

**PALOS TOWNSHIP BOARD MEETING
10802 S. ROBERTS ROAD
PALOS HILLS, ILLINOIS 60465**

March 27, 2023 – 6:30 P.M.

Call to Order

The Palos Township Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois 60465 at 6:30 P.M.

Supervisor Schumann moved to approve that **Trustee Riley** attend the meeting by telecommunication. **Trustee Jeanes** seconded the motion. The motion was passed unanimously.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Jeanes, Riley by telecommunication, Woods, Supervisor Schumann, and Highway Commissioner Adams.

Officials present: Clerk Jane Nolan

Others present: April Schrader, Administrative Assistant, Road and Bridge District (Palos)

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Approval of Prior Meeting's Minutes

A. Approval of the Palos Township Board Meeting of February 27, 2023.

Trustee Jeanes moved to approve the minutes of the December 27, 2023 Township Board Meeting. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Recognitions/Proclamations/Presentations/Communications

There were no Recognitions/Proclamations/Presentations/Communications at this meeting.

Reports of Officials

a. Supervisor/Treasurer

1. Discussion of 2022 Audit

Supervisor Schumann reported that the audit has been returned from the auditors. **Supervisor Schumann** has a copy at her desk if any official or resident wants to view it. The auditors were quite busy plus there were many auditors were quite busy plus there were many auditors who moved on.

2. Discussion of Decennial Initial Meeting

Supervisor Schumann stated that the committee must be formed by June 10, 2023. If a Decennial Meeting occurs after the town meeting it must appear separately on the Town Meeting Agenda.

The Road and Bridge District must form their own committee. The Town Committee will have two residents appointed by the Supervisor of the Road District. The committee formation will be formed at the April meeting of the Town Board.

b. Clerk

1. Palos Hickory Chamber of Committee Annual Police Chief Report.

Clerk Nolan attended a meeting of the Palos Hickory Chamber of Commerce in which the police chief of each municipality spoke.

1. Check washing is a large problem and is happening everywhere.
2. There have been many break-ins in the business community, and business owners are asked to pay attention to their customers and be sure all their employees know how to use the cameras that belong to the business.
3. Businesses should use 911 often and call police to do a “walk through” often.
4. Residents should update their information with the police department. Residents can pick up these forms at the police department.
5. There has been a rash of targeting personal mailboxes in Hickory Hills. They found ways to get into them. They were eventually arrested three weeks.
6. The check washing seems to be mostly done through electronic means and phones.
7. Post offices are a large problem. Pay attention to where you drop your mail.
8. Conrady Jr. High has an increase in problems and truancy.

2. TOCC Clerk’s Division Meeting Notes

Clerk Nolan discussed her recent Clerk’s meeting which took place in February. Some points she brought forth were:

1. Katy Dolan Baumer is the new president of the TOI Clerk’s Division and President of TOCC. She would like to visit as many of the

townships as possible. She would like each township to give her their meeting nights.

2. Early voting starts at the courthouses on March 15 and Early Voting sites open March 20, 2023.
3. Permanent Voter Ballots were mailed on March 10, 2023.

c. Highway Commissioner

Highway Commissioner Adams reported that this is the end of the icing season. Brick mailboxes are illegal according to the U.S. Postal Service.

All the bills have been paid to the Water Reclamation District project. Attorneys' fees were paid as were the engineers. The engineer is still working on this project as he will be checking on the water flow and grass. The amount the Road District had to pay will take away from the amount of payment the Road District can do in the ensuing years. Everything else is going along well. The Road District is still waiting to hear from MWD concerning this problem with them.

Attorney's Report

Attorney Peck stated that he had no report for the Board.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Bills and Warrants Dated April 1, 2023

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants dated April 1, 2023, in the amount of \$15,112.94 and the additional amount in February of \$ 1,970.50 for a total of \$17,083.52.

Trustee Jeanes seconded the motion. Roll call was taken. Ayes: Trustees

Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None.
Motion carried 5-0.

2. Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated April 1, 2023.

Trustee Woods moved to approve the audit of the Road and Bridge District Fund Bills and Warrants dated April 1, 2023 in the amount of \$32,178.31, and the Administrative Expense in the amount of \$6033.42 for a total of \$38,211.73. **Trustee Abuzir** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

3. Audit and Approval of General Assistance Fund Bills Dated April 1, 2023.

Supervisor Schumann moved to approve the audit of General Assistance Fund Bills dated April 1, 2023. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

4. Discussion and possible action on Ordinance 2023-O-01 AN ORDINANCE AMENDING TITLE 3 OF THE PALOS TOWNSHIP CODE RELATING TO BOARDS AND COMMISSIONS.

Trustee Woods explained the resolution and how the ordinance will be executed. Members of committees concerning the resolution will be appointed by the Township Supervisor with the advice and consent of the Township Board. Each committee will be chaired by a member of the Township Board to be named by the Supervisor. People can be on special boards and committees if they live in Palos Township or if they possess a majority ownership or share of a business in Palos Township. There was a discussion of the procedures that the committees follow. They must be compliant with the Open Meetings Act. The first committee that would be created by the ordinance would be the Disabilities Awareness Committee. Trustee Woods would like to put this Committee together because many people have disabilities whether physical or mental. This applies to both adults and children. One of the fastest growing disabilities is Autism. Many towns and park districts partner with the group Southwest Special Recreation

Association. Palos Heights is not a member of this group and most of the towns around here are members. Brent would like to partner with some town or municipality. The committee would be working toward coordinating activities with other municipalities. For instance, we could use recreation centers from some towns to do activities with these individuals. The committee would be reviewing and evaluating the disabilities and services that are available in Palos Township and submitting to the Township Board within the amount appropriated by them. We could offer services that were not available in other places. The members of the communities would be the township trustees. We would strive to look for caretakers or someone with a disability and try to have at least three of these people as members of the committee, and the rest of the committee would be residents of the township. Each committee would have seven members. Trustee Woods would like to model our program after the Homer Glen Committee which Brent feels is excellent. Many committees have attorneys who put on seminars concerning this topic.

Trustee Woods moved to adopt Ordinance **2023-O-01 AN ORDINANCE AMENDING TITLE 3 of the PALOS TOWNSHIP CODE RELATING TO BOARDS AND COMMISSIONS.**

Supervisor Schumann seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

b. Policy and Personnel – Supervisor Schumann

Supervisor Schumann reported that tax season is underway and three people from AARP are working with the residents preparing tax returns.

c. Technology, Automation and Information – Trustee Riley

Once again, **Trustee Riley** asked about the **iPad** on order. **Trustee Woods** just got the tax exempt status through and the iPad can now be ordered.

d. Building and Grounds – Trustee Jeanes

Trustee Jeanes stated that she had no report for the Board.

e.Public Services and Health – Trustee Abuzir

Trustee Abuzir reported the Cholesterol and Health Service fees for the month of February as follows:

Cholesterol	\$	0
Health Service Fees		290.00
Total	\$	290.00

Unfinished Business

There was no unfinished business to come before the Board.

New Business

A. Keep March Issue of Perspective Magazine.

Clerk Nolan asked the Board Members to keep their March issue of the Perspective Magazine in their mailboxes. The article in the Perspective can be used for our work on the Decennial Committee.

Citizen’s Wishing to Address the Board

There were no citizens wishing to address the Board.

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the

meeting at 7:38 P.M. **Trustee Jeanes** seconded the motion. The motion was passed unanimously.

Meeting adjourned.

Jane A. Nolan

Clerk

Palos Township