

**PALOS TOWNSHIP
MEETING OF THE TOWNSHIP BOARD
10802 S. ROBERTS ROAD PALOS HILLS IL 60465**

OCTOBER 22, 2015 6:30 P.M.

1. Call To Order and Roll Call

The Bill Audit Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 6:30 P.M. Roll call was taken by the Clerk of the Township, Jane Nolan. Present were Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Also present was Township Attorney, Erik Peck.

Trustee Woods moved to authorize **Trustee Riley** to be present at the meeting electronically. **Trustee Brannigan** seconded the motion. The motion was passed unanimously.

2. Pledge of Allegiance

3. Disposition of minutes from previous meetings

a. Approval of Minutes- Bill Audit Meeting October 22, 2015

Trustee Brannigan moved to approve the minutes of the September 24th, 2015, Bill Audit Meeting. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

4. Special Communications/Presentations

There was no special communications or presentations.

5. Citizens Wishing to Address the Board.

There were no citizens wishing to address the Board at this time.

6. Reports of Officials

a. Supervisor

Supervisor Schumann reminded the Board members that the PLOWS Luncheon will be on October 23rd, 2015, at Orland Chateau. This is the 40 Year Anniversary of PLOWS.

Supervisor Schumann stated that she will be working with **Highway Commissioner Adams** on road issues in the near future. The new township flag will be ordered by Trustee Woods, and it will arrive in four days. The cost will be \$75.00 to \$100.00.

b. Clerk

1. TOCC Spring Conference Notes

Clerk Nolan reminded the Board that the TOCC Fall Conference will be held on November 18th, 2015, at the William Tell in Countryside, Illinois. The social hour will begin at 6:00 P.M. and the dinner at 7:00 P.M.

2. Report of TOI Educational Hours of Township Officials

Clerk Nolan informed the Board that Palos Township has the highest number of points for education by township officials in the state. This is the fourth time in the last ten years Palos Township has had the most education hours completed by township officials. The township officials have received an award **EVERY YEAR** for ten consecutive years for their educational hours completed. This honor is not received by **all** townships. Congratulations to all for your hard work in 2015!

7. Attorney's Report

Attorney Peck stated that he had no report.

8. Reports of Standing Committees

a. Finance and Administration - Trustee Woods

1. Audit and Approval of Monthly Bills - Town Funds

Trustee Woods moved to approve the audit of the Town Fund bills. **Trustee Brannigan** seconded the motion, Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

2. Audit and Approval of Monthly Bills - General Assistance Fund

Trustee Woods moved to approve the audit of the General Assistance Fund bills. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

3. Monthly Finance Reports - August 2015

Trustee Woods stated that the monthly finance reports from August 31, 2015, are available to the Board members on their I Pads. There were no questions from the Board.

b. Policy and Personnel - Supervisor Schumann

Supervisor Schumann stated that there was no formal report, however, two nurses will be leaving the Health Service at the end of October. This will cause a void that will have to be addressed in the near future.

c. Technology, Information, and Automation - Trustee Riley

Trustee Riley commented that he recently received an e-mail concerning different options for a computer back-up system from **Trustee Woods**. **Trustee Woods** recommends I-Drive as a computer back-up system. It is reputed to be a good system. There was a general discussion concerning the merits of computer back-up systems. I-Drive.com will demonstrate how this system works.

d. Buildings and Grounds - Trustee Jeanes

Trustee Jeanes informed the Board that the ramp outside the township (on the west end of the walkway) was completed and has been approved for payment, however, the company felt that the ramp on the east end of the walkway needed to be re-done as it is in poor condition. It was completed and payment for the second ramp will be approved at the next General Meeting.

e. Public Services and Health - Trustee Brannigan

Trustee Brannigan stated that there is no report at this time. The Health Service is very busy.

9. Unfinished Business

There was no unfinished business at this time.

10. New Business

There was no new business at this time.

11. Executive Session

12. Adjournment

Trustee Jeanes moved to adjourn the meeting at 6:59 P.M. **Trustee Riley** seconded the motion. The motion was passed unanimously. Meeting adjourned.

Jane A Nolan

Clerk

Palos Township