

**PALOS TOWNSHIP  
MEETING OF THE TOWNSHIP BOARD  
10802 S. ROBERTS ROAD PALOS HILLS IL 60465**

**NOVEMBER 24TH, 2015 6:30 P.M.**

**1. Call to Order**

The Bill Audit Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 6:30 P.M. Roll call was taken by the Clerk of the Township, Jane Nolan. Present were Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Also present was Township Attorney, Erik Peck.

**Absent:** Trustee Riley

**2. Pledge of Allegiance**

**3. Disposition of Minutes from previous meeting**

**a. Approval of Minutes - Bill Audit Meeting October 22, 2015**

**Trustee Brannigan** moved to approve the minutes of the October 22, 2015, Bill Audit Meeting. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

**4. Special Communications/Presentations**

There were no special presentations or communications.

**5. Citizens Wishing to Address the Board**

There were no citizens wishing to address the Board.

## **6. Reports of Officials**

### **a. Supervisor**

**Supervisor Schumann** informed the Board that the annual Thanksgiving Food Distribution was very successful. The distribution took place on November 19th, 2015.

### **b. Clerk**

#### **1. TOIPAC Donation**

**Clerk Nolan** announced that it is time to join TOIPAC for 2016. TOIPAC was established in 1990 in an effort to support the election of members to the Illinois General Assembly that support the continuation and enhancement efforts of township government in Illinois.

Please give your donations to Clerk Nolan who will remit them to the TOI in Springfield, Illinois.

**Clerk Nolan** discussed the November 20th, 2015, edition of the **Democracy Update** from Clerk David Orr's office. Some of the topics discussed in the update were the upcoming candidate filing for the March 15th, 2016, Presidential Primary Election which begins on Monday, November 23rd, and lasts through Monday, November 30th.

Clerk David Orr was the featured speaker at Cook County's GIS Day Event, and he also received two awards from the International Centre for Parliamentary Studies, at their 11th Annual International Electoral Affairs Symposium in Mexico.

## **7. Attorney's Report**

### **a. Authorize Execution and Filing of Certification with Truth and Taxation Law**

**b. Ordinance 2015-07 "An Ordinance Providing for the Levying and Assessment of Taxes...."**

**Attorney Peck** informed the Board that both documents will be part of the Levy Ordinance. He suggested that the Board peruse the Levy Draft Document. The ordinance will be voted on at the December 22, 2015, Bill Audit Meeting. He thanked Trustee Woods for his assistance in drafting the levy ordinance.

**8. Reports of Standing Committees**

**a. Finance and Administration - Trustee Woods**

**1. Audit and Approval of Town Fund Bills**

**Supervisor Schumann** moved to approve the audit of the Town Fund bills. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

**2. Audit and Approval of General Assistance Bills**

**Supervisor Schumann** moved to approve the audit of the General Assistance Fund bills. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

**3. Monthly Finance Reports - September 2015**

**Trustee Woods** has not received the monthly finance report at this time. He will have these reports for the October Bill Audit Meeting.

**b. Policy and Personnel - Supervisor Schumann**

**Supervisor Schumann** stated that there were no personnel issues at this time.

**c. Technology, information and Automation- Trustee Riley**

There was no report from this committee, as **Trustee Riley** did not attend the meeting.

**d. Building and Grounds - Trustee Jeanes**

**Trustee Jeanes** stated that she had no report.

**e. Public Service and Health - Trustee Brannigan**

**1. Health Report - October 2015 (hard copy)**

**Trustee Brannigan** discussed the storage unit for the Health Service. She has a person who will present an estimate, but she does not have it at this time.

There was a discussion of the pharmaceutical grade refrigerator that the Health Service must have by January 2017.

There could be a budgetary problem concerning the storage units and the refrigeration unit, depending on costs.

**Trustee Jeanes** will also procure a bid for the storage unit.

**9. Unfinished Business**

There was no unfinished business at this time.

**10. New Business**

**Trustee Brannigan** has invited CUB (Citizens Utility Board) to present a seminar at the Township on Wednesday, January 13th, 2016, at 10:00 A.M. There will be a light breakfast for the residents. Residents can bring their utility bills to the seminar, and the CUB representatives will help them with their questions.

**11. Executive Session**

**12. Adjournment**

**Trustee Woods** moved to adjourn the meeting. **Trustee Jeanes** seconded the motion. The motion was passed unanimously.  
Meeting adjourned.

**Jane A. Nolan**  
**Clerk**  
**Palos Township**