

Minutes
Regular Town Board Meeting
Town of Paonia, Colorado
November 12, 2019

RECORD OF PROCEEDINGS

Roll Call

1. Roll Call
PRESENT
Mayor Charles Stewart
Trustee William Bear
Trustee Karen Budinger
Trustee Dave Knutson
Mayor Pro-Tem Chelsea Bookout
Trustee Mary Bachran

The Regular Town Board Meeting held Tuesday, November 12, 2019, was called to order at 6:33 PM by Mayor Charles Stewart followed by the Pledge of Allegiance.

Approval of Agenda

2. Agenda Approval

Motion to approve agenda as presented.

Motion made by Mayor Pro-Tem Bookout Seconded by Trustee Bachran.

Voting Yea: Trustee Knutson, Trustee Bear, Trustee Budinger, Mayor Pro-Tem Bookout, Trustee Bachran.

Announcements

3. Mayor Pro-Tem Bookout announced her resignation effective January 1, 2020.
Mayor Stewart thanked Mayor Pro-Tem Bookout for her services and time. Mayor Stewart provided option for filing the vacancy.

Recognition of Visitors & Guests

1. Susie Kaldis is the new executive director for the North Fork Creative Coalition and will be returning to Space to Create executive committee. Ms. Kaldis updated the board on the wayfinding sign and working with CDOT to install spring 2020. Informed the Board that an MOU- memorandum of understanding was renewed in September 2019. Questioned the sign for Poulos Park.

Administrator/Town Clerk Ferguson stated a membership fee to the creative coalition has been included in the draft 2020 budget. A Colorado Health Grant Application was submitted which included the Poulos Park sign.

Tonya Roussin introduced herself as the President for Paonia Chamber of Commerce.

Amy Crick Treasurer of DCED - Delta County Economic Development and Scott Thomson of DCED presented the Board a request for funding. Presentation documents were included in the packet.

Consent Agenda

4. Regular Minutes: October 22, 2019
Special Minutes: October 22, 2019
Special Minutes: November 04, 2019

Blue Sage Center for the Arts liquor license renewal

Trustee Bachran recused herself from special and regular October 22, 2019 minutes.
Mayor Pro-Tem recused herself from special and regular October 22, 2019, and
November 04, 2019 minutes.

Motion to approve consent agenda regular and special minutes and Blue Sage Center for
the Arts liquor license renewal.

Motion made by Trustee Bear seconded Trustee Budinger. Voting Yea: Trustee
Budinger, Trustee Bear, Trustee Knuston.

Mayor's Report

5. Mayor Stewart read the proclamation for Hospice and Palliative care month.

Staff Reports

6. Interim Administrators Report:

- West Elk Community Grant Award Ceremony - staff and board invited
- Governmental Affairs meeting with Building Official
- Water station - cards are sold out - company no longer issuing cards
- Scheduling liquor training for 2020 - business
- Frederick Zimmer completed road build-up on Clark Avenue
- Clark traffic sign not up - will contact Mr. Zimmer

Discussion ensued by Trustee Bear regarding an agreement to maintain
Minnesota Avenue build-up and Silverleaf access by Mr. Zimmer.

Interim Administrator Ferguson will work with Town Attorney Nerlin regarding
the agreement to maintain road build-up at Minnesota Avenue.

7. Public Works

- Park - Tree trimming
- Clark project - (3.5) three and a half weeks to complete
- Replacing meters to digital
- Replacing alley crossing at the catholic church on November 13, 2019
- Mr. VanVleet will be working at Apple Valley Park for an Eagle Scout project

8. Police Report

- Back the Badge failed by approximately 200 votes
- Reduction of animal control and code enforcement services due to increase in
more serious crimes
- Judge - leaving the end of December 2019
- RFP - municipal judge - Town attorney formulating RFP
- (1) one person interested in the municipal judge seat - related to a Town employee

Chief Neil Ferguson stated the need for a municipal judge to sit in January 2020 as Interim
municipal judge or cancel court for (6) six months until permanent judge can be appointed.

9. Treasurer's Report

- Reviewed payroll and disbursements
- Bank transition to new owner
- Thanked Finance Director Cindy Jones and staff for working on 2020 budget

10. Master Plan community survey update

Town Vista, Evan Bolt updated the Board on the results of the master plan community survey
number (1) one. Documents were provided in the packet.

Tony Roussin offered help in distributing the next surveys.

Disbursements

10. Disbursements

Motion to approve disbursements as presented and discussed.

Motion made by Mayor Pro-Tem Bookout, Seconded by Trustee Budinger.

Voting Yea: Trustee Bear, Trustee Knutson, Trustee Budinger, Trustee Bachran, Mayor Pro-Tem Bookout.

Unfinished Business

11. Paonia Street Lights Update

Aaron Watson of Paonia's dark skies updated the board regarding the ongoing Paonia streetlights discussion.

Informational Points:

- DMEA – streetlight demonstration in (2) two weeks
- Streetlights on 2nd street - 4000k will be replaced by 3000k for demonstration.
- Shield cost – (\$12) twelve dollars per shield
- Number of lights need replacement to 3000k – (12) twelve streetlights
- Storage – of replacement lights

Interim Administrator Ferguson stated contacting DMEA in regard to the cost and replacement of lower Kelvin lights.

12. Great Outdoors Colorado – Parks, Recreation, and Trails Master Plan

Discussion ensued by Town Vista Evan Bolt regarding the acceptance of the GOCO grant and authorization for the Interim Administrator Ferguson per resolution 2018-12 to sign. Grant agreement documentation was provided in the packet.

Discussion Points:

- Parks, trails, recreation, and master plan - \$10,000 grant match
- \$10,000 – Town, \$5,000 Partner match, \$9,000 in kind, and GOCO \$57,000

Motion to authorize Interim Administrator Ferguson to sign the GOCO letter.

Motion made by Trustee Knuston seconded by Mayor Pro-Tem Bookout.

Voting Yea: Trustee Knutson, Trustee Budinger, Trustee Bear, Mayor Pro-Tem Bookout, Trustee Bachran. Motion carries

13. Trustee Appointment – Letter of Interest

The Town of Paonia Board members reviewed letters of interest from two candidates for the trustee seat. Letters were included in the packet. The deadline for letters was October 31, 2019. Each candidate stated their interest to serve the Town of Paonia as a trustee. Discussion by the Board regarding the candidate's qualifications to serve as a trustee.

Discussion Points:

- Michelle Pattison – attended multiple town meetings and researches topics on agenda
- Carolyn Diehl – attended several meetings, and wants to serve in the Town where she grew up in.
- 2020 board election

Motion to nominate Carolyn Diehl and encourage Michelle Pattison to resubmit a letter of interest again in January 2020.

Motion made by Trustee Bear seconded by Trustee Knuston. Voting Yay: Trustee Knutson, Trustee Bear. Voting Nay: Trustee Budinger, Trustee Bachran, Mayor Pro-Tem Bookout. Motion failed.

Motion to appoint Michelle Pattison as town of paonia board of trustee. Motion made by Trustee Bachran seconded by Mayor Pro-Tem Bookout. Voting Yay: Trustee Knutson, Trustee Budinger, Trustee Bear, Mayor Pro-Tem Bookout, Trustee Bachran. Motion carries

Trustee Michelle Pattison was sworn in November 12, 2019, at 9:41 pm by Interim Administrator/Town Clerk Ferguson.

16. Local Governmental Designee - Colorado Oil and Gas Conservation Commission (COGCC)

A summary was presented by Trustee Bachran regarding comprehensive drilling plans, seismic operations, and pollution. Documents of COGCC were included in the packet.

Motion to approve Trustee Bachran to submit her summary statement to the COGCC. Motion made by Trustee Knutson seconded by Mayor Pro-Tem Bookout Voting Yay: Trustee Bachran, Trustee Budinger, Trustee Knutson. Voting Nay Trustee Bear.

17. Superior Alarm - Town Hall Security System

Discussion ensued regarding the need for a Town Hall security system. Documents of the bid were included in the packet.

Motion to approve Superior Alarm bid for Town Hall security system.

Motion made by Trustee Budinger seconded by Trustee Bachran. Voting Yay: Trustee Bachran, Trustee Budinger, Trustee Bear, Trustee Knutson, Mayor Pro-Tem Bookout. Motion carries.

18. CIRSA - Excess Crime Renewal Acceptance

Discussion ensued regarding CIRSA excess crime 2020 renewal quote, plan information and acceptance. Documents were included in the packet.

Motion to approve CIRSA 2020 excess crime coverage for (\$500,000) five hundred thousand dollars. Motion made by Trustee Budinger seconded by Trustee Bear. Voting Yay: Trustee Bachran, Trustee Bear, Trustee Knutson, Trustee Budinger, Mayor Pro-Tem Bookout.

Motion to continue meeting to 10:00 pm. Motion made by Mayor Pro-Tem Bookout seconded by Trustee Knutson. Voting Yay: Trustee Knutson, Mayor Pro-Tem Bookout, Trustee Budinger, Trustee Bachran, Trustee bear.

19. 2020 Budget Discussion Continued

Mayor Stewart summarized the proposed budget for 2020.

Discussion ensued regarding raising building fees, engineer, and combine administrator and clerk positions.

Discussion Points:

- Cost of meeting with building inspector
- Fee schedule
- Engineer
- Combine administrator and clerk
- Allocation of funds
- Types of generated building permits

Motion to increase building fees to \$120 and incrementally higher thereon. Motion made by Trustee Bear seconded by Trustee Knutson.

Motion withdrawn.

Motion to remove \$10,000 from sales tax building department budget and direct staff to formulate a new fee schedule. Motion made by Trustee Bachran seconded by Trustee Budinger. Voting Yay: Trustee Bachran, Trustee Budinger, Trustee Knuston, Trustee Bear, Mayor Pro-Tem Bookout.

Motion to reduce admin engineer to \$3,000 and remove \$12,000. Motion by Trustee Bachran seconded Trustee Bear. Voting Yay: Trustee Bear, Trustee Bachran, Trustee Budinger, Trustee Knuston, Mayor Pro-Tem Bookout.

Motion to combine administrator and town clerk positions. Motion made by Trustee Knuston seconded by Trustee Bachran. Voting Yay: Trustee Bachran, Trustee Budinger, Trustee Knuston. Voting Nay: Trustee Bear, Mayor Pro-Tem Bookout. Motion carried with 3 ayes and 2 nays.

Discussion ensued regarding \$31,000 allocation of funds.

Motion to instruct department heads to evaluate salary increases for support staff and present the Board with a workable document at the November 26, 2019 meeting. Motion made by Trustee Bachran seconded by Trustee Budinger. Voting Yay: Trustee Bachran, Trustee Budinger, Trustee Knuston, Trustee Bear, Mayor Pro-Tem Bookout.

Discussion ensued regarding the sewer, water, and trash enterprise funds.

Discussion Points:

- Sewer asset inventory
- Sewer treatment
- Fix storm drain
- Town trash dumpster replacement
- Tote system
- New trash truck maintenance cost
- Tipping fee
- rate increases

Motion to allocate the appropriate amount to public works employee's salaries. Motion made by Trustee Bear seconded by Trustee Knuston. Voting Yay: Trustee Bear, Trustee Knuston, Trustee Bachran, Trustee Budinger, Mayor Pro-Tem Bookout.

Motion to set a special meeting on November 18, 2019, at 5pm to discuss items 14 - 18 and 2020 amended budget. Motion made by Trustee Bear seconded Bachran. Voting Yay: Trustee Bear, Trustee Bachran, Trustee Budinger, Trustee Knuston, Trustee Michelle, Mayor Pro-Tem Bookout.

Motion to add discussion of retail marijuana on November 26, 2019 agenda. Motion made by Trustee Budinger seconded Trustee Bachran. Voting Yay: Trustee Bear, Trustee Bachran, Trustee Budinger, Trustee Knuston, Trustee Michelle, Mayor Pro-Tem Bookout.

Committee Reports – Tabled to next meeting

27. Finance & Personnel
28. Public Works-Utilities-Facilities
29. Governmental Affairs & Public Safety
30. Space 2 Create
31. Tree Board

Adjournment

Motion to adjourn.

Motion made by Trustee Michelle, Seconded by Trustee Bear.
Voting Yea: Trustee Knutson, Trustee Bear, Trustee Budinger, Trustee Bachran, Trustee Michelle, Mayor Pro-Tem Bookout.
Adjourned at: 9:46 pm

Amanda Mojarro, Deputy Clerk

Charles Stewart, Mayor