



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE AND TIME SPECIFIED BELOW AT THE LOCATION SPECIFIED BELOW; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA

**PALOS TOWNSHIP
COMBINED BILL AUDIT & ROAD DISTRICT MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

August 23, 2021 - 6:30 PM

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Disposition of minutes from previous meetings
 - a. Approval of Minutes of the Bill Audit and Road and Bridge District Meeting of July 26, 2021
4. Special Communications, if any
5. Reports of Officials
 - a. Supervisor
 1. Approval of Payment to Gaint Technologies in the amount of \$2,865.00 for Three Desktop Computers, Three Monitors and One IPAD Including Cables and Accessories, a Desktop Ram, and Additional Hard Drive.
 - b. Clerk
 1. Recap Cook County Sheriff's Recycling Program Saturday, August 22, 2021
 - c. Highway Commissioner
6. Attorney's Report
 - a. Approval of Minutes of Hearing on Petition to Accept certain Roads (Cherrywood Drive (part of) and 125th Street (part of) in Palos West Subdivision by Palos Township Highway Commissioner on June 29, 2021.
7. Reports of Standing Committees
 - a. Finance and Administration - Trustee Woods
 1. Audit and Approval of Town Fund Bills and Warrants Dated September 1, 2021

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

2. Audit and Approval of Road and Bridge Funds Bills and Warrants Dated September 1, 2021
3. Audit and Approval of General Assistance Bills Dated September 1, 2021
 - b. Policy and Personnel - Supervisor Schumann
 - c. Technology, Information and Automation - Trustee Riley
 - d. Buildings and Grounds - Trustee Jeanes
 - e. Public Services and Health - Trustee Abuzir
8. Unfinished Business
9. New Business
10. Citizens Wishing to Address the Board
11. Executive Session, If Needed
12. Adjournment

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**PALOS TOWNSHIP
COMBINED BILL AUDIT AND ROAD AND BRIDGE DISTRICT MEETING
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465**

July 26, 2021 – 6:30 P.M.

Call to Order

The Combined Bill Audit and Road and Bridge District Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois 60465 at 6:32 P.M.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann and Highway Commissioner Adams. Also present was Township Attorney Erik Peck and Road and Bridge Administrative Assistant, April Schrader.

Officials Present: Clerk Nolan
Assessor Maloney

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Disposition of Minutes from Previous Meeting

- a. Approval of Minutes of the Bill Audit and Road and Bridge District Meeting of June 28, 2021.

Trustee Woods moved to approve the June 28, 2021 minutes of the Bill Audit and Road and Bridge District Meeting. **Trustee Jeanes** seconded the

motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

- b. Approval of Minutes of the Township and Road and Bridge Budget Hearing Meeting of June 28, 2021.

Trustee Jeanes moved to approve the minutes of the Township and Road and Bridge Budget Meeting of June 28, 2021. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods Supervisor Schumann. Nays: None: Motion carried 5-0

Special Presentations/Communications

Mr. James Seay, Energy Aggregation

Mr. Seay stated that we should let our contract with Eligo for aggregation expire when it comes up in October. The program we were in last year and going to this October gave the township \$2,000 plus per month for the two-year period. That program is gone and no longer offered anywhere. ComEd was supposed to come out with their auction on capacity charges. This sets their rate for electric for the next three years. They have not done it on time, and there will not be doing it until October or November of this year. So, all the rates he went out and got including Eligio, did not come in competitive with ComEd rates. Their rate now is .06779 per kilowatt hour. Every quote he received was higher than this.

Reports of Officials

- a. **Supervisor**

Supervisor Schumann stated that she did not have a report for the Board.

- b. **Clerk**

- 1. **Intergenerational Management FYI**

Clerk Nolan reported that she had sent each board member a copy of her notes concerning intergenerational management for their perusal.

She and Joan Davis, her assistant, participated in a zoom meeting sponsored by TOCC concerning this subject a while ago. It is a good explanation of the differences and work ethic of the generations.

2. Cook County Sheriff's Prescription Drug Pick-Up Event Recap

Clerk Nolan informed the Board that this event was a success on the whole, but there were some problems. The main problem was that the township was not aware until a short time before the event that the truck from The Cook County Sheriff would leave the premises when the truck was full. So, we were unable to let the residents know and the truck filled up very fast, and the event was over very early – about 10:30. Many residents were very unhappy and there were many complaints. Also, there was only supposed to be one TV per resident taken and that didn't happen. Many people dropped off several TVs and Cook County did not stop them. After the event, people came to the township and dropped off all types of electronics at the back of the township building. Now we know how to proceed. This will be different next time. Cook County did send a truck on Monday to pick up the leftover electronics. Thank you to all of those who helped on July 17, 2021.

- c. **Highway Commissioner Adams reported** that it is difficult to think about major projects when I don't know if I am going to be able to pay for them or not. The real estate taxes are not in. The Road District is expecting \$100,000 in Motor Fuel Taxes they have not received yet.

He stated that the Road District is cutting down trees and weeds and the Highway Commissioners decided they are not going to have an Education Conference this year. The conference will be on zoom. They voted May 1, 2021 not to have the in-person conference. Now, all the new Highway Commissioners will not be able to receive in-person training that would be valuable to them.

Commissioner Adams discussed major projects. The Water Reclamation District at 133rd Street was discussed. It has been two years since they have finished discussing the 133 Street issue with us. Also, they have not been

talking to the residents. We thought we had a way to work this out. **Attorney Peck** discussed what he had done with the intergovernmental agreement to date between Palos Township and the Water Reclamation District.

Commissioner Adams discussed an access easement problem in Woodland Shores. Orland Park is responsible for the maintenance around the retention lake. Due to the last lot available being sold and built upon the Village of Orland Park was concerned about access to the pond. Our attorney, Erik Peck, responded to Orland Park

Attorney's Report

Attorney Peck stated that he had no report for the Board.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Funds Bill and Warrants dated August 1, 2021.

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants in the amount of \$40,505.85. **Trustee Riley** seconded the motion Roll call was taken Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

2. Audit and Approval of Road and Bridge Fund Bills and Warrants dated August 1, 2021.

Trustee Woods moved to approve the Road and Bridge Fund Bills and Warrants in the amount of \$32,080.05, and the Administration Expense in the amount of \$6,254.65 for a total of \$38,334.70. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustee Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

3. Audit and Approval of General Assistance Bills dated August 1, 2021.

Supervisor Schumann moved to approve the audit of the General Assistance Bills. **Trustee Woods** seconded the motion Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

b. Policy and Personnel – Supervisor Schumann

Supervisor Schumann stated that there was a retirement of one nurse in the Health Service. They do not plan to add another nurse at this time.

c. Technology, Information and Automation – Trustee Riley

Trustee Riley stated that the invoice for all the electronics ordered for the Township office (3 desk top computers, 3 monitors ,1 Ipad, and all corresponding cables and accessories.) The invoice for this was \$2,505.00. The person will be here tomorrow at 11:00 A.M. to install the computers.

d. Buildings and Grounds – Trustee Jeanes

Trustee Jeanes stated that she had no report for the Board.

e. Public Services and Health – Trustee Abuzir

Trustee Abuzir reported that the fees for cholesterol screening amounted to \$225.00. The hearing screening will be on July 27, 2021, and Bingo will take place in the Town Hall on August 19, 2021.she had no report for the Board.

Unfinished Business

There was no unfinished business to come before the Board.

New Business

There was no new business to come before the Board.

Citizen's Wishing to Address the Board

There were no citizens wishing to address the Board from the floor.

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:00 P.M. **Trustee Riley** seconded the motion. The motion was passed unanimously.

Meeting adjourned.

Jane A. Nolan

Clerk

Palos Township

**MINUTES OF HEARING ON
PETITION TO ACCEPT CERTAIN ROADS
BY
PALOS TOWNSHIP HIGHWAY COMMISSIONER**

Cherrywood Drive (part of) and 125th Street (part of) in Palos West Subdivision

June 29, 2021

Pursuant to notice duly given and published in accordance with Division 3, Article 6 of the Illinois Highway Code, a hearing was held on June 28, 2021, by Honorable Gene Adams, Highway Commissioner, of Palos Township, Cook County, Illinois, on a Petition to accept certain roads in Azure Lakes PUD. The Highway Commissioner called the hearing to order at the hour of 6:00 P.M. at the Township Hall, 10802 S. Roberts Road, Palos Hills, IL 60465.

Those present at the hearing were: Highway Commissioner, Gene Adams and Attorney Erik Peck representing the Highway Commissioner as well as several residents who live on Cherrywood Drive.

The Highway Commissioner stated that The Petition to accept the roads requests that the Palos Township Road District accept and hereafter maintain part of 125th Street and part of Cherrywood Drive in the Azure Lakes Subdivision as set forth herein.

Road to be accepted:

Cherrywood Drive (part of) and 125th Street (part of) in Azure Lakes Subdivision. 125th Street is an improved road lying west of 104th Ave. That part of 125th Street that extends west bound from 10513 125th Street to 10635 Cherrywood Drive.

The Highway Commissioner stated that said Petition was duly filed; that notice of these proceedings had been published and or posted as required by law; and that this matter was properly before him.

The Highway Commissioner then explained why he felt it would be in the best interest of the Township and the Township residents to accept the roads and thereafter he opened the floor to questions or discussion. After a short discussion concerning the legal impact of accepting the road under consideration the Highway Commissioner noted that there were no written or oral objections to the proposed street acceptance.

There being no further business to come before the hearing, the Highway Commissioner reserved his decision for a later date and declared the hearing adjourned.

Respectfully submitted,

Jane Nolan, Clerk for Palos Township Road District

4827-5076-4014, v. 1

PALOS TOWNSHIP
STATE OF ILLINOIS
COUNTY OF COOK

From: Town Fund

Date: August, 2021 for September, 2021 Bill Audit

This is to certify that the following sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

No.	Date	Vendor	Purpose	Amount (GROSS)	Account Number	Check #
1	9/1/2021	Tasneem Abuzir	Payroll		10-0500	Debit
2	9/1/2021	Gene Adams	Payroll		10-0400	Debit
3	9/1/2021	Alice Batol Delrosario	Payroll		30-0300	Debit
4	9/1/2021	Tasneem Abuzir	Payroll		10-0500	Debit
5	9/1/2021	Megan Catrambone	Payroll		10-0700	Debit
6	9/1/2021	Carol Chamales	Payroll		30-0200	Debit
7	9/1/2021	Joan Davis	Payroll		10-0700	Debit
8	9/1/2021	Elise Farrell	Payroll		30-0200	Debit
9	9/1/2021	Diane Goerg	Payroll		10-0700	Debit
10	9/1/2021	Colleen Grant Schumann	Payroll		10-0100	Debit
11	9/1/2021	Walter A. Halek DPM	Payroll		30-0400	Debit
12	9/1/2021	Pamela Jeanes	Payroll		10-0500	Debit
13	9/1/2021	Kathryn Keiffer	Payroll		30-0200	Debit
14	9/1/2021	Kathleen Khan	Payroll		30-0200	Debit
15	9/1/2021	Jennifer Leedy	Payroll		30-0500	Debit
16	9/1/2021	Heather Malloy	Payroll		20-0100	Debit
17	9/1/2021	Robert Maloney	Payroll		10-0300	Debit
18	9/1/2021	Paula Neidenbach	Payroll		30-0200	Debit
19	9/1/2021	Jane Nolan	Payroll		10-0200	Debit
20	9/1/2021	Debra Ramos	Payroll		30-0200	Debit
21	9/1/2021	Richard C. Riley	Payroll		10-0500	Debit
22	9/1/2021	Luciano Valdez	Payroll		30-0300	Debit
23	9/1/2021	Alicia Vodicka	Payroll		30-0200	Debit
24	9/1/2021	Brent Woods	Payroll		Split	Debit
25	9/1/2021	E.F.T.P.S.	Payroll - Employer Medicare Expense		Split	Debit
26	9/1/2021	E.F.T.P.S.	Payroll - Employer FICA Expense		Split	Debit
27	9/1/2021	E.F.T.P.S.	Payroll - Employer Unemployment Tax		10-1200	Debit
28	9/1/2021	IMRF - Town Fund Portion	Pension Contributions Employer Portion Town		Split	Debit
29	9/1/2021	Payroll Processor	Payroll Processing Fees		12-1600	Debit
30	9/1/2021	Call One	Telephone Services	\$ 439.68	11-1300	29166
31	9/1/2021	Santiago Delgado	Landscaping/Ground Maintenance	\$ 280.00	14-1100	29167
32	9/1/2021	Central Management Services	Health Insurance	\$4,232.00	Split	29168
33	9/1/2021	ComEd	Utilities- Electric	\$ 436.96	11-2000	29169
34	9/1/2021	Tressler, LLP	Legal Services	\$ 591.50	12-1300	29170
35	9/1/2021	Office Depot	Office Supplies	\$ 535.10	13-1000	29171
36	9/1/2021	Dashmire Lika	Cleaning Services	\$ 795.00	14-1200	29172
37	9/1/2021	Richard Demma, E.A.	Bookkeeping/Accounting	\$ 765.00	12-1400	29173
38	9/1/2021	Valic	Voluntary Employee Deduction	\$ 150.00	10-1510	29174
39	9/1/2021	Valic	Voluntary Employee Deduction	\$ 350.00	10-1510	29175
40	9/1/2021	The Big Blue Box	Contain-It Rental	\$ 89.00	33-1400	29176
41	9/1/2021	Shred-It	Document Disposal	\$ 103.54	12-1700	29177
42	9/1/2021	Tri-State Disposal	General Waste Disposal	\$75.35	14-1600	29178
43	9/1/2021	Nicor Gas	Utilities - Gas	\$48.25	11-2000	29179
44	9/1/2021	IT Savvy	Equipment Maintenance	\$157.60	13-1600	29180
45	9/1/2021	NCPERS	Voluntary Life Insurance	\$48.00	10-1510	29181
46	9/1/2021	Special T Unlimited	Other Supplies & Materials	\$204.00	13-1400	29182
47	9/1/2021	McKesson	Medical Supplies	\$62.17	31-2000	29183
48	9/1/2021	Duke's Ace Hardware	Building Maintenance	\$41.13	14-1000	29184
49	9/1/2021	Government Forms & Supplies	Printing	\$297.91	12-1000	29185
50	9/1/2021	City of Palos Hills	Utilites - Water & Sewer	\$62.28	11-2000	29186
51	9/1/2021	Safe & Sound Systms, Inc.	Alarm System	\$260.00	14-1500	29187
52	9/1/2021	Stericycle	Medical Supplies	\$114.15	31-2000	29188
53	9/1/2021	Tasneem Abuzir	Contingencies	\$50.00	11-1400	29189
54	9/1/2021	ComEd	Utilities - Electric	\$127.00	11-2000	29190
55	9/1/2021	Comcast	Publication/Subscriptions	\$267.74	11-1200	29191
56	9/1/2021	CivicPlus	Technology & Automation Services	\$2,362.50	12-1100	29192
57	9/1/2021	Micro Center	Technology & Automation Services	\$329.98	12-1100	29192
58	9/1/2021	Diane Goerg	Transportation & Travel	\$11.60	10-1700	
				\$13,275.84		
				Total for September, 2021		

Additional Expenditures September, 2021

- 1
- 2
- 3
- 4
- 5

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Supervisor

Co-signed:

Township Clerk