

**PALOS TOWNSHIP BOARD MEETING  
10802 S. ROBERTS ROAD  
PALOS HILLS, ILLINOIS 60465**

**August 28, 2023 – 6:30 P.M.**

**Call to Order**

The Palos Township Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois 60465 at 6:33 P.M.

**Roll Call**

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann, and Highway Commissioner Adams.

**Officials present:** Clerk Jane Nolan  
Assessor Robert Maloney

**Others present:** April Schrader, Administrative Assistant, Road and Bridge District (Palos) Kaitlin Frenzer Associate Tressler LLC

**Pledge of Allegiance**

**Supervisor Schumann** led the assembly in the Pledge of Allegiance.

**Approval of Prior Meeting's Minutes**

**A. Approval of the Palos Township Board Meeting Minutes of July 24, 2023.**

**Trustee Jeanes** moved to approve the minutes of the July 24, 2023 Township Board Meeting. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

## Recognitions/Proclamations/Presentations/Communications

There were no Recognitions/Proclamations/Presentations/Communications at this meeting.

## Reports of Officials

### A. Supervisor/Treasurer

1. Resolution No. 2023-R-06 **Resolution Authorizing the Appointment of Trustee to the Palos Fire Protection District**

**Supervisor Schumann** discussed filling the vacancy of Russ Miller who has moved out of town in accordance with **Resolution No. 2023-R-06 Resolution Authorizing the Appointment of New Trustee to the Palos Fire Protection District.**

**Supervisor Schumann** reported that after reviewing the resumes of the candidates that sent them in (all Board members have read these) she is recommending that Mr. Edward Verdino should be appointed to the vacancy of Russ Miller. Mr. Verdino did attend a meeting of the township board. He lives in the central district of Palos Park. He has impressive financial investment experience which the Fire Protection District needs at this time.

**Trustee Woods** reported that the Board should implement a policy for future appointments and stay with the policy. **Attorney Peck** stated that **Trustee Woods** was asking for a standard operating procedure on appointments and vacancies for the Fire Protection Districts. The Board could post this on our website for interested residents.

**Trustee Jeanes** moved to appoint Mr. Edward Verdino as the new trustee for the Palos Fire Protection District. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

**Clerk Nolan** informed the Board on the passing of former North Palos Fire Protection District Trustee Frank Bennett. He was a great trustee and he died of a serious brain disease. There will be a memorial for him on September 8, 2023 at Ravinia Civic Center, 14750 S. Ravinia, in Orland Park from 4 P.M. to 8 P.M.

## **B. Clerk**

1. Real ID Beginning May 7, 2025 FYI

**Clerk Nolan** informed the Board that the deadline for the Real ID has been changed to May 7, 2025. She is hopeful this will be the last change.

2. Governor Signs Pappas “Historic Property Tax Reform Law” cutting the interest on late taxes from 18 Percent to 9 Percent.

**Clerk Nolan** stated that this law is generally is residents in a lower income bracket.

3. Illinois Township’s Attorneys Association September 8, 2023, Peoria Mariott Pere Marquette. FYI.

**Clerk Nolan** reported that this is an annual seminar in Peoria. It is an excellent session concerning legal matters. **Clerk Nolan** provided all Board members with a registration sheet for this symposium.

## **C. Highway Commissioner**

**Highway Commissioner Adams** reported that there was a bid opening today at the township and a small contractor in the neighborhood outbid three large contractors. He feels the person will do an excellent job.

There was an incident today with a contractor doing work on an incorporated road In Palos Township without a license. **Commissioner Adams** insisted that they come to the township for a permit and he called the county ordinance enforcer and the Cook County Police. Sergeant Sullivan asked why we don’t have someone that enforces the law in your

township because every other township does. There was a violation written on a small note. We still have no way to enforce these things. The contractor did come in. Attorney Peck will investigate why the county did not issue a citation to the offender. Generally, only large townships have a code enforcement officer.

**Commissioner Adams** said he had a very busy month preparing for the upcoming road district project that was recently bid this week.

### **Attorney's Report**

**Attorney Peck** stated that he had no report for the Board.

**Assessor Maloney** read a report which is attached to the minutes.

### **Reports of Standing Committees**

#### **A. Finance and Administration – Trustee Woods**

##### **1. Audit and Approval of Town Fund Bills and Warrants Dated September 1, 2023**

**Trustee Woods** moved to approve the audit of the Town Fund Bills and Warrants Dated September 1, 2023 in the amount of \$76,630.31.

**Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

##### **2. Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated September 1, 2023**

**Trustee Woods** moved to approve the audit of the Road and Bridge District Fund Bills Dated August 1, 2023 in the amount of \$72,358.51, and Administrative Expense in the amount of \$3,723.34 for a total of \$76,081.85. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

### **3. Audit and Approval of General Assistance Fund Bills Dated September 1, 2023**

**Supervisor Schumann** moved to approve the audit of the General Assistance Fund Bills Dated September 1, 2023. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

**Trustee Woods** presented a Township of Palos Standard Operating Procedures which concerns transfers to other funds, petty cash, travel and travel related expenses and payment of certain other expenses. It also includes the procedure for making purchases and the purchasing limits. He explained why he presented this. He surveyed other townships and municipalities concerning this. This procedure would give the Supervisor up to \$7,500.00 to spend without coming back to the Board. He would like to remove the ordinance and just have a policy. The Board members need to look this over, and it will be discussed at the next meeting. An ordinance is needed to repeal an ordinance.

**Trustee Woods** reported that he would like to initiate an employee recognition program here. He stated that many townships do this. Employees would be recognized on their 1<sup>st</sup>, 5<sup>th</sup>, 10<sup>th</sup>, 15<sup>th</sup> and 20<sup>th</sup> years. They could be recognized with pens, gift cards on the rest of the years, and 20<sup>th</sup> year would be \$250.00. He will put something together for the next Board Meeting.

#### **B. Policy and Personnel – Supervisor Schumann**

**Supervisor Schumann** stated that there are no new changes at this time.

#### **C. Technology, Automation and Information – Trustee Riley**

**Trustee Riley** inquired if there were any complaints with the computers.

#### **D. Buildings and Grounds – Trustee Jeanes**

1. Motion to approve payment of the concrete pad for the generator including the area and fence for the dumpster in the amount of \$4,465.00.

**Trustee Jeanes** moved to approve payment of the concrete pad for the generator including the area and fence for the dumpster in the amount of \$4,465.00. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

**Commissioner Adams** told Trustee Jeanes that he has the keys for the pad lock for the generator and he is having 4 keys made with the numbers stamped on them. It was decided that the person who did the pad and fence, etc., has done an extremely conscientious job. Cameras could be put in the back. Other things were discussed concerning this area.

2. Motion to approve payment of the sealing and striping of the Township parking lot in the amount of \$5,767.68.

**Trustee Jeanes** moved to approve payment of the sealing and striping of the township parking lot in the amount of \$5,767.68. **Trustee Abuzir** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

#### **E.Public Services and Health – Trustee Abuzir**

**Trustee Abuzir** reported the Cholesterol and Health Service fees for the month of July as follows:

Cholesterol	\$330.00
Health Service Fees	\$620.00
Total	\$950.00

#### **Unfinished Business**

**Clerk Nolan** inquired if the township could donate to Maui because of all the problems there. This can be investigated later.

## **New Business**

There was no new business to come before the Board.

## **Citizens Wishing to Address the Board**

There were no citizens who wished to address the Board.

## **Executive Session**

No motion was made to enter Executive Session.

## **Adjournment**

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:25 P.M. **Supervisor Schumann** seconded the motion. The motion was passed unanimously.

Meeting adjourned.

**Jane A. Nolan**

**Clerk**

**Palos Township**