

**PALOS TOWNSHIP  
COMBINED BILL AUDIT AND ROAD AND BRIDGE DISTRICT MEETING  
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465**

**November 22, 2021 – 6:30 P.M.**

**Call to Order**

The Combined Bill Audit and Road and Bridge District Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois 60465 at 6:30 P.M.

**Roll Call**

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Woods, Supervisor Schumann and Highway Commissioner Adams. Also present was Township Attorney Erik Peck and Road and Bridge Administrative Assistant, April Schrader

Absent:               Trustee Jeanes  
                          Trustee Riley

Officials present: Clerk Nolan  
                          Assessor Maloney

Others Present:    April Schrader, Administrative Assistant of the Road and Bridge District (Palos), and Courtney Willis from Tressler LLP

**Pledge of Allegiance**

**Supervisor Schumann** led the assembly in the Pledge of Allegiance.

**Disposition of Minutes from Previous Meeting October 25, 2021**

- a. Approval of Minutes – Combined Bill Audit and Road and Bridge District Meeting of October 25, 2021**

**Trustee Woods** moved to approve the minutes of the Combined Bill Audit and Road and Bridge District Meeting of October 25, 2021. **Trustee Abuzir** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Woods, and Supervisor Schumann. Nays: None. Motion carried 3-0.

### **Special Presentations/Communications**

There were no special presentations or communications at this meeting.

### **Reports of Officials**

#### **a. Supervisor**

**Supervisor Schumann** discussed the Thanksgiving distribution for 2021. The township is giving Fairplay gift cards and bags of food to the residents. Due to Covid, only the residents who state they want food will receive it. There was a delivery today from Glen Oaks school which the township was a surprise, but the food will be put to good use. The township will be closed Thursday and Friday and the office staff will leave early on Wednesday and the Health Service will not open on Wednesday as they open at 2:00 P.M. on that day. Please call the township at 708-598-4418 if you have additional questions.

**Clerk Nolan** reported that the Township Christmas Party is December 16, 2021 at Francesca's in Palos Park at 7:00 P.M.

#### **b. Clerk**

##### **1. Notes from TOI Virtual Boot Camp November 15-17, 2021**

**Clerk Nolan** discussed the things she learned at the Boot Camp, November 15-17, 2021

### Open Meetings Act

1. The Board should definitely make rules for resident recording.
2. You can permit comment by e-mail.

3. We should have a backup line when using zoom in case of a “Zoom Bombing” Which has happened in some townships.

### Entire Township As A Recovery Center

Mark Sanders Certified Addictions Counselor

1. 1986 – Crack cocaine replaced marijuana as a drug
2. A person can get longer recovery in prison for addiction.
3. Methamphetamine is the #1 drug problem in America.
4. There is a definite drug crisis in suburbia.
5. There are recovery coaches in the emergency rooms in hospitals.
6. Opioid crises kills more people than car accidents.

### Ten Ways to Improve Your Township Board.

1. Communication is paramount.
2. You must listen more than you talk.
3. You must enact rules for public participation.
4. Document everything!
5. You should ask questions of your auditor, engineer and lawyer, as it will cost you more if you wait to ask.

### Township Meeting Procedures

1. There should be a statement from the attorney for the Board saying they have accepted Robert’s Rules of Orders.
2. The Town Board and the Road District is a financial marriage.

### Township Officials of Illinois Legislative Update

1. Next year a bill will be proposed to allow townships to make proposals to get grants of monies that are received by the state.
2. More bills to eliminate townships will come in 2022.
3. There will really be an explosion of anti-township bills in 2022. We have to be ready!
4. Illinois has to change things and establish the way money can be delivered to townships.

5. The Governor will decide how much money townships get.
6. Bill 1861 is basically dead at this time.
7. It is thought that this bill will be re-addressed with different numbers, but same language in 2022.
8. April 6, 2022 is Lobby Day in Springfield. Every effort will be made to have an in-person event.

#### Policies and Procedures Townships Should Have In Place

1. File a certificate of compliance after the levy is passed.
2. Read Statements of Economic Interest carefully.
3. Anyone can look at your Statement of Economic Interest on-line.
4. Gift Ban Act – The Township must adopt an Ordinance that is no less than the state ban act limit.

#### **c. Highway Commissioner**

**Commissioner Adams** discussed the books he brought in from the Road District concerning townships. He said nobody has checked out the books. He is getting prepared for winter with snow plows, salt spreaders and getting salt inside the shed. There is not much road patching being done and the Road District is finishing up with whatever paving they must do. It is difficult to get a contractor to work right now as everyone is short of help.

**Commissioner Adams** reported that there was an MWRD member at our last General Board Meeting. **Commissioner Adams** said that in the last letter he received from MWRD, he counted 27 things that the township needed to do to complete this project. They stated that the township will receive \$26,000.00 to start the project, and the township will receive another \$26,000.00 by the year 2023. **Attorney Peck** discussed the Intergovernmental Agreement that he has revised twice. Aurimas told him not to send anything down now because every time the Road District makes a change it takes MWRD another sixty days to revise it. The Road District will get everything lined up and get it executed and ready to commence work. **Highway Commissioner Adams** said it would be better to do the project independently, but the Road District lacks the funds.

**Trustee Woods** would like to have something put on the website so residents could let the Road District know when they need repairs. **Commissioner Adams** stated there is a plan available, and there can be details put on the website concerning this. One idea presented was that a resident could take a picture of the sidewalk problem and send it to the Road District. More will be discussed concerning this at a later meeting.

### **Attorney's Report**

**Attorney Peck** stated he had no report for the Board.

### **Reports of Standing Committees**

#### **a. Finance and Administration – Trustee Woods**

##### **1. Audit and Approval of Town Fund Bills and Warrants dated December 1, 2021.**

**Trustee Woods** moved to approve the audit of the Town Fund Bills and Warrants in the amount of \$22,18.81. **Trustee Abuzir** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Woods, and Supervisor Schumann. Nays: None. Motion carried 3-0.

##### **2. Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated December 1, 2021.**

**Trustee Woods** moved to approve the audit of the Road and Bridge District Fund Bills and Warrants in the amount of \$32,785.34 and the Administrative Expense in the amount of \$6,233.27 for a total of \$39,018.61. **Trustee Abuzir** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Woods, and Supervisor Schumann. Nays: None. Motion carried 3-0.

##### **3. Audit and Approval of General Assistance Fund Bills Dated December 1, 2021.**

**Supervisor Schumann** moved to approve the audit of General Assistance Fund Bills dated December 1, 2021. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Woods, Supervisor Schumann. Nays: None. Motion carried 3-0.

**b. Policy and Personnel – Supervisor Schumann**

**Supervisor Schumann** reported that the Sexual Harassment Policy has to be completed each year by the staff and officials. This will be done in 2022.

**c. Technology, Information and Automation – Trustee Riley**

**Trustee Riley** did not attend the meeting so there was no report.

**d. Buildings and Grounds – Trustee Jeanes**

**Trustee Jeanes** did not attend the meeting so there was no report. **Supervisor Schumann** stated that she spoke to **Trustee Jeanes** and there is nothing new at this time.

**e. Public Services and Health – Trustee Abuzir**

**Trustee Abuzir** stated she had no report for the Board.

**Unfinished Business**

There was no unfinished business to come before the Board.

**New Business**

**Supervisor Schumann** discussed the \$250.00 donation to Pathways for their Giving Day. The Board agreed and the amount of the donation will be ratified at the next meeting.

**Clerk Nolan** announced that today is the anniversary of John F Kennedy's assassination. It has been 58 years since this happened. Thank you to April

Schrader, Administrative Assistant to Highway Commissioner Adams, who had the correct number of years.

### **Citizen's Wishing to Address the Board**

There were no citizens wishing to address the Board.

### **Executive Session**

No motion was made to enter Executive Session.

### **Adjournment**

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:00 P.M. **Trustee Abuzir** seconded the motion. The motion was passed unanimously. Meeting adjourned.

**Jane A. Nolan**  
**Clerk**  
**Palos Township**