

**PALOS TOWNSHIP BOARD MEETING
10802 S. ROBERTS ROAD
PALOS HILLS, ILLINOIS 60465**

April 25, 2022 – 6:30 P.M.

Call to Order

The Palos Township Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois 60465 at 6:34 P.M.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Jeanes, Riley and Woods, and Supervisor Schumann. Also present was Erik Peck, and Road and Bridge District Administrative Assistant, April Schrader.

Officials present: Clerk Jane Nolan
Assessor Robert Maloney

Officials absent: Highway Commissioner Adams

Others Present: April Schrader, Administrative Assistant of the Road and Bridge District (Palos)

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Approval of Prior Meeting's Minutes

- a. Approval of Minutes of the Palos Township Board Meeting of March 21, 2022.

Trustee Jeanes moved to approve the minutes of the Palos Township Board Meeting of March 21, 2022. **Trustee Abuzir** seconded the motion. Roll call

was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Special Presentations/Communications

There were no special presentations or communications at this meeting

Reports of Officials

a. Supervisor/Treasurer

Supervisor Schumann reported that the Township has completed the Easter distribution. Families receive Fairplay gift cards. Only the residents who ask for food donations will receive them. Christmas is the only distribution where residents receive both gift cards and food donations. Several members in the community give donations. There is one couple who donate between \$500.00 and \$1,000.00 every month. These donations pay for the gift cards to residents.

b. Clerk Nolan

a. Statement of Economic Interests due May 2, 2022

Clerk Nolan reported that all officials need to complete their statements of economic interest by Monday, May 2, 2022. **Clerk Nolan** needs a copy from each official showing that they have, completed and sent, their Statements of Economic Interest.

b. Chamber of Commerce Activity Dates FYI

Clerk Nolan provided each Board member with a copy of the Chamber of Commerce Activity Dates. She noted that there were some changes, such as, the Hickory Hills Street Fair will take place on August 27th, 2022 instead of in the month of June. Officials can call the Hickory Hills Chamber with any questions.

c. TOI Handouts, Classes and Programs FYI

Clerk Nolan again provided each Board member with a three-page handout concerning the TOI Classes and Programs. The handouts included the Township Officials of Illinois 2022 Education Schedule. The Education Events are numerous. They are the Education District Events, the Professional Development Days, the Lunch and Learn Webinars, the TOI Q & A Days and the date of the 115th Annual Educational Conference. The final page highlighted all of the Lunch & Learn on Demand Programs.

d. TOCC Spring Meeting, Wednesday, June 8, 2022, via Zoom

Clerk Nolan reported that this is the annual TOCC meeting. It will be virtual again this year. It will last about one hour and, if you register, you can tune in from anywhere. Please try to attend. **Clerk Nolan** is planning to attend as she is the Secretary of the Executive Board. Only Board members can attend in person. The meeting will take place at Schaumburg Township.

c. Highway Commissioner

There was no report as **Highway Commissioner Adams** did not attend this meeting.

Attorney's Report

Attorney Peck informed the Board that the Road District received a notice of a lawsuit that may or may not be against the Township. It is stated that it is a lawsuit against Palos Park Township. He has called the attorney involved in the lawsuit and was unable to connect with him. It appears it has to do with a slipping on a sidewalk. He will e-mail everyone when he has more information about the situation.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

a. Audit and Approval of Town Fund Bills and Warrants Dated May 1, 2022

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants Dated May 1, 2022, in the amount of \$19,904.75. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0

B. Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated May 1, 2022.

Trustee Woods moved to approve the audit of the Road and Bridge District Fund Bills and Warrants Dated May 1, 2022, in the amount of \$36,109.88, and the Administrative Expense in the amount of \$6,175.32 for a total of \$42,285.20. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

C. Audit and Approval of General Assistance Fund Bills Dated May 1, 2022.

Supervisor Schumann moved to approve the audit of the General Assistance Fund Bills Dated May 1, 2022. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Trustee Woods reported that the tentative budget will be presented on May 23, 2022. It will be approved at the June 27, 2022, Meeting.

Trustee Woods reported that a new fund will be placed in the budget this year. It will be called the Capital Improvement Fund which will be used for major issues that may occur. It will be a safety net for the building, for the property, for the grounds and other major expenses. It will be funded from the Town Fund reserves. When our reserves exceed six months of our expenses, the excess would go into the Capital Improvement Fund. We should not keep more than \$6,000 in reserves.

b. Policy and Personnel – Supervisor Schumann

Supervisor Schumann had nothing to report at this time. She will have the resume and motion for approval for the new person hired (Cara Feltz) at the next meeting. Cara has been working hard learning new things, etc. There was a short discussion of her salary recommendations.

c. Technology, Information and Automation – Trustee Riley

Trustee Riley stated that he had no report for the Board. He inquired as to when the next electronic disposal shredding event will be happening.

d. Buildings and Grounds – Trustee Jeanes

Trustee Jeanes reported that she had Ray DeVries come to the township to inspect the gutters. He stated that the “gutters are pre-pitched to slope towards the two downspouts. I can not eliminate them or re-route them.” The entire gutter system would have to be re-sloped. There is not much that can be done about this, and it would be a large expense.”

e. Public Services and Health – Trustee Abuzir

Trustee Abuzir reported the following for the month of March:

Cholesterol:	\$ 110.00
<u>Health Service Fees:</u>	<u>\$ 790.00</u>
Total:	\$ 900.00

Trustee Abuzir reported the Hyatt Family Service is sponsoring a toy drive for the month of Ramadan. They are collecting toys for families in need. Palos Township is one of the drop off points. Tasneen and her team will come to the township on Saturday, April 30 from 10 A.M. to 2 P.M. to bag the toys. They will be either picked-up or delivered that day.

Unfinished Business

There was no unfinished business to come before the Board.

New Business

There was no new business to come before the Board.

Citizen's Wishing to Address the Board

There were no citizens wishing to address the Board.

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 6.56 P.M. **Trustee Jeanes** seconded the motion. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan
Clerk
Palos Township