



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE SPECIFIED BELOW AT THE DATE, TIME AND LOCATION SPECIFIED BELOW; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA

**PALOS TOWNSHIP
BOARD MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

August 22, 2022 - 6:30 PM

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Approval of Prior Meeting's Minutes**
 - a. Approval of the Palos Township Board Meeting Minutes of July 25, 2022.
- 5. Recognitions / Proclamations / Presentations / Communications**
- 6. Reports of Officials**
 - a. Supervisor/Treasurer**
 - a. Palos Township Donation to the Hickory Hills Chamber School Backpack Program
 - b. Clerk**
 - a. Electronics Recycling / Prescription Drug-Take Back Event Flyer FYI
 - b. Registration and Information for the MTA Annual Symposium September 24, 2022, at Hanover Township 8:30 to 1:30 P.M. (\$40.00 a person)
 - c. Highway Commissioner**
- 7. Attorney's Report**
- 8. Reports of Standing Committees**
 - a. Finance and Administration - Trustee Woods**
 - a. Audit and Approval of Town Fund Bills and Warrants Dated September 1, 2022
 - b. Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated September 1, 2022

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

- c. **Audit and Approval General Assistance Fund Bills Dated September 1, 2022**
 - b. **Policy and Personnel - Supervisor Schumann**
 - c. **Technology, Automation and Information - Trustee Riley**
 - d. **Buildings and Grounds - Trustee Jeanes**
 - e. **Public Services and Health - Trustee Abuzir**
- 9. **Unfinished Business**
 - 10. **New Business**
 - 11. **Citizens wishing to address the Board**
 - 12. **Executive Session (If determined necessary)**
 - 13. **Adjournment**

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**PALOS TOWNSHIP BOARD MEETING
10802 S. ROBERTS ROAD
PALOS HILLS, ILLINOIS 60465**

July 25, 2022 – 6:30 P.M.

Call to Order

The Palos Township Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois 60465 at 6:33 P.M.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Riley and Woods, Supervisor Schumann and Highway Commissioner Adams. Also present was Township Attorney Erik Peck, and Road and Bridge District Administrative Assistant, April Schrader.

Officials present: Clerk Jane Nolan
Assessor Robert Maloney

Official absent: Trustee Jeanes

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Approval of Prior Meeting's Minutes

- a. Approval of Minutes of the Palos Township Board Meeting of June 27, 2022

Trustee Woods moved to approve the minutes of the June 27, 2022 Township Board Meeting. **Trustee Abuzir** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Riley and Woods, and Supervisor Schumann. Nays: None. Motion carried 4-0.

Special Presentations/Communications

Special Presentation

Reports of Officials

a. Supervisor/Treasurer

a.Motion to approve Township Participation in the Field of Honor Colonial Flag Foundation and sponsor in the amount of \$1000.00

Trustee Woods moved to approve Township participation in the Field of Honor Colonial Flag Foundation as a sponsor in the amount of \$1000.00.

Supervisor Schumann seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Riley and Woods, and Supervisor Schumann. Nays: None. Motion carried 4-0.

Clerk Nolan reported that Attorney Peck will do the proclamation, and then we must choose a meeting by December for the Cook County Sheriff's Department to come to the township. They will send one or two sheriffs to accept our proclamation. At that time, they would like a photo op with the officers and the Supervisor, and then a picture of the entire Board and the sheriff's.

Trustee Woods thought the Board should do a resolution instead of a proclamation. The date chosen for the Cook County Sheriff's to come was the October Board Meeting. That date will be October 24, 2022. **Clerk Nolan** will inform Katie Walsh of our decision. The Board decided that a vote on the proclamation will be at the October meeting of the Board.

b. Clerk

a. The date for the next Cook County Sheriff's Electronic Recycling and Prescription Drug-Take Back Event is October 1, 2022

Clerk Nolan stated that October 1, 2022 is the date for this event. We will have two trucks at this event. The information sheet

concerning this will say, “The event will start at 9:00 A.M. and will end when both trucks are full.” There will be no ending time. This was the idea Palos Township (Tasneen) presented to them.

b. The Annual Township Symposium will take place on Saturday, September 24, 2022, from 8:30 a.m. to 1:30 p.m. at Hanover Township.

Clerk Nolan reported that this is an annual symposium and will be an in-person event. Please let her know if you are interested in attending. There are always excellent speakers and the break out sessions offer good township information. This is hosted by MTA and TOCC.

c. Highway Commissioner

Highway Commissioner Adams will attend the Highway Commissioners Annual Meeting in Peoria on August 1, 2022. There will be many new Highway Commissioners there and it will be a good event.

Attorney’s Report

Attorney Peck reported that there were revisions sent to the Highway Department from the 133rd street project that they are doing with the MWRD. They are just waiting to hear from MWRD now.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

a. Audit and Approval of Town Fund Bills and Warrants Dated August 1, 2022

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants in the amount of \$15,429.92 and the additional amount in July of \$1,459.29 for a total of \$16,889.21. **Supervisor Schumann** seconded the

motion. Roll call was taken. Ayes: Trustees Abuzir, Riley and Woods, and Supervisor Schumann. Nays: None. Motion carried 4-0.

b. Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated August 1, 2022

Trustee Woods moved to approve the audit of the Road and Bridge Fund Bills and Warrants dated August 1, 2022 in the amount of \$30,272.02 and the Administrative Expense in the amount of \$6,358.21 for a total of \$37,085.23. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Riley and Woods, and Supervisor Schumann. Nays: None. Motion carried 4-0

c. Audit and Approval of General Assistance Fund Bills Dated July 1, 2022

Supervisor Schumann moved to approve the audit of the General Assistance Fund Bills dated August 1, 2022. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0

Trustee Woods passed out final official copy of the Budget and Appropriation Ordinance 2022-2023.

b.Policy and Personnel – Supervisor Schumann

Supervisor Schumann stated that she had no report for the Board.

c.Technology, Automation and Information – Trustee Riley

Trustee Riley reported that the next Township Recycling and Prescription Take-Back Drug Event will be Saturday October 1, 2022.

d.Building and Grounds – Trustee Jeanes

There was no report from **Trustee Jeanes** as she did not attend the meeting. **Trustee Jeanes** is looking into replacing the Township front door which will then be electronic. The measuring for the door has already started.

e.Public Services and Health – Trustee Abuzir

Trustee Abuzir stated that she had no report for the Board.

Unfinished Business

There was no unfinished business to come before the Board.

New Business

a.Informational Discussion of SB 3789 which became Public Act 102-1058 creating the Decennial Committee on Local Government Consolidation and Efficiency Act.

Supervisor Schumann reported that a committee has to be formed by June, 2023 at the Township. This study has been done by a supervisor in Zion. This person may be a speaker at the next Supervisor’s meeting. The outcome of this bill actually, was to be the elimination of townships. This doesn’t make much sense to then let the townships, themselves, be the major committee and able to choose two others to be on the committee. **Trustee Woods** reported that he has studied the bill in depth. The original bill actually used the wording “the dissolution of townships”. **Trustee Woods** than prepared a list of topics to give to the Supervisor when the committee is chosen. This law applies to all governments and others except municipalities. A copy of the original document is available. **Clerk Nolan** made folders for all officials which included some basic information about the bill. She will keep the folders until the committee is formed and needs them.

Trustee Abuzir brought forth the idea of the possibility of the township hiring a towing company. This towing company would like to put up signs here at the township concerning parked cars in the township. Then they be towed. She also gave a contract from this individual to the Attorney for review. He is looking for the township to approve his business for this project. **Trustee Abuzir** stated that the towing company from Bridgeview that the City of Palos Hills uses was always late. The person offering the contract lives in Palos Hills and near the township.

Before this is approved, an ordinance must be passed prohibiting parking and then, after that is done, the contract would be accepted.

Citizen's Wishing to Address the Board

There were no citizens who wished to address the Board.

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:08 P.M. **Supervisor Schumann** seconded the motion. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan

Clerk

Palos Township

PALOS TOWNSHIP
STATE OF ILLINOIS
COUNTY OF COOK

From: Town Fund

Date: August, 2022 for September, 2022 Bill Audit

This is to certify that the following sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

No.	Date	Vendor	Purpose	Amount	Account Number	Check #
				(GROSS)		
1	9/1/2022	Tasneem Abuzir	Payroll		10-0500	Debit
2	9/1/2022	Gene Adams	Payroll		10-0400	Debit
3	9/1/2022	Alice Batol Delrosario	Payroll		30-0300	Debit
4	9/1/2022	Megan Catrambone	Payroll		10-0700	Debit
5	9/1/2022	Carol Chamales	Payroll		30-0200	Debit
6	9/1/2022	Joan Davis	Payroll		10-0700	Debit
7	9/1/2022	Cara Feltz	Payroll		10-0700	Debit
8	9/1/2022	Colleen Grant Schumann	Payroll		10-0100	Debit
9	9/1/2022	Walter A. Halek DPM	Payroll		30-0400	Debit
10	9/1/2022	Pamela Jeanes	Payroll		10-0500	Debit
11	9/1/2022	Kathryn Keiffer	Payroll		30-0200	Debit
12	9/1/2022	Kathleen Khan	Payroll		30-0200	Debit
13	9/1/2022	Jennifer Leedy	Payroll		30-0500	Debit
14	9/1/2022	Heather Malloy	Payroll		20-0100	Debit
15	9/1/2022	Robert Maloney	Payroll		10-0300	Debit
16	9/1/2022	Paula Neidenbach	Payroll		30-0200	Debit
17	9/1/2022	Jane Nolan	Payroll		10-0200	Debit
18	9/1/2022	Debra Ramos	Payroll		30-0200	Debit
19	9/1/2022	Richard C. Riley	Payroll		10-0500	Debit
20	9/1/2022	Luciano Valdez	Payroll		30-0300	Debit
21	9/1/2022	Alicia Vodicka	Payroll		30-0200	Debit
22	9/1/2022	Brent Woods	Payroll		Split	Debit
23	9/1/2022	E.F.T.P.S.	Payroll - Employer Medicare Expense		Split	Debit
24	9/1/2022	E.F.T.P.S.	Payroll - Employer FICA Expense		Split	Debit
25	9/1/2022	E.F.T.P.S.	Payroll - Employer Unemployment Tax		10-1200	Debit
26	9/1/2022	IMRF - Town Fund Portion	Pension Contributions Employer Portion Town		Split	Debit
27	9/1/2022	Payroll Processor	Payroll Processing Fees		12-1600	Debit
28	9/1/2022	Peerless	Telephone Service	\$ 452.52	11-1300	29579
29	9/1/2022	ComEd	Utilities - Electric	\$ 355.44	11-2000	29580
30	9/1/2022	Lika Construction Chicago	Cleaning Service	\$ 1,195.00	14-1200	29581
31	9/1/2022	Valic	Voluntary Employee Deduction	\$ 150.00	10-1510	29582
32	9/1/2022	The Big Blue Box	Contain-It Rental	\$ 89.00	33-1400	29583
33	9/1/2022	Richard Demma E.A.	Bookkeeping/Accounting	\$ 765.00	12-1400	29584
34	9/1/2022	NCPERS Group Life Insur.	Voluntary Life Insurance	\$ 32.00	10-1510	29585
35	9/1/2022	Richard Brandt	Building Maintenance	\$ 100.00	14-1000	29586
36	9/1/2022	Central Management Services	Health Insurance	\$ 5,835.00	Split	29587
37	9/1/2022	Daily Southtown	Publication and Subscriptions	\$ 89.28	11-1200	29588
38	9/1/2022	John Yerkes & Sons, Inc.	Building Maintenance	\$ 160.00	14-1000	29589
39	9/1/2022	Tri-State Disposal	General Waste Disposal	\$ 77.61	14-1600	29590
40	9/1/2022	Shred-It/Stericycle	Document Disposal	\$ 127.43	12-1700	29591
41	9/1/2022	McKesson	Medical Supplies	\$ 419.70	31-2000	29582
42	9/1/2022	Chicagoland Cloud LLC	Technology & Automation Services	\$ 2,895.00	11-2000	29593
43	9/1/2022	Hinckey Springs	Other Supplies and Materials	\$ 33.15	13-1400	29594
44	9/1/2022	Imagetec	Technology Equipment	\$ 63.88	13-1100	29595
45	9/1/2022	Colleen Grant Schumann	Contingencies - Field of Honor Sponsor	\$ 1,000.00	11-1400	29596
46	9/1/2022	Tressler LLP	Legal Service	\$ 779.50	12-1300	29597
47	9/1/2022	Stericycle, Inc.	Disposal of Medical Waste	\$ 119.85	32-1700	29598
48	9/1/2022	Nicor Gas	Utilities - Gas	\$ 62.33	11-2000	29599
49	9/1/2022	Park Printing	Printing	\$ 118.00	12-1000	29600
50	9/1/2022	ODP Business Solutions	Office Supplies	\$ 408.67	Split	29601
51	9/1/2022	Reliable Fire & Security	Building Maintenance	\$ 171.36	14-1000	29602
52	9/1/2022	Comcast	Publication and Subscriptions	\$ 446.46	11-1200	29603

Total for September, 2022 \$ 15,946.18

Additional Expenditures from August 2022

1	8/1/2022	Comcast	Publications/Subscriptions	\$ 446.45	11-1200	29574
2	7/29/2022	Hills Chamber of Commerce	Contingencies - Back to School - School Supplies	\$ 200.00	11-1400	29575
3	8/2/2022	City of Palos Hills	Utilities - Water & Sewer	\$ 43.95	11-2000	29576
4	8/3/2022	Santiago Delgado	Landscaping/Ground Maintenance	\$ 230.00	14-1100	29577
5	8/8/2022	Adducci Vega Financial Group, LLC	Audit Fees	\$ 12,500.00	12-1500	29578
				Total added to August 2022	\$ 13,420.40	

Township Trustee Woods

Township Trustee Riley

Township Trustee Jeanes

Township Trustee Abuzir

Township Supervisor Schumann

Co-signed:

Township Clerk Nolan