Enforce	OAK AVE, Paonia, CO	PPD	PPD	WW
13:05:09	Code Enforce	DELTA AVE, Paonia, CO	PPD	PPD	WW
13:14:16	Code Enforce	2ND ST, Paonia, CO	PPD	PPD	WW
18:34:43	AGENCY ASSIST	HIGHWAY 133, Hotchkiss, CO	PPD	DIST3	
22:30:57	SUSPICIOUS	BOX ELDER AVE, Paonia, CO	PPD	PPD	UTL
<b>Total Incidents for this Date: 6</b>					

**Date Occurred:** 05/04/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:43:24	Traffic Stop	50 Block of Samuel Wade RD., Paonia, CO	PPD	PPD	CIT
15:06:25	Code Enforce	3RD ST, Paonia, CO	PPD	PPD	WW
16:46:48	Medical/transfe	2ND ST, Paonia, CO	PPD	PPD	
22:55:55	SUSPICIOUS	MAIN AVE, Paonia, CO	PPD	PPD	UNF
<b>Total Incidents for this Date: 4</b>					

**Date Occurred:** 05/05/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
13:41:07	Traffic Stop	50 Block Samuel Wade RD., Paonia, CO	PPD	PPD	CIT
<b>Total Incidents for this Date: 1</b>					

**Date Occurred:** 05/06/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
08:59:30	TrafficAccident	ORCHARD AVE, Paonia, CO	PPD	PPD	
11:18:36	DOMESTIC	COBURN RD, Paonia, CO	PPD	DIST3	
17:06:26	MARIJUANA	MAIN AVE, Paonia, CO	PPD	PPD	WW

**Total Incidents for this Date:** 3

**Date Occurred:** 05/07/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
05:41:29	ALARM	3RD ST, Paonia, CO	PPD	PPD	
15:23:07	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
15:40:16	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
15:57:36	VIN INSPECTION	2ND ST, Paonia, CO	PPD	PPD	
17:48:48	WELFARE CHECK	OAK AVE, Paonia, CO	PPD	PPD	CIT

**Total Incidents for this Date:** 5

**Date Occurred:** 05/08/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
14:33:08	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
15:54:11	Certified Vin	BLACK BRIDGE RD, Paonia, CO	PPD	DIST3	
22:21:14	Information	ONARGA AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date:** 3

**Date Occurred:** 05/09/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:41:16	SUSPICIOUS	700 Block of 4th St., Paonia, CO	PPD	PPD	UTL
14:12:54	Code Enforce	RIO GRANDE AVE, Paonia, CO	PPD	PPD	WW
14:25:30	Code Enforce	2ND ST, Paonia, CO	PPD	PPD	WW

**Total Incidents for this Date:** 3

**Date Occurred:** 05/10/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
12:32:03	Traffic Stop	50 Block Samuel Wade RD., Paonia, CO	PPD	PPD	CIT
15:40:22	Parking Problem	200 Block of Main AVE., Paonia, CO	PPD	PPD	CIT

**Total Incidents for this Date:** 2

**Date Occurred:** 05/11/20

<u>Time</u>	<u>Nature</u>	<u>Address</u>	<u>Agency</u>	<u>Loctn</u>	<u>Dsp</u>
11:25:57	Code Enforce	NORTH FORK AVE, Paonia, CO	PPD	PPD	WW
11:59:32	Code Enforce	ORCHARD AVE, Paonia, CO	PPD	PPD	WW
12:03:23	Code Enforce	OAK AVE, Paonia, CO	PPD	PPD	WW
18:25:23	CIVIL PROBLEM	ONARGA AVE, Paonia, CO	PPD	PPD	

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**Time      Nature                      Address                                      Agency      Loctn      Dsp**  
**Total Incidents for this Date: 4**

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**Date Occurred:** 05/12/20

**Time      Nature                      Address                                      Agency      Loctn      Dsp**

07:21:33	AGENCY ASSIST	5TH ST, Paonia, CO	PPD	DIST3	
13:10:59	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	
14:27:25	Property Damage	2ND ST; Paonia, CO	PPD	PPD	
18:15:05	Information	MEADOWBROOK BLVD; Paonia, CO	PPD	PPD	
21:09:34	DOMESTIC	GRAND AVE, Paonia, CO	PPD	PPD	
21:17:25	SUSPICIOUS	ALDER DR, Paonia, CO	PPD	PPD	VW

**Total Incidents for this Date: 6**

---

**Date Occurred:** 05/13/20

**Time      Nature                      Address                                      Agency      Loctn      Dsp**

17:25:25	Traffic Stop	50 BLOCK OF SAMUEL WADE RD., Paonia, CO	PPD	PPD	CIT
19:14:15	Information	MEADOWBROOK BLVD; Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 2**

---

**Date Occurred:** 05/14/20

**Time      Nature                      Address                                      Agency      Loctn      Dsp**

10:09:04	Parking Problem	2ND ST, Paonia, CO	PPD	PPD	WW
10:49:46	Parking Problem	MAIN AVE, Paonia, CO	PPD	PPD	WW
12:51:51	Noise Complaint	DORRIS AVE, Paonia, CO	PPD	PPD	
17:27:53	ANIMAL CONTROL	NIAGARA AVE, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 4**

---

**Date Occurred:** 05/15/20

**Time      Nature                      Address                                      Agency      Loctn      Dsp**

06:29:09	CIVIL PROBLEM	BOX ELDER AVE, Paonia, CO	PPD	PPD	
11:01:24	VIN INSPECTION	GRAND AVE; PPD, Paonia, CO	PPD	PPD	

**Total Incidents for this Date: 2**

---

Total reported: 51    VW = 2    WW =16    CIT = 6    UTL = 2    UNF = 1

**Report Includes:**

All dates between `00:00:01 05/01/20` and `00:00:01 05/16/20`, All agencies matching `PPD`, All disposition's, All natures, All location codes, All cities

		Treasurer's Report	
Summary:			
Notes:			
Possible Motions:			
Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____			
Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

	Disbursements
---	---------------

Summary:

Notes:

Utility Relief through May 2020: \$234.00  
 Credit Card Fee Offset – Covid-19: \$260.54

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

5.

FSBC OPS DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC OPS BALANCE		120,019.59
ACCOUNTS PAYABLE	050820 - 05/22/20	(37,003.44)
TRANSFER TO PAYROLL	5/22/2020	(19,459.43) 1
PAYROLL TAXES	5/22/2020	(17,772.06)
BALANCE AFTER PAYMENT		45,784.66

FSBC SUMMIT DISBURSEMENT SUMMARY		
DESCRIPTION	DATES	AMOUNT
CURRENT FSBC SUMMIT BALANCE		284,508.87
CURRENT FSBC PAYROLL BALANCE		25.00
TRANSFER FROM OPS		19,459.43 1
PAYROLL (DIRECT DEPOSIT)	5/22/2020	(19,459.43)
BALANCE AFTER PAYMENT		284,533.87

CREDIT CARD		
CHASE	5/23/2020	-
CITIBANK	NO LONGER IN USE	-

FSBC INTERNAL GRANT BALANCE		
BALANCE		33,066.88
TRANSFER TO COLOTRUST	SEWER LOAN RESERVE	(33,041.88) 2
CD TOTAL		25.00

FSBC LOC BALANCE		
FSBC CD#1 @ 2.00%	GENERAL	253,786.08
FSBC CD#2 @ 0.55%	GENERAL-COLLATERAL FOR LOC	201,391.54
CD TOTAL		455,177.62
LOC (\$200,000)-RENEWED 7/2019		-
BALANCE AVAILABLE SECURING LOC		455,177.62

COLOTRUST		
TOTAL	GENERAL	530,996.15
TOTAL	SEWER PROPERTY	529,090.58
	SEWER LOAN RESERVE	106,609.75
TRANSFER FROM INT GRANT		33,041.88 2
TOTAL		139,651.63
TOTAL	BRIDGE RESTRICTED	587,159.67

GRANT FUNDS IN PROCESS		
TOTAL		-

BANK BALANCES			
	FSBC	COLOTRUST	TOTAL
AS OF: 05/20/20			
GENERAL		530,996.15	
SEWER RESTRICTED		529,090.58	
DEBT RESERVE		106,609.75	
BRIDGE RESERVE		587,159.67	
CONS.TRUST	3,120.24		
GRANT PASS THRU	25.00		
INT GRANT	33,066.88		
OPS	148,900.28		
PARK CONTRIBUTIONS	28,680.27		
PAYROLL	25.00		
SPACE-TO-CREATE	13,152.01		
SUMMIT	284,508.87		
WWTP	58,239.09		
CD#2-402	201,391.54		
CD#3-2578	253,786.08		
	1,024,895.26	1,753,856.15	2,778,751.41

*y*

Due Date	Vendor Number	Vendor Name	Invoice Number	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Pay	Partial Pmt Amt	Part Pmt Disc Amt
05/26/2020	987	Black Hills Energy	05-2020	383.72 ✓	.00	.00	383.72	✓		
05/26/2020	1048	Colorado Code Co	12988	3,552.00 ✓	.00	.00	3,552.00	✓		
05/26/2020	734	Delta Fire Safe, LL	167301	395.80 ✓	.00	.00	395.80	✓		
05/26/2020	43	Delta Montrose Ele	5-2020-P	2,355.91 ✓	.00	.00	2,355.91	✓		
05/26/2020	43	Delta Montrose Ele	5-2020-S	2,808.98 ✓	.00	.00	2,808.98	✓		
05/26/2020	43	Delta Montrose Ele	5-2020-W	1,998.98 ✓	.00	.00	1,998.98	✓		
05/26/2020	48	Don's Market	01-875909	43.19 ✓	.00	.00	43.19	✓		
05/26/2020	48	Don's Market	03-616973	18.96 ✓	.00	.00	18.96	✓		
05/26/2020	986	Elevate Fiber	66210-27171	350.90 ✓	.00	.00	350.90	✓		
05/26/2020	888	Filter Tech System	8736	1,747.00 ✓	.00	.00	1,747.00	✓		
05/26/2020	888	Filter Tech System	8739	1,030.68 ✓	.00	.00	1,030.68	✓		
05/26/2020	888	Filter Tech System	8743	255.00 ✓	.00	.00	255.00	✓		
05/26/2020	888	Filter Tech System	8744	175.00 ✓	.00	.00	175.00	✓		
05/26/2020	888	Filter Tech System	8745	1,827.50 ✓	.00	.00	1,827.50	✓		
05/26/2020	81	High Country Printi	18769	38.45 ✓	.00	.00	38.45	✓		
05/26/2020	645	Mail Services, LLC	1734219	389.75 ✓	.00	.00	389.75	✓		
05/26/2020	499	Phonz +	1507	1,237.31 ✓	.00	.00	1,237.31	✓		
05/26/2020	499	Phonz +	S-1003	6,054.31 ✓	.00	.00	6,054.31	✓		
05/26/2020	145	Robert's Enterprise	050120-0630	100.00 ✓	.00	.00	100.00	✓		
06/26/2020	956	SGS North Americ	52160118959	127.03 ✓	.00	.00	127.03	✓		
05/26/2020	152	Southwestern Syst	202666	669.25 ✓	.00	.00	669.25	✓		
05/26/2020	152	Southwestern Syst	202673	526.00 ✓	.00	.00	526.00	✓		
05/26/2020	156	TDS Telecom	05/2020	313.89 ✓	.00	.00	313.89	✓		
05/26/2020	897	The Place I Go	DCSD J64	93.00 ✓	.00	.00	93.00	✓		
05/26/2020	491	Winwater Corp	054150-00	4,160.00 ✓	.00	.00	4,160.00	✓		
05/26/2020	491	Winwater Corp	054171-00	563.78 ✓	.00	.00	563.78	✓		
05/26/2020	491	Winwater Corp	054171-01	221.08 ✓	.00	.00	221.08	✓		
05/26/2020	491	Winwater Corp	054175-01	270.09 ✓	.00	.00	270.09	✓		
05/26/2020	491	Winwater Corp	054300-00	3,378.29 ✓	.00	.00	3,378.29	✓		
05/26/2020	491	Winwater Corp	054300-01	1,814.49 ✓	.00	.00	1,814.49	✓		
05/26/2020	491	Winwater Corp	054300-02	103.10 ✓	.00	.00	103.10	✓		
Grand Totals:			31	37,003.44	.00	.00	37,003.44			

Cash Requirements Summary

Date	Invoice Amount	Discount Amount	Partial Payments	Net Due Amount	Net Cumulative Amount
05/26/2020	36,876.41	.00	.00	36,876.41	36,876.41
06/26/2020	127.03	.00	.00	127.03	37,003.44
Grand Totals:	37,003.44	.00	.00	37,003.44	

Employee Number	Name	85-00 Net Pay Emp Amt
1054	Beardslee, Dominic D	1,498.07
1004	Bolt, Evan	1,029.78
1052	Edwards, Roger	1,012.52
1002	Ferguson, J. Corinne	2,262.16
1020	Ferguson, Neil	1,886.56
1022	Hinyard, Patrick	1,150.75
1001	Jones, Cynthia	1,743.45
1011	Joss, William B	277.05
1005	Katzer, JoAnn	963.40
1050	Loberg, Travis	2,047.81
1003	Mojarro-Lopez, Amanda	1,074.87
1025	Patterson, Taffine A	12.32
1055	Redden, Jordan	912.96
1051	Reich, Dennis	1,002.50
1026	Vassel, Andrew C	1,262.85
1024	Winnett, Lorin E	1,322.38
Grand Totals:		
		16 19,459.43

*Rec'd  
5/19/2020*



Report Criteria:

Unpaid transmittals included  
Begin Date: ALL  
End Date: ALL

Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
2							
2	IRS Tax Deposit		05/15/2020	74-00	Federal Tax Deposit Social Security	10-0216	1,103.21
2	IRS Tax Deposit		05/15/2020	74-00	Federal Tax Deposit Social Security	10-0216	1,103.21
2	IRS Tax Deposit		05/15/2020	75-00	Federal Tax Deposit Medicare Pay P	10-0216	362.06
2	IRS Tax Deposit		05/15/2020	75-00	Federal Tax Deposit Medicare Pay P	10-0216	362.06
2	IRS Tax Deposit		05/15/2020	76-00	Federal Tax Deposit Federal Withhold	10-0216	1,839.85
Total 2:							<u>4,770.39</u>
4							
4	Aflac		05/01/2020	63-01	Aflac Pre-Tax Pay Period: 5/1/2020	10-0225	120.18
4	Aflac		05/01/2020	63-02	Aflac After Tax Pay Period: 5/1/2020	10-0225	24.90
4	Aflac		05/15/2020	63-01	Aflac Pre-Tax Pay Period: 5/15/2020	10-0225	120.18
4	Aflac		05/15/2020	63-02	Aflac After Tax Pay Period: 5/15/2020	10-0225	24.90
Total 4:							<u>290.16</u>
6							
6	Colorado Dept of Labor		04/03/2020	98-00	SUTA State Unemployment Tax Pay	10-0218	69.99
6	Colorado Dept of Labor		04/17/2020	98-00	SUTA State Unemployment Tax Pay	10-0218	76.96
6	Colorado Dept of Labor		05/01/2020	98-00	SUTA State Unemployment Tax Pay	10-0218	74.93
6	Colorado Dept of Labor		05/15/2020	98-00	SUTA State Unemployment Tax Pay	10-0218	77.25
Total 6:							<u>299.13</u>
9							
9	Colorado Dept of Revenue		05/01/2020	77-00	State Withholding Tax Pay Period: 5/1	10-0217	788.00
9	Colorado Dept of Revenue		05/15/2020	77-00	State Withholding Tax Pay Period: 5/1	10-0217	807.00
Total 9:							<u>1,595.00</u>
31							
31	Mutual of Omaha		05/15/2020	51-01	Group# MOORetirement Plan Pay P	10-0220	255.40
31	Mutual of Omaha		05/15/2020	51-01	Group# MOORetirement Plan Pay P	10-0220	892.00
31	Mutual of Omaha		05/15/2020	51-02	Group# MOO Loan Payment Pay Pe	10-0220	307.22
Total 31:							<u>1,454.62</u>
33							
33	FPPA - Fire & Police Pensi		05/15/2020	50-00	FPPA Pay Period: 5/15/2020	10-0219	781.00
33	FPPA - Fire & Police Pensi		05/15/2020	50-00	FPPA Pay Period: 5/15/2020	10-0219	568.00
33	FPPA - Fire & Police Pensi		05/15/2020	90-00	Death & Disability Pay Period: 5/15/2	10-0219	198.80
Total 33:							<u>1,547.80</u>
70							
70	Rocky Mountain HMO		05/01/2020	60-01	RMHMO - Employee Only Pay Period	10-0223	199.70
70	Rocky Mountain HMO		05/01/2020	60-01	RMHMO - Employee Only Pay Period	10-0223	3,595.22
70	Rocky Mountain HMO		05/01/2020	60-03	RMHMO - Employee + Family Pay Pe	10-0223	166.99
70	Rocky Mountain HMO		05/01/2020	60-03	RMHMO - Employee + Family Pay Pe	10-0223	3,005.98
70	Rocky Mountain HMO		05/01/2020	60-04	RMHMO - Vision Pay Period: 5/1/202	10-0223	40.21
70	Rocky Mountain HMO		05/15/2020	60-01	RMHMO - Employee Only Pay Period	10-0223	199.70

OTR

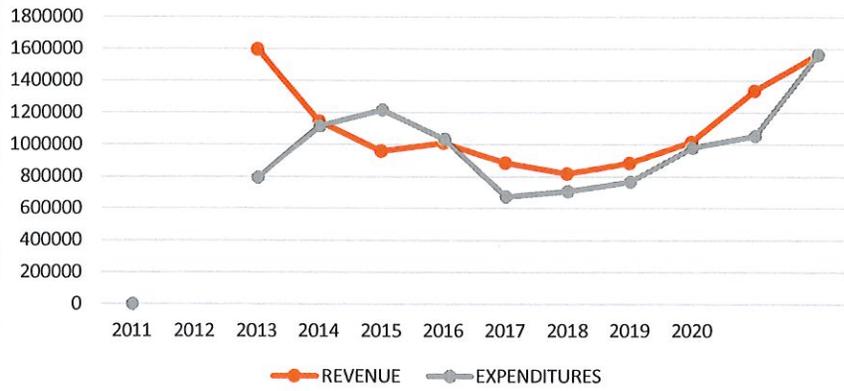
Transmittal Number	Name	Invoice Number	Pay Per Date	Pay Code	Description	GL Account	Amount
70	Rocky Mountain HMO		05/15/2020	60-03	RMHMO - Employee + Family Pay Pe	10-0223	166.99
70	Rocky Mountain HMO		05/15/2020	60-04	RMHMO - Vision Pay Period: 5/15/20	10-0223	40.21
70	Rocky Mountain HMO		05/15/2020	60-04	Adjustment	10-0223	.01
Total 70:							<u>7,415.01</u>
71	The Harford		05/01/2020	65-01	Group#013307460001 Hartford Basic	10-0226	27.56
71	The Harford		05/01/2020	65-02	Group#013307460001 Hartford Suppl	10-0226	29.38
71	The Harford		05/01/2020	65-03	Group#013307460001 Hartford Disab	10-0226	117.53
71	The Harford		05/15/2020	65-02	Group#013307460001 Hartford Suppl	10-0226	29.38
71	The Harford		05/15/2020	65-03	Adjustment J Redden	10-0226	8.74-
71	The Harford		05/15/2020	65-02	Adjustment	10-0226	.01-
Total 71:							<u>195.10</u>
73	Delta Dental of Colorado		05/01/2020	60-05	Dental RMHMO - Dental Pay Period:	10-0223	251.98
73	Delta Dental of Colorado		05/15/2020	60-05	Dental RMHMO - Dental Pay Period:	10-0223	251.98
73	Delta Dental of Colorado		05/15/2020	60-05	Adjustment	01-0223	.02
Total 73:							<u>503.98</u>
Grand Totals:							<u><u>18,071.19</u></u>

Report Criteria:

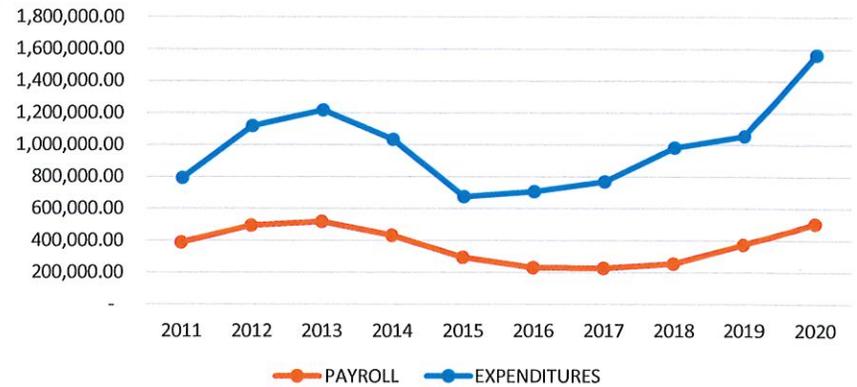
Unpaid transmittals included  
Begin Date: ALL  
End Date: ALL

✓ 4,770.39+  
 290.16+  
 1,595.00+  
 1,454.62+  
 1,547.80+  
 7,415.01+  
 195.10+  
 503.98+  
 008   
 17,772.06\*

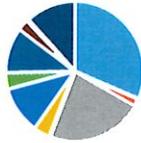
GENERAL FUND REVENUE VS EXPENDITURES



GENERAL FUND PAYROLL OF EXPENDITURES

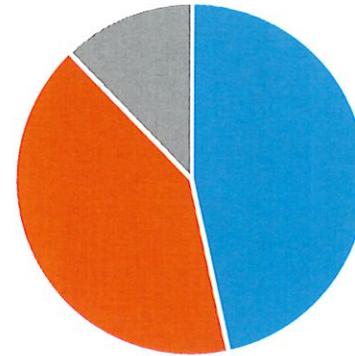


### GENERAL FUND REVENUE



- ADMINISTRATION
- LAW ENFORCEMENT
- STREETS
- BRIDGE
- SPACE2CREATE
- CAPITAL IMPROVEMENT
- BUILDING
- PARKS
- STREET CAPITAL IMPROVEMENT
- SIDEWALK
- CONSERVATION TRUST FUND

### ENTERPRISE FUND REVENUE



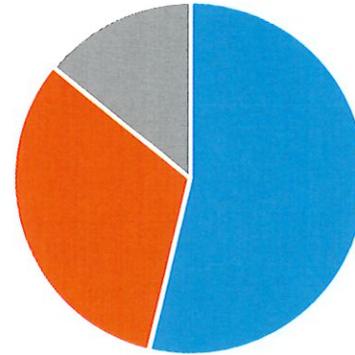
- WATER
- SEWER
- GARBAGE

### GENERAL FUND EXPENDITURES



- ADMINISTRATION
- LAW ENFORCEMENT
- STREETS
- BRIDGE
- SPACE2CREATE
- CAPITAL IMPROVEMENT
- BUILDING
- PARKS
- STREET CAPITAL IMPROVEMENT
- SIDEWALK
- CONSERVATION TRUST FUND

### ENTERPRISE FUND EXPENDITURES

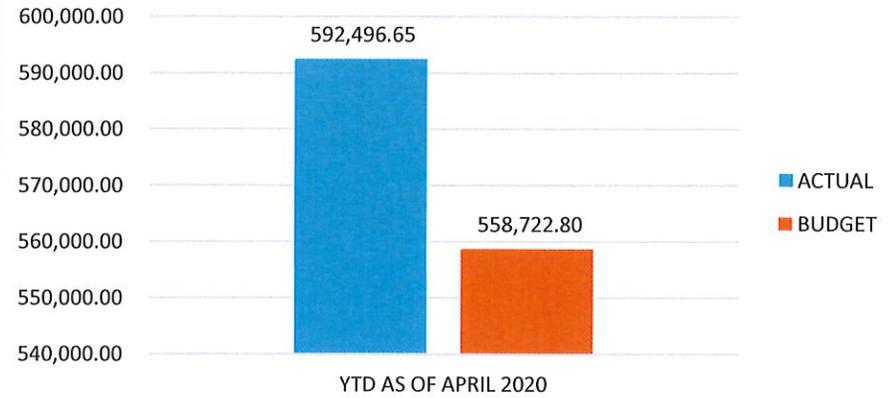


- WATER
- SEWER
- GARBAGE

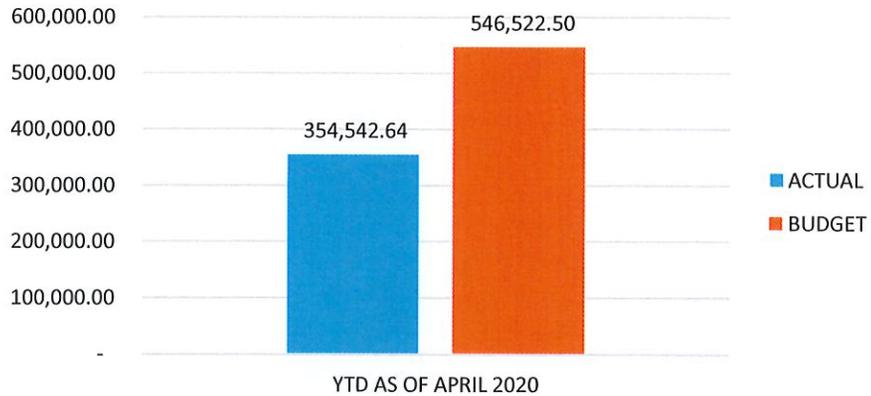
### GENERAL FUND REVENUE ACTUAL VS BUDGET



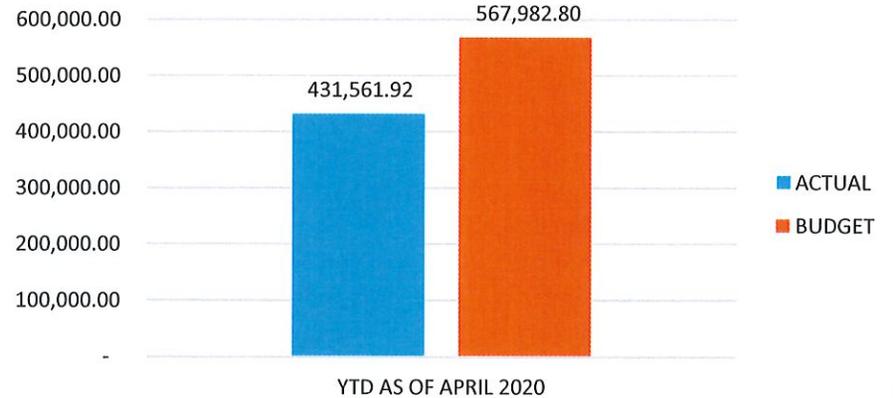
### ENTERPRISE FUND REVENUE ACTUAL VS BUDGET



### GENERAL FUND EXPENDITURES ACTUAL VS BUDGET



### ENTERPRISE FUND EXPENDITURES ACTUAL VS BUDGET



AS OF	4/30/2020	2020	2020	2020	2020	2020	2020	2020	34%	
ACCT	DESCRIPTION	APRIL	MARCH	FEBRUARY	CUR YTD	4	REMAINING	ORIG	% OF	REMAINING
5.		ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<b>ADMINISTRATION</b>										
10-3101	PROPERTY TAXES	31,573.16	13,978.42	37,411.11	92,290.36	92,212.66	77.70	133,063.00	69.36%	(40,772.64)
10-3103	SALES TAX - TOWN	-	-	17,310.18	17,310.18	5,910.00	11,400.18	17,730.00	97.63%	(419.82)
10-3108	PENALTY & INTEREST	-	2.87	3.82	6.69	100.00	(93.31)	300.00	2.23%	(293.31)
10-3109	DELINQUENT TAX	-	-	-	-	16.67	(16.67)	50.00	0.00%	(50.00)
10-3110	ABATEMENTS	-	-	-	1,215.27	-	1,215.27	-	-	1,215.27
10-32-01	LIQUOR LICENSES	350.00	650.00	325.00	1,375.00	1,333.33	41.67	4,000.00	34.38%	(2,625.00)
12-32-04	SPECIAL REVIEWS	-	500.00	200.00	900.00	666.67	233.33	2,000.00	45.00%	(1,100.00)
10-35-04	INTEREST INCOME	1,770.72	944.43	739.31	5,635.01	3,733.33	1,901.68	11,200.00	50.31%	(5,564.99)
10-35-05	LATE CHARGES	-	(15.00)	499.00	1,224.00	2,833.33	(1,609.33)	8,500.00	14.40%	(7,276.00)
10-35-06	OTHER INCOME	-	-	-	-	83.33	(83.33)	250.00	0.00%	(250.00)
10-35-15	REFUND OF EXPENDITURES	3,000.00	29.60	565.46	5,673.23	-	5,673.23	-	0.00%	5,673.23
10-35-16	RESTITUTION	789.52	-	619.28	1,538.80	3,400.00	(1,861.20)	10,200.00	15.09%	(8,661.20)
		37,483.40	16,090.32	57,673.16	127,168.54	110,289.33	16,879.21	187,293.00	67.90%	(60,124.46)
10-41-01	MAYOR & TRUSTEES	-	1,800.00	-	1,800.00	2,400.00	600.00	7,200.00	25.00%	(5,400.00)
10-41-02	TOWN ADMIN/CONTRACT LABOR	-	-	-	-	(2,156.78)	(2,156.78)	(6,470.34)	0.00%	6,470.34
10-41-03	SALARIES & WAGES	2,821.26	3,024.85	2,740.71	11,065.59	16,979.64	5,914.05	50,938.93	21.72%	(39,873.34)
10-41-04	EMPLOYER FICA	170.12	294.35	167.03	783.12	654.65	(128.47)	1,963.94	39.87%	(1,180.82)
10-41-05	EMPLOYER MEDICARE	39.79	68.85	39.06	183.15	153.10	(30.05)	459.31	39.88%	(276.16)
10-41-06	UNEMPLOYMENT TAX	8.47	8.07	8.23	32.20	23.28	(8.92)	69.83	46.11%	(37.63)
10-41-07	INSURANCE BENEFITS	275.92	278.96	146.45	701.33	1,064.04	362.71	3,192.13	21.97%	(2,490.80)
10-41-08	PENSION BENEFITS	89.40	89.40	89.89	358.09	452.40	94.31	1,357.20	26.38%	(999.11)
10-41-10	WORKMENS COMPENSATION	-	-	-	126.00	42.00	(84.00)	126.00	100.00%	-
	CONTRACT LABOR	-	-	-	-	-	-	-	-	-
10-41-15	OFFICE SUPPLIES	735.40	321.80	71.20	1,150.19	1,225.00	74.81	3,675.00	31.30%	(2,524.81)
10-41-16	OPERATING SUPPLIES	83.93	18.97	51.82	181.35	241.67	60.32	725.00	25.01%	(543.65)
10-41-17	POSTAGE	2.00	-	23.20	25.75	616.67	590.92	1,850.00	1.39%	(1,824.25)
10-41-20	LEGAL SERVICES	7,230.71	5,577.00	6,068.06	21,448.32	14,526.67	(6,921.65)	43,580.00	49.22%	(22,131.68)
	ELECTION	-	-	-	-	2,166.67	2,166.67	6,500.00	0.00%	(6,500.00)
10-41-21	AUDIT & BUDGET EXPENSE	-	-	10.00	10.00	1,723.33	1,713.33	5,170.00	0.19%	(5,160.00)
10-41-25	TOWN HALL EXPENSE	783.69	1,747.87	843.35	4,074.91	3,588.33	(486.58)	10,765.00	37.85%	(6,690.09)
10-41-26	TRAVEL & MEETINGS	107.42	151.47	142.95	465.02	3,566.67	3,101.65	10,700.00	4.35%	(10,234.98)
10-41-27	INSURANCE & BONDS	100.00	175.00	-	2,136.30	1,108.67	(1,027.63)	3,326.00	64.23%	(1,189.70)
10-41-28	UTILITIES	542.89	248.41	552.64	1,806.84	1,600.00	(206.84)	4,800.00	37.64%	(2,993.16)
10-41-29	TELEPHONE	92.65	199.98	44.66	381.91	650.00	268.09	1,950.00	19.59%	(1,568.09)
10-41-30	PUBLISHING & ADS	-	1,102.72	144.01	1,246.73	1,200.00	(46.73)	3,600.00	34.63%	(2,353.27)
10-41-31	DUES & SUBSCRIPTIONS	50.00	299.00	150.00	4,657.00	2,900.00	(1,757.00)	8,700.00	53.53%	(4,043.00)
10-41-33	DATA PROCESSING	1,572.37	445.54	139.00	5,079.46	3,941.67	(1,137.79)	11,825.00	42.96%	(6,745.54)
10-41-43	CULTURAL EVENTS	-	-	-	-	-	-	-	-	-
10-41-44	HUMAN SERVICES	-	18.99	-	4,318.99	1,430.00	(2,888.99)	4,290.00	100.68%	28.99
10-41-90	TREASURER'S FEE	669.40	296.42	793.25	1,956.83	1,000.00	(956.83)	3,000.00	65.23%	(1,043.17)
	MISCELLANEOUS	-	-	-	-	1,333.33	1,333.33	4,000.00	0.00%	(4,000.00)
		15,375.42	16,167.65	12,225.51	63,989.08	62,431.00	(1,558.08)	187,293.00	34.17%	(123,303.92)
		22,107.98	(77.33)	45,447.65	63,179.46	47,858.33	15,321.13	-	-	63,179.46
	BEGINNING RESERVE				39,303.29	39,303.29	39,303.29	39,303.29		39,303.29
	INCOME	37,483.40	16,090.32	57,673.16	127,168.54	110,289.33	16,879.21	187,293.00		(60,124.46)
	EXPENDITURE	15,375.42	16,167.65	12,225.51	63,989.08	62,431.00	(1,558.08)	187,293.00		(123,303.92)
	ADJUSTMENT									
	NET CHANGE	22,107.98	(77.33)	45,447.65	63,179.46	47,858.33	18,437.29	-		63,179.46
	ENDING RESERVE				102,482.75	87,161.62	57,740.58	39,303.29		102,482.75

AS C	4/30/2020	2020	2020	2020	2020	2020	2020	34%		
ACCT	DESCRIPTION	APRIL	MARCH	FEBRUARY	CUR YTD	4	REMAINING	ORIG	% OF	
5.		ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	
<b>BUILDING</b>										
12-31-03	SALES TAX - TOWN				-	-	-	-	0.00%	-
12-32-03	BUILDING PERMITS	4,558.85	1,765.10	251.55	7,292.25	15,966.67	(8,674.42)	47,900.00	15.22%	(40,607.75)
		4,558.85	1,765.10	251.55	7,292.25	15,966.67	(8,674.42)	47,900.00	15.22%	(40,607.75)
12-43-03	SALARIES & WAGES	287.00	287.00	287.00	1,146.50	1,289.56	143.06	3,868.67	29.64%	(2,722.17)
	CONTRACT LABOR	2,656.00	2,205.00	2,305.00	7,166.00	13,333.33	6,167.33	40,000.00	17.92%	(32,834.00)
12-43-04	EMPLOYER FICA	17.80	17.80	17.80	71.10	76.30	5.20	228.90	31.06%	(157.80)
12-43-05	EMPLOYER MEDICARE	4.16	4.16	4.16	16.62	17.84	1.22	53.53	31.05%	(36.91)
12-43-06	UNEMPLOYMENT TAX	0.86	0.86	0.86	3.44	3.69	0.25	11.08	31.05%	(7.64)
12-43-07	HEALTH INSURANCE	0.85	0.85	0.85	2.55	2.07	(0.48)	6.22	41.00%	(3.67)
12-43-08	PENSION	14.20	14.20	14.20	56.80	61.53	4.73	184.60	30.77%	(127.80)
12-43-10	WORKMENS COMPENSATION	-	-	-	12.00	4.00	(8.00)	12.00	100.00%	-
12-43-15	OFFICE SUPPLIES	-	-	-	-	166.67	166.67	500.00	0.00%	(500.00)
12-43-16	OPERATING SUPPLIES	-	-	-	-	-	-	-	-	-
12-43-17	POSTAGE	-	-	-	-	8.33	8.33	25.00	0.00%	(25.00)
12-43-20	LEGAL SERVICES	-	-	-	-	400.00	400.00	1,200.00	0.00%	(1,200.00)
12-43-23	VEHICLE EXPENSE	-	-	-	-	-	-	-	-	-
12-43-26	TRAVEL & MEETINGS	-	-	-	-	-	-	-	-	-
12-43-27	INSURANCE & BONDS	-	-	-	775.89	258.33	(517.56)	775.00	100.11%	0.89
12-43-29	TELEPHONE	-	-	-	-	-	-	-	-	-
12-43-30	PUBLISHING & ADS	-	-	-	-	33.33	33.33	100.00	0.00%	(100.00)
12-43-31	DUES & SUBSCRIPTIONS	135.00	-	-	135.00	311.67	176.67	935.00	14.44%	(800.00)
	MISCELLANEOUS	-	-	-	-	-	-	-	-	-
		3,115.87	2,529.87	2,629.87	9,385.90	15,966.67	6,580.77	47,900.00	19.59%	(38,514.10)
		1,442.98	(764.77)	(2,378.32)	(2,093.65)	-	(2,093.65)	-	-	(2,093.65)
	BEGINNING RESERVE				-	-	-	-	-	-
	INCOME	4,558.85	1,765.10	251.55	7,292.25	15,966.67	(8,674.42)	47,900.00		(40,607.75)
	EXPENDITURE	3,115.87	2,529.87	2,629.87	9,385.90	15,966.67	6,580.77	47,900.00		(38,514.10)
	ADJUSTMENT									
	NET CHANGE	1,442.98	(764.77)	(2,378.32)	(2,093.65)	-	(15,255.18)	-		(2,093.65)
	ENDING RESERVE				(2,093.65)					(2,093.65)

AS C ACCT	4/30/2020 DESCRIPTION	2020	2020	2020	2020	2020	REMAINING	2020	34%	REMAINING
		APRIL ACTUAL	MARCH ACTUAL	FEBRUARY ACTUAL	CUR YTD ACTUAL	4 MO BUDGET	BUDGET	ORIG BUDGET	% OF BUDGET	BUDGET
<b>LAW ENFORCEMENT</b>										
14-31-02	S.O. AUTO TAXES	1,282.76	1,670.90	1,786.01	6,205.02	6,000.00	205.02	18,000.00	34.47%	(11,794.98)
14-31-03	SALES TAX - TOWN	13,260.35	14,572.42	17,310.18	45,142.95	45,768.50	(625.55)	183,074.00	24.66%	(137,931.05)
14-31-04	SALES TAX - COUNTY	9,833.39	9,603.21	12,059.16	31,495.76	28,750.00	2,745.76	115,000.00	27.39%	(83,504.24)
14-31-06	CIGARETTE TAX	88.26	129.27	94.76	441.26	425.00	16.26	1,275.00	34.61%	(833.74)
14-32-06	VIN INSPECTIONS	-	50.00	130.00	240.00	400.00	(160.00)	1,200.00	20.00%	(960.00)
14-33-02	MOTOR VEHICLE - \$1.50	163.37	170.87	192.61	715.60	833.33	(117.73)	2,500.00	28.62%	(1,784.40)
14-33-03	MOTOR VEHICLE - \$2.50	234.79	267.29	291.50	1,078.16	1,166.67	(88.51)	3,500.00	30.80%	(2,421.84)
14-34-01	COURT FINES	5.00	21.28	100.00	139.52	166.67	(27.15)	500.00	27.90%	(360.48)
14-34-02	POLICE FINES	723.00	1,877.00	2,315.00	5,881.00	6,666.67	(785.67)	20,000.00	29.41%	(14,119.00)
14-34-03	MISCELLANEOUS FINES-BONDS SCHOOL (SRO)	-	63.50	-	63.50	66.67	(3.17)	200.00	31.75%	(136.50)
14-34-05	DOG TAGS	25.00	10.00	90.00	206.00	250.00	(44.00)	750.00	27.47%	(544.00)
14-34-50	PD Grant	-	-	-	-	4,323.33	(4,323.33)	12,970.00	0.00%	(12,970.00)
		25,615.92	28,435.74	34,369.22	91,608.77	101,483.50	(9,874.73)	378,969.00	24.17%	(287,360.23)
14-42-02	JUDGE	300.00	300.00	300.00	1,200.00	2,801.25	1,601.25	8,403.75	14.28%	(7,203.75)
14-42-03	SALARIES & WAGES	15,088.75	15,424.71	14,847.76	60,366.30	81,817.03	21,450.73	245,451.10	24.59%	(185,084.80)
14-42-04	EMPLOYER FICA	29.95	18.60	18.60	85.75	9,385.59	9,299.84	28,156.77	0.30%	(28,071.02)
14-42-05	EMPLOYER MEDICARE	215.96	220.83	212.47	867.61	-	(867.61)	#DIV/0!		867.61
14-42-06	UNEMPLOYMENT TAX	46.17	47.18	45.44	184.72	-	(184.72)	#DIV/0!		184.72
14-42-07	INSURANCE BENEFITS	2,056.97	2,056.97	2,056.97	6,170.91	6,694.13	523.22	20,082.38	30.73%	(13,911.47)
	PENSION BENEFITS	280.96	274.83	257.24	1,063.85	-	(1,063.85)	#DIV/0!		1,063.85
14-42-10	WORKMENS COMPENSATION	-	-	-	7,212.00	2,404.00	(4,808.00)	7,212.00	100.00%	-
14-42-11	FPPA PENSION	1,123.84	1,134.92	1,110.34	4,530.01	-	(4,530.01)	#DIV/0!		4,530.01
14-42-12	FPPA D & D	393.34	397.23	388.62	1,585.52	-	(1,585.52)	#DIV/0!		1,585.52
14-42-15	OFFICE SUPPLES	-	167.71	-	167.71	366.67	198.96	1,100.00	15.25%	(932.29)
14-42-16	OPERATING SUPPLIES	31.70	1.46	83.97	119.18	500.00	380.82	1,500.00	7.95%	(1,380.82)
14-42-17	POSTAGE	-	125.08	3.20	132.18	100.00	(32.18)	300.00	44.06%	(167.82)
14-42-20	LEGAL SERVICES	-	-	546.00	546.00	325.00	(221.00)	975.00	56.00%	(429.00)
14-42-22	REPAIRS & MAINTENANCE	-	-	-	-	83.33	83.33	250.00	0.00%	(250.00)
14-42-23	VEHICLE EXPENSE	930.45	501.21	570.02	2,001.68	3,933.33	1,931.65	11,800.00	16.96%	(9,798.32)
14-42-26	TRAVEL & MEETINGS	-	422.63	20.00	442.63	2,166.67	1,724.04	6,500.00	6.81%	(6,057.37)
14-42-27	INSURANCE & BONDS	-	-	-	20,349.70	6,771.00	(13,578.70)	20,313.00	100.18%	36.70
14-42-28	UTILITIES	234.23	84.19	237.97	794.67	733.33	(61.34)	2,200.00	36.12%	(1,405.33)
14-42-29	TELEPHONE	(156.26)	602.60	63.80	643.89	1,416.67	772.78	4,250.00	15.15%	(3,606.11)
14-42-30	PUBLISHING & ADS	856.70	86.28	18.70	961.68	16.67	(945.01)	50.00	1923.36%	911.68
14-42-31	DUES & SUBSCRIPTIONS	-	-	347.52	1,747.52	1,175.00	(572.52)	3,525.00	49.58%	(1,777.48)
14-42-33	Data Processing	403.28	5,552.28	-	11,210.24	5,433.33	(5,776.91)	16,300.00	68.77%	(5,089.76)
	HUMAN SERVICES	34.41	-	-	34.41	-	-	-		-
14-44-01	VET FEES	-	-	-	-	-	-	-		-
	MISCELLANOUS	-	-	-	500.00	200.00	(300.00)	600.00	83.33%	(100.00)
		21,870.45	27,418.71	21,128.62	122,918.16	126,323.00	3,439.25	378,969.00	32.43%	(256,085.25)
		3,745.47	1,017.03	13,240.60	(31,309.39)	(24,839.50)	(6,435.48)	-		(31,274.98)
	BEGINNING RESERVE				130,294.91	130,294.91	130,294.91	130,294.91		130,294.91
	INCOME	25,615.92	28,435.74	34,369.22	91,608.77	101,483.50	(9,874.73)	378,969.00		(287,360.23)
	EXPENDITURE	21,870.45	27,418.71	21,128.62	122,918.16	126,323.00	3,439.25	378,969.00		(256,085.25)
	ADJUSTMENT									
	NET CHANGE	3,745.47	1,017.03	13,240.60	(31,309.39)	(24,839.50)	(13,313.98)	-		(31,274.98)
	ENDING RESERVE				98,985.52	105,455.41	116,980.93	130,294.91		99,019.93

AS OF	4/30/2020	2020	2020	2020	2020	2020	2020	2020	34%	
ACCT	DESCRIPTION	APRIL	MARCH	FEBRUARY	CUR YTD	4	REMAINING	ORIG	% OF	REMAINING
5.		ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<b>PARKS</b>										
16-31-03	SALES TAX-TOWN	13,260.35	-		13,260.35	39,399.00	(26,138.65)	118,197.00	11.22%	(104,936.65)
16-33-07	SEVERANCE TAX	-	-		-	2,933.33	(2,933.33)	8,800.00	0.00%	(8,800.00)
16-33-08	MINERAL LEASING	-	-		-	2,100.00	(2,100.00)	6,300.00	0.00%	(6,300.00)
16-35-01	RENTS & ROYALTIES	475.00	680.00	50.00	1,245.00	2,300.00	(1,055.00)	6,900.00	18.04%	(5,655.00)
16-35-04	GRANT REVENUE	-	-		-	3,333.33	(3,333.33)	10,000.00	0.00%	(10,000.00)
16-35-09	PARK CONTRIBUTIONS	825.00	500.00	225.00	1,550.00	-	1,550.00	-		1,550.00
16-35-10	OTHER AGENCY CONT	-	-		-	3,000.00	(3,000.00)	9,000.00	0.00%	(9,000.00)
		14,560.35	1,180.00	275.00	16,055.35	53,065.67	(37,010.32)	159,197.00	10.09%	(143,141.65)
16-46-03	SALARIES & WAGES	2,616.14	3,246.57	3,222.32	12,728.16	17,645.17	4,917.01	52,935.52	24.04%	(40,207.36)
16-46-04	EMPLOYER FICA	156.98	192.86	191.36	763.13	1,313.25	550.12	3,939.75	19.37%	(3,176.62)
16-46-05	EMPLOYER MEDICARE	36.71	45.09	44.76	178.46	-	(178.46)		#DIV/0!	178.46
16-46-06	UNEMPLOYMENT TAX	7.85	9.74	9.67	37.64	-	(37.64)		#DIV/0!	37.64
16-46-07	INSURANCE BENEFITS	446.17	771.46	771.46	1,989.09	3,125.58	1,136.49	9,376.73	21.21%	(7,387.64)
16-46-08	PENSION BENEFITS	117.56	114.62	107.82	447.82	-	(447.82)		#DIV/0!	447.82
16-46-10	WORKMENS COMPENSATION	-	-	-	1,375.00	458.33	(916.67)	1,375.00	100.00%	-
16-46-15	OFFICE SUPPLIES	-	-	-	-	16.67	16.67	50.00	0.00%	(50.00)
16-46-16	OPERATING SUPPLIES	112.67	206.59	231.87	763.62	1,500.00	736.38	4,500.00	16.97%	(3,736.38)
16-46-17	POSTAGE	-	-	-	-	-	-	-		-
16-46-20	LEGAL	-	-	-	-	-	-	-		-
16-46-22	REPAIRS & MAINTENANCE	-	-	127.41	127.41	16,675.00	16,547.59	50,025.00	0.25%	(49,897.59)
16-46-23	VEHICLE EXPENSE	-	17.06	-	17.06	416.67	399.61	1,250.00	1.36%	(1,232.94)
16-46-24	RENTALS	-	-	-	-	-	-	-		-
16-46-25	SHOP EXPENSE	232.29	-	-	232.29	333.33	101.04	1,000.00	23.23%	(767.71)
16-46-27	INSURANCE & BONDS	-	-	-	4,079.42	1,348.33	(2,731.09)	4,045.00	100.85%	34.42
16-46-28	UTILITIES	870.48	478.64	860.28	2,901.49	2,500.00	(401.49)	7,500.00	38.69%	(4,598.51)
16-46-29	TELEPHONE	33.35	33.63	34.00	134.56	133.33	(1.23)	400.00	33.64%	(265.44)
16-46-30	PUBLISHING & ADS	-	-	648.45	648.45	16.67	(631.78)	50.00	1296.90%	598.45
16-46-32	FEES & PERMITS	-	100.00	-	100.00	250.00	150.00	750.00	13.33%	(650.00)
16-46-42	CONTRACT SERVICES	-	-	-	2,000.00	666.67	(1,333.33)	2,000.00	100.00%	-
16-46-70	CAPITAL OUTLAY	12,056.00	-	-	12,056.00	6,666.67	(5,389.33)	20,000.00	60.28%	(7,944.00)
	MISCELLANEOUS	-	-	-	-	-	-	-		-
		16,686.20	5,216.26	6,249.40	40,579.60	53,065.67	12,486.07	159,197.00	25.49%	(118,617.40)
		(2,125.85)	(4,036.26)	(5,974.40)	(24,524.25)	-	(24,524.25)	-		(24,524.25)
	BEGINNING RESERVE				43,163.97	43,163.97	43,163.97	43,163.97		43,163.97
	INCOME	14,560.35	1,180.00	275.00	16,055.35	53,065.67	(37,010.32)	159,197.00		(143,141.65)
	EXPENDITURE	16,686.20	5,216.26	6,249.40	40,579.60	53,065.67	12,486.07	159,197.00		(118,617.40)
	ADJUSTMENT									
	NET CHANGE	(2,125.85)	(4,036.26)	(5,974.40)	(24,524.25)	-	(49,496.38)	-		(24,524.25)
	ENDING RESERVE				18,639.72	43,163.97	(6,332.41)	43,163.97		18,639.72

AS OF	4/30/2020	2020	2020	2020	2020	2020	2020	34%		
ACCT	DESCRIPTION	APRIL	MARCH	FEBRUARY	CUR YTD	4	REMAINING	ORIG	% OF	
5.		ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	
STREETS										
20-31-03	SALES TAX-TOWN	-	14,572.42		14,572.42	17,268.00	(2,695.58)	51,804.00	28.13%	(37,231.58)
20-31-05	FRANCHISE TAX	4,112.78	4,209.56	4,047.12	12,369.46	19,600.00	(7,230.54)	58,800.00	21.04%	(46,430.54)
20-32-02	MISCELLANEOUS PERMITS	-	-	195.00	455.00	600.00	(145.00)	1,800.00	25.28%	(1,345.00)
20-33-01	HIGHWAY USERS TAX	3,621.25	3,890.29	4,017.95	11,529.49	16,004.00	(4,474.51)	48,012.00	24.01%	(36,482.51)
20-33-10	ROAD & BRIDGE	1,896.96	839.85	2,247.72	5,544.95	2,166.67	3,378.28	6,500.00	85.31%	(955.05)
20-35-02	MOTOR FUEL TAX REFUNDS	-	-	-	314.39	500.00	(185.61)	1,500.00	20.96%	(1,185.61)
		9,630.99	23,512.12	10,507.79	44,785.71	56,138.67	(11,352.96)	168,416.00	26.59%	(123,630.29)
20-45-03	SALARIES & WAGES	2,753.99	3,465.28	3,473.25	13,602.77	17,854.09	4,251.32	53,562.26	25.40%	39,959.49
20-45-04	EMPLOYER FICA	165.18	205.62	206.11	815.00	1,415.92	600.92	4,247.76	19.19%	3,432.76
20-45-05	EMPLOYER MEDICARE	38.63	48.09	48.22	190.63	-	(190.63)		#DIV/0!	(190.63)
20-45-06	UNEMPLOYMENT TAX	8.26	10.41	10.42	40.25	-	(40.25)		#DIV/0!	(40.25)
20-45-07	INSURANCE BENEFITS	480.33	852.12	852.12	2,184.57	4,627.18	2,442.61	13,881.53	15.74%	11,696.96
20-45-08	PENSION BENEFITS	124.46	121.48	114.68	475.30	-	(475.30)		#DIV/0!	(475.30)
20-45-10	WORKMENS COMPENSATION	-	-	-	1,691.00	563.67	(1,127.33)	1,691.00	100.00%	-
20-45-15	OFFICE SUPPLIES	10.93	-	2.79	13.72	-	(13.72)	-		(13.72)
20-45-16	OPERATING SUPPLIES	4.14	12.84	7.56	147.84	300.00	152.16	900.00	16.43%	752.16
20-45-17	POSTAGE	-	-	-	6.85	16.67	9.82	50.00	13.70%	43.15
20-45-20	LEGAL & ENG SERVICES	-	-	-	-	650.00	650.00	1,950.00	0.00%	1,950.00
20-45-22	REPAIRS & MAINTENANCE	4,231.68	4,554.99	1,507.12	10,293.79	8,116.67	(2,177.12)	24,350.00	42.27%	14,056.21
20-45-23	VEHICLE EXPENSE	685.46	2,142.55	1,008.54	3,836.55	2,500.00	(1,336.55)	7,500.00	51.15%	3,663.45
20-45-24	RENTALS	-	-	-	-	-	-	-		-
20-45-25	SHOP EXPENSE	309.17	26.44	24.65	372.41	1,333.33	960.92	4,000.00	9.31%	3,627.59
20-45-27	INSURANCE & BONDS	-	-	15.75	8,705.63	2,849.48	(5,856.15)	8,548.45	101.84%	(157.18)
20-45-28	UTILITIES	1,945.10	1,696.84	1,914.93	7,494.69	6,905.00	(589.69)	20,715.00	36.18%	13,220.31
20-45-43	STREET LIGHTING	-	-	-	-	-	-	-		-
20-45-29	TELEPHONE	38.35	299.08	34.00	410.01	186.67	(223.34)	560.00	73.22%	149.99
20-45-30	PUBLISHING & ADS	-	-	-	-	20.00	20.00	60.00	0.00%	60.00
20-45-31	DUES & SUBSCRIPTIONS	-	-	-	-	-	-	-		-
20-45-42	SNOW REMOVAL	25.00	768.59	2,757.25	3,550.84	5,800.00	2,249.16	17,400.00	20.41%	13,849.16
	MISCELLANEOUS	-	-	-	-	3,000.00	3,000.00	9,000.00	0.00%	9,000.00
		10,820.68	14,204.33	11,977.39	53,831.85	56,138.67	2,306.82	168,416.00	31.96%	114,584.15
		(1,189.69)	9,307.79	(1,469.60)	(9,046.14)	-	(9,046.14)	-		(9,046.14)
	BEGINNING RESERVE				149,340.81	149,340.81	149,340.81	149,340.81		149,340.81
	INCOME	9,630.99	23,512.12	10,507.79	44,785.71	56,138.67	(11,352.96)	168,416.00		(123,630.29)
	EXPENDITURE	10,820.68	14,204.33	11,977.39	53,831.85	56,138.67	2,306.82	168,416.00		114,584.15
	ADJUSTMENT									
	NET CHANGE	(1,189.69)	9,307.79	(1,469.60)	(9,046.14)	-	(13,659.77)	-		(238,214.44)
	ENDING RESERVE				140,294.67	149,340.81	135,681.04	149,340.81		(88,873.63)

AS OF	4/30/2020	2020	2020	2020	2020	2020	2020	2020	34%	
ACCT	DESCRIPTION	APRIL	MARCH	FEBRUARY	CUR YTD	4	REMAINING	ORIG	% OF	REMAINING
5.		ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<b>STREET-CAPITAL IMPROVEMENT</b>										
22-31-05	IMPACT FEE	3,825.45	3,818.95	3,859.16	15,254.69	15,035.79	218.90	45,107.36	33.82%	(29,852.67)
22-35-04	SALES TAX - TOWN	-	-	-	-	-	-	-	-	-
22-33-01	HIGHWAY USER TAX	-	-	-	-	-	-	-	-	-
		3,825.45	3,818.95	3,859.16	15,254.69	15,035.79	218.90	45,107.36		(29,852.67)
	CONTRACT LABOR	-	-	-	-	1,000.00	1,000.00	3,000.00		-
22-45-22	REPAIRS & MAINTENANCE	-	-	-	-	68,578.17	68,578.17	205,734.50	0.00%	(205,734.50)
22-45-99	TRANSFER	-	-	-	-	-	-	-		-
		-	-	-	-	69,578.17	69,578.17	208,734.50		(205,734.50)
		3,825.45	3,818.95	3,859.16	15,254.69	(54,542.38)	69,797.07	(163,627.14)		175,881.83
	BEGINNING RESERVE				90,775.45	90,775.45	90,775.45	90,775.45		90,775.45
	INCOME	3,825.45	3,818.95	3,859.16	15,254.69	15,035.79	218.90	45,107.36		(29,852.67)
	EXPENDITURE	-	-	-	-	69,578.17	69,578.17	208,734.50		(205,734.50)
	ADJUSTMENT									
	NET CHANGE	3,825.45	3,818.95	3,859.16	15,254.69	(54,542.38)	(69,359.26)	(163,627.14)		175,881.83
	ENDING RESERVE				106,030.14	36,233.07	21,416.19	(72,851.69)		266,657.28
<b>BRIDGE</b>										
24-35-04	INTEREST INCOME	533.10	725.79	816.98	2,991.86	3,433.33	(441.47)	10,300.00	29.05%	(7,308.14)
24-35-13	BRIDGE REVENUE	-	-	-	40,000.00	13,333.33	26,666.67	40,000.00	100.00%	-
		533.10	725.79	816.98	42,991.86	16,766.67	26,225.19	50,300.00	85.47%	(7,308.14)
24-45-22	REPAIRS & MAINTENANCE	-	-	-	-	16,766.67	16,766.67	50,300.00	0.00%	(50,300.00)
		-	-	-	-	16,766.67	16,766.67	50,300.00	0.00%	(50,300.00)
		533.10	725.79	816.98	42,991.86	-	42,991.86	-		42,991.86
	BEGINNING RESERVE				144,976.03	144,976.03	144,976.03	144,976.03		144,976.03
	INCOME	533.10	725.79	816.98	42,991.86	16,766.67	26,225.19	50,300.00		(7,308.14)
	EXPENDITURE	-	-	-	-	16,766.67	16,766.67	50,300.00		(50,300.00)
	NET CHANGE	533.10	725.79	816.98	42,991.86	-	9,458.53	-		42,991.86
	ENDING RESERVE				187,967.89	144,976.03	154,434.56	144,976.03		187,967.89
<b>SIDEWALK</b>										
26-30-01	SIDEWALK REVENUE	2,586.80	2,581.26	2,590.97	10,332.64	11,933.33	(1,600.69)	35,800.00	28.86%	(25,467.36)
		2,586.80	2,581.26	2,590.97	10,332.64	11,933.33	(1,600.69)	35,800.00	28.86%	(25,467.36)
26-45-15	OFFICE SUPPLIES	-	-	-	-	-	-	-		-
26-45-20	LEGAL SERVICES	-	-	-	-	166.67	166.67	500.00	0.00%	(500.00)
26-45-22	REPAIRS & MAINTENANCE	468.15	-	-	468.15	11,733.33	11,265.18	35,200.00	1.33%	(34,731.85)
26-45-30	PUBLISHING & ADS	-	-	-	-	33.33	33.33	100.00	0.00%	(100.00)
26-49-99	TRANSFERS	-	-	-	-	-	-	-		-
		468.15	-	-	468.15	11,933.33	11,465.18	35,800.00	1.31%	(35,331.85)
		2,118.65	2,581.26	2,590.97	9,864.49	-	9,864.49	-		9,864.49
	BEGINNING RESERVE				19,763.90	19,763.90	19,763.90	19,763.90		19,763.90
	INCOME	2,586.80	2,581.26	2,590.97	10,332.64	11,933.33	(1,600.69)	35,800.00		(25,467.36)
	EXPENDITURE	468.15	-	-	468.15	11,933.33	11,465.18	35,800.00		(35,331.85)
	NET CHANGE	2,118.65	2,581.26	2,590.97	9,864.49	-	(13,065.88)	-		9,864.49
	ENDING RESERVE				29,628.39	19,763.90	6,698.02	19,763.90		29,628.39

AS OF	4/30/2020	2020	2020	2020	2020	2020	2020	2020	34%	
ACCT	DESCRIPTION	APRIL	MARCH	FEBRUARY	CUR YTD	4	REMAINING	ORIG	% OF	REMAINING
5.		ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<b>SPACE2CREATE</b>										
32-35-01	BOETTCHER GRANT	-	-	-	-	50,000.00	(50,000.00)	150,000.00	0.00%	(150,000.00)
32-35-02	DOLA GRANT	-	-	-	-	-	-	-	-	-
	CCI	-	-	-	-	15,000.00	(15,000.00)	45,000.00	0.00%	(45,000.00)
32-35-05	INTEREST	1.62	1.68	9.11	27.85	66.67	(38.82)	200.00	13.93%	(172.15)
32-35-09	S2C CONTRIBUTIONS	-	-	-	-	-	-	-	-	-
		1.62	1.68	9.11	27.85	65,066.67	(65,038.82)	195,200.00	0.01%	(195,172.15)
32-50-02	CONTRACT LABOR	-	-	-	-	-	-	-	-	-
32-50-15	OFFICE SUPPLIES	-	-	-	-	-	-	-	-	-
32-50-17		-	-	-	-	-	-	-	-	-
32-50-22	STUDIES	-	-	-	-	-	-	-	-	-
		-	-	-	-	65,066.67	65,066.67	195,200.00	0.00%	(195,200.00)
32-50-26	TRAVEL & MEETINGS	-	-	-	-	-	-	-	-	-
32-50-30	PUBLISHING & ADS	-	-	-	-	-	-	-	-	-
		-	-	-	-	65,066.67	65,066.67	195,200.00	0.00%	(195,200.00)
		1.62	1.68	9.11	27.85	-	27.85	-	-	27.85
	BEGINNING RESERVE				13,124.16	13,124.16	13,124.16	13,124.16		13,124.16
	INCOME	1.62	1.68	9.11	27.85	50,000.00	(50,000.00)	150,000.00		(150,000.00)
	EXPENDITURE	-	-	-	-	65,066.67	65,066.67	195,200.00		(195,200.00)
	NET CHANGE	1.62	1.68	9.11	27.85	(15,066.67)	(115,066.67)	(45,200.00)		45,200.00
	ENDING RESERVE				13,152.01	(1,942.51)	(101,942.51)	(32,075.84)		58,324.16
<b>CONSERVATION TRUST FUND</b>										
40-38-01	CONSERVATION TRUST-REV.	-	1,803.08	-	1,803.08	3,000.00	(1,196.92)	9,000.00	20.03%	(7,196.92)
40-38-02	INTEREST	0.38	0.01	-	0.39	2.67	(2.28)	8.00	4.88%	(7.61)
		0.38	1,803.09	-	1,803.47	3,002.67	(1,199.20)	9,008.00	20.02%	(7,204.53)
40-46-20	EXPENDITURES-CONS. TRUST	-	-	-	-	3,002.67	3,002.67	9,008.00	0.00%	(9,008.00)
		-	-	-	-	3,002.67	3,002.67	9,008.00	0.00%	(9,008.00)
		0.38	1,803.09	-	1,803.47	-	1,803.47	-	-	1,803.47
	BEGINNING RESERVE				1,316.77	1,316.77	1,316.77	1,316.77		1,316.77
	INCOME	0.38	1,803.09	-	1,803.47	3,002.67	(1,199.20)	9,008.00		(7,204.53)
	EXPENDITURE	-	-	-	-	3,002.67	3,002.67	9,008.00		(9,008.00)
	NET CHANGE	0.38	1,803.09	-	1,803.47	-	(4,201.86)	-		1,803.47
	ENDING RESERVE				3,120.24	1,316.77	(2,885.09)	1,316.77		3,120.24
<b>CAPITAL IMPROVEMENT</b>										
50-31-03	SALES TAX - CAP IMP	13,260.35	14,572.41	17,310.19	45,142.95	62,500.00	(17,357.05)	187,500.00	24.08%	(142,357.05)
50-31-06	MISCELLANEOUS INCOME	637.50	637.50	637.50	2,550.00	2,550.00	-	7,650.00	33.33%	(5,100.00)
		13,897.85	15,209.91	17,947.69	47,692.95	65,050.00	(17,357.05)	195,150.00	24.44%	(147,457.05)
50-70-20	CAPITAL OUTLAY	1,583.54	6,729.57	43,825.65	63,369.90	66,250.00	2,880.10	198,750.00	31.88%	(135,380.10)
50-70-99	Transfer Out	-	-	-	-	-	-	-	-	-
		1,583.54	6,729.57	43,825.65	63,369.90	66,250.00	2,880.10	198,750.00	31.88%	(135,380.10)
		12,314.31	8,480.34	(25,877.96)	(15,676.95)	(1,200.00)	(20,237.15)	(3,600.00)		(12,076.95)
	BEGINNING RESERVE				338,149.98	338,149.98	338,149.98	338,149.98		338,149.98
	INCOME	13,897.85	15,209.91	17,947.69	47,692.95	65,050.00	(17,357.05)	195,150.00		(147,457.05)
	EXPENDITURE	1,583.54	6,729.57	43,825.65	63,369.90	66,250.00	2,880.10	198,750.00		(135,380.10)
	NET CHANGE	12,314.31	8,480.34	(25,877.96)	(15,676.95)	(1,200.00)	(20,237.15)	(3,600.00)		(12,076.95)
	ENDING RESERVE				322,473.03	336,949.98	317,912.83	334,549.98		326,073.03

AS OF	4/30/2020	2020	2020	2020	2020	2020	2020	2020	34%	
ACCT	DESCRIPTION	APRIL	MARCH	FEBRUARY	CUR YTD	4	REMAINING	ORIG	% OF	REMAINING
5.		ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<b>WATER</b>										
60-36-01	WATER CHARGES-RECEIVED	61,449.24	61,255.99	62,460.32	244,292.00	277,165.80	(32,873.80)	831,497.40	29.38%	(587,205.40)
60-36-02	WATER TAPS	-	1,000.00	-	13,000.00	-	13,000.00	-		13,000.00
60-36-03	SALES & SERVICES	28.48	439.00	655.00	1,592.48	1,216.67	375.81	3,650.00	43.63%	(2,057.52)
60-36-04	STANDBY TAP FEES	3,750.00	3,690.00	3,750.00	14,790.00	14,705.00	85.00	44,115.00	33.53%	(29,325.00)
60-36-05	WATER TANK MONEY	660.00	370.00	275.00	1,632.00	-	1,632.00	-		1,632.00
60-36-09	PENALTIES	-	35.00	220.72	325.72	833.33	(507.61)	2,500.00	13.03%	(2,174.28)
60-36-12	RENTS	500.00	-	-	500.00	333.33	166.67	1,000.00	50.00%	(500.00)
	MISCELLANEOUS	-	-	-	-	4,666.67	(4,666.67)	14,000.00	0.00%	(14,000.00)
		66,387.72	66,789.99	67,361.04	276,132.20	298,920.80	(22,788.60)	896,762.40	30.79%	(606,630.20)
60-50-02	TRUSTEES/ADMIN SALARIES	-	300.00	-	300.00	-	(300.00)	-	#DIV/0!	300.00
60-50-03	SALARIES & WAGES	11,210.96	10,716.14	10,787.41	43,230.27	60,367.36	17,137.09	181,102.08	23.87%	(137,871.81)
60-50-04	EMPLOYER FICA	672.90	660.82	648.52	2,619.96	4,775.87	2,155.91	14,327.60	18.29%	(11,707.64)
60-50-05	EMPLOYER MEDICARE	157.39	154.57	151.68	612.78	-	(612.78)	-	#DIV/0!	612.78
60-50-06	UNEMPLOYMENT TAX	33.63	32.15	32.36	129.26	-	(129.26)	-	#DIV/0!	129.26
60-50-07	INSURANCE BENEFITS	1,489.12	1,492.16	1,359.65	4,340.93	18,491.24	14,150.31	55,473.72	7.83%	(51,132.79)
60-50-08	PENSION BENEFITS	478.90	478.90	481.10	1,917.80	-	(1,917.80)	-	#DIV/0!	1,917.80
	CONTRACT LABOR	-	-	-	-	6,666.67	6,666.67	20,000.00		
60-50-10	WORKMENS COMPENSATION	-	-	-	3,736.00	1,245.33	(2,490.67)	3,736.00	100.00%	-
60-50-15	OFFICE SUPPLIES	10.94	15.30	2.79	29.03	100.00	70.97	300.00	9.68%	(270.97)
60-50-16	OPERATING SUPPLIES	207.56	789.56	298.94	1,494.49	5,683.33	4,188.84	17,050.00	8.77%	(15,555.51)
60-50-17	POSTAGE	310.57	383.95	7.98	702.50	1,633.33	930.83	4,900.00	14.34%	(4,197.50)
60-50-20	LEGAL & ENG SERVICES	39.00	-	802.70	841.70	11,833.33	10,991.63	35,500.00	2.37%	(34,658.30)
60-50-21	AUDIT	-	-	-	-	3,760.00	3,760.00	11,280.00	0.00%	(11,280.00)
60-50-22	REPAIRS & MAINTENANCE	1,408.67	8,361.68	1,182.01	13,748.85	67,646.67	53,897.82	202,940.00	6.77%	(189,191.15)
60-50-23	VEHICLE EXPENSE	220.04	1,862.60	671.52	2,754.16	3,333.33	579.17	10,000.00	27.54%	(7,245.84)
60-50-24	RENTALS	-	-	-	-	833.33	833.33	2,500.00	0.00%	(2,500.00)
60-50-25	SHOP EXPENSE	199.18	96.54	203.37	511.24	1,416.67	905.43	4,250.00	12.03%	(3,738.76)
60-50-26	TRAVEL & MEETINGS	-	-	-	-	1,166.67	1,166.67	3,500.00	0.00%	(3,500.00)
60-50-27	INSURANCE & BONDS	-	40.00	55.75	20,804.97	6,688.33	(14,116.64)	20,065.00	103.69%	739.97
60-50-28	UTILITIES	2,580.88	2,337.53	2,937.19	10,769.39	8,333.33	(2,436.06)	25,000.00	43.08%	(14,230.61)
60-50-29	TELEPHONE	322.17	582.88	317.84	1,545.28	1,391.67	(153.61)	4,175.00	37.01%	(2,629.72)
60-50-30	PUBLISHING & ADS	-	73.21	18.70	91.91	236.67	144.76	710.00	12.95%	(618.09)
60-50-31	DUES & SUBSCRIPTIONS	-	-	-	137.50	616.67	479.17	1,850.00	7.43%	(1,712.50)
60-50-32	FEES & PERMITS	266.12	729.00	35.02	3,512.82	2,833.33	(679.49)	8,500.00	41.33%	(4,987.18)
60-50-33	DATA PROCESSING	624.43	624.43	385.71	2,644.71	2,660.00	15.29	7,980.00	33.14%	(5,335.29)
60-50-41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	83.33	83.33	250.00	0.00%	(250.00)
60-50-44	Norris Retirement	1,680.00	3,360.00	-	6,720.00	6,720.00	-	20,160.00	33.33%	(13,440.00)
60-50-50	Water Power Authority Loan	-	-	-	84,167.07	61,166.67	(23,000.40)	183,500.00	45.87%	(99,332.93)
60-50-51	Drinking Water Revolving Fund	11,671.70	-	-	11,671.70	7,783.33	(3,888.37)	23,350.00	49.99%	(11,678.30)
	UBB Line of Credit	-	-	-	-	8.33	8.33	25.00	0.00%	(25.00)
60-50-54	Debt Service	-	-	-	-	-	-	-		-
60-50-70	CAPITAL OUTLAY	905.00	4,148.75	-	5,053.75	3,354.67	(1,699.08)	10,064.00		(5,010.25)
60-50-71	PASS-THRU	1,956.58	1,948.38	1,986.31	7,773.06	8,091.33	318.27	24,274.00	32.02%	(16,500.94)
60-59-90	DEPRECIATION	-	-	-	-	-	-	-		-
		36,445.74	39,188.55	22,366.55	231,861.13	298,920.80	67,059.67	896,762.40	25.86%	(644,901.27)
		29,941.98	27,601.44	44,994.49	44,271.07	-	(44,271.07)	-		(44,271.07)
	BEGINNING RESERVE				105,498.00	105,498.00	105,498.00	105,498.00		
	INCOME	66,387.72	66,789.99	67,361.04	276,132.20	298,920.80	(22,788.60)	896,762.40		(606,630.20)
	EXPENDITURE	36,445.74	39,188.55	22,366.55	231,861.13	298,920.80	67,059.67	896,762.40		(644,901.27)
	NET CHANGE	29,941.98	27,601.44	44,994.49	44,271.07	-	(89,848.27)	-		38,271.07
	ENDING RESERVE				149,769.07	105,498.00	15,649.73	105,498.00		

AS OF:	4/30/2020	2020	2020	2020	2020	2020	2020	2020	34%	
ACCT	DESCRIPTION	APRIL	MARCH	FEBRUARY	CUR YTD	4	REMAINING	ORIG	% OF	REMAINING
5.		ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<b>SEWER</b>										
70-37-01	SEWER CHARGES - RECEIVED	44,181.30	44,240.94	44,309.90	176,900.24	177,535.33	(635.09)	532,606.00	33.21%	(355,705.76)
70-37-04	SEWER TAPS	-	-	-	10,000.00	5,000.00	5,000.00	15,000.00	66.67%	(5,000.00)
70-37-05	SEWER RENTAL PROPERTY	-	-	-	-	-	-	-	-	-
70-37-09	Interest Income	589.09	798.16	896.12	3,287.44	5,266.67	(1,979.23)	15,800.00	20.81%	(12,512.56)
70-37-13	GRANT REVENUE	-	-	53,587.50	53,587.50	-	53,587.50	-	-	53,587.50
		44,770.39	45,039.10	98,793.52	243,775.18	187,802.00	55,973.18	563,406.00	0.43	(319,630.82)
70-51-02	TRUSTEES/ADMIN SALARIES	-	300.00	-	300.00	-	(300.00)	-	-	300.00
70-51-03	SALARIES & WAGES	6,443.76	6,215.54	6,263.08	24,969.15	34,869.16	9,900.01	104,607.47	23.87%	(79,638.32)
70-51-04	EMPLOYER FICA	388.17	392.63	378.32	1,526.96	2,640.37	1,113.41	7,921.10	19.28%	(6,394.14)
70-51-05	EMPLOYER MEDICARE	90.80	91.82	88.48	357.13	-	(357.13)	-	-	357.13
70-51-06	UNEMPLOYMENT TAX	19.33	18.65	18.79	74.73	-	(74.73)	-	-	74.73
70-51-07	INSURANCE BENEFITS	684.30	686.47	591.82	1,962.59	8,580.98	6,618.39	25,742.93	7.62%	(23,780.34)
70-51-08	PENSION BENEFITS	271.60	271.60	273.06	1,087.86	-	(1,087.86)	-	-	1,087.86
	CONTRACT LABOR	-	-	-	-	6,666.67	6,666.67	20,000.00	-	(20,000.00)
70-51-10	WORKMENS COMPENSATION	-	-	-	961.00	320.33	(640.67)	961.00	100.00%	-
70-51-15	OFFICE SUPPLIES	10.94	15.30	2.79	29.03	100.00	70.97	300.00	9.68%	(270.97)
70-51-16	OPERATING SUPPLIES	20.75	1,387.53	23.51	1,442.03	5,126.67	3,684.64	15,380.00	9.38%	(13,937.97)
70-51-17	POSTAGE	278.01	311.75	-	589.76	700.00	110.24	2,100.00	28.08%	(1,510.24)
70-51-20	LEGAL & ENG SERVICES	8,401.15	912.50	849.00	10,162.65	6,466.67	(3,695.98)	19,400.00	52.38%	(9,237.35)
70-51-21	AUDIT	-	-	-	-	1,175.00	1,175.00	3,525.00	0.00%	(3,525.00)
70-51-22	REPAIRS & MAINTENANCE	1,485.35	-	-	1,485.35	48,028.33	46,542.98	144,085.00	1.03%	(142,599.65)
70-51-23	VEHICLE EXPENSE	142.52	1,846.95	695.91	2,685.38	2,166.67	(518.71)	6,500.00	41.31%	(3,814.62)
70-51-24	RENTALS	-	-	-	-	333.33	333.33	1,000.00	0.00%	(1,000.00)
70-51-25	SHOP EXPENSE	108.42	20.10	24.67	165.34	1,000.00	834.66	3,000.00	5.51%	(2,834.66)
70-51-26	TRAVEL & MEETINGS	-	-	-	-	666.67	666.67	2,000.00	0.00%	(2,000.00)
70-51-27	INSURANCE & BONDS	-	-	15.75	7,555.74	2,181.67	(5,374.07)	6,545.00	115.44%	1,010.74
70-51-28	UTILITIES	3,136.88	5,839.46	262.68	12,534.89	11,333.33	(1,201.56)	34,000.00	36.87%	(21,465.11)
70-51-29	TELEPHONE	107.01	367.95	102.86	685.26	533.33	(151.93)	1,600.00	42.83%	(914.74)
70-51-30	PUBLISHING & ADS	-	69.08	-	69.08	166.67	97.59	500.00	13.82%	(430.92)
70-51-31	DUES & SUBSCRIPTIONS	-	-	-	137.50	50.00	(87.50)	150.00	91.67%	(12.50)
70-51-32	FEES & PERMITS	982.38	260.97	355.01	1,864.49	3,366.67	1,502.18	10,100.00	18.46%	(8,235.51)
70-51-33	DATA PROCESSING	4,174.49	624.49	385.71	6,194.89	7,640.00	1,445.11	22,920.00	27.03%	(16,725.11)
70-51-41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	83.33	83.33	250.00	0.00%	(250.00)
70-51-43	Gaging Station	-	-	-	1,234.00	1,300.00	66.00	3,900.00	31.64%	(2,666.00)
70-51-51	Rural Development P&I	-	-	-	-	34,166.67	34,166.67	102,500.00	0.00%	(102,500.00)
70-51-54	Debt Reserve	-	-	-	-	-	-	-	0.00%	-
70-51-70	CAPITAL OUTLAY	(6,677.90)	29,153.40	29,097.67	55,222.49	3,355.00	(51,867.49)	10,065.00	0.00%	45,157.49
70-51-71	PASS THRU	1,325.44	1,327.23	1,329.30	5,307.01	4,784.50	(522.51)	14,353.50	36.97%	(9,046.49)
	MISCELLANOUS	-	-	-	-	-	-	-	-	-
70-59-90	DEPRECIATION	-	-	-	-	-	-	-	-	-
		21,393.40	50,113.42	40,758.41	138,604.31	187,802.00	49,197.69	563,406.00	24.60%	(424,801.69)
		23,376.99	(5,074.32)	58,035.11	105,170.87	-	105,170.87	-	-	105,170.87
	BEGINNING RESERVE				555,190.00	555,190.00	555,190.00	555,190.00		555,190.00
	INCOME	44,770.39	45,039.10	98,793.52	243,775.18	187,802.00	55,973.18	563,406.00		(319,630.82)
	EXPENDITURE	21,393.40	50,113.42	40,758.41	138,604.31	187,802.00	49,197.69	563,406.00		(424,801.69)
	ADJUSTMENT									
	NET CHANGE	23,376.99	(5,074.32)	58,035.11	105,170.87	-	6,775.49	-		105,170.87
	ENDING RESERVE				660,360.87	555,190.00	561,965.49	555,190.00		660,360.87

AS OF:	4/30/2020	2020	2020	2020	2020	2020	2020	2020	34%	
ACCT:	DESCRIPTION	APRIL	MARCH	FEBRUARY	CUR YTD	4	REMAINING	ORIG	% OF	REMAINING
5.		ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<b>GARBAGE</b>										
80-30-02	GARBAGE FEES - RECEIVED	18,114.35	18,111.28	18,118.37	72,487.27	72,000.00	487.27	216,000.00	33.56%	(143,512.73)
80-30-03	X-Trash	40.00	72.00	-	102.00	-	102.00	-		102.00
		18,154.35	18,183.28	18,118.37	72,589.27	72,000.00	589.27	216,000.00	33.61%	(143,410.73)
80-52-02	CONTRACT LABOR	-	-	-	-	-	-	-		-
80-52-03	SALARIES & WAGES	7,456.35	7,731.84	7,964.78	31,431.06	37,592.52	6,161.46	112,777.56	27.87%	(81,346.50)
80-52-04	EMPLOYER FICA	445.50	460.28	474.97	1,886.14	2,981.52	1,095.38	8,944.57	21.09%	(7,058.43)
80-52-05	EMPLOYER MEDICARE	104.17	107.63	111.05	441.06	-	(441.06)		#DIV/0!	441.06
80-52-06	UNEMPLOYMENT TAX	22.38	23.20	23.90	93.04	-	(93.04)		#DIV/0!	93.04
80-52-07	INSURANCE BENEFITS	1,312.63	1,545.42	1,526.49	4,384.54	9,392.62	5,008.08	28,177.87	15.56%	(23,793.33)
80-52-08	PENSION BENEFITS	263.17	255.80	255.01	1,028.26	-	(1,028.26)		#DIV/0!	1,028.26
80-52-10	WORKMEN'S COMP	-	-	-	3,561.00	1,187.00	(2,374.00)	3,561.00	100.00%	-
80-52-15	OFFICE SUPPLIES	-	15.30	-	15.30	83.33	68.03	250.00	6.12%	(234.70)
80-52-16	OPERATING SUPPLIES	106.92	80.43	94.77	323.09	425.00	101.91	1,275.00	25.34%	(951.91)
80-52-17	POSTAGE	78.25	155.86	-	234.11	333.33	99.22	1,000.00	23.41%	(765.89)
80-52-20	LEGAL SERVICES	-	-	-	-	130.00	130.00	390.00	0.00%	(390.00)
80-52-21	AUDIT	-	-	-	-	1,175.00	1,175.00	3,525.00	0.00%	(3,525.00)
80-52-22	REPAIRS & MAINTENANCE	-	-	104.98	104.98	508.33	403.35	1,525.00	6.88%	(1,420.02)
80-52-23	VEHICLE EXPENSE	409.27	643.27	732.86	1,785.40	4,516.67	2,731.27	13,550.00	13.18%	(11,764.60)
80-52-25	SHOP EXPENSE	96.50	63.85	8.13	168.48	466.67	298.19	1,400.00	12.03%	(1,231.52)
80-52-26	TRAVEL & MEETINGS	-	-	-	-	516.67	516.67	1,550.00	0.00%	(1,550.00)
80-52-27	INSURANCE & BONDS	-	-	15.75	4,481.00	1,441.33	(3,039.67)	4,324.00	103.63%	157.00
80-52-28	UTILITIES	292.85	144.60	262.70	1,065.74	633.33	(432.41)	1,900.00	56.09%	(834.26)
80-52-29	TELEPHONE	33.35	33.63	34.00	134.56	166.67	32.11	500.00	26.91%	(365.44)
80-52-30	PUBLISHING & ADS	-	-	-	-	50.00	50.00	150.00	0.00%	(150.00)
80-52-33	DATA PROCESSING	128.57	128.57	128.57	642.85	483.33	(159.52)	1,450.00	44.33%	(807.15)
80-52-41	WRITEOFF-UNCOLLECTABLE	-	-	-	-	83.33	83.33	250.00	0.00%	(250.00)
80-52-42	LANDFILL FEES	2,655.50	2,113.00	2,372.75	7,141.25	11,000.00	3,858.75	33,000.00	21.64%	(25,858.75)
80-52-43	Clean Up Day	-	-	-	-	2,100.00	2,100.00	6,300.00	0.00%	(6,300.00)
80-52-70	CAPITAL OUTLAY	-	-	-	-	2,166.67	2,166.67	6,500.00	0.00%	(6,500.00)
80-52-71	PASS THRU	543.43	543.34	543.55	2,174.62	2,160.00	(14.62)	6,480.00	33.56%	(4,305.38)
	MISCELLANEOUS	-	-	-	-	1,666.67	1,666.67	5,000.00	0.00%	(5,000.00)
		13,948.84	14,046.02	14,654.26	61,096.48	81,260.00	20,163.52	243,780.00	25.06%	(182,683.52)
		4,205.51	4,137.26	3,464.11	11,492.79	(9,260.00)	20,752.79	(27,780.00)		39,272.79
	BEGINNING RESERVE				248,637.48	248,637.48	248,637.48	248,637.48		248,637.48
	INCOME	18,154.35	18,183.28	18,118.37	72,589.27	72,000.00	589.27	216,000.00		(143,410.73)
	EXPENDITURE	13,948.84	14,046.02	14,654.26	61,096.48	81,260.00	20,163.52	243,780.00		(182,683.52)
	ADJUSTMENT									
	NET CHANGE	4,205.51	4,137.26	3,464.11	11,492.79	(9,260.00)	(19,574.25)	(27,780.00)		39,272.79
	ENDING RESERVE				260,130.27	239,377.48	229,063.23	220,857.48		287,910.27

AS OF:	4/30/2020	2020	2020	2020	2020	2020	2020	2020	34%	
ACCT:	DESCRIPTION	APRIL	MARCH	FEBRUARY	CUR YTD	4	REMAINING	ORIG	% OF	REMAINING
5.		ACTUAL	ACTUAL	ACTUAL	ACTUAL	MO BUDGET	BUDGET	BUDGET	BUDGET	BUDGET
<b>OVERALL SUMMARY</b>										
ADMINISTRATION		37,483.40	16,090.32	57,673.16	127,168.54	110,289.33	16,879.21	187,293.00		(60,124.46)
BUILDING		4,558.85	1,765.10	251.55	7,292.25	15,966.67	(8,674.42)	47,900.00		(40,607.75)
LAW ENFORCEMENT		25,615.92	28,435.74	34,369.22	91,608.77	101,483.50	(9,874.73)	378,969.00		(287,360.23)
PARKS		14,560.35	1,180.00	275.00	16,055.35	53,065.67	(37,010.32)	159,197.00		(143,141.65)
STREETS		9,630.99	23,512.12	10,507.79	44,785.71	56,138.67	(11,352.96)	168,416.00		(123,630.29)
STREET CAPITAL IMPROVEMENT		3,825.45	3,818.95	3,859.16	15,254.69	15,035.79	218.90	45,107.36		(29,852.67)
BRIDGE		533.10	725.79	816.98	42,991.86	16,766.67	26,225.19	50,300.00		(7,308.14)
SIDEWALK		2,586.80	2,581.26	2,590.97	10,332.64	11,933.33	(1,600.69)	35,800.00		(25,467.36)
SPACE2CREATE		1.62	1.68	9.11	27.85	65,066.67	(65,038.82)	195,200.00		(195,172.15)
CONSERVATION TRUST FUND		0.38	1,803.09	-	1,803.47	3,002.67	(1,199.20)	9,008.00		(7,204.53)
CAPITAL IMPROVEMENT		13,897.85	15,209.91	17,947.69	47,692.95	65,050.00	(17,357.05)	195,150.00		(147,457.05)
		112,694.71	95,123.96	128,300.63	405,014.08	513,798.95	(108,784.87)	1,472,340.36	-	(1,067,326.28)
WATER		66,387.72	66,789.99	67,361.04	276,132.20	298,920.80	(22,788.60)	896,762.40		(606,630.20)
SEWER		44,770.39	45,039.10	98,793.52	243,775.18	187,802.00	55,973.18	563,406.00		(319,630.82)
GARBAGE		18,154.35	18,183.28	18,118.37	72,589.27	72,000.00	589.27	216,000.00		(143,410.73)
		129,312.46	130,012.37	184,272.93	592,496.65	558,722.80	33,773.85	1,676,168.40	-	(1,069,671.75)
<b>TOTAL REVENUE</b>		<b>242,007.17</b>	<b>225,136.33</b>	<b>312,573.56</b>	<b>997,510.73</b>	<b>1,072,521.75</b>	<b>(75,011.02)</b>	<b>3,148,508.76</b>	<b>-</b>	<b>(2,136,998.03)</b>
ADMINISTRATION		15,375.42	16,167.65	12,225.51	63,989.08	62,431.00	(1,558.08)	187,293.00		(123,303.92)
BUILDING		3,115.87	2,529.87	2,629.87	9,385.90	15,966.67	6,580.77	47,900.00		(38,514.10)
LAW ENFORCEMENT		21,870.45	27,418.71	21,128.62	122,918.16	126,323.00	3,439.25	378,969.00		(256,085.25)
PARKS		16,686.20	5,216.26	6,249.40	40,579.60	53,065.67	12,486.07	159,197.00		(118,617.40)
STREETS		10,820.68	14,204.33	11,977.39	53,831.85	56,138.67	2,306.82	168,416.00		114,584.15
STREET CAPITAL IMPROVEMENT		-	-	-	-	69,578.17	69,578.17	208,734.50		(205,734.50)
BRIDGE		-	-	-	-	16,766.67	16,766.67	50,300.00		(50,300.00)
SIDEWALK		468.15	-	-	468.15	11,933.33	11,465.18	35,800.00		(35,331.85)
SPACE2CREATE		-	-	-	-	65,066.67	65,066.67	195,200.00		(195,200.00)
CONSERVATION TRUST FUND		-	-	-	-	3,002.67	3,002.67	9,008.00		(9,008.00)
CAPITAL IMPROVEMENT		1,583.54	6,729.57	43,825.65	63,369.90	66,250.00	2,880.10	198,750.00		(135,380.10)
		69,920.31	72,266.39	98,036.44	354,542.64	546,522.50	192,014.27	1,639,567.50	-	(1,052,890.97)
WATER		36,445.74	39,188.55	22,366.55	231,861.13	298,920.80	67,059.67	896,762.40		(644,901.27)
SEWER		21,393.40	50,113.42	40,758.41	138,604.31	187,802.00	49,197.69	563,406.00		(424,801.69)
GARBAGE		13,948.84	14,046.02	14,654.26	61,096.48	81,260.00	20,163.52	243,780.00		(182,683.52)
		71,787.98	103,347.99	77,779.22	431,561.92	567,982.80	136,420.88	1,703,948.40	-	(1,252,386.48)
<b>TOTAL EXPENDITURES</b>		<b>141,708.29</b>	<b>175,614.38</b>	<b>175,815.66</b>	<b>786,104.56</b>	<b>1,114,505.30</b>	<b>328,435.15</b>	<b>3,343,515.90</b>	<b>-</b>	<b>(2,305,277.45)</b>
ADMINISTRATION		22,107.98	(77.33)	45,447.65	63,179.46	47,858.33	18,437.29	-		63,179.46
BUILDING		1,442.98	(764.77)	(2,378.32)	(2,093.65)	-	(15,255.18)	-		(2,093.65)
LAW ENFORCEMENT		3,745.47	1,017.03	13,240.60	(31,309.39)	(24,839.50)	(13,313.98)	-		(31,274.98)
PARKS		(2,125.85)	(4,036.26)	(5,974.40)	(24,524.25)	-	(49,496.38)	-		(24,524.25)
STREETS		(1,189.69)	9,307.79	(1,469.60)	(9,046.14)	-	(13,659.77)	-		(238,214.44)
STREET CAPITAL IMPROVEMENT		3,825.45	3,818.95	3,859.16	15,254.69	(54,542.38)	(69,359.26)	(163,627.14)		175,881.83
BRIDGE		533.10	725.79	816.98	42,991.86	-	9,458.53	-		42,991.86
GENERAL FUND		28,339.44	9,991.20	53,542.07	54,452.58	(31,523.55)	(133,188.76)	(163,627.14)		(14,054.17)
SIDEWALK		2,118.65	2,581.26	2,590.97	9,864.49	-	(13,065.88)	-		9,864.49
SPACE2CREATE		1.62	1.68	9.11	27.85	-	(130,105.48)	-		27.85
CONSERVATION TRUST FUND		0.38	1,803.09	-	1,803.47	-	(4,201.86)	-		1,803.47
CAPITAL IMPROVEMENT		12,314.31	8,480.34	(25,877.96)	(15,676.95)	(1,200.00)	(20,237.15)	(3,600.00)		(12,076.95)
		42,774.40	22,857.57	30,264.19	50,471.44	(32,723.55)	(300,799.14)	(167,227.14)	-	(14,435.31)
WATER		29,941.98	27,601.44	44,994.49	44,271.07	-	(89,848.27)	-		38,271.07
SEWER		23,376.99	(5,074.32)	58,035.11	105,170.87	-	6,775.49	-		105,170.87
GARBAGE		4,205.51	4,137.26	3,464.11	11,492.79	(9,260.00)	(19,574.25)	(27,780.00)		39,272.79
ENTERPRISE FUND		57,524.48	26,664.38	106,493.71	160,934.73	(9,260.00)	(102,647.03)	(27,780.00)		182,714.73
NET		100,298.88	49,521.95	136,757.90	211,406.17	(41,983.55)	(403,446.17)	(195,007.14)		168,279.42

## ACCOUNT ANALYSIS 2020

5.

BANK	ACCOUNT	JAN	FEB	MAR	APR	MAY	JUNE	X
<b>OPERATING ACCOUNTS</b>								
UBB (FSBC)	PREV BAL	134,027.10	133,503.90	206,363.85	137,154.49			
OPS - 0733	CKS/DR	285,541.33	348,655.60	310,268.06	192,857.21			
	DEP/CR	285,018.13	421,515.55	241,058.70	209,777.55			
	END BAL	133,503.90	206,363.85	137,154.49	154,074.83	-	-	X
	RATE	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
UBB (FSBC)	PREV BAL	19,089.11	25.00	25.00	25.00			
PAYROLL - 3629	CKS/DR	58,518.47	38,351.45	40,508.98	37,098.17			
	DEP/CR	39,454.36	38,351.45	40,508.98	37,098.17			
	END BAL	25.00	25.00	25.00	25.00	-	-	X
	RATE	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
<b>RESESTRICTED FUND ACCOUNTS</b>								
UBB (FSBC)-3858	PREV BAL	25.00	25.00	25.00	25.00			
GRANT	CKS/DR	-	-	-	-			
PASS-THRU	DEP/CR	-	-	-	-			
	END BAL	25.00	25.00	25.00	25.00	-	-	X
	RATE	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
UBB (FSBC) (FCNB)	PREV BAL	35.77	35.77	35.77	25.00	1,621,154.50		
INTERNAL - 0571	CKS/DR	-	-	10.77	-	1,588,087.62		
GRANTS	DEP/CR	-	-	-	1,621,129.50			
	END BAL	35.77	35.77	25.00	1,621,154.50	33,066.88	-	X
	RATE	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
UBB (FSBC) - 0911	PREV BAL	27,130.27	27,180.27	21,331.02	27,855.27			
PARK	CKS/DR	-	6,074.25	-	-			
CONTRIBUTION	DEP/CR	50.00	225.00	6,524.25	825.00			
	INT/CR	-	-	-	-			
	END BAL	27,180.27	21,331.02	27,855.27	28,680.27	-	-	X
	RATE	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
UBB (FSBC) - 2318	PREV BAL	58,190.85	58,203.21	58,214.77	58,227.13			
WWTP	CKS/DR	-	-	-	-			
	DEP/CR	-	-	-	-			
	INT/CR	12.36	11.56	12.36	11.96			
	END BAL	58,203.21	58,214.77	58,227.13	58,239.09	-	-	X
	RATE	0.25%	0.25%	0.25%	0.25%	0.10%	0.10%	
UBB (FSBC) (FCNB)	PREV BAL	1,316.77	1,316.77	1,316.77	3,119.86			
CONSERV	CKS/DR	-	-	-	-			
TRUST 0857	DEP/CR	-	-	1,803.08	-			
	INT/CR	-	-	0.01	0.38			
	END BAL	1,316.77	1,316.77	3,119.86	3,120.24	-	-	X
	RATE	0.00%	0.00%	0.01%	0.15%	0.08%	0.08%	
UBB (FSBC) - 0563	PREV BAL	72,699.42	72,714.86	13,148.71	13,150.39			
SPACE TO	CKS/DR	-	59,575.26	-	-			
CREATE	DEP/CR	-	-	-	-			
	INT/CR	15.44	9.11	1.68	1.62			
	END BAL	72,714.86	13,148.71	13,150.39	13,152.01	-	-	X
	RATE	0.25%	0.24%	0.15%	0.15%	0.15%	0.15%	

## ACCOUNT ANALYSIS 2020

5.

BANK	ACCOUNT	JAN	FEB	MAR	APR	MAY	JUNE	X
<b>INVESTMENT ACCOUNTS</b>								
UBB (FSBC) - 3637	PREV BAL	3,791.92	3,792.40	3,792.85	84,479.41			
MMKT	CKS/DR	-	-	19,325.72	-			
RESERVE	DEP/CR	-	-	100,000.00	50,000.00			
	INT/CR	0.48	0.45	12.28	29.46			
	END BAL	3,792.40	3,792.85	84,479.41	134,508.87	-	-	X ✓
<b>RATE</b>		<b>0.15%</b>	<b>0.15%</b>	<b>0.27%</b>	<b>0.30%</b>	<b>0.150%</b>	<b>0.150%</b>	
COLO	PREV BAL	1,804,834.34	1,747,655.48	1,750,095.88	1,752,263.84			
TRUST	CKS/DR	60,000.00	-					
PLUS+	DEP/CR	-	-					
INVESTMENT	INT/CR	2,821.14	2,440.40	2,167.96	1,592.31			
	END BAL	1,747,655.48	1,750,095.88	1,752,263.84	1,753,856.15	-	-	X ✓
<b>AVG RATE</b>		<b>1.85%</b>	<b>1.76%</b>	<b>1.46%</b>	<b>1.11%</b>	<b>2.06%</b>	<b>2.14%</b>	X
UBB (14) (FSBC)	PREV BAL	201,115.76	201,115.76	201,115.76	201,391.54			
18MO	CKS/DR	-	-	-	-			
CD-2143	DEP/CR	-	-	-	-			
	INT/CR	-	-	275.78	-			
	END BAL	201,115.76	201,115.76	201,391.54	201,391.54	-	-	X ✓
<b>AVG RATE</b>		<b>0.55%</b>	<b>0.55%</b>	<b>0.55%</b>	<b>0.55%</b>	<b>0.55%</b>	<b>0.55%</b>	
UBB (31) (FSBC)	PREV BAL	251,260.27	252,526.90	252,526.90	252,526.90			
18MO	CKS/DR	-	-	-	-			
CD-2143	DEP/CR	-	-	-	-			
	INT/CR	1,266.63	-	-	1,259.18			
	END BAL	252,526.90	252,526.90	252,526.90	253,786.08	-	-	X ✓
<b>AVG RATE</b>		<b>2.00%</b>	<b>2.00%</b>	<b>2.00%</b>	<b>2.00%</b>	<b>2.00%</b>	<b>2.00%</b>	
<b>LINE-OF-CREDIT</b>								
UBB (FSBC)	PREV BAL	-	-	-	-			
LOC	CKS/DR	-	-	-	-			
\$200,000.00	DEP/CR	-	-	-	-			
	INT/CR	-	-	-	-			
	END BAL	-	-	-	-	-	-	X
<b>AVG RATE</b>								
<b>TOTAL PREV BAL</b>		<b>2,573,516.58</b>	<b>2,498,095.32</b>	<b>2,507,992.28</b>	<b>2,530,243.83</b>	<b>1,621,154.50</b>	-	
<b>TOTAL CKS/DR</b>		<b>404,059.80</b>	<b>452,656.56</b>	<b>370,113.53</b>	<b>229,955.38</b>	<b>1,588,087.62</b>	-	
<b>TOTAL DEP/CR</b>		<b>324,522.49</b>	<b>460,092.00</b>	<b>389,895.01</b>	<b>1,918,830.22</b>	-	-	
<b>TOTAL INT/CR</b>		<b>4,116.05</b>	<b>2,461.52</b>	<b>2,470.07</b>	<b>2,894.91</b>	-	-	
<b>TOTAL 2020 ACCOUNTS</b>		<b>2,498,095.32</b>	<b>2,507,992.28</b>	<b>2,530,243.83</b>	<b>4,222,013.58</b>	<b>33,066.88</b>	-	
<b>TOTAL 2019 ACCOUNTS</b>		<b>1,952,778.56</b>	<b>2,154,496.81</b>	<b>2,216,740.65</b>	<b>2,268,526.46</b>	<b>2,560,627.61</b>	<b>2,606,146.61</b>	
<b>TOTAL 2018 ACCOUNTS</b>		<b>2,243,850.59</b>	<b>2,643,430.19</b>	<b>2,609,936.21</b>	<b>2,758,682.91</b>	<b>2,787,133.34</b>	<b>2,909,775.06</b>	
<b>TOTAL 2017 ACCOUNTS</b>		<b>1,916,629.29</b>	<b>1,856,495.51</b>	<b>1,837,973.49</b>	<b>2,027,530.45</b>	<b>2,363,845.59</b>	<b>2,079,469.54</b>	
<b>TOTAL 2016 ACCOUNTS</b>		<b>987,595.88</b>	<b>1,322,980.68</b>	<b>1,116,198.52</b>	<b>1,523,989.77</b>	<b>1,917,756.35</b>	<b>1,967,252.20</b>	
<b>TOTAL 2015 ACCOUNTS</b>		<b>1,653,400.33</b>	<b>1,907,317.22</b>	<b>2,079,530.21</b>	<b>2,000,000.74</b>	<b>1,759,581.96</b>	<b>1,718,267.39</b>	
<b>TOTAL 2014 ACCOUNTS</b>		<b>2,036,560.85</b>	<b>2,012,766.27</b>	<b>2,053,803.28</b>	<b>2,046,353.56</b>	<b>2,069,077.88</b>	<b>2,002,370.22</b>	
<b>TOTAL 2013 ACCOUNTS</b>		<b>2,361,290.03</b>	<b>2,369,419.89</b>	<b>2,376,310.46</b>	<b>2,323,916.46</b>	<b>2,320,709.32</b>	<b>2,286,978.98</b>	
<b>TOTAL 2012 ACCOUNTS</b>		<b>2,362,402.55</b>	<b>2,256,299.75</b>	<b>2,246,468.64</b>	<b>2,213,216.49</b>	<b>2,202,233.11</b>	<b>2,152,976.82</b>	
<b>2019 VS 2020</b>		<b>545,316.76</b>	<b>353,495.47</b>	<b>313,503.18</b>	<b>1,953,487.12</b>	<b>(2,527,560.73)</b>	<b>(2,606,146.61)</b>	

*OK 5/12/2020*  
*PK 5/13/2020*  
*KB 5/13/20*



SCADA (Supervisory Control and Data Acquisition) and Operations System – Clock Water Treatment System (1MG Plant)

Summary:

Included are the SCADA system documents from previous meeting, company overview and project experience sheet, and information regarding early contract termination.

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:



Browns Hill Engineering & Controls

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# vmSCADA<sup>®</sup> Proposal

Town of Paonia  
Water Treatment Plant  
3/10/2020

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# Ten Reasons for Choosing BHEC **vmSCADA**<sup>®</sup>

1 Complete System Level Disaster Recovery in Minutes.

6 Anytime, Anywhere Mobile Access Built-in.

2 Ultimate Data Protection with Onsite and Offsite Backup, Including the Cloud.

7 Market Leading Systemware — vmWare, Microsoft.

3 Leading Edge Virtual Machine Technology

8 All Major SCADA Software: GE, Rockwell, WonderWare, Ignition.

4 Always on Availability Through Redundancy.

9 Lease it: No Capital Investment to Get Started.

5 Secure: Dept. of Homeland Security: Cyber Security Compliant

10 Managed Services



## Proposed System Overview

This vmSCADA proposal for the Town of Paonia Water Treatment Plant provides a complete replacement and upgrade of the HMI/SCADA capabilities while continuing to utilize the existing communications network.

The new system will provide a number of new capabilities and improve most existing functionality. This includes:

- A. A Server based virtual machine HMI that provides high availability;
- B. True system level backup for rapid disaster recovery;
- C. Full VM storage on and off site for assured system and data protection;
- D. A Tablet will provide mobile control of the entire system on the move for multiple simultaneous users;
- E. Full featured report development, production and distribution;
- F. Multi-monitor touch-screen displays;
- G. Each system is firewalled and utilizes full gigabit networking;

This proposal also updates all of the SCADA application software to latest version of Rockwell FactoryTalk View. vmSCADA provides backups onsite and at remote locations. Only the best-in-class application and operating system software is used.

The system will have a high security firewall to complement the entire system which is built to Department of Homeland Security cyber security standards.

Finally, the system has unprecedented support and is offered with capital purchase and lease acquisition options to meet the financial needs of any service provider.

This comprehensive offering provides the most full featured system available for its size. It also has ground breaking availability and backup/recovery.

### Assumptions

- Communications equipment and transport beyond the local vmSCADA® GigabitE switch and routers are customer provided
- Interconnecting fiber bandwidth is 1 Gbps or faster
- Interconnecting plant wireless bandwidth is 10 mbps or faster
- Internet connection bandwidth is 10 mbps or faster
- Intrusion Detection and other advanced cyber security features are not provided
- Suitable mounting, space, power and HVAC environmental is provided by customer.

## Proposed System Overview

### Exclusions:

The following items are specifically excluded from this scope of work. These items are noted for clarification purposes. This list is not intended to include all items on the project that are excluded.

- All costs associated with cutting, patching and painting
- No local taxes, state taxes, or federal taxes have been included in this proposal
- No bonding costs have been included in this proposal
- Installation of in-line devices

# Your Solution Includes the Following:

## Security & Compliance

- (1) Fortigate Firewall
- LAN, Server and Firewall Configured to DHS Standards.
- Web Protection Services Available.

## Back Up

- vRanger Daily Virtual Machine Back Up.
- Onsite NAS for local back up.

## SLAs & Support

- 99.7% Uptime SLA.
- 24/7 Phone and Email Customer Support.
- Service Management Option with Lease.
- 30 Minute Response and 24 Hour Resolution Time Commitments.

## Mobility & Connectivity

- DMZ Capable.
- VPN (SSL, & IPSEC)
- 1GB Ethernet.
- Window Remote Desktop Services for Remote Access. (5 Cals)
- (1) 10.5" iPad Pro or Samsung Tablet

## Virtualization

- 2 Virtual Machines
- 1 Virtual Appliance

## Compute

- (1) Dell T440 Server, Single Processor, 8 Cores, 32GB RAM, Dual Power Supply
- VMware, vSphere ESXi v6.5
- Windows Server 2016 Standard.
- UPS

## Storage

- (1) Buffalo NAS, 8TB

## Visualization

- (1) Dell Optiplex Desktop w/Windows 10 Pro and (1) 24" Touch Screen Monitor

## SCADA Application Software

- FactoryTalk View
- (Install existing Rockwell Screens & Database)*

## Support Application Software

- Webroot A/V Software
- Microsoft Office 2019
- Basic Domain Server
  - Active Directory
  - Domain Name Server
- vRanger Pro Backup Software
- BHEC Auto-Sync
- BHEC Multi-Monitor Application

\*Customer provided Broadband Internet Service required



# Acquisition Proposals

- The following represents BHEC's vmSCADA® proposal according to the information we received and the aforementioned assumptions.

## PURCHASE PACKAGE

vmSCADA - Purchase	\$ 55,322
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OPTION / ADDERS (3):

Reporting as a Service (12 reports @ 6 per site, 3 Year minimum)	\$ 600/setup \$ 240/month
Enterprise Monitoring (Applies to Purchased systems only, included w/ lease	\$ 200/month
Cellular Data (5GB/month each mobile device), included w/lease	\$ 99/month

Includes 2 Wireless Access points for local internet accessibility

## LEASE PACKAGE 5YR

vmSCADA - 3 Year Lease / Per Month	\$ 2,520.00
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vmSCADA - 5 Year Lease / Per Month	\$ 1,710.00
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Security Deposit \$8,690

*This document is not a contract and our pricing is subject to due diligence, assumptions/requirements validation, and additional discussion. When we conduct business, our relationship will be governed by BHEC's service description and standard terms and conditions unless we negotiate a separate written agreement. Notwithstanding any bid requirement, creation of any binding contractual obligations is contingent upon the successful and mutual execution of a separate written agreement.*

# vmSCADA<sup>®</sup> Comparison

FEATURE	TYPICAL HMI SCADA	vmSCADA <sup>®</sup>	vmSCADA <sup>®</sup> PLUS
Redundant Servers			●
SAN			●
Rack & Enclosure			●
DR Appliance(s)			●
Redundant Nodes			●
MS Domain			●
Server Class		●	●
Redundant HD		●	●
RAID		●	●
Redundant PS		●	●
NAS w/ Removable		●	●
Remote Access		●	●
Mobile Device		●	●
DHS Cyber Security		●	●
Touchscreen		●	●
System Level Backup		●	●
System Level DR		●	●
Offsite BU Storage		●	●
VMWare VMs		●	●
Microsoft Server OS		●	●
Industrial Firewall		●	●
Financing		●	●
Leasing		●	●
Gigabit Networking	●	●	●
24 X 7 BH Support	●	●	●
Remote BH Support	●	●	●
Standard SCADA Apps	●	●	●
AntiVirus	●	●	●
1 yr Warranty	●	●	●

Contact Browns Hill Engineering & Controls  
to review our solution in detail.

Justin Hillan 720-402-3712  
[jhillan@brownshilleng.com](mailto:jhillan@brownshilleng.com)



Learn more about the security and benefits of  
Browns Hill Engineering & Controls vmSCADA<sup>®</sup> at  
[www.vmSCADA.com](http://www.vmSCADA.com)



**COMPANY OVERVIEW**



**Browns Hill Overview**

Browns Hill Engineering & Controls (BHEC) is a complete control system integrator with 20 years of experience on a variety of municipal and industrial water and wastewater Control System Integration projects throughout the Rocky Mountain Region.

The Company is a leader in design, retrofit, programming, deployment and overall project execution of SCADA control systems, including PLCs, HMIs, VFDs and instrumentation. BHEC designs and implements SCADA networks & data management as well as facility security and multi-node network implementation using radio, cellular, and cyber-secure remote access.

**Areas of Expertise**

The broad range of products and services Browns Hill offers includes the following:

- Engineering
- Instrumentation
- Control Panels
- SCADA & RTU
- Network Engineering
- 24/7 Availability
- UL-Certified Panel Shop
- Automation
- Security
- Training
- Field Service & Support
- SCADA/PLC Programming Services

Additional details in each area of expertise can be found on the Company's website, [www.brownhilleng.com](http://www.brownhilleng.com).

**System Integrator Competencies**

**GE iFix.** Browns Hill is a registered SI for GE iFix. BHEC has extensive experience with GE iFix software, including many large installations such as Thornton WTP, Boulder WWTP and Eagle River Water & Sanitation. BHEC has also provided these solutions on virtual machine environment and incorporated features such as Thin Client Manager and Redundant Historian installations.

**Schneider Electric.** Browns Hill has experience with Quantum, Momentum and M-340 platforms using ProWorx, Concept and Unity Pro. BHEC has performed PLC upgrades and Maintenance for Thornton, Arvada and Westminster who all use the Schneider Platform.

**Ethernet Networking.** Browns Hill has an IT group of engineers and technicians who are trained in Industrial Control Systems networking and Cyber Security. BHEC can design and configure complex local area networks and provide remote access solutions utilizing high speed ethernet radios and public internet.

**Instrumentation Setup and Calibration.** Browns Hill technicians are trained in setup and calibration of instrumentation commonly found in Water/Wastewater Control systems. Brands include Endress+Hauser, Rosemount and Hach. Types include magmeters, ultrasonic level/open channel flow and analyzers.

**Locations**

In addition to its headquarters in Littleton, Colorado, Browns Hill also maintains the following three (3) regional offices to optimize responsiveness and service levels to customers throughout Colorado and the surrounding states:

OFFICE LOCATION	SERVICE AREA
Grand Junction	CO Western Slope, Eastern Utah
Durango	Southwest CO, Northern New Mexico
Avon/Vail	I-70 Corridor (mountain communities)

**Structure**

From just three employees back in 2000, Browns Hill has grown to a team of more than sixty (60) skilled professionals today serving over 300 clients throughout Colorado and the surrounding states. We embrace a company-wide commitment to client satisfaction.

**Philosophy/Core Values**

Browns Hill strives to provide clients with reliable and innovative expertise for a complete solution to all of their engineering and control needs. Through a highly responsive, serviced-focused approach, we partner with our customers to solve their most complex control system challenges and allow them to maximize their operations and the quality of their products.

Below are the seven (7) core values that define Browns Hill as an organization and describe the Company's approach to doing business and servicing our customers:

**Integrity** - At all times, we will act with integrity ... doing what is right and delivering on our promises to each other, our suppliers and our customers.

**Teamwork** - We are fully committed to a team approach that leverages our strengths and produces synergies that result in greater efficiencies.

**Communication** - Both internally and externally, we believe regular, clear and open communication is crucial to the health and success of the organization.

**Results-Driven** - Individually, and as a team, we will set goals and achieve results that drive company profitability.

**Service-Focused** - We embrace the fact that we are in the business of servicing our customers by first understanding their needs and then delivering products or services that meet or exceed their expectations; a flexible, highly responsive approach is critical to providing an exceptional customer experience.

**Innovative** - Through our insight into the customer and the world around us, we will create innovative, meaningful and inspiring solutions – continually striving to improve and adjust what we do and how we do it to the changing world.

**Disciplined** - In all we do, we are accountable, thorough, and reflect a commitment to excellence; we do what it takes to get the job done right.

**UL-Certified Panel Shop**

Utilizing industry-leading control automation packages and drives, Browns Hill provides a wide and varied base of experience and expertise to Control System Integration projects, both Contract as well as Design/Build.

With our UL-508A & UL-698A certified panel fabrication shop, electrical engineering group, and 24/7 Emergency Field Service with factory trained technicians our clients have come to rely on Browns Hill Engineering & Controls as the complete control system integrator.

**Browns Hill Panel Shop**



**SELECTED PROJECT EXPERIENCE**

The following are examples of projects which have been completed within the past three years or are currently in process:

<b>PROJECT NAME: THREE LAKES RADIO NETWORK</b>		
Owner Name / Address	Three Lakes Water & Sanitation 1111 CO Rd 48 Grand Lake, CO 80447	
Owner Contact	Mike Gibboni, Superintendent	
Owner Phone Number	970-627-3544	
Other Project Data:		
Total Value of Construction (including change orders): \$594,000		
Notice of Award: March 2018	Completion Date: October 2018	Time to Complete: 9 Months
Description of Project / Scope of Work Performed:		
Designed, procured, installed, and commissioned a radio network for approximately 60 Lift Stations. The project also included a new PLC panel at each location.		

<b>PROJECT NAME: CITY OF GOLDEN WATER DEPARTMENT SCADA MASTER PLAN</b>		
Owner Name / Address	City of Golden Water Department	
Owner Contact	Brynn Goe, Water Treatment Plant Superintendent	
Owner Phone Number	303-384-8186	
Description of Project / Scope of Work Performed:		
Performed site visits and had meetings with the Department to gather information and determine the current status of the SCADA system. The Department gave input as to what equipment they wanted to update and other concerns they had for the system. The final deliverable product was a report that gave direction for what PLC types should be used to upgrade existing PLCs, what part numbers would be used, as well as how the different stations currently operate and how they should operate once they are upgraded. An initial study of the radio network was included as a possible path forward given the recommendation to upgrade the radios. The report also included an outline of actions and assessments recommended to evaluate the cyber security of the SCADA system. At the request of the department, part of the security aspect of the report included a brief recommendation to learn how to accomplish complying with the Americas Water Infrastructure Act of 2018.		

<b>PROJECT NAME: SCADA Master Plan</b>	
Owner Name / Address	Green Mountain Water & Sanitation District
Owner Contact	Austyn Pantano, District Manager
Owner Phone Number	303-985-1581 X205
Description of Project / Scope of Work Performed:	
<p>Host HMI on VM computer to enable faster recovery in the event of hardware/software failure. Upgraded HMI software from Iconics Gen-32 to Iconics Gen-64; improved accessibility via mobile devices. Replaced hardware auto dialer with software auto dialer. Migrated from Bristol to Allen-Bradley PLCs to reduce downtime and maintenance costs. Implemented peer-to-peer communications between RTUs. Established redundant communications networks to improve reliability; multiple paths included radio, wireless ISP and cellular; separate SCADA and camera data; used network equipment to load balance and bypass failed paths. Established backup solution for disaster recovery of virtualized SCADA system via NAS and offsite backups.</p>	

<b>PROJECT NAME: WESTMINSTER PUMP STATION IMPROVEMENTS</b>		
Owner Name / Address	City of Westminster 4800 W. 92 <sup>nd</sup> Avenue Westminster, CO 80031	
Owner Contact	Julie Koehler, City Project Manager	
Owner Phone Number	720-658-2178	
Other Project Data:		
Total Value of Construction (including change orders): \$395,501.00		
Notice of Award: July 2015	Completion Date: July 2016	Time to Complete: 24 Months
Description of Project / Scope of Work Performed:		
<p>Provided setup, MCC, VFDs, and fully wired PLC cabinet including wiring diagrams/schematics. Provided programming, startup, and commissioning of all instrumentation for 3 sites.</p>		

<b>PROJECT NAME: AURORA PETER BINNEY WPF SOLIDS DEWATERING &amp; FILTER</b>	
Owner Name / Address	City of Aurora 15151 E. Alameda Parkway Aurora, CO 80012
Owner Contact	John Bruneau, Project Manager
Owner Phone Number	720-859-4325

<b>Other Project Data:</b>		
Total Value of Construction (including change orders): \$808,350.00		
Notice of Award: October 2015	Completion Date: February 2017	Time to Complete: 16 Months

**Description of Project / Scope of Work Performed:**

Provided electrical equipment, PLC, control panels & process instrumentation as well as all associated commissioning, start up, calibration, and wiring diagrams.

<b>PROJECT NAME: ROXBOROUGH WTP</b>	
Owner Name / Address	Roxborough Water & Sanitation District 6222 Roxborough Park Rd. Littleton, CO 80125
Project Contact	Adam Theriault, Project Manager Garney Construction (General Contractor)
Contact Phone Number	303-518-8289

<b>Other Project Data:</b>		
Total Value of Construction (including change orders): \$1,297,034.00		
Notice of Award: June 2015	Completion Date: February 2018	Time to Complete: 32 Months

**Description of Project / Scope of Work Performed:**

Construction of an 8.0 MGD Water Treatment Plant, including related site work, architectural, structural, process piping, mechanical, electrical, and required instrumentation and control work.

<b>PROJECT NAME: EVANS WWTF &amp; LIFT STATION</b>		
Owner Name / Address	City of Evans	
Owner Contact	Robby Porsch, Wastewater Superintendent	
Owner Phone Number	970-630-3302	
<b>Other Project Data:</b>		
Total Value of Construction (including change orders): \$1,501,441.00		
Notice of Award: July 2016	Completion Date: July 2018	Time to Complete: 24 Months
<b>Description of Project / Scope of Work Performed:</b>		
Providing PLCs, Area Control Centers, MCCs, PLC & HMI software for new waste water plant and lift station.		

<b>PROJECT NAME: NORTHGLENN WWTF HEADWORKS &amp; DIGESTER IMPROVEMENTS</b>		
Owner Name / Address	City of Northglenn 11701 Community Center Drive Northglenn, CO 80233	
Owner Contact	Ray Reling, Utility Manager	
Owner Phone Number	303-450-4049	
<b>Other Project Data:</b>		
Total Value of Construction (including change orders): \$884,700.00		
Notice of Award: April 2016	Completion Date: September 2017	Time to Complete: 17 Months
<b>Description of Project / Scope of Work Performed:</b>		
Providing PLCs, Area Control Centers, MCCs, PLC & HMI software for new wastewater plant and lift station.		



8130 SHAFFER PARKWAY, SUITE A • LITTLETON, CO 80127 • 720.344.7771 PH

**COMPANY SERVICE RATES**  
As of JANUARY 1<sup>st</sup>, 2020

**SERVICE RATES**

Regular Hours (DEFINED AS) Monday – Friday FROM 7:00 a.m. to 5:00 p.m.

WORK RATE: \$132.00 AN HOUR

*Travel Time and Mileage will also be charged for all projects per the following:*

TRAVEL TIME: \$132.00 AN HOUR

MILEAGE: \$0.65 PER MILE  
*(Mileage is not charged when the Technician is traveling with others.)*

**EMERGENCY CALLOUT RATES**

Emergency Callout (AS DEFINED) is any call that requires an immediate response.  
*(Material Costs may be added to these rates.)*

Regular Hours (DEFINED AS) Monday – Friday FROM 7:00 a.m. to 5:00 p.m.

**Field Technician: \$200.00**

After Hours (DEFINED AS AFTER 5:00 PM/BEFORE 7AM WEEKDAYS), Weekends or Holidays.

**Field Technician: \$250.00**

*Travel Time and Mileage will also be charged for all projects per the following:*

TRAVEL TIME: \$200.00/\$250.00 AN HOUR  
*(Reference Rates above)*

MILEAGE: \$0.65 PER MILE  
*(Mileage is not charged when the Technician is traveling with others.)*

**From:** Kris Lantzy <[klantzy@BrownsHillEng.com](mailto:klantzy@BrownsHillEng.com)>  
**Sent:** Monday, May 18, 2020 12:08 PM  
**To:** Travis Loberg <[tloberg@townofpaonia.com](mailto:tloberg@townofpaonia.com)>  
**Subject:** RE: Just checking in

In the lease there is a clause for non-appropriation of funds per Colorado statutes. If they are unable to allocate funds for the upcoming fiscal year then they can terminate the lease. What happens is Browns Hill then figures out how much the town has cost up to that point in the lease and will send the town a bill for incurred costs up to that point, such as hardware/software costs, the security deposit will allocated to cover those costs, then anything above and beyond that will be billed to the town. Hope this helps let me know if there are any other questions.

Thanks,  
[KRIS LANTZY](mailto:KLANTZY@BROWNSHILLENG.COM)  
CLIENT MANAGER  
[KLANTZY@BROWNSHILLENG.COM](mailto:KLANTZY@BROWNSHILLENG.COM)  
970-471-1650 DIRECT  
720-344-7771 MAIN  
720-344-7460 FAX





Ordinance 2020-05 Modification of Municipal Code Article 7 - Tree Board – First Reading

Summary:

Proposed ordinance 2020-05 implementing suggestions from Tree Board Advisory Committee and Board of Trustees recommendations from May 12, 2020 Board meeting.

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

**ORDINANCE NO. 2020 – 05**

**AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, AMENDING CHAPTER 2 ARTICLE 7, SECTION 10 TO THE TOWN OF PAONIA MUNICIPAL CODE**

**RECITALS:**

**WHEREAS**, the Town of Paonia (the “**Town**”), in the County of Delta and State of Colorado, is a municipal corporation duly organized and existing under the laws of the State of Colorado; and

**WHEREAS**, pursuant to C.R.S. § 31-15-702 the Town has the power to regulate the planting of ornamental and shade trees and the use of the same on public property; and

**WHEREAS**, under Chapter 2, Article 3 the Town has established a Tree Board for the regulation and protection of trees on municipal property; and

**WHEREAS**, the Board of Trustees determines that it is in the best interest of the community and the public health, safety and welfare of the citizens of the Town to amend the Town Code regarding the operation of the Town Tree Board.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, AS FOLLOWS:**

**Section 1. Legislative Findings.**

The recitals to this Ordinance are adopted as findings of the Board of Trustees in support of the enactment of this Ordinance.

**Section 2. Amendment of Town Code.**

(A) Chapter 2, Article 3 shall be repealed and replaced with the following:

**Sec. 2-7-10.** It is the purpose of the Town to promote and protect the public health, safety, and general welfare by providing for the regulation of planting, maintenance and removal of trees within the limits of the Town. There is hereby created a Tree Board which shall be advisory in character and will represent the Paonia community in providing guidance and input to the Town Trustees and staff on trees.

**Sec. 2-7-20. - Membership; terms.** The Tree Board shall consist of a minimum of two (2) and a maximum of six (6) volunteer community members, who need not reside within the limits of the Town and one (1) member of the Board of Trustees. Members shall serve without compensation. There will be a chair and secretary of the Tree Board, as chosen by majority vote of its members. All Tree Board members shall be appointed by the Board of Trustees. The terms of office for the Tree Board shall be two (2) years renewable by the Board of Trustees; and the member of the Board of Trustees consistent with his/her term of office.

**Sec. 2-7-30. – Duties.**

(a) It shall be the responsibility of the Tree Board to advise the Board of Trustees about the selection, planting and care of trees in the town of Paonia referring when applicable to the most recent guidelines document or master plan.

(b) The Tree Board shall support and promote healthy horticultural practices for our climate through public education by celebrating Arbor Day every year, by maintaining a website and through other community events.

(c) The Tree Board shall prepare, in a timely fashion, the Tree City USA application and information required to maintain the Town of Paonia's status as a Tree City USA community, as approved by the National Arbor Day Foundation,

(d) The Tree Board, when requested by the Town Administrator, shall consider, investigate, make findings, report and recommend upon any special matter of question coming within the scope of its work and expertise.

**Section 3. Severability.**

If any provision, clause, sentence or paragraph of this Ordinance or the application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance which can be given effect without the invalid provision or application, and, to this end, the provisions of this Ordinance are declared to be severable.

**Section 4. Repeal of Prior Ordinances.**

All other ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 5. Ordinance Effect.**

Existing ordinances or parts of ordinances covering the same matters as embraced in this Ordinance are hereby repealed and any and all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed, provided, however, that the repeal of any ordinance or parts of ordinances of the Town shall not revive any other section of any ordinance or ordinances hereto before repealed or superseded and further provided that this repeal shall not affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the taking effect of this Ordinance.

**THIS SPACE LEFT INTENTIONALLY BLANK**

7.

**Section 6. Effective Date.**

This Ordinance shall take effect thirty days after publication.

**INTRODUCED, READ AND REFERRED for second read before the Board of Trustees of the Town of Paonia, Colorado, on the 12<sup>th</sup> day of May 2020.**

**HEARD AND FINALLY ADOPTED by the Board of Trustees of the Town of Paonia, Colorado, this 26<sup>th</sup> day of May 2020.**

**TOWN OF PAONIA, COLORADO, A  
MUNICIPAL CORPORATION**

By: \_\_\_\_\_  
MARY BACHRAN, Mayor

ATTEST:

\_\_\_\_\_  
J. CORINNE FERGUSON, Town Clerk

DRAFT



Ordinance 2020-TBD Modification of Ordinance 2019-02 Amending Fences, Hedges and Walls – Discussion Only

Summary:

Following GAPS Committee meeting and discussion we bring you the modified fence ordinance for discussion. The ordinance has been provided in paper form at Town Hall, posted on the window of Town Hall, shared via Town website and social media since May 15<sup>th</sup>.

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

**ORDINANCE NO. 2020-TBD**

**AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, AMENDING CHAPTER 18, ARTICLE 9, SECTION 10 OF THE TOWN OF PAONIA MUNICIPAL CODE**

**RECITALS:**

**WHEREAS**, the Town of Paonia (the “**Town**”), in the County of Delta and State of Colorado, is a municipal corporation duly organized and existing under the laws of the State of Colorado; and

**WHEREAS**, pursuant to C.R.S. § 31-23-301, the Town has the power to regulate buildings and other structures for the purposes of promoting health, safety, and the general welfare of the community; and

**WHEREAS**, the Board of Trustees determines that it is in the best interest of the community and the public health, safety and welfare of the citizens of the Town to amend the Town Code to add this provision to the Municipal Code.

**NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF PAONIA, COLORADO, AS FOLLOWS:**

**Section 1. Legislative Findings.**

The recitals to this Ordinance are adopted as findings of the Board of Trustees in support of the enactment of this Ordinance.

**Section 2. Amendment of Town Code.**

Sec. 18-9-10 shall be repealed and amended to the Town Code as follows:

All fences and walls are subject to the applicable sections of the International Building Code version as adopted by the Town (the “[IBC]<sub>[CF1]</sub> and/or IRC”).

- (1) Prior to the installation of a new fence<sub>[CF2]</sub>, hedge, or wall the property owner or their agent shall file for a fence review with the Town Building Official and shall pay the appropriate review fee as may be set by the Town Board of Trustees via resolution. The purpose of the Town requiring a fence review and fee is to allow the Town Building Official to inspect the proposed fence plan to confirm that it meets the provisions of the Town Code, the IBC, and that the fence does not encroach on a public right-of-way.
- (2) No fence, hedge or wall may extend beyond or across a property line unless it is done with the joint agreement of the abutting property owners. It shall be the responsibility of the property owner to locate all property lines.

- (3) No fence, hedge or wall shall encroach upon a public right-of-way or a public sidewalk.
- (4) No barbed wire, sharp-pointed or electrically charged fence shall be permitted in any District<sup>[CF3]</sup>.
- (5) Fences, hedges, or walls shall not exceed four (4) feet in height from the front edge of the house to the property line. Rear yard fences, hedges or walls shall not exceed six (6) feet in height in any District. <sup>[CF4]</sup>The height shall be measured at the finished grade on the side of the fence nearest the street or abutting property.
- (6) On corner lots, no fence, hedge, or wall exceeding forty-eight (48) inches in height shall be placed in a triangular area formed by three (3) points as established by:
  - a. The intersection of the property lines at the corner (Point A); and
  - b. Points B and C measured thirty (30) feet along the property lines from Point A.
- (7) Town staff will have discretion to approve minor variations from Town requirements (up to 6" difference) at the time of fence review provided that the Town deems the variation to have no negative impact on public safety.
- (8) <sup>[CF5]</sup>Any person requesting a variance from these code provisions shall apply for the same in accordance with Sec. 18-10-40 of the Town Code.

**Section 3. Severability.**

If any provision, clause, sentence or paragraph of this Ordinance or the application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions of this Ordinance which can be given effect without the invalid provision or application, and, to this end, the provisions of this Ordinance are declared to be severable.

**Section 4. Repeal of Prior Ordinances.**

All other ordinances or parts of ordinances in conflict herewith are hereby repealed.

**Section 5. Ordinance Effect.**

Existing ordinances or parts of ordinances covering the same matters as embraced in this Ordinance are hereby repealed and any and all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed, provided, however, that the repeal of any ordinance or parts of ordinances of the Town shall not revive any other section of any ordinance or ordinances hereto before repealed or superseded and further provided that this repeal shall not

affect or prevent the prosecution or punishment of any person for any act done or committed in violation of any ordinance hereby repealed prior to the taking effect of this Ordinance.

**Section 6. Effective Date.**

This Ordinance shall take effect thirty days after publication.

**INTRODUCED, READ AND REFERRED for second read before the Board of Trustees of the Town of Paonia, Colorado, on the 26<sup>th</sup> day of May 2020.**

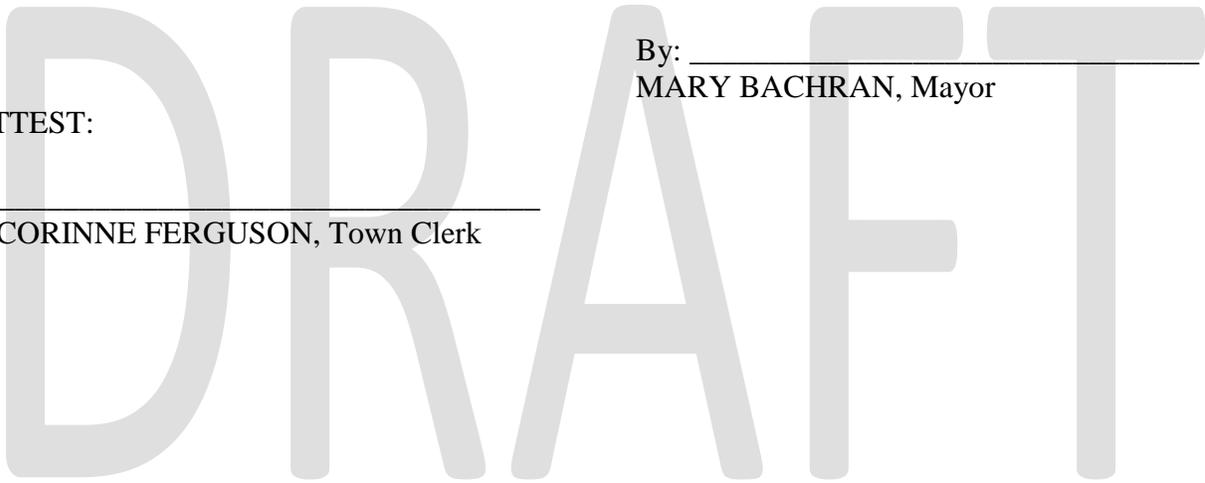
**HEARD AND FINALLY ADOPTED by the Board of Trustees of the Town of Paonia, Colorado, this 9<sup>th</sup> day of June 2020.**

**TOWN OF PAONIA, COLORADO, A MUNICIPAL CORPORATION**

By: \_\_\_\_\_  
MARY BACHRAN, Mayor

ATTEST:

\_\_\_\_\_  
J. CORINNE FERGUSON, Town Clerk



	<p>Addition to Personnel Handbook</p>
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Summary:  
 Addition of language regarding protection from retaliation to the personnel handbook.

Notes:

Possible Motions:  
 Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

The Board of Trustees hereby determines and declares that employees of the Town of Paonia should never suffer retaliation from their supervisors or appointing authorities for communicating information about illegal activities, unethical practices or other forms of official misconduct experienced or witnessed by employees in the scope of their employment. The interests of the Town and the larger interests of the Citizens of Paonia are served by encouraging all employees to speak out fully and frankly on any official misconduct which comes to their attention without fear of retaliation. Therefore, the purpose of this Article is to eliminate the possibility or the threat of any adverse employment action that may be taken against any Town employee for reporting such information.

Employees reporting activities or practices are required to take the issue through the chain of command, for example: an issue involving a co-worker goes to the supervising Department Head. If an issue involves a Department Head, it is taken to the Town Administrator. Issues involving the Town Administrator go directly to the Personnel Liaison Committee. Issues involving retaliation go directly to the Town Administrator or, if involving the Town Administrator, directly to the Personnel Liaison Committee.

	Discussion Regarding Town Administrator
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Summary:

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

To: Paonia Board of Trustees  
 From: Mayor Mary Bachran  
 Date: May 21, 2020  
 Regarding: Options for appointment of the Paonia Town Administrator

---

Thank you for input regarding the options presented by our Personnel Committee for retaining our next Town Administrator. I took from the discussion at our meeting May 12, that the Board should look at one of two approaches: 1) Proceed with a recruitment process or 2) Hire our Interim Administrator as the new Town Administer.

I, respectfully, would like to share with you my thoughts on the two options. I hope we can work together to formulate a well-considered decision.

**Recruitment of a new Town Administrator**

Three main issues were discussed in our last meeting, including issues of timeframe, opportunity to attract a highly qualified individual and costs. Outlined below is my understanding of these issues.

1. Recruitment Process

We are looking at a minimum of four months to hire a new person. A brief timeline follows:

- **14 Days** - Develop a profile of the Town, which would include a description of the attributes of Paonia, candidate qualifications, salary and a schedule for review of applications and interviews.
- **30 Days** - Post the announcement with CML and ICMA, send posting to other towns electronically, which share Paonia’s culture and rich rural nature.
- **14 Days** - Review applications, vet candidates and eliminate those who are not qualified.
- **21 Days** - Construct and administer the interview process allowing two weeks for any out-of-state candidates to get here.
- **5 Days** - Conduct References for top candidate and negotiate contract.
- **30 Days** - Start Date

Total = 114 days or four (4) months

2. Estimated Costs of Recruitment

Barring an unanticipated influx of cash from an unknown source, we cannot afford to hire help in the process, such as a recruitment firm, which could cost about \$20,000 and add 30 days to the process. This means the Board will need to work together with staff to do all the tasks in the hiring process. CML can provide guidance, but we will need to do the work.

While I do not feel we need to pay candidates travel costs or meals to attend and interview, I think we should consider an offer of \$500 reimbursement to the successful candidate.

Salary for new Administrator:

I believe if we are going to do any kind of job search, we need to have a solid plan to pay for it. At this time, Corinne is making an annual salary of \$87,089 with benefits. If we were to hire a new administrator, she would go back to her old position at \$73,832. That leaves us with \$13,257 "in the bank" to help pay for the new position. If we offer exactly what Corinne is making, that means we have to find that \$73,832 from somewhere. At this point the cancellation of Cherry Days and the BMW rally is almost guaranteed. If the 10% reduction in revenues is a reality, we will be losing about \$9,557 from last year's figures. Add that to what we need to cover the missing salary means we have to find \$83,389.

Offering Corinne's current salary is not realistic to hire anyone. If we look at Ken's salary (\$101,665 with benefits), which is more realistic, we have to find another \$14,576 for a total of \$97,965.

Initiating any job search without sufficient funding and a realistic salary is, in my opinion, a waste of the Board's and staff's time. Instead, I would rather be completely frank with the public about the financial situation and Corinne's qualifications.

### 3. Attracting Quality Candidates

Paonia is considered a very desirable place to live for many as evidenced by the people and families who have moved into the area. However, such a small community does not serve as a good career move for professionals in the midst of their careers. As such, we attract candidates who are either nearing the end of their work lives, or brand new graduates from Master's programs or those early in their careers. The kind of administrator that has served us in the past, such as Dan Dean who was our interim administrator prior to Mr. Knight, will likely not be interested in Paonia.

### **Hiring Interim Town Administrator Corinne Ferguson**

Corinne has served as the Interim Administrator for the past nine months, and the Personnel Committee recommended that she be offered the position. Unfortunately, and I take responsibility for this, her qualifications were then discussed in open session. The hiring process and contract are absolutely matters of transparency and important for the community to review and comment on in open session, but her performance is a personnel matter and should be vetted in Executive Session. As such, I have scheduled and Executive Session for this reason on our May 26<sup>th</sup> agenda if we need to continue our discussion on her attributes.

I support Corinne's appointment, as she has done an excellent job. She is an exemplar employee who has the support and confidence of the staff as evidenced by her recent evaluation from them. In the time she has held this position, she has made many positive changes and implemented policies which have improved the performance and functioning of the Town. I cannot fault her work in any way. Corinne is worth far more than we can afford to pay her.

In addition, I cannot support, at this time with Covid-19, taking the time nor spending the money to follow a good recruitment process. I feel we have higher funding priorities to keep the Town operating during these difficult times.

In discussions with Corinne as directed by the Board at our last meeting, I concluded that she should be offered a one year employment agreement with the following terms:

- The Police Chief shall work directly for and report solely to the Mayor as per a new Memorandum of Understanding.
- Corinne will supervise all Town staff except for the Police Chief. Corinne and the Police Chief will share supervision of the Police Department with disputes taken to the Mayor.
- Corinne will continue to serve as the Town Clerk.
- Her salary will be the 2020 base of \$73,840 plus coverage of the 20% of her family health insurance policy the Town does not pay (\$3,264).
- There will be a three month performance review with the Personnel Committee developing the process and measures by June 15 and providing those to the Board and to Corinne.
- Pending a successful performance review, her next performance evaluation will be at six months of service.
- She will participate in at least two (2) CML administrator training options, if offered by CML at no cost, in the next twelve months.
- The Employment Agreement is At Will.
- The Employment Agreement is annually renewable in the sole discretion of the Town Board.

Thank you for your consideration of my comments. I look forward to our discussion.



Intergovernmental Agreement - Shared Victim's Advocate

Summary: Board ratification of the ongoing intergovernmental agreement for shared victim's advocate resources between Cedaredge, Hotchkiss, and Paonia.

Notes:

Possible Motions:  
Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

**INTERGOVERNMENTAL AGREEMENT**

**TOWN OF HOTCHKISS, TOWN OF CEDAREGE and TOWN OF PAONIA  
SHARED VICTIM ADVOCATE SERVICES**

THIS INTERGOVERNMENTAL AGREEMENT (this “**Agreement**”) is entered into and effective this 30<sup>th</sup> day of January, 2020, by and between the Town of Hotchkiss, Colorado (“**Hotchkiss**”); the Town of Cedaredge, Colorado (“**Cedaredge**”); and the Town of Paonia, Colorado (“**Paonia**”) (collectively, the “**Parties**” or individually a “**Party**”).

**Purpose of Agreement**

- A. Section 29-20-101 C.R.S., et seq., enables the Parties to enter into Intergovernmental Agreements (IGA) and authorizes each of the Parties to perform the functions described herein, as provided in Section 29-20-105 C.R.S.; and
- B. Intergovernmental agreements to provide functions or services, including the sharing of costs of such services or functions by political subdivisions of the State of Colorado, are specifically authorized by C.R.S. 29-1-203 and encouraged in order that the inhabitants of such political subdivisions may thereby secure high quality governmental services; and
- C. Hotchkiss, Cedaredge and Paonia each recognize the need to employ Connie Black and Sharon Grotrain to act as Victim Advocate (combined “Victim Advocate”), to perform victim advocacy services within Delta County; and
- D. The Parties recognize the fiscal and administrative benefits of utilizing one person to conduct victim advocacy services; and
- E. The Parties wish to memorialize their understandings regarding their agreement to share the financial and administrative responsibilities and services through employing the Victim Advocate.

In consideration of the covenants and conditions contained herein, the Parties agree as follows.

- 1. **Designation of the Victim Advocate.** The Parties agree to the designation of any Connie Black and Sharon Grotrain to be employed as the shared Victim Advocate.
- 2. **Financial Responsibilities.** The financial responsibilities for the employment of the shared Victim Advocate shall be as follows:
  - a. The shared Victim Advocate shall be an employee of Hotchkiss and not Cedaredge or Paonia and shall be compensated by Hotchkiss. The cost of the program is estimated at \$18,000.00. When on call the Victim Advocate shall receive Thirty Dollars (\$30.00) per day, and when placed on a call the Victim Advocate shall receive Sixty Dollars (\$60.00) per day, per occurrence.

- b. Hotchkiss shall be responsible for all employment related expenses mandated by state and federal law, including any required Worker's Compensation and unemployment insurance, any federal or state taxes or required withholdings, and any other employer expenses related to the Victim Advocate's employment.
  - c. The shared Victim Advocate shall be subject to Hotchkiss' Personnel Regulations, as may be amended, except the Victim Advocate shall have no benefits with the Hotchkiss, Cedaredge or Paonia.
  - d. All Parties shall only be responsible for an equal share of additional expenses after Hotchkiss has consulted with Cedaredge and Paonia, and the financially impacted Party or Parties have agreed on the expenses to be reimbursed to Hotchkiss.
  - e. In the event of a Worker's Compensation claim related to work performed within Cedaredge or Paonia, Hotchkiss' insurance shall be responsible for the claim and Cedaredge and Paonia shall cover Hotchkiss' reasonable expenses for that claim in the respective jurisdiction, upon notice and approval of the same.
3. **Accountability.** The accountability requirements of the shared Victim Advocate to the Parties shall be as follows:
- a. The Victim Advocate shall provide a monthly written report to all Parties.
  - b. The Victim Advocate shall meet with the Hotchkiss Marshal's Office, the Cedaredge Police Department and the Paonia Police Department upon request by any of the Parties.
  - c. The Victim Advocate shall submit comprehensive daily time sheets to Hotchkiss by 8:00 a.m. Monday morning following the end of each bi-weekly pay period, or whatever the policy of Hotchkiss may be, if amended.
  - d. To protect the Parties from false claims, the Victim Advocate shall keep a daily log of services conducted on a form approved by the Parties (**Exhibit A**).
  - e. Notwithstanding the fact that the Victim Advocate is an employee of Hotchkiss, Hotchkiss shall not be responsible for supervision and oversight of the Victim Advocate in performing his or her responsibilities for Cedaredge or Paonia as further defined in Section 6 herein, and within the Victim Advocate's Contract of Employment. Such supervision and oversight shall be the responsibility of the Cedaredge Police Chief and the Paonia Police Chief, for services rendered within the respective jurisdiction.
4. **Performance Issues.** Any performance issues shall be handled as follows:
- a. For purposes of this Agreement, Supervising Parties are assigned as follows:

<b><u>Jurisdiction:</u></b>	<b><u>Supervising Party:</u></b>
Town of Hotchkiss	Town Marshal
Town of Cedaredge	Chief of Police
Town of Paonia	Chief of Police

- b. Minor issues, those issues warranting nothing more than an oral or written reprimand, should be brought to the attention of the Victim Advocate first by the Supervising Party in the jurisdiction where the minor issue occurred. In the event said minor issues cannot be resolved, the Hotchkiss Town Marshal shall be contacted. Issues deemed to be minor issues according to either of the Parties shall be addressed as soon as is practical by the Supervising Party for the Victim Advocate within each Party’s municipality.
- c. Issues deemed to be major issues, those issues warranting more than an oral or written reprimand by either Party and possibly requiring disciplinary action, shall be subject to Hotchkiss’ Personnel Regulations. The Supervising Party shall submit any information on such issues, in writing, to the Hotchkiss Town Marshal (if outside of the Hotchkiss jurisdiction), and the Hotchkiss Town Marshal shall contact the Primary Administrator (Hotchkiss Town Clerk, Cedaredge Town Administrator, and/or Paonia Town Administrator) of the participating jurisdiction for review.

5. **Job Responsibilities and Oversight.** Job responsibilities and oversight for the shared Victim Advocate shall be as follows:

- a. Victim Advocate shall provide 24/7 on-call coverage during the 2020 calendar year. The duties shall be rendered in Delta County, Colorado, or at such other place or places and at such times as the needs of the Parties may from time-to-time dictate.
- b. On behalf of all Parties, all applicable duties as assigned by the Supervising Party shall be timely performed.
- c. The Supervising Parties shall be responsible for victim advocacy solely within their own boundaries and jurisdiction. Nothing contained in this Agreement shall place a burden or responsibility on any Party to provide services within the jurisdiction or boundaries of any other Party.

6. **Insurance.** The Parties shall, without waiving any governmental immunity protections to which they and their officials or employees are entitled under C.R.S. 24-10-101, et seq., obtain adequate insurance to cover the liability and other risks to which they may be exposed as a result of the services to be provided pursuant to this Agreement, if either of the Parties does not already have such insurance, and to maintain such insurance throughout the term of this Agreement.

7. **Term-Withdrawal.** The term and withdrawal provisions applicable to this Agreement are as follows:
  - a. This Agreement shall be for a period of one (1) year, commencing January 1, 2020, and ending December 31, 2020.
  - b. Subject to annual appropriation by each Party to meet its obligations herein, this Agreement shall be automatically renewed on an annual basis without the need to execute a new agreement unless amendments are required by either of the Parties.
  - c. Either Party may withdraw from participation in this Agreement at any time by providing written notice to the other Parties at least thirty (30) days prior to the desired date of withdrawal.
8. **Amendments.** This Agreement shall not be modified or amended in any manner except by written instrument executed by the Parties.
9. **Waiver.** The waiver of any breach of any of the provisions of this Agreement by either Party shall not constitute a continuing waiver of any subsequent breach by that Party, either of the same or of another provision of this Agreement.
10. **Severability.** Invalidation of any of the provisions of this Agreement, or of any paragraph, sentence, clause, phrase, or word herein, or the application thereof, in any given circumstance, shall not affect the validity of the remainder of this Agreement.
11. **No Third-Party Beneficiaries.** Nothing expressed or implied in this Agreement is intended or shall be construed to confer upon, or to give any person other than the Parties hereto, any right, remedy or claim, under or by reason of this Agreement.
12. **Entire Agreement.** This Agreement contains the entire and only agreement between the Parties regarding the employment of the shared Victim Advocate, and no oral statements or representations regarding this matter that are not contained in this Agreement shall be of any force or effect between the Parties.
13. **Governing Law.** This Agreement shall be governed by the laws of the State of Colorado, both as to interpretation and performance. The courts of the State of Colorado shall have exclusive jurisdiction to resolve any disputes arising out of this Agreement, and venue shall be in Delta County, Colorado.
14. **Dispute Resolution.** In the event a disagreement or dispute arises between the Parties related to the terms of this Agreement, the matter shall be submitted to mediation. The mediation shall be conducted by one mediator selected by the Parties who will share the costs equally.

15. **Assignment.** No Party shall assign any responsibilities nor delegate any duties arising under this Agreement without the prior written consent of all the Parties.

**IN WITNESS WHEREOF**, the Parties have executed this Agreement in duplicate effective the date first above written.

**TOWN OF HOTCHKISS**

**TOWN OF CEDAREGE**

\_\_\_\_\_  
Larry Wilkening, Mayor

\_\_\_\_\_  
Eugene Welch, Mayor

Attest:

Attest:

\_\_\_\_\_  
Marlene Searle, Town Clerk

\_\_\_\_\_  
Kami Collins, Town Clerk

**TOWN OF PAONIA**

\_\_\_\_\_  
Charles Stewart, Mayor

Attest:

\_\_\_\_\_  
Corinne Ferguson, Town Clerk



Medical & Retail Marijuana Discussion - November Election Participation

Summary: Preliminary discussion regarding participation in the November election – permitting medical and retail marijuana dispensaries within the Town of Paonia.

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran



Discussion of Resuming In-Person Meetings and Public Participation Options

Summary: Preliminary discussion regarding procedures for resuming in-person Board meetings and options for community participation.

Notes:

Possible Motions:

Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee Pattison	Mayor Bachran

	Finance & Personnel Governmental Affairs & Public Safety Public Works-Utilities-Facilities
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Summary:

Notes:

Possible Motions:  
Motion by: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ vote: \_\_\_\_\_

Vote:	Trustee Bear:	Trustee Budinger:	Trustee Johnson:
Trustee Knutson:	Trustee Meck:	Trustee Pattison:	Mayor Bachran:

	Adjournment
Summary:	
Notes:	
Possible Motions:	
Motion by: _____ 2 <sup>nd</sup> : _____ vote: _____	
Vote:	Trustee Bear:
Trustee Knutson:	Trustee Meck:
	Trustee Budinger:
	Trustee Pattison:
	Trustee Johnson:
	Mayor Bachran: