

**PALOS TOWNSHIP BOARD MEETING
10802 S. ROBERTS ROAD
PALOS HILLS, ILLINOIS 60465**

August 22, 2022 – 6:30 P.M.

Call to Order

The Palos Township Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois 60465 at 6:30 P.M.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Abuzir, Jeanes, Woods, and Riley by telecommunication, Supervisor Schumann and Highway Commissioner Adams. Also present was Township Attorney Erik Peck and Road and Bridge Administrative Assistant, April Schraeder.

Trustee Woods moved to approve **Trustee Riley** to attend the meeting by telecommunication. **Trustee Jeanes** seconded the motion. The motion was passed unanimously.

Officials present: Clerk Jane Nolan

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Approval of Prior Meeting's Minutes

- a. Approval of Minutes of the Palos Township Board Meeting of July 25, 2022.

Supervisor Schumann moved to approve the minutes of the July 25, 2022 Township Board Meeting. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, and Supervisor Schumann. Nays: None. Motion carried 5-0.

Special Presentations/Communications

There were no special presentations or communications at this meeting

Reports of Officials

a. Supervisor/Treasurer

a. Palos Township Donation to Hickory Hills Chamber School Backpack Program

Supervisor Schumann reported that Palos Township donated \$250.00 to the Hickory Hills Chamber school backpack program. The Chamber gave out over 300 backpacks to school children in the school district. She also reported that Palos Township is giving out supplies for students in the area public schools as it does every year.

Trustee Jeanes moved to pay \$250.00 to the Hickory Hills Chamber of Commerce Back to School Backpack Program. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

Supervisor Schumann discussed the upcoming Field of Honor Flag Program which will take place on September 10, 2022 at Moraine Valley Community College. The ceremony will be at 11:00 A.M. and the flags and the banners will be available for viewing until Tuesday, September 13, 2022.

b. Clerk

a. Electronic Recycling and Prescription Drug-Take Back Event Flyer - FYI

Clerk Nolan distributed the Electronic Recycling/Prescription Drug Take Back Event flyer to the Board Members for their information. This topic was discussed at a prior board meeting.

**b.Registration and Information for the MTA Annual Symposium
September 24, 2022, at Hanover Township from 8:30 A.M. to 1:30 P.M.
(\$40.00 a person)**

Clerk Nolan informed the Board members if they plan to attend this Conference they should let her or the office know if they will attend. The cost of the event is \$40.00 per person and the ticket can be purchased online.

c. Highway Commissioner

Highway Commissioner Adams discussed his three-day Annual Illinois Highway Commissioner's Meeting in Peoria, with the Board. He did a presentation for the Board and showed various things that were given to all the highway commissioners with special attention given to the new highway commissioners. Some of the items displayed were a bag, a calendar, a lighted mug holder, a small notebook and more. There were thirty-five vendors at this conference including two from Illinois. There were three "big" give aways at the conference also.

Commissioner Adams, himself, donated several gifts to the new highway commissioners. Commissioner Adams also brought two stacks of new Illinois highway maps to Palos Township. These will be distributed to Township residents.

Attorney Peck reported that he recently received a letter from the MWRD concerning our intergovernmental agreement with them. The letter stated that everything was in order. Then they came back and stated that they needed revisions on the original document. They wanted the wording in the IGA to state Palos Township Road District which was a change in the name. He has made five revisions to date to this document.

Commissioners Adams explained the reasons behind all of this which has appeared in the minutes many times.

Attorney's Report

Attorney Peck's report is stated above.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

a. Audit and Approval of Town Fund Bills and Warrants Dated September 1, 2022

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants in the amount of \$15,946.18, and the additional amount in August of \$13,420.40 for a total of \$29,366.58. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, and Supervisor Schumann. Nays: None. Motion carried 5-0.

b. Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated September 1, 2022

Trustee Woods moved to approve the audit of the Road and Bridge Fund Bills and Warrants dated September 1, 2022 in the amount of \$61,957.49, and the Administrative Expense in the amount of \$6,865.51 for a total of \$68,826.00. **Trustee Abuzir** seconded the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, and Supervisor Schumann. Nays: None. Motion carried 5-0

c. Audit and Approval of General Assistance Fund Bills Dated September 1, 2022

Supervisor Schumann moved to approve the audit of the General Assistance Fund Bills dated September 1, 2022. **Trustee Woods** seconded

the motion. Roll call was taken. Ayes: Trustees Abuzir, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0

b. Policy and Personnel – Supervisor Schumann

Supervisor Schumann stated that there was no new information concerning Policy and Personnel, therefore, there was no report for the Board.

c. Technology, Automation and Information – Trustee Riley

Trustee Riley stated that he had no report for the Board.

Trustee Woods discussed the need for new tablets for the Board members as the tablets now being used cannot be updated. He stated the total amount for the tablets will be about \$5,000. **Trustee Woods** will give **Trustee Riley** the necessary specifications for the tablets and **Trustee Riley** will purchase the new tablets.

d. Building and Grounds – Trustee Jeanes

Trustee Jeanes has received a quote for the new automatic doors at the entry to the township. The contactor stated that he can do only one automatic door at the entrance. The cost of the door will be \$3,651.00 which does not include a 110-volt power line or the wall painting and patching work. The only labor costs will be when they are here. There will be an inside and an outside button on the door. An electrician is needed for the completion of this project.

Trustee Woods discussed the key card entry system for the township. The installer of this project will be here on Friday, August 26, 2022. Officials and Health Service employees will enter their own passcode for usage. This project is budgeted at approximately \$15,000.00. Users will swipe their card on the keypad and put their code in to enter. There will be more details concerning this project at a later date. With this system, the alarm will now be set automatically every night at midnight.

e. Public Services and Health – Trustee Abuzir

Trustee Abuzir reported the cholesterol and Health Service fees for the months of June and July.

They are as follows:

June

Cholesterol	\$225.00
Health Service Fees	180.00
Total	\$405.00

July

Cholesterol	\$250.00
Health Service Fees	475.00
Total	\$725.00

Unfinished Business

There was no unfinished business to come before the Board.

New Business

There was no new business to come before the Board.

Citizen's Wishing to Address the Board

There were no citizens who wished to address the Board.

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:15 P.M. **Trustee Jeanes** seconded the motion. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan

Clerk

Palos Township