



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE SPECIFIED BELOW AT THE HOUR OF 7:00 P.M. AT 10802 SOUTH ROBERTS ROAD, PALOS HILLS, ILLINOIS; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA

**PALOS TOWNSHIP
COMBINED BILL AUDIT & ROAD DISTRICT MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

September 24, 2018 - 7:00 PM

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Disposition of minutes from previous meetings
 - a. Approval of Minutes - August 27, 2018
4. Special Communications, if any
5. Reports of Officials
 - a. Supervisor
 1. Senate Bill 2923
 - b. Clerk
 1. Township Communications Group
 2. Notes from Summer Symposium - September 8, 2018
 - c. Highway Commissioner
6. Attorney's Report
7. Reports of Standing Committees
 - a. Finance and Administration - Trustee Woods
 1. Audit and Approval of Town Fund Vouchers and Warrants - October 2018
 2. Audit and Approval of GA Bills
 3. Audit and Approval of Road District Bills and Warrants - October 2018
 - b. Policy and Personnel - Supervisor Schumann

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

c. Technology, Information and Automation - Trustee Riley

d. Buildings and Grounds - Trustee Jeanes

e. Public Services and Health - Trustee Brannigan

8. Unfinished Business

9. New Business

10. Citizens Wishing to Address the Board

11. Executive Session, If Needed

12. Adjournment

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

Backup material for agenda item:

- a. Approval of Minutes - August 27, 2018

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

**PALOS TOWNSHIP
COMBINED BILL AUDIT AND ROAD AND BRIDGE DISTRICT MEETING
10802 S. ROBERTS ROAD, PALOS HILLS, ILLINOIS 60465**

AUGUST 27, 2018 - 7:00 P.M.

Call to Order and Roll Call

The Combined Bill Audit and Road and Bridge District Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall 10802 S. Roberts Road, Palos Hills, at 7:00 P.M. Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann and Highway Commissioner Adams. Also present was Township Attorney Erik Peck and Road and Bridge Administrative Assistant, April Schrader.

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Disposition of Minute from Previous Meeting's

- a. **Approval of Minutes of the Combined Bill Audit and Road and Bridge District Meeting July 23, 2018**

Trustee Woods moved to approve the July 23, 2018, Combined Bill Audit and Road and Bridge District Meeting. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Special Presentations/ Commutations

There were no special presentations or communications at this meeting.

Reports of Officials

a. Supervisor

Supervisor Schumann reported that the yearly audit is finished. All Board members will receive a copy to peruse. There will be new doors at the entrance to the Town Hall. The cost of these doors is \$585.00.

b. Clerk

1. Update on Summer Symposium

Clerk Nolan informed the Board that she will attend the TOCC/MTA Summer Symposium on Saturday, September 8, 2018, at the Hanover Senior Center. It promises to be very educational. She will report back to the Board.

2. Palos Park Parade

Clerk Nolan reminded the Board of the Upcoming Palos Park Parade on Saturday, September 15, 2018, at 11:00 A.M.

3. Update of Referendum Questions

Clerk Nolan informed the Board that she did complete all the necessary paperwork for the two referendum questions which will appear on the November 6, 2018, Gubernatorial Election Ballot. She explained that this was the very first time she has done this, and feels that she will be ready for the next time a referendum needs to be placed on the ballot.

Highway Commissioner

Highway Commissioner Adams reported that he attended the Highway Commissioner's Summer Educational Conference held on August 7th, 8th and 9th, 2018. **Commissioner Adams** attended A and B of the Highway certification

classes. There was discussion in these classes concerning the Motor Fuel Tax, overload on township highways within all state roads, and new ways to spend Motor Fuel Tax money for townships.

Attorney's Report

Attorney Peck stated that he had no report for the Board.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Warrants and Bills

Trustee Woods moved to approve the audit of the Town Fund Warrants and Bills in the amount of \$2,364.16 for the month of August, and \$60,423.30 for the month of September totaling \$67,787.46 **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

2. Audit and Approval of General Assistance Bills and Warrants

Supervisor Schumann moved to approve the audit of the General Assistance Bills and Warrants. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

3. Audit and Approval of Road and Bridge District Bills and Warrants

Trustee Woods moved to approve the audit of the Road and Bridge District Bills and Warrants in the amount of \$41, 217.88, and the Administrative Expenses in the amount if \$5,436.23. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees

Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None.
motion carried 5-0.

b. Policy and Personnel – Supervisor Schumann

Supervisor Schumann stated that there were no changes in Policy and Personnel this month.

c. Technology, Automation and Information – Trustee Riley

Trustee Riley stated that he had no report for the Board, but **Trustee Woods** reported that he and **Trustee Riley** are discussing a Township Server which will keep all the records in one place.

d. Buildings and Grounds – Trustee Jeanes

Trustee Jeanes reported that the front of the Township building is now newly paved. The engineer for the project has still not put the specs out to bid for the Township Driveway Reconstruction. The bids must first be advertised, and then there will be a sealed bid opening at the township.

e. Public Services and Health – Trustee Brannigan

Trustee Brannigan reported that the Health Service Fees for June were:

Cholesterol: \$110.00
Health Service: \$ 1, 460.00

She also reported that there was a Health Service Seminar here at the Township recently with a cardiologist.

Unfinished Business

There was no unfinished business for the Board at this meeting.

New Business

There was no new business for the Board at this meeting.

Citizens Wishing to Address the Board

The residents from 8300 Paloma, Palos Park, attended the meeting. They are trying to recoup their \$2,500.00 bond, and deal with problem conditions concerning their driveway and ditches. They want their money back. A somewhat heated discussion followed.

Mr. Terry Heafy, of Palos Heights, indicated his negative opinion of Candidate Arthur Jones who attended the previous Township General Board Meeting. He passed out a Censure Resolution to all Board members expressing disapproval of Trustee Sharon Brannigan's comments.

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn at 7:40 P.M. The motion to adjourn was made by **Trustee Jeanes** and seconded by **Trustee Woods**. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan
Clerk
Palos Township

Backup material for agenda item:

1. Audit and Approval of Town Fund Vouchers and Warrants - October 2018

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

PALOS TOWNSHIP
STATE OF ILLINOIS
COUNTY OF COOK

From: Town Fund

Date: September 24, 2018 for October 1, 2018 Bill Audit

This is to certify that the following sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

No.	Date	Vendor	Purpose	Amount (GROSS)	Account Number	Check #
1	10/1/2018	Gene Adams	Payroll		10-0400	
2	10/1/2018	Alice Batol Delrosario	Payroll		30-0300	Debit
3	10/1/2018	Sharon Brannigan	Payroll		10-0500	Debit
4	10/1/2018	Carol Chamales	Payroll		30-0200	Debit
5	10/1/2018	Joan Davis	Payroll		10-0700	Debit
6	10/1/2018	Evelyn Dibbern	Payroll		20-0100	Debit
7	10/1/2018	Samantha Goerg	Payroll		10-0700	Debit
8	10/1/2018	Colleen Grant Schumann	Payroll		10-0100	Debit
9	10/1/2018	Walter A. Halek DPM	Payroll		30-0400	Debit
10	10/1/2018	Pamela A Jeanes	Payroll		10-0500	Debit
11	10/1/2018	Kathryn Keiffer	Payroll		30-0200	Debit
12	10/1/2018	Kathleen Khan	Payroll		30-0200	Debit
13	10/1/2018	Jennifer Leedy	Payroll		30-0500	Debit
14	10/1/2018	Robert E. Maloney	Payroll		10-0300	Debit
15	10/1/2018	Paula Neidenbach	Payroll		30-0200	Debit
16	10/1/2018	Jane Nolan	Payroll		10-0200	Debit
17	10/1/2018	Debra Ramos	Payroll		30-0200	Debit
18	10/1/2018	Richard C. Riley	Payroll		10-0500	Debit
19	10/1/2018	Luciano Valdez	Payroll		30-0300	Debit
20	10/1/2018	Alicia Vodicka	Payroll		30-0200	Debit
21	10/1/2018	Brent Woods	Payroll		Split	Debit
22	10/1/2018	E.F.T.P.S.	Payroll - Employer Medicare Expense		Split	Debit
23	10/1/2018	E.F.T.P.S.	Payroll - Employer FICA Expense		Split	Debit
24	10/1/2018	E.F.T.P.S.	Payroll - Employer Unemployment Tax		10-1200	Debit
25	10/1/2018	IMRF - Town Fund Portion	Pension Contributions Employer Portion Town		Split	Debit
26	10/1/2018	Payroll Processor	Payroll Processing Fees		12-1600	Debit
27	10/1/2018	NCPERS Group Life Ins.	Voluntary Group Life Insurance	\$ 128.00	10-1510	27991
28	10/1/2018	Valic c/o Jp Morgan Chase Bank	Employee Voluntary 457b Contrib. Plan	\$ 50.00	10-1510	27992
29	10/1/2018	Jane Nolan	Reimbursement - Transportation & Travel	\$ 73.00	10-1700	27993
30	10/1/2018	Chicago Tribune	Publishing and Advertising	\$ 109.50	11-1000	27994
31	10/1/2018	Call One	Telephone Service	\$ 408.22	11-1300	27995
32	10/1/2018	Chalet Florist	Contingencies - Alan Hivick Flowers	\$ 112.50	11-1400	27996
33	10/1/2018	ComEd	Utilities - Electric	\$ 537.79	11-2000	27997
34	10/1/2018	Nicor Gas	Utilities - Gas	\$ 31.92	11-2000	27998
35	10/1/2018	Richard Demma E.A.	Accounting / Bookkeeping	\$ 765.00	12-1400	27999
36	10/1/2018	Shred It	Document Disposal	\$ 101.84	12-1700	28000
37	10/1/2018	Daci Cleaning Service	Cleaning Service	\$ 795.00	14-1200	28001
38	10/1/2018	Johnson Controls	Alarm System	\$ 341.85	14-1500	28002
39	10/1/2018	Tri-State Disposal	General Waste Disposal	\$ 71.76	14-1600	28003
40	10/1/2018	Pete Feyerherd	Technology and Automation Services	\$ 550.00	22-1100	28004
41	10/1/2018	J.P. Cooke Co	Contingencies - Name Badge (Paula RN)	\$ 19.45	31-1400	28005
42	10/1/2018	Sanofi Pasteur Inc.	Medical Supplies	\$ 1,275.19	31-2000	28006
43	10/1/2018	Sharon Brannigan	Reimbursement - H.S. Storage Container	\$ 89.00	33-1400	28007
44	10/1/2018	Duke's Ace Hardware	Other Supplies and Materials	\$ 19.99	33-1400	28008
45	10/1/2018	Office Depot	School / Office Supplies	\$ 442.51	Split	28009
46	10/1/2018	CMS	Local Government Health Plan	\$ 2,447.00	Split	28010
Total for October 2018				\$ 8,369.52		

Additional Expenditures from September 2018

1	9/10/2018	Bill Wagner	General Meeting Security	\$ 60.00	11-1400	27988
2	-	Void	Void	-	-	27989
3	9/14/2018	City of Palos Hills	Utilities - Water & Sewer	\$ 97.20	11-2000	27990
4						
5						
Total Added to September 2018				\$ 157.20		

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Supervisor

Co-signed:

Township Clerk

Backup material for agenda item:

3. Audit and Approval of Road District Bills and Warrants - October 2018

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

**PALOS TOWNSHIP ROAD AND BRIDGE
STATE OF ILLINOIS
COUNTY OF COOK**

This is to certify that the following sums will be paid by the **TREASURER** of **PalosTownship** to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the **September 24, 2018** on account of the listed purposes.

Number	Vendor	Purpose	Amount	Acct#	Check#
1-					
2-	ComED 08911	light rental	\$ 449.68	5133	13200
3-	ComED101315	light rental	\$ 49.49	5133	13201
	Tressler LLP	legal	\$ 1,845.00	6913	13202
4-	Sprint	phones	\$ 62.67	6983	13203
	Homer Industries	brush disposal	\$ 100.00	8103	13204
5-	Tri-State Disposal	hwy debris disposal	\$ 70.30	8103	13205
	Gallagher Materials	materials	\$ 252.96	5113	13206
	Norwalk Tank	materials	\$ 92.00	5113	13207
	Portable Equipment	Materials	\$ 90.00	5113	13208
	Palos Ace Hardware	Materials	\$ 122.30	5113	13209
10-	Schroeders Garden Supply	materials	\$ 898.66	5113	13210
11-					
12-	Kopping Enterprises	per contract	\$ 21,876.00	various	
	Gene Adams	Mileage for August			
14-	AT&T	phones			
15-					
16-					
17-					
18-					
19-					
20-					
23-					
32-					
33-					
34-					
35-					
			\$25,909.06		

We, the undersigned, members of the PalosTownship Board of Trustees, Cook County, Illinois, do hereby certify that we this **24th day of September 2018** examined and audited the foregoing bills, claims, charges and accounts against the Palos Township Road and Bridge Fund and have approved the same for payment.

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Highway Commissioner

Co-Signed:

Township Clerk

**PALOS TOWNSHIP ROAD AND BRIDGE
STATE OF ILLINOIS
COUNTY OF COOK**

This is to certify that the following sums will be paid by the **TREASURER** of **PalosTownship** to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the **October 1, 2018** on account of the listed purposes.

Number	Vendor	Purpose	Amount	Acct#	Check#
1-	IMRF	Employee & Employer Contribution	\$ 858.90	6993	EFT
2-	US Treasury US 941	Payroll Taxes	\$ 1,142.35		EFT
3-	Illinois Dept of Revenue US 501	Monthly Payroll taxes	\$ 201.80		EFT
	NCPERS	Employee deduct vol life ins	\$ 32.00	6963	
	Blue Cross Blue Scheild Illinois	Medicare supp prem	\$ 174.00	6963	
4-	April Schrader	Wages for July	\$ 3,043.18		
5-					
6-					
7-					
8-					
9-					
10-					
11-					
12-					
13-					
14-					
15-					
			\$5,452.23		

We, the undersigned, members of the PalosTownship Board of Trustees, Cook County, Illinois, do hereby certify that we this **1st day October 2018** examined and audited the foregoing bills, claims, charges and accounts against the Palos Township Road and Bridge Fund and have approved the same for payment.

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Highway Commissioner

Co-Signed:

Township Clerk