

Minutes
Regular Town Board Meeting
Town of Paonia, Colorado
October 13, 2020

RECORD OF PROCEEDINGS

The Special Meeting held Tuesday, October 13, 2020, was called to order at 6:31PM by Mayor Mary Bachran, followed by the Pledge of Allegiance. Formal Video Record at:
<https://www.youtube.com/watch?v=ayBvInR9EAM>

PRESENT

Mayor Bachran
Trustee Bear
Trustee Budinger
Trustee Knutson
Trustee Pattison
Trustee Johnson
Trustee Meck

Approval of Agenda

Agenda Approval

Motion made by Trustee Knutson, Seconded by Trustee Budinger. to approve the agenda and unanimously carried. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Announcements

Announcements

- Mayor Bachran gave her appreciation to everyone for their time contribution to painting the street and for everyone who filled out the survey.
- Survey data results will be available in November 2020.
- Approx. The number of surveys received was 500.

Recognition of Visitors & Guests

5. Shop Safe, Shop Local Recognition

Mayor Bachran recognized the following business for following state COVID-19 mandates.

- The Refinery.

6. Visitors & Guests

- Community member Constantine Hershfield read his statement letter to the Board of Trustees. Concerning his issues with the one way street that was used as an example during the street pop-up and with people not pledging to the American Flag.

Staff Reports

7. Administrator's Report:

- COVID-19 update
- A representative from Modern Financial, Shane Squibb requested to present during a budget work session.

- Continue to work with the ditch company regarding the Main Street/culvert project.
- Colorado Department of Public Health & Environment (CDPHE) reports will be included in the packet regarding results.
- The administrator will have a 3-month evaluation in the next packet.
- Reviewing the municode looking into the cost of adding the State of Colorado's regulation and laws.
- Updated on the covid-19 virus relief fund
- AV Experts out of Grand Junction, Colorado came out to look over the Town's audio-video quality in the community room.
- A grant program is in the works to help businesses due to the pandemic crises.

Board discussion points:

- DMEA timeline for turning off the streetlights that were approved to be turned off - The administrator stated that the lights will be turned off by the end of the week. Week of October 12-16.
- Cost for turning off the streetlights - The administrator stated that it is determined by the amount of time it will take DMEA to complete. An approximate cost that was stated by the administrator was \$250.
- Trustee Pattison suggested having an itemized list of the COVID-19 relief fund. Mayor Bachran suggested to the itemized list to be \$3000.
- Public Comment:
- A community member commented concerning the region 10 support for communities.
- A community member commented if the COVID-19 relief fund is used to help delinquent utility customers - The administrator stated that the relief fund can not be used for utility customers.
- The administrator stated that a grant program is being put together and looked into what the requirements are.
- A community member suggested having a microphone out for the public and to hire someone to clean and disinfect the community room after the meetings.
- A community member was concerned about the resuming of late fees for those who have or could be impacted by COVID-19.
- A community member suggested using a clear visor shield instead of mask during the board meeting.
- A community member was concerned with having to pay the cost of turning off streetlight.
- A community member stated that they had spoken to people from the Town of Cedaredge regarding the use of the COVID-19 relief funds to increase their revenue and the Town of Cedaredge stated that they were purchasing items such as outdoor heaters so that the restaurants could provide outdoor seating during the winter months.

Public Works report:

- 1200 feet of spring line pipe was completed.
- Cleaning up streets
- Cutting elm trees on Samuel Wade Rd.
- The vacuum of leaves will begin next week.
- Working with Public Works clerk on an inventory program.
- Spring lines were looked at by JDS Hydro.
- The asset inventory has started - Public Works Director Loberg working on redlining the map.
- Trustee Bear requested a written response from all the contractors on project updates.
- Reported on the line break near Stewart Mesa Ditch.
- Updated on the spillage and production of water of the water tanks.
- Rescheduling tour of the water and sewer plants - an invitation was extended to a videographer to record the tour - Trustee Meck suggested that any person interested in being part of the Advisory Water Committee to join.

Police Report:

- Reported on the October 5th shooting incident - the case was turned over to the Delta County Sheriff's Department.

Disbursements

8. Treasurer's Report

- Reviewed payroll and disbursements.
- Continue to analyze the 2021 budget.
- The Town of Paonia certification of values document was included in the packet.
- The tax history was included in the packet.

9. Disbursements

- Disbursement documents were included in the packet.

Motion made by Trustee Budinger, Seconded by Trustee Knutson and unanimously carried to approve disbursement as presented. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Executive Session

10. Executive Session: For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e), specific to: Colorado Code Consulting Contract.

Motion made by Trustee Bear, Seconded by Trustee Johnson and unanimously carried to enter into Executive Session: For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under C.R.S. Section 24-6-402(4)(e), specific to the Colorado Code Consulting Contract. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

- Entered into executive session at 7:21 pm
- Returned to open meeting at 8:11 pm

Motion made by Trustee Bear, Seconded by Trustee Meck and unanimously carried to direct the Town Administrator to submit a list of concerns that were developed through the Governmental Affairs & Public Safety Committee and meetings with the various public participants to Colorado Code Consulting services and solicit their response.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			

Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

New Business

11. Proposed Building Fee Structure Modification

- Discussion ensued on Trustee Pattison's proposed building fee structure.
- The document was included in the packet.
- Board & Staff discussion points:
- The option of minor work.
- Flat fee permits.
- Discussed a rebate program.
- Trustee Knutson was in favor of the simplified fee schedule.
- Trustee Bear and Meck requested to have more time to review the proposed building fee structure modification and discuss at the next board meeting.

Public Comment:

- A community member was concerned with the inspection fee and suggested looking at the Town of Cedaredge building inspector.

Motion made by Trustee Pattison, Seconded by Trustee Johnson and failed to carry with no votes to adopt the proposed building fee structure modification as a template for the building department including the rebates and minor work designation with specific fees to be determined based on the results of the pending negotiations.

Council Member	For	Against	Abstain	Absent
Trustee Bear				
Trustee Budinger				
Trustee Johnson				
Trustee Knutson				
Trustee Meck				
Trustee Pattison				
Mayor Bachran				

12. ASF - Holiday Offices and Council Meeting Schedule

- Discussion ensued regarding the holiday office hours. The regular and proposed holiday office hours were included in the packet.
- Board and Staff discussion points:
- Christmas Eve closed instead of 1/2 day.
- November 24th will continue with the normal schedule. cancel or reschedule.
- Trustee Knutson was concerned with the 4 hours left from the 1/2 day not being used by the staff and suggested that the staff be able to use.

Motion by Trustee Knutson, seconded by Trustee Pattison and unanimously carried to move the regular board meeting on December 8th to December 15th. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

13. Town Administrator Performance Evaluation

- Discussion ensued on the Town Administrator Performance Evaluation. The evaluation was included in the packet.

Board & Staff discussion points:

- Under priorities, number 5 Hire the unfilled position was changed to open office.
- Trustee Pattison suggested to under priorities – communication.

Motion made by Trustee Budinger, Seconded by Trustee Knutson and unanimously carried to accept Town Administrator Performance Evaluation Voting Yea: Trustee Bear, Trustee Budinger, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Consent Agenda

14. Regular Minutes:

August 25, 2020
 September 8, 2020
 September 22, 2020

Blue Sage Center for the Arts - Liquor License Renewal & Modification of Premise:

- Blue Sage Center for the Arts - liquor license & modification of premise was tabled.

Motion made by Trustee Meck, Seconded by Trustee Budinger and unanimously carried to accept the consent agenda as presented. Voting Yea: Trustee Bear, Trustee Budinger, Trustee Knutson, Trustee Pattison, Trustee Johnson, Trustee Meck.

Council Member	For	Against	Abstain	Absent
Trustee Bear	X			
Trustee Budinger	X			
Trustee Johnson	X			
Trustee Knutson	X			
Trustee Meck	X			
Trustee Pattison	X			
Mayor Bachran				

Mayor’s Report

15. Mayor’s Report

- Closing Grand Ave on November 12th from 10-11:30 am to welcome the White House Christmas Tree.
- Attending the Delta County Planning Commission Meeting.

Committee Reports

16. Finance & Personnel report:

- Meeting October 14th at 9:00 am.

- Administrator and Police Chief salary recommendations to submit to the Mayor for review.
- Discussion on salaries.

Governmental Affairs & Public Safety report:

- Discussed animal control.
- Discussed extending dog tag registration to be tenured instead of annually.
- Discussed short term rentals and accessory dwelling units.
- Trustee Knutson was in favor of having accessory dwelling units and look at other communities that have ADU.
- Mayor Bachran commented on fee registration for bed and breakfast and short-term rentals Trustee Pattison stated that she has interest of conflict in this matter.
- Discussed the marijuana fee structure.

Public Works-Utilities-Facilities Public Works-Utilities-Facilities report:

- Met September 24,2020.
- Toured the 1 and 2 million tanks and Stewart ditch - Stewart ditch is used to water the town parks.
- No meeting is scheduled.

Space to Create report:

- Met with a private individual.

Tree Board report:

- Scheduled meetings on October 20th at Town Park.

Trustee Comment:

- Trustee Pattison commented that she would like to join the board of appeals.

Adjournment

17. Adjournment

- Mayor Bachran adjourned the meeting at 8:52 pm.

Amanda Mojarro, Deputy Clerk

Mary Bachran, Mayor