



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE SPECIFIED BELOW AT THE HOUR OF **6:30 P.M. AT 10802 SOUTH ROBERTS ROAD, PALOS HILLS, ILLINOIS**; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA

**PALOS TOWNSHIP
GENERAL MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

February 09, 2017 - 6:30 PM

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Prior Meeting's Minutes
 - a. Approval of Minutes - January 12, 2017
5. Citizens wishing to address the Board
6. Special Presentations / Communications (If Any)
7. Reports of Officials
 - a. Supervisor/Treasurer
 - b. Clerk
 1. Topics Day Registration, Bus Information and Update
 2. Meeting Notes TOCC Clerk's Division 2/2/17 and TOCC Strategic Meeting 2/3/17
 3. Village View Online Advertising FYI
8. Attorney's Report
9. Reports of Standing Committees
 - a. Finance and Administration - Trustee Woods
 - b. Policy and Personnel - Supervisor Schumann
 - c. Technology, Automation and Information - Trustee Riley

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

d. Buildings and Grounds - Trustee Jeanes

e. Public Services and Health - Trustee Brannigan

10. Unfinished Business

11. New Business

12. Executive Session (If determined necessary)

13. Adjournment

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Backup material for agenda item:

- a. Approval of Minutes - January 12, 2017

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**PALOS TOWNSHIP
GENERAL MEETING
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465**

JANUARY 12, 2017

1. Call to Order

The General Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills at 6:30 P.M.

2. Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Also present was Township Attorney, Erik Peck.

Absent: None.

3. Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

4. Approval of Prior Meeting's Minutes

a. Approval of Minutes – General Meeting – December 8, 2016

Trustee Woods moved to approve the minutes of the December 1, 2016, General Meeting. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

5. Citizens Wishing to Address the Board

There were no citizens wishing to address the Board.

6. Special Presentations/ Communications

There were no special presentations or communications.

7. Reports of Officials

a. Supervisor/Treasurer

Supervisor Schumann stated that she had no report.

b. Clerk

1. Current Press Releases

Clerk Nolan informed the Board that she sent press releases to the Palos Citizen, the Regional, and the Reporter newspapers concerning the education award that Palos Township received from TOI. The township received the award for the 172 hours of education that they completed. This is the 11th time the township has received this award. It has only been published in the Palos Citizen to date.

2. FOIA-OMA

Clerk Nolan stated that she has updated both the FOIA (Freedom of Information Act) and the OMA (Open Meetings Act) for 2016. The Township Clerk is required to do this yearly.

3. April 4 2017 Candidate Ballot Check

Clerk Nolan distributed a copy of the April 4, 2017, Consolidated Election Ballot to each Board member for the purpose of validating their information.

4. TOIPAC Membership

Clerk Nolan announced that the 2017 TOIPAC Membership is now due. Each official contributes \$5.00 for their part of the township membership. TOIPAC is the political arm of TOI. Clerk Nolan will send the contributions to Springfield.

8. Attorney's Report

Attorney Peck stated that he had no report.

9. Reports of Officials

a. Finance and Administration – Trustee Woods

Trustee Woods stated that he had no report.

b. Policy and Personnel – Supervisor Schumann

1. Appointment: Alicia Vodicka as Director of Health Services

Supervisor Schumann moved to promote Alicia Vodicka from Staff Nurse to Health Service Director. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

c. Technology, Information, and Automation – Trustee Riley

Trustee Riley stated that he had no updates.

d. Buildings and Grounds – Trustee Jeanes

Trustee Jeanes thanked Trustee Riley for all his work on the new Town Hall cabinets. They look beautiful!

There was a Board discussion concerning the addition of a few

more cabinets in the Town Hall. The area will be measured and the topic revisited at a later meeting.

e. Public Service and Health – Trustee Brannigan

Trustee Brannigan informed the Board that Alicia Vodicka is adjusting to her new position as Health Service Director. The Health Service copier is not working, and needs to be replaced. She provided Trustee Brannigan with two price quotes ---- one to repair the copier, and one to replace it. It is \$340.00 to fix and repair the copier, and \$450.00 to purchase a new copier. It was decided that a new copier would be purchased.

The December Health Service fees are \$1,925.00 which is a combination of both the cholesterol and health service fees. The total number of fees collected by the Health Service for the calendar year 2016 was \$33,435.00.

10. Unfinished Business

Clerk Nolan discussed the upcoming Moraine Valley 50th Anniversary Celebration on February 24, 2017, at Georgios’s in Orland Park. The Tickets are \$150.00 per person, and the affair is “Black Tie.” If you are interested please contact Clerk Nolan.

11. New Business

Trustee Woods discussed the possibility of a new recorder for Clerk Nolan.

12. Executive Session

There was no Executive Session.

13. Adjournment

Trustee Woods moved to adjourn the meeting at 7:07 P.M. **Trustee**

Brannigan seconded the motion. The motion was passed unanimously.
Meeting adjourned.

Jane A. Nolan
Clerk
Palos Township