



IN ACCORDANCE WITH THE APPLICABLE STATUTES OF THE STATE OF ILLINOIS NOTICE IS GIVEN HEREBY THAT THE NEXT REGULAR MEETING OF THE TOWN BOARD OF PALOS TOWNSHIP WILL BE HELD ON THE DATE SPECIFIED BELOW AT THE HOUR OF 7:00 P.M. AT 10802 SOUTH ROBERTS ROAD, PALOS HILLS, ILLINOIS; DURING WHICH MEETING IT IS ANTICIPATED THERE WILL BE DISCUSSION AND CONSIDERATION OF AND, IF SO DETERMINED, ACTION UPON THE MATTERS CONTAINED IN THE FOLLOWING AGENDA

**PALOS TOWNSHIP
COMBINED BILL AUDIT & ROAD DISTRICT MEETING
10802 S. ROBERTS ROAD | PALOS HILLS, IL 60465**

December 27, 2018 - 7:00 PM

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Disposition of minutes from previous meetings
 - a. Approval of the Minutes of the Combined Bill Audit and Road and Bridge District Meeting - November 26, 2018
4. Special Communications, if any
5. Reports of Officials
 - a. Supervisor
 - b. Clerk
 1. All Township Day - September 2019
 2. Village View Picture
 - c. Highway Commissioner
6. Attorney's Report
 - a. Consideration of a Resolution Establishing Meeting Dates for Calendar Year 2019
7. Reports of Standing Committees
 - a. Finance and Administration - Trustee Woods
 1. Audit and Approval of Town Fund Bills and Warrants
 2. Audit and Approval of Road and Bridge Fund Bills and Warrants
 3. Audit and Approval of General Assistance Bills

At least 24 hours in advance of a scheduled public meeting, any individual with a disability who is in need of a reasonable accommodation in order to participate in the meeting should contact the office of the Road and Bridge Clerk: In person at 10802 South Roberts Road, Palos Hills, Illinois, via telephone at (708) 589-4418 or via e-mail at clerk@palostownship.org

b. Policy and Personnel - Supervisor Schumann

1. Consideration of the re-appointment of Richard J. Nogal to the Palos Fire Protection District Board of Trustees
2. Consideration of the re-appointment of Todd Thielmann to the Palos Fire Protection District Board of Trustees

c. Technology, Information and Automation - Trustee Riley

d. Buildings and Grounds - Trustee Jeanes

e. Public Services and Health - Trustee Brannigan

8. Unfinished Business

9. New Business

10. Citizens Wishing to Address the Board

11. Executive Session, If Needed

12. Adjournment

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Backup material for agenda item:

- a. Approval of the Minutes of the Combined Bill Audit and Road and Bridge District Meeting - November 26, 2018

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**PALOS TOWNSHIP
COMBINED BILL AUDIT AND ROAD AND BRIDGE DISTRICT MEETING
10802 S. ROBERT ROAD PALOS HILLS, ILLINOIS 60465**

NOVEMBER 26, 2018

Call to Order and Roll Call

The Combined Bill Audit and Road and Bridge District Meeting was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 7:00 P.M. Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Brannigan, Jeanes and Woods, Supervisor Schumann, and Highway Commissioner Adams. Also present was Township Attorney Erik Peck and Road and Bridge District Administrative Assistant, April Schrader.

Absent: Trustee Riley

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Disposition of Minutes from Previous Meetings

a. Approval of the Minutes of the Special Meeting Held October 2, 2018

Trustee Woods moved to approve the minutes of the Special Meeting Held October 2, 2018. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

b. Approval of Minutes of the Combined Bill Audit and Road and Bridge District Meeting October 22, 2018

Trustee Woods moved to approve the minutes of the Combined Bill Audit and Road and Bridge District Meeting October 22, 2018. **Supervisor**

Schumann seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

Special Presentations/Communications

There were no special presentations or communications for the Board.

Reports of Officials

a. Supervisor

Supervisor Schumann reminded the Board that the Retirement Party for Hickory Hills Police Chief, Al Vodika, will be held on Saturday, December 15th, 2018, at Camelot Banquets in Hickory Hills. She also reported that the Thanksgiving Food Distribution has been completed, and the office staff is currently working on the Christmas Food Distribution which will take place in a few weeks. She noted with some surprise that Glen Oaks School has not contacted the Township concerning their yearly food distribution to the township. This is the first time this has happened in many years. No reason was given as to why this was not going to happen.

b. Clerk

Clerk Nolan informed the Board that the Township is now receiving the Village View Newspaper after not receiving it for several months. There was a problem with a new delivery person who was only delivering to the City of Palos Hills.

c. Highway Commissioner

Highway Commissioner Adams reported that the first snow of the season was early this year. He commented that there is a difference in dealing with the snow when it is a wet snow or if it is below freezing when it snows. He commented, again, that a large amount of his budget is being spent on

asphalt and filling in potholes. The Road District has received many calls recently concerning resident mailboxes being hit by snowplows. There are forms which residents can get from Cook County for reimbursement if they are confronted with this problem.

Attorney's Report

Attorney Peck stated that he had no report for the Board.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Bills and Warrants

Trustee Woods stated that there was a correction to the Town Fund Bills. The correction was line number 30 on the warrant in the amount of \$447.29 and should be removed. The remainder of the warrant items were correct.

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

2. Audit and Approval of Road and Bridge District Bills and Warrants

Trustee Woods moved to approve the audit of the Road and Bridge District Bills and Warrants in the amount of \$70,706.01, and the Administrative Expenses in the amount of \$5,436.33 for a total in expenses of \$76,142.24. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

3. Audit and Approval of General Assistance Bills

Supervisor Schumann moved to approve the audit of the General Assistance Bills. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

Trustee Woods commented that there have been rumors circulated by protesting residents and others. Some of the them were that township officials were leasing vehicles and building a garage. There were also many questions concerning the Erroneous Exemption Tax Recovery Program, and why the money received from Cook County was not rebated to the residents.

Trustee Woods explained that the \$2.3 million from the erroneous tax exemptions was distributed to all nine of the South Suburban Townships. Palos Township received \$1,400.00. If this money was rebated to the Palos Township homeowners, it would come to approximately three cents per homeowner. It would cost more to do the rebate.

b. Policy and Personnel - Supervisor Schumann

Supervisor Schumann stated that there was no new policy or personnel issues.

c. Technology, Information and Automation – Trustee Riley

There was no report from Technology, Information and Automation as Trustee Riley did not attend the meeting.

d. Buildings and Grounds – Trustee Jeanes

Trustee Jeanes stated that she had no report for the Board.

e. Public Services and Health – Trustee Brannigan

Trustee Brannigan stated that she had no report for the Board.

Unfinished Business

Commissioner Adams questioned when the township was going to purchase a generator which he feels is very necessary. There was a short discussion of this topic.

New Business

There was no new business for the Board.

Citizens Wishing to Address the Board

Several citizens from 133rd Street in Palos Park attended the meeting. They came to discuss their ongoing problems with the ditches, culverts and right of way. They stated that their ditches have been dug out, but they get dug deeper each time this occurs. This has been going on for years. They are fearful to leave their residences for any long period of time as they feel that their water lines will freeze. The water has caused so many problems over the years that there are holes in their driveways. There is a sewer at the end of the block which has no grates, and they are fearful that someone may fall into it (especially children). There was a very serious discussion concerning this problem. It seems that because of the way the water flows all the water from 44 acres comes to their property.

Commissioner Adams informed them that the drainage system on 86th Avenue belonged to Orland Park.

The Township will call Orland Park and set up a meeting with the residents, the Township Engineer, Commissioner Adams, and the Village Manager of Orland Park to discuss and attempt to find a resolution to their problems.

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn. The motion to adjourn was made by **Trustee Woods** and seconded by **Supervisor Schumann**. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan
Clerk
Palos Township

Backup material for agenda item:

- a. Consideration of a Resolution Establishing Meeting Dates for Calendar Year 2019

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**THE TOWNSHIP OF PALOS
COOK COUNTY, ILLINOIS**

**RESOLUTION
NUMBER 2018 – R – _____**

**A RESOLUTION ESTABLISHING REGULAR MEETING DATES OF THE TOWNSHIP
BOARD OF THE TOWNSHIP OF PALOS, COOK COUNTY, ILLINOIS**

COLLEEN GRANT SCHUMANN, Supervisor

JANE NOLAN, Clerk

SHARON BRANNIGAN

PAMELA M. JEANES

R. CHRISTOPHER RILEY

BRENT WOODS

TRUSTEES

**TOWNSHIP OF PALOS
RESOLUTION NUMBER 2018-R-_____**

**A RESOLUTION ESTABLISHING REGULAR MEETING DATES OF THE TOWNSHIP BOARD OF THE
TOWNSHIP OF PALOS, COOK COUNTY, ILLINOIS**

WHEREAS, in accordance with Section 2.02 of the Illinois Open Meetings Act, every public body shall give public notice of the schedule of regular meetings at the beginning of each calendar year or fiscal year and shall state the regular dates, times and places of such meetings.

NOW, THEREFORE, BE IT RESOLVED, that the Township Board of the Township of Palos shall hold its General Meetings, Bill Audit Meetings and Road and Bridge District Meetings at six-thirty o'clock in the evening (6:30 PM) in the Board Room of Palos Township Hall located at 10802 S. Roberts Road, Palos Hills, Illinois on the following dates during the year beginning January 1, 2019, and ending December 31, 2019:

GENERAL MEETINGS:

January 14, 2019
February 11, 2019
March 11, 2019
April 8, 2019
April 9, 2019 – Annual Town Meeting
May 13, 2019
June 10, 2019
July 8, 2019
August 12, 2019
September 9, 2019
October 14, 2019
November 14, 2019
December 9, 2019

COMBINED BILL AUDIT AND ROAD AND BRIDGE DISTRICT MEETINGS

January 28, 2019
February 25, 2019
March 25, 2019
April 22, 2019
May 28, 2019
June 24, 2019
July 22, 2019
August 26, 2019
September 23, 2019
October 28, 2019
November 25, 2019
December 26, 2019

RESOLUTION 2018-R-_____ ADOPTED by the Township Board of the Township of Palos, Cook County, Illinois on **December 27, 2018**, pursuant to a roll call vote, as follows:

	YES	NO	ABSENT	PRESENT
Brannigan	X			
Jeanes	X			
Riley			X	
Woods	X			
Supervisor Schumann	X			
TOTAL	4	0	1	4

APPROVED by the Township Supervisor on **December 27, 2018**.

Colleen Grant Schumann, Supervisor

ATTEST:

Jane Nolan, Township Clerk

Backup material for agenda item:

1. Audit and Approval of Town Fund Bills and Warrants

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PALOS TOWNSHIP
STATE OF ILLINOIS
COUNTY OF COOK

From: Town Fund

Date: December 27, 2018 for January 1, 2019 Bill Audit

This is to certify that the following sums will be paid by the TREASURER of Palos Township to the following vendor/person which amounts were allowed and audited by the Board of Trustees on the above listed date on account of the listed purposes.

No.	Date	Vendor	Purpose	Amount (GROSS)	Account Number	Check #
1	1/1/2019	Gene Adams	Payroll		10-0400	
2	1/1/2019	Alice Batol Delrosario	Payroll		30-0300	Debit
3	1/1/2019	Sharon Brannigan	Payroll		10-0500	Debit
4	1/1/2019	Carol Chamales	Payroll		30-0200	Debit
5	1/1/2019	Joan Davis	Payroll		10-0700	Debit
6	1/1/2019	Evelyn Dibbern	Payroll		20-0100	Debit
7	1/1/2019	Samantha Goerg	Payroll		10-0700	Debit
8	1/1/2019	Colleen Grant Schumann	Payroll		10-0100	Debit
9	1/1/2019	Walter A. Halek DPM	Payroll		30-0400	Debit
10	1/1/2019	Pamela Jeanes	Payroll		10-0500	Debit
11	1/1/2019	Kathryn Keiffer	Payroll		30-0200	Debit
12	1/1/2019	Kathleen Khan	Payroll		30-0200	Debit
13	1/1/2019	Jennifer Leedy	Payroll		30-0500	Debit
14	1/1/2019	Robert E. Maloney	Payroll		10-0300	Debit
15	1/1/2019	Paula Neidenbach	Payroll		30-0200	Debit
16	1/1/2019	Jane Nolan	Payroll		10-0200	Debit
17	1/1/2019	Debra Ramos	Payroll		30-0200	Debit
18	1/1/2019	Richard C. Riley	Payroll		10-0500	Debit
19	1/1/2019	Luciano Valdez	Payroll		30-0300	Debit
20	1/1/2019	Alicia Vodicka	Payroll		30-0200	Debit
21	1/1/2019	Brent Woods	Payroll		Split	Debit
22	1/1/2019	E.F.T.P.S.	Payroll - Employer Medicare Expense		Split	Debit
23	1/1/2019	E.F.T.P.S.	Payroll - Employer FICA Expense		Split	Debit
24	1/1/2019	E.F.T.P.S.	Payroll - Employer Unemployment Tax		10-1200	Debit
25	1/1/2019	IMRF - Town Fund Portion	Pension Contributions Employer Portion Town		Split	Debit
26	1/1/2019	Payroll Processor	Payroll Processing Fees		12-1600	Debit
27	1/1/2019	NCPERS Group Life Ins.	Voluntary Group Life Insurance	\$ 64.00	10-1510	
28	1/1/2019	Valic c/o Jp Morgan Chase Bank	Employee Voluntary 457b Contrib. Plan	\$ 50.00	10-1510	
29	1/1/2019	Jane Nolan	Reimbursement - Transportation and Travel	\$ 11.99	10-1700	
30	1/1/2019	Reporter Newspaper	Publishing and Advertising	\$ 305.00	11-1000	
31	1/1/2019	Together We Cope	Publishing and Advertising	\$ 175.00	11-1000	
32	1/1/2019	Village View Publications Inc	Publishing and Advertising	\$ 150.00	11-1000	
33	1/1/2019	Comcast	Publications / Subscriptions	\$ 188.59	11-1200	
34	1/1/2019	Call One	Telephone Service	\$ 422.58	11-1300	
35	1/1/2019	Nicor Gas	Utilities - Gas	\$ 171.13	11-2000	
36	1/1/2019	ComEd	Utilities - Electric	\$ 279.18	11-2000	
37	1/1/2019	Palos Area Chamber of Commerce	Membership and Dues	\$ 180.00	12-1200	
38	1/1/2019	Tressler LLP	Legal Service	\$ 2,152.50	12-1300	
39	1/1/2019	Richard Demma E.A.	Bookkeeping / Accounting	\$ 765.00	12-1400	
40	1/1/2019	Hearne & Associates, P.C.	Audit Fees	\$ 12,085.00	12-1500	
41	1/1/2019	Shred-It	Document Disposal	\$ 50.92	12-1700	
42	1/1/2019	Schwaab Inc	Office Supplies	\$ 74.24	13-1000	
43	1/1/2019	Office Depot	Office Supplies	\$ 145.52	13-1000	
44	1/1/2019	Duke's Ace Hardware	Other Supplies and Materials	\$ 9.40	13-1400	
45	1/1/2019	Benann Business Solutions	Capital Equipment	\$ 2,001.20	13-1500	
46	1/1/2019	Richard Brandt	Building Maintenance	\$ 56.94	14-1000	
47	1/1/2019	Beary Landscaping Management	Landscaping / Ground Maintenance	\$ 885.00	14-1100	
48	1/1/2019	Daci Cleaning Service	Cleaning Service	\$ 795.00	14-1200	
49	1/1/2019	Johnson Controls Security Solutions	Alarm System	\$ 341.85	14-1500	
50	1/1/2019	Evelyn Dibbern	Reimbursement - Transportation and Travel	\$ 20.71	20-1700	
51	1/1/2019	Patterson Dental Supply Inc	Medical Supplies	\$ 48.05	31-2000	
52	1/1/2019	Dickson Company	Other Supplies and Materials	\$ 1,691.97	33-1400	
53	1/1/2019	Sharon Brannigan	Reimbursement - Health Service Contain-It Rental	\$ 89.00	33-1400	
54	1/1/2019	CMS	Local Government Health Plan	\$ 1,567.00	Split	
Total for January 2019				\$ 24,776.77		

Additional Expenditures from December 2018

1	12/5/2018	Colleen Grant Schumann	Reimbursement - Conferences and Meetings	\$ 556.29	10-1800	28082
2	12/7/2018	First Midwest Bank	Banking Services	\$ 175.00	11-1500	28081
3	12/7/2018	Illinois Counties Risk Management Trust	Insurance (Workers Comp)	\$ 5,106.00	11-1600	28083
4	12/7/2018	Illinois Counties Risk Management Trust	Insurance (P&L)	\$ 14,028.00	11-1700	28084
5	12/7/2018	Francesca's Vicinato	Contingencies	\$ 2,821.26	11-1400	28085
6	12/9/2018	Costco	Other Supplies and Materials	\$ 91.73	13-1400	28086
7	12/18/2018	Fairplay Foods	Holiday Meal Distribution	\$ 1,425.00	60-1010	28087
8	12/18/2018	City of Palos Hills	Utilities - Water & Sewer	\$ 64.30	11-2000	28088
Total Added to December 2018				\$ 24,267.58		

Township Trustee

Township Trustee

Township Trustee

Township Trustee

Township Supervisor

Co-signed:

Township Clerk