

**PALOS TOWNSHIP
BILL AUDIT MEETING
10802 S. ROBERTS ROAD PALOS HILLS, IL. 60465**

MAY 26, 2016 - 6:30 P.M.

1. Call to Order and Roll Call

The Bill Audit Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 6: 30 P.M. Roll call was taken by the Clerk of the Township, Jane Nolan. Present were Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Also present was Township Attorney, Erik Peck.

2. Pledge of Allegiance

3. Disposition of Minutes of Previous Meeting

a. Approval of Minutes - April 28th, 2016

Trustee Woods moved to approve the minutes of the April 28, 2016, Bill Audit Meeting. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

4. Special Presentations/Communications

There were no special presentations or communications.

5. Citizens Wishing to Address the Board

There were no citizens wishing to address the Board.

6. Reports of Officials

a. Supervisor

Supervisor Schumann stated that she had no report.

b. Clerk

1. Reminder TOCC Spring Conference June 2, 2016, William Tell Countryside, IL. 6:00 P.M.

Clerk Nolan reminded the officials of the Spring Conference on June 2, 2016, at the William Tell Restaurant in Countryside, IL. at 6:00 P.M.

2. TOCC Marketing Committee Brochure - Open Discussion

Clerk Nolan discussed ordering the new TOCC Brochure from the TOCC Marketing Committee with the Board. There was a Board discussion of the topic.

Supervisor Schumann moved to order the TOCC Brochure entitled "A Brochure For Your Local Township Government Lending a Hand Close to Home" @ .10 a brochure. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Braannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

7. Attorney's Report

Attorney Peck stated that he had no report.

8. Reports of Standing Committees

a. Finance and Administration - Trustee Woods

1. Monthly Finance Report

Trustee Woods explained the report. The quarterly report will be available in July. This report does not include the revenues at this time.

2. Audit and Approve Town Fund Bills

Trustee Woods moved to approve the audit of the Town Fund bills. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

3. Audit and Approve the General Assistance Fund Bills

Supervisor Schumann moved to approve the audit of the General Assistance Fund bills. **Trustee Woods** seconded motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

4. Approve Annual Agreement with Agenda Pal for \$2,400

Trustee Woods moved to approve the Annual Agreement with Agenda Pal for \$2,400.00 **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

b. Policy and Personnel - Supervisor Schumann

Supervisor Schumann stated that there were no new policy or personnel changes at this time.

c. Technology, Information, and Automation - Trustee Riley

Trustee Riley stated that he had no report.

d. Buildings and Grounds - Trustee Jeanes

Trustee Jeanes reported that she is still waiting for other bids for the storage unit.

e. Public Service and Health - Trustee Brannigan

1. Health Service Report - April 2016

Trustee Brannigan reported that the Health Service

receipts for April were \$2,655.00

9. Unfinished Business

There was no unfinished business at this time.

10. New Business

There was no new business at this time.

11. Executive Session

12. Adjournment

Trustee Jeanes moved to adjourn the meeting at 6:51 P.M. **Trustee Woods** seconded the motion. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan
Clerk
Palos Township