



TOWN OF PAONIA
WEDNESDAY, DECEMBER 08, 2021
SPECIAL TOWN BOARD MEETING AGENDA
5:15 PM

APPROPRIATE AND CORRECTLY WORN FACE MASKS ARE REQUIRED WHILE ATTENDING BOARD MEETINGS. SHOULD YOU BE UNABLE TO WEAR A FACE MASK YOU CAN VIEW THE MEETING VIA THE TOWN OF PAONIA YOUTUBE CHANNEL.

Roll Call

1. Roll Call

Approval of Agenda

2. Approval of Agenda

Announcements

3. Announcements

New Business

4. Vacant Trustee Seat Appointment

Adjournment

5. Adjournment

I. RULES OF PROCEDURE

Section 1. Schedule of Meetings. Regular Board of Trustees meetings shall be held on the second and fourth Tuesdays of each month, except on legal holidays, or as re-scheduled or amended and posted on the agenda prior to the scheduled meeting.

Section 2. Officiating Officer. The meetings of the Board of Trustees shall be conducted by the Mayor or, in the Mayor's absence, the Mayor Pro-Tem. The Town Clerk or a designee of the Board shall record the minutes of the meetings.

Section 3. Time of Meetings. Regular meetings of the Board of Trustees shall begin at 6:30 p.m. or as scheduled and posted on the agenda. Board Members shall be called to order by the Mayor. The meetings shall open with the presiding officer leading the Board in the Pledge of Allegiance. The Town Clerk shall then proceed to call the roll, note the absences and announce whether a quorum is present. Regular Meetings are scheduled for three hours, and shall be adjourned at 9:30 p.m., unless a majority of the Board votes in the affirmative to extend the meeting, by a specific amount of time.

Section 4. Schedule of Business. If a quorum is present, the Board of Trustees shall proceed with the business before it, which shall be conducted in the following manner. Note that all provided times are estimated:

- (a) Roll Call - (5 minutes)
- (b) Approval of Agenda - (5 minutes)
- (c) Announcements (5 minutes)
- (d) Recognition of Visitors and Guests (10 minutes)
- (e) Consent Agenda including Approval of Prior Meeting Minutes (10 minutes)
- (f) Mayor's Report (10 minutes)
- (g) Staff Reports: (15 minutes)
 - (1) Town Administrator's Report
 - (2) Public Works Reports
 - (3) Police Report
 - (4) Treasurer Report
- (h) Unfinished Business (45 minutes)
- (i) New Business (45 minutes)
- (j) Disbursements (15 minutes)
- (k) Committee Reports (15 minutes)
- (l) Adjournment

* This schedule of business is subject to change and amendment.

Section 5. Priority and Order of Business. Questions relative to the priority of business and order shall be decided by the Mayor without debate, subject in all cases to an appeal to the Board of Trustees.

Section 6. Conduct of Board Members. Town Board Members shall treat other Board Members and the public in a civil and polite manner and shall comply with the Standards of Conduct for Elected Officials of the Town. Board Members shall address Town Staff and the Mayor by his/her title, other Board Members by the title of Trustee or the appropriate honorific (i.e.: Mr., Mrs. or Ms.), and members of the public by the appropriate honorific. Subject to the Mayor's discretion, Board Members shall be limited to speaking two times when debating an item on the agenda. Making a motion, asking a question or making a suggestion are not counted as speaking in a debate.

Section 7. Presentations to the Board. Items on the agenda presented by individuals, businesses or other organizations shall be given up to 5 minutes to make a presentation. On certain issues, presenters may be given more time, as determined by the Mayor and Town Staff. After the presentation, Trustees shall be given the opportunity to ask questions.

Section 8. Public Comment. After discussion of an agenda item by the Board of Trustees has concluded, the Mayor shall open the floor for comment from members of the public, who shall be allowed the opportunity to comment or ask questions on the agenda item. Each member of the public wishing to address the Town Board shall be recognized by the presiding officer before speaking. Members of the public shall speak from the podium, stating their name, the address of their residence and any group they are representing prior to making comment or asking a question. Comments shall be directed to the Mayor or presiding officer, not to an individual Trustee or Town employee. Comments or questions should be confined to the agenda item or issue(s) under discussion. The speaker should offer factual information and refrain from obscene language and personal attacks.

Section 9. Unacceptable Behavior. Disruptive behavior shall result in expulsion from the meeting.

Section 10. Posting of Rules of Procedure for Paonia Board of Trustees Meetings. These rules of procedure shall be provided in the Town Hall meeting room for each Board of Trustees meeting so that all attendees know how the meeting will be conducted.

II. CONSENT AGENDA

Section 1. Use of Consent Agenda. The Mayor, working with Town Staff, shall place items on the Consent Agenda. By using a Consent Agenda, the Board has consented to the consideration of certain items as a group under one motion. Should a Consent Agenda be used at a meeting, an appropriate amount of discussion time will be allowed to review any item upon request.

Section 2. General Guidelines. Items for consent are those which usually do not require discussion or explanation prior to action by the Board, are non-controversial and/or similar in content, or are those items which have already been discussed or explained and do not require further discussion or explanation. Such agenda items may include ministerial tasks such as, but not limited to, approval of previous meeting minutes, approval of staff reports, addressing routine correspondence, approval of liquor licenses renewals and approval or extension of other Town licenses. Minor changes in the minutes such as non-material Scribner errors may be made without removing the minutes from the Consent Agenda. Should any Trustee feel there is a material error in the minutes, they should request the minutes be removed from the Consent Agenda for Board discussion.

Section 3. Removal of Item from Consent Agenda. One or more items may be removed from the Consent Agenda by a timely request of any Trustee. A request is timely if made prior to the vote on the Consent Agenda. The request does not require a second or a vote by the Board. An item removed from the Consent Agenda will then be discussed and acted on separately either immediately following the consideration of the Consent Agenda or placed later on the agenda, at the discretion of the Board.

III. EXECUTIVE SESSION

Section 1. An executive session may only be called at a regular or special Board meeting where official action may be taken by the Board, not at a work session of the Board. To convene an executive session, the Board shall announce to the public in the open meeting the topic to be discussed in the executive session, including specific citation to the statute authorizing the Board to meet in an executive session and identifying the particular matter to be discussed “in as much detail as possible without compromising the purpose for which the executive session is authorized.” In the event the Board plans to discuss more than one of the authorized topics in the executive session, each should be announced, cited and described. Following the announcement of the intent to convene an executive session, a motion must then be made and seconded. In order to go into executive session, there must be the affirmative vote of two thirds (2/3) of Members of the Board.

Section 2. During executive session, minutes or notes of the deliberations should not be taken. Since meeting minutes are subject to inspection under the Colorado Open Records Act, the keeping of minutes would defeat the private nature of executive session. In addition, the deliberations carried out during executive session should not be discussed outside of that session or with individuals not participating in the session. The contents of an executive session are to remain confidential unless a majority of the Trustees vote to disclose the contents of the executive session.

Section 3. Once the deliberations have taken place in executive session, the Board should reconvene in regular session to take any formal action decided upon during the executive session. If you have questions regarding the wording of the motion or whether any other information should be disclosed on the record, it is essential for you to consult with the Town Attorney on these matters.

IV. SUBJECT TO AMENDMENT

Section 1. Deviations. The Board may deviate from the procedures set forth in this Resolution, if, in its sole discretion, such deviation is necessary under the circumstances.

Section 2. Amendment. The Board may amend these Rules of Procedures Policy from time to time.

AGENDA SUMMARY FORM

	Roll Call
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee	Mayor Bachran

AGENDA SUMMARY FORM

	Approval of Agenda
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Summary:

Notes:

Possible Motions:
Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee	Mayor Bachran

AGENDA SUMMARY FORM

	Announcements
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee	Mayor Bachran

AGENDA SUMMARY FORM

	Vacant Trustee Seat Appointment
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Summary:
 Provided in the packet are letters submitted regarding the two vacant trustee seats. All letters were received within the timeline posted.

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	VACANT	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	VACANT	Mayor Bachran:

Dec. 2nd, 2021

Dear Mrs. Ferguson and the Board of Trustees

I am writing to express interest in filling a vacancy on the Town of Paonia Board of Trustees. My background as a public school teacher and parent in the community makes me uniquely suited to this position. My teaching career has developed my confidence in public speaking and communicating to audiences ranging from students and families to colleagues at local and national professional meetings. These experiences, along with my perspective as a parent raising children give me a unique angle that I believe is valuable to the Town as we debate the myriad issues impacting the future of our community. I am excited to apply these skills and perspectives as part of Town of Paonia Board of Trustees

As a former Delta County School District science teacher, I bring not only a wealth of experience communicating to diverse audiences, but also a commitment to equity and inclusion of all voices and perspectives. My ethos was always as an educator first and not an advocate of any particular agenda. This is an important quality of a trustee because we serve as the representative of our neighbors to make decisions on behalf of the entire community. While sometimes this perspective may run in contrary to my personal beliefs, as a Trustee, I will always be committed to representing and advocating for what's best for our Town. In my current role as the Director of Partnerships and Development for The Nature Connection, I am primarily responsible for public and stakeholder engagement. Over the past year, I led our strategic planning process that has resulted in a \$1 million grant from Great Outdoors Colorado (GOCO) as well as support from municipal governments, local businesses and non-profits. My role also includes fundraising and managing our trail building and recreation infrastructure projects that employ local youth to help increase outdoor opportunities around schools. This professional experience uniquely qualifies me for the upcoming challenges and opportunities facing the Town including leveraging Federal funding for infrastructure investments and implementing the upcoming Parks and Recreation Master Plan.

Above my professional experience, I believe my perspective as a parent of young children in this community sets me apart from other members of the Board. According to the most recent census estimates for Delta County, roughly 25% of residents are minors. While Paonia is likely somewhat below this number, it is safe to say that families are an important demographic to consider when making decisions about the future of our community. Furthermore, during the pandemic we have anecdotally seen quite a few new parents with young families moving to our community. I believe my role in the schools and as a parent prepares me to represent and make decisions that support families in our Town.

I look forward to talking to the Board in detail about my commitment, qualifications and enthusiasm for this position.

Sincerely,



Ben Graves



EDUCATION

- 3/08-6/09 **Stanford University**, Stanford, CA
M.S. in Earth Systems, with a self-initiated focus on Science Curriculum Design and Education. Coursework included advanced studies in science communication, education psychology and pedagogy, including practical experience teaching and mentoring undergraduates. Presented research at the 2009 North American Association for Environmental Education Conference.
- 9/03-6/07 **Stanford University**, Stanford, CA
B.S. in Earth Systems, an interdisciplinary program in Environmental Science and Policy, with a focus in Conservation Biology. Broad background of coursework in Earth and atmospheric sciences, biology, economics, chemistry, geology, and computer science.

PROFESSIONAL

- 1/20-present **Director of Strategic Partnerships**, The Nature Connection, Delta County School District
Hired to spearhead the strategic planning process that engaged diverse stakeholders including community members, non-profits, federal agency and municipal partners all dedicated to increasing outdoor recreation opportunities for youth and families in Delta County. Directed the implementation of the strategic plan and successfully garnered over \$1 million in funding for coalition projects and programs through 2025. Responsibilities include managing an annual budget over \$500K; planning, fundraising and implementing trail construction projects designed to increase environmental education opportunities near schools and managing seasonal staff tasked with delivering outdoor programming in schools and the community.
- 8/12-3/20 **Science Teacher**, Delta County School District
Designed and taught innovative project-based curricula for Physical Science, AP Environmental Science and College Biology. Differentiated to meet the needs of ELL students and at-risk youth. Co-chaired science department and 9th grade team. Developed a vocational course to teach students electrical and energy efficiency concepts. Led multiple professional development sessions each year for teachers in the school district. Collaborated with researchers at CU Boulder on integrating next generation air quality monitoring technology into student research.
- 6/12-present **Fellow and Senior Fellow, Knowles Teacher Initiative**
Selected for a highly competitive national fellowship program that provides professional development for 30 of the most highly qualified new science and math educators in the nation. Attend numerous professional development meetings each year focusing on building teacher leadership and advocacy. Design and facilitate nationwide workshops on project-based learning and solar energy. Experience and training in the facilitation of protocols to foster productive teamwork and peer-coaching.

COMMUNITY LEADERSHIP:

- National Geographic Education Outreach Presenter 2019-present
- Developed the Solar Energy Training program that led to of ~65kW of PV in Delta and Montrose County

PROFESSIONAL AWARDS:

- 2018 National Geographic Grosvenor Teacher Fellow: Traveled to the Greenland and the Canadian Arctic and developed curriculum on climate change and permafrost.
- 2017 Outstanding Earth Science Teacher Award - National Association of Geology Teachers
- 2016 and 2018 NOAA Planet Steward Award. Funded a student-designed solar learning laboratory

ADDITIONAL SKILLS AND CERTIFICATIONS:

- Colorado Professional Teaching Credential – Secondary Science (expires 2025)
- Fluency in Spanish language and competency teaching Spanish-speaking students
- Current Wilderness-WFR certified (2021); Wilderness-EMT-trained (license expired 2012)



December 2, 2021

Dear Mayor and Trustees of Paonia,

I'm herewith submitting my letter of intent to be an Interim Board of Trustee. I am a resident at [REDACTED] and have lived in Paonia for almost 10 years. As a committed community member who values a strategic vision towards sustainability and fiscal responsibility it would be an honor to serve as an Interim Trustee.

I've served on several non profit Boards in both the Gunnison and Delta Counties| including the Paonia Experiential Leadership Academy, North Fork Creative Coalition, Western Slope Conservation Center, Transition team for the Montessori School to Crawford from Hothckiss, Lead Curator for TEDx Paonia, and many other endeavours. I'm the Co Owner of Colorado Premier Partners Realty and also practice as a Life Coach.

I look forwards to hearing from you and all the best in your search,

Patti

Patti Kaech
[REDACTED]



I'd like to apply for the open position on the Paonia Board of Trustees. I have lived in the town of Paonia for over 12 months. I reside at [REDACTED] in Paonia. I'm a registered voter in the State of Colorado.

I'd like to bring my skills& experience with helping with drug addiction issues. I'd like to bring my experience with regenerative agriculture for the benefit of Paonia & the Paonia Valley. There's opportunity for Paonia to apply for grants, on the federal & state level, regarding using the soils to soak up the excess atmospheric Co2.

Thank You for your conideration!)

Sincerely

Stephen Francis Keenan

I am writing to express my interest in joining the Paonia Board of Trustees to fill one of the two vacancies from now until the election in April. I have lived in the town of Paonia at 47 Pan American since July of 2008. I am a registered voter.

I organize large events for a living and I believe that my skills in coordinating many departments and lot of people to produce a safe, cohesive and financially successful event will translate well to the roll of Town Trustee.

Thanks
Judd

Judd Kleinman
Double Shot Productions
SITE map/design/build
Symbiotic Event Services
Country Jam Colorado



Dear Mayor Bachran and Board of Trustees,

I'd like to express my interest in joining the Town of Paonia Board of Trustees.

I've attended most of the Board of Trustees meetings throughout 2020 and 2021. I have thoroughly read the content of each Agenda Packet and have been prepared to ask questions and respectfully make suggestions to many of the agenda items brought before the Trustees. This preparation before each Board meeting has provided me with the opportunity to become familiar with Town code, the Town's budget process, applicable State statutes including the Colorado Open Meetings Law, Open Records Act and parliamentary procedures. I also attended the CIRSA Trustee training, *Seven Key Commitments for Success in Public Office* held last June. My effort to participate as an informed citizen has helped me stay current on the issues being brought before the Board.

I had a 28-year career in public service with the State of Wyoming, making me comfortable working within the framework of government. Through my professional experience, I understand the importance of representing the interests of the citizens the Trustees serve. I also have great respect for the Trustee's fiduciary responsibility to manage public funds.

My career with the Wyoming Department of Environmental Quality has also provided me with an understanding of federal environmental laws which translates into my familiarity with Colorado environmental laws. I believe this knowledge would be beneficial as a Trustee.

My husband, Shane and I have been Paonia property owners for 12 years. Like you, we love living in Paonia and have immersed ourselves in the community. We're supporters of Pickin' in the Park, Blue Sage Center for the Arts, the Paradise Theater, KVNF, HCN, and Citizens for a Healthy Community. We're committed to shopping locally for food, hardware, and home goods. I'm also a Board member and active volunteer with a local horse rescue where I spend most days of the week.

I'm fully prepared to work collaboratively and respectfully with the Board of Trustees, Mayor, Paonia citizens and staff to understand and address the needs of Paonia.

Thank you for your consideration.

Sincerely,



Paige Smith

Hello Corrine,

I am emailing to express my interest in serving as an interim trustee on Town Council until the April 2022 elections. I meet the residency, age, and registered elector requirements.

Information for the applicant review:

I heard about the position from town residents and current and past trustees. As a government employee, I understand the reward of accomplishments that benefit citizens and the challenges of getting things done within the government framework. I am the husband of a local teacher and a father of kids in local schools. I have long been dedicated to volunteerism and currently serve on the town tree board and the board of the local dark skies group.

Please let me know that you received this and what the next steps will be.

I appreciate this opportunity and the efforts of our town's employees and those on the town council.

Thanks - Jeff

Jeff Thompson

██████████, Paonia

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AGENDA SUMMARY FORM

	Adjournment
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Summary:

Notes:

Possible Motions:

Motion by: _____ 2nd: _____ vote: _____

Vote:	Trustee	Trustee Budinger	Trustee Johnson
Trustee Knutson	Trustee Meck	Trustee	Mayor Bachran