



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE SPECIFIED BELOW AT THE HOUR OF **7:00 P.M. AT 10802 SOUTH ROBERTS ROAD, PALOS HILLS, ILLINOIS**; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA

**PALOS TOWNSHIP
BILL AUDIT MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

September 25, 2017 - 7:00 PM

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Disposition of minutes from previous meetings
 - a. Approval of Minutes - August 28, 2017 Bill Audit Meeting
4. Special Communications, if any
5. Citizens Wishing to Address the Board
6. Reports of Officials
 - a. Supervisor
 1. PLOWS 42nd Annual Luncheon Friday, October 27th, 2017 Orland Chateau
 - b. Clerk
 1. Democracy Update - Clerk David Orr September 20, 2017
7. Attorney's Report
8. Reports of Standing Committees
 - a. Finance and Administration - Trustee Woods
 1. Audit and Approval of Town Fund Warrants
 2. Audit and Approval of GA Bills
 - b. Policy and Personnel - Supervisor Schumann
 - c. Technology, Information and Automation - Trustee Riley
 - d. Buildings and Grounds - Trustee Jeanes

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

e. Public Services and Health - Trustee Brannigan

9. Unfinished Business

10. New Business

11. Executive Session, If Needed

12. Adjournment

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Backup material for agenda item:

- a. Approval of Minutes - August 28, 2017 Bill Audit Meeting

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**PALOS TOWNSHIP
BILL AUDIT MEETING
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465**

AUGUST 28, 2017

Call to Order and Roll Call

The Bill Audit Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 7:00 P.M. Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Also present was Township Attorney, Erik Peck.

Absent: None.

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Disposition of Minutes of Previous Meetings

a. Approval of Minutes – Bill Audit Meeting July 24, 2017

Trustee Woods moved to approve the minutes of the July 24th, 2017, Bill Audit Meeting. **Trustee Brannigan** seconded the motion. The motion was carried unanimously.

Special Presentations/Communications

Assessor Maloney informed the Board that the time to file a property assessment appeal with the Board of Review will be from August 28m 2017, to September 26, 2017. Appeal applications must be received by the Cook County Board of Review no later than September 26, 2017. Palos Township will assist residents with applications until Friday, September 22, 2017.

There will be a Board of Review Appeals Outreach on August 29th, 2017, in Palos Park. There will also be a Board of Review Appeals Outreach in Palos Hills on September 20, 2017, at 6:00 P.M.

Reports of Officials

a. Supervisor

Supervisor Schumann reported that she is continuing to work with Samantha organizing Mary Wallenburg's office. Mary is staying with her daughter now, and has not yet begun her physical rehab as she still has a wound vac. Supervisor Schumann has not had contact with her in a while, but will be reaching out to her again in the very near future.

b. Clerk

1. Boot Camp 2017

Clerk Nolan attended this in July and found it very educational. She learned more about benefits, the budget, and expanding the success of Township government.

2. Democracy Update

Clerk Nolan discussed the different points in this issue of the **Democracy Update**. Some topics included were the Automatic Voter Registration Update, the Cook County Directory of Elected Officials (Palos Township is in this directory), the TIF Report, and the Tax rate Report.

Attorney's Report

Attorney Peck stated that he had no report for the Board.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Warrants

Trustee Woods moved to approve the audit of the Town Fund Warrants. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

2. Audit and Approval of General Assistance Bills

Supervisor Schumann moved to approve the audit of the General Assistance Warrants. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

b. Policy and Personnel – Supervisor Schumann

Supervisor Schumann stated that she had no report for the Board.

c. Technology, Information and Automation – Trustee Riley

Trustee Riley stated that he had no report for the Board.

d. Buildings and Grounds – Trustee Jeanes

Trustee Jeanes reported that the glass in the front of the Township building was repaired by Chatham Glass.

Supervisor Schumann discussed repairing the township parking lot once again. There was a brief discussion concerning this topic.

There was a discussion concerning replacing the front door township lock. **Trustee Jeanes** recommended Acme Lock.

e. Public Services and Health – Trustee Brannigan

Trustee Brannigan stated that she had no report for the Board.

Jennifer Leedy is grateful for her salary increase which was discussed at a

prior meeting.

Unfinished Business

There was no unfinished business before the Board.

New Business

Clerk Nolan inquired if the Township would be able to send a donation to the hurricane victims.

Clerk Nolan read the information concerning the upcoming TOCC Board of Directors Meeting on September 30, 2017, at Belagio Restaurant in Homewood, Illinois. **Clerk Nolan** and **Highway Commissioner Adams** are both members of the Board of Directors.

Trustee Brannigan asked if would be possible to have a moment of silence at the September 11, 2017, General Meeting to recognize the victims of 9/11.

Citizens Wishing to Address the Board

There were no citizens wishing to address the Board at this Bill Audit Meeting.

Executive Session

No motion was made to enter Executive Session.

Adjournment

There being no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn at 7:22 P.M. The motion to adjourn was made by **Trustee Woods** and seconded by **Trustee Brannigan**. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan
Clerk
Palos Township