



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE SPECIFIED BELOW AT THE DATE, TIME AND LOCATION SPECIFIED BELOW; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA

**PALOS TOWNSHIP  
BOARD MEETING  
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

**January 23, 2023 - 6:30 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Approval of Prior Meeting's Minutes**

A. Approval of the Palos Township Board Meeting Minutes of December 27, 2022

**5. Recognitions / Proclamations / Presentations / Communications**

**6. Reports of Officials**

**A. Supervisor/Treasurer**

1. Sexual Harassment Training

**B. Clerk**

1. OMA and FOIA Training completed

2. TOI Lobby Day Springfield, Illinois Wednesday, April 6, 2023 **FYI**

3. Gubernatorial Disaster Proclamation Extended January 6, 2023, through February 4, 2023 **FYI**

**C. Highway Commissioner**

**7. Attorney's Report**

**a. Adoption of Resolution No. 2023-R-01 A Resolution Establishing The Annual Calendar of Regular Meetings**

**8. Reports of Standing Committees**

**A. Finance and Administration - Trustee Woods**

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at [clerk@palostownship.org](mailto:clerk@palostownship.org)

1. 1. Audit and Approval of Town Fund Bills and Warrants Dated February 1, 2023
2. Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated February 1, 2023
3. Audit and Approval of General Assistance Fund Bills Dated February 1, 2023

**B. Policy and Personnel - Supervisor Schumann**

**C. Technology, Automation and Information - Trustee Riley**

**D. Buildings and Grounds - Trustee Jeanes**

**E. Public Services and Health - Trustee Abuzir**

**9. Unfinished Business**

**10. New Business**

**11. Citizens wishing to address the Board**

12. Executive Session (If determined necessary)

13. Adjournment

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**PALOS TOWNSHIP BOARD MEETING  
10802 S. ROBERTS ROAD  
PALOS HILLS, ILLINOIS 60465**

**December 27, 2022 – 6:30 P.M.**

**Call to Order**

The Palos Township Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois 60465 at 6:30 P.M.

**Roll Call**

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann, and Highway Commissioner Adams.

**Absent:** None

**Officials present:** Clerk Jane Nolan  
Assessor Robert Maloney

**Others present:** April Schrader, Administrative Assistant, Road and Bridge District (Palos)  
Judy Adams, Palos Township resident

**Pledge of Allegiance**

**Supervisor Schumann** led the assembly in the Pledge of Allegiance.

**Approval of Prior Meeting's Minutes**

- a. Approval of Minutes of the Palos Township Board Meeting of November 28, 2022.

**Trustee Jeanes** moved to approve the minutes of the November 28, 2022 Township Board Meeting. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Riley, and Woods and Supervisor Schumann. Nays: None. Motion carried 5-0.

## **Recognitions/Proclamations/Presentations/Communications**

There were no Recognitions/Proclamations/Presentations/Communications at this meeting.

## **Reports of Officials**

### **a. Supervisor/Treasurer**

**Supervisor Schumann** reported that the Christmas Distribution went well. Residents received gift cards and bags of food. Many residents took part in this distribution. The Lions Club and outside residents also gave gift cards for this distribution.

### **b. Clerk**

#### **a. Urban River FYI**

**Clerk Nolan** distributed a short memo which briefly described the Urban River Project. She thought it would be of interest to the Board members and officials.

Part of the Urban River Project is the Wild Mile Chicago which will be a mile-long floating park located on the North Branch Canal of the Chicago River, an artificial channel along the east side of Goose Island between Chicago Avenue and North Avenue.

The completed park will consist of floating gardens and forests with public walkways and kayak docks in the Chicago River. The Wild Mile will function as a public park, open-air museum, botanical gardens, kayakers' destination, classroom for the community, and provide habitat for native wildlife.

The Board did have interest in this project and may discuss it again.

**b. Highway Commissioner**

**Highway Commissioner Adams** reported that the Road and Bridge District had a brutal week during Christmas. They were out every day and they called 911 when they had a problem with the trucks working due to the cold. They salted for seven hours on Christmas Day. Their only complaint was that it was cold. There were not many complaints at the township. They used a great deal of salt. The Road and Bridge crew volunteered to work on Christmas Day!

**Attorney's Report**

- a. Motion to approve Ordinance 2022-O-03 for Palos Township, an Ordinance providing for the levying and assessment of taxes for the Town of Palos, Cook County, Illinois, and for the fiscal year commencing on April 1, 2022, and ending March 31, 2023.

**Attorney Peck** and **Trustee Woods** worked a little more on the levy and they changed the levy amount to go just under the 5% increase. The levy is \$1,153,000.00 for the Town Fund, \$128,000.00 for the General Assistance Fund for a sum total of \$1,281,000.00

Supervisor Schumann moved to adopt **ORDINANCE 2022-O-03 FOR PALOS TOWNSHIP, AN ORDINANCE PROVIDING FOR THE LEVYING AND ASSESSMENT OF TAXES FOR THE TOWN OF PALOS, COOK COUNTY, ILLINOIS AND FOR THE FISCAL YEAR COMMENCING ON APRIL 1, 2022, AND ENDING MARCH 31, 2023.** **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, and Supervisor Schumann. Nays: None. Motion carried 5-0

- b. Motion to approve Ordinance 2022-02-O for Palos Township Road and Bridge District, an ordinance providing for the levying and assessment of taxes for the Town of Palos, Cook County, Illinois for the fiscal year commencing on April 1, 2022 and ending March 31, 2023.

**Attorney Peck** reported that the levy for the General Road Fund will be \$344,798.00, and for the Hard Road Fund \$580,148.00 for a total of \$924,946.00.

**Supervisor Schumann** moved to adopt **ORDINANCE 2022-02-0 for PALOS TOWNSHIP ROAD AND BRIDGE DISTRICT. AN ORDINANCE PROVIDING FOR LEVYING AND ASSESSMENT OF TAXES FOR THE TOWN OF PALOS, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING ON APRIL 1, 2022 AND ENDING MARCH 31,2023.** **Trustee Abuzir** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, and Supervisor Schumann. Nays: None: Motion carried 5-0

## Reports of Standing Committees

### a. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Bills and Warrants Dated January 1, 2023.

**Trustee Woods** moved to approve the audit of the Town Fund Bills and Warrants Dated January 1, 2023 in the amount of \$17,610.81 and the additional amount in December of \$2,415.52 for a total of \$20,026.33.

**Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, and Supervisor Schumann. Nays: None. Motion carried 5-0.

2. Audit and Approval of Road District Fund Bills and Warrants Dated January 1, 2023.

**Trustee Woods** moved to approve the audit of the Road and Bridge District Fund Bills and Warrants Dated January 1, 2023 in the amount of \$123,466.70, and the Administrative Expense in the amount of \$6,383.72 for a total of \$129,800.42. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, and Supervisor Schumann. Nays: None. Motion carried 5-0.

3. Audit and Approval of General Assistance Fund Bills Dated January 1, 2023.

**Supervisor Schumann** moved to approve the audit of the General Assistance Fund Bills Dated January 1, 2023. **Trustee Woods** seconded the motion Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, and Supervisor Schumann. Nays: None. Motion carried 5-0.

**b. Policy and Personnel – Supervisor Schumann**

**Supervisor Schumann** reported that the township must do the Sexual Harassment Policy training every year. Our attorneys can do it with us in person or we can contact our insurance agency to ascertain if we can do it via a video training.

The Health Service personnel have had several staff medical issues. One nurse had foot surgery, and another one has been out for some time and is expected back soon. There are no other personnel or policy issues.

**c. Technology, Automation and Information – Trustee Riley**

**Trustee Riley** reported that the township will be going with the same I Pads that were previously discussed, as after doing some research on this brand, it is still the best price available.

**d. Building and Grounds – Trustee Jeanes**

**Trustee Jeanes** reported that a bulb is needed for the light in the exit sign. The nurses are interested in a railing at the back door. **Trustee Jeanes** will see that the railing will be installed.

**e. Public Services and Health – Trustee Abuzir**

**Trustee Abuzir** reported the cholesterol and Health Service fees for the month of December.

**They are as follows:**

Cholesterol	\$	150.00
Health Service Fees	\$	185.00





PALOS TOWNSHIP  
STATE OF ILLINOIS  
COUNTY OF COOK

From: Town Fund

Date: January, 2023 for February, 2023 Bill Audit

This is to certify that the following sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

No.	Date	Vendor	Purpose	Amount	Account Number	Check #
				(GROSS)		
1	2/1/2023	Tasneem Abuzir	Payroll		10-10-10-107	Debit
2	2/1/2023	Gene Adams	Payroll		10-10-10-106	Debit
3	2/1/2023	Alice Batol Delrosario	Payroll		10-40-10-103	Debit
4	2/1/2023	Megan Catrambone	Payroll		10-10-10-110	Debit
5	2/1/2023	Carol Chamales	Payroll		10-40-10-102	Debit
6	2/1/2023	Joan Davis	Payroll		10-10-10-112	Debit
7	2/1/2023	Cara Feltz	Payroll		10-10-10-109	Debit
8	2/1/2023	Colleen Grant Schumann	Payroll		10-10-10-101	Debit
9	2/1/2023	Walter A. Halek DPM	Payroll		10-40-10-106	Debit
10	2/1/2023	Pamela Jeanes	Payroll		10-10-10-107	Debit
11	2/1/2023	Kathryn Keiffer	Payroll		10-40-10-102	Debit
12	2/1/2023	Kathleen Khan	Payroll		10-40-10-102	Debit
13	2/1/2023	Jennifer Leedy	Payroll		10-40-10-107	Debit
14	2/1/2023	Heather Malloy	Payroll		10-30-10-100	Debit
15	2/1/2023	Robert Maloney	Payroll		10-10-10-105	Debit
16	2/1/2023	Paula Neidenbach	Payroll		10-40-10-102	Debit
17	2/1/2023	Jane Nolan	Payroll		10-10-10-103	Debit
18	2/1/2023	Debra Ramos	Payroll		10-40-10-102	Debit
19	2/1/2023	Richard C. Riley	Payroll		10-10-10-107	Debit
20	2/1/2023	Luciano Valdez	Payroll		10-40-10-103	Debit
21	2/1/2023	Alicia Vodicka	Payroll		10-40-10-101	Debit
22	2/1/2023	Brent Woods	Payroll		Split	Debit
23	2/1/2023	E.F.T.P.S.	Payroll - Employer Medicare Expense		Split	Debit
24	2/1/2023	E.F.T.P.S.	Payroll - Employer FICA Expense		Split	Debit
25	2/1/2023	E.F.T.P.S.	Payroll - Employer Unemployment Tax		10-10-10-203	Debit
26	2/1/2023	IMRF - Town Fund Portion	Pension Contributions Employer Portion Town		Split	Debit
27	2/1/2023	Payroll Processor	Payroll Processing Fees		10-10-30-108	Debit
29	2/1/2023	Peerless	Telephone Service	\$ 452.41	10-10-20-104	29743
30	2/1/2023	ComEd	Utilities - Electric	\$ 69.53	10-20-20-204	29744
31	2/1/2023	Valic	Voluntary Employee Deduction	\$ 150.00	10-10-10-206	29745
32	2/1/2023	The Big Blue Box	Contain-It Rental	\$ 89.00	10-40-40-407	29746
33	2/1/2023	Lika Construction Chicago	Cleaning Services	\$ 1,195.00	10-20-30-103	29747
34	2/1/2023	Richard Demma E.A.	Bookkeeping/Accounting	\$ 765.00	10-10-30-106	29748
35	2/1/2023	NCPERS Group Life Insur.	Voluntary Life Insurance	\$ 48.00	10-10-10-206	29749
36	2/1/2023	Richard Brandt	Building Maintenance	\$ 100.00	10-20-30-101	29750
37	2/1/2023	Tri-State Disposal	General Waste Disposal	\$ 86.49	10-20-20-202	29751
38	2/1/2023	Nicor Gas	Utilities - Electric	\$ 423.85	10-20-20-204	29752
39	2/1/2023	Central Managent Services	Health Insurance	\$ 4,322.00	Split	29753
40	2/1/2023	Tressler LLP	Legal Services	\$ 1,605.00	10-10-30-105	29754
41	2/1/2023	Hinckley Springs	Other Supplies and Materials	\$ 3.14	10-10-40-108	29755
42	2/1/2023	Chalet Florist	Contingencies - Christmas gift to donaters	\$ 137.88	10-10-20-105	29756
43	2/1/2023	Uline	Office Supplies - bags for AARP income tax	\$ 129.44	10-10-40-100	29757
44	2/1/2023	ODP Business Solutions	Office Supplies	\$ 515.86	Split	29758
45	2/1/2023	C & J Office Machines	Equipment Maintenance	\$ 99.95	10-10-30-111	29759
46	2/1/2023	Safe & Sound Systems, Inc.	Alarm System	\$ 576.00	10-20-20-200	29760
47	2/1/2023	McKesson Medical - Surgical	Medical Supplies	\$ 5.03	10-40-20-220	29761
48	2/1/2023	Park Printing	Printing	\$ 230.00	Split	29762
49	2/1/2023	Imagetec	Technology Equipment	\$ 62.21	10-10-40-102	29763
50	2/1/2023	Elms Snow Removal Co.	Landscaping/Ground Maintenance	\$ 475.00	10-20-30-102	29764
51	2/1/2023	Mr. Handyman	Other Contractual Services	\$ 170.00	10-20-30-104	29765
52	2/1/2023	Heather Malloy	Transportation and Travel	\$ 22.66	10-30-10-142	29766
53	2/1/2023	Jane Nolan	Transportation and Travel	\$ 24.89	10-10-10-210	29767
54	2/1/2023	Comcast	Publications and Subscriptions	\$ 453.78	10-10-20-103	29768
55	2/1/2023	Village View Publications, Inc.	Publishing and Advertising	\$ 990.00	10-10-20-101	29769
56	2/1/2023	Dearborn Life Insurance Company	Life Insurance	\$ 26.54	10-10-10-206	29770
57	2/1/2023	Hinckley Springs	Other Supplies and Materials	\$ 27.57	10-10-40-108	29771
58	2/1/2023	Daily Southtown	Publications and Subscriptions	\$ 109.50	10-10-20-103	29772

Total for February, 2023 \$ 13,365.73

Additional Expenditures from January, 2023

1	1/6/2023	City of Palos Hills	Utilities - Water & Sewer	\$ 69.94	10-20-20-204	29742
2						

Total added to January, 2023 \$ 69.94

Township Trustee Woods

Township Trustee Riley

Township Trustee Jeanes

Township Trustee Abuzir

Township Supervisor Schumann

Co-signed:

Township Clerk Nolan