

**PALOS TOWNSHIP  
MEETING OF THE TOWNSHIP BOARD  
10802 S. ROBERTS ROAD PALOS HILLS 60465**

**NOVEMBER 12, 2015 - 6:30 P.M.**

**1. Call to Order**

The General Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 6:30 P.M.

**2. Roll Call**

Roll call was taken by the Clerk of the Township, Jane Nolan. Present were Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Also present was Township Attorney, Erik Peck.

**3. Pledge of Allegiance**

**4. Approval of Prior Meeting's Minutes**

**a. General Meeting - October 8, 2015**

**Trustee Woods** moved to approve the minutes of the October 8th, 2015, General Meeting. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

**5. Citizens Wishing to Address the Board**

There were no citizens wishing to address the Board.

**6. Special Presentations/Communications**

There were no special presentations or communications.

## 7. Reports of Officials

### a. Supervisor/Treasurer

#### 1. Light Proposal Discussion

**Supervisor Schumann** discussed a new lighting proposal. She walked the township building (interior and exterior) with Nick Betzold. She is hopeful for grants from the state for funding of this project, but there is no money for grants at this time. The company she is proposing is Lakeshore Lighting. They have submitted a plan for a retrofit of the township lighting system. All the lights in both the interior and exterior of the township would be converted to LED lights at the conclusion of this project. There will be more information concerning this project at a later date.

**Supervisor Schumann** also discussed the information she has recently received from Sertoma, concerning a new program. It is called "Adopt A Christmas Tree." Palos Township can make a donation to this project. This includes our participation sponsoring the Christmas trees sales which will be placed in a sponsorship book. This book will be given to the residents who are purchasing trees from Sertoma.

### b. Clerk

#### 1. Current Press Releases

**Clerk Nolan** informed the Board that the press releases for Mark Hellner's Center for Disability and Elder Law presentation were in the Regional, Reporter and Palos Citizen newspapers.

#### 2. Democracy Update October 22, 2015 Clerk David Orr

**Clerk Nolan** discussed some of the topics found in the most recent updates with the Board. Some of the topics included were:

**a. Automatic Voter Registration Update**

There are many merits of automatic voter registration and the positive impact it would have on both the state and its residents. The legislation would allow any eligible citizen in Illinois to be automatically registered whenever they obtain or renew a driver's license or state ID card.

**b. Election and Voter Suppression Workshop**

This workshop will take place on October 23, 2015, at Northwestern University.

**c. Vital Records Customer Service**

Training is funded by a grant for the Vital Records Staff who work downtown and at the five suburban offices.

**d. National Change of Address**

David Orr's Voter Registration Renaissance is taking shape. Nearly 250,000 Illinoisans' voter registrations will be updated seamlessly following Cook County Clerk David Orr's new initiative that uses U.S. Post Office national change of address data to update registrations when voters move.

**8. Attorney's Report**

**Attorney Peck** stated that he had no report.

**9. Reports of Standing Committees**

**a. Finance and Administration - Trustee Woods**

**1. Approval of Financial Matters**

**Trustee Woods** stated that there were no financial matters to discuss at this time.

**2. Property Tax Collection Report**

**Trustee Woods** informed the Board of the following:

### **2014 Calendar Year**

Town Fund	\$834,956.01
General Assistance Fund	\$ 74,085.87
Road and Bridge Fund	\$510,125.57

### **2014-2015 Fiscal Year (through October)**

Town Fund	\$400,496.88
General Assistance Fund	\$ 38,188.76
Road and Bridge Fund	\$233,124.85

### **2015 Calendar Year To Date**

Town Fund	\$842,944.60
General Assistance Fund	\$ 89,350.22
Road and Bridge Fund	\$530,252.53

### **2105 Fiscal Year To Date**

Town Fund	\$417,138.94
General Assistance Fund	\$ 48,809.00
Road and Bridge Fund	\$269,938.22

### **3. Budget Workshop**

**Trustee Woods** proposed a budget workshop. This could be held on a Saturday. He feels the Board should plan ahead, and would like to have the budget in place before the fiscal year begins.

### **4. Agenda Pal Training Session**

**Trustee Woods** has contacted MVCC for the purpose of an agenda pal training session. All officials should let Trustee Woods know what Saturday dates in the near future would fit their schedules.

### **b. Policy and Personnel - Supervisor Schumann**

**Supervisor Schumann** stated that she had no report.

**c. Technology, Automation and Information - Trustee Riley**

**1.. Computer I-Drive Back-Up System**

**Trustee Riley** moved to approve the Computer I- Drive Back-Up System not to exceed in price of \$60.00 per year. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

**d. Buildings and Grounds - Trustee Jeanes**

**1. Payment Authorization for 2nd Concrete Ramp**

**Supervisor Schumann** moved to authorize payment for the 2nd concrete ramp at the township building. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

**e. Public Services and Health - Trustee Brannigan**

**1. Health Service Report -October 2015**

**Trustee Brannigan** reported that the total amount of money collected for Health Service Fees and cholesterol combined

was \$4,630.00. The hard copy of the October, 2015, report will be presented at the Bill Audit Meeting.

**10. Unfinished Business**

**Trustee Brannigan** discussed the purchase of a storage unit for the township in 2016. The ideal temperature for an outside unit will be between 40and 60 degrees. The storage unit will be used for all of the overflow in the township building, and should be part of the next budget. A garage type structure with heating included was discussed. Trustee Brannigan and Trustee Jeanes will both submit prices for this project. The unit would be permanent. There was a Board discussion

concerning this. (This topic was discussed in prior minutes)

**Trustee Brannigan** informed the Board that the Elder Law presentation was successful. It was a well attended event and there may be another session in several months.

**Supervisor Schumann** discussed the RX Prescription Cards. Palos Township has 826 residents recorded using the card. There were 6,525 claims processed. The net amount of money submitted by Palos Township was \$570,486.36, and the net patient pay was \$208,132.95. The total net savings was \$362,453.41.

## **11. New Business**

**Supervisor Schumann** informed the Board that Palos Township for the fourth time had the highest amount of educational hours accrued for townships in the entire state! The total number of hours was 169! Congratulations are in order to the township officials!

**Trustee Woods** announced that the Palos Township Republican Party is having a food drive for the Palos Township Food Pantry on Saturday, December 5th, 2015.

**Trustee Woods** suggested that the Board extend an invitation to the Township Christmas Party to the generous residents who are continual financial supporters of the township food pantry.

## **12. Executive Session**

## **13. Adjournment**

**Trustee Woods** moved to adjourn the meeting at 7:25 P.M. **Trustee Jeanes** seconded the motion. The motion was passed unanimously. Meeting adjourned.

**Jane A. Nolan**  
**Clerk**  
**Palos Township**