

**PALOS TOWNSHIP
BILL AUDIT MEETING
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465**

DECEMBER 20, 2016

1. Call to Order and Roll Call

The Bill Audit Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 6:30 P.M. Roll call was taken by the Clerk of the Township, Jane Nolan. Present were Trustees Brannigan (participating electronically), Jeanes, Riley and Woods, Supervisor Schumann. Also present was Township Attorney, Erik Peck.

A quorum was present and the Board members allowed the electronic Participation of Trustee Brannigan.

Absent: None.

2. Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

3. Disposition of Minutes from Previous Meeting

a. Approval of Minutes – November 22, 2016 – Bill Audit

Trustee Woods moved to approve the minutes of the November 22, 2016, Bill Audit Meeting. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

4. Special Presentations/Communications

There were no special presentations or communications.

5. Citizens Wishing to Address the Board

There were no citizens wishing to address the Board.

6. Reports of Officials

a. Supervisor

1. Approval of Meeting Schedule for 2017

Supervisor Schumann informed the Board that all Township Meetings will begin at 6:30 P.M. in 2017.

Trustee Woods moved to approve **RESOLUTION NO. 2016-05-R RESOLUTION ESTABLISHING THE ANNUAL CALENDAR OF REGULAR MEETINGS OF THE PALOS TOWNSHIP BOARD OF TRUSTEES FOR 2017**. **Supervisor Schumann** seconded the Motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion Carried 5-0.

b. Clerk

1. Democracy Update December 9, 2016

Clerk Nolan informed the Board that the Democracy Update basically, discusses the upcoming April 4th and February 28, 2017, Consolidated Election.

1. TOI Education Award and Mighty Message Contest

Clerk Nolan reported that Palos Township received the TOI Education Award for the 11th time in November at the TOI Educational Conference in Springfield, Illinois. Palos Township posted 172 hours in professional education credits. Congratulations!

Clerk Nolan also suggested that the Township send the photograph of the student donations to the township food pantry to the Mighty Message Contest sponsored by the TOI. The students came to the township by bus and came into the Township Hall where the picture was taken. It is a great picture! Clerk Nolan and Supervisor Schumann will work on this project.

7. Attorney's Report

Attorney Peck stated that he had no report.

8. Reports of Standing Committees

a. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Warrants

Trustee Woods moved to approve the audit of the Town Fund Warrants. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

2. Audit and Approval of General Assistance Bills

Supervisor Schumann moved to approve the audit of the General Assistance Bills. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

b. Policy and Personnel – Supervisor Schumann

- 1. Adopt RESOLUTION 2016-04-R "A RESOLUTION ESTABLISHING THE REIMBURSEMENT OF ALL TRAVEL, MEAL, AND LODGING EXPENSES OF OFFICERS AND EMPLOYEES IN THE TOWNSHIP OF PALOS, ILLINOIS."**

Supervisor Schumann read a portion of the resolution.

Supervisor Schumann moved to adopt RESOLUTION 2016-04-R “A RESOLUTION ESTABLISHING THE REIMBURSEMENT OF ALL TRAVEL, MEAL, AND LODGING EXPENSES IN THE TOWNSHIP OF PALOS, ILLINOIS.” **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

c. Technology, Information and Automation - Trustee Riley

Trustee Riley stated that he had no report.

d. Buildings and Grounds – Trustee Jeanes

Trustee Jeanes stated that she had no report.

Trustee Riley reported that the new cabinets for the Town Hall will be installed tomorrow, December 22, 2016, by Quality Cabinets.

e. Public Services and Health – Trustee Brannigan

1. Health Service Report – November 2016

Trustee Brannigan stated that she had no report as she does not have the necessary numbers.

9. Unfinished Business

There was no unfinished business

10. New Business

There was no new business.

11. Executive Session

There was no Executive Session.

12. Adjournment

Trustee Woods moved to adjourn the meeting at 6:48 P.M. **Trustee Jeanes** seconded the motion. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan
Clerk
Palos Township