

**PALOS TOWNSHIP
COMBINED BILL AUDIT AND ROAD AND BRIDGE DISTRICT MEETING
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465**

July 27, 2020 – 6:30 P.M.

Call to Order

The Combined Bill Audit and Road and Bridge District Meeting of the Township Board was called to order by **Supervisor Schumann** who was in attendance at the Township Hall. The meeting was held via internal conference call pursuant to Executive Order of the Governor. It was held via video/audio conference on WWW.Zoom.US at 6:30 P.M.

All persons interested in attending were able to do so by visiting the website at www.palostownship.org and selecting the link to JOIN THE MEETING.

All persons wishing to address the Board will be permitted to do so through the web conference platform, following the standard rules previously adopted by the Board.

The Township Hall was not opened for the meeting.

Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Jeanes, Woods, Supervisor Schumann and Highway Commissioner Adams. Also present were Attorney Erik Peck, and Road and Bridge Administrative Assistant, April Schrader.

Absent: Trustee Brannigan
 Trustee Riley

Officials present: Clerk Nolan
 Assessor Maloney

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Disposition of Minutes from Previous Meeting

a. Approval of Minutes – Combined Bill Audit and Road and Bridge Meeting of June 22, 2020

Trustee Woods moved to approve the minutes of the Combined Bill Audit and Road and Bridge District Meeting of June 22, 2020. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Jeanes, Woods, and Supervisor Schumann. Nays: None. Motion carried 3-0.

b. Approval of Town of Palos Public Hearing Minutes June 22, 2020

Supervisor Schumann moved to approve the Town of Palos Public Hearing Minutes of June 22, 2020. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Jeanes, Woods and Supervisor Schumann, Nays: None. Motion carried 3-0.

c. Approval of Road and Bridge Public Hearing Minutes June 22, 2020

Supervisor Schumann moved to approve the Road and Bridge Public Hearing Minutes of June 22, 2020. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Jeanes, Woods and Supervisor Schumann. Nays: None. Motion carried 3-0.

Special Presentations-Communications

There were no special presentations or communications at this meeting.

Reports of Officials

a. Supervisor

Supervisor Schumann stated she had no real report. She received a phone call from John Williams of Hearne & Associates. He would like to get the audit report filed. She will reach out to him and tell him to go ahead with the filing. The filed report will then be available to the Board.

b. Clerk

1. Election Report TOI Educational Session FYI

Clerk Nolan informed the Board that she attended a meeting in Springfield on July 23, 2020 for the April Township Election. She was able to refresh all of the things she needed to know and learn new things about this important election. She told the Board that an attorney spoke and two people from the State Board of Elections. She stated that the State Board of Elections has made no decisions on changes of the number of signatures for the April 6, 2021 Consolidated Election. She would like to know about the objection process in depth.

The November Annual Educational Conference will be held virtually this year. There will be a fee to attend. Each division will have their own day to attend the Conference virtually. It will be up to each individual official. This will be available in the September Issue of the Perspective. **Clerk Nolan** can be contacted if any officials have questions for her concerning this conference.

c. Highway Commissioner

Highway Commissioner Adams stated that the Highway District is doing mowing on the shoulders. They are spending some money on road repair of cul du sacs and cross culverts. He repeated that the Civic Center in Peoria, Illinois cancelled the Annual Education Meeting for the Highway Commissioners. There has been no communication as to if it will or will not be happening somewhere else.

Attorney's Report

Attorney Peck stated that he had no legal report for the Board.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Bills and Warrants Dated August 1, 2020

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants in the amount of \$20,730.08. **Trustee Jeanes** seconded the motion. Roll Call was taken. Ayes: Trustees Jeanes, Woods, and Supervisor Schumann. Nays: None. Motion carried 3-0.

2. Audit and Approval of Road and Bridge District Fund Bills and Warrants Dated August 1, 2020

Trustee Woods moved to approve the audit of the Road and Bridge Fund Bills and Warrants in the amount of \$53,776.49, and the Administrative Expense in the amount of \$5,903.42 for a total of \$59,679.91 for the Road and Bridge Fund Bills and Warrants. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustees Jeanes, Woods, and Supervisor Schumann. Nays: None. Motion carried 3-0.

3. Audit and Approval of General Assistance Fund Bills Dated August 1, 2020

Supervisor Schumann moved to approve the General Assistance Fund Bills dated August 1, 2020. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustees Jeanes, Woods, and Supervisor Schumann. Nays: None. Motion carried 3-0.

4. Consideration of Ordinance 2020-0-01, Adopting the Annual Budget And Appropriation For The Township And General Assistance Fund

Trustee Woods moved to adopt **Ordinance 2020-0-01 THE ANNUAL BUDGET AND APPROPRIATION FOR THE TOWN OF PALOS AND THE**

GENERAL ASSISTANCE FUND. Trustee Jeanes seconded the motion. Roll call was taken. Ayes: Trustees Jeanes, Woods and Supervisor Schumann. Nays: None. Motion carried 4-0.

5. Consideration of Ordinance 2020-02-0, Adopting the Annual Budget and Appropriation For the Road and Bridge District.

Trustee Woods stated that this budget is basically a carbon copy of last year's budget. The exception is that last year there was an excess of \$450,000 in road paving. This year road paving will not be in the budget, but was placed in appropriations in the amount of \$300,000.00

The total General Fund for the Road District is \$330,887.00 and the Special Hard Road Fund is \$252,442.00 for a total of \$583,329.00 for the Road and Bridge District Budget.

Trustee Woods moved to approve **ORDINANCE 2020-02-0 ADOPTING THE ANNUAL BUDGET AND APPROPRIATIONS FOR THE ROAD AND BRIDGE DISTRICT. Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Jeanes and Woods, Supervisor Schuman. Nays: None. Motion carried 3-0.

b. Policy and Personnel – Supervisor Schumann

Supervisor Schuman reported that Heather Malloy has returned from her maternity leave a week ago Monday, and Diane Goerg was out a few days with an anaphylactic shock from bee stings. They are both doing well at this time. Dr. Halek, our podiatrist, lost his grandson to a very worrisome brain tumor. The township will reach out to him and his family at this difficult time.

c. Technology, Information and Automation – Trustee Riley

Trustee Riley did not attend the meeting, and therefore, had no report, but **Trustee Woods** did report on the new township server. He stated that there is software coming in. It is financial software which will operate all three departments, and manage the finances and do payrolls for all three.

Dennis has only been in the township for a short period of time this week. There was an issue with our WIFI. The old company had a device put in concerning the WIFI that went dead, and they couldn't find it. Dennis installed a new piece of equipment that was his own. He may have purchased a new piece of equipment or left his own there. **Trustee Woods** does not know what he did, but the WIFI is now working at the township.

d. Buildings and Grounds – Trustee Jeanes

Trustee Jeanes stated she had no report. The LED light person has not given her the final report concerning the LED lights.

Trustee Woods reported that Dennis can also install the cameras that the township is waiting to have installed. Dennis also said that he could install it for less money. He can also tie in a larger DVR to our new server, and the township will not have to buy a new DVR.

e. Public Services and Health – Trustee Brannigan

Trustee Brannigan did not attend the meeting, therefore, there was no report from this committee.

Supervisor Schumann stated that the nurses at the Health Service are doing an excellent job taking temperatures and wiping down the area. Also, all residents fill out a form before entering the building.

Unfinished Business

There was no unfinished business to come before the Board.

New Business

There was no new business to come before the Board.

Citizen's Wishing to Address the Board

There were no citizens wishing to address the Board at this meeting.

Executive Session

No motion was made to enter Executive Session.

Adjournment

With no further business to come before the Board, **Supervisor Schumann** asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:00 P.M. **Trustee Jeanes** seconded the motion. Roll Call was taken. Ayes: Trustees Jeanes and Woods, Supervisor Schumann. Nays: None. Motion carried 3-0. Meeting adjourned.

Jane A. Nolan

Clerk

Palos Township