

**PALOS TOWNSHIP
MEETING OF THE TOWNSHIP BOARD
10802 S. ROBERTS ROAD PALOS HILLS 60465**

JANUARY 14TH, 2016 - 6:30 P.M.

1. Call to Order

The General Meeting of the Palos Township Board was called to order by Supervisor Schumann in the Township Hall, 10802 S. Roberts Road, Palos Hills, at 6:30 P.M.

2. Roll Call

Roll call was taken by the Clerk of the Township, **Jane Nolan**. Present were Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Also present was Township Attorney, Erik Peck.

3. Pledge of Allegiance

4. Approval of Prior Meeting's Minutes

a. General Meeting - December 10, 2015

Trustee Woods moved to approve the minutes of the December 10th, 2015, General Meeting. **Trustee Jeanes** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 4-0.

5. Citizens Wishing to Address the Board

There were no citizens wishing to address the Board.

6. Special Presentations/Communications

There were no special presentations or communications.

7. Reports of Officials

a. Supervisor/ Treasurer

1. Palos Hills Newsletter Sponsorship

Supervisor Schumann stated that the township has supported the Palos Hills Friendship Fest for years. There was a discussion of the Palos Hills newsletter sponsorship. Board members should review this and it will be discussed at the next Board Meeting.

Supervisor Schumann read a letter from Coast to Coast aloud which explained the various donations they have given. Coast to Coast is a discount pharmaceutical card available through the township.

2. Palos Hills Fest Sponsorship

Supervisor Schumann stated that the township has supported the Friendship Fest with a donation to the fest itself in the past. The Board will re-visit this in an upcoming meeting.

b. Clerk

1. Current Press Releases

Clerk Nolan reported that the Cub Utility Seminar for residents press releases appeared in the Regional, Reporter, and Palos Citizen newspapers. The TOI press release concerning official's participation in educational seminars appeared in the Regional and Reporter newspapers.

2. Township Survey for 2017

Clerk Nolan informed the Board that she received a survey concerning official's salaries. The Township of Illinois (TOI) would like to develop up-to-date guidelines regarding official's salaries throughout the state. This updated information will be distributed to township boards by TOI.

**3. 2016 Education District Meeting March 18th, 2016
Lisle, Illinois**

Clerk Nolan informed the Board that the 2016 TOI District 5 Education Meeting is Friday, March 18th, 2016, at the Lisle Hilton in Lisle Illinois. Information and an application for attendance can be found in the Perspective Magazine. This is an FYI for the Board.

4. TOIPAC Membership

Clerk Nolan informed the Board that she has received the 2015-2016 TOIPAC Club Membership citation. (She passed this for the Board to peruse)

5. Economic Interest Filing May 1, 2016

Clerk Nolan stated that all officials would be receiving their Economic Interest forms on line within a month or so. She has completed the list of filers and made the necessary changes.

8. Attorney's Report

Attorney Peck stated that he had no report.

9. Reports of Standing Committees

a. Finance and Administration - Trustee Woods

1. Approval of Financial Matters

Trustee Woods stated that the revised voucher list needed to be approved.

Trustee Woods moved to approve the additional financial items to the January 2016 audit. **Trustee Brannigan** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

2. Adopt Finance and Administration Committee Report - January 9, 2016

Trustee Woods discussed several different items in the committee report. Some of the priorities were \$10,000 budgeted for the two pharmaceutical refrigerators for the Health Service, and \$40,000 budgeted for the construction of a storage garage for general purposes and appropriation of necessary funding for all other purposes.

Trustee Woods moved to approve the Finance and Administration's Committee Report. **Trustee Riley** seconded the motion. Roll call was taken. Ayes: Trustees Brannigan, Jeanes, Riley and Woods, Supervisor Schumann. Nays: None. Motion carried 5-0.

3. Property Tax Collection Report

Trustee Woods presented the Property Tax Collection Report, and stated that in all three funds the township is ahead in collections for the calendar and fiscal year.

4. Finance Reports - November 2015

Trustee Woods discussed the three financial statements for November for all three funds. These were available for the Board members on their I-Pads and can be found on the township website.

b. Policy and Personnel - Supervisor Schumann

Supervisor Schumann stated that she has a few personnel things she is working on at this time, but no official report.

c. Technology, Automation and Information - Trustee Riley

Trustee Riley discussed one internet service provider and a new computer for the deputy assessor. He also discussed the use of

an E-Fax at both the township and the health service. An E-Fax may be incorporated at a later date. Attorney Peck stated that legally there must be proof that the fax was sent.

d. Buildings and Grounds - Trustee Jeanes

Trustee Jeanes stated that she had no report.

e. Public Services and Health - Trustee Brannigan

Trustee Brannigan stated that the Health Service Monthly fees were \$2,335.00 and the Yearly Summary of fees to date is \$30,445. The year end fees have doubled since April. She reported that there are some problems concerning out of district residents at the Health Service.

Little Company of Mary/ Heart Health will be at the township on January 9th, 2016, at 8:30 A.M. to do Full Blood Counts. The cost is \$60.00.

10. Unfinished Business

Trustee Brannigan reported that twenty-three residents attended the Cub Seminar in January. Cub sent 3 representatives to the seminar. There may be another seminar sponsored by the Citizens Utility Board in the Spring.

11. New Business

Trustee Brannigan discussed having a second seminar with Mr. Helner from the Center for Disability and Elder Law. **Supervisor Schumann** has been speaking with Ernestine from Cook County's Department of Aging concerning possible speaking engagements.

12. Executive Session

13. Adjournment

Trustee Woods moved to adjourn the meeting at 7:00 P.M. **Trustee Riley** seconded the motion. The motion was passed unanimously.

Meeting adjourned.

Jane A. Nolan
Clerk
Palos Township