



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE SPECIFIED BELOW AT THE DATE, TIME AND LOCATION SPECIFIED BELOW; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA

**PALOS TOWNSHIP
BOARD MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

July 25, 2022 - 6:30 PM

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Prior Meeting's Minutes

a. Approval of the Palos Township Board Meeting Minutes of June 27, 2022

5. Special Presentations / Communications (If Any)

6. Reports of Officials

a. Supervisor/Treasurer

- a. Motion to approve Township participation in the Field of Honor Colonial Flag Foundation as a sponsor in the amount of \$1000.00.
- b. Motion to authorize a Proclamation from Palos Township for the Cook County Sheriffs Police Department in recognition of their contributions and service to Palos Township and the community of Cook County over the last 100 years.

b. Clerk

- a. The date for the next **Cook County Sheriffs Electronic Recycling & Prescription Drug - Take Back Event** is October 1, 2022.
- b. The **Annual Township Symposium** will take place on Saturday, September 24, 2022, from 8:30 to 1:30 at Hanover Township.

c. Highway Commissioner

7. Attorney's Report

8. Reports of Standing Committees

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

a. Finance and Administration - Trustee Woods

- a.** a. Audit and Approval of Town Fund Bills and Warrants Dated August 1, 2022.
- b.** Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated August 1, 2022.
- c.** Audit and Approval of General Assistance Fund Bills Dated August 1, 2022.

b. Policy and Personnel - Supervisor Schumann

c. Technology, Automation and Information - Trustee Riley

d. Buildings and Grounds - Trustee Jeanes

e. Public Services and Health - Trustee Abuzir

9. Unfinished Business

10. New Business

- a.** Informational discussion of S.B. 3789 which became Public Act 102-1088 creating the decennial **Committee on Local Government Consolidation and Efficiency Act**

11. Citizens wishing to address the Board

12. Executive Session (If determined necessary)

13. Adjournment

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**PALOS TOWNSHIP BOARD MEETING
10802 S. ROBERTS ROAD
PALOS HILLS, ILLINOIS 60465**

June 27, 2022 – 6:30 P.M.

Call to Order

The Palos Township Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois 60465 at 6:35 P.M.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Jeanes, Riley and Woods, and Supervisor Schumann and Highway Commissioner Adams. Also present was Township Attorney Erik Peck, and Road and Bridge District Administrative Assistant, April Schrader.

Officials present: Clerk Jane Nolan
Assessor Robert Maloney
Alderman Michael Lebarre (Palos Hills)

Others Present: April Schrader, Administrative Assistant of the Road and Bridge District (Palos)

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Approval of Prior Meeting's Minutes

- a. Approval of Minutes of the Palos Township Board Meeting of May 23, 2022

Trustee Jeanes moved to approve the minutes of the May 23, 2022 Township Board Meeting. **Trustee Abuzir** seconded the motion. Roll call

was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Special Presentations/Communications

Special Presentation

Alderman Mike Lebarre presented details about the Field of Honor Flag Fundraiser which will take place on Saturday, September 10, 2022 at Moraine Valley Community College in Palos Hills. This event is sponsored by Sertoma, Kiwanis International and Lions International. They are hoping to have 500 U.S. Flags flying in honor of our veterans. Different residents, groups and friends and relatives of veterans are donating to the event. There will be a card on each flag stating the veteran's name and whatever the person purchasing the flag wants on it. There will be an opening ceremony on September 10 at 11:00 A.M. There will be speakers at the ceremony and all the names of the veterans will be read aloud. This is to show our support of our veterans. There may also be music. The response has been very good. The flags are all made in the U.S. by a company called Colonial Flag.

The event is amazing to see. All orders should be completed by August 15-17. Palos Township will be participating in this. Orders should be sent in as soon as possible. There is a program that allows the purchase of a banner also.

Reports of Officials

a. Supervisor/Treasurer

a. Discussion of Field of Honor Ceremony, September 10, 2022, Moraine Valley Community College.

There was a general discussion of our participation in this event.

b. Discussion of Palos Hills PATSE bus donation from Palos Township.

Supervisor Schumann reported that Palos Township had a request from the City of Palos Hills for the Township to increase our donation for our

portion from \$12,000 to \$14,000. **Supervisor Schumann** reached out to **Trustee Woods** to include this in the budget.

This has been completed and they will receive the money.

b. Clerk

a. TOCC Annual Meeting Update

Clerk Nolan reported that there were fewer officials on the zoom this year than at the last Annual Meeting. The meeting went well and the next annual meeting in 2023 will be in person. There was a speaker who spoke about “Know and Be Known” concerning township officials and their townships and legislators. There will be more educational sessions this year for township officials and staff. The TOCC Directory is now available on the new TOCC website.

b. June 4, 2022 Recycling Event

Clerk Nolan stated that the recycling event went very well on June 4, 2022. They will give us two trucks if we want them if we have another event. The Sheriff’s Office will work with us for what we want. We made a suggestion that the ending time be dropped and just have “when the truck or trucks are full” on the information sheet. They liked this and will use it from now on. **Clerk Nolan** will call the person in charge at the Sheriff’s Office to confirm a date for our next event.

c. Highway Commissioner

Highway Commissioner Adams reported that the Township Highway Commissioners of the State of Illinois are planning their Education Program on August 1, 2022. There are many speakers lined up for this program. Someone from the Secretary of Transportation and someone from the State of Illinois Police Department will be there. It should be a very educational conference for the new Highway Commissioners. It is a two-day conference. The Highway

Commissioners of the State of Illinois are absorbing a good deal of the cost for this.

Highway Commissioner Adams is doing a great deal of tree trimming and pot hole patching. They are making some arrangements to clean out some sewer pipes. The main thing they are doing is the mowing of the grass on the sides of the road and trimming around signs. The pot hole patches have been very time consuming this year.

Attorney's Report

Attorney Peck stated that he had no report for the Board.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

a. Budget Hearing for Consideration of Ordinance No. 2022-0-02 the Annual Budget and Appropriation Ordinance for the Town of Palos and the General Assistance Fund.

Trustee Woods asked that the Board consider Ordinance No. 2022-0-02 the **ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE TOWN OF PALOS AND THE GENERAL ASSISTANCE FUND.**

Trustee Woods moved to open the Budget Hearing for the Town of Palos and the General Assistance Fund. He amended the motion to include the Road and Bridge District. **Supervisor Schumann** seconded the motion. The motion was passed unanimously.

Trustee Woods reported that there were no necessary changes that have not been addressed in the text of the budget for the Town of Palos.

There were no discussions or public comments of the ordinance at that time.

There were no written questions or comments sent to the Township concerning the 2022-2023 Budget and Appropriation Ordinance.

The Tentative Budget and Appropriation Ordinance was posted prior to this hearing.

Trustee Woods moved to close the Public Hearing. **Trustee Jeanes** seconded the motion. The motion was approved unanimously.

b. Consideration and Adoption of ORDINANCE NUMBER 2022-0-02 BUDGET AND APPROPRIATION ORDINANCE FOR PALOS TOWNSHIP, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING APRIL 1, 2022, AND ENDING MARCH 31, 2023.

Trustee Woods moved to adopt **ORDINANCE NUMBER 2022-0-02 BUDGET AND APPROPRIATION ORDINANCE FOR PALOS TOWNSHIP, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING APRIL 1, 2022 AND ENDING MARCH 31, 2023**. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

c. Audit and Approval of Town Fund Bills and Warrants Dated July 1, 2022

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants in the amount of \$44,506.16 and the additional amount in June of \$5,332.21. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried.

d. Audit and Approval of General Assistance Fund Bills Dated July 1, 2022

Supervisor Schumann moved to approve the audit of the General Assistance Fund Bills. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0

e. Budget Hearing for Consideration of Ordinance No. 2022-01-0 the Annual Budget and Appropriation Ordinance for the Palos Township Road District

Trustee Woods stated that there were no major changes in the Road and Bridge District Budget. There will be money for a road project for the Road and Bridge District this year.

There were no written questions or comments sent to the Township concerning the 2022-2023 Budget and Appropriation Ordinance for the Road and Bridge District.

The tentative Budget and Appropriation Ordinance was posted prior to this meeting.

Trustee Woods moved to close the Public Hearings. **Trustee Jeanes** seconded the motion. The motion was approved unanimously.

f. Consideration and Adoption of ORDINANCE NUMBER 2022-01-0 the ANNUAL BUDGET AND APPROPRIATION FOR THE PALOS TOWNSHIP ROAD AND BRIDGE DISTRICT. COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR COMMENCING APRIL 1, 2022 AND ENDING MARCH 31, 2023.

Trustee Woods moved to adopt **ORDINANCE NO. 2022-01-0 THE ANNUAL BUDGET AND APPROPRIATION FOR THE PALOS TOWNSHIP ROAD AND BRIDGE DISTRICT, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING APRIL 1, 2022 AND ENDING MARCH 31, 2023.** **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

g. Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated July 1, 2022

Trustee Woods moved to adopt the audit of the Road and Bridge District Fund bills and Warrants in the amount of \$32,863.22, and Administrative Expense in the amount of \$6,358.21 for a total of \$39,221.43. **Trustee Riley**

seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

b. Policy and Personnel – Supervisor Schumann

Supervisor Schumann stated that she had no report for the Board.

c. Technology, Automation and Information – Trustee Riley

Trustee Riley stated that he had no report for the Board.

d. Building and Grounds – Trustee Jeanes

Trustee Jeanes stated that she had no report for the Board.

c. Public Services and Health – Trustee Abuzir

Trustee Abuzir reported the following for the month of June:

Cholesterol:	\$ 110.00
Health Service Fees:	\$ 690.00
Total:	\$ 800.00

Unfinished Business

There was no unfinished business to come before the Board.

New Business

Trustee Woods discussed maintenance fees for our software which will give us more access. The maintenance fees for the software will be hosted by the company who made it. It will still be our program, and will save the township money. Also, everyone will be able to log in to the server.

Citizen's Wishing to Address the Board

Alderman Michael Lebarre of Palos Hills commended the employees of Palos Township for all they did for him during the campaign for Ukraine donations. There was an amazing amount of donations brought in to Palos Township, as it was a donation stop. Alderman Lebarre emphasized that the employees and officials are always willing to help with all things asked of them. The amount of donations dropped off at the township was massive.

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:15 P.M. **Supervisor Schumann** seconded the motion. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan

Clerk

Palos Township

PALOS TOWNSHIP
STATE OF ILLINOIS
COUNTY OF COOK

From: Town Fund

Date: July, 2022 for August, 2022 Bill Audit

This is to certify that the following sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

No.	Date	Vendor	Purpose	Amount	Account Number	Check #
				(GROSS)		
1	8/1/2022	Tasneem Abuzir	Payroll		10-0500	Debit
2	8/1/2022	Gene Adams	Payroll		10-0400	Debit
3	8/1/2022	Alice Batol Delrosario	Payroll		30-0300	Debit
4	8/1/2022	Megan Catrambone	Payroll		10-0700	Debit
5	8/1/2022	Carol Chamales	Payroll		30-0200	Debit
6	8/1/2022	Joan Davis	Payroll		10-0700	Debit
7	8/1/2022	Cara Feltz	Payroll		10-0700	Debit
8	8/1/2022	Colleen Grant Schumann	Payroll		10-0100	Debit
9	8/1/2022	Walter A. Halek DPM	Payroll		30-0400	Debit
10	8/1/2022	Pamela Jeanes	Payroll		10-0500	Debit
11	8/1/2022	Kathryn Keiffer	Payroll		30-0200	Debit
12	8/1/2022	Kathleen Khan	Payroll		30-0200	Debit
13	8/1/2022	Jennifer Leedy	Payroll		30-0500	Debit
14	8/1/2022	Heather Malloy	Payroll		20-0100	Debit
15	8/1/2022	Robert Maloney	Payroll		10-0300	Debit
16	8/1/2022	Paula Neidenbach	Payroll		30-0200	Debit
17	8/1/2022	Jane Nolan	Payroll		10-0200	Debit
18	8/1/2022	Debra Ramos	Payroll		30-0200	Debit
19	8/1/2022	Richard C. Riley	Payroll		10-0500	Debit
20	8/1/2022	Luciano Valdez	Payroll		30-0300	Debit
21	8/1/2022	Alicia Vodicka	Payroll		30-0200	Debit
22	8/1/2022	Brent Woods	Payroll		Split	Debit
23	8/1/2022	E.F.T.P.S.	Payroll - Employer Medicare Expense		Split	Debit
24	8/1/2022	E.F.T.P.S.	Payroll - Employer FICA Expense		Split	Debit
25	8/1/2022	E.F.T.P.S.	Payroll - Employer Unemployment Tax		10-1200	Debit
26	8/1/2022	IMRF - Town Fund Portion	Pension Contributions Employer Portion Town		Split	Debit
27	8/1/2022	Payroll Processor	Payroll Processing Fees		12-1600	Debit
28	8/1/2022	Peerless	Telephone Service	\$ 415.27	11-1300	29549
29	8/1/2022	ComEd	Utilities - Electric	\$ 524.11	11-2000	29550
30	8/1/2022	Lika Construction Chicago	Cleaning Service	\$ 1,195.00	14-1200	29551
31	8/1/2022	Valic	Voluntary Employee Deduction	\$ 150.00	10-1510	29552
32	8/1/2022	The Big Blue Box	Contain-It Rental	\$ 89.00	33-1400	29553
33	8/1/2022	Richard Demma E.A.	Bookkeeping/Accounting	\$ 765.00	12-1400	29554
34	8/1/2022	NCPERS Group Life Insur.	Voluntary Life Insurance	\$ 32.00	10-1510	29555
35	8/1/2022	Richard Brandt	Building Maintenance	\$ 100.00	14-1000	29556
36	8/1/2022	Central Management Services	Health Insurance	\$ 5,835.00	Split	29557
37	8/1/2022	Illinois EPA	Contingencies - FY2023 Stormwater	\$ 500.00	Split	29558
38	8/1/2022	Southwest Regional Publishing	Subscriptions/Publications	\$ 48.00	11-1200	29559
39	8/1/2022	Integrated Electrical Services LLC	Building Maintenance	\$ 619.82	14-1000	29560
40	8/1/2022	Southwest Messenger Press, Inc.	Publications/Subscriptions	\$ 500.00	11-1000	29561
41	8/1/2022	CivicPlus	Technology and Automation Services	\$ 2,400.00	12-1100	29562
42	8/1/2022	Joan Davis	Transportation and Travel	\$ 18.56	10-1700	29563
43	8/1/2022	Tri-State Disposal	General Waste Disposal	\$ 155.22	14-1600	29564
44	8/1/2022	Imagetec	Technology Equipment	\$ 53.35	13-1100	29565
45	8/1/2022	Village View Publications, Inc.	Publishing and Advertising	\$ 495.00	11-1000	29566
46	8/1/2022	United States Postal Service	Postage and Delivery	\$ 360.00	11-1100	29567
47	8/1/2022	DeVries Roofing Co., Inc.	Building Maintenance	\$ 200.00	14-1000	29568
48	8/1/2022	Hinckley Springs	Other Supplies and Materials	\$ 58.28	13-1400	29569
49	8/1/2022	Nicor Gas	Utilities - Gas	\$ 60.62	11-2000	29570
50	8/1/2022	Cook County Assessors' Association	Membership and Dues	\$ 300.00	22-1200	29571
51	8/1/2022	ODP Business Solutions	Office Supplies	\$ 503.25	Split	29572
52	8/1/2022	Duke's Ace Hardware	Building Maintenance Supplies	\$ 52.44	14-1400	29573

Total for August, 2022 \$ 15,429.92

Additional Expenditures from July 2022

1	7/1/2022	Hickory Hills Chamber of Commerce	Special Events	\$ 60.00	11-1410	29544
2	7/1/2022	Santiago Delgado	Landscaping/Ground Maintenance	\$ 215.00	14-1100	29545
3	7/14/2022	Costco	Other Supplies and Materials	\$ 150.29	13-1400	29546
3	7/15/2022	Township Officials of Illinois	Conference and Meeting	\$ 630.00	10-1800	29547
4	7/21/2022	Country House	Contingencies - Supervisors Meeting	\$ 404.00	11-1400	29548

Total added to July 2022 \$ 1,459.29

Township Trustee Woods

Township Trustee Riley

Township Trustee Jeanes

Township Trustee Abuzir

Township Supervisor Schumann

Co-signed:

Township Clerk Nolan