



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE SPECIFIED BELOW AT THE DATE, TIME AND LOCATION SPECIFIED BELOW; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA

**PALOS TOWNSHIP
GENERAL MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

February 28, 2022 - 6:30 PM

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Prior Meeting's Minutes
 - a. Approval of the Palos Township Board Meeting Minutes of January 24, 2022
5. Special Presentations / Communications (If Any)
6. Reports of Officials
 - a. Supervisor/Treasurer
 - a. Pathlights Sponsorship Opportunity
 - b. Clerk
 - a. TOI Clerk's Division Meeting Notes
 - b. March 15, 2022, Educational Day Event Marriott Naperville FYI
 - c. 40th Annual Lobby Day April 6, 2022, FYI
 - c. Highway Commissioner
7. Attorney's Report
8. Reports of Standing Committees
 - a. Finance and Administration - Trustee Woods
 - a. Audit and Approval of Town Fund Bills and Warrants Dated March 1, 2022

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

- b. Audit and Approval of Road and Bridge Fund Bills and Warrants Dated March 1, 2022
 - c. Audit and Approval of General Assistance Fund Bills Dated March 1, 2022
 - b. Policy and Personnel - Supervisor Schumann
 - c. Technology, Automation and Information - Trustee Riley
 - d. Buildings and Grounds - Trustee Jeanes
 - e. Public Services and Health - Trustee Abuzir
- 9. Unfinished Business
 - 10. New Business
 - 11. Citizens wishing to address the Board
 - 12. Executive Session (If determined necessary)
 - 13. Adjournment

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**PALOS TOWNSHIP BOARD MEETING
10802 S. ROBERTS ROAD
PALOS HILLS, ILLINOIS 60465**

January 24, 2021 – 6:30 P.M.

Call to Order

The Palos Township Board Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois 60465 at 6:30 P.M.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann and Highway Commissioner Adams. Also present were Township Attorney Erik Peck and Road and Bridge Administrative Assistant, April Schrader.

Officials present: Clerk Jane Nolan
Assessor Robert Maloney

Others Present: April Schrader, Administrative Assistant of the Road and Bridge District (Palos)
Attorney Courtney Willis from Tressler LLP

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Approval of Prior Meeting's Minutes

- a. Approval of Minutes of the General Meeting of December 13, 2021.
Trustee Woods moved to approve the minutes of the General Meeting of December 13, 2021. **Trustee Riley** seconded the motion. Roll call was

taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

- b. Approval of Minutes of the Combined Bill Audit and Road and Bridge District Meeting of December 27, 2021.

Trustee Woods moved to approve the minutes of the Combined Bill Audit and Road and Bridge District Meeting of December 27, 2021. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees: Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Special Presentations/Communications

There were no special presentations or communications at this meeting.

Reports of Officials

- a. **Supervisor/Treasurer**

Supervisor Schumann reported that the next distribution will take place closer to the Easter holiday. The Christmas distribution was a success.

- b. **Clerk Nolan**

1. **TOI 2022 Education Event Tuesday, March 15, 2022, Marriott Hotel, Naperville, 9:00 AM to 3:00 PM, Registration \$50.00**

Clerk Nolan informed the Board that TOI is having in-person meetings again. They are all listed in the current Perspective Magazine. The closest one to Palos Township is on March 15, 2022, at the Marriott Hotel in Naperville, Illinois from 9:00 AM to 3:00 PM. Registration begins 8 AM. Clerk Nolan has signed up to attend and invited all other officials to do so. Please give your registration to Diane.

2. **TOI Lobby Day, April 6, 2022, Abraham Lincoln Doubletree Hotel, 11:30 AM to 7:00 PM.**

Clerk Nolan reported that TOI is anticipating an in-person Lobby Day in April 6, 2022, at the Abraham Lincoln Doubletree Hotel in Springfield, IL, from 11:30 AM to 7:00 PM. Palos Township has attended this in the past. The second part of this day takes place at another location. During Lobby Day officials from Illinois “lobby” their state legislators concerning many different situations, and discuss ideas with them. It is a day for officials to get to know each other on a personal basis. This can be discussed again at the March meeting.

3. TOI Scholarship Application Deadline is March 1, 2022

Clerk Nolan reported that the TOI Scholarship Application deadline is March 1, 2022. If any officials know an interested high school senior, please let them know. **Clerk Nolan** is available to interview them concerning Palos Township.

C. Highway Commissioner

Highway Commissioner Adams reported that the Road District has gone through a lot of salt. The largest part of the Road District bills this month was Morton Salt. The Road District is tied in to the Cook County so whatever Cook County pays for salt, the Palos Road District pays. The Cook County garage is right on 135th Street and the Road District can send a truck over to get salt whenever they need it. It takes longer to get salt delivered than it used to. The Township Highway Commissioners of Illinois are planning to have their annual Education Program on August 1, 2022. Their unadvertised education program in Bloomington was very well attended. Over 400 Highway Commissioners attended this event.

There was a notice from Water Reclamation District that our contract has not been let yet. They stated that in 2023 they will pay \$26,000 for the second part of the contract.

Attorney’s Report

Attorney Peck stated that he had no report for the Board.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Bills and Warrants Dated February 1, 2022.

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants in the amount of \$25,962.61. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0

2. Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated February 1, 2022.

Trustee Woods moved to approve the audit of the Road and Bridge District Fund Bills and Warrants in the amount of \$45,813.90 and the Administrative Expense in the amount of \$6,103.70 for a total of \$51,987.60. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley, and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

3. Audit and Approval of General Assistance Fund Bills Dated February 1, 2022.

Supervisor Schumann moved to approve the audit of the General Assistance Fund Bills dated February 1, 2022. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

b. Policy and Personnel – Supervisor Schumann

Supervisor Schumann reported that all employees and officials have completed the Annual Sexual Harassment Policy update.

c. Technology, Information and Automation – Trustee Riley

Trustee Riley stated that he had no report for the Board.

d. Buildings and Grounds – Trustee Jeanes

Trustee Jeanes stated that she had no report for the Board.

Supervisor Schumann informed the Board that Louis Pasderetz who plows the township parking area had a loss in his immediate family recently. His son, Louie Pasderetz, was killed in an airplane accident on December 26, 2022. The services for Louie were held recently, and Palos Township sent a floral arrangement to the wake for the family. The Palos Township Board and employees send their sincere condolences to the Pasderetz family at this time of overwhelming loss!

e. Public Services and Health – Trustee Abuzir

Trustee Abuzir reported the following for the month of December, 2021.

Cholesterol:	\$ 0.00
Health Service Fees:	\$ 395.00
Total:	\$ 395.00

Unfinished Business

There was no unfinished business to come before the Board.

New Business

There was no new business to come before the Board.

Citizen’s Wishing to Address the Board

There were no citizens wishing to address the Board.

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 6:55 P.M. **Trustee Jeanes** seconded the motion. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan

Clerk

Palos Township

PALOS TOWNSHIP
STATE OF ILLINOIS
COUNTY OF COOK

From: Town Fund

Date: February, 2022 for March, 2022 Bill Audit

This is to certify that the following sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

No.	Date	Vendor	Purpose	Amount (GROSS)	Account Number	Check #
1	3/1/2022	Tasneem Abuzir	Payroll		10-0500	Debit
2	3/1/2022	Gene Adams	Payroll		10-0400	Debit
3	3/1/2022	Alice Batol Delrosario	Payroll		30-0300	Debit
4	3/1/2022	Megan Catrambone	Payroll		10-0700	Debit
5	3/1/2022	Carol Chamales	Payroll		30-0200	Debit
6	3/1/2022	Joan Davis	Payroll		10-0700	Debit
7	3/1/2022	Elise Farrell	Payroll		30-0200	Debit
8	3/1/2022	Diane Goerg	Payroll		10-0700	Debit
9	3/1/2022	Colleen Grant Schumann	Payroll		10-0100	Debit
10	3/1/2022	Walter A. Halek DPM	Payroll		30-0400	Debit
11	3/1/2022	Pamela Jeanes	Payroll		10-0500	Debit
12	3/1/2022	Kathryn Keiffer	Payroll		30-0200	Debit
13	3/1/2022	Kathleen Khan	Payroll		30-0200	Debit
14	3/1/2022	Jennifer Leedy	Payroll		30-0500	Debit
15	3/1/2022	Heather Malloy	Payroll		20-0100	Debit
16	3/1/2022	Robert Maloney	Payroll		10-0300	Debit
17	3/1/2022	Paula Neidenbach	Payroll		30-0200	Debit
18	3/1/2022	Jane Nolan	Payroll		10-0200	Debit
19	3/1/2022	Debra Ramos	Payroll		30-0200	Debit
20	3/1/2022	Richard C. Riley	Payroll		10-0500	Debit
21	3/1/2022	Luciano Valdez	Payroll		30-0300	Debit
22	3/1/2022	Alicia Vodicka	Payroll		30-0200	Debit
23	3/1/2022	Brent Woods	Payroll		Split	Debit
24	3/1/2022	E.F.T.P.S.	Payroll - Employer Medicare Expense		Split	Debit
25	3/1/2022	E.F.T.P.S.	Payroll - Employer FICA Expense		Split	Debit
26	3/1/2022	E.F.T.P.S.	Payroll - Employer Unemployment Tax		10-1200	Debit
27	3/1/2022	IMRF - Town Fund Portion	Pension Contributions Employer Portion Town		Split	Debit
28	3/1/2022	Payroll Processor	Payroll Processing Fees		12-1600	Debit
29	3/1/2022	Peerless Network	Telephone Services	\$ 454.30	11-1300	29333
30	3/1/2022	Central Management Services	Health Insurance	\$5,478.00	Split	29334
31	3/1/2022	ComEd	Utilities- Electric	\$ 280.44	11-2000	29335
32	3/1/2022	Tressler, LLP	Legal Services	\$ 560.56	12-1300	29336
33	3/1/2022	Office Depot	Office Supplies	\$ 480.06	13-1000	29337
34	3/1/2022	Dashmire Lika	Cleaning Services	\$ 1,195.00	14-1200	29338
35	3/1/2022	Valic	Voluntary Employee Deduction	\$ 150.00	10-1510	29339
36	3/1/2022	Valic	Voluntary Employee Deduction	\$ 350.00	10-1510	29340
37	3/1/2022	The Big Blue Box	Contain-It Rental	\$ 89.00	33-1400	29341
38	3/1/2022	Shred-It	Document Disposal	\$ 110.77	12-1700	29342
39	3/1/2022	Comcast	Publication/Subscriptions	\$ 287.72	11-1200	29343
40	3/1/2022	Tri-State Disposal	General Waste Disposal	\$77.61	14-1600	29344
41	3/1/2022	Nicor Gas	Utilities - Gas	\$395.04	11-2000	29345
42	3/1/2022	IT Savvy	Equipment Maintenance	\$143.35	13-1600	29346
43	3/1/2022	Duke'sAce Hardware	Building Maintenance	\$89.94	14-1000	29348
44	3/1/2022	Richard Demma E.A.	Bookkeeping/Accounting	\$765.00	10-1700	29349
45	3/1/2022	Diane Goerg	Travel & Transportation	\$78.47	10-1700	29350
46	3/1/2022	Stericycle	Medical Supplies	\$119.85	31-2000	29353
47	3/1/2022	Richard Brandt	Building Maintenance	\$100.00	14-1000	29354
48	3/1/2022	City of Palos Hills	Utilities - Water & Sewer	\$57.28	11-2000	29355
49	3/1/2022	NCPERS, IL IMRF	Voluntary Employee Deduction	\$48.00	10-1510	29356
50	3/1/2022	Chalet Florist	Contingencies	\$75.00	11-1400	29357
51	3/1/2022	Southtown	Publication/Subscriptions	\$71.50	11-1200	29358
52	3/1/2022	Dist. 230 Foundation	Donations	\$500.00	00-5000	29359
53	3/1/2022	Micro Center	Technology Equipment	\$268.94	33-1100	29360
54	3/1/2022	The Township Officials of Illinois	Conference & Meetings	\$100.00	20-1800	
55	3/1/2022	The Hills Chamber	Membership & Dues	\$102.00	12-1200	
56	3/1/2022	JML Services	Building Maintenance	\$1,390.00	14-1000	
57	3/1/2022	Township Clerks of Illinois	Membership & Dues	\$30.00	22-1200	
58	3/1/2022	Palos Area Chamber of Commerce	Membership & Dues	\$180.00	22-1200	
				\$14,027.83		

Total for March, 2022

Additional Expenditures March, 2022

- 1
- 2
- 3
- 4
- 5
- 6

Township Trustee Woods

Township Trustee Riley

Township Trustee Jeanes

Township Trustee Abuzir

Township Supervisor Schumann

Co-signed:

Township Clerk Nolan