

**PALOS TOWNSHIP  
COMBINED BILL AUDIT AND ROAD AND BRIDGE MEETING  
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465**

**JANUARY 22, 2018**

**Call to Order and Roll Call**

The combined Bill Audit and Road and Bridge District Meeting was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 7:00 P.M. Roll call was taken by the Clerk of the Township, **Jane Nolan**.

**Present** were Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann, and Highway Commissioner Adams. Also present was Township Attorney, Erik Peck.

**Absent:** Trustee Riley

**Pledge of Allegiance**

**Supervisor Schumann** led the assembly in the Pledge of Allegiance.

**Disposition of Minutes from Previous Meetings**

**a. Approval of Minutes – Bill Audit Meeting of December 28, 2018**

**Trustee Woods** moved to approve the minutes of the December 28, 2018, Bill Audit Meeting. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

**b. Approval of Minutes – Road and Bridge District Meeting – December 28, 2018.**

**Trustee Jeanes** moved to approve the minutes of the December 28, 2018, Road and Bridge District Meeting. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

**Special Presentations/Communications**

There were no special presentations or communications at this meeting.

**Reports of Officials**

**a. Supervisor**

**1. Consideration of Sexual Harassment Policy**

**Attorney Peck** explained the ordinance and stated that Palos Township was in compliance with the state law concerning this.

**Supervisor Schumann** moved to adopt **ORDINANCE NO. 2018-01-0 AN ORDINANCE AMENDING PALOS TOWNSHIP EMPLOYEE MANUAL—SEXUAL HARASSMENT AND MISCONDUCT**. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

**Attorney Peck** stated that the Road District does not have to pass their own ordinance.

**b. Clerk**

**1. Democracy Update**

**Clerk Nolan** discussed the January Democracy Update. Some of the things discussed were the Online Marriage License Application which was launched in November 2017. Cook County Clerk David Orr's office is the only county clerk's office in Illinois to offer this. Poll workers are needed for the 2018 Gubernatorial Primary. Any registered Cook County voter may request a mail ballot using the online application at [cook county clerk. comVoteByMail](http://cookcountyclerk.com/VoteByMail). The deadline to request a mail ballot is March 15, 2018. The first couple married each year by the Cook County Clerk receive many gifts. A video of the ceremony can be viewed on YouTube.

## **2. TOIPAC Contributions**

**Clerk Nolan** informed the Board that it is time to contribute to TOIPAC for 2018. TOIPAC is the legislative arm of TOI. Some members did contribute at this meeting. She will place this item on the agenda for the next General Meeting.

### **c. Highway Commissioner**

**Highway Commissioner Adams** discussed the reasons for the Road and Bridge District bills being high this month. The salt bill for this month was \$12,089.00. Also, part of the payout for the completion of the current road project under contract was \$22,000.

He stated that there will be a meeting on January 25, 2018, of the Highway Commissioners in Illinois in Bloomington, Illinois. The Road District received maps of 88<sup>th</sup> Avenue and 103<sup>rd</sup> Street from Cook County. This is concerning the Flashing LED lights relative to the school crossing in School District #117 in Hickory Hills, Illinois.

**Commissioner Adams** also stated that there was a great deal of ice recently, and there were several calls placed to the township complimenting the Highway District's work.

## **Attorney's Report**

**Attorney Peck** stated that he had no report for the Board.

## **Reports of Standing Committees**

### **a. Finance and Administration – Trustee Woods**

#### **1. Approval of Town Fund Bills and Warrants – February 1, 2018**

**Trustee Woods** moved to approve the audit of the Town Fund Bills in the amount of \$59,140.42 excluding payroll. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

#### **2. Approval of Road and Bridge District Bills – February 1, 2018**

**Trustee Woods** moved to approve the audit of the Road and Bridge District Bills in the amount of \$76,084.94 including the administrative costs. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

#### **3. Approval of General Assistance Bills**

**Supervisor Schumann** moved to approve the audit of the General Assistance Bills. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

### **b. Policy and Personnel – Supervisor Schumann**

**Supervisor Schumann** stated that she had no report for the Board.

### **c. Technology, Information and Automation – Trustee Riley**

**Trustee Riley** did not attend the meeting, therefore, there was no report from this committee.

**d. Buildings and Grounds – Trustee Jeanes**

**Trustee Jeanes** stated that she had no report for the Board.

**e. Public Services and Health – Trustee Brannigan**

**Trustee Brannigan** stated that she had no report for the Board.

**Unfinished Business**

**Trustee Brannigan** discussed the potential upcoming meeting with ComEd for the residents. She had discussed this at a prior meeting. She plans to do this in March or April and will discuss possible dates soon.

**New Business**

There was no new business for the board.

**Citizens Wishing to Address the Board**

There were **no citizens** wishing to address the Board at this meeting.

**Highway Commissioner Adams** had a question concerning ComEd and the LED lights. ComEd has a program concerning LED lights.

**Executive Session**

No motion was made to enter Executive Session.

**Adjournment**

There being no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn at 7:20 P.M. The motion to adjourn was made by **Supervisor Schumann** and seconded by **Trustee Woods**. The motion was passed unanimously. Meeting adjourned.

**Jane A. Nolan**  
**Clerk**  
**Palos Township**