

**Minutes**  
**Regular Town Board Meeting**  
**Town of Paonia, Colorado**  
**March 26, 2019**

**RECORD OF PROCEEDINGS**

**Roll Call**

1. Roll Call

**Approval of Agenda**

2. Approval of Agenda

Motion made by Trustee Bachran, Seconded by Trustee Budinger.

Voting Yea: Mayor Pro-Tem Bookout, Trustee Bachran, Trustee Bear, Trustee Budinger, Trustee Knutson

**Announcements**

3. Announcements

None

**Recognition of Visitors & Guests**

4. Visitors & Guests

Karen Hinkel - Tree Board Member - Requested to be on the next agenda for Arbor Day and provided information for the event.

Wes Norris - representing Mountain Coal Company - reminded the Town of the agreement with Mountain Coal Company and 316 taps owned by the Company, and requested a moratorium on tap sales if unable to provide the taps.

Christina Patterson - requested information regarding the development mentioned by a previous speaker.

Thomas Markle - Does Mountain Coal Company pay for their stand-by taps?

**Consent Agenda**

5. Consent Agenda

2/21 minutes

3/12 minutes

Knutson abstain from 2.21 - not present

Motion made by Trustee Bachran, Seconded by Mayor Pro-Tem Bookout.

Voting Yea: Mayor Pro-Tem Bookout, Trustee Bachran, Trustee Bear, Trustee Budinger, Trustee Knutson

**Mayor's Report**

6. Mayor's Report

Received thank you letters from Paonia Senior Center and Hope West for continued support.

Mayor Stewart introduced Evan Bolt - Intern with the Town of Paonia.

**Staff Reports**

Town Administrators Report

7. Administrator's Report

Opportunity Zone meeting in Delta attended by Evan Bolt.

Staff will be at after-action meeting Thursday with State entities who assisted during the water event.

Annual CDOT meeting is Tuesday at Delta County Courthouse.

Public Works Report

8. Public Works Report

Working on small water leaks today.

Continue filling potholes.

Changing master meters to radio reads.

Police Department Report

9. Police Report

Provided information regarding the recovery of stolen goods.

Officer Vassel FTO going well, will be filling bike officer position over summer.

Training continues.

Town Treasurer Report

10. Treasurer's Report

Payroll and disbursements have been reviewed.

**Disbursements**

11. Disbursements

Motion made by Mayor Pro-Tem Bookout, Seconded by Trustee Bachran.

Voting Yea: Mayor Pro-Tem Bookout, Trustee Bachran, Trustee Bear, Trustee Budinger, Trustee Knutson

**Unfinished Business**

12. Revised Preliminary Environmental Assessment for the North Fork Mancos Master Development Plan – Town Response Letter

The draft response letter from the Town Board was included in the packet.

The item was opened for Board discussion and conversation.

Motion by Trustee Bear, supported by Trustee Knutson to strike a paragraph on page 33 stating the Paonia has worked for years- Town has moved away from extraction.

Board discussion ensued regarding the paragraph.

Public comment was open for discussion regarding the paragraph.

Aye - Knutson and Bear - Nay Bookout, Budinger, Bachran. Motion to amend fails.

Trustee Knutson requested consistency in measurement of water and terminology, noted a court case that may relate to the assessment, and the need for accuracy throughout the letter.

Motion to amend by Trustee Knutson, second by Trustee Bear to use same measurement for water throughout the document. unanimous

Motion by Trustee Knutson Seconded to include the sentence increased truck traffic on Highway 92 and 133 can cause hazards due to the narrowness of road and lack of shoulders on the side of the roads and as a result is strongly recommended a consultation be had with CDOT. - unanimous.

Motion to change the wording in second sentence to trucking that amount of water NEAR Paonia instead of THROUGH Paonia. Second Bachran - unanimous.

Andrew Forkes-Gundmondson - added information regarding the compilation of a monetary figure included in the draft letter and the lack of any formal agreement for water and the need to add a sentence asking the BLM to ensure the water promised from the City of Delta.

Main amended motion - nay bbear. -

Motion made by Mayor Pro-Tem Bookout, Seconded by Trustee Bachran.

Voting Yea: Mayor Pro-Tem Bookout, Trustee Bachran, Trustee Budinger, Trustee Knutson

Voting Nay: Trustee Bear

13. Personnel Handbook Sections 202 & 209 Amendment – Access to Personnel Files and Medical Information Privacy

Mayor Stewart provided information regarding the proposed amendments to the Personnel Handbook.

202 access - Bookout 2nd Knutson - unan.

209 - Bookout 2nd budinger - unan.

cbookout - effective date 3/26 - 2nd budinger - unan.

14. Edesia Community Kitchen - Mediation

Mayor Stewart provided information regarding the mediation request for the Town Administrator to meet with the parties regarding the outstanding issues that were outside the requirements placed by the Board at the approval hearing.

Administrator Knight provided an update from the two meetings that have occurred to date.

Discussion ensued regarding allowing parking only on one-side of the road.

15. Town Administrator Evaluation/Review

Mayor Stewart provided an overview of the Administrator review process and the need to set goals and objectives for the Administrator moving forward.

Trustee Knutson moved to set a work session 2nd Bachran - unan.

Set worksession for 530pm at the next meeting. knutson - 2nd bookout. - unan

**New Business**

16. Sustainable North Fork Valley – Single Use Plastic Bag Ban

Paonia Experiential Learning Academy (PELA) students read letters asking the Town to ban single use plastic bags.

Other community ordinances were presented and a slideshow presentation was provided.

Open for Board questions:

What type of bags would be offered

How would the phase process take

Open for public questions: Public comment made regarding the availability of paper bags as well.

17. Citizen Request – Presentation of Plastic Bag Reduction Basics

Mr. Lewis provided an ordinance from Kirkland Washington and stated he was impressed at how the ordinance dealt with specifics right from the start, implementation and monitoring.

Mr. Lewis read a statement to the Board.

118 Main Ave - provided support regarding the plastic bag ban.

CBook motion to refer to Town Attorney 2nd kbud - unan

18. The Learning Council & Colorado Farm & Food Alliance - Large Park Special Event - Community Fair

Lisa DeLaney - 5th annual event, formerly known as the solar fair held at SEI. NF Community Fair and Local ? Expo. - Requesting extension to 8pm.

An overview of events, workshops and participants were provided.

Discussion ensued regarding alcohol containment, clean-up,

BBear 2nd bookout - include the boundaries as defined by Chief Ferguson -unanimous amended motion - unanimous.

19. Phil Wassell - Paonia Experiential Academy – Town Park Mural Follow-up

The PELA students provided information regarding the painting proposal for the Town Park and the process used to design the painting.

Discussion ensued regarding funding the project.

Motion to approve the proposed mural - cbook 2nd bbear - unan.

motion by trustee bookout to pay for base paint and green paint up to a total of \$270- 2nd mbachran

motion to amend mbachran 2nd karen and increase to \$300. unan

main amended motion - unan.

20. Mountain Harvest Creative – 2018 Financial Impact Report

Tom Backus - President of the MHC Board of Directors. introduced Josh Berman, festival director, who presented the 2018 financial impact report for the Mountain Harvest Festival.

21. Tree Board Vacancy – Letters of Interest Deadline

One open vacancy with the resignation of Tamie Meck - a letters of interest deadline needs to be set.

Motion to set deadline April 3rd, 2nd dknutson - unan

**Committee Reports**

Finance & Personnel

- 22. Finance & Personnel  
nothing to report.

Public Works/Utilities/Facilities

- 23. Public Works/Utilities/Facilities

Met with Travis and Corinne to discuss wide range of issues.

Emphasized the need to develop a tracking spreadsheet to track flows, consumption and loss.

- Upcoming tree removal RFP
- Pressure analysis RFP
- Electronic meter installation
- teen center roof RFP

Governmental Affairs/Public Safety

- 24. Governmental Affairs/Public Safety

Working on facilitation plan for contractor meeting listening session on April 16th.

Tree Board

- 25. Space to Create

Gathering data for a public presentation.

Tree Board

- 26. Tree Board

Nothing additional.

**Adjournment**

- 27. Adjournment

910pm

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J. Corinne Ferguson, Town Clerk

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Charles Stewart, Mayor