

**PALOS TOWNSHIP
COMBINED BILL AUDIT AND ROAD AND BRIDGE DISTRICT MEETING
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465**

May 17, 2021 – 6:30 P.M.

Call to Order

The Combined Bill Audit and Road and Bridge District Meeting of the Township Board was called to order by **Supervisor Schumann** who was in attendance at the Township Hall. The meeting was held via internal conference call pursuant to Executive Order of the Governor. It was held via video/audio conference on WWW.Zoom.US at 6:30 P.M.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Jeanes, Riley and Woods, Supervisor Schumann and Highway Commissioner Adams. Also present was Township Attorney Erik Peck and Road and Bridge Administrative Assistant, April Schrader.

Absent: Trustee Brannigan

Officials present: Clerk Nolan
Assessor Maloney
Highway Commissioner Adams

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Disposition of Minutes from Previous Meeting

a. Approval of Meeting Minutes – General Meeting April 12, 2021

Trustee Woods moved to approve the minutes of the April 12, 2021 General Meeting. **Trustee Riley** seconded the motion. Roll call was taken.

Ayes: Trustees Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

b. Approval of Minutes – Combined Bill Audit and Road and Bridge District Meeting of April 26, 2021

Trustee Jeanes moved to approve the minutes of the Combined Bill Audit and Road and Bridge District Meeting of April 26, 2021. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

Special Presentations/Communications

a. Administration of Oath of Office by Clerk Jane Nolan

The ceremony began by **Supervisor Schumann** administering the Oath of Office to **Clerk Jane Nolan**. **Clerk Nolan** then administered the oath of office to **Supervisor Colleen Grant Schumann**. Then, **Clerk Nolan** administered the Oath of Office to **Highway Commissioner Gene Adams** and to **Assessor Robert E. Maloney**.

The Township Trustees were all administered the oath of office at one time. They stood in a semi-circle and raised their right hands repeating in unison after **Clerk Nolan**. The Oath of Office was administered to:

Trustee Brent Woods
Trustee Richard C. Riley
Trustee Pamela M. Jeanes
Trustee Tasneem Abuzir

Trustee Tasneem Abuzir then took her seat as the newly elected Trustee for the first time.

Congratulations to all the newly elected officials!

Roll Call vote was taken at this time by **Clerk Jane Nolan**. Present were Trustees Jeanes, Riley, Woods and Abuzir, Supervisor Schumann and

Highway Commissioner Adams. Also, Present was Township Attorney, Erik Peck, and Road and Bridge Administrative Assistant April Schrader.

Reports of Officials

a. Supervisor/Treasurer

1. Consideration of Resolution 2021-R-02 Resolution Appointing A Supervisor Pro-Tem And Chairs And Vice-Chairs Of The Standing Committees Of the Palos Township Board

Trustee Woods read Resolution 2021-R-02

This Resolution will be attached to the minutes.

Section 1.

The Supervisor Pro-Tem of the Township shall be **Brent Woods**.

Section 2.

The Chairpersons and Vice-Chairperson of the Committees shall be as follows:

POLICY AND PERSONNEL
(Committee of the Whole)

Chair: Schumann
Vice-Chair: Jeanes

FINANCE AND ADMINISTRATION
(Committee of the Whole)

Chair: Woods
Vice-Chair: Schumann

BUILDING AND GROUNDS

(Committee of the Whole)

Chair: **Jeanes**

Vice-Chair: **Riley**

TECHNOLOGY, AUTOMATION, AND INFORMATION

(Committee of the Whole)

Chair: **Riley**

Vice-Chair **Abuzir**

PUBLIC SERVICES AND HEALTH

(Committee of the Whole)

Chair: **Abuzir**

Vice-Chair: **Woods**

Section 3.

Township **Clerk Jane Nolan** shall be a voting member of the Policy and Personnel Committee.

Section 4.

The Township Supervisor, Clerk, Highway Commissioner and Assessor shall represent the township in their divisions of the Township Officials of Illinois.

Section 5.

The Township Supervisor, Clerk, Highway Commissioner and Assessor shall represent the township in their divisions of the Township Officials of Cook County.

Section 6.

The following members of the Township Board shall be appointed as representatives of the township on the Councils of Government and associations herein:

Southwest Conference of Mayors: **WOODS**
Metropolitan Township Association: **GRANT SCHUMANN**
Township Officials of Illinois Trustee Division: **WOODS**
Township Officials of Cook County: **ABUZIR**

Section 7.

If any appointed representative to any of the Councils of Government or Associations is unable to attend an official meeting of said association, the representative may designate another member to attend in their stead.

b. Clerk

Clerk Nolan reported that the Annual TOCC Meeting will take place on Thursday, June 17, 2021. It will be virtual again this year and the TOCC Board members will be in attendance in-person. It will begin at 7:00 P.M. **Clerk Nolan** will notify the Board if there are any changes.

Attorney's Report

Attorney Peck stated that he had no report for the Board.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Bills and Warrants June 1, 2021.

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants in the amount of \$10,187.24. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustee Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

2. Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated June 1, 2021.

Trustee Woods moved to approve the audit of the Road and Bridge District Fund Bills and Warrants in the amount of \$22,171.35 and the Administrative Expense in the amount of \$5,945.89 for a total of \$28,117.24. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

3. Audit and Approval of General Assistance Fund Bills Dated June 1, 2021.

Supervisor Schumann moved to approve the audit of General Assistance Fund Bills dated June 1, 2021. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

b. Policy and Personnel – Supervisor Schumann

Supervisor Schumann stated that there were no new policy changes at this time.

c. Technology, Information and Automation – Trustee Riley

Trustee Riley stated that he had no report for the Board

d. Buildings and Grounds – Trustee Jeanes

Trustee Jeanes welcomed **Trustee Abuzir** to the Township Board and congratulated all the officials on the election.

Trustee Jeanes reported that the brick in the front of the Township has been re-done and it looks much better than it did previously.

e. Public Services and Health – Trustee Abuzir

Trustee Abuzir reported that she had no report for the Board as this is her first meeting.

Unfinished Business

There was no unfinished business to come before the Board.

New Business

There was no new business to come before the Board.

Citizen's Wishing to Address the Board

There were no citizens wishing to address the Board from the floor or the zoom attendees.

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 6:56 P.M. **Trustee Jeanes** seconded the motion. The motion was passed unanimously.

Meeting adjourned.

Jane A. Nolan
Clerk
Palos Township