

**PALOS TOWNSHIP
COMBINED BILL AUDIT AND ROAD AND BRIDGE DISTRICT MEETING
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465**

SEPTEMBER 24, 2018

Call to Order and Roll Call

The Combined Bill Audit and Road and Bridge District Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois, at 7:00 P.M. Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann, and Highway Commissioner Adams. Also, present was Township Attorney Erik Peck, and Road and Bridge Administrative Assistant ant, April Schrader.

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Disposition of Minutes from Previous Meeting's

a. Approval of Minutes of the Combined Bill Audit and Road and Bridge District Meeting – August 27, 2018

Trustee Brannigan moved to approve the August 27th, 2018, Combined Bill Audit and Road and Bridge District Meeting Minutes. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Special Presentations/Communications

Trustee Nick Bobis, Rich Township, spoke to the Board concerning the **TOCC Trustee Division**. He is interested in the Palos Township Trustees becoming more involved in the TOCC Trustee Division. He gave excellent examples of the work the

division does each year. He would like one of the trustees to become the Trustee Ambassador from Palos Township, a position which **Clerk Nolan** is now occupying. He made a very interesting and compelling presentation. The next meeting of the **TOCC Trustee Division** is October 18, 2018, at Mama Luigi's in Bridgeview, Illinois, at 6:30 P.M.

Reports of Officials

a. Supervisor

1. Senate Bill 2923

Supervisor Schumann reported that Senate Bill 2923 states that beginning January 1, 2019, all Township Clerks must attest with their signature all the checks for township business incurred. There are rules to be followed concerning this bill. A discussion of this bill ensued.

b. Clerk

1. Township Communications Group

Clerk Nolan stated that the group is presently composed of 16 Townships which work together on various topics such as social media, newsletters, media releases, brochures, flyers, community outreach and more. These encompass the world of communications and marketing. It has adopted an organizational name of Township Communications of Illinois, and appointed officers to assist in promoting the group, preparing meeting topics and sharing information with the membership. The meetings are at 12 Noon once a month in varying townships.

2. Notes from the Summer Symposium - September 8, 2018

Clerk Nolan discussed the Summer Symposium that she attended on September 8, 2018, in Hanover Township. She attended the Food

Pantry Best Practices, and Employment Law sessions in addition to the opening and closing speaker sessions. **Clerk Nolan** thought it was a very informative symposium with all the sessions interesting and timely.

c. Highway Commissioner

Highway Commissioner Adams stated that the Road District has completed all the pot hole work at this time. Many permits have recently been issues by the Highway Department.

Attorney's Report

Attorney Peck stated that he had no report for the Board.

Reports of Standing Committees

Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Vouchers and Warrants – October 2018

Trustee Woods moved to approve the audit of the Town Fund Warrants and Bills in the amount of \$219.52 for the month of September, and \$10,683.64 for the month of October. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

2. Audit and Approval of General Assistance Bills and Warrants

Supervisor Schumann moved to approve the audit of the General Assistance Bills and Warrants. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

3. Audit and Approval of Road District Bills and Warrants- October 2018

Trustee Woods moved to approve the audit of the Road and Bridge District Bills and Warrants in the amount of \$32,050.39, and the Administrative Expenses in the amount of \$5,452.23. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

b. Policy and Personnel – Supervisor Schumann

Supervisor Schumann reported that the final draft of the audit will be available soon.

c. Technology, Automation and Information – Trustee Riley

Trustee Riley stated that he had no report for the Board.

d. Building and Grounds – Trustee Jeanes

Trustee Jeanes informed the Board that the bids for the parking Lot reconstruction were opened at the Township Hall on September 18, 2018. The bids were all in the \$73,000 to \$77,000 range. The winning bid will be awarded after Morris Engineering has checked that all the facts and statistics are correct. There may be a need to close the township for a day due to this project. The Health Service will need notification concerning this.

Trustee Jeanes thanked Highway **Commissioner Adams** and **Administrative Assistant April Schrader** for their help with this project.

e. Public Services and Health – Trustee Brannigan

Trustee Brannigan reported that the Health Service fees for July were:

Cholesterol: \$190.00

Health Services: \$11, 040.00

The August fee numbers are not available now.

Unfinished Business

There was no unfinished business for the Board at this meeting.

New Business

There was no new business for the Board at this meeting.

Citizen's Wishing to Address the Board

Mr. Terry Heafey, Palos Park, had some questions concerning the Erroneous Tax Payment money which comes to the township.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn at 7:51 P.M. The motion to adjourn was made by **Trustee Brannigan** and seconded by **Trustee Woods**. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan
Clerk
Palos Township