

**PALOS TOWNSHIP
10802 S. ROBERTS ROAD PALOS HILLS, IL 60465
BILL AUDIT MEETING**

JULY 28, 2016 6:30 P.M.

1. Call to Order

The Bill Audit Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 6:30 P.M. Present were Trustees Brannigan, Jeanes, Riley, and Woods, Supervisor Schumann. Also present was Township Attorney, Erik Peck.

Absent: None.

2. Pledge of Allegiance

The Pledge of Allegiance was led by **Supervisor Schumann**.

3. Disposition of Minutes from Previous Meeting

a. Approval of Minutes of the Bill Audit Meeting of June 23, 2016, and Approval of the Minutes of the Public Hearing of June 23, 2016

Trustee Jeanes moved to approve the minutes of the June 23, 2016, Bill Audit Meeting. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley, and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Trustee Woods moved to approve the minutes of the Public Hearing of the Town of Palos. **Trustee Brannigan** seconded the motion. The motion was passed unanimously.

4. Citizens Wishing to Address the Board

There were no citizens wishing to address the Board.

5. Special Presentations/Communications

There were no special presentations or communications as the person from Cook County who was supposed to attend the meeting and discuss Election Judges for the Presidential Primary was not able to attend the meeting. Jonathan Williams did stop by before the meeting to drop off literature pertaining to the election judges. Cook County needs more judges for this upcoming election. Election Judges will be paid \$175.00 and Equipment Managers \$375.00.

6. Reports of Officials

a. Supervisor

Supervisor Schumann stated that she and **Trustee Woods** will be meeting with the auditors this Friday. The audit report will then be available for the Board next month.

b. Clerk

1. Information Item - TOCC Brochure

Clerk Nolan informed the Board that the new brochures from TOCC concerning the Township are here. She would like the brochures to be distributed to several different places within the township. Several Board members, and Supervisor Schumann, as well as, Clerk Nolan will be distributing the new brochure to the residents.

2. Vehicle Sticker Update

Clerk Nolan informed the Board that Palos Township has sold \$62,000.00 in vehicle stickers for Cook County to date.

7. Attorney's Report

Attorney Peck stated that he had no report.

8. Reports of Standing Committees

a. Finance and Administration - Trustee Woods

1. Audit and Approval of Town Fund Warrants - August 2016

Trustee Woods moved to approve the audit of the Town Fund bills. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

2. Audit and Approval of General Assistance Warrants August 2016

Supervisor Schumann moved to approve the audit of the General Assistance Fund bills. **Trustee Riley** seconded the motion. Roll call was taken, Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Trustee Woods stated that the monthly Finance Report was not ready for this meeting due to internet problems. The report will be available for the August meeting.

b. Policy and Personnel - Supervisor Schumann

**1. Approval of RESOLUTION # 2016-03
RE-APPOINTING KEVIN MCCURRIE TO
THE PALOS FIRE PROTECTION BOARD OF
TRUSTEES**

Supervisor Schumann moved to approve
RESOLUTION #2016-03 RE-APPOINTING

**KEVIN MCCURRIE TO THE PALOS FIRE
PROTECTION BOARD OF TRUSTEES**

Trustee Woods seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and

Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

2. Approval of the Employment of Alan Hivick to the Position of Office Assistant

Supervisor Schumann introduced Alan Hivick to the Board. Alan will be working afternoons at the township as an office assistant.

Trustee Woods moved to approve the hiring of Alan Hivick as the Township Office Assistant. **Trustee Riley** seconded the motion. Roll call was taken.

Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

c. Technology, Information and Automation – Trustee Riley

Trustee Riley explained that the township has had internet issues all week. **Trustee Woods** explained that the problem was not a Comcast issue. The router switch has to be replaced. There was also problems with the Health Service computer. Trustee Woods was able to secure the necessary part to fix the Health Service computer. There was a problem with the analog phones, and the fax machines were not able to be used. Cell One has ordered a new part for this which will cost \$300.00 or \$400.00.

Trustee Riley thanked **Trustee Woods** for helping a woman who came to the township in distress last Friday. **Trustee Riley** would like an update on the situation.

d. Buildings and Grounds - Trustee Jeanes

Trustee Woods explained that the survey of the property showing our property lines will be done today. **Trustee Jeanes** stated then there will be a soil

boring to make sure the soil is sturdy enough to build on.

e. Public Service and Health - Trustee Brannigan

Trustee Brannigan informed the Board that the storage container (not permanent) is in the parking lot of the township at this time. This should help alleviate the storage problem before the garage is built. The Health Service has been very busy with school physicals. A shelving unit was also installed in the storage container.

9. Unfinished Business

There was no unfinished business.

10. New Business

Clerk Nolan discussed the upcoming fundraiser for Lt. Ryan Elwood on September 17th, 2016, at Bourbon Street in Chicago. Lt. Elwood was a Trustee on the North Palos Fire Protection District. All Board members received this information. Pre-sale tickets are \$35.00 and tickets sold at the door the day of the event are \$40.00.

Trustee Woods informed the Board that Palos Township is now in third place on Facebook. We are working towards first place and having the most township followers.

11. Executive Session

There was no Executive Session.

12. Adjournment

Trustee Woods moved to adjourn the meeting at 7:03 P.M. **Trustee Riley** seconded the motion. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan, Clerk – Palos Township