



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE SPECIFIED BELOW AT THE HOUR OF 7:00 P.M. AT 10802 SOUTH ROBERTS ROAD, PALOS HILLS, ILLINOIS; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA

**PALOS TOWNSHIP
COMBINED BILL AUDIT & ROAD DISTRICT MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

November 26, 2018 - 7:00 PM

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Disposition of minutes from previous meetings
 - a. Approval of the Minutes of the Special Meeting Held October 2, 2018
 - b. Approval of Minutes of the Combined Bill Audit / Road and Bridge Meeting - October 22, 2018
4. Special Communications, if any
5. Reports of Officials
 - a. Supervisor
 - b. Clerk
 - c. Highway Commissioner
6. Attorney's Report
7. Reports of Standing Committees
 - a. Finance and Administration - Trustee Woods
 1. Audit and Approval of Town Fund Bills & Warrants
 2. Audit and Approval of Road and Bridge Bills and Warrants
 3. Audit and Approval of General Assistance Bills
 - b. Policy and Personnel - Supervisor Schumann
 - c. Technology, Information and Automation - Trustee Riley

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

d. Buildings and Grounds - Trustee Jeanes

e. Public Services and Health - Trustee Brannigan

8. Unfinished Business

9. New Business

10. Citizens Wishing to Address the Board

11. Executive Session, If Needed

12. Adjournment

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

**PALOS TOWNSHIP
SPECIAL MEETING
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465**

OCTOBER 2, 2018

Call to Order and Roll Call

Trustee Brannigan moved to allow **Trustee Woods** to attend the meeting by phone. Trustee Jeanes seconded the motion. The motion was passed unanimously.

The Special Meeting of the Palos Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road at 6:00 P.M. Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Brannigan, Jeanes and Woods, Supervisor Schumann and Highway Commissioner Adams. Also, present was Township Attorney, Erik Peck.

Absent: Trustee Riley

Pledge of Allegiance

Supervisor Schumann led the Board in the Pledge of Allegiance.

Awarding of Township Parking Lot Paving Bid 2018

Trustee Jeanes read all the bids, bidder names and amounts of each bid aloud.

Lindahl Brothers, Inc.	\$73,415.00
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J&R First In Asphalt, Inc.	\$77,771.00
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Matthew Paving, Inc.	\$74,630.00
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Abbey Paving and Sealcoating Co. Inc.	\$77,109.00
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Morrison Engineering perused all bids and stated that all bid specifications are in place.

There was some discussion proposed by Trustee Brannigan to choose J and R 1stIn Asphalt, Inc. as their business is within the Township even though their bid is the highest.

The bid of Lindahl Brothers, Inc. was chosen in the amount of \$73,415.00.

The bid of Lindahl Brothers was chosen even though they are the highest bidder because their bid included a cushion which will be helpful to the township with the township poor soil problems. Also, they come highly recommended from the City of Palos Hills.

Trustee Jeanes moved to accept the bid of Lindahl Brothers, Inc. in the amount of \$73,415.00. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

The Parking Lot Resurfacing will be done very soon. The will be removing the existing storage container on a Saturday and paving the lot on a Monday.

There was a discussion concerning the closing of the Township for this process which will be re-visited.

The container will be moved by the owner of the unit. The change for this will be \$100.00 to move the unit to another spot, and \$80.00 to return it to the township.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn. **Trustee Brannigan** moved to adjourn the meeting at 6:15

P.M. **Trustee Woods** seconded the motion. The motion was approved unanimously. Meeting adjourned.

Jane A. Nolan
Clerk
Palos Township

PALOS TOWNSHIP
STATE OF ILLINOIS
COUNTY OF COOK

From: Town Fund

Date: November 26, 2018 for December 1, 2018 Bill Audit

This is to certify that the following sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

No.	Date	Vendor	Purpose	Amount (GROSS)	Account Number	Check #
1	12/1/2018	Gene Adams	Payroll		10-0400	
2	12/1/2018	Alice Batol Delrosario	Payroll		30-0300	Debit
3	12/1/2018	Sharon Brannigan	Payroll		10-0500	Debit
4	12/1/2018	Carol Chamales	Payroll		30-0200	Debit
5	12/1/2018	Joan Davis	Payroll		10-0700	Debit
6	12/1/2018	Evelyn Dibbern	Payroll		20-0100	Debit
7	12/1/2018	Samantha Goerg	Payroll		10-0700	Debit
8	12/1/2018	Colleen Grant Schumann	Payroll		10-0100	Debit
9	12/1/2018	Walter A. Halek DPM	Payroll		30-0400	Debit
10	12/1/2018	Pamela Jeanes	Payroll		10-0500	Debit
11	12/1/2018	Kathryn Keiffer	Payroll		30-0200	Debit
12	12/1/2018	Kathleen Khan	Payroll		30-0200	Debit
13	12/1/2018	Jennifer Leedy	Payroll		30-0500	Debit
14	12/1/2018	Robert E. Maloney	Payroll		10-0300	Debit
15	12/1/2018	Paula Neidenbach	Payroll		30-0200	Debit
16	12/1/2018	Jane Nolan	Payroll		10-0200	Debit
17	12/1/2018	Debra Ramos	Payroll		30-0200	Debit
18	12/1/2018	Richard C. Riley	Payroll		10-0500	Debit
19	12/1/2018	Luciano Valdez	Payroll		30-0300	Debit
20	12/1/2018	Alicia Vodicka	Payroll		30-0200	Debit
21	12/1/2018	Brent Woods	Payroll		Split	Debit
22	12/1/2018	E.F.T.P.S.	Payroll - Employer Medicare Expense		Split	Debit
23	12/1/2018	E.F.T.P.S.	Payroll - Employer FICA Expense		Split	Debit
24	12/1/2018	E.F.T.P.S.	Payroll - Employer Unemployment Tax		10-1200	Debit
25	12/1/2018	IMRF - Town Fund Portion	Pension Contributions Employer Portion Town		Split	Debit
26	12/1/2018	Payroll Processor	Payroll Processing Fees		12-1600	Debit
27	12/1/2018	NCPERS Group Life Ins.	Voluntary Group Life Insurance	\$ 64.00	10-1510	
28	12/1/2018	Valic c/o Jp Morgan Chase Bank	Employee Voluntary 457b Contrib. Plan	\$ 50.00	10-1510	
29	12/1/2018	Jane Nolan	Reimbursement - Conferences and Meeting	\$ 357.78	10-1800	
30	12/1/2018	Colleen Grant Schumann	Reimbursement - Conferences and Meeting	\$ 447.29	10-1800	
31	12/1/2018	Daily Southtown	Publications and Subscriptions	\$ 201.50	11-1200	
32	12/1/2018	Call One	Telephone Service	\$ 423.73	11-1300	
33	12/1/2018	ComEd	Utilities - Electric	\$ 340.01	11-2000	
34	12/1/2018	Nicor Gas	Utilities - Gas	\$ 101.25	11-2000	
35	12/1/2018	Type Concepts Inc	Printing - Supervisor Envelopes	\$ 205.00	12-1000	
36	12/1/2018	Tressler LLP	Legal Service	\$ 1,640.00	12-1300	
37	12/1/2018	Richard Demma E.A.	Bookkeeping / Accounting	\$ 765.00	12-1400	
38	12/1/2018	Shred-It	Document Disposal	\$ 50.92	12-1700	
39	12/1/2018	Duke's Ace Hardware	Other Supplies and Materials	\$ 187.68	13-1400	
40	12/1/2018	Office Depot	Other Supplies and Materials	\$ 175.39	13-1400	
41	12/1/2018	Santiago Delgado	Landscaping / Ground Maintenance	\$ 410.00	14-1100	
42	12/1/2018	Daci Cleaning Service	Township Cleaning Service	\$ 795.00	14-1200	
43	12/1/2018	Lindahl Bros Inc	Capital Improvements - Township Parking Lot	\$ 71,399.00	14-1300	
44	12/1/2018	Robert E. Maloney	Reimbursement - Conferences and Meeting	\$ 354.12	20-1800	
45	12/1/2018	IAAO	Membership and Dues	\$ 210.00	22-1200	
46	12/1/2018	Patterson Dental Supply Inc	Medical Supplies	\$ 48.05	31-2000	
47	12/1/2018	Moore Medical	Medical Supplies	\$ 372.66	31-2000	
48	12/1/2018	McKesson	Medical Supplies	\$ 542.41	31-2000	
49	12/1/2018	Stericycle	Disposal of Medical Waste	\$ 98.61	32-1700	
50	12/1/2018	Sharon Brannigan	Reimbursement - H.S. Storage Contain-It	\$ 89.00	33-1400	
Total for December 2018				\$ 79,328.40		

Additional Expenditures from November 2018

1	-	Voided	Voided	\$ -	-	28049
2	11/9/2018	Francesca's Vicinato	Contingencies - Holiday Party	\$ 250.00	11-1400	28050
3	11/13/2018	Fairplay Foods	Holiday Meal Distribution	\$ 1,250.00	60-1010	28051
4	11/16/2018	City Of Palos Hills	Utilities - Water and Sewer	\$ 64.30	11-2000	28052
5	11/19/2018	Brent Woods	Reimbursement - Publications and Subscriptions	\$ 351.06	11-1200	28053

Total Added to November 2018 **\$ 1,915.36**

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Supervisor

Co-signed:

Township Clerk

**PALOS TOWNSHIP ROAD AND BRIDGE
STATE OF ILLINOIS
COUNTY OF COOK**

This is to certify that the following sums will be paid by the **TREASURER** of **PalosTownship** to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the **December 1, 2018** on account of the listed purposes.

Number	Vendor	Purpose	Amount	Acct#	Check#
1-	IMRF	Employee & Employer Contribution	\$ 858.90	6993	EFT
2-	US Treasury US 941	Payroll Taxes	\$ 1,142.35		EFT
3-	Illinois Dept of Revenue US 501	Monthly Payroll taxes	\$ 201.80		EFT
	NCPERS	Employee deduct vol life ins	\$ 16.00	6963	
	Blue Cross Blue Scheild Illinois	Medicare supp prem	\$ 174.00	6963	
4-	April Schrader	Wages for July	\$ 3,043.18		
	Dearborn National Ins	qtrly prem life ins			
5-					
6-					
7-					
8-					
9-					
10-					
11-					
12-					
13-					
14-					
15-					
			\$5,436.23		

We, the undersigned, members of the PalosTownship Board of Trustees, Cook County, Illinois, do hereby certify that we this **1st day December 2018** examined and audited the foregoing bills, claims, charges and accounts against the Palos Township Road and Bridge Fund and have approved the same for payment.

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Highway Commissioner

Co-Signed:

Township Clerk

**PALOS TOWNSHIP ROAD AND BRIDGE
STATE OF ILLINOIS
COUNTY OF COOK**

This is to certify that the following sums will be paid by the **TREASURER** of **PalosTownship** to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the **November 26, 2018** on account of the listed purposes.

Number	Vendor	Purpose	Amount	Acct#	Check#
1-					
2-	ComED 08911	light rental	\$ 300.23	5133	
3-	ComED101315	light rental	\$ 223.48	5133	
	Tressler LLP	legal	\$ 615.00	6913	
4-	Sprint	phones	\$ 68.87	6983	
	Homer Industries	brush disposal	\$ 50.00	8103	
5-	Tri-State Disposal	hwy debris disposal	\$ 70.30	8103	
	Big R Store	materials	\$ 359.94	5113	
	HI-VIZ	materials	\$ 450.00	5113	
	Cook County Treasurer	School Flasher Maint qtrly	\$ 24.00	5133	
	Edward Electric	Locate/repair	\$ 463.00	5003	
10-	Koning Concrete	concrete walk repair	\$ 5,400.00		
	Twshp Hwy commissioners CC	Dues	\$ 350.00		
	K-5	Materials	\$ 16,654.01		
	Country Landscape & Supply	drainage ditch repair	\$ 14,410.50		
	CMS Medicare Insurance	Qtrly pmt	\$ 405.00		
	You're #1 Inc	calendar date books	\$ 470.36		
	Portable Equipment	materials	\$ 36.00		
11-	Kopping Ent	per contract	\$ 28,188.00		
12-	Gene Adams				
	AT&T				
14-					
15-					
16-					
17-					
18-					
19-					
20-					
23-					
32-					
33-					
34-					
35-					
			\$68,538.69		

We, the undersigned, members of the PalosTownship Board of Trustees, Cook County, Illinois, do hereby certify that we this **26th day of November 2018** examined and audited the foregoing bills, claims, charges and accounts against the Palos Township Road and Bridge Fund and have approved the same for payment.

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Highway Commissioner

Co-Signed:

Township Clerk