



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE SPECIFIED BELOW AT THE DATE, TIME AND LOCATION SPECIFIED BELOW; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA

**PALOS TOWNSHIP
BOARD MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

April 25, 2022 - 6:30 PM

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Prior Meeting's Minutes
 - a. Approval of the Palos Township Board Meeting Minutes of March 21, 2022
5. Special Presentations / Communications (If Any)
6. Reports of Officials
 - a. Supervisor/Treasurer
 - b. Clerk
 - a. Statement of Economic Interest due: May 2, 2022
 - b. Chamber of Commerce Activity Dates FYI
 - c. TOI Handouts, Classes, and Programs FYI
 - d. TOCC Spring Meeting Wednesday, June 8, 2022, Zoom
 - c. Highway Commissioner
7. Attorney's Report
8. Reports of Standing Committees
 - a. Finance and Administration - Trustee Woods
 - a. Audit and Approval of Town Fund Bills and Warrants Dated May 1, 2022
 - b. Audit and Approval of Road and Bridge Fund Bills and Warrants Dated May 1, 2022

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

- c. Audit and Approval of General Assistance Fund Bills Dated May 1, 2022
 - b. Policy and Personnel - Supervisor Schumann
 - c. Technology, Automation and Information - Trustee Riley
 - d. Buildings and Grounds - Trustee Jeanes
 - e. Public Services and Health - Trustee Abuzir
- 9. Unfinished Business
 - 10. New Business
 - 11. Citizens wishing to address the Board
 - 12. Executive Session (If determined necessary)
 - 13. Adjournment

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

**PALOS TOWNSHIP BOARD MEETING
10802 S. ROBERTS ROAD
PALOS HILLS, ILLINOIS 60465**

March 21, 2022 – 6:30 P.M.

Call to Order

The Palos Township Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois 60465 at 6:33 P.M.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Jeanes, and Woods, Supervisor Schumann and Highway Commissioner Adams. Also present was Courtney Willis, and Road and Bridge District Administrative Assistant, April Schrader.

Officials present: Clerk Jane Nolan
Assessor Robert Maloney

Officials absent: Trustee Riley

Others Present: April Schrader, Administrative Assistant of the Road and Bridge District (Palos)
Mayor Mary Werner (Village of Worth)
Police Officer Cozzi (Village of Worth)

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Trustee Woods moved that Item b, which is the “Consideration of the Donation of \$1,000.00 to the Village of Worth for their new trained security dog, Louis,” be moved from its position under the Attorney’s Report. It will now follow the Pledge

of Allegiance on the agenda. **Supervisor Schumann** seconded the motion. The motion passed unanimously.

Special Presentation

Trustee Woods introduced Village of Worth Mayor Mary Werner and Police Officer Cozzi, the school resource officer, who spoke to the Board concerning the new security comfort dog, Louis. (Louis was present.)

Mayor Werner thanked the Board for the donation of \$1,200.00. The goal of the fundraiser for Louis was to raise funds for the expenses for his upkeep, care, and to pay for changes in the police car. These changes were necessary for transporting the dog, etc. The village wanted to raise \$9,000.00. They raised \$29,000.00!

Trustee Woods moved that the Board approve the \$1,200.00 donation to the Village of Worth for their new specially trained security dog, Louis, to be used in schools, and other needed areas. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

Back to Presentation:

Officer Cozzie explained how he came to be in charge of Louis. His friend asked him to find a place for his therapy dog. Officer Cozzie saw a therapy dog help children in schools and he volunteered Louis to be the comfort security dog for the Village of Worth. It is a partnership between the Mayor, the Village and the School District. Louis will be going many places to help. He is four years old. There is a facility in Florida where dogs are trained and the officer goes with the dog. The dogs are screened and trained and certified. Officer Cozzi has the information if anyone in township, school or municipality has an interest in having a security, comfort dog. There are several municipalities that have them. There was a picture taken with the Board and the dog, Officer Cozzi, and Mayor Werner and other officials and visitors.

Approval of Prior Meeting's Minutes

- a. Approval of Minutes of the General Meeting of February 28, 2022.

Trustee Woods moved to approve the minutes of the General Meeting of February 28, 2022. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

Reports of Officials

- a. **Supervisor/Treasurer**

Supervisor Schumann reported that the tax preparers will be leaving by the end of the month. The township has rapid COVID tests if anyone would like to take some. They were donated to the township by the Salvation Army (through Megan at General Assistance.)

- b. **Clerk Nolan**

Effective Outreach Strategies to Legislators and Elected Officials

Clerk Nolan and her assistant took part on the zoom concerning this topic which was both interesting and useful. She has a copy of the zoom and it will be available for any official who would like to see it.

- c. **Highway Commissioner**

Commissioner Adams stated that the engineer is prepared to go to bid for the Water Reclamation Project 133rd Street. The engineering cost on that project is up to almost \$8,000.00.

Attorney's Report

- a. Adoption of Annual Town Meeting Agenda Tuesday, April 12, 2022

Trustee Woods moved to adopt the Annual Town Meeting Agenda, Tuesday, April 12, 2022. **Supervisor Schumann** seconded the motion. Roll

call was taken. Ayes: Trustees Abuzir, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

- b. This item was voted on earlier in the meeting.
- c. Discussion of 2022 Statements of Economic Interest.

Attorney Willis informed the Board that questions about the Statement of Economic Interest can be discussed individually. There is some talk now that some of the language within the statement may be modified or amended. They are waiting for the Secretary of State to release proposed rules for guidance as the questions are vague in nature. Anyone can wait to file until these questions are answered. Attorney Peck's office will keep us updated. **Clerk Nolan** reported that she had given each official and Board member information concerning the new statement of Economic Interest. She hopes this will help when filing There will be a webinar from TOI on this topic on April 14, 2022 and the price is \$25.00.

The Statement of Economic Interest must be filed by Tuesday, May 2, 2022.

- d. Adoption of Ordinance Number 2022-0-01 **AN ORDINANCE CORRECTING A SCRIVENER'S ERROR IN THE TAX LEVY ORDINANCE (ORD. No. 2021-0-03) FOR PALOS TOWNSHIP.**

Attorney Willis stated that this was done to fix a minor error in the tax levy.

Trustee Woods moved to adopt **Ordinance Number 2022-0-01 AN ORDINANCE CORRECTING A SCRIVENER'S ERROR IN THE TAX LEVY ORDINANCE (ORD. No. 2021-0-03) FOR PALOS TOWNSHIP.** **Trustee Jeanes** seconded the motion. Roll call was taken. Aye: Trustees Abuzir, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

Reports of Standing Committees

- a. **Finance and Administration – Trustee Woods**

1. Audit and Approval of Town Fund Bills and Warrants Dated April 1, 2022

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants dated April 1, 2022 in the amount of \$15,173.53. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0

2. Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated April 1, 2022.

Trustee Woods moved to approve the audit of the Road and Bridge District Fund Bills and Warrants Dated April 1, 2022, in the amount of \$30,688.36, and the Administrative Expense in the amount of \$6,196.70 for a total of \$36,885.06. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

3. Audit and Approval of General Assistance Fund Bills Dated April 1, 2022.

Supervisor Schumann moved to approve the audit of the General Assistance Fund Bills Dated April 1, 2022. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

b. Policy and Personnel – Supervisor Schumann

Supervisor Schumann stated there were no changes in policy. Diane Goerg has resigned from her position. At this time, she is still assisting with some financial things until there is a replacement for the position. That should happen pretty quickly. She has also agreed to do some training. There are back ups to call if necessary.

c. Technology, Information and Automation – Trustee Riley

Trustee Riley did not attend the meeting so there was no report.

Supervisor Schumann reported that Mike and his partner are working with the computers to make necessary updates, changes and fix any problems.

d. Buildings and Grounds – Trustee Jeanes

Trustee Jeanes sated that she had no report for the Board

Supervisor Schumann that she has noticed a pool of water in front of the township. She wants to think about this, as the entire thing may have to be redone.

e. Public Services and Health – Trustee Abuzir

Trustee Abuzir reported the following for the month of February.

Cholesterol:	\$ 145.00
Health Service Fees:	\$ 335.00
Total:	\$ 480.00

Health Services are working on getting their printer fixed and updating their software.

Unfinished Business

There was no unfinished business to come before the Board.

New Business

There was no new business to come before the Board.

Citizen’s Wishing to Address the Board

There were no citizens wishing to address the Board.

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:10 P.M. **Trustee Jeanes** seconded the motion. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan

Clerk

Palos Township

PALOS TOWNSHIP
STATE OF ILLINOIS
COUNTY OF COOK

From: Town Fund

Date: April, 2022 for May, 2022 Bill Audit

This is to certify that the following sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

No.	Date	Vendor	Purpose	Amount	Account Number	Check #
				(GROSS)		
1	5/1/2022	Tasneem Abuzir	Payroll		10-0500	Debit
2	5/1/2022	Gene Adams	Payroll		10-0400	Debit
3	5/1/2022	Alice Batol Delrosario	Payroll		30-0300	Debit
4	5/1/2022	Megan Catrambone	Payroll		10-0700	Debit
5	5/1/2022	Carol Chamales	Payroll		30-0200	Debit
6	5/1/2022	Joan Davis	Payroll		10-0700	Debit
7	5/1/2022	Elise Farrell	Payroll		30-0200	Debit
8	5/1/2022	Cara Feltz	Payroll		10-0700	Debit
9	5/1/2022	Diane Goerg	Payroll		10-0700	Debit
10	5/1/2022	Colleen Grant Schumann	Payroll		10-0100	Debit
11	5/1/2022	Walter A. Halek DPM	Payroll		30-0400	Debit
12	5/1/2022	Pamela Jeanes	Payroll		10-0500	Debit
13	5/1/2022	Kathryn Keiffer	Payroll		30-0200	Debit
14	5/1/2022	Kathleen Khan	Payroll		30-0200	Debit
15	5/1/2022	Jennifer Leedy	Payroll		30-0500	Debit
16	5/1/2022	Heather Malloy	Payroll		20-0100	Debit
17	5/1/2022	Robert Maloney	Payroll		10-0300	Debit
18	5/1/2022	Paula Neidenbach	Payroll		30-0200	Debit
19	5/1/2022	Jane Nolan	Payroll		10-0200	Debit
20	5/1/2022	Debra Ramos	Payroll		30-0200	Debit
21	5/1/2022	Richard C. Riley	Payroll		10-0500	Debit
22	5/1/2022	Luciano Valdez	Payroll		30-0300	Debit
23	5/1/2022	Alicia Vodicka	Payroll		30-0200	Debit
24	5/1/2022	Brent Woods	Payroll		Split	Debit
25	5/1/2022	E.F.T.P.S.	Payroll - Employer Medicare Expense		Split	Debit
26	5/1/2022	E.F.T.P.S.	Payroll - Employer FICA Expense		Split	Debit
27	5/1/2022	E.F.T.P.S.	Payroll - Employer Unemployment Tax		10-1200	Debit
28	5/1/2022	IMRF - Town Fund Portion	Pension Contributions Employer Portion Town		Split	Debit
29	5/1/2022	Payroll Processor	Payroll Processing Fees		12-1600	Debit
30	4/11/2022	Fairplay	Holiday Meal Distribution	\$ 2,018.75	60-1010	29431
31	4/18/2022	Lucas Schumann	Contingencies	\$ 100.00	11-1400	29432
32	5/1/2022	Peerless Network	Telephone Services	\$ 453.83	11-1300	
33	5/1/2022	Central Management Services	Health Insurance	\$ 5,478.00	Split	
34	5/1/2022	ComEd	Utilities- Electric	\$ 277.09	11-2000	
35	5/1/2022	Tressler, LLP	Legal Services	\$ 1,591.00	12-1300	
36	5/1/2022	Office Depot	Office Supplies	\$ 514.18	13-1000	
37	5/1/2022	Dashmire Lika	Cleaning Services	\$ 1,195.00	14-1200	
38	5/1/2022	Valic	Voluntary Employee Deduction	\$ 350.00	10-1510	
39	5/1/2022	Valic	Voluntary Employee Deduction	\$ 150.00	10-1510	
40	5/1/2022	The Big Blue Box	Contain-It Rental	\$ 89.00	33-1400	
41	5/1/2022	Tri-State Disposal	General Waste Disposal	\$ 77.61	14-1600	
42	5/1/2022	Nicor Gas	Utilities - Gas	\$ 247.99	11-2000	
43	5/1/2022	Imagetec	Equipment Maintenance	\$ 144.73	13-1600	
44	5/1/2022	Duke'sAce Hardware	Building Maintenance	\$ 133.52	14-1000	
45	5/1/2022	Richard Demma E.A.	Bookkeeping/Accounting	\$ 765.00	10-1700	
46	5/1/2022	McKesson	Medical Supplies	\$ 479.11	31-2000	
47	5/1/2022	City of Palos Hills	Utilities - Water & Sewer	\$ 156.58	11-2000	
48	5/1/2022	NCPERS, IL IMRF	Voluntary Employee Deduction	\$ 48.00	10-1510	
49	5/1/2022	Richard Brandt	Building Maintenance	\$ 100.00	14-1000	
50	5/1/2022	Village View Publication	Publishing and Advertising	\$ 150.00	11-1000	
51	5/1/2022	C & J Office Machines	Equipment Maintenance	\$ 549.95	13-1600	
52	5/1/2022	Southwest Regional Publishing	Publishing and Advertising	\$ 205.70	11-1000	
53	5/1/2022	Lifevc	Other Supplies and Materials	\$ 111.92	13-1400	
54	5/1/2022	Pathlights	Publishing and Advertising	\$ 1,500.00	11-1000	
55	5/1/2022	Township Supervisors of Illinois	Membership and Dues	\$ 40.00	12-1200	
56	5/1/2022	Stericycle	Disposal of Medical Waste	\$ 45.67	32-1700	
				\$ 16,972.63		

Total for May, 2022

Additional Expenditures May, 2022

1
2
3

Township Trustee Woods

Township Trustee Riley

Township Trustee Jeanes

Township Trustee Abuzir

Township Supervisor Schumann

Co-signed:

Township Clerk Nolan