



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE SPECIFIED BELOW AT THE DATE, TIME AND LOCATION SPECIFIED BELOW; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA

**PALOS TOWNSHIP
BOARD MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

October 24, 2022 - 6:30 PM

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Approval of Prior Meeting's Minutes

- a.** Approval of the Palos Township Board Meeting Minutes of September 26, 2022

5. Recognitions / Proclamations / Presentations / Communications

- a. Welcome Cook County Sheriff's Department** and Recognition of their 100th Anniversary with a Proclamation from Palos Township!
- b.** Motion to approve the Proclamation for the Cook County Sherrif's Department for their 100th Anniversary
- c.** Mr. Jim Seay Future Energy Program

6. Reports of Officials

a. Supervisor/Treasurer

b. Clerk

- a.** TOCC Notes on Symposium Saturday, September 24th, 2022
- b.** Notes from Cook County Elections Operation Center Tour and Information

c. Highway Commissioner

7. Attorney's Report

- a.** Re-affirm Vote on Resolution 2022-R-02 **A RESOLUTION OF THE PALOS TOWNSHIP ROAD DISTRICT - COOK COUNTY, ILLINOIS APPROVING AN INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN THE**

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

**PALOS TOWNSHIP ROAD DISTRICT AND THE METROPOLITAN
WATER RECLAMATION DISTRICT OF GREATER CHICAGO FOR THE
DESIGN, CONSTRUCTION, OPERATION, AND MAINTENANCE OF THE
133RD STREET DRAINAGE IMPROVEMENTS PROGRAM IN PALOS
TOWNSHIP, ILLINOIS**

b. Consideration of Acceptance of Bid Proposal for the 133rd Street Ditch Project

8. Reports of Standing Committees

a. Finance and Administration - Trustee Woods

- a.** [Audit and Approval of Town Fund Bills and Warrants Dated November 1, 2022](#)
- b.** [Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated November 1, 2022](#)
- c.** [Audit and Approval of General Assistance Fund Bills Dated November 1, 2022](#)

b. Policy and Personnel - Supervisor Schumann

c. Technology, Automation and Information - Trustee Riley

d. Buildings and Grounds - Trustee Jeanes

e. Public Services and Health - Trustee Abuzir

9. Unfinished Business

10. New Business

11. Citizens wishing to address the Board

12. Executive Session (If determined necessary)

13. Adjournment

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**PALOS TOWNSHIP BOARD MEETING
10802 S. ROBERTS ROAD
PALOS HILLS, ILLINOIS 60465**

September 26, 2022 – 6:30 P.M.

Call to Order

The Palos Township Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois 60465 at 6:34 P.M.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Jeanes, Woods, and Riley, and Supervisor Schumann. Also present was Township Attorney Erik Peck and Road and Bridge Administrative Assistant, April Schrader

Absent: Highway Commissioner Adams

Officials present: Clerk Jane Nolan
Assessor Robert Maloney

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Approval of Prior Meeting's Minutes

- a. Approval of Minutes of the Palos Township Board Meeting of August 22, 2022.

Trustee Jeanes moved to approve the minutes of the August 22, 2022 Township Board Meeting. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, and Supervisor Schumann. Nays: None. Motion carried 5-0.

Recognitions/Proclamations/Presentations/Communications

There were no recognitions, proclamations, presentations or communications at this meeting.

Reports of Officials

a. Supervisor/Treasurer

Supervisor Schumann stated that the township is beginning to prepare for the various holiday happenings such as the gift cards and food for the residents. This will include both the Thanksgiving and Christmas holidays.

b. Clerk

a. Honor Flight Chicago – Rosemont, Illinois

Clerk Nolan introduced the idea of the Honor Flight Chicago to the Board. The township can sponsor a veteran or veterans for an Honor Flight if they so wish. The Honor Flights are from April to October each year. One hundred and fifteen veterans are on each flight. WW2 and Korean Veterans go to the top of the list. There is a backlog for Vietnam Veterans of one and one-half years. This is free to any veteran. Anyone who wants more information should go to info@honorflightchicago.org or call 773-227-8387.

b. Field of Honor – September 9, 2023 FYI

Clerk Nolan informed the Board that there will be another Field of Honor Flag Presentation on September 9, 2023

c. Highway Commissioner Adams

There was no report from Highway Commissioner Adams as he had a hip replacement and is in rehab at the present time.

Attorney Peck reported that the Highway Commissioner has been dealing with the MWRD with regard to the 133rd Street project. MWRD had decided, at the last minute, that they need action right away concerning this project. We have the Intergovernmental Agreement and it is in good form, but they need a date for approval. The Highway Commissioner is not here, but he has already approved it. **Attorney Peck** asked the Board to make a motion for approval of the intergovernmental agreement between the Road District and MWRD. This will then be part of the November agenda for re-affirmation.

Trustee Jeanes moved to approve the Intergovernmental Agreement with MWRD. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schuman. Nays: None. Motion carried 5-0

Attorney's Report

Attorney Peck reported there was an incident at 100th Street in Palos Park. Our crew was cleaning out a ditch and they found a cable going through the storm water pipe. It turned out to be an AT&T line, and they will be billed for the time taken to assess this situation.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

a. Audit and Approval of Town Fund Bills and Warrants Dated October 1, 2022

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants Dated October 1, 2022 in the amount of \$18,879.94 and the additional amount in September of \$2,400.44 for a total of \$21,280.38. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

b.Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated October 1, 2022.

Trustee Woods moved to approve the audit of the Road and Bridge Fund Bills and Warrants Dated October 1, 2022 in the amount of \$45,069.67, and the Administrative Expense in the amount of \$6,383.72 for a total of \$51,453.39 **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, and Supervisor Schumann. Nays: None. Motion carried 5-0

c.Audit and Approval of General Assistance Fund Bills Dated October 1, 2022

Supervisor Schumann moved to approve the audit of the General Assistance Fund Bills dated October 1, 2022. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0

Trustee Woods discussed movement of the agenda. He would like to incorporate a Consent Calendar which would have all the motions in one agenda. **Attorney Peck** stated that it is also called an Omnibus Agenda. A Board member could ask to have something removed from the Consent Calendar.

Trustee Woods reported that there will be no electronic locks around the township building as it is too expensive. It was budgeted at \$20,000.00 and the amount of money to complete this project was projected at \$41000.00

b.Policy and Personnel – Supervisor Schumann

Supervisor Schumann stated that there was no new information concerning Policy or Personnel.

c.Technology, Automation and Information – Trustee Riley

Trustee Riley asked about a server update. He will have to check with the people who work with our server.

Trustee Woods reported on the new tablets for the Board members and the Clerk and the Highway Commissioner. There will also be cases for the new tablets. The cost of the tablets is under budget. **Trustee Riley** will order the new tablets.

d. Building and Grounds – Trustee Jeanes

Trustee Jeanes reported that the outside of the new doors have been painted, and the thermostat has been moved. The electrician should be here this week to complete the electrical work. The entire project is costing \$3,651.00.

Trustee Jeanes moved to approve of the installation of the automatic door opener on the front door, and the movement of the thermostat due to the new door. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

e. Public Services and Health – Trustee Abuzir

Trustee Abuzir reported the cholesterol and Health Service fees for the month of September.

They are as follows:

Cholesterol	\$ 260.00
Health Service Fees	1,585.00
Total	\$1,845.00

Unfinished Business

There was no unfinished business to come before the Board.

New Business

There was no new business to come before the Board.

Citizen's Wishing to Address the Board

There were no citizens who wished to address the Board.

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:07 P.M. **Trustee Jeanes** seconded the motion. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan

Clerk

Palos Township

PALOS TOWNSHIP
STATE OF ILLINOIS
COUNTY OF COOK

From: Town Fund

Date: October, 2022 for November, 2022 Bill Audit

This is to certify that the following sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

No.	Date	Vendor	Purpose	Amount (GROSS)	Account Number	Check #
1	11/1/2022	Tasneem Abuzir	Payroll		10-10-10-107	Debit
2	11/1/2022	Gene Adams	Payroll		10-10-10-106	Debit
3	11/1/2022	Alice Batol Delrosario	Payroll		10-40-10-103	Debit
4	11/1/2022	Megan Catrambone	Payroll		10-10-10-110	Debit
5	11/1/2022	Carol Chamales	Payroll		10-40-10-102	Debit
6	11/1/2022	Joan Davis	Payroll		10-10-10-112	Debit
7	11/1/2022	Cara Feltz	Payroll		10-10-10-109	Debit
8	11/1/2022	Colleen Grant Schumann	Payroll		10-10-10-101	Debit
9	11/1/2022	Walter A. Halek DPM	Payroll		10-40-10-106	Debit
10	11/1/2022	Pamela Jeanes	Payroll		10-10-10-107	Debit
11	11/1/2022	Kathryn Keiffer	Payroll		10-40-10-102	Debit
12	11/1/2022	Kathleen Khan	Payroll		10-40-10-102	Debit
13	11/1/2022	Jennifer Leedy	Payroll		10-40-10-107	Debit
14	11/1/2022	Heather Malloy	Payroll		10-30-10-100	Debit
15	11/1/2022	Robert Maloney	Payroll		10-10-10-105	Debit
16	11/1/2022	Paula Neidenbach	Payroll		10-40-10-102	Debit
17	11/1/2022	Jane Nolan	Payroll		10-10-10-103	Debit
18	11/1/2022	Debra Ramos	Payroll		10-40-10-102	Debit
19	11/1/2022	Richard C. Riley	Payroll		10-10-10-107	Debit
20	11/1/2022	Luciano Valdez	Payroll		10-40-10-103	Debit
21	11/1/2022	Alicia Vodicka	Payroll		10-40-10-101	Debit
22	11/1/2022	Brent Woods	Payroll		Split	Debit
23	11/1/2022	E.F.T.P.S.	Payroll - Employer Medicare Expense		Split	Debit
24	11/1/2022	E.F.T.P.S.	Payroll - Employer FICA Expense		Split	Debit
25	11/1/2022	E.F.T.P.S.	Payroll - Employer Unemployment Tax		10-10-10-203	Debit
26	11/1/2022	IMRF - Town Fund Portion	Pension Contributions Employer Portion Town		Split	Debit
27	11/1/2022	Payroll Processor	Payroll Processing Fees		10-10-30-108	Debit
28	11/1/2022	Peerless	Telephone Service	\$ 451.54	10-10-20-104	29642
29	11/1/2022	ComEd	Utilities - Electric	\$ 271.95	10-20-20-204	29643
30	11/1/2022	Lika Construction Chicago	Cleaning Service	\$ 1,195.00	10-20-30-103	29644
31	11/1/2022	Valic	Voluntary Employee Deduction	\$ 150.00	10-10-10-206	29645
32	11/1/2022	The Big Blue Box	Contain-It Rental	\$ 89.00	10-40-40-407	29646
33	11/1/2022	Richard Demma E.A.	Bookkeeping/Accounting	\$ 765.00	10-10-30-106	29647
34	11/1/2022	NCPERS Group Life Insur.	Voluntary Life Insurance	\$ 32.00	10-10-10-206	29648
35	11/1/2022	Richard Brandt	Building Maintenance	\$ 100.00	10-20-30-101	29649
36	11/1/2022	Central Management Services	Health Insurance	\$ 5,835.00	Split	29650
37	11/1/2022	Tri-State Disposal	General Waste Disposal	\$ 77.61	10-20-20-202	29651
38	11/1/2022	CivicPlus LLC	Technology and Automation	\$ 2,480.63	10-10-30-102	29652
39	11/1/2022	Hinckley Springs	Other Supplies and Materials	\$ 66.30	10-10-40-108	29653
40	11/1/2022	ODP Business Solutions	Office Supplies	\$ 58.84	10-10-40-100	29654
41	11/1/2022	Aaron Cohen	Building Maintenance - Electrical Hook Up for Auto Door	\$ 275.00	10-20-30-101	29655
42	11/1/2022	Tressler	Legal Services	\$ 322.50	10-10-30-105	29656
43	11/1/2022	Jane Nolan	Transportation and Travel/Conferences and Meetings	\$ 148.75	Split	29657
44	11/1/2022	Imagetec	Technology Equipment	\$ 118.15	10-10-40-102	29658
45	11/1/2022	Pete Feyerherd	Technology and Automation	\$ 550.00	10-30-30-303	28659
46	11/1/2022	Illinois Assessors Association	Membership and Dues	\$ 50.00	10-30-30-305	29660
47	11/1/2022	Nicor Gas	Utilities - Electric	\$ 64.40	10-20-20-204	29661
48	11/1/2022	Daily Southtown	Publications and Subscriptions	\$ 87.50	10-10-20-103	29662
49	11/1/2022	McKesson	Medical Supplies	\$ 181.44	10-40-20-220	29663
50	11/1/2022	Dukes Ace Hardware	Building Maintenance Supplies	\$ 59.99	10-20-40-401	29664
51	11/1/2022	Comcast	Publications and Subscriptions	\$ 446.46	10-10-20-103	29665
52	11/1/2022	Dearborn National Life Ins. Co.	Life Insurance	\$ 11.88	10-10-10-206	29666
53	11/1/2022	Park Printing	Office Supplies	\$ 28.00	10-10-40-100	29667
Total for November, 2022				\$ 13,916.94		
Additional Expenditures from October 2022						
1	10/3/2022	Santiago Delgado	Landscaping/Ground Maintenance	\$ 470.00	10-20-30-102	29639
2	10/3/2022	City of Palos Hills	Utilities - Water	\$ 69.94	10-20-20-204	29640
3	10/17/2022	Jasons Deli	Senior Advisory Board Expense	\$ 142.27	10-50-20-225	29641
Total added to October 2022				\$ 682.21		

Township Trustee Woods

Township Trustee Riley

Township Trustee Jeanes

Township Trustee Abuzir

Township Supervisor Schumann

Co-signed:

Township Clerk Nolan