



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE SPECIFIED BELOW AT THE DATE, TIME AND LOCATION SPECIFIED BELOW; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA

**PALOS TOWNSHIP
GENERAL MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

March 21, 2022 - 6:30 PM

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Prior Meeting's Minutes
 - a. Approval of the Palos Township Board Meeting of February 28, 2022
5. Special Presentations / Communications (If Any)
6. Reports of Officials
 - a. Supervisor/Treasurer
 - b. Clerk
 - a. Effective Outreach Strategies to Legislators and Elected officials
 - c. Highway Commissioner
7. Attorney's Report
 - a. Adoption of Annual Town Meeting Agenda Tuesday, April 12, 2022
 - b. Consideration of Donation of \$1,000.00 to the Village of Worth for their new specially trained Security Dog Pawfficer Louie to be used in Schools and other needed areas
 - c. Discussion of 2022 Statements of Economic Interest
 - d. Adoption of ORDINANCE NUMBER 2022-0-01

AN ORDINANCE CORRECTING A SCRIVENER'S ERROR IN THE TAX LEVY ORDINANCE (ORD. NO.2021-0-03) FOR PALOS TOWNSHIP

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

8. Reports of Standing Committees
 - a. Finance and Administration - Trustee Woods
 - [a.](#) Audit and Approval of Town Fund Bills and Warrants Dated April 1, 2022
 - b. Audit and Approval of Road and Bridge Funds Bills and Warrants Dated April 1, 2022
 - c. Audit and Approval of General Assistance Fund Bills Dated April 1, 2022
 - b. Policy and Personnel - Supervisor Schumann
 - c. Technology, Automation and Information - Trustee Riley
 - d. Buildings and Grounds - Trustee Jeanes
 - e. Public Services and Health - Trustee Abuzir
9. Unfinished Business
10. New Business
11. Citizens wishing to address the Board
12. Executive Session (If determined necessary)
13. Adjournment

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**PALOS TOWNSHIP BOARD MEETING
10802 S. ROBERTS ROAD
PALOS HILLS, ILLINOIS 60465**

February 28, 2022 – 6:30 P.M.

Call to Order

The Palos Township Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois 60465 at 6:30 P.M.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Riley and Woods, Supervisor Schumann and Highway Commissioner Adams. Also present were Township Attorney Erik Peck and Road and Bridge Administrative Assistant, April Schrader.

Officials present: Clerk Jane Nolan
Assessor Robert Maloney

Officials absent: Trustee Jeanes

Others Present: April Schrader, Administrative Assistant of the Road and Bridge District (Palos)

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Approval of Prior Meeting's Minutes

- a. Approval of Minutes of the General Meeting of January 24, 2022.

Trustee Woods moved to approve the minutes of the General Meeting of January 24, 2022. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

Special Presentations/Communications

There were no special presentations or communications at this meeting.

Reports of Officials

a. Supervisor/Treasurer

1. Pathlights Sponsorship

Supervisor Schumann stated that the township is doing the AARP Income Tax again for residents of the township. There are three AARP trained people doing the taxes this year.

The township had the “souper bowl” party again this year. There were a lot of canned goods and other things. It was decided to send all the donations to Elsie’s Pantry in Palos Hills. This pantry serves many more families. The township accepted these donations and paid for the move. This donation came from Palos West School.

Supervisor Schumann reported that Pathlights (the former PLOWS) is asking for donations to “The Journey” May, 2022. They are working with the Chicago Tribune to create an annual insert and inviting townships, etc., to be part of it. Many of our seniors and others take advantage of Pathlights and their many resources. The magazine will focus on the health and safety of older adults in our community. This publication will be distributed to 22,500 residences in the Southwest Suburbs. They will also circulate 6,000 copies and additional copies through local libraries, townships, community centers and more. There was a discussion concerning the amount of money to be donated. There were several questions asked by Board members during the decision process.

Trustee Woods moved that Palos Township will donate \$1,500 to Pathlights “The Journey” 2022 for print advertising in their annual magazine.

Supervisor Schumann seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

b. Clerk Nolan

1. TOCC Clerk’s Division Meeting Notes

Clerk Nolan reported some of the ideas presented at the January, 2022 TOCC Clerk’s Division Meeting. Some ideas presented were:

- a. Voters will be able to sign in on an iPad.
- b. Cook County now has 1450 precincts. The voting equipment will be re-programmed.
- c. Polling places will remain intact.
- d. The judges will be the same. They are looking for more judges and would like some younger judges. The average age of a judge in Cook County is 72.
- e. There are 12 languages on Cook County ballots.
- f. We will go back to regular election cycle after this election.
- g. If there are questions about the re-districting, please look on the internet for the Cook County Board. The re-districting maps can be found there.
- h. It was announced that November 15-18 will be the in-person Annual Conference in Springfield.

2. March 15, 2022 Educational Day Event, Marriott, Naperville. FYI

Clerk Nolan reported that she and **Trustee Abuzir** will be attending the March 15, 2022, Educational Day Event at the Marriot in Naperville on March 15, 2022. There is still time left to apply for this event.

3. 40th Annual Lobby Day April 6, 2022 FYI

Clerk Nolan reported that the 40th Annual TOI Lobby Day will take place in Springfield, Illinois on April 6, 2022. This will also be an in-person event which includes a luncheon with a speaker, and an allotment of time for officials to speak with their local elected representatives and senators. There is an evening reception also. March 31st is the final sign-up day. Some officials have attended in the past.

C. Highway Commissioner

Highway Commissioner Adams reported that February really has been rough. He reported that February of 2022 was in the upper 10% of the worst weather in the last 80 years as heard on the news outlets This was based on temperature, snow, accidents, etc. the Road District spent and an inordinate amount of time salting the township roads during January and February. There may be a Highway Commissioner's meeting called in March. No additional plans have been made for the August 1st Highway Commissioners meeting.

Attorney's Report

Attorney Peck stated that he had no report for the Board.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Bills and Warrants Dated March 1, 2022

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants in the amount of \$14,027.83. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0

2. Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated March 1, 2022.

Trustee Woods moved to approve the audit of the Road and Bridge District Fund Bills and Warrants in the amount of \$75,823.41 and the Administrative Expense in the amount of \$6,662.62 for a total of \$82,486.03. **Trustee Riley** seconded the motion. Roll call was taken.

Ayes: Trustees Abuzir, Riley, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

3. Audit and Approval of General Assistance Fund Bills Dated March 1, 2022.

Supervisor Schumann moved to approve the audit of the General Assistance Fund Bills dated March 1, 2022. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Trustee Woods discussed the new therapy comfort dog that the Village of Worth Police Department is sponsoring. The police officer's car must be updated to accommodate the dog and its care, feeding, etc. Residents of both Palos and Worth townships will be serviced by this dog. There was a fund raiser for this project, but money is still necessary. **Trustee Woods** inquired if Palos Township could donate \$1,000 to this worthy cause. The Board agreed and this will appear on the next agenda for passage at the March Board Meeting.

b. Policy and Personnel – Supervisor Schumann

Supervisor Schumann reported that everything is going well and the Health Service is status quo. A few nurses are out due to health concerns, but the Health Services is busy with routine services.

c. Technology, Information and Automation – Trustee Riley

Trustee Riley stated that he had no report for the Board.

Supervisor Schumann reported that Mike and Dennis have been redoing and performing cleanup work on the server.

d. Buildings and Grounds – Trustee Jeanes

Trustee Jeanes did not attend the meeting so there was no report from Building and Grounds.

e. Public Services and Health – Trustee Abuzir

Trustee Abuzir reported the following for the month of January.

Cholesterol:	\$ 145.00
Health Service Fees:	\$ 335.00
Total:	\$ 480.00

Unfinished Business

There was no unfinished business to come before the Board.

New Business

There was no new business to come before the Board.

Citizen’s Wishing to Address the Board

There were no citizens wishing to address the Board.

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:07 P.M. **Supervisor Schumann** seconded the motion. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan

Clerk

Palos Township

PALOS TOWNSHIP
STATE OF ILLINOIS
COUNTY OF COOK

From: Town Fund

Date: March, 2022 for April, 2022 Bill Audit

This is to certify that the following sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

No.	Date	Vendor	Purpose	Amount (GROSS)	Account Number	Check #
1	4/1/2022	Tasneem Abuzir	Payroll		10-0500	Debit
2	4/1/2022	Gene Adams	Payroll		10-0400	Debit
3	4/1/2022	Alice Batol Delrosario	Payroll		30-0300	Debit
4	4/1/2022	Megan Catrambone	Payroll		10-0700	Debit
5	4/1/2022	Carol Chamales	Payroll		30-0200	Debit
6	4/1/2022	Joan Davis	Payroll		10-0700	Debit
7	4/1/2022	Elise Farrell	Payroll		30-0200	Debit
8	4/1/2022	Diane Goerg	Payroll		10-0700	Debit
9	4/1/2022	Colleen Grant Schumann	Payroll		10-0100	Debit
10	4/1/2022	Walter A. Halek DPM	Payroll		30-0400	Debit
11	4/1/2022	Pamela Jeanes	Payroll		10-0500	Debit
12	4/1/2022	Kathryn Keiffer	Payroll		30-0200	Debit
13	4/1/2022	Kathleen Khan	Payroll		30-0200	Debit
14	4/1/2022	Jennifer Leedy	Payroll		30-0500	Debit
15	4/1/2022	Heather Malloy	Payroll		20-0100	Debit
16	4/1/2022	Robert Maloney	Payroll		10-0300	Debit
17	4/1/2022	Paula Neidenbach	Payroll		30-0200	Debit
18	4/1/2022	Jane Nolan	Payroll		10-0200	Debit
19	4/1/2022	Debra Ramos	Payroll		30-0200	Debit
20	4/1/2022	Richard C. Riley	Payroll		10-0500	Debit
21	4/1/2022	Luciano Valdez	Payroll		30-0300	Debit
22	4/1/2022	Alicia Vodicka	Payroll		30-0200	Debit
23	4/1/2022	Brent Woods	Payroll		Split	Debit
24	4/1/2022	E.F.T.P.S.	Payroll - Employer Medicare Expense		Split	Debit
25	4/1/2022	E.F.T.P.S.	Payroll - Employer FICA Expense		Split	Debit
26	4/1/2022	E.F.T.P.S.	Payroll - Employer Unemployment Tax		10-1200	Debit
27	4/1/2022	IMRF - Town Fund Portion	Pension Contributions Employer Portion Town		Split	Debit
28	4/1/2022	Payroll Processor	Payroll Processing Fees		12-1600	Debit
29	4/1/2022	Peerless Network	Telephone Services	\$ 454.17	11-1300	29401
30	4/1/2022	Central Management Services	Health Insurance	\$5,478.00	Split	29402
31	4/1/2022	ComEd	Utilities- Electric	\$ 268.19	11-2000	29403
32	4/1/2022	Tressler, LLP	Legal Services	\$ 1,248.56	12-1300	29404
33	4/1/2022	Office Depot	Office Supplies	\$ 556.27	13-1000	29405
34	4/1/2022	Dashmire Lika	Cleaning Services	\$ 1,195.00	14-1200	29406
35	4/1/2022	Valic	Voluntary Employee Deduction	\$ 150.00	10-1510	29407
36	4/1/2022	Valic	Voluntary Employee Deduction	\$ 350.00	10-1510	29408
37	4/1/2022	The Big Blue Box	Contain-It Rental	\$ 89.00	33-1400	29409
38	4/1/2022	Shred-It	Document Disposal	\$ 110.77	12-1700	29410
39	4/1/2022	Comcast	Publication/Subscriptions	\$ 287.72	11-1200	29411
40	4/1/2022	Tri-State Disposal	General Waste Disposal	\$77.61	14-1600	29412
41	4/1/2022	Nicor Gas	Utilities - Gas	\$304.65	11-2000	29413
42	4/1/2022	IT Savvy	Equipment Maintenance	\$77.83	13-1600	29414
43	4/1/2022	Duke'sAce Hardware	Building Maintenance	\$131.51	14-1000	29415
44	4/1/2022	Richard Demma E.A.	Bookkeeping/Accounting	\$765.00	10-1700	29416
45	4/1/2022	Diane Goerg	Travel & Transportation	\$11.80	10-1700	29417
46	4/1/2022	McKesson	Medical Supplies	\$1,145.87	31-2000	29418
47	4/1/2022	City of Palos Hills	Utilities - Water & Sewer	\$132.95	11-2000	29419
48	4/1/2022	NCPERS, IL IMRF	Voluntary Employee Deduction	\$48.00	10-1510	29420
49	4/1/2022	Dearborn National Life Ins. Co.	Life Insurance	\$92.63	10-1500	29421
50	4/1/2022	Metropolitan Township Assoc.	Membership & Dues	\$1,500.00	22-1200	29422
51	4/1/2022	Messenger Press, Inc.	Publishing & Advertising	\$250.00	11-1000	29423
52	4/1/2022	United States Postal Service	Postage	\$348.00	11-1100	29424
53	4/1/2022	Richard Brandt	Building Maintenance	\$100.00	14-1000	29425
				\$15,173.53		

Total for April, 2022

Additional Expenditures April, 2022

- 1
- 2
- 3
- 4
- 5
- 6

Township Trustee Woods

Township Trustee Riley

Township Trustee Jeanes

Township Trustee Abuzir

Township Supervisor Schumann

Co-signed:

Township Clerk Nolan