

**PALOS TOWNSHIP**  
And **COMBINED BILL AUDIT AND ROAD AND BRIDGE DISTRICT MEETING**  
**10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465**

**February 24, 2019 – 6:30 P.M.**

**Call to Order and Roll Call**

The Combined Bill Audit and Road and Bridge District Meeting of the Township Board was called to order by **Supervisor Schumann**, in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois at 6:30 P.M. Roll call was taken by the **Clerk** of the Township, **Jane Nolan**. Present were Trustees Jeanes, Riley and Woods, Supervisor Schumann and Highway Commissioner Adams. Also present was Attorney Erik Peck, and Road and Bridge Administrative Assistant, April Schrader.

**Officials present:** Assessor Maloney  
Highway Commissioner Adams  
Clerk Nolan.

**Disposition of Minutes of from Previous Meeting**

- a. **Approval of Minutes – Combined Bill Audit and Road and Bridge Meeting of November 25, 2019**
- b. **Approval of Minutes – Combined Bill Audit and Road and Bridge Meeting of January 27, 2020.**

**Supervisor Schumann** moved to approve the minutes of the Combined Bill Audit and Road and Bridge Meeting of November 25, 2019. There was no second to the motion.

**Supervisor Schumann** withdrew the motion and **Trustee Woods** moved to approve the following combined motion:

**Trustee Woods** moved for approval of the Combined Bill Audit and Road and Bridge Meeting of November 25, 2019, the approval and adoption of Resolution 2019-08 **“A Resolution Establishing the Annual Calendar of**

**Regular Meeting of the Palos Township Board of Trustees for 2020,”** and the audit and approval of Town Fund Bills and Warrants for January 1, 2020 in the amount of \$29,314.93, and the audit and approval of Road and Bridge District Bills and Warrants for January 1, 2020 in the amount of \$48,332.58. **Trustee Riley** seconded the motion. Roll Call was taken. Ayes: Trustees Jeanes, Riley, Woods and Supervisor Schumann. Nays: None. Motion carried 4-0.

**Supervisor Schumann** moved to approve the audit of the January 26, 2020 Combined Bill Audit and Road and Bridge Meeting of January 26, 2020. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Jeanes, Woods, Riley, Brannigan and Supervisor Schumann. Nays: None. Motion carried 5-0.

**Trustee Brannigan** entered the meeting at 6:34 P.M.

### **Special Presentations-Communications**

There were no special presentations or communications at this meeting.

### **Reports of Officials**

#### **a. Supervisor**

**Supervisor Schumann** informed the Board that the new POD did arrive. It was necessary to have another POD at the township because there was a large amount of food donated from the two schools this year. She also stated that there was an extra garbage pick-up at the township due to the many boxes, and other things that had to be disposed of. The POD is temporary.

#### **b. Clerk**

**Clerk Nolan** stated that she had no report for the Board.

#### **c. Highway Commissioner**

**Commissioner Adams** reported that he attended the Highway Commissioner's of Illinois Meeting in Gibson City. He explained that the Highway Commissioners in the state of Illinois will attend the Educational Conference in Peoria at no cost. The Highway Commissioners of Illinois are paying the bill as there was a large amount of money received from their vendors over the last several years. He stated that the Highway Commissioners are also lowering the amount of money vendors have to pay to be an attendee at the Educational Conference. **Commissioner Adams** informed the Board that he used a lot of salt in January as icing was monumental.

**Trustee Riley** asked if we brine before we salt and what the cost of brining would be.

**Trustee Woods** stated that Willow Springs does brining. A brining machine can cost as much as \$10,000 but also saves money on salting costs. Brining is still not as expensive as salt.

## **Attorney's Report**

**Attorney Peck** stated that she had no report for the Board

## **Reports of Standing Committees**

### **a. Finance and Administration – Trustee Woods**

#### **3. Audit and Approval of Town Fund Bills and Warrants**

**Trustee Woods** moved to approve the audit of the Town Fund Bills and Warrants in the amount of \$11,765.78 for the month of March plus an additional amount of \$978.89 for the month of February. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods. Supervisor Schumann. Nays: None. Motion carried 5-0.

#### **4. Audit and Approval of Road and Bridge Bills and Warrants**

**Trustee Woods** moved to approve the audit of the Road and Bridge Fund Bills and Warrants in the amount of \$49,441.02 and the Administrative Expense in the amount of \$5736.91 for a total of \$35, 177.93 for the Road and Bridge Fund Bills and Warrants. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

## **5. Audit and Approval of General Assistance Bills and Warrants**

**Supervisor Schumann** moved to approve the audit of the General Assistance and Bills and Warrants. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0

### **b. Policy and Personnel – Supervisor Schumann**

**Supervisor Schumann** stated that there were no new changes to policy and personnel.

### **c. Technology, Information and Automation – Trustee Riley**

#### **1. Outside Camera Installation**

**Trustee Riley** asked if there was anything computer-wise needed at the township such as servers, processors, etc. Nothing more is needed at this time.

**Trustee Riley** stated that he has no additional bids for outside cameras. The person who was going to do this was injured and will not be able to do it. Several options for camera installation were discussed. The camera should have sound capabilities. There was a discussion concerning signs on the building both inside and outside. This would notify the public that there are working cameras at the township. The location of the signs will be announced.

**Trustee Woods** feels there should be a meeting about a hard server with many layers of protection such as hardware protection, software service protection plus cloud backup. It will also have hard back-up of everything plus much more because all the ransomware would be protected. He recommends this. All computers will connect with the server. The server would be partitioned so that the town and medical records would be separate. Every record we have in the township should be in this server. The budget is \$8,000 to \$12,000. Trustee Woods and Trustee Riley will bring quotes from a server company to the Board for finalization.

**d. Buildings and Grounds – Trustee Jeanes**

**Trustee Jeanes** stated that she had no report for the Board.

**e. Public Services and Health – Trustee Brannigan**

**Trustee Brannigan** stated that she had no report for the Board.

**Unfinished Business**

**Commissioner Adams** informed that the Road and Bridge Engineer and the engineers for the Water Reclamation District are making proposals relative to the flooding on 133<sup>rd</sup> Street. **Commissioner Adams** explained to the Board that Morris Engineering has submitted an application for the Road District to try to procure grant money from MWRD in order to assist the Road District with the drainage issues on 133<sup>rd</sup> Street toward the 85<sup>th</sup> Avenue area. The project will cost approximately \$60,000.

**New Business**

There was no new business to come before the Board

**Citizen's Wishing to Address the Board**

There were no citizens wishing to address the Board at this meeting.

## **Executive Session**

No motion was made to enter Executive session.

## **Adjournment**

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:00 P.M. **Trustee Brannigan** seconded the motion. The motion was passed unanimously. Meeting adjourned.

**Jane A. Nolan**

**Clerk**

**Palos Township**