

**PALOS TOWNSHIP
COMBINED BILL AUDIT AND ROAD AND BRIDGE DISTRICT MEETING
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465**

April 26, 2021 – 6:30 P.M.

Call to Order

The Combined Bill Audit and Road and Bridge District Meeting of the Township Board was called to order by **Supervisor Schumann** who was in attendance at the Township Hall. The meeting was held via internal conference call pursuant to Executive Order of the Governor. It was held via video/audio conference on WWW.Zoom.US at 6:30 P.M.

All persons interested in attending were able to do so by visiting the website at www.palostownship.org and selecting the link to JOIN THE MEETING.

All persons wishing to address the Board will be permitted to do so through the web conference platform, following the standard rules previously adopted by the Board.

The Township Hall was not opened for the meeting.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Jeanes, Riley and Woods, Supervisor Schumann and Highway Commissioner Adams. Also present was Township Attorney, Erik Peck.

Absent: Trustee Brannigan

Officials present: Clerk Nolan
Assessor Maloney

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Disposition of Minutes from Previous Meeting

a. Approval of Minutes – Combined Bill Audit and Road and Bridge District Meeting of 22, 2021

Trustee Woods moved to approve the minutes of the Combined Bill Audit and Road and Bridge District Meeting of March 22, 2021. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

Special Presentations/Communications

There were no special presentations or communications at this meeting.

Reports of Officials

a. Supervisor

The tax returns have been completed for this year and the tax preparers luncheon was held last week.

b. Clerk Nolan

1. Clerk Nolan informed the Board that she is a member of TOCC's. By-Laws Committee. The committee met twice by phone to discuss by-law changes. These changes will be voted upon by all the members at the Annual TOCC (Townships of Cook County) Meeting.

Some of the proposed changes are:

1. The Annual Meeting will now take place in June of this year (change from May of each year).
2. The TOCC Board of Directors can meet remotely by electronic means. The Annual Meeting can be held by electronic means with the approval of the TOCC Board of Directors.
3. Any officer on the Board must be in good standing.

4. If a Director misses three unexcused meetings they are removed from the Board.
5. In order to be elected as an officer in TOCC you must be a Director of the Board.
6. Division President picks to the Board of Directors cannot be removed by a Division President during the picks' terms.
7. The TOCC President can only have two (2) consecutive terms. Other officers can have more than two.

c. Highway Commissioner

Commissioner Adams said the MWRD agreement is all he is going to talk about. As far as he is concerned it is not going well. He stated that MWRD moves at their own speed. The attorney and the engineer have completed what they were supposed to complete. He feels he really cannot deal with them, and they are a horse of a different color.

Commissioner Adams stated that everything is going well with the roads. They just need a little rain to water the parkways.

Attorney Peck stated that after the MWRD had given the township their draft of the intergovernmental agreement, he reviewed it and made changes three weeks ago. MWRD has never gotten back to him. Attorney Peck is awaiting a response. He reported he attended a discussion with MWRD regarding their intergovernmental agreements. They have certain requirements when they are funding a project or assisting in funding. If it is going to be a minority-owned business, then a certain percentage must be a woman or veteran owned business, etc. These rules only apply to projects over \$100,000.

Attorney's Report

Attorney Peck stated that he had no report for the Board.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Bills and Warrants Dated May 1, 2021.

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants in the amount of \$14,661.76. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustee Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

2. Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated May 1, 2021.

Trustee Woods moved to approve the audit of the Road and Bridge District Fund Bills and Warrants in the amount of \$74,150.62 and the Administrative Expense in the amount of \$5,945.89 for a total of \$80,096.51. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

3. Audit and Approval of General Assistance Fund Bills Dated May 1, 2021.

Supervisor Schumann moved to approve the audit of General Assistance Fund Bills Dated May 1, 2021. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

b. Policy and Personnel – Supervisor Schumann

Supervisor Schumann stated that there were no new requirements or anything that needs to be changed at this time. If any changes occur, she will let the Board know.

c. Technology, Information and Automation – Trustee Riley

Trustee Riley deferred to **Trustee Woods** for the report.

Trustee Woods reported the training for the new finance reporting system will begin sometime in May 2021. It will take 3 days. The staff will be trained in the use of it for payroll and accounts payable. Following that, we will be able to post much more information online.

Trustee Woods would like to purchase another computer for the Trustee's Room as our accountant will have to be able to log in to the new system for the monthly reconciliation. This way he will not have to come to the township to do this.

Trustee Woods stated that he needs to have the ability to use this computer. This most likely will be a desktop computer. **Trustee Woods** asked **Trustee Riley** for a price for this computer.

d. Buildings and Grounds – Trustee Jeanes

Trustee Jeanes received a price to repair the front door bricks and pillars on two sides of the Township front door. The cost for the repair will be \$1800.00. The person, who quoted the price, said that the township will need the entire building tuckpointed. Now, in places, he can pop the mortar out of the bricks. This will have to be assessed soon. This happens when salt gets sprayed on the bricks. The township will have to come up with another option for salt for the next winter season.

Trustee Woods suggested the township contact the City of Palos Hills to brine our parking lot. There was a short discussion of several options.

e. Public Services and Health – Trustee Brannigan

Trustee Brannigan was not present so there was no report for the Board.

Supervisor Schumann reported that it is very quiet at the Health Service right now. If anyone wants the vaccine, it is available in many places. She is still not sure why we could not get a supply from Cook County or anybody else we tried. There is no purpose in getting the vaccine here anymore.

Residents can pick a place they want now and go there. The Health Service anticipates getting busier over the summer months.

Unfinished Business

There was no unfinished business to come before the Board.

New Business

Trustee Woods congratulated **Highway Commissioner Adams, Assessor Maloney** and **Clerk Nolan** on their impressive victories.

Supervisor Schumann stated that she will be discussing the cost of living for the employees soon. She will be keeping in mind that our employees were at the township during the entire pandemic.

Citizen's Wishing to Address the Board

There were no citizens wishing to address the Board.

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:00 P.M. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

Meeting adjourned.

Jane A. Nolan
Clerk
Palos Township