

**PALOS TOWNSHIP BOARD MEETING  
10802 S. ROBERTS ROAD  
PALOS HILLS, ILLINOIS 60465**

**May 22, 2023 – 6:30 P.M.**

**Call to Order**

The Palos Township Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois 60465 at 6:30 P.M.

**Roll Call**

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Jeanes, and Woods, Supervisor Schumann, and Highway Commissioner Adams.

**Absent:** Trustee Riley

**Officials present:** Clerk Jane Nolan  
Assessor Robert Maloney

**Others present:** April Schrader, Administrative Assistant, Road and Bridge District (Palos)  
Mr. Edward Verdino, Resident  
Dr. M. Barakat, Resident

**Pledge of Allegiance**

**Supervisor Schumann** led the assembly in the Pledge of Allegiance.

**Approval of Prior Meeting's Minutes**

**A. Approval of the Palos Township Board Meeting of April 24, 2023.**

**Trustee Woods** moved to approve the minutes of the April 24, 2023 Township Board Meeting. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

## **Recognitions/Proclamations/Presentations/Communications**

There were no Recognitions/Proclamations/Presentations/Communications at this meeting.

## **Reports of Officials**

### **A. Supervisor/Treasurer**

#### 1. Discussion of Cost-of-Living Increases for Employees

**Supervisor Schumann** reported that there was a discussion concerning this at the last meeting. She recommended a four percent (4%) cost-of-living increase for the township employees.

**Trustee Jeanes** moved that the Township Board approve a four percent (4%) raise for the employees of the township. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0

### **B. Clerk**

#### 1. TOCC Annual Meeting June 22, 2023, 5PM – 8:30 PM, Doubletree Hotel, Oakbrook

**Clerk Nolan** thanked the Board members for giving her a copy of their Statements of Economic Interest. She informed them that she had supplied them with an information sheet concerning the TOCC Annual Meeting. She advised that if they were unable to attend the “break out” sessions, they could attend the business meeting and dinner. Tickets for this meeting can be purchased on the TOCC website. The cost is \$35.00

per person. The township will pay for your ticket. Please let **Clerk Nolan** or **Cara Phelps** at the township know if you plan to attend.

### **C. Highway Commissioner**

**Highway Commissioner Adams** reported that the engineers and surveyors are locating property lines on 85<sup>th</sup> Avenue, and 130 Street (which they need). The area is being measured to enable the Road District to request bids for street resurfacing.

### **Attorney's Report**

#### **a. Consideration of Resolution No. 2023-R-03, a RESOLUTION AUTHORIZING THE FORMATION OF A DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY**

**Attorney Peck** reported that there are two resolutions for consideration concerning the formation of the Decennial Committees on Local Government Efficiency. One resolution will be for the Town of Palos and the other resolution will be for the Palos Township Road District

Caitlin Frenzer from Tressler, LLP explained some facts concerning the Decennial Committees. Last year the Decennial Committee on Local Government Efficiency Act was passed and required that formation of a committee. The committees must be formed by June 10, 2023, and are required to meet three times over the next eighteen months. Once the committees have met three times, each committee will submit a report to the county within their jurisdiction. Also, after every single meeting a survey must be given to any residents who attend the meeting.

Tressler, LLP has drafted all the reports that the township will need, such as a blank report to submit to the county, and copies of a survey to give to the people who attend the meeting plus a draft agenda for the first committee meeting.

There is also a resolution for each committee which adopts public comment and rules the public must abide by.

The purpose of this committee is to look at different units of governments levels of efficiency. Such as, what the governments are doing well and what they think they can be improved upon.

There was a discussion of which units of government must do this. It is any unit of government that levies its own taxes. There are not different rules for the two committees.

**Supervisor Schumann** moved for the consideration of Resolution No. 2023-R-03, a **RESOLUTION AUTHORIZING THE FORMATION OF A DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY** as stated by Attorney Peck with the Members Being the Township Board of Trustees, the Supervisor and Elected Public Members of Jane Nolan and April Schrader. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

**b. Consideration of Resolution No.2023-01-R, a RESOLUTION AUTHORIZING THE FORMATION OF A DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY**

**Trustee Woods** moved for the consideration of Resolution No. 2023-01-R, a **RESOLUTION AUTHORIZING THE FORMATION OF A DECENNIAL COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY** with the Members Colleen Grant Schumann, Brent Woods, Tasneen Abuzir, Pam Jeanes, Richard C. Riley, Gene Adams, Edward Verdino and April Schrader. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

**c. Discussion of an Adoption of a Remote Meeting Policy**

**Attorney Peck** explained that after May 11, 2023 remote meetings will no longer be permitted by the township. This was an order entered by the Governor. Attorney Peck would like to review this subject and report back to the Board at the next meeting.

## Reports of Standing Committees

### A. Finance and Administration – Trustee Woods

The Board recognized Assessor Maloney at this point.

**Assessor Maloney** stated that reassessment in 2023 will be busy. Exemptions begin in the Spring, and appeals are usually later. These two things could overlap. He gave some explanations of townships that have overlapped and how there was a huge increase in appeals. If it overlaps the Assessor's office would need extra help. If not, they will manage to complete what they need to do. **Supervisor Schumann** stated that someone would be able to help, and this would be done with the Board's approval.

**PALOS TOWNSHIP  
MINUTES OF THE PUBLIC HEARING OF THE  
TOWNSHIP BOARD AND THE ROAD AND BRIDGE DISTRICT  
May 22, 2023**

#### 1. Budget Hearing for Consideration of Ordinance No. 2023-O-02

The Public Hearing of the Tentative Budget and Appropriation Ordinance No. 2023-O-02 was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills at 7:00 P.M.

**Supervisor Schumann** moved to open the Public Hearing for the 2023-2024 Budget and Appropriation Ordinance for the Town of Palos. **Trustee Woods** seconded the motion. The motion was passed unanimously.

2. **Trustee Woods** asked that the Board consider Ordinance No. 2023-O-02 which is the **BUDGET AND APPROPRIATION ORDINANCE FOR PALOS TOWNSHIP AND GENERAL ASSISTANCE FUND, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING APRIL 1, 2023, AND ENDING MARCH 31, 2024.**

**Trustee Woods** reported that the beginning balance of the Town Fund on April 1, 2023 was \$1,236,910.

**Projected Revenues** of the 2023 Town Fund are \$1,279,700.00.

**Projected Expenditures** of the 2023 Town Fund are \$1,056,740.00.

**The Town Fund balance is \$1,459,870.00** which is a town fund surplus of \$222,900.00. The surplus is about the same as the end of last year. The Town Fund is doing well and is balanced.

**The General Assistance Fund balance is \$287,097.00,** and

**Projected Revenues of the 2023 General Assistance Fund** are \$131,600.00,

**Projected Expenditures of the 2023 General Assistance Fund** are

\$105,514.00 for a **balance of \$313,183.00.00**. There is a surplus in the General Assistance of \$26,000.00.

In the Administrative Department there are few changes other than increasing the cost-of-living salary increases by 4 %.

**The Building and Grounds budget last year was approximately \$8-10,000.00 for building maintenance.**

The actual total was \$9,359.00. This year there will be many improvements and the budget was increased to \$50,000. There was a consensus that more money would be needed to complete the improvements so that line of the budget was increased to \$75,000.00. The appropriation ordinance will be changed to \$82,500.00. The department budget must be changed. The ordinance will be changed, and a new ordinance will be done.

The Assessor's Budget does not have much going on. There was a **decrease** in the Assessor's Office of \$17,233.00.

In the Department of the Health Services the only real change reflected is the 4% cost-of-living increase in salaries.

**Trustee Woods** added a line item to the Public Services for the Disability Awareness Committee expenses of \$10,000.00. PATSE and Senior Services contracts are the same. All numbers are close to last year's budget.

1. **Supervisor Schumann** stated that the notice of the hearing was published in two local newspapers for a period of 30 days.
2. Public comments: None
3. There were no written questions sent to the township concerning the 2023-2024 Budget and Appropriation Ordinance.

**Supervisor Schumann** moved to close the Public Hearing at 7:00 P.M. **Trustee Woods** seconded the motion. The motion was passed unanimously.

**Trustee Woods** moved to adopt **ORDINANCE 2023-0-02 BUDGET AND APPROPRIATION ORDINANCE FOR PALOS TOWNSHIP, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING APRIL 1, 2023, AND ENDING MARCH 31, 2024 AS AMENDED AT THE PUBLIC HEARING TO REFLECT THE ADDITIONAL \$25,000 IN BUILDINGS AND GROUNDS.** **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

### 3. Audit and Approval of Town Fund Bills and Warrants Dated June 1, 2023

**Trustee Woods** moved to approve the audit of the Town Fund Bills and Warrants Dated June 1, 2023, in the amount of \$16,554.07. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

### 4. Audit and Approval of General Assistance Fund Bills and Warrants Dated June 1, 2023

**Supervisor Schumann** moved to approve the audit of the General Assistance Fund Bills Dated June 1, 2023. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

## **5. Budget Hearing for Consideration of Ordinance No. 2023-01-O**

The Public Hearing of the Tentative Budget and Appropriation Ordinance for the Road and Bridge District was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills at 7:13 P.M.

**Supervisor Schumann** moved to open the Public Hearing for the 2023-2024 Budget and Appropriation Ordinance for The Palos Township Road and Bridge District at 7:13 P.M. **Trustee Woods** seconded the motion. The motion was passed unanimously.

**Attorney Peck** asked the Board to consider **ORDINANCE 2023-01-O** which is the **BUDGET AND APPROPRIATION ORDINANCE FOR THE PALOS TOWNSHIP ROAD AND BRIDGE DISTRICT, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING APRIL 1, 2023, AND ENDING MARCH 31, 2024.**

**Attorney Peck** stated that the Road and Bridge District Budget remains the same as last year. The Commissioner has been able to keep his expenditures the same as last year.

**The Total Estimate of Revenues** for the Road and Bridge District is \$190,800.00.

**Total General Road Budgeted:** \$198,546.00.

**Total Hard Road Budgeted:** \$800,000.00.

**Total Appropriation for the Road and Bridge Fund** is \$1,720.606.00.

**Supervisor Schumann** asked for any questions from the public. There were no questions or comments.



**Supervisor Schumann** moved to close the public hearing for the Road and Bridge District at 7:16 P.M. **Trustee Woods** seconded the motion. The motion was passed unanimously.

**Attorney Peck** explained that there is the Township budget and the Road District budget and these are two different budgets and that is why you have two different hearings.

6. **Trustee Woods** moved to adopt **ORDINANCE 2023-01-0 BUDGET AND APPROPRIATION ORDINANCE FOR THE PALOS TOWNSHIP ROAD AND BRIDGE DISTRICT, COOK COUNTY, ILLINOIS FOR THE FISCAL YEAR COMMENCING APRIL 1, 2023 AND ENDING MARCH 1, 2024.**

**Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

**Highway Commissioner Adams** reported that the state of Illinois has appropriated \$80,000.00 to go to each Road District which will be added to the road construction. No township has seen this money yet, and **Commissioner Adams** will not add this to his budget until he receives the money.

**Public Comment: None**

**Supervisor Schumann** stated that the notice of the hearing was published in the local newspaper for a period of thirty days.

7. Audit and Approval of Road and Bridge Fund Bills and Warrants Dated June 1, 2023.

**Trustee Woods** moved to approve the audit of the Road and Bridge District Fund Bills Dated June 1, 2023 in the amount of \$25,969.19, and the Administrative Expense in the amount of \$6,033.42 for a total of \$32,002.11. **Trustee Abuzir** seconded the motion. Roll call was taken.

Ayes: Trustees Abuzir, Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

**Trustee Woods** discussed the No Cash Bid Program that is sponsored by Cook County. He contacted the County to see if Palos Township could become a part of this program, and they said we can participate. The way it works is when parcels of land go up for a tax sale, and no one bids on them, the parcels would then go to whatever municipality or government agency had submitted a NCB (No Cash Bid). We would apply to get the property, and if we were accepted, they would give us the property. Then we would determine how we would use the land. The Board agreed this was a good thing to do. **Trustee Woods** will complete and submit the application. The Supervisor will receive notices concerning this. There are other things involved in this. **Attorney Peck** explained the NCB's further for the Board.

#### **B. Policy and Personnel – Supervisor Schumann**

**Supervisor Schumann** reported that Dr. Halek has had podiatry surgery. One of the nurses had knee surgery and has returned to work. There are no personnel issues currently.

#### **c. Technology, Automation and Information – Trustee Riley**

**Trustee Riley** did not attend the meeting so there was no report for the Board.

#### **d. Building and Grounds – Trustee Jeanes**

**Trustee Jeanes** does not have the information from the contractor that she needs. The new stoop and railing work has been completed. It is much appreciated. The area looks much better.

#### **e. Public Services and Health – Trustee Abuzir**

**Trustee Abuzir** reported the Cholesterol and Health Service fees for the month of April as follows:

Cholesterol	\$	340.00
Health Service Fees		210.00
Total	\$	550.00

### **Unfinished Business**

There was no unfinished business to come before the Board.

### **New Business**

There was no new business to come before the Board.

### **Citizen's Wishing to Address the Board**

There were no citizen's who wished to address the Board.

### **Executive Session**

No motion was made to enter Executive Session.

### **Adjournment**

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:30 P.M. The motion was passed unanimously.

Meeting adjourned.

**Jane A. Nolan**

**Clerk**

**Palos Township**