



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE SPECIFIED BELOW AT THE DATE, TIME AND LOCATION SPECIFIED BELOW; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA

**PALOS TOWNSHIP
GENERAL MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

January 24, 2022 - 6:30 PM

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Prior Meeting's Minutes
 - a. Approval of Minutes of the General Meeting of December 13, 2021
 - b. Approval of Minutes of the Combined Bill Audit and Road and Bridge District Meeting of December 27, 2021
5. Special Presentations / Communications (If Any)
6. Reports of Officials
 - a. Supervisor/Treasurer
 - b. Clerk
 - a. TOI 2022 Education Event **Tuesday, March 15, 2022** Marriott Hotel Naperville 9:00am to 3:00pm Registration \$50.00
 - b. TOI Lobby Day **April 6, 2022**, Abraham Lincoln Doubletree Hotel 11:30am to 7:00pm
 - c. TOI Scholarship Application **Deadline is March 1, 2022**
7. Attorney's Report
8. Reports of Standing Committees
 - a. Finance and Administration - Trustee Woods
 - a. Audit and Approval of Town Fund Bills and Warrants Dated February 1, 2022

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

- b. Audit and Approval of Road and Bridge Fund Bills and Warrants Dated February 1, 2022
 - c. Audit and Approval of General Assistance Fund Bills Dated February 1, 2022
 - b. Policy and Personnel - Supervisor Schumann
 - c. Technology, Automation and Information - Trustee Riley
 - d. Buildings and Grounds - Trustee Jeanes
 - e. Public Services and Health - Trustee Abuzir
- 9. Unfinished Business
 - 10. New Business
 - 11. Citizens wishing to address the Board
 - 12. Executive Session (If determined necessary)
 - 13. Adjournment

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

**PALOS TOWNSHIP
GENERAL MEETING
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465**

December 13, 2021

Call to Order

The General Meeting of the Palos Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois at 6:35 P.M.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Jeanes and Woods, Supervisor Schumann. Also present was Township Attorney, Erik Peck.

Absent: Trustee Riley

Officials Present: Clerk Nolan
Assessor Maloney

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Approval of Minutes from Previous Meeting

a. Approval of Minutes of the General Meeting of November 10, 2021

Trustee Woods moved to approve the minutes of the November 10, 2021 General Meeting. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes and Woods, Supervisor Schuman. Nays: None. Motion carried 4-0.

Special Presentations/Communications

There were no special presentations or communications at this meeting.

Reports of Officials

a. Supervisor/Treasurer

Supervisor Schumann stated that she has given everyone a copy of the 2021 Audit for Palos Township. Palos Township is preparing for the Christmas distribution. The Palos Lions Club has donated fifteen \$100.00 gift certificates to the food pantry for the distribution, and there have been several donations to the pantry currently which will be available.

b. Clerk

a. Brookfield Zoo Lights Tickets – Alderman Mike LeBarre. FYI

Clerk Nolan reported that Brookfield Zoo Lights tickets are available through Cook County Commissioner Sean Morrison. Please see Alderman LeBarre for these tickets

b. The Hills Chamber of Commerce Drive Thru Food Drive, December 15, 2021, Elsie's Pantry, Palos Hills.

Clerk Nolan gave the Board information on this food drive in their mail boxes. Palos Township has donated a good amount of food to this drive. Please feel free to donate.

c. TOCC Clerk's Meeting December 2, 2021.

Clerk Nolan stated that this meeting was basically a Christmas Party at Hanover Township. Hanover Township is amazingly beautiful. Nothing was passed at this meeting. Katy Dolan Baumer gave tours of the township.

d. Polling Place Partner 2022 Elections

Clerk Nolan gave each Board Member a copy of the Polling Place Partners from the Cook County Clerk's Election Department. She discussed the important points.

1. The Primary Election is June 28, 2022.
2. Palos Township is a polling place so the judges will be here.
3. The November 8, 2022 Gubernatorial General Election has been declared a state holiday.

Attorney's Report

Attorney Peck stated that he had no report for the Board.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

a. Approval of an Ordinance Adopting the Annual Tax Levy for the Town Fund and the General Assistance Fund for the Tax Year 2021.

Trustee Woods stated that the total levies between the Town Fund and the General Assistance Fund is \$1,191,305.00 The Town Fund Levy is \$1,074,319 and the General Assistance Fund Levy is \$116,986.00. The line items in the levy could be higher when the Clerk adds in the amount that accounts for taxes which are uncollected.

Trustee Woods moved to adopt **ORDINANCE NUMBER 2021-0-03, AN ORDINANCE PROVIDING FOR THE LEVYING AND ASSESSMENT OF TAXES FOR THE TOWN OF PALOS, COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR COMMENCING ON APRIL 1, 2021 AND ENDING ON MARCH 31, 2022.**

SUPERVISOR SCHUMANN seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

b. Approval of an Ordinance Adopting the Annual Tax Levy for the Road and Bridge Fund for the Tax Year 2021

Trustee Woods reported that this levy has the hard road tax at 61% of the total Road and Bridge District Levy. The \$328,410 is the General Road Levy and \$524,000 is the Hard Road Levy. The total is \$852,410.00. **Trustee Woods** reported that any increase over last year went into the paving of the roads.

Trustee Woods moved to adopt **ORDINANCE NUMBER 2021-0-04, the ANNUAL TAX LEVY FOR ROAD PURPOSES – 2021 AND CERTIFICATION OF A SPECIAL TAX PURSUANT TO SECTION 6-601 (605 ILCS 5/6-601, ET SEQ.) OF THE HIGHWAY CODE**. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes and Woods, Supervisor Schumann. Nays. None. Motion carried 4-0.

b. Policy and Personnel – Supervisor Schumann

Supervisor Schumann stated that she had no report. **Supervisor Schumann** reported that Heather Malloy returned to work today from her maternity leave. Assessor Maloney thanked the girls in the office for all their help during Heather’s absence.

c. Technology, Automation and Information – Trustee Riley

Trustee Riley did not attend the meeting so there was no report.

d. Buildings and Grounds – Trustee Jeanes

Trustee Jeanes stated that she had no report for the Board.

e. Public Services and Health – Trustee Abuzir

Trustee Abuzir reported the following for the month of November, 2021.

Cholesterol	\$	145.00
Health Service Fees	\$	235.00

Total \$ 380.00

Unfinished Business

There was no unfinished business for the Board.

New Business:

There was no new business for the Board.

Citizens Wishing to Address the Board

There were no citizens wishing to address the Board at this meeting

Executive Session

There was no motion to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:00 P.M. **Supervisor Schumann** seconded the motion. The motion was passed unanimously.

Jane A. Nolan

Clerk

Palos Township

**PALOS TOWNSHIP
COMBINED BILL AUDIT AND ROAD AND BRIDGE DISTRICT MEETING
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465**

December 27, 2021 – 6:30 P.M.

Call to Order

The Combined Bill Audit and Road and Bridge District Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois 60465 at 6:30 P.M.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann and Highway Commissioner Adams. Also present was Township Attorney Erik Peck and Road and Bridge Administrative Assistant, April Schrader

Officials present: Clerk Jane Nolan
Assessor Robert Maloney

Others Present: April Schrader, Administrative Assistant of the Road and Bridge District (Palos)

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Disposition of Minutes from the Previous Meeting

- a. **Approval of Minutes of the Combined Bill Audit and Road and Bridge District Meeting of November 22, 2021.**

Trustee Woods moved to approve the minutes of the Combined Bill Audit and Road and Bridge District Meeting of November 22, 2021. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, and Supervisor Schumann. Nays: None. Motion carried 5-0.

Special Presentations/Communications

There were no special presentations or communications at this meeting.

Reports of Officials

a. Supervisor

1. Township Holiday Distribution 2021

Supervisor Schumann reported that the distribution has changed due to the pandemic. Gift cards are mailed out to residents and some residents receive bags of groceries if they request them. Not as many residents asked for groceries as before the pandemic. Thank you to the Palos Lions Club that donated 16 \$100.00 gift cards for the Holiday Distribution.

b. Clerk Nolan

1. TOI Certification for Continuing Education

Clerk Nolan reported that the TOI Certification for Continuing Education Program from TOI is no longer in existence. Palos Township has participated in this program since 2005 (if the township participated before this date no record has been found) earning education credits to keep them informed. These education sessions allowed township officials to be better educated about everything that concerned their positions. For many years Palos Township had the highest number of education credits in the state.

c. Highway Commissioner

Highway Commissioner Adams stated that the road district had a change recently concerning patching township roads. Lindahl Brothers Asphalt developed a new cold patch for asphalt, Palos Road District has been using a lot of the cold patch with no cost to the township. This is because the Road District is trying it out. During the month of December much road work was done. The road district is getting ready for winter. The December weather was good and salt is the same price it was last year.

Attorney's Report

a. Ratification of the \$250.00 donation to Pathlights in Palos Heights

Attorney Peck

Trustee Woods moved to re-affirm the passing of the \$250.00 donation to Pathlights in Palos Heights. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Attorney Peck stated that the levies have been filed and he will transmit the clerk the certification receipts for the levies.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Bills and Warrants Dated January 1, 2022.

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants in the amount of \$31,769.03. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0

2. Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated January 1, 2022.

Trustee Woods moved to approve the audit of the Road and Bridge District Fund Bills and Warrants in the amount of \$50,118.78 and the Administrative Expense in the amount of \$6,152.10 for a total of \$56,271.10. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley, and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

3. Audit and Approval of General Assistance Fund Bills Dated January 1, 2022.

Supervisor Schumann moved to approve the audit of the General Assistance Fund Bills dated January 1, 2022. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

b. Policy and Personnel – Supervisor Schumann

Supervisor Schumann stated that she had no report for the Board.

c. Technology, Information and Automation – Trustee Riley

Trustee Riley stated that he had no report for the Board.

d. Buildings and Grounds – Trustee Jeanes

Trustee Jeanes stated that she had no report for the Board.

e. Public Services and Health – Trustee Abuzir

Trustee Abuzir stated she had no report for the Board.

Unfinished Business

Highway Commissioner Adams discussed bills that the Township and Road and Bridge District pay together. He also discussed IPWAMAN, an organization in which the Township and Road District participate together.

New Business

Clerk Nolan circulated various ads the Township has put in the local papers recently.

Citizen's Wishing to Address the Board

There were no citizens wishing to address the Board.

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Jeanes** moved to adjourn the meeting at 6:45 P.M. **Trustee Woods** seconded the motion. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan

Clerk

Palos Township

PALOS TOWNSHIP
STATE OF ILLINOIS
COUNTY OF COOK

From: Town Fund

Date: January, 2022 for February, 2022 Bill Audit

This is to certify that the following sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

No.	Date	Vendor	Purpose	Amount (GROSS)	Account Number	Check #
1	2/1/2022	Tasneem Abuzir	Payroll		10-0500	Debit
2	2/1/2022	Gene Adams	Payroll		10-0400	Debit
3	2/1/2022	Alice Batol Delrosario	Payroll		30-0300	Debit
4	2/1/2022	Tasneem Abuzir	Payroll		10-0500	Debit
5	2/1/2022	Megan Catrambone	Payroll		10-0700	Debit
6	2/1/2022	Carol Chamales	Payroll		30-0200	Debit
7	2/1/2022	Joan Davis	Payroll		10-0700	Debit
8	2/1/2022	Elise Farrell	Payroll		30-0200	Debit
9	2/1/2022	Diane Goerg	Payroll		10-0700	Debit
10	2/1/2022	Colleen Grant Schumann	Payroll		10-0100	Debit
11	2/1/2022	Walter A. Halek DPM	Payroll		30-0400	Debit
12	2/1/2022	Pamela Jeanes	Payroll		10-0500	Debit
13	2/1/2022	Kathryn Keiffer	Payroll		30-0200	Debit
14	2/1/2022	Kathleen Khan	Payroll		30-0200	Debit
15	2/1/2022	Jennifer Leedy	Payroll		30-0500	Debit
16	2/1/2022	Heather Malloy	Payroll		20-0100	Debit
17	2/1/2022	Robert Maloney	Payroll		10-0300	Debit
18	2/1/2022	Paula Neidenbach	Payroll		30-0200	Debit
19	2/1/2022	Jane Nolan	Payroll		10-0200	Debit
20	2/1/2022	Debra Ramos	Payroll		30-0200	Debit
21	2/1/2022	Richard C. Riley	Payroll		10-0500	Debit
22	2/1/2022	Luciano Valdez	Payroll		30-0300	Debit
23	2/1/2022	Alicia Vodicka	Payroll		30-0200	Debit
24	2/1/2022	Brent Woods	Payroll		Split	Debit
25	2/1/2022	E.F.T.P.S.	Payroll - Employer Medicare Expense		Split	Debit
26	2/1/2022	E.F.T.P.S.	Payroll - Employer FICA Expense		Split	Debit
27	2/1/2022	E.F.T.P.S.	Payroll - Employer Unemployment Tax		10-1200	Debit
28	2/1/2022	IMRF - Town Fund Portion	Pension Contributions Employer Portion Town		Split	Debit
29	2/1/2022	Payroll Processor	Payroll Processing Fees		12-1600	Debit
30	2/1/2022	Peerless Network	Telephone Services	\$ 438.38	11-1300	29333
33	2/1/2022	Central Management Services	Health Insurance	\$5,478.00	Split	29334
34	2/1/2022	ComEd	Utilities- Electric	\$ 274.61	11-2000	29335
35	2/1/2022	Tressler, LLP	Legal Services	\$ 1,657.94	12-1300	29336
36	2/1/2022	Office Depot	Office Supplies	\$ 406.91	13-1000	29337
37	2/1/2022	Dashmire Lika	Cleaning Services	\$ 1,195.00	14-1200	29338
38	2/1/2022	Valic	Voluntary Employee Deduction	\$ 150.00	10-1510	29339
39	2/1/2022	Valic	Voluntary Employee Deduction	\$ 350.00	10-1510	29340
40	2/1/2022	The Big Blue Box	Contain-It Rental	\$ 89.00	33-1400	29341
41	2/1/2022	Shred-It	Document Disposal	\$ 110.77	12-1700	29342
42	2/1/2022	Comcast	Publication/Subscriptions	\$ 287.72	11-1200	29343
43	2/1/2022	Tri-State Disposal	General Waste Disposal	\$82.13	14-1600	29344
44	2/1/2022	Nicor Gas	Utilities - Gas	\$370.15	11-2000	29345
45	2/1/2022	IT Savvy	Equipment Maintenance	\$93.37	13-1600	29346
46	2/1/2022	NCPERS	Voluntary Life Insurance	\$48.00	10-1510	29347
47	2/1/2022	Duke'sAce Hardware	Building Maintenance	\$43.96	14-1000	29348
48	2/1/2022	Richard Demma E.A.	Bookkeeping/Accounting	\$765.00	10-1700	29349
49	2/1/2022	Diane Goerg	Travel & Transportation	\$18.29	10-1700	29350
50	2/1/2022	Park Printing	Printing	\$436.00	12-1000	29351
51	2/1/2022	Dearborn National Life Ins.	Life Insurance	\$64.14	10-1500	29352
52	2/1/2022	McKesson	Medical Supplies	\$14.46	31-2000	29353
53	2/1/2022	Richard Brandt	Building Maintenance	\$200.00	14-1000	29354
54	2/1/2022	ULINE	Office Supplies	\$112.07	13-1000	29355
55	2/1/2022	Southwest Regional Publishing	Publishing & Advestising	\$305.00	11-1000	29356
56	2/1/2022	Chalet Florist	Contingencies	\$295.76	21-1400	29357
57	2/1/2022	City of Palos Hills Community Resource & Rec.	P.A.S.T.E. Transportation Agreement	\$12,000.00	40-1300	29358
58	2/1/2022	C&J Office Machines	Equipment Maintenance	\$99.95	13-1600	29359
59	2/1/2022	Safe & Sound Systems, Inc.	Alarm System	\$576.00	14-1500	29360

\$25,962.61

Total for February, 2022

Additional Expenditures February, 2022

- 1
- 2
- 3
- 4
- 5
- 6

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Supervisor

Co-signed:

Township Clerk