

**PALOS TOWNSHIP
COMBINED BILL AUDIT AND ROAD AND BRIDGE DISTRICT MEETING
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465**

September 23, 2019 – 6:30 P.M.

Call to Order and Roll Call

The Combined Bill Audit and Road and Bridge District Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois at 6:30 P.M. Roll call was taken by the **Clerk** of the Township, **Jane Nolan**. Present were Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann and Highway Commissioner Adams. Also present was Township Attorney **Erik Peck** and Road and Bridge Administrative Assistant, **April Schrader**.

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Disposition of Minutes from Previous Meeting

a. Approval of the Minutes of the Combined Bill Audit and Road and Bridge District Meeting – August 26, 2019

Trustee Woods moved to approve the minutes of the August 26, 2019, Combined Bill Audit and Road and Bridge District Meeting. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Special Presentations-Communications

There were no special presentations or communications at this meeting.

Reports of Officials

a. Supervisor Schumann

1. Discussion for employment purposes

Supervisor Schumann stated that she had no report for the Board.

b. Clerk

1. Voluntary Township Client Certification Program

Clerk Nolan distributed the information concerning her Voluntary Township Clerk's Certification Program. This was to introduce the Board to what exactly she had to complete in order to receive this designation.

c. Highway Commissioner

1. Voluntary Highway Commissioner Certification -FYI

Commissioner Adams stated that he received this certification at the Highway Commissioners Education Program in Peoria in August.

Commissioner Adams stated he had had communications on 133rd Street in Palos Park and was not happy with all of the comments.

Steve Dahl, the attorney from Morris Engineering, stated that we were hoping to get an As-Built from Orland Park on the developments to the west to see if there is capacity for additional flow from the township ROW. At this point, we are looking for data to explore possible solutions. It was clear from the meeting that there was a problem and we would like to explore the most cost-effective way to seek some type of relief. Orland Park answered "we were under the impression that you guys were going to try to figure out ways to safely convey the runoff to the Village's system upstream improvements (culverts, etc.,) modifications and potentially re-grading an overflow route in the Village's ROW on 86th, which the Village would likely be open to considering, but not participating in financially."

Morris Engineering does not have the plans from Orland Park yet, and they have not heard from MWRD because they do not have the plans either. There was a discussion concerning this. **Commissioner Adams** thinks MWRD should be putting pressure on Orland Park to get involved with Palos Township and this problem. The township should ask MWRD “What are you requiring Orland to do?”

Attorney Peck stated that the first thing necessary is that Palos Township needs something from the engineers saying what happened. The township then needs a progression of what it was before, what they did and why it is the way it is now so the Board can prepare a letter to MWRD.

Attorney Peck will contact MWRD in writing to see if the Township can obtain the plans pertaining to the water flow problem.

Commissioner Adams reported that the Road District is doing a large project, with nine different streets in the township which will commence soon. The contract was awarded to Lindahl, who was the low bidder. They will begin soon, as they understood that the project had to be completed this year. The Road District expenditures this month are unusually high due to the many projects that have been ongoing.

Attorney’s Report

Attorney Peck stated that he had no report for the Board.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Bills and Warrants

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants in the amount of \$11,038.68 for the month of October plus an additional \$65.02 for the month of September. The total amount is \$11,103.70. **Trustee Jeanes** seconded the motion. Roll was taken. Ayes:

Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann.
Nays: None. Motion carried 5-0.

2. Audit and Approval of Road and Bridge District Bills and Warrants.

Trustee Woods moved to approve the audit of the Road and Bridge Fund Bills and Warrants in the amount of \$71,667.85 and the Administrative Expense in the amount of \$5,721.88 for a total of \$77,387.73 for the Road and Bridge Fund Bills and Warrants. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

3. Audit and Approval of General Assistance Bills and Warrants

Supervisor Schuman moved to approve the audit of the General Assistance Bills and Warrants. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

4. Approval of Senior Services Grant to the Palos Hills 39ers Club.

This item was not addressed at this meeting, so it was pulled from the agenda.

5. Authorization to Enter into an Agreement with Civic Plus

Trustee Woods moved to authorize the Supervisor to enter into an agreement with Civic Plus for \$7,500.00 not to exceed \$8,000.00 for a new township website. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, and Supervisor Schumann. Nays: None. Motion carried 5-0

b. Policy and Personnel – Supervisor Schuman

Supervisor Schumann reported that Paula, Health Service nurse, has taken another job, and will only be working one day a week. There will be another

nurse taking her place, and Supervisor Schumann will let the Board know her name as soon as she has the information.

c. Technology, Information and Automation – Trustee Riley

Trustee Riley stated that he had no report for the Board.

d. Buildings and Grounds – Trustee Jeanes

Trustee Jeanes reported that some bushes at the front of the township building have been replaced. She is also purchasing new hoses.

e. Public Service and Health – Trustee Brannigan

Trustee Brannigan reported that she has not received the information from the Health Service for the months of August and September that she needs for her report.

Unfinished Business

Trustee Brannigan informed the Board that she will be present at the September 27, 2019 court date for protestors and activists arrested at a prior meeting. She will inform the Board of the proceedings at the next meeting.

There were questions concerning the outside cameras which the township is planning on implementing. We are waiting for the installer to come and discuss the camera options with a Board member. (Trustee Woods)

There was a discussion concerning the presentation of the cameras. They will possibly be placed on all four sides of the building with one camera at the front door. The cameras will have night vision, and the camera at the front door will have sound. The Board will also take suggestions from the installer as to the placement of the outside cameras.

New Business

There was no new business to come before the Board.

Citizen's Wishing to Address the Board

There were no citizens wishing to address the Board.

Executive Session

No motion was made to enter Executive session

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Jeanes** moved to adjourn the meeting at 7:03 P.M. **Trustee Woods** seconded the motion. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan
Clerk
Palos Township