



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE AND TIME SPECIFIED BELOW AT THE LOCATION SPECIFIED BELOW; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA

**PALOS TOWNSHIP
COMBINED BILL AUDIT & ROAD DISTRICT MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

September 27, 2021 - 6:30 PM

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Disposition of minutes from previous meetings
 - a. Approval of Minutes of the Bill Audit and Road and Bridge District Meeting of August 23, 2021
4. Special Communications, if any
5. Reports of Officials
 - a. Supervisor
 - b. Clerk
 1. Reminder to Register for TOI Boot Camp by November 8, 2021. Give your registration to Diane. Form in Perspective Magazine.
 - c. Highway Commissioner
6. Attorney's Report
7. Reports of Standing Committees
 - a. Finance and Administration - Trustee Woods
 1. Audit and Approval of Town Fund Bills and Warrants Dated October 1, 2021
 2. Audit and Approval of the Bill Audit and Road and Bridge Fund Bills and Warrants Dated October 1, 2021
 3. Audit and Approval of General Assistance Bills Dated October 1, 2021
 - b. Policy and Personnel - Supervisor Schumann

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

- c. Technology, Information and Automation - Trustee Riley
- d. Buildings and Grounds - Trustee Jeanes
- e. Public Services and Health - Trustee Abuzir
- 8. Unfinished Business
- 9. New Business
- 10. Citizens Wishing to Address the Board
- 11. Executive Session, If Needed
- 12. Adjournment

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**PALOS TOWNSHIP
COMBINED BILL AUDIT AND ROAD AND BRIDGE DISTRICT MEETING
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465**

August 23, 2021 – 6:30 P.M.

Call to Order

The Combined Bill Audit and Road and Bridge District Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois 60465 at 6:30 P.M.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann and Highway Commissioner Adams. Also present was Township Attorney Erik Peck and Road and Bridge Administrative Assistant, April Schrader

Officials present: Clerk Nolan
Assessor Maloney

Others Present: April Schrader, Administrative Assistant of the Road and Bridge District (Palos)

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Disposition of Minutes from Previous Meeting

- a. **Approval of Minutes – Combined Bill Audit and Road and Bridge District Meeting of July 26, 2021**

Trustee Jeanes moved to approve the minutes of the Combined Bill Audit and Road and Bridge District Meeting of July 26, 2021. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Special Presentations/Communications

There were no special presentations or communications at this meeting.

Reports of Officials

a. Supervisor

1. Approval of payment to Great Technologies in the amount of \$2,865.00 for three desktop computers, three monitors and one iPad, including cables and accessories, a desktop ram and additional hard drive.

Supervisor Schumann stated that Byron and Mike talked about the new computers, and we should be moving forward.

Trustee Riley stated today is the last day to return the computers we have, and **Trustee Riley** brought in the megabytes for the computers.

Trustee Woods moved to approve the payment to Giant Technologies in the amount of \$2865.00 for three Desktop Computers, three monitors and one iPad. This included cables and accessories, a desktop ram and an additional hard drive. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

b. Clerk Nolan

1. Recap: Cook County Sheriff's Recycling Program Saturday, August 22, 2021

Clerk Nolan reported that the Cook County Sheriff's Recycling Program was a success. The truck was filled about 11:35 a.m. The residents were all very respectable and told us if they were Palos Township residents. Clerk Nolan believes having just Palos Township involved made the difference. The people from the Sheriff's office were very helpful and

the time went quickly. Thanks to Diane Goerg for all the publicity. **Clerk Nolan** sent a note to the Director of the Program thanking them for their help, and for the opportunity to have this event a second time.

Clerk Nolan also informed the board that we can still do zoom meetings as long as certain criteria is followed.

c. Highway Commissioner

Commissioner Adams reported that he was very surprised that MWRD called our head engineer, and they want to meet with us (Ourimus and Gene) Wednesday or Thursday, even if it rains. He also stated he would come up with the money needed to do the project, hopefully, his year. The MWRD person apologized for all the problems Palos Township has had. **Commissioner Adams** has not heard anything from them in about two years **Commissioner Adams** stated that this problem has always been a MWRD issue.

Commissioner Adams is taking courses concerning highway issues and he is learning many new things, and they are things he needs to know.

Attorney's Report

- a. Approval of Minutes of Hearing or Petition to Accept certain Roads (Cherrywood Drive (part of) and 125th Street (part of) in Palos West Subdivision by Palos Township Highway Commissioner on June 29, 2021.

Attorney Peck reported that on June 29, 2021, the Highway Commissioner held a Public Hearing and residents who showed voiced their opinions for or against accepting the roads. Nobody did object, so it was the Highway Commission's determination to accept those roads. **Attorney Peck** is trying to reduce the plats of dedication into something he can record. He sent notice to the County so everything is proceeding as it should be regarding that.

Supervisor Schumann moved to approve the minutes of the Hearing on the Petition to accept the certain roads of Cherrywood Drive (part of) and 125th Street (part of) in Palos West Subdivision by the Palos Township Highway Commissioner on June 29, 2021. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Attorney Peck updated the Board on the Woodland Shores developments. **Commissioner Adams** received a letter that the last lot on Woodland Shores was going to be sold, and that the village could not access the water retention area there. It was stated that it was the Highway Commissioner's responsibility to maintain "the pond." The Road District investigated it and wrote a lengthy letter to the village indicating that this was not our responsibility, and that the Highway Commissioner never had any dealings with the developer or the village. It was merely a transaction between those two parties. The Road District and the Township had nothing to do with it. **Attorney Peck** attended a meeting with the Village where they entertained questions from the residents. The letter stated that there are "easements on your property and you need to remove everything off of those easements." Fifty or seventy-five people attended the meeting and asked many questions. Orland Park is going to form a board and asked some residents to work with the Village to come up with a plan of how the Village can take care of the pond. Also, they will discuss what the Village will do with the money it collects. They offered the Township Highway Department the ability to maintain the pond, and **Attorney Peck** answered "no". The pond is owned by the Village and the residents are unincorporated.

Commissioner Adams reported that back in 1985 when the 131st Street joint venture was formed the Village of Orland Park gave them water and sewer, but when the subdivisions were formed their responsibility would have been to look at the set of plans and accept them. They did not do this. Cook County then gave the authority to the Village of Orland Park making the lakes and retention ponds under their ownership. So, the Village is collecting a tax added on to the resident's water bill for storm water drainage. The residents are paying 47.5% more for water than the residents of Orland Park.

The Village of Orland Park is only allowed to charge 10% more than the residents of Orland Park pay for storm water drainage.

The original set of plans called for a 25-foot easement on the southeast corner of Lake Lucille. When the plans were approved by Cook County and submitted to Orland that 25-foot easement became a 10-foot easement. It is too difficult to work in a 10-foot easement with a 14-inch sewer pipe that is 7-1/2 foot deep.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Bills and Warrants Dated September 1, 2021.

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants in the amount of \$13,275.84. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

2. Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated September 1, 2021.

Trustee Woods moved to approve the audit of the Road and Bridge District Fund Bills and Warrants in the amount of \$28,166.39 and the Administrative Expense in the amount of \$6,233.27 for a total of \$34,399.66. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

3. Audit and Approval of General Assistance Fund Bills Dated September 1, 2021.

Supervisor Schumann moved to approve the audit of General Assistance Fund Bills dated September 1, 2021. **Trustee Woods** seconded the

motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

b. Policy and Personnel – Supervisor Schumann

Supervisor Schumann informed the Board that the owner of our insurance company died. There was no policy or personnel issues.

c. Technology, Information and Automation – Trustee Riley

Trustee Riley stated we are past the deadline to see if the computers are working. They sat here untouched for weeks, and he is not sure if this happened as he did not receive a confirmation on it. He has the 16-megabyte rams here now. We have everything for our computer person to come in and install and update the computers.

d. Buildings and Grounds – Trustee Jeanes

Trustee Jeanes did receive a price for cameras at the township from her source and the price was \$11,000.00.

e. Public Services and Health – Trustee Abuzir stated that she had no report for the Board.

Unfinished Business

There was no unfinished business to come before the Board.

New Business

There was no new business to come before the Board.

Citizen's Wishing to Address the Board

Assessor Maloney informed the Board that former **Township Official Don Mahoney** is very ill and can use our prayers. Don was an outstanding person in his union and political activities. He was a friend to all and most prominently JFK.

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:00 P.M. **Trustee Jeanes** seconded the motion. The motion was passed unanimously.

Meeting adjourned.

Jane A. Nolan

Clerk

Palos Township

PALOS TOWNSHIP
STATE OF ILLINOIS
COUNTY OF COOK

From: Town Fund

Date: September, 2021 for October, 2021 Bill Audit

This is to certify that the following sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

No.	Date	Vendor	Purpose	Amount (GROSS)	Account Number	Check #
		Tasneem Abuzir	Payroll		10-0500	Debit
1	10/1/2021	Gene Adams	Payroll		10-0400	Debit
2	10/1/2021	Alice Batol Delrosario	Payroll		30-0300	Debit
3	10/1/2021	Tasneem Abuzir	Payroll		10-0500	Debit
4	10/1/2021	Megan Catrambone	Payroll		10-0700	Debit
5	10/1/2021	Carol Chamales	Payroll		30-0200	Debit
6	10/1/2021	Joan Davis	Payroll		10-0700	Debit
7	10/1/2021	Elise Farrell	Payroll		30-0200	Debit
8	10/1/2021	Diane Goerg	Payroll		10-0700	Debit
9	10/1/2021	Colleen Grant Schumann	Payroll		10-0100	Debit
10	10/1/2021	Walter A. Halek DPM	Payroll		30-0400	Debit
11	10/1/2021	Pamela Jeanes	Payroll		10-0500	Debit
12	10/1/2021	Kathryn Keiffer	Payroll		30-0200	Debit
13	10/1/2021	Kathleen Khan	Payroll		30-0200	Debit
14	10/1/2021	Jennifer Leedy	Payroll		30-0500	Debit
15	10/1/2021	Heather Malloy	Payroll		20-0100	Debit
16	10/1/2021	Robert Maloney	Payroll		10-0300	Debit
17	10/1/2021	Paula Neidenbach	Payroll		30-0200	Debit
18	10/1/2021	Jane Nolan	Payroll		10-0200	Debit
19	10/1/2021	Debra Ramos	Payroll		30-0200	Debit
20	10/1/2021	Richard C. Riley	Payroll		10-0500	Debit
21	10/1/2021	Luciano Valdez	Payroll		30-0300	Debit
22	10/1/2021	Alicia Vodicka	Payroll		30-0200	Debit
23	10/1/2021	Brent Woods	Payroll		Split	Debit
24	10/1/2021	E.F.T.P.S.	Payroll - Employer Medicare Expense		Split	Debit
25	10/1/2021	E.F.T.P.S.	Payroll - Employer FICA Expense		Split	Debit
26	10/1/2021	E.F.T.P.S.	Payroll - Employer Unemployment Tax		10-1200	Debit
27	10/1/2021	IMRF - Town Fund Portion	Pension Contributions Employer Portion Town		Split	Debit
28	10/1/2021	Payroll Processor	Payroll Processing Fees		12-1600	Debit
29	10/1/2021	Call One	Telephone Services	\$ 439.68	11-1300	29201
30	10/1/2021	Santiago Delgado	Landscaping/Ground Maintenance	\$ 160.00	14-1100	29202
31	10/1/2021	Park Printing	Printing	\$ 238.00	13-1400	29203
32	10/1/2021	Central Management Services	Health Insurance	\$4,232.00	Split	29204
33	10/1/2021	Southtown	Publication/Subscriptions	\$ 71.50	11-1200	29205
34	10/1/2021	ComEd	Utilities- Electric	\$ 511.43	11-2000	29206
35	10/1/2021	Tressler, LLP	Legal Services	\$ 412.50	12-1300	29207
36	10/1/2021	Office Depot	Office Supplies	\$ 951.32	13-1000	29208
37	10/1/2021	Dashmire Lika	Cleaning Services	\$ 795.00	14-1200	29209
38	10/1/2021	Richard Demma, E.A.	Bookkeeping/Accounting	\$ 765.00	12-1400	29210
39	10/1/2021	Valic	Voluntary Employee Deduction	\$ 150.00	10-1510	29211
40	10/1/2021	Valic	Voluntary Employee Deduction	\$ 350.00	10-1510	29212
41	10/1/2021	The Big Blue Box	Contain-It Rental	\$ 89.00	33-1400	29213
42	10/1/2021	Shred-It	Document Disposal	\$ 103.54	12-1700	29214
43	10/1/2021	Comcast	Publication/Subscriptions	\$ 267.74	11-1200	29215
44	10/1/2021	Tri-State Disposal	General Waste Disposal	\$75.35	14-1600	29216
45	10/1/2021	Nicor Gas	Utilities - Gas	\$48.47	11-2000	29217
47	10/1/2021	IT Savvy	Equipment Maintenance	\$86.68	13-1600	29218
48	10/1/2021	NCPERS	Voluntary Life Insurance	\$48.00	10-1510	29219
49	10/1/2021	Township Clerks Association of Cook County	Membership & Dues	\$250.00	22-1200	29220
50	10/1/2021	Rydin	2022 Temporary HCHT	\$199.00	11-2100	29221
51	10/1/2021	Nicholson Air Duct Cleaning	Building Maintenance	\$2,689.76	14-1000	29222
52	10/1/2021	City of Palos Hills	Utilities - Water & Sewer	\$142.99	11-2000	29223
53	10/1/2021	Duke's Ace Hardware	Building Maintenance	\$39.15	14-1000	29224
54	10/1/2021	Township Officials of Illinois	Conferences & Meetings	\$198.00	10-1800	29225
55	10/1/2021	Diane Goerg	Transportation & Travel	\$20.07	10-1700	29226
56	10/1/2021	Reliable Fire & Security	Building Maintenance	\$87.70	14-1000	29227
57	10/1/2021	Sanofi Pasteur, Inc.	Medications & Vaccinations	\$1,502.13	31-2100	29228
58	10/1/2021	Regional Publishing Corp	Publication/Subscriptions	\$101.00	11-1200	29229
59	10/1/2021	Johnson Controls Security Solutions	Alarm Systems	\$341.85	14-1500	29230
60	10/1/2021	Diane Goerg	Transportation & Travel	\$11.02	10-1700	29231
				\$15,377.88		
Total for October, 2021						

Additional Expenditures October, 2021

- 1
- 2
- 3
- 4
- 5

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Supervisor

Co-signed:

Township Clerk