

**PALOS TOWNSHIP
COMBINED BILL AUDIT AND ROAD AND BRIDGE DISTRICT MEETING
10802 S. ROBERTS ROAD PALOS HILLS, ILLINOIS 60465**

October 28, 2019 – 6:30 P.M.

Call to Order and Roll Call

The Combined Bill Audit and Road and Bridge District Meeting of the Township Board was called to order by **Supervisor Schumann** in the Township Hall, 10802 S. Roberts Road, Palos Hills, Illinois at 6:34 P.M. Roll call was taken by the **Clerk** of the Township, **Jane Nolan**. Present were Trustees Brannigan, Riley and Woods, Supervisor Schumann and Highway Commissioner Adams. Also present was Township Attorney **Erik Peck** and Road and Bridge Administrative Assistant, **April Schrader**.

Absent: Trustee Jeanes

Pledge of Allegiance

Supervisor Schumann led the assembly in the Pledge of Allegiance.

Disposition of Minutes from Previous Meeting

- a. **Approval of the Minutes of the Combined Bill Audit and Road and Bridge District Meeting – September 23, 2019**

Trustee Woods moved to approve the minutes of the September 23, 2019, Combined Bill Audit and Road and Bridge District Meeting. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

Special Presentations-Communications

There were no special presentations or communications at this meeting.

Reports of Officials

a. Supervisor Schumann

1. Authorization to Hire a New Health Service Employee

Supervisor Schumann reported that the new part-time employee at the Health Service is not an addition, she is a replacement.

Supervisor Schumann moved to authorize the employment of Elise Farrell R.N. as a nurse in the Health Service. **Trustee Woods** seconded the motion. Roll call was taken. Ayes: Trustee Brannigan, Riley and Woods, Supervisor Schumann. The motion was carried unanimously.

2. PLOWS Announcement

Supervisor Schumann reported that the Annual PLOWS Luncheon has been cancelled. It is rescheduled for May.

b. Clerk Nolan

1. Annual TOI Education Conference

Clerk Nolan reported that the Annual TOI Education Conference will take place November 10-12 in Springfield, Illinois. Clerk Nolan, Supervisor Schumann, and Assessor Robert Maloney will be attending. **Clerk Nolan** explained that this annual conference is very informative and is a perfect chance to meet and get to know other officials and obtain information about their respective townships. She added that for any official who wants to register late they may still register in person on Monday, November 11, 2019 and Tuesday, November 12, 2019.

2. Highway Commissioner

Highway Commissioner Adams reported that he had an eventful weekend with all of the rain. He restated that Lindhal Bros Inc has received the

contract for the paving for six to nine township roads depending on the time limit. They are on schedule to complete these roads before the season ends (the middle of November.)

Attorney's Report

Attorney Peck stated that he had no report for the Board.

Reports of Standing Committees

a. Finance and Administration – Trustee Woods

1. Audit and Approval of Town Fund Bills and Warrants

Trustee Woods moved to approve the audit of the Town Fund Bills and Warrants in the amount of \$13,588.17 for the month of November plus an additional \$48.63 for the month of October. The total amount is \$13,636.80. **Supervisor Schumann** seconded the motion. Roll call was taken. Ayes: Trustee Brannigan, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

2. Audit and Approval of Road and Bridge District Bills and Warrants.

Trustee Woods moved to approve the audit of the Road and Bridge Fund Bills and Warrants in the amount of \$54,648.19 and the Administrative Expense in the amount of \$5,756.38 for a total of \$60,404.57 for the Road and Bridge Fund Bills and Warrants. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

3. Audit and Approval of General Assistance Bills and Warrants

Supervisor Schuman moved to approve the audit of the General Assistance Bills and Warrants. **Trustee Woods** seconded the motion. Roll

call was taken. Ayes: Trustees Brannigan, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

b. Policy and Personnel – Supervisor Schuman

Supervisor Schumann stated that the audit report will be available for the Board members in their mailboxes at the next meeting.

c. Technology, Information and Automation – Trustee Riley

Trustee Riley discussed ideas he thought were insightful from the September Trustee Meeting speaker on the subject of cannabis. One of the ideas he was interested in was instead of approaching an employee concerning usage, it is better to pay attention to their performance and diary their actions. The main idea of this was “don’t ever come at the employees,” but have conversations concerning their actions relating to this topic. He stated that he took pictures of the slides if any Board member would like to see them.

Clerk Nolan attended the meeting and reported that she downloaded a copy of the entire presentation which is available for all. She gave a copy to Supervisor Schumann.

d. Buildings and Grounds – Trustee Jeanes

Trustee Jeanes did not attend the meeting so there was no report from Building and Grounds.

e. Public Service and Health – Trustee Brannigan

Trustee Brannigan stated that she had no report for the Board.

Unfinished Business

There was no unfinished business to come before the Board.

New Business

There was an Azure Lake subdivision discussion pertaining to road dedication.

Citizen's Wishing to Address the Board

There were no citizens wishing to address the Board.

Executive Session

No motion was made to enter Executive Session

Adjournment

With no further business to come before the Board Supervisor Schumann asked for a motion to adjourn the meeting. **Trustee Woods** moved to adjourn the meeting at 7:10 P.M. **Supervisor Schumann** seconded the motion. The motion was passed unanimously. Meeting adjourned.

Jane A. Nolan
Clerk
Palos Township