



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE SPECIFIED BELOW AT THE HOUR OF 7:00 P.M. AT 10802 SOUTH ROBERTS ROAD, PALOS HILLS, ILLINOIS; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA

**PALOS TOWNSHIP
COMBINED BILL AUDIT & ROAD DISTRICT MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

July 22, 2019 - 6:30 PM

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Disposition of minutes from previous meetings
 - a. Approval of Minutes - Meeting of June 24, 2019
4. Special Communications, if any
5. Reports of Officials
 - a. Supervisor
 - b. Clerk
 - c. Highway Commissioner
6. Attorney's Report
7. Reports of Standing Committees
 - a. Finance and Administration - Trustee Woods
 1. Audit and Approval of Town Fund Bills & Warrants - August 1, 2019
 2. Audit and Approval of Road and Bridge Fund Bills and Warrants - August 1, 2019
 3. Audit and Approval of GA Warrants - August 1, 2019
 - b. Policy and Personnel - Supervisor Schumann
 - c. Technology, Information and Automation - Trustee Riley
 - d. Buildings and Grounds - Trustee Jeanes

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

e. Public Services and Health - Trustee Brannigan

8. Unfinished Business

9. New Business

a. Clear Energy - Mr. James R. Seay, CEO

10. Citizens Wishing to Address the Board

11. Executive Session, If Needed

12. Adjournment

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Item Attachment Documents:

- a. Approval of Minutes - Meeting of June 24, 2019

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

**PALOS TOWNSHIP
COMBINED BILL AUDIT AND ROAD AND BRIDGE DISTRICT MEETING
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465**

JUNE 24, 2019 – 6:30 P.M.

Call to Order and Roll Call

The Combined Bill Audit and Road and Bridge District Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois, at 6:34 P.M. Roll call was taken by the **Clerk** of the Township, **Jane Nolan**. Present were Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann and Highway Commissioner Adams. Also present was Township Attorney **Erik Peck** and Road and Bridge Administrative Assistant, **April Schrader**.

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Disposition of Minutes from Previous Meeting

- a. **Approval of the Minutes of the Combined Bill Audit and Road and Bridge District Meeting – May 27, 2019**

Trustee Woods moved to approve the minutes of the May 27, 2019, Combined Bill Audit and Road and Bridge District Meeting. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Special Presentations/Communications

There were no special presentations or communications at this meeting.

Reports of Officials

a. Supervisor Schumann

1. Consideration of Participation in the Palos Heights Classic Car Show.

Supervisor Schumann informed the Board that we will be a sponsor for the Palos Heights Classic Car Show. This will take place on July 18, 2019, in Palos Heights on Harlem Avenue. The Township sent their logo to be part of the sponsorship of the show.

Trustee Woods moved to proceed with the payment for the Palos Heights Classic Car Show. **Trustee Jeanes** seconded the Motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

b. Clerk

Update on the TOCC Annual Meeting, June 12, 2019.

Clerk Nolan reported that the Annual TOCC Meeting went very well. There were reports from all of the committees and a featured speaker. Dr. Baraket and Tasneem Abuzir joined Palos Township for the evening. The newly elected officers for TOCC for the next two years were announced. They are President Timothy Heneghan (Schaumburg), Vice-President Katy Dolan Baumer (Hanover), Secretary Jane Nolan (Palos) and Treasurer Fran Sitkiewicz (Riverside).

c. Highway Commissioner

Highway Commissioner Adams reported that he had several important meetings this month. He attended the Highway Commissioners of Illinois Meeting at Bonnell Industries with vendors, and a meeting of the directors in the state for the Education Conference in Peoria. He also attended the TOCC Annual Meeting in September. He felt that meeting was not as well attended as usual, but Palos Township had good attendance.

Attorney's Report

Attorney Peck stated that he had no report for the Board.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Bills and Warrants Dated July 1, 2019.

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

2. Audit and Approval of Road and Bridge Fund Bills and Warrants Dated July 1, 2019

Trustee Woods moved to approve the audit of the Road and Bridge Fund Bills and Warrants in the amount of \$26, 868.08 and the Administrative Expense in the amount of \$5,721.85 for a total of Road and Bridge Fund bills of \$29, 589.93. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

3. Audit and Approval of General Assistance Fund Bills Dated July 1, 2019.

Supervisor Schumann moved to approve the audit of the General Assistance Fund Bills. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

At this time **Trustee Woods** asked the audience if they were prepared to speak. They were prepared to speak. The remainder of the meeting will continue, and the Public Hearings and approval of the budgets will begin after the audience participation which will be at 7:00 P.M. or after.

b. Policy and Personnel – Supervisor Schumann

Supervisor Schumann stated that she had no new issues for policy and personnel for presentation to the Board.

c. Technology, Information and Automation-Trustee Riley

Trustee Riley stated that he had no report for the Board.

d. Building and Grounds – Trustee Jeanes

Trustee Jeanes stated that she had no report for the Board.

e. Public Services and Health – Trustee Brannigan

Trustee Brannigan reported that the Township Health Fair was very well attended with many residents and vendors. She thanked the Health Services staff for all the work they did to make the Health Fair a success for Township Day. It was decided that Saturday appeared to be a better choice for the function than a weekday.

Unfinished Business

There was no unfinished business before the Board.

Citizens Wishing to Address the Board

Several citizens from Palos Park, 13302 104th Avenue, attended the meeting to discuss their flooding problems with their driveway. They are new residents and are looking for help from the township. **Commissioner Adams** offered some ideas to help with their problem. There was an involved discussion including questions and answers concerning the situation. **Commissioner Adams** suggested that they fill in their front yard with dirt and then the water will flow to the ditch. Their yard is almost a detention pond. The prior owner is deceased. They are looking for more help from the township than they feel they are receiving. There were pictures passed. The residents will have to replace their culvert. **Trustee Woods**

told the residents that after the meeting he would give them some names to contact that may be able to give them a better deal.

Another resident, Frances E. Tourdat, RDHBS, Executive Director, has been doing oral health presentations in Palos Township for years. Her organization is a 5013C and she is asking the Board to consider doing a grant for them. They can also do a presentation for the Board about their organization. She left the information with Supervisor Schumann.

At this time the first Public Hearing for the adoption of the Annual Budget and Appropriation for the Township and the General Assistance Fund took place.

Consideration of Ordinance 2019-0-01, adopting the Annual Budget and Appropriation of the Township and the General Assistance Fund.

Trustee Woods moved to adopt **ORDINANCE 2019-0-01 BUDGET & APPROPRIATION ORDINANCE FOR PALOS TOWNSHIP, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING APRIL 1, 2018 AND ENDING MARCH 31, 2019.** **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

The Public Hearing for the adoption of the Annual Budget and Appropriation for the Road and Bridge District 2019-01-0 took place.

Consideration of Ordinance 2019-01-0 Adopting the Budget and Appropriation for the Road and Bridge District.

Trustee Woods moved to adopt **ORDINANCE 2019-01-0 BUDGET & APPROPRIATION ORDINANCE FOR THE PALOS TOWNSHIP ROAD AND BRIDGE DISTRICT, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING APRIL 1, 2018 AND ENDING MARCH 31, 2019.** **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:20 P.M. **Trustee Jeanes** seconded the motion. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan
Clerk
Palos Township

Item Attachment Documents:

1. Audit and Approval of Town Fund Bills & Warrants - August 1, 2019

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

PALOS TOWNSHIP
STATE OF ILLINOIS
COUNTY OF COOK

From: **Town Fund**

Date: **July 22, 2019 for August 1, 2019 Bill Audit**

This is to certify that the following sums will be paid by the **TREASURER** of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

No.	Date	Vendor	Purpose	Amount (GROSS)	Account Number	Check #
1	8/1/2019	Gene Adams	Payroll		10-0400	Debit
2	8/1/2019	Alice Batol Delrosario	Payroll		30-0300	Debit
3	8/1/2019	Sharon Brannigan	Payroll		10-0500	Debit
4	8/1/2019	Megan Catrambone	Payroll		10-0700	Debit
5	8/1/2019	Carol Chamales	Payroll		30-0200	Debit
6	8/1/2019	Joan Davis	Payroll		10-0700	Debit
7	8/1/2019	Samantha Goerg	Payroll		10-0700	Debit
8	8/1/2019	Colleen Grant Schumann	Payroll		10-0100	Debit
9	8/1/2019	Walter A. Halek DPM	Payroll		30-0400	Debit
10	8/1/2019	Pamela Jeanes	Payroll		10-0500	Debit
11	8/1/2019	Kathryn Keiffer	Payroll		30-0200	Debit
12	8/1/2019	Kathleen Khan	Payroll		30-0200	Debit
13	8/1/2019	Jennifer Leedy	Payroll		30-0500	Debit
14	8/1/2019	Robert E. Maloney	Payroll		10-0300	Debit
15	8/1/2019	Heather Malloy	Payroll		20-0100	Debit
16	8/1/2019	Paula Neidenbach	Payroll		30-0200	Debit
17	8/1/2019	Jane Nolan	Payroll		10-0200	Debit
18	8/1/2019	Debra Ramos	Payroll		30-0200	Debit
19	8/1/2019	Richard C. Riley	Payroll		10-0500	Debit
20	8/1/2019	Luciano Valdez	Payroll		30-0300	Debit
21	8/1/2019	Alicia Vodicka	Payroll		30-0200	Debit
22	8/1/2019	Brent Woods	Payroll		Split	Debit
23	8/1/2019	E.F.T.P.S.	Payroll - Employer Medicare Expense		Split	Debit
24	8/1/2019	E.F.T.P.S.	Payroll - Employer FICA Expense		Split	Debit
25	8/1/2019	E.F.T.P.S.	Payroll - Employer Unemployment Tax		10-1200	Debit
26	8/1/2019	IMRF - Town Fund Portion	Pension Contributions Employer Portion Town		Split	Debit
27	8/1/2019	Payroll Processor	Payroll Processing Fees		12-1600	Debit
28	8/1/2019	Dearborn Life Ins. Co.	Life Insurance	\$ 17.25	10-1500	
29	8/1/2019	NCPERS Group Life Ins.	Voluntary Group Life Insurance	\$ 48.00	10-1510	
30	8/1/2019	Valic c/o Jp Morgan Chase Bank	Employee Voluntary 457b Contrib. Plan	\$ 50.00	10-1510	
31	8/1/2019	Jane Nolan	Reimbursement - Transporation & Travel	\$ 46.56	10-1700	
32	8/1/2019	League of Women Voters Palos - Orland Area	Publishing & Advertsing	\$ 100.00	11-1000	
33	8/1/2019	Village View Publications, Inc	Publications & Subscriptions	\$ 150.00	11-1200	
34	8/1/2019	Reporter Newspaper	Publications & Subscriptions	\$ 299.00	11-1200	
35	8/1/2019	Comcast	Publications & Subscriptions	\$ 248.60	11-1200	
36	8/1/2019	Call One	Telephone Service	\$ 451.92	11-1300	
37	8/1/2019	Professional Protection Specialists Inc	Contingencies	\$ 540.00	11-1400	
38	8/1/2019	IL Environmental Protection Agency Division of Water Pollution Control	Contingencies	\$ 500.00	11-1400	
39	8/1/2019	P.L.O.W.S.	Contingencies	\$ 1,260.00	11-1400	
39	8/1/2019	ComEd	Utilities - Electric	\$ 470.19	11-2000	
40	8/1/2019	Nicor Gas	Utilities - Gas	\$ 41.48	11-2000	
41	8/1/2019	Township Officials of Cook County Trustees Division	Membership & Dues	\$ 175.00	12-1200	
42	8/1/2019	Tressler LLP	Legal Service	\$ 2,035.00	12-1300	
43	8/1/2019	Richard Demma. E.A.	Bookkeeping / Accounting	\$ 765.00	12-1400	
44	8/1/2019	Shred - It	Document Disposal	\$ 54.48	12-1700	
45	8/1/2019	Office Depot	Office Supplies	\$ 193.28	13-1000	
46	8/1/2019	P.F. Pettibone & Co.	Office Supplies	\$ 98.95	13-1000	
47	8/1/2019	Petty Cash	Other Supplies & Materials	\$ 400.00	13-1400	
48	8/1/2019	United States Postal Service	Other Supplies & Materials	\$ 550.00	13-1400	
49	8/1/2019	Cottage Sheet Metal LLC	Building Maintenance	\$ 350.00	14-1000	
50	8/1/2019	Santiago Delgado	Landscaping & Ground Maintenance	\$ 350.00	14-1100	
51	8/1/2019	Dashmire Lika	Cleaning Service	\$ 795.00	14-1200	
52	8/1/2019	Tri-State Disposal	General Waste Disposal	\$ 75.35	14-1600	
53	8/1/2019	McKesson	Medical Supplies	\$ 798.97	31-2000	
54	8/1/2019	Sharon Brannigan	Reimbursement - H.S. Contain - It Rental	\$ 89.00	33-1400	
55	8/1/2019	CMS	Local Government Health Care	\$ 2,839.00	Split	

Total for August 2019 \$ 13,792.03

Additional Expenditures from July 2019

1	7/12/2019	Township Officials of IL Annual Conference	Meeting & Conference	\$ 380.00	10-1800	
2	7/20/2019	Costco	Other Supplies & Materials		13-1400	
3	7/22/2019	City Of Palos Hills	Utilities - Water & Sewer	\$ 71.52	11-2000	

Total added to July 2019 \$ 451.52

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Supervisor

Co-signed:

Township Clerk

Item Attachment Documents:

2. Audit and Approval of Road and Bridge Fund Bills and Warrants - August 1, 2019

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

**PALOS TOWNSHIP ROAD AND BRIDGE
STATE OF ILLINOIS
COUNTY OF COOK**

This is to certify that the following sums will be paid by the **TREASURER** of **PalosTownship** to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the **JULY 22, 2019** on account of the listed purposes.

Number	Vendor	Purpose	Amount	Acct#	Check#
1-					
2-	ComED 08911	light rental	\$ 297.76	5133	
3-	ComED101315	light rental	\$ 172.97	5133	
	Tri-State Disposal	hwy debris disposal	\$ 73.82	8103	
	Kaman	materials	\$ 119.05	5113	
4-	Sprint	phones	\$ 63.98	6983	
	Illinois Environmental Protection	materials	\$ 500.00		
5-	Homer Industries	brush disposal	\$ 50.00	8103	
	Morris Engineering	school flasher design/calc	\$ 202.50		
	Tressler LLP	legal	\$ 820.00	6913	
	Cook County Treasurer	school flasher maint	\$ 24.00	5113	
	Costco	membership renewal	\$ 120.00	8103	
	Kopping Enterprise	per contract			
	Gene Adams	travel	\$ 267.38	6973	
	AT&T	phones	\$ 62.54	6983	
10-					
11-					
12-					
14-					
23-					
32-					
33-					
34-					
35-					
			\$2,774.00		

We, the undersigned, members of the PalosTownship Board of Trustees, Cook County, Illinois, do hereby certify that we this **22nd day of July 2019** examined and audited the foregoing bills, claims, charges and accounts against the Palos Township Road and Bridge Fund and have approved the same for payment.

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Highway Commissioner

Co-Signed:

Township Clerk

**PALOS TOWNSHIP ROAD AND BRIDGE
STATE OF ILLINOIS
COUNTY OF COOK**

This is to certify that the following sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the Aug 1, 2019 on account of the listed purposes.

Number	Vendor	Purpose	Amount	Acct#	Check#
1-	IVRF	Employee & Employer Contribution	\$ 910.36	6993	EFT
2-	US Treasury US 941	Payroll Taxes	\$ 1,199.48		EFT
3-	Illinois Dept of Revenue US 501	Monthly Payroll taxes	\$ 211.89		EFT
	NCPERS	Employee deduct vol life ins	\$ 16.00	6963	
	Dearborn National Ins	Qtrly prem	\$ 34.50		
	Blue Cross Blue Scheild Illinois	Medicare supp prem	\$ 188.00	6963	
4-	April Schrader	Wages for July hours	\$ 3,196.12		
5-					
6-					
7-					
8-					
9-					
10-					
11-					
12-					
13-					
14-					
15-					
			\$5,756.35		

We, the undersigned, members of the Palos Township Board of Trustees, Cook County, Illinois, do hereby certify that we this 1st day Aug 2019 examined and audited the foregoing bills, claims, charges and accounts against the Palos Township Road and Bridge Fund and have approved the same for payment.

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Highway Commissioner

Co-Signed:

Township Clerk