



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE SPECIFIED BELOW AT THE DATE, TIME AND LOCATION SPECIFIED BELOW; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA

**PALOS TOWNSHIP
BOARD MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

August 28, 2023 - 6:30 PM

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Approval of Prior Meeting's Minutes

A. Approval of Palos Township Board Meeting Minutes of July 24, 2023

5. Recognitions / Proclamations / Presentations / Communications

6. Reports of Officials

A. Supervisor/Treasurer

1. Resolution No. 2023-R-06 Resolution Authorizing the Appointment of New Trustee to the Palos Fire Protection District

B. Clerk

1. **REAL ID BEGINNING MAY 7, 2025 FYI**

2. **Governor Signs Pappas' Historic Property Tax Reform Law Cutting the Interest on Late Taxes from 18 Percent to 9 Percent. FYI**

3. **Illinois Townships Attorneys Association September 8, 2023 Peoria Marriott Per Marquette FYI**

C. Highway Commissioner

7. Attorney's Report

8. Reports of Standing Committees

A. Finance and Administration - Trustee Woods

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

1. 1. Audit and Approval of Town Fund Bills and Warrants Dated September 1, 2023
2. Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated September 1, 2023
3. Audit and Approval of General Assistance Fund Bills Dated September 1, 2023

B. Policy and Personnel - Supervisor Schumann

C. Technology, Automation and Information - Trustee Riley

D. Buildings and Grounds - Trustee Jeanes

1. Motion to approve payment of the Concrete Pad for the Generator Including the Area and Fence for the Dumpster in the amount of \$4465.00
2. Motion to approve payment of the Sealing and Striping of the Township Parking Lot in the amount of \$5,767.68

E. Public Services and Health - Trustee Abuzir

9. Unfinished Business

10. New Business

11. Citizens wishing to address the Board

12. Executive Session (If determined necessary)

13. Adjournment

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

**PALOS TOWNSHIP BOARD MEETING
10802 S. ROBERTS ROAD
PALOS HILLS, ILLINOIS 60465**

July 24, 2023 – 6:30 P.M.

Call to Order

The Palos Township Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois 60465 at 6:30 P.M.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Jeanes, and Woods, Supervisor Schumann, and Highway Commissioner Adams. Trustee Riley entered the meeting at 6:40 P.M.

Officials present: Clerk Jane Nolan
Assessor Robert Maloney

Others present: April Schrader, Administrative Assistant, Road and Bridge District (Palos)

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Approval of Prior Meeting's Minutes

A. Approval of the Palos Township Board Meeting Minutes of June 29, 2023.

Trustee Woods moved to approve the minutes of the June 29, 2023 Township Board Meeting. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

Recognitions/Proclamations/Presentations/Communications

There were no Recognitions/Proclamations/Presentations/Communications at this meeting.

Reports of Officials

A. Supervisor/Treasurer

1. Discussion of new Trustee position for Palos Fire Protection District and re-appointment of Todd Thielmann

Supervisor Schumann stated that there will be an appointment of a new trustee for the Palos Fire Protection District. The Board members all have the resumes of the people who wish to be appointed and have had the necessary time to peruse them. There are four residents who sent in resumes. The appointment will happen at the next meeting. There was no discussion at this meeting concerning this.

B. Clerk

1. MTA TOWNSHIP SYMPOSIUM THURSDAY, SEPTEMBER 24, 5:00 P.M.

Clerk Nolan explained the details of this. The last few times this occurred it was on a Saturday. They changed it to a week night so more officials could attend.

2. House Bill 1465 was signed Friday, June 30, 2023. This amends the Illinois Highway Code. In provisions concerning the performance of functions by the high district, provides the exemption for professional services, when the cost of construction, materials, supplies shall be let to the lowest possible bidder if specified conditions are met. Effective immediately.

Clerk Nolan reported that this is an FYI for the Board. The township has been aware of this bill with the change, but she thought they might want the official language.

3. Cook County Board unanimously passes repeal of Cook County Wheel Tax Ordinance. It Takes Effect June 30, 2023

Clerk Nolan stated that Palos Township played a large part in the collection of the Wheel Tax Ordinance fees for many years, and many residents paid large amounts of money in fines for this yearly.

C. Highway Commissioner

Commissioner Adams reported there are many boulders on the side of roads which he feels are a hazard to motorists. He wonders if there is an Illinois Code the road district can refer to or should the township just send a letter to the landscapers and residents involved in this? **Attorney Peck** stated that state law prohibits any permanent structures in the right-of-way. There will be an ordinance passed by the Highway Commissioner specifically prohibiting boulders, etc. **Attorney Peck** will draft a letter to be sent out to the residents pertaining to this.

Commissioner Adams discussed the street contract going in for the repairing of the road in Palos Township. He is still waiting for the engineer to re-draft his proposal after core samples were done on two streets, and it was found that the base of the street was not sufficient to re-pave. The engineer is drawing up a new set of plans.

There have been complaints about 133rd Street concerning the grass mats that were not pinned into the shoulder of the ditch.

There was a problem with tree limbs that a resident put out on the street after they fell on her property at 85th Avenue.

The Highway Commissioner's Conference will take place in **Peoria** on August 1, 2, and 3, 2023. **Commissioner Adams** has an agenda if anyone is interested. **Commissioner Adams** stated that he does not have money in his budget set aside for public sidewalks. He thinks there will need to be a modification to his budget of about \$20,000.00. This money would be for hazardous replacement of sidewalks. The budget would be amended by an ordinance. **Commissioner Adams** will keep a record of the total cost of this

project. The road district has been mowing on the side of the roads and picking up tree branches.

Attorney's Report

Attorney Peck introduced two resolutions for the Board's consideration.

a. RESOLUTION 2023-R-04 A RESOLUTION AUTHORIZING THE REAPPOINTMENT OF MARGUERITE HODEK AS A TRUSTEE OF THE NORTH PALOS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Trustee Woods moved to adopt RESOLUTION 2023-R-04 A RESOLUTION AUTHORIZING THE REAPPOINTMENT OF MARGUERITE HODEK AS A TRUSTEE OF THE NORTH PALOS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES.

Supervisor Schumann seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: 1. Motion carried 4-0.

b. RESOLUTION NO. 2023-R-05 A RESOLUTION AUTHORIZING THE REAPPOINTMENT OF TODD THIELMAN AS A TRUSTEE OF THE PALOS FIRE PROTECTION DISTRICT BOARD OF TRUSTEES

Supervisor Schumann moved to adopt RESOLUTION NO. 2023-R-05 A RESOLUTION AUTHORIZING THE REAPPOINTMENT OF TODD THIELMAN AS A TRUSTEE OF TE PALOS FIRE PROTECTION BOARD OF TRUSTEES. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

c. Remote Meeting Policy

Attorney Peck stated that the Township has a remote meeting policy. He will send a copy of the policy to **Clerk Nolan**.

Reports of Standing Committees

A. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Bills and Warrants Dated August 1, 2023

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants Dated August 1, 2023 in the amount of \$17,925.77. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

2. Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated August 1, 2023

Trustee Woods moved to approve the audit of the Road and Bridge District Fund Bills Dated August 1, 2023 in the amount of \$25,640.68, and Administrative Expense in the amount of \$6,389.69 for a total of \$32,030.37. **Trustee Abuzir** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

3. Audit and Approval of General Assistance Fund Bills Dated August 1, 2023

Supervisor Schumann moved to approve the audit of the General Assistance Fund Bills Dated August 1, 2023. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

B. Policy and Personnel – Supervisor Schumann

Supervisor Schumann informed the Board that the township has a therapy dog visiting the township for a few weeks. There are no new personnel issues.

C. Technology, Automation and Information – Trustee Riley

Trustee Riley stated that he had no report for the Board.

D.Buildings and Grounds – Trustee Jeanes

1. Authorization to accept the proposal from Trupower Generator for the purchase and installation of a Generac Generator for the Township Hall.

Trustee Jeanes moved to authorize and accept the proposal from Trupower Generator for the purchase and installation of an Generac Generator for Township Hall. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Trustee Jeanes stated that a concrete pad is necessary for the generator which will include the area for the dumpster. This also includes the fence for the dumpster.

There was no opposition to the concrete pad, etc. from the Board who unanimously agreed to these improvements. This will be ratified at the next Township Board Meeting which will include the price of the pad, etc.

Trustee Jeanes informed the Board that the parking lot needs to be sealed and striped. She stated that the person who will be completing this project can do this work and is available the weekend of August 12.

There was a discussion of sealing and striping the parking lot and the Board directed Trustee Jeanes to proceed. This will be addressed at the next meeting.

E.Public Services and Health – Trustee Abuzir

Trustee Abuzir reported the Cholesterol and Health Service fees for the month of June as follows:

Cholesterol	\$155.00
Health Service Fees	\$644.65
Total	\$799.65

Unfinished Business

Trustee Woods discussed a new agenda with the Board. He wants to refresh our agenda by adding a consent calendar. He passed out copies to the Board members, and one to the Clerk. Most items to be voted on would be placed on the consent agenda. Trustee Woods said he did a survey of all the municipalities and townships in Cook County. The Board would like the Public Comment placed at the end of the meeting. (agenda) **Attorney Peck** feels it is better for the residents to speak at the end. The residents can communicate their concerns to the Board members at any time. This agenda would be uploaded onto our templet. The Board will discuss this agenda in greater depth at the next meeting.

Trustee Woods discussed the purchasing index. He feels the index numbers can be increased. If this is done the Supervisor would be able to have a higher spending authority. The purchasing index could be increased with an amendment. This can be discussed at the next meeting.

New Business

There was no new business to come before the Board. **Assessor Maloney** reported that appeals are very busy. The end date of appeals at the township is August 11, 2023. Please contact the township with any questions concerning this.

Citizens Wishing to Address the Board

There were no citizens who wished to address the Board.

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Jeanes** moved to adjourn the meeting at 7:25 P.M. **Trustee Woods** seconded the motion. The motion was passed unanimously.

Meeting Adjourned.

Jane A. Nolan

Clerk

Palos Township

Unfinished Business

There was no unfinished business to come before the Board.

New Business

There was no new business to come before the Board.

Citizens Wishing to Address the Board

There were no citizens who wished to address the Board.

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:11 P.M. The motion was passed unanimously.

Meeting adjourned.

Jane A. Nolan

Clerk

Palos Township



Township of Palos

BILL AUDIT

August 2 - September 1, 2023

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT
1411101 OLD NATIONAL						
08/02/2023	Check	29993	Santiago Delgado		10-20-30-102 102030:LANDSCAPING/GROUNDS MAINTENANCE	(180.00)
08/15/2023	Check	29994	City of Palos Hills		10-20-20-104 102020:UTILITIES	(70.58)
08/15/2023	Check	29995	Trupower Generator Service		10-20-30-101 102030:BUILDING MAINTENANCE	(10,000.00)
08/15/2023	Check	29996	Goldy Locks		10-20-30-101 102030:BUILDING MAINTENANCE	(331.00)
08/15/2023	Check	29997	Trupower Generator Service		10-20-30-101 102030:BUILDING MAINTENANCE	(3,000.00)
08/18/2023	Check	29998	McGill Construction Co. LLC		10-20-30-101 102030:BUILDING MAINTENANCE	(5,767.68)
08/18/2023	Check	29999	Trupower Generator Service		10-20-30-101 102030:BUILDING MAINTENANCE	(2,568.40)
09/01/2023	Check	30000	Peerless Network		10-10-20-104 101020:TELEPHONE	(381.47)
09/01/2023	Check	30001	Com Ed		10-20-20-104 102020:UTILITIES	(512.14)
09/01/2023	Check	30002	Valic		10-10-10-207 101010:EMPLOYEE PAID BENEFITS	(150.00)
09/01/2023	Check	30003	The Big Blue Box		10-40-40-106 104040:OTHER SUPPLIES/MATERIALS	(89.00)
09/01/2023	Check	30004	Lika Construction Chicago		10-20-30-103 102030:CUSTODIAL/CLEANING SERVICES	(1,195.00)
09/01/2023	Check	30005	Richard Demma & Associates		10-10-30-106 101030:BOOKKEEPING SERVICES	(765.00)
09/01/2023	Check	30006	Ncpers		10-10-10-207 101010:EMPLOYEE PAID BENEFITS	(48.00)
09/01/2023	Check	30007	Richard Brandt		10-20-30-101 102030:BUILDING MAINTENANCE	(100.00)
09/01/2023	Check	30008	Tri-State Disposal Inc.		10-20-20-102 102020:GENERAL WASTE DISPOSAL	(86.49)
09/01/2023	Check	30009	Central Management Services - LGHP		-Split-	(4,612.00)
09/01/2023	Check	30010	Nicor Gas		10-20-20-104 102020:UTILITIES	(57.54)
09/01/2023	Check	30011	Automatic Door Authority		10-20-30-101 102030:BUILDING MAINTENANCE	(523.00)
09/01/2023	Check	30012	McKesson Medical Surgical		10-40-20-117 104020:MEDICAL SUPPLIES	(905.74)
09/01/2023	Check	30013	C & J OFFICE MACHINES		10-10-30-111 101030:MAINTENANCE OF EQUIPMENT	(99.95)
09/01/2023	Check	30014	Stericycle, Inc.		10-10-30-109 101030:DOCUMENT DISPOSAL	(128.69)
09/01/2023	Check	30015	Amazon Capital Services		-Split-	(349.15)
09/01/2023	Check	30016	Trupower Generator Service		10-20-30-101 102030:BUILDING MAINTENANCE	(19,349.32)
09/01/2023	Check	30017	Bill Vodak Excavating		10-20-30-101 102030:BUILDING MAINTENANCE	(4,465.00)
09/01/2023	Check	30018	Imagetech		10-10-40-102 101040:TECHNOLOGY EQUIPMENT	(266.72)
09/01/2023	Check	30019	Reliable Fire & Security		10-20-30-101 102030:BUILDING MAINTENANCE	(157.70)
09/01/2023	Check	30020	Tressler LLP		10-10-30-105 101030:LEGAL SERVICES	(2,128.50)
09/01/2023	Check	30021	Jane Nolan		10-10-10-210 101010:TRANSPORTATION/TRAVEL	(49.78)
09/01/2023	Check	30022	P.A.T.S.E.		10-50-30-114 105030:P.A.T.S.E. TRANSPORTATION	(14,000.00)
09/01/2023	Check	30023	ODP Business Solutions		-Split-	(461.17)
09/01/2023	Check	30024	Southwest Conference of Mayors		10-10-10-211 101010:CONFERENCES/MEETINGS	(700.00)
09/01/2023	Check	30025	Petty Cash		10-10-40-108 101040:OTHER SUPPLIES/MATERIALS	(400.00)
09/01/2023	Check	30026	Township Supervisors of IL		10-10-30-104 101030:MEMBERSHIPS/DUES	(40.00)
09/01/2023	Check	30027	Joyce Black		10-30-20-105 103020:CONTINGENCIES	(2,237.50)
09/01/2023	Check	30028	Comcast		10-10-30-102 101030:TECHNOLOGY/AUTOMATION SERVICES	(453.79)
Total for 1411101 OLD NATIONAL						\$ (76,630.31)

Note

This is to certify that the foregoing sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

Township Supervisor

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Clerk