

**PALOS TOWNSHIP
BILL AUDIT MEETING
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465
JULY 24TH, 2017**

Call to Order and Roll Call

The Bill Audit Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 7:00 P.M. Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Also present was Township Attorney, Erik Peck.

Absent: None.

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Disposition of Minutes of Previous Meeting

a. Approval of Minutes of the Bill Audit Meeting – June 26, 2017

Trustee Woods moved to approve the minutes of the June 26, 2017, Bill Audit Meeting. **Trustee Brannigan** seconded the motion. The motion was passed unanimously.

Special Presentations/ Communications

There were no special presentations or communications presented at this meeting.

Reports of Officials

a. Supervisor

Supervisor Schumann reported that she recently spoke to Mary Wallenburg, her Administrative Assistant, who is going better, but she is still in the rehab facility. Samantha Goerg is doing an excellent job

working Mary's desk. She will soon be doing a quick books study. The audit cannot be completed until Mary returns.

b. Clerk

1. Worth Days Parade

Clerk Nolan informed the Board that the Worth Days Parade is Sunday, August 27, 2017, and she must answer them soon if the township is putting another car in the parade. She has already put one car in the parade. It was decided that one more car should be added. Most officials will be attending.

2. Cook County Directory

Clerk Nolan also informed the Board that she did send in the information for Palos Township to be included in the Cook County Directory of elected officials.

Attorney's Report

Attorney Peck stated that he had no report for this meeting.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Warrants

Trustee Woods moved to approve the Town Fund Warrants. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

2. Audit and Approval of General Assistance Bills

Supervisor Schumann moved to approve the audit of the General Assistance Bills. **Trustee Woods** seconded the motion. Roll call was

taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: Motion carried 5-0.

b. Policy and Personnel – Supervisor Schumann

1. Set Salary of Health Service Assistant Jennifer Leedy

Supervisor Schumann explained that Jennifer Leedy has been doing additional work at the Health Service since the retirement of Jenette, and is not fully compensated. **Supervisor Schumann** is recommending an increase in her salary to \$18.00 an hour.

Trustee Woods moved to approve the increase of \$18.00 an hour in Jennifer Leedy's salary retroactive to July 1, 2017. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

2. Consideration of an Ordinance Amending Title 2, Chapter 3, Section 6 of the Palos Township Code Regarding Meetings

Trustee Woods explained that there must be an amendment to the ordinance establishing meeting dates. The ordinance has been amended so that if the meeting dates are changed in the future, a new ordinance will not be necessary.

Trustee Woods moved to adopt **ORDINANCE NO. 2017-0-2 AN ORDINANCE AMENDING TITLE 2, CHAPTER 3, SECTION 6 OF THE PALOS TOWNSHIP CODE ESTABLISHING MEETING DATES.**

Supervisor Schumann seconded the motion. The motion was passed unanimously.

c. Technology, Information, and Automation – Trustee Riley

Trustee Riley stated that he had no report.

d. Buildings and Grounds – Trustee Jeanes

Trustee Jeanes stated that she had no report.

Supervisor Schumann discussed the township parking lot. It needs to be resurfaced again, as it has been two years since this has been done. It will be done before winter, and some contractors will be contacted soon. **Trustee Jeanes** will consider this for future meetings.

e. Public Services and Health – Trustee Brannigan

1. Consideration of Agreement for VET TECH Recycling Event

Trustee Brannigan stated that the VET TECH.US Recycling Event (V.E.T.) will take place on July 29, 2017, at Moraine Valley Community College from 9:00 A.M. to 12 Noon. It will appear on the Township website and several other municipal websites. Trustee Brannigan also did a blast on her business website. **Clerk Nolan** will send a press release concerning the information to the New Beginnings Church to put on their digital sign.

Trustee Brannigan moved to accept the Agreement from the Keeling Family Foundation – VET TECH.US for the recycling event to be held at Moraine Valley Community College on July 29, 2017. **Supervisor Schumann** seconded the motion. The motion was passed unanimously.

Trustee Brannigan reported that the Health Service fees for June totaled \$3,662.90 and the fees for the cholesterol during June were \$275.00. The Health Service fees for July totaled \$1,100.00 and the fees for cholesterol during July were \$70.00.

Unfinished Business

There was no unfinished business before the Board.

New Business

Supervisor Schumann stated that the township received a letter from the Attorney General's Office concerning the July 10, 2017, General Meeting, per a complaint from resident Shari L. Schmidt. This complaint concerned the Open Meetings Act. Attorney Peck will contact the Attorney General's Office in relation to this matter.

Trustee Brannigan spoke about the July 10, 2017, meeting and the support she has received from all sections of the state. All papers did carry this story. Emails on the township website have been running 5-1 in support of the township.

Supervisor Schumann stated again that she must have contact from the groups of protestors as to the number of people possibly attending the next General Meeting. This must be done to move the venue. This was told to the organizers and the group at large during the July 10, 2017, meeting.

Citizens Wishing to Address the Board

There were no citizens wishing to address the Board at this Bill Audit Meeting.

Executive Session

No motion was made to enter Executive Session.

Adjournment

There being no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn at 7:40 P.M. The motion to adjourn was made by **Trustee Woods**, and it was seconded by Trustee Brannigan. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan
Clerk
Palos Township