

TOWN OF PAONIA



Regular Town Board Meeting, September 28, 2021

Work Session, September 28, 2021

MAYOR AND CITY COUNCIL MEMBERS

Mayor Bachran

Trustee Knutson

Trustee Budinger

Trustee Pattison

Trustee Johnson

Trustee Meck

Trustee Bear

September 28, 2021,

Work Session Minutes

5:00 pm

Mayor Mary Bachran called the Work Session Meeting of the Town of Paonia to order at 5:00 pm. A link to the formal video of the Special Meeting - <https://www.youtube.com/watch?v=iVJlm9sy2kQ>

ROLL CALL:

Mayor Bachran asked **Deputy Clerk Amanda Mojarro** to call the roll.

Deputy Clerk Amanda Mojarro called the roll and those present were **Mayor Bachran, Trustee Bear, Trustee Pattison, Trustee Knutson, Trustee Johnson, and Trustee Meck. Trustee Budinger** was absent.

Rob Miller – Discussion Regarding Events:

Rob Miller presented a letter to the Board about the free community events and proposed that the Town budget out \$5,000 yearly in support of them.

Budget Workshop:

Discussion ensued regarding the salary/wages/benefits/contract services summary spreadsheet and the cost-of-living spreadsheet. The next meeting discussion will be regarding payroll and contractors, with a third and final budget workshop regarding special project.

ADJOURNMENT:

The Work Session Meeting was adjourned at 6:25 pm.

September 28, 2021,

Regular Meeting Minutes

6:30 pm

Mayor Mary Bachran called the Regular Meeting of the Town of Paonia to order at 6:30 pm.

ROLL CALL:

Mayor Bachran asked **Deputy Clerk Amanda Mojarro** to call the roll.

Deputy Clerk Mojarro called the roll and those present were **Mayor Bachran, Trustee Bear, Trustee**

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Announcements:

Trustee Johnson announced that he was invited to speak at the summit meeting and asked the Board for direction. The Board asked that he speak as an individual trustee and not as a trustee representing the whole board. Mayor Bachran recognized the Mock's and Dorien Bethune for helping kids cross the highway after school, and also recognized Elain Brett and volunteers for landscaping the side of Town Hall. Trustee Knutson announced that the Oil and Gas industry was fined and requested a leave of absence for the whole month of October.

Trustee Pattison moved to include the final document of goals and objectives from last retreat on the next packet, seconded by Knutson. Motion passed unanimously.

Visitors and Guest:

Suzanne Watson commented regarding the position of the building inspector, suggested the Town contract out parks and suggested auditing the maintenance of parks care cost, and that the Zoning Board of Adjustments be present at the training held by Delta County. Page Smith commented that a motion be made to include the RFP for the 2 million tank be a part of the ARPA funds.

Trustee Patterson moved to post the RFP for the 2-million-gallon water tank engineering to the website and all future RFPs issued by the Town, seconded by Trustee Knutson. Motion passed unanimously.

Trustee Knutson moved that the financial reports include accounting of grant fund by expenditures, seconded by Trustee Bear. Motion unanimously passed.

Staff Reports:

Town Administrator Corinne Ferguson report was included and answered Board questions on items in her report.

Trustee Pattison moved to put the purchasing policy on the first meeting in November and include the latest draft for discussion, seconded by Trustee Knutson. Motion unanimously passed.

Trustee Pattison moved to get a copy of the department head structure ordinance before the end of the year for Board review and consideration of changes, seconded by Trustee Meck. Motion passed with five (5) ayes and one (1) nay.

Town Attorney Nerlin report was included and answered Board questions on items on the report. The Zoning Board of Adjustments & Appeals will be brought back in an upcoming meeting no date was set.

Disbursements:

Trustee Knutson moved to approve disbursements as presented, seconded by Trustee Budinger. Motion unanimously passed.

Discussion ensued by the Board to see the contracts from Filter Tech.

Trustee Pattison moved that within the next 3-months try to get as many of the contracts as possible on the website and would like to see all for the contracts posted in Municode, seconded by Trustee Bear. Motion unanimously passed.

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Trustee Bear moved to approve the consent agenda with the suggested changes stated to be included, seconded by Trustee Knutson. Motion unanimously passed.

Public Hearing

Like to Bounce Corp., DBA Danas-Paonia-Liquor License Application:

Trustee Bear moved to have a 5-minute recess, seconded by Trustee Pattison. Motion unanimously passed.

Mayor Bachran opened the Public Hearing at 7:53pm.

Discussion points by the Board were the distance of requirements of other establishments.

Applicant of Like to Bounce Corp., DBA Danas-Paonia was present to answer any questions.

Mayor Bachran opened the public comment period at 7:57pm.

Bridgette McGuire and Thomas Markle support Danas-Paonia to be approved for a liquor license.

Mayor Bachran closed the public hearing at 7:59

Trustee Bear moved to approve Like to Bounce Corp., DBA Danas-Paonia-Liquor License Application, seconded by Trustee Meck. Motion unanimously passed.

Unfinished Business

Board consideration of: Coronavirus Relief Fund Update and Remaining funds for Expenditure:

Trustee Bear moved to approve the follow-up for determination for the use of the remaining of COVID funds in the amount of \$16,024.38 plus \$169.20 as envisioned in this statement, seconded by Trustee Budinger. Motion unanimously passed.

New Business

Letter of Intent Between the Town of Paonia & The Nature connection (DCSD): Ben Graves presented the Board with a letter of intent requesting the Town to financially support the management and maintenance of trail systems on Town property.

Trustee Pattison moved to have a virtual special meeting for half hour on Thursday, September 30th at 5:30pm discuss with possible action the letter of support, seconded by Trustee Meck. Motion unanimously passed.

Declaration of Surplus Items Process:

Town Administrator/Clerk Ferguson discussed the process of auctioning items on Surplus.

Trustee Pattison moved that Surplus items come before the Board as an agenda item prior to the auction or sale, seconded by Trustee Bear. Motion passed with five (5) ayes and one (1) nay.

Board Consideration of Policy Regarding Release of Staff Medical Information:

The Board discussed the release of staff medical records. Trustee Bear was not in favor of this and stated that there is no reason to be asking staff for their medical records. There was no motion made.

Resolution 2021-08 Data Access by Board of Trustees:

Town Attorney Bo Nerlin presented the Board with resolution 2021-08 Data Access by Board of Trustees this is regarding trustee access to data. The Board discussed this item and made no motion.

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Trustee Pattison moved to amend the motion to have staff provide quotes from alternative providers no later than March 2022 for Board review, seconded by Trustee Meck. Motion passed with five (5) ayes and one (1) nay.

Trustee Bear moved to not opt-out of the 2022 CIRSA, seconded by Trustee Budinger. Motion unanimously passed.

Mayor's Report

Report was included. Mayor Bachran was available to answer question on items on her report.

Trustee Pattison moved to extend the meeting for another ten (10) minutes, seconded by Trustee Knutson. Motion passed with five (5) ayes and one (1) nay.

Public Comments:

Bill Brunner commented on how Mayor Bachran handled the public hearing.

Page Smith, Suzanne Watson, Thomas Markle & Bill Brunner all commented to the Board regarding the Administrator's contract regarding the roles and responsibilities.

Trustee Pattison moved to extend the meeting for another five (5) minutes, seconded by Trustee Knutson. Motion passed with five (5) ayes and one (1) nay.

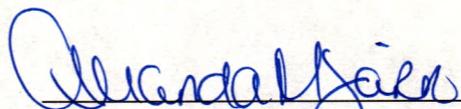
Discussion continued on the Administrator contract regarding the roles and responsibilities.

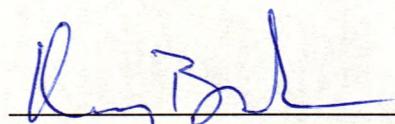
Trustee Knutson moved to extend the meeting for another two (2) minutes, seconded by Trustee Johnson. Motion passed with five (5) ayes and one (1) nay.

Trustee Pattison moved to include on the first meeting in November to add the items to discuss the administrator contract and hold an executive session to discuss personal matters specifically related to the contract. If the administrator prefers to discuss publicly the administrator has that opportunity, seconded by Trustee Meck. Motion passed with five (5) ayes and one (1) nay.

ADJOURNMENT:

The Regular Council Meeting was adjourned at 9:50 pm.


Amanda Mojarro, Deputy Clerk


Mary Bachran, Mayor